

Minutes of the December 9, 2025 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on December 9, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli, Deputy Mayor Catherine Payne, Committeeman Robert Britting, Jr., Committeewoman Samantha Hand and Committeeman Shawn Lipani. Also in attendance were Township Administrator Anthony Ferrera, Township Deputy Clerk Erica Lenzo, and Attorney William Willard

SALUTE TO THE FLAG

EXECUTIVE SESSION

1. RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Affordable Housing Litigation
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 6:32 pm.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the public meeting was re-opened at 7:30 pm.

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Tuesday, December 9, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

APPROVAL OF MINUTES

1. EXECUTIVE SESSION MINUTES NOVEMBER 25, 2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the Executive Session Minutes November 25, 2025 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Ciccarelli's General Announcements

Mayor Ciccarelli offered his warmest wishes for Hanukkah beginning on December 14th. The Mayor stated: "May the glow of the Menorah bring light, joy, and peace to your homes and to the entire community."

Mayor Ciccarelli extended his warmest Christmas wishes to all residents who celebrate. The Mayor stated: "May your celebrations be filled with the joy of family, the warmth of cherished traditions, and a genuine spirit of hope."

Mayor Ciccarelli reported that it was a chilly Friday night at the Township tree lighting. On behalf of the Township Committee, he thanked the Parks and Recreation and Public Works departments for putting on a festive event.

Mayor Ciccarelli relayed that on Sunday, December 7th, he was joined by Committeewoman Hand, members of VFW #8371, and residents to commemorate Pearl Harbor Day with a Garden of Honor Ceremony.

Mayor Ciccarelli stated that on December 5th, Hillsborough celebrated the grand opening of its newest 7-Eleven location. He was joined by Committeewoman Hand, representatives of the Economic and Business Development Commission, and residents to welcome this new business to town.

Committeeman Britting

Committeeman Britting wished everyone a Happy Hanukkah and a Merry Christmas.

Committeeman Britting instructed businesses and organizations who are planning a special event in Hillsborough that they must follow a new application process. A completed Special Event form and Questionnaire should be submitted to the Clerk's Office.

Committeeman Britting advised that the New Jersey Economic Development Authority offers a variety of business grants available to local HBA businesses.

Committeeman Britting explained that SCORE is a national nonprofit offering free mentoring, business advice, and webinars. Services are available to local HBA businesses and residents starting or growing a business.

Committeeman Britting announced that the Hillsborough Health Department is hosting its annual Free Rabies Vaccination Clinic on January 10, 2026, from 10 am until noon, at the Hillsborough DPW facility, located at 21 East Mountain Road.

Committeeman Britting stated Hillsborough is hiring for a variety of positions.

Committeeman Britting warned residents that a new email scam is targeting Planning and Zoning Board applicants with phony invoices demanding substantial application fees via wire transfer. Please be aware that the municipality does not accept wire transfers for any type of payment.

Committeeman Britting informed residents that the 2025 Pajama Drive was a resounding success. More than 500

pairs of pajamas were collected and will be distributed to local families in need.

Committeeman Britting announced that it's time to vote for the "Best Decorated House" in Hillsborough.

Committeeman Britting, on behalf of the Social Services Department, thanked the Mavericks Fastpitch Softball Team for their generous donation of 50 pies to the Hillsborough Township C.A.N. Food Pantry.

Committeeman Britting recognized Jay Krishnamurti, RJ Steele, & William Steele of the Branchburg Education Foundation's Kind-a-Thon, who teamed up to make 25 Breakfast Baskets for the Hillsborough Food Pantry.

Committeeman Britting highlighted the Hillsborough Social Services Department and its Community Assistance Network food pantry which helps combat food insecurity for local residents. The department expresses sincere gratitude to all donors and volunteers, as their collective support is crucial for many residents.

Committeewoman Hand

Committeewoman Hand wished everyone a Happy Hanukkah and a Merry Christmas.

Committeewoman Hand thanked all who put time into the Credit Card Advisory Board over the years.

Committeewoman Hand advised that dog license renewal begins January 2nd, 2026. The last day to renew your dog license without penalty is February 28, 2026.

Committeewoman Hand announced that the Library's December programs are now available for viewing.

Committeeman Lipani

Committeeman Lipani wished everyone a happy holidays.

Committeeman Lipani relayed that Hillsborough's Planning Committee for America's 250th anniversary has been meeting since the summer to plan fun and educational activities and experiences for Hillsborough's residents.

Committeeman Lipani reminded residents that when scheduling outdoor inspections during the winter months, the area cannot be covered in snow.

Committeeman Lipani advised that the Harvard Way/Hillsborough Campus detention basin, severely damaged by Tropical Storm Ida, has been successfully reconstructed to its original design. This reconstructed basin is crucial for maintaining flood control in the surrounding area.

Committeeman Lipani urged residents to comply with all street parking restrictions to allow snow plows to operate safely and efficiently, as well as, keeping sidewalks clear and using pet-friendly ice-melt. The Township is also asking everyone to "adopt a hydrant" by clearing snow away for emergency access. Lastly, residents are asked to ensure their mailbox is protected from plow spray.

Deputy Mayor Payne

Deputy Mayor Payne reported that Hillsborough Fire District is sharing best practices for keeping homes and families safe this holiday season.

Deputy Mayor Payne, on behalf of Police Chief McMahon, reminded residents to protect themselves from becoming a victim of theft by: keeping vehicles locked at all times, removing all valuables, personal identity items, and gifts from cars.

Deputy Mayor Payne announced that several Hillsborough community members recently volunteered at the YMCA to assemble approximately 500 personal care packages for Operation Shoebox New Jersey. This all-volunteer, local

nonprofit has now shipped an impressive 200,000 care packages to service men and women since 2005.

Deputy Mayor Payne wished everyone a safe and happy holiday.

Mayor Ciccarelli

Mayor Ciccarelli announced that Hillsborough Township has been selected to receive a significant grant from the New Jersey Department of Transportation (NJDOT) Fiscal Year 2026 Municipal Aid Program, securing \$505,903.00 for improvements to Farm Road. The scope of work will include upgrading sidewalk ramps at intersections to meet the latest ADA handicap standards and installing enhanced crosswalks.

Mayor Ciccarelli reported that Cooper is the number one dog name in Hillsborough, followed by Bella and reminded residents that dog license registration begins January 2nd.

Mayor Ciccarelli stated serving the community for the past 3 years has been an honor and a privilege. His favorite activity was marrying people followed by attending the fun events in the community. The Mayor also enjoyed connecting different individuals and businesses. Over the past 3 years there have been many projects improving the Township such as paving roads an average of 13 miles a year, the future addition of Wawa and Chick-fil-A coming to town, selling the Mindel property and preserving more open space, and expanding the police and public works offices. The Mayor thanked the township staff, colleagues on the dais, and residents.

PERSONNEL RESOLUTIONS / APPOINTMENTS

1. RESOLUTION AUTHORIZING THE HIRING OF ONE NEW POLICE OFFICER IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, there exist vacancies in the position of Police Officer in the Hillsborough Township Police Department; and

WHEREAS, the Chief of Police and the Police Committee conducted an examination of the top candidates; and

WHEREAS, the Chief of Police recommends Jonathan L Pope be hired as a Police Officer in the Hillsborough Township Police Department, effective 12/10/2025, at an annual salary of \$66,014.00.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Police Chief is hereby accepted and approved.

2. RESOLUTION APPROVING THE HIRING OF PART-TIME POSITIONS TO SUPPORT HILLSBOROUGH 2025-2026 WINTER RECREATION PROGRAMS

WHEREAS, there exists a need to hire part-time staff to support the Hillsborough Township 2025-2026 Winter Recreation programs; and

WHEREAS, the Director of Parks & Recreation and the Assistant Director of Recreation recommend the hiring of the following individual to support the Hillsborough Township Recreation Programs; and

2025-2026 Winter Programs					
Last Name	First Name	Position	Rate	New Hire	Rehire
Kandell	David	Basketball Scorekeeper	\$15.50	12/13	
Kandell	David	Basketball Referee	\$18.00	12/13	

WHEREAS, the Director of Parks & Recreation and Assistant Director of Recreation also recommend amendment of Resolution R-296-2025, adopted on November 25, 2025, to adjust the hourly rate of Sid Devaravar for his role as Basketball Official from \$15.50 to \$18.00 per hour when acting in such role.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Director of Parks & Recreation and Assistant Director of Recreation are hereby ratified and approved.

3. RESOLUTION AUTHORIZING REGULAR EMPLOYEE STATUS OF OFFICER JUSTIN MEKHAIL, OFFICER BRANDON BOTIQUIN AND OFFICER TRAVIS WARNOCK IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, Justin Mekhail, Brandon Botiquin, and Travis Warnock were appointed as Police Officers in the Hillsborough Township Police Department on December 13, 2024; and

WHEREAS, the Chief of Police indicates that Officers Justin Mekhail, Brandon Botiquin, and Travis Warnock have performed their duties and assignments in a capable and competent manner; and

WHEREAS, having qualified for regular employee status during the 12-month probationary period, the Chief of Police recommends that regular employee status be conferred upon Officer Mekhail, Officer Botiquin, and Officer Warnock, effective December 13, 2025.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

4. RESOLUTION AUTHORIZING A CHANGE IN TITLE FOR EVERETT SMITH AND REMOVING HIM FROM AFSCME UNION

WHEREAS, the Township Administrator recommends a change in title and position for Everett Smith from Assistant to the Township Engineer to Engineering Assistant Director in the Engineering Department; and

WHEREAS, Everett Smith is currently a member of the AFSCME union; and

WHEREAS, the position of Engineering Assistant Director of the Engineering Department is a management position and therefore not eligible for union membership; and

WHEREAS, Mr. Smith has agreed to the change in title and removal from the AFSCME union.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that effective January 1, 2026, the title position of Everett Smith shall be changed from Assistant to the Township Engineer to Engineering Assistant Director of the Engineering Department and that he shall no longer be a member of the AFSCME union.

5. RESOLUTION AUTHORIZING ONE TIME STIPEND PAYMENTS

WHEREAS, the Township Administrator recommends the payment of one-time stipends to the below-noted employees; and

NAME	TITLE	REASON	AMOUNT
Justin Rotolo	Administrative Assistant	Administrative stipend in accordance with Grant management rules, for services performed on	\$1,000

Michelle Dibello	Assistant Supervisor DPW	behalf of the Township in connection with the New Jersey Clean Communities Grant Program Administrative stipend in accordance with Grant management rules, for services performed on behalf of the Township in connection with the New Jersey Clean Communities Grant Program	\$2,500.
Rich Resavy	Public Works Director	Administrative stipend in accordance with Grant management rules, for services performed on behalf of the Township in connection with the New Jersey Clean Communities Grant Program	\$2,500.
Griffin Dunne	Director of Parks & Recreation	In accordance with Township policy for the Recreation management team, in lieu of reclaimed hours for the additional hours spent on offered programs	\$3,000.
Annette Henderson	Assistant Director of Recreation	In accordance with Township policy for the Recreation management team, in lieu of reclaimed hours for the additional hours spent on offered programs	\$3,000.
Everett Smith	Assistant to the Township Engineer	In accordance with the 2025 Salary Ordinance for acting in the capacity of Engineering Director in 2025	\$1,500.
Ed Allatt	Fire Subcode Official	In accordance with the 2025 Salary Ordinance for acting in the capacity of Assistant Construction Official in 2025	\$1,500.
Christopher Huddy	Building Subcode Official	In accordance with the 2025 Salary Ordinance for acting in the capacity of Assistant Construction Official in 2025	\$1,500.
Frank Luckacs	Plumbing Subcode Official	In accordance with the 2025 Salary Ordinance for acting in the capacity of Assistant Construction Official in 2025	\$1,500.
Frank Luckacs	Plumbing Subcode Official	In accordance with the 2025 Salary Ordinance for performing 447 mechanical inspections using a secondary license	\$2,500.
Kevin Schweers	Buliding Inspector	In accordance with the 2025 Salary Ordinance for performing 278 mechanical inspections using secondary licenses	\$2,500.
Frank Sipos	Building Inspector	In accordance with the 2025 Salary Ordinance for performing 278 mechanical inspections using secondary licenses	\$2,500.
Jonathan Uzarski	Part Time Plumbing Inspector	In accordance with the 2025 Salary Ordinance for performing 503 mechanical inspections using a secondary license	\$3,125.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator is hereby accepted and approved.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the Personnel Resolutions were approved upon the call of the roll.

OATH OF ALLEGIANCE

1. JONATHAN L. POPE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT OFFICER SWEARING-IN

Captain McCarthy swore in new officer, Jonathan Pope.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING ALEX SHIH- WORLD YOUTH BRIDGE CHAMPIONSHIP

***WHEREAS**, Alex Shih, a sixth grader at Auten Road Intermediate School, achieved a silver medal at the World Youth Bridge Teams Championship with the USA1 under 16 team in Italy in July 2025; and*

***WHEREAS**, the World Bridge Federation Youth supports and encourages the development of youth bridge and promotes bridge in schools and universities; and*

***WHEREAS**, Alex Shih was introduced to the game of bridge in 2023 and studied bridge at BridgeWhiz online for a year. Alex then traveled to Atlanta and qualified for the USA1 team; and*

***WHEREAS**, Alex Shih met with his coach and teammates three times a week preparing for the World Championship, which involved 6 days of competing; and*

***WHEREAS**, Alex Shih also won the Special Judge's Award for piano duet and the Gold Prize for piano solo in the National League of Performing Arts competitions; and*

***WHEREAS**, Alex Shih volunteers at Children's Hospital of Philadelphia by participating in piano performathons to raise money to support the Trisomy 21 Program. Alex hopes to create a bridge club in Hillsborough schools in the future.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, commend Alex Shih for achieving a silver medal at the World Youth Bridge Teams Championship, and we wish him luck in all his future endeavors.*

PRESENTATIONS

1. 40 UNDER 40 - SAMANTHA BALL

2. THE HILLSBOROUGH TOWNSHIP WATER STORY - SUSTAINABLE COMMITTEE

CONSENT

1. RESOLUTION AMENDING THE 2025 MEETING SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the schedule of regular public meetings of the Township Committee to be held during 2025 is amended as follows:

2025 TOWNSHIP COMMITTEE MEETINGS AMENDMENT 7:30 P.M. – Regular Meetings at the Hillsborough Municipal Complex (TUESDAYS)

DECEMBER 23, 2025 – CANCELED

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law.

2. RESOLUTION AUTHORIZING RELEASE OF CASH ESCROWS TO BILKOO CONSTRUCTION FOR 7-11 PROJECT TO BILKOO CONSTRUCTION

WHEREAS, cash escrows were posted with the Township for landscaping and property restoration pertaining to the 7-11 project; and

WHEREAS, the Engineering Director indicates all work has been completed and recommends release to Bilkoo Construction of the landscaping escrow in the amount of \$18,144.27 and the property restoration escrow in the amount of \$8,589.01.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Engineering Director are hereby accepted and approved.

3. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF PROPERTY TAXES FROM NOVEMBER 15, 2024 THROUGH DECEMBER 31, 2024 AND A FULL REFUND OF THE TAXES PAID FROM JANUARY 1, 2025 TO MAY 5, 2025 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability, however said exemption shall not extend beyond January 1 of the year prior to the date of submission of the application to the Township with all qualifying documents; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property:

Krajovich, Joseph and Regina Foxx

Block 174.04 Lot 91

\$4,356.02

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the

municipal portion of property taxes paid from November 15, 2024 to December 31, 2024 and a full refund for taxes paid for January 1, 2025 to May 5, 2025 to the above referenced property owner.

4. RESOLUTION DISSOLVING THE HILLSBOROUGH TOWNSHIP CREDIT CARD ADVISORY COMMITTEE

WHEREAS, the Hillsborough Township Credit Card Program was established by the Township Committee via Resolution on July 25, 1995, and the Credit Card Advisory Committee (CCAC) was formed to advise on the disbursement of funds generated from this program; and

WHEREAS, the CCAC has served its purpose in evaluating and recommending grants for nonprofit organizations primarily serving the youth and senior populations of Hillsborough Township; and

WHEREAS, the available grant funds have been fully utilized and expended.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hillsborough, County of Somerset, State of New Jersey, that the Credit Card Advisory Committee is hereby dissolved, effective immediately; and

BE IT FURTHER RESOLVED that the Township Committee expresses its gratitude to the past and present members of the Credit Card Advisory Committee for their dedication and service to the community.

5. Resolution Authorizing Issuance Of Carnival License To Melissa's CJ, LLC, For Christmas Craft Market At Clerico Lane Property

WHEREAS, an application for a Carnival License has been filed by Melissa's CJ, LLC, to hold a Christmas Craft Market at the Clerico Lane property on the following dates/times: December 13, 14, 20 and 21, 2025 between the hours of 11:00 AM and 5:00 PM; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the issuance of a Carnival License to Melissa's CJ, LLC, to hold a Christmas Craft Market at the Clerico Lane property on the following dates/times: December 13, 14, 20 and 21, 2025 between the hours of 11:00 AM and 5:00 PM.

6. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

WHEREAS, the Tax Collector indicates tax overpayments have been received as indicated below and recommends refunds be issued for such overpayments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amounts set forth below for tax overpayments.

Block	Lot	Qualifier	Name	Amount	Qtr	Year
204	1.051		Vikas & Zarana Patel	6,592.20	4	2025
11	8		Michael Mueller	1,965.59	4	2025
183.08	121		Toll Bros Inc	992.47	4	2025
183.08	122		Toll Bros Inc	992.47	4	2025
183.08	123		Toll Bros Inc	992.47	4	2025
183.09	2		Toll Bros Inc	992.47	4	2025
183.09	4		Toll Bros Inc	992.47	4	2025

183.10	6		Toll Bros Inc	992.47	4	2025
148	19.08		Corelogic	4029.68	4	2025
151.02	57		Corelogic	3732.72	4	2025
151.16	1.03	C9012	Corelogic	1313.66	4	2025
151.20	1	C1301	Corelogic	2293.15	4	2025
152.06	44		Corelogic	2894.03	4	2025
153.08	68	C0102	Corelogic	1053.20	4	2025
163.04	100	C1702	Corelogic	2160.71	4	2025
163.04	100	C2404	Corelogic	2196.92	4	2025
163.05	1.01	C2501	Corelogic	2608.61	4	2025
163.05	1.05	C3014	Corelogic	1816.83	4	2025
163.08	1	C2804	Corelogic	1154.10	4	2025
163.21	5	C5722	Corelogic	2274.40	4	2025
174.03	8		Corelogic	6120.53	4	2025
174.04	83		Corelogic	4113.05	4	2025
178.01	61		Corelogic	2081.50	4	2025
178.02	299		Corelogic	2429.82	4	2025
183.05	32		Corelogic	4055.83	4	2025
204	21		Corelogic	3564.72	4	2025
204.04	8		Corelogic	3829.85	4	2025
205.11	30.021		Corelogic	8206.49	4	2025
207	1.01	Q0035	Corelogic	80.98	4	2025
207.01	40		Corelogic	4039.28	4	2025

7. RESOLUTION AUTHORIZING THE UPFITTING OF ONE (1) POLICE VEHICLE

WHEREAS, the Chief of Police has requested authorization for lighting and electrical upfitting of one (1) police vehicle; and

WHEREAS, the service is available from Elite Vehicle Solutions through New Jersey State Contract #17-FLEET-00749 for an amount not to exceed \$8,370.15; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-251 (Requisition #2312432).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the lighting and electrical upfitting of one (1) police vehicle by Elite Vehicle Solutions in an amount not to exceed \$8,370.15.

8. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2026 FORD EXPLORER ADMINISTRATIVE PACKAGE K8D THROUGH THE BERGEN COUNTY CO-OP FOR THE POLICE DEPARTMENT

WHEREAS, the Chief of Police requests authorization for the purchase of one (1) 2026 Ford Explorer Administrative Package K8D for the Police Department; and

WHEREAS, Route 23 Ford Automall offers the vehicle through the Bergen County Co-Op, of which the Township is a member, through Contract #CK24-43 in the amount of \$41,241.25; and

WHEREAS, funds are available in the 2025 budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-251 in the amount of \$41,241.25 (requisition #2312430).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of one (1) 2026 Ford Explorer Administrative Package K8D from Route 23 Ford Automall through the Bergen County Co-Op Contract #CK24-43 in an amount not to exceed \$41,241.25 for the Hillsborough Police Department is hereby authorized.

9. RESOLUTION FOR 1 YEAR RENEWAL OF AWARDED CONTRACT TO EPLUS TECHNOLOGY, INC., FOR VOIP PHONE SYSTEM LICENSING UNDER STATE CONTRACT #21-TELE-01517

WHEREAS, the Director of Technology had determined there was a need to renew the VOIP phone system licensing for the current phone system; and

WHEREAS, ePlus Technology was awarded a contract through New Jersey State Contract #21-TELE-01517 for such goods and services; and

WHEREAS, the Director of Technology and Qualified Purchasing Agent recommend the award of renewal to ePlus Technology in a total amount not to exceed \$19,846.40 for 1 year for the VOIP phone system licensing for the current phone system; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in budget accounts #01-201-20-709-540 in the amount of \$10,000.00 and #01-201-20-714-940 in the amount of \$9,846.40 (requisition #2312402)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a renewal for 1 (one) year is hereby awarded to ePlus Technology, Inc., in an amount not to exceed \$19,846.40 through New Jersey State Contract #21-TELE-01517 for the VOIP phone system licensing for the current phone system.

10. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FORD F-150 POLICE RESPONDER VEHICLE THROUGH THE MCCP CO-OP CONTRACT

WHEREAS, the Police Department has identified the need for a new police vehicle and has requested authorization to purchase One (1) Ford F-150 Police Responder Vehicle; and

WHEREAS, Nielsen of Morristown Dealership offers the vehicle through MCCPC Co-Op Contract #15A Item #3 in the amount of \$50,455.50, of which the Township of Hillsborough is a member; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-251 in the amount of \$50,455.50;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the One (1) Ford F-150 Police Responder Vehicle from Nielsen of Morristown Dealership through MCCPC Co-Op Contract #15A Item #3 in an amount not to exceed \$50,455.50 is hereby authorized.

11. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$402,402.00 from the County of Somerset Cultural & Heritage Commission and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$402,402.00 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: 2025 Somerset County Historic Preservation Grant

BE IT FURTHER RESOLVED that a like sum of \$402,402.00 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: 2025 Somerset County Historic Preservation Grant

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

12. RESOLUTION AUTHORIZING THE REPLACEMENT OF EXISTING VHF RADIO EQUIPMENT FOR THE POLICE DEPARTMENT FROM MOTOROLA SOLUTIONS THROUGH NEW JERSEY STATE CONTRACT

WHEREAS, the Police Department needs to replace the existing VHF Radio Equipment for the Hillsborough Police Department; and

WHEREAS, Motorola Solutions was awarded a contract through the State of New Jersey Contract #83909 for the provision of radio communications equipment and accessories; and

WHEREAS, the Chief of Police received a quote from Motorola Solutions in the amount of \$21,459.20 in accordance with the State Contract; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the purchase of SLR 8000 Repeater-VHF from Motorola Solutions in accordance with the State Contract and quote submitted; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds available through account #01-201-25-745-940 (Requisition #2312404).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of SLR 8000 Repeater- VHF from Motorola Solutions through State of New Jersey Contract #83909 in an amount not to exceed \$21,459.20 is hereby authorized and approved.

13. RESOLUTION AUTHORIZING THE PURCHASE OF SONICWALL NSA 4800 AND SECURITY SUITE FROM SHI INTERNATIONAL CORPORATION THROUGH THE BERGEN COUNTY CO-OP

WHEREAS, the Chief of Police has determined there is a need for software support and maintenance of the firewall for the Police Department; and

WHEREAS, SHI International Corporation offers the Sonicwall NSA 4800 and Security Suite and was awarded a contract through the Bergen County Co-Op Contract #CK-04; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the Sonicwall NSA 4800 and Security Suite be purchased from SHI International Corporation in an amount not to exceed \$34,044.09; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #04-215-55-250-301 for the amount of \$27,338.15 and #01-201-25-745-231 for the amount of \$6,705.94 (requisition #2312367)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of Sonicwall NSA 4800 and Security Suite for the Police Department from SHI International Corporation in an amount not to exceed \$34,044.09 through Bergen County Co-Op Contract #CK-04 is hereby authorized and approved.

14. RESOLUTION AUTHORIZING THE PURCHASE OF DIGITAL CODES PREMIUM SUBSCRIPTION FOR 3 YEARS FOR THE CONSTRUCTION DEPARTMENT

WHEREAS, the Director of the Construction Department requests authorization for the purchase of Digital Codes Premium Subscription for 3 Years for the Hillsborough Construction Department as required by the New Jersey Department of Community Affairs; and

WHEREAS, the International Code Council Distribution Center is the sole source provider of this good and service in the amount of \$11,910.00; and

WHEREAS, funds are available in the 2025 Construction Violation Fees Trust Fund and have been certified as such by the Chief Finance Officer through Account #12-291-56-725-940 (requisition #2312357) in the amount of \$11,910.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of Digital Codes Premium Subscription for 3 Years from International Code Council Distribution Center in an amount not to exceed \$11,910.00 for the Hillsborough Construction Department is hereby authorized.

15. RESOLUTION AUTHORIZING THE SUBMISSION OF A NAVIGATIONAL PATH - A REQUIREMENT OF THE SUSTAINABLE JERSEY GOLD STAR STANDARD IN WATER

WHEREAS, Hillsborough Township seeks to protect and promote the quality and quantity of all water in the community, and implement measures to address challenges posed by water features and infrastructure in the Township; and

WHEREAS, the Township participates in the Sustainable Jersey municipal certification program, a state-wide initiative created to achieve a sustainable New Jersey, one community at a time; and

WHEREAS, Sustainable Jersey developed a Gold Star Standard in Water for municipalities aiming to manage water resources holistically and in a manner that sustains and improves the overall quantity, quality, and utilization of water; and

WHEREAS, the Gold Star Standard in Water is designed to assist municipalities in their efforts to meet the Sustainable Jersey goal that New Jersey's water system provides an adequate and affordable supply of clean and safe drinking water for everyone, while also safeguarding water sources to ensure sufficient quality and supply to support healthy ecosystems and biodiversity; and

WHEREAS, municipalities can be most effective when they work collaboratively across boundaries to solve common issues in their watershed, yet each of the State's 565 municipalities faces its own unique water challenges and opportunities; and

WHEREAS, the Gold Star Standard is designed to provide flexibility to municipalities to develop their own unique path to Water Gold and, in doing so, make substantial progress towards the collective water goals; and

WHEREAS, Hillsborough Township is eligible to apply for a Gold Star Standard and has completed the four pre-requisite actions including the two required actions: Natural Resource Inventory (NRI) and the Municipal Water Story, the completion of Private Well Outreach & Testing, Removing Lead in Drinking Water, Water Conservation Education Program, Open Space Plan, Community Forestry Management Plan, and NJ Urban Forestry Program Accreditation; and

WHEREAS, Hillsborough has developed a Navigational Path which expresses the Township's commitment towards improving and protecting water, outlines an action plan, the steps the Township will take to complete new actions, and states how it will maintain certification in the four pre-requisite actions.;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Committee endorses the actions and plan outlined in the Navigational Path and commits to undertake initiatives and activities to maintain the Gold Star Standard in Water.

16. RESOLUTION AUTHORIZING THE GUIDE RAIL REPAIR ON MOUNTAIN VIEW ROAD THROUGH THE MCCP CONTRACT #26

WHEREAS, the Public Works Department has requested authorization for repairs to the damaged Guide Rail on Mountain View Road; and

WHEREAS, Road Safety Systems, LLC offers the service through MCCP Contract #26 in the amount of \$8,545.00, of which the Township of Hillsborough is a member; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #01-201-26-765-280 in the amount of \$8,545.00;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the repairs to the damaged Guide Rail on Mountain View Road from Road Safety Systems, LLC through MCCP Contract #26 in an amount not to exceed \$8,545.00 is hereby authorized.

Mayor Ciccarelli stated: "We are going to hear all comments first. After that, if any committee member would like to take any item from the consent agenda separately for voting purposes, I will give you the opportunity to do so. There is no need to take items separately for the purpose of commenting or questioning."

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, the consent agenda was unanimously approved upon the call of the roll.

Committeeman Britting commented favorably on resolutions 9, 10, 12, and 15.

Committeewoman Hand asked the amount for resolution 12 and whether an invoice is missing and whether the township will receive a reimbursement from insurance on resolution 16.

Captain McCarthy and Deputy Mayor Payne stated the town would seek reimbursement from the driver at fault. Committeewoman Hand also thanked the Credit Card Advisory Board and the County for providing grants to preserve the Van Der Veer House.

Committeeman Lipani encouraged residents to visit the Kringle Market and support local businesses.

Deputy Mayor Payne stated the parking fee at the Kringle Market benefits a local non profit.

Maria Janucik, 720 E. Frech Ave, Manville inquired into resolutions 6, 11 and 15.

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, the consent agenda was unanimously approved upon the call of the roll.

PUBLIC HEARINGS

1. 2025-16 ORDINANCE AMENDING CHAPTER 205 “MASSAGE ESTABLISHMENTS”, SECTION 205-6 “OPERATING REQUIREMENTS” AND SECTION 205-13 “VIOLATIONS AND PENALTIES”, OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY.

WHEREAS, the Hillsborough Police Department recommends modification of the operating requirements for massage establishments as set forth in the Township Code to clarify that only massage therapists are authorized to provide massages at massage establishments and all massage establishments and massage therapists must comply with the provisions of the Township Code and laws and Administrative Codes of the State of New Jersey; and

WHEREAS, the Township Attorney recommends modification of the Violations and Penalties provision set forth in Chapter 205 “Massage Establishments” of the Township Code to provide that any violation of said Chapter shall be punishable in accordance with the General Penalty Provisions set forth in the Hillsborough Township Code; and

WHEREAS, the Township Committee of the Township of Hillsborough finds it appropriate and necessary to amend Chapter 205 “Massage Establishments” of the Township Code as recommended to preserve the public health, safety and welfare of the Township and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 205 “Massage Establishments”, Section 205-6 “Operating Requirements” of the Code of the Township of Hillsborough is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

§ 205-6. Operating requirements.

- A. Price rates for all services offered by the massage establishment shall be prominently posted in the reception area. No services shall be offered or provided by the massage establishment or massage therapist unless specifically posted in accordance herewith.
- B. All employees, including persons performing a massage, shall wear nontransparent outer garments, covering the sexual and genital areas.
- C. The sexual or genital area of patrons must be covered by towels or cloths or undergarments when in the presence of an employee or massage therapist.
- D. No employee or patron shall touch or fondle, or offer to touch or fondle, in any manner the sexual or genital area of any person.
- E. Hours of operation shall be limited to 5:00 a.m. to 11:00 p.m.
- F. Every massage establishment and massage therapist shall comply with the infection control precautions currently set forth at N.J.A.C. 13:37-16.8 and as may be amended.
- G. Every massage establishment and massage therapist shall comply with the sexual misconduct provisions currently set forth at N.J.A.C. 13:37-16.12 and as may be amended.
- H. Every massage establishment and massage therapist shall comply with the recordkeeping requirements currently set forth at N.J.A.C. 13:37-16.14 and as may be amended.
- I. Only massage therapists shall provide massages at massage establishments.
- J. All massage establishments and massage therapists shall comply with the provisions of this chapter, the Township Code and all laws and administrative codes of the State of New Jersey.

Section 2. Chapter 205 “Massage Establishments”, Section 205-13 “Violations and Penalties” of the Code of the Township of Hillsborough is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

§ 205-13. Violations and penalties.

~~Any person who shall violate any of the provisions of this chapter shall, upon conviction, be fined a minimum of \$500 and a maximum of \$2,000, and may be imprisoned for up to 90 days in jail for each offense.~~

Any violation of the provisions of this chapter, upon conviction thereof, shall be punishable in accordance with the penalties set forth in Chapter 1 “General Provisions”, Article II “Penalties”, of the Hillsborough Township Municipal Code.

Section 3. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable regulations. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 4. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 5. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least one week prior to the scheduled hearing.

Section 6. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 7. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to open the public hearing on Ordinance 2025-16, the motion was unanimously approved upon the call of the roll.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, to close the public hearing and adopt Ordinance 2025-16, the motion was approved upon the call of the roll.

2. 2025-17 ORDINANCE AMENDING CHAPTER 143 "VEHICLES AND TRAFFIC", ARTICLE XII "SCHEDULES", SECTION 143-30 "SCHEDULE I: NO PARKING" OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH TO PROHIBIT PARKING ON MILLBURN DRIVE, KLOSS COURT, HUTCHINSON DRIVE AND MYERS COURT.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 143 "Vehicles And Traffic", Article XII "Schedules", Section 143-30 "Schedule I: No Parking" of the Code of the Township of Hillsborough is hereby amended to prohibit parking on Millburn Drive, Kloss Court, Hutchinson Drive, Myers Court as follows:

In accordance with provisions of Section 143-6, no person shall park a vehicle at any time upon any of the following described streets or parts of streets:

Name Of Street	Side	Location
Millburn Drive	East	62 Feet East of the driveway of 63 Millburn Drive to Collins Drive
Kloss Court	South	110 Feet West of the driveway of 5 Kloss Court to Millburn Drive
Hutchinson Drive	South	Entire length
Myers Court	East	From driveway of 5 Myers Court to Hutchinson Drive

Section 2. This Ordinance shall take effect upon adoption and publication according to law.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to table the public hearing on Ordinance 2025-17, the motion was unanimously approved upon the call of the roll.

Mayor Ciccarelli explained the genesis of the ordinance. In light of the public interest and opposition to this ordinance, Mayor Ciccarelli asked for a motion to table the ordinance so that other options can be examined. Deputy Mayor Payne thanked everyone for their emails and they will also be forwarded to the County. Deputy Mayor Payne commended the police in overseeing the excessive parking that day. Committeewoman Hand stated she appreciated the analysis done by the police department and urged the committee to look at options regarding on-premise parking. Committeeman Lipani stated the township is always looking for safety options and is looking for the least objectionable option.

Robert Shaw, 1 Myers Court asked how the neighbors would know when the newly drafted ordinance comes up again.

Deputy Mayor Payne advised that letters would be hand-delivered to mailboxes again.

Attorney Willard advised residents to refer to the website because agendas are posted on the website typically the Friday before a Township Committee meeting and that is the ideal way to keep informed.

Deanna Milano, 64 Milburn Drive thanked the committee for their quick action after the last meeting and for tabling the motion. She asked for transparency regarding all the options considered when drafting the next ordinance.

Scott Winston, 3 Hutchinson Drive asked just how broad is the scope of farm related activities.

Mayor Ciccarelli explained that farm related activities is determined by the County.

Committeeman Lipani explained that the event's primary purpose must be agrocentric to be considered a farm related activity.

Attorney Willard stated that first a complaint must be filed with the Agricultural Board of the County before any action can be taken against the farm in question. He agreed the ultimate goal is to get the farm to have on-site parking for their events.

Administrator Ferrera thanked Sergeant LaBoy for collecting data and Marcy McLaughlin in Planning and Zoning for working on this issue.

3. 2025-18 ORDINANCE AMENDING “SALARY RANGE ORDINANCE” OF THE TOWNSHIP OF HILLSBOROUGH TO SET FORTH THE SALARY RANGES FOR THE POSITIONS SET FORTH IN SAID ORDINANCE.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. The Salary Ordinance of the Township of Hillsborough shall be amended as follows:

CLASSIFICATION	MIN		MAX		DEPT	
Committeepersons	\$3,500		\$10,000		Administration	Non-Union
Township Administrator	\$50,000	\$95,000	\$240,000	\$220,000	Administration	Non-Union
Executive Assistant - Administration	\$35,000	\$42,000	\$65,000	\$68,000	Administration	Non-Union
Human Resources Director	\$45,000	\$75,000	\$95,000	\$100,000	Administration / HR	Non-Union
Human Resources Manager	\$45,000	\$55,000	\$80,000	\$85,000	Administration / HR	Non-Union
Part-Time Floater	\$15.13/Hr.	\$17.00/Hr.	\$22.00/Hr.		Administration / HR	Part-Time
Township Clerk/PIO	\$20,000	\$75,000	\$130,000	\$140,000	Administration / Township Clerk	Non-Union
Deputy Clerk	\$20,000	\$55,000	\$80,000	\$85,000	Administration / Township Clerk	Non-Union
Deputy Clerk/Training Program Manager		\$55,000		\$80,000	Administration / Township Clerk	Non-Union
Office Assistant / Multimedia Specialist	\$20,000	\$40,000	\$50,000	\$52,000	Administration / Township Clerk	Non-Union
Deputy Public Information Officer		\$45,000		\$80,000	Administration / Township Clerk	Non-Union
Part-Time Receptionist	\$15.13/Hr.		\$22.00/Hr.		Administration / Township Clerk	Part-Time
IT Director	\$41,000	\$75,000	\$125,000	\$150,000	Administration / IT	Non-Union
IT Assistant Director	\$35,000	\$70,000	\$65,000	\$100,000	Administration / IT	Non-Union
Part-Time Technology Support	\$15.13/Hr.		\$30.00/Hr.		Administration / IT	Part-Time
Construction Official	\$48,000	\$75,000	\$150,000	\$155,000	Building	Non-Union
Building Sub Code Official / Supervisor	\$48,000	\$75,000	\$115,000	\$120,000	Building	Non-Union
Assistant Building Sub Code Official	\$48,000	\$75,000	\$95,000	\$100,000	Building	Non-Union
Part-Time Inspector	\$25.00/Hr.	\$36.00/Hr.	\$40.00/Hr.	\$50.00/Hr.	Building	Part-Time
Part-Time Technical Assistant	\$15.13/Hr.		\$30.00/Hr.		Building	Part-Time
Use of License in 2nd Discipline	\$2,500		\$5,000		Building	Stipend
Acting Construction Official		\$1,500		\$5,000	Building	Stipend
Economic and Business Development Director	\$45,000	\$75,000	\$95,000	\$100,000	Economic & Business Development	Non-Union
Part-Time Outreach Support Specialist	\$15.13/Hr.		\$22.00/Hr.		Economic & Business Development	Part-Time
Director of Engineering	\$40,000	\$75,000	\$130,000	\$135,000	Engineering	Non-Union
Assistant Director of Engineering		\$70,000		\$120,000	Engineering	Non-Union
Health Officer	\$47,000	\$75,000	\$125,000	\$128,750	Health	Non-Union
Director of Environmental Programs	\$45,000	\$75,000	\$105,000	\$110,000	Health	Non-Union
Deputy Director Envir. & Public Health Programs	\$38,000	\$70,000	\$79,024	\$85,000	Health	Non-Union
Registered Environmental Health Specialist	\$45,000	\$50,000	\$74,601	\$76,839	Health	Non-Union
Millstone Health Liaison	\$2,000		\$6,000		Health	Stipend
Part-Time Property Maint/Code Enforcement/Deputy Zoning Officer	\$15.13/Hr.		\$31.00/Hr.		Health / Planning & Zoning	Part-Time
Recycling Coordinator	\$2,000		\$6,000		Health	Stipend
Assistant Recycling Coordinator	\$1,000		\$5,000		Health	Stipend

Registrar	\$1,000		\$4,000		Health	Stipend
Deputy Registrar	\$1,000		\$2,000		Health	Stipend
Court Administrator	\$45,000	\$75,000	\$105,000	\$110,000	Municipal Court	Non-Union
Deputy Court Administrator	\$38,000	\$70,000	\$80,000	\$85,000	Municipal Court	Non-Union
Municipal Judge	\$15,000		\$85,000	\$90,000	Municipal Court	Non-Union
Part-Time Violations Technician	\$15.13/Hr.		\$30.00/Hr.		Municipal Court	Part-Time
Municipal Prosecutor	\$10,000		\$105,000	\$110,000	Municipal Court / Police	Non-Union
After Hours ECDR Processing	\$2,000		\$5,000		Municipal Court	Stipend
Public Defender	\$1,000		\$25,000		Municipal Court	Stipend
Shared Court Stipend	\$2,000		\$50,000		Municipal Court	Stipend
Substitute Judge Services (regular session/excluding DWIs)		\$500		\$1,000	Municipal Court	Stipend
Special Session Compensation (including DWIs) for Municipal Prosecutor		\$600		\$1,000	Municipal Court	Stipend
Special Session Compensation (including DWIs) for Municipal Judge		\$800		\$1,000	Municipal Court	Stipend
Director of Planning & Zoning	\$47,000	\$75,000	\$125,000	\$130,000	Planning & Zoning	Non-Union
Assistant Director of Planning and Zoning / Zoning Official	\$45,000	\$55,000	\$95,000	\$100,000	Planning & Zoning	Non-Union
Assistant Planner/Sustainability Program Manager	\$45,000	\$55,000	\$95,000	\$100,000	Planning & Zoning	Non-Union
Police Chief	\$125,000		\$240,000	\$260,000	Police	Non-Union
Police Captain	\$120,000		\$200,000	\$225,000	Police	Non-Union
Police Lieutenant	\$115,000		\$190,000	\$210,000	Police	Non-Union
Police Sergeant	\$114,006		\$154,599	\$165,000	Police	PBA Local 205
Police Corporal	\$106,881		\$140,546	\$150,000	Police	PBA Local 205
Police Officer	\$46,508		\$133,854	\$140,000	Police	PBA Local 205
Executive Assistant - Chief of Police	\$35,000	\$42,000	\$65,000	\$68,000	Police	Non-Union
Office Manager - Police	\$35,000	\$50,000	\$65,000	\$70,000	Police	Non-Union
IT Director Police Dept.	\$40,000	\$70,000	\$145,000	\$150,000	Police	Non-Union
IT Manager Police Dept.	\$40,000	\$50,000	\$145,000		Police	Non-Union
Special Officers	\$15.13/Hr.		\$28.00/Hr.		Police	Part-Time
Crossing Guards	\$15.13/Hr.		\$22.00/Hr.		Police	Part-Time
Part-Time Police Support Technician	\$15.13/Hr.		\$31.00/Hr.		Police	Part-Time
Police Property Manager	\$20.00/Hr.		\$28.00/Hr.		Police	Part-Time
Part-Time Technology Support	\$15.13/Hr.		\$30.00/Hr.		Police	Part-Time
Director Public Works	\$47,000	\$75,000	\$135,000	\$145,000	Public Works	Non-Union
Supervisor of Public Works	\$45,000	\$55,000	\$115,000	\$120,000	Public Works	Non-Union
Assistant Supervisor of Public Works	\$38,000	\$50,000	\$95,000	\$100,000	Public Works	Non-Union
Assistant Supervisor of Building Maintenance	\$4,500	\$50,000	\$100,000	\$105,000	Public Works	Non-Union

Office Manager - Public Works/Parks	\$35,000	\$50,000	\$65,000	\$95,000	Public Works/Parks	Non-Union
Part-Time Building Maintenance	\$15.13/Hr.		\$28.00/Hr.		Public Works	Part-Time
Arborist	\$59,012		\$75,000	\$78,000	Public Works	Teamsters Local 469
Sign Shop Operator	\$59,012		\$75,000	\$78,000	Public Works	Teamsters Local 469
Equipment Operator/Mechanic/Journeyman/Welder (I)	\$63,253		\$80,000	\$85,000	Public Works/Parks	Teamsters Local 469
Equipment Operator/Mechanic/Journeyman/Welder (II)	\$69,417		\$95,000	\$100,000	Public Works/Parks	Teamsters Local 469
Public Works Worker 1-4	\$36,326	\$39,119	\$85,000	\$90,000	Public Works/Parks	Teamsters Local 469
Director Parks, Recreation, and Social Services	\$55,000	\$75,000	\$135,000	\$145,000	Parks / Recreation / Social Services	Non-Union
Director Recreation	\$55,000	\$75,000	\$120,000	\$125,000	Recreation	Non-Union
Director Social Services	\$55,000	\$75,000	\$120,000	\$125,000	Social Services	Non-Union
Director Parks	\$55,000	\$75,000	\$120,000	\$125,000	Recreation	Non-Union
Director Social Services and OEM		\$75,000		\$135,000	Social Services / Office of Emergency Management	Non-Union
Director Parks and Recreation		\$75,000		\$135,000	Parks/Recreation	Non-Union
Assistant Director of Recreation	\$38,000	\$70,000	\$85,000	\$100,000	Recreation	Non-Union
Assistant Director of Social Services	\$38,000	\$70,000	\$85,000	\$100,000	Social Services	Non-Union
Supervisor of Parks	\$45,000	\$55,000	\$115,000	\$120,000	Parks	Non-Union
Assistant Supervisor of Parks	\$38,000	\$50,000	\$95,000	\$100,000	Parks	Non-Union
OEM Director	\$45,000	\$75,000	\$95,000	\$100,000	Office of Emergency Management	Non-Union
OEM Coordinator		\$70,000		\$90,000	Office of Emergency Management	Non-Union
Senior Dance Instructor	\$ 25.00/Hr.		\$ 35.00/Hr.		Social Services	Part-Time
Senior Wellness Instructor	\$ 25.00/Hr.		\$ 35.00/Hr.		Social Services	Part-Time
Tax Assessor	\$47,000	\$75,000	\$150,000	\$155,000	Tax Assessor	Non-Union
Deputy Assessor	\$45,000	\$55,000	\$95,000	\$100,000	Tax Assessor	Non-Union
Assistant Manager - Tax Assessor	\$55,000	\$50,000	\$85,000	\$95,000	Tax Assessor	Non-Union
Director of Finance / CFO / Treasurer	\$10,000	\$75,000	\$150,000	\$160,000	Tax Collection / Treasurer	Non-Union
Tax Collector / Payroll Manager	\$40,000	\$55,000	\$120,000	\$125,000	Tax Collection / Treasurer	Non-Union
Part-Time Assistant to Tax Collector	\$15.13/Hr.		\$22.00/Hr.		Tax Collection / Treasurer	Part-Time
Part Time Assistant to CFO	\$15.13/Hr.		\$22.00/Hr.		Tax Collection / Treasurer	Part-Time
PACO	\$1,000		\$5,000		Tax Collection / Treasurer	Stipend
QPA	\$1,000		\$5,000		Tax Collection / Treasurer	Stipend
Class I	\$35,000	\$38,000	\$85,000	\$90,000	All Departments	AFSCME Union
Grade 12	\$41,333		\$105,625	\$110,000	All Departments	AFSCME Union
Grade 11	\$44,338		\$113,278	\$120,000	All Departments	AFSCME Union
Grade 10	\$47,831		\$122,237	\$130,000	All Departments	AFSCME Union
Part-Time Office Assistant	\$15.13/Hr.		\$22.00/Hr.		All Departments	Part-Time

Shared Services	\$1,000		\$2,000		All Departments	Stipend
Translation Services	\$1,000		\$1,500		All Departments	Stipend
Special Projects	\$1,000		\$5,000		All Departments	Stipend
Director	\$55,000	<u>\$75,000</u>	<u>\$150,000</u>	<u>\$160,000</u>	All Departments	Non-Union
Assistant Director	\$45,000	<u>\$70,000</u>	<u>\$125,000</u>	<u>\$130,000</u>	All Departments	Non-Union
Supervisor	\$38,000	<u>\$55,000</u>	<u>\$95,000</u>	<u>\$100,000</u>	All Departments	Non-Union
Manager	\$45,000	<u>\$55,000</u>	<u>\$95,000</u>	<u>\$100,000</u>	All Departments	Non-Union
Assistant Supervisor	\$38,000	<u>\$50,000</u>	<u>\$95,000</u>	<u>\$100,000</u>	All Departments	Non-Union
Assistant Manager	\$45,000	<u>\$50,000</u>	<u>\$95,000</u>	<u>\$100,000</u>	All Departments	Non-Union
Office Manager	\$45,000	<u>\$50,000</u>	<u>\$95,000</u>	<u>\$100,000</u>	All Departments	Non-Union
Program Manager	\$38,000		<u>\$65,000</u>	<u>\$70,000</u>	All Departments	Non-Union

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, to open the public hearing on Ordinance 2025-18, the motion was unanimously approved upon the call of the roll.

Committeewoman Hand asked how the township would pay for these raises which are more than the rate of inflation.

Administrator Ferrera explained that the ordinance was not giving raises but providing a salary range.

Human Resource Director Fenster-Gude explained they are just making the salary range wider so that it is not necessary to come back every year to adjust.

Committeeman Britting stated this is merely ranges of salaries which is an efficient way to run the town and keeps the Township competitive.

Richard Zygald, 14 Partridge Road, stated the committee should be judicious in determining the salary ranges. Administrator Ferrera further explained how the process of the range works and provided an example.

Deanna Milano, 64 Milburn Drive stated she was interested in how the ranges are set.

Administrator Ferrera stated the data comes from looking at surrounding times several times a year, looking at comparable job postings and consulting with the League of Municipalities

Committeeman Lipani stated they look at surrounding towns of the same size and try to be in the middle, not the lowest and not the highest.

Maria Janucik, 720 E. Frech Ave, Manville noted a cross out was missing on the spreadsheet.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, to close the public hearing and adopt Ordinance 2025-18, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. CLAIMS LIST

Mayor Ciccarelli asked to approve Claims List 2025-18.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, Claims List 2025-18, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Deputy Clerk Erica Lenzo stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Maria Janucik, 720 E. Frech Ave, Manville asked whether the Sherman tract had been sold. She also stated she is concerned about the 2000 trees cut down on the Glen Gery property.

Committeeman Lipani explained it is in the process of sale and will be on a consent agenda at a future township committee meeting.

Mayor Ciccarelli stated the Planning Board approved the action of taking down the trees.

Committeeman Lipani took a moment to thank Mayor Ciccarelli for everything he's done for the town and he will be missed.

Committeeman Britting stated that it was perfectly said.

Deputy Mayor Payne stated he was the best mayor he has seen on the dais.

ADJOURNMENT

Committeeman Lipani took a moment to thank Mayor Ciccarelli for everything he's done for the town, and he will be missed.

Committeeman Britting stated that it was perfectly said.

Deputy Mayor Payne stated he was the best mayor she has seen on the dais.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the meeting duly adjourned at 9:49 pm. Said motion was unanimously carried upon voice vote.

Mayor Ciccarelli thanked Sergeant LaBoy and Captain McCarthy for staying.

Attested:

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a horizontal line extending to the right.

Sarah Brake
Township Clerk