

Minutes of the November 25, 2025 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on November 25, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli, Deputy Mayor Catherine Payne, Committeewoman Samantha Hand, and Committeeman Shawn Lipani. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard. Committeeman Robert Britting, Jr. was absent. Committeeman Robert Britting, Jr. joined the meeting after the Executive Session.

SALUTE TO THE FLAG

EXECUTIVE SESSION

1. RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Litigation/Attorney Client Privilege — Criterion; Furman
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Samantha Hand, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 6:42 pm.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the public meeting was re-opened at 7:02 pm.

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Tuesday, November 25, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES, SEPTEMBER 25, 2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the Regular Meeting Minutes of September 25, 2025 were approved upon the call of the roll.

2. EXECUTIVE MEETING MINUTES APRIL 22, 2025

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, the Executive Meeting Minutes of April 22, 2025 were approved upon the call of the roll.

3. EXECUTIVE SESSION MINUTES MAY 13, 2025

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the Executive Session Minutes of May 13, 2025 were approved upon the call of the roll.

4. SPECIAL MEETING MINUTES MAY 19, 2025 EXECUTIVE MEETING MINUTES MAY 19, 2025

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the Special Meeting Minutes of May 19, 2025 and the Executive Meeting minutes of May 19, 2025 were approved upon the call of the roll.

5. EXECUTIVE SESSION MEETING MINUTES OCTOBER 14, 2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the Executive Session Meeting Minutes of October 14, 2025 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Ciccarelli's General Announcements

Mayor Ciccarelli stated that on November 4, 2025, the USA once again conducted the annual election process and based on the results there will be some changes in Hillsborough. The Mayor expressed his sincere and deepest gratitude to all Hillsborough residents stating that serving this community has been a true honor, and that he will forever cherish the connections and work that was accomplished together. The Mayor extended his best wishes and a sincere welcome to Committeewoman-elect Jill Gomez. The Mayor stated he stands ready to ensure a smooth transition and wishes the Township Committee continued success in serving Hillsborough's residents.

Mayor Ciccarelli wished everyone a Happy Thanksgiving filled with delicious food, warm company, and the simple joy of coming together.

Mayor Ciccarelli reported that he witnessed the donation of more than 3000 pounds of food and needed products to CAN and Social Services from three Indian organizations that collected food during the Diwali celebrations.

Mayor Ciccarelli relayed that on November 11th, Hillsborough hosted a Veterans Day ceremony to pay tribute and show gratitude to the town's many veterans. He was joined by Deputy Mayor Catherine Payne, Committeewoman Samantha Hand, Committeeman Shawn Lipani, Assemblyman Roy Freiman, Somerset County Surrogate Tina

Jallah, and Somerset County Commissioner Sarah Sooy. Speaking on behalf of VFW Post #837 was Rich Zygald.

Mayor Ciccarelli advised that he had the pleasure of attending a meeting with Webelos Den 1776 recently wherein the Mayor discussed voting and elections as well as his role in government.

Mayor Ciccarelli informed residents that he, along with Deputy Mayor Payne, Committeewoman Hand, and Committeeman Lipani welcomed two new local businesses on November 14th, Tee Box Golf House and Rizes Greek Taverna.

Mayor Ciccarelli updated residents on the 2025 HBA Awards Dinner, held on October 30th at Royce Brook Golf Club. There were 140 registered guests honoring nine local businesses for their contributions to the economy. The Mayor was joined by Committeewoman Hand, Committeemen Lipani and Britting, Township staff, and the Economic and Business Development Commission.

Committeeman Britting

Committeeman Britting wished everyone a happy Thanksgiving.

Committeeman Britting thanked the Mayor for his excellent service as Mayor and congratulated Committeewoman-elect Jill Gomez.

Committeeman Britting reminded local organizations to submit raffle applications at least 30 days in advance to allow sufficient time for processing and background checks. Applications submitted within 14 days of the event will not be accepted, as the Legalized Games of Chance Commission requires at least 14 days to review and process your application.

Committeeman Britting relayed that the one-on-one sessions with Kathy Guzman from the New Jersey Economic Development Authority on November 11th were a great success.

Committeeman Britting along with the Hillsborough Business Association, invited residents to shop small this holiday week and support the local businesses.

Committeeman Britting advised that the Hillsborough Health Department will be sponsoring a free rabies vaccination clinic for dogs and cats on January 10, 2026, from 10:00 a.m. to noon at the Department of Public Works.

Committeeman Britting reported that a coalition comprised of Township staff and local stakeholders, has been selected by the New Jersey Public Health Association for the inaugural Community Partnership Excellence Award. On October 16th, they were presented with a plaque for emerging public health resilience in New Jersey. Committeeman Britting congratulated everyone on the team.

Committeeman Britting stated that Hillsborough is hiring for a variety of positions.

Committeeman Britting informed residents that the Recreation Department's holiday lineup includes: the Annual Township Christmas Tree Lighting on December 5th, a Pajama Drive for local families in need, letters for Santa's Mailbox due by Sunday, December 7th, the 6th Annual House Decorating Contest, and the Menorah Lighting on December 21st at 4:30 pm.

Committeeman Britting informed residents that the Winter 2026 Activities Guide is here.

Committeeman Britting advised that the Board of Education office hosted a "Socktober" donation drive and collected baby socks to donate to the Social Services Department. Committeeman Britting thanked the Board of Education.

Committeeman Britting reminded residents that Hillsborough Township offers tax deductions to Veterans, seniors, and Disabled persons who qualify financially.

Committeewoman Hand

Committeewoman Hand congratulated Committeewoman-elect Jill Gomez and stated she looks forward to working with her.

Committeewoman Hand highlighted some new restaurants in town including Rizes and The Fresh Fig.

Committeewoman Hand stated that she had a great time attending the different Halloween events.

Committeewoman Hand advised that at the last Township Committee meeting, the Rewards Program Advisory Committee mistakenly named Feeding Hands Food Pantry as a grant recipient. Unfortunately, this was an error as Feeding Hands didn't qualify for a grant. The Hillsborough Rewards Advisory Committee regrets this error and apologizes for any confusion it may have caused.

Committeewoman Hand relayed that the Library offers plenty of engaging activities for both kids and adults which can be found on the list of December activities in the Experience Hillsborough online publication.

Committeewoman Hand wished everyone a happy Thanksgiving.

Committeeman Lipani

Committeeman Lipani reminded homeowners to start winterizing immediately to protect pipes from rupturing due to freezing water pressure. Important steps include insulating pipes, especially those in crawl spaces, to retain warmth. Furthermore, when away from home for an extended period, do not shut the heat off completely; maintain a low temperature to keep internal pipes from freezing.

Committeeman Lipani relayed that property owners planning a change to the grading or topography of their property are required to obtain a Township Engineering permit because such changes can adversely affect adjoining properties. If the regrading is over 5,000 sq. ft., a permit from Somerset County Soil Conservation and a professionally engineered plan are mandatory. For changes under 5,000 sq. ft., a homeowner may submit a sketch, provided the topography changes clearly demonstrate no impact on any neighboring property.

Committeeman Lipani warned residents of a new email scam, involving fraudsters creating and sending phony invoices to Planning and Zoning Board applicants. These scammers copy Board agendas, use the municipality's logo and staff names, and demand substantial fees via wire transfer to hear applications. Hillsborough Township does not accept wire transfers for any type of payment.

Committeeman Lipani urged residents to place only leaves at the curb. Debris such as branches and rocks hidden in leaf piles can severely damage collection equipment, cause costly repairs, and create safety risks, leading to schedule delays.

Committeeman Lipani further reminded residents to inspect their mailboxes to ensure they are sturdy and properly installed.

Committeeman Lipani reminded residents of several years ago when the Township Police Department adopted Adeline Eick. Sadly, Adeline lost her long battle with cancer this week. Committeeman Lipani thanked the police department for their services and outpouring of love during her battle and at her funeral with a full police escort to her final resting place.

Deputy Mayor Payne

Deputy Mayor Payne shared a list of Thanksgiving safety tips from the Hillsborough Fire District.

Deputy Mayor Payne, along with Committeewoman Hand and Committeewoman-elect Gomez attended the Hillsborough PBA 205's Stuff the Bus event. Deputy Mayor Payne stated that thanks to the generous donations from residents and community groups, the police were able to ensure that Hillsborough families in need will be well-fed this holiday season.

Deputy Mayor Payne informed the community of the Veterans' Information Session held on November 15th.

Deputy Mayor Payne advised that the Hillsborough Hockey Team is collecting items to be sent to military personnel. A collection box is available at the Municipal Building for items such as hygiene products, socks, t-shirts, and other items.

Mayor Ciccarelli

Mayor Ciccarelli reported that on November 14th, he was joined by members of Michaels Miracles, Hillsborough Township staff, and members of the Hillsborough Police Department in wearing blue in observance of Diabetes Awareness Month.

Mayor Ciccarelli congratulated Hillsborough resident, Diana Reinhardt. She was named as one of Congressman Tom Kean's Seniors of Distinction.

Mayor Ciccarelli announced that Hillsborough Township has secured a significant \$402,400 grant from the Somerset County Board of County Commissioners and the Somerset County Cultural & Heritage Commission to facilitate the restoration of the Van der Veer-Harris House.

Mayor Ciccarelli informed residents that Hillsborough is beginning preparations for America's 250th anniversary in 2026 and is seeking creative input from residents and local business owners to plan events and activities to commemorate this historic occasion.

Mayor Ciccarelli advised that he attended a red carpet movie premiere at Reading Cinemas in Manville. The movie, "The Family Recipe," was directed and produced by two Hillsborough residents, Karl and Caroline Erikson.

Mayor Ciccarelli announced that Hillsborough Township is hosting its annual Christmas Tree Lighting on Friday, December 5th. The Menorah Lighting will be held on Sunday, December 21st at 4:30 pm.

Mayor Ciccarelli stated that at the beginning of the year, he took the Mayor's Monarch Pledge. All action items outlined in the pledge have now been reviewed and approved by the National Wildlife Federation Mayors' Monarch Pledge Team.

Mayor Ciccarelli relayed that Hillsborough Township's sustainability program was recognized at the New Jersey State League of Municipalities Conference for being named Sustainability Champion for the most points in the Large Municipality (40,000+ population) category for the second consecutive year and also achieved Silver-Level Certification for the 11th consecutive year.

Mayor Ciccarelli reported that Norfolk Southern Railroad has indicated the rail replacement project will now be performed in late spring next year. They were reminded to maintain the pavement at the crossing until the permanent pavement is installed next year.

Mayor Ciccarelli advised that the State has reported that all stormwater detention basins and their associated fences are complete. The State is still working with the telecommunications utilities to relocate wires and poles. Curbing and sidewalk repairs continue and the state plans on paving driveways to businesses and residents so their access for the winter will be better.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING TERISSA ALEX- GIRL SCOUT GOLD AWARD

WHEREAS, Terissa Alex, a freshman at George Washington University, graduate of Hillsborough High School, and member of Girl Scout Troop 60058, has earned her Gold Award; and
WHEREAS, the Hillsborough Township Committee recognizes the many hours Terissa devoted to earning her Girl Scout Gold Award, working diligently to achieve this highly coveted recognition; and
WHEREAS, Terissa's Gold Award project utilized technology and project-based learning to increase children's love for reading and writing from grades 1 to 5. Online books were created in Canva about a character who did something positive in their community. Care packages for firefighters were created and book drives were held; and
WHEREAS, Terissa Alex was a member of the Mock Trial team, the Hillsborough High School Choir, and Mixed Chorale. Terissa has been selected for the George Washington University Model United Nations Travel Team; and
WHEREAS, Terissa Alex volunteered at Raising Hope Charity as Vice President, a Toastmaster Vice President, in the youth choir at church, and as a youth leader at church; and
WHEREAS, Terissa Alex serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service. We are very proud that Terissa is a member of our community.
NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Terissa Alex for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her. We wish Terissa all the best in her future endeavors.

2. PROCLAMATION RECOGNIZING REYA VARUN - GIRL SCOUT GOLD AWARD

WHEREAS, Reya Varun, a Freshman at the University of Connecticut, graduate of Hillsborough High School, and member of Girl Scout Troop 60056, has earned her Gold Award; and
WHEREAS, the Hillsborough Township Committee recognizes the many hours Reya devoted towards earning her Girl Scout Gold Award, working with diligence to achieve this highly coveted recognition; and
WHEREAS, Reya's Gold Award project consisted of creating a digital handbook of all the ensembles Hillsborough High School has to offer, assisting younger students in learning more about the Hillsborough High School Band Program. The handbook includes a video of testimonials and advice from band students. The project took 83 hours to complete with the assistance of 12 individuals; and
WHEREAS, Reya Varun was a member of the Pride of Hillsborough Marching Band, Hillsborough High School Wind Ensemble, Saxophone Quarter, Pit Orchestra, and Jazz Ensemble. Reya was also a member of the Tri-M Honor Society and French Honor Society; and
WHEREAS, Reya Varun is currently a member of the University of Connecticut Marching Band ; and
WHEREAS, Reya Varun serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service. We are very proud that Reya is a member of our community.
NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Reya Varun for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her. We wish Reya all the best in her future endeavors.

3. PROCLAMATION RECOGNIZING LAURA WEINTRAUB- GIRL SCOUT GOLD AWARD

WHEREAS, Laura Weintraub, a senior at Hillsborough High School and member of Girl Scout Troop 61084, has earned her Gold Award; and
WHEREAS, the Hillsborough Township Committee recognizes the many hours Laura devoted to earning her Girl Scout Gold Award, working with diligence to achieve this highly coveted recognition; and
WHEREAS, Laura's Gold Award project educated the community on eating healthy and making simple, fun snacks by hosting tables with samples of healthy snacks at the Green Living and Wellness Fair, ShopRite, and National Night Out. The project took 96 hours to complete with the assistance of many individuals; and
WHEREAS, Laura Weintraub is a member of the French Honor Society, Robotics Team 75 Safety Manager, Days for Girls Sewing Manager, and a member of the Hillsborough High School Marching Band; and

WHEREAS, Laura Weintraub volunteers through Girl Scouts and earned the Presidential Volunteer Service Award in 2018, volunteers with Project Graduation, and SAVE. Laura has been a Girl Scout for 13 years; and
 WHEREAS, Laura Weintraub serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service. We are very proud that Laura is a member of our community.
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Laura Weintraub for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her. We wish Laura all the best in her future endeavors.

4. PROCLAMATION RECOGNIZING JIACHEN JIANG- EAGLE SCOUT AWARD

WHEREAS, Jiachen Jiang, a Senior at Hillsborough High School and member of Boy Scout Troop 1776, has achieved the rank of Eagle Scout; and
 WHEREAS, the Hillsborough Township Committee recognizes the many hours Jiachen devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices to reach this highly coveted accomplishment; and
 WHEREAS, Jiachen's Eagle Scout project consisted of constructing a 20-foot flagpole and dwarf peach tree, surrounded by a mulch bed and wooden split rail fence components, solar panel, solar charging controller, and floodlights. The project took a total of 82 hours with the assistance of 10 people; and
 WHEREAS, Jiachen served as Senior Patrol Leader of high-adventure trips to Alaska, Massachusetts, and Vermont, Service Guide, Webmaster, and New Scout Guide; and
 WHEREAS, Jiachen has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and
 WHEREAS, Jiachen won first place in the International@RoboCup Junior Rescue Simulation League, achieved Gold Division in the USA Computing Olympiad, won 2 Gold Medals in the National German Exam, and attained a DipABRSM in Music Performance with distinction; and
 WHEREAS, Jiachen has served over 250 service hours as a Boy Scout, over 100 outreach hours with Hillsborough High School Robotics, and volunteered 30 hours at Hillsborough High School ESY; and
 WHEREAS, Jiachen serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Jiachen Jiang for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

5. PROCLAMATION RECOGNIZING COLIN O'BRIEN- EAGLE SCOUT AWARD

WHEREAS, Colin O'Brien, a Junior at Hillsborough High School and member of Boy Scout Troop 1776, has achieved the rank of Eagle Scout; and
 WHEREAS, the Hillsborough Township Committee recognizes the many hours Colin devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices to reach this highly coveted accomplishment; and
 WHEREAS, Colin's Eagle Scout project consisted of creating an outdoor classroom at Woodfern Elementary School, including a teacher's desk and student benches. The project took 203 hours with the assistance of 26 volunteers; and
 WHEREAS, Colin has served as Den Chief, Troop Guide, and Assistant Patrol Leader; and
 WHEREAS, Colin has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and
 WHEREAS, Colin has participated in the Model Congress/United Nations and is a member of the Spanish Honor Society, Habitat for Humanity Club, and Future Educators Club; and
 WHEREAS, Colin volunteers at aftercare at Wood Road Elementary School and various community service events through the scouts; and
 WHEREAS, Colin serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Colin O'Brien for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

PRESENTATIONS

1. AUSTIN KEETH- NJMMA INTERN AWARD

PERSONNEL RESOLUTIONS / APPOINTMENTS

1. RESOLUTION AUTHORIZING THE HIRING OF DANIELLE D'AMBROSIO IN THE HEALTH DEPARTMENT AS AN INTERN AS PART OF THE SUSTAINING LOCAL PUBLIC HEALTH GRANT

WHEREAS, the Township was awarded the Sustaining Local Public Health Grant offered by the NJ Department of Health (NJDOH); and

WHEREAS, the funding for this grant supports the hiring of personnel to assist the Health Department with clinics and events, as well as digital filing and organization; and

WHEREAS, the Township Health Officer recommends the hiring of Danielle D'Ambrosio as an Intern at a rate of \$20.00 per hour, for up to 25 hours per week, starting 12/1/2025 and ending 1/9/2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it authorizes the Township Health Officer to hire Danielle D'Ambrosio as an Intern at the rate of \$20.00 per hour, for up to 25 hours per week, starting 12/1/2025 and ending 1/9/2026.

2. RESOLUTION RATIFYING AND CONFIRMING THE REHIRING AND APPROVING THE HIRING OF PART-TIME POSITIONS TO SUPPORT HILLSBOROUGH 2025-2026 WINTER RECREATION PROGRAMS

WHEREAS, there exists a need to hire part-time staff to support the Hillsborough Township 2025-2026 Winter Recreation programs; and

WHEREAS, the Director of Parks & Recreation and the Assistant Director of Recreation have recommended the rehiring and hiring of the following individual(s) to support the Hillsborough Township Recreation Program:

2025-2026 Winter Programs					
Last Name	First Name	Position	Rate	New Hire	Rehire
Anderson	Paul	Basketball Official	\$50.00		YES
Bienstock	Emily	Basketball Coach/Scorekeeper	\$15.50		YES
Chapkowski	Greg	Basketball Official	\$50.00		YES
Chase	Emily	Basketball Scorekeeper	\$15.50		YES
Cooper	Leo	Basketball Coach/Scorekeeper	\$15.50		YES
Devaravar	Sid	Basketball Scorekeeper	\$15.50		YES

Devaravar	Sid	Basketball Official	\$15.50		YES
Fischer	Steve	Basketball Official	\$50.00		YES
Glazewski	Gavin	Basketball Official	\$18.00	12/1	
Glazewski	Gavin	Basketball Scorekeeper	\$15.50	12/1	
Grady	Jim	Basketball Official	\$50.00		YES
Griffith	Ariel	Basketball Scorekeeper	\$15.50		YES
Henderson	Emily	Basketball Scorekeeper	\$15.50		YES
Henderson	Nick	Basketball Scorekeeper	\$15.50		YES
Jackson	Sean	Basketball Ref	\$50.00		YES
Kafka	Timothy	Basketball Scorekeeper	\$15.50		YES
Lazicky	Rich	Basketball Official	\$50.00		YES
Makaravich	Jason	Basketball Official	\$50.00		YES
McCann	Taylor	Basketball Coach/Scorekeeper	\$15.50		YES
Metzel	Nicole	Basketball Ref	\$50.00		YES
Patton	Gregory	Basketball Official	\$50.00		YES
Poletti-Metzel	Diane	Basketball Official	\$50.00		YES
Redden	Gary	Basketball Official	\$50.00		YES
Sasso	Massimo	Basketball Supervisor	\$22.00		YES
Sasso	Massimo	Basketball Official	\$50.00		YES
Schwalb	Jeff	Basketball Official	\$50.00		YES
Sciortino	Gregorio	Basketball Official	\$50.00		YES
Siegelaub	Matthew	Basketball Coach/Scorekeeper	\$15.50		YES
Sohnle	James	Basketball Coach	\$15.50		YES
Spencer	Larry	Basketball Official	\$50.00		YES
Stroka	Elizabeth	Basketball Scorekeeper	\$15.50	12/1	
Suk	Tom	Basketball Official	\$50.00		YES
Terebecki	Chris	Basketball Official	\$50.00		YES
Tobin	Neal	Basketball Official	\$50.00		YES
VanDongen	Brian	Basketball Official	\$50.00		YES
Watson	Ryley	Basketball Scorekeeper	\$15.50		YES
Weisberg	Allan	Basketball Official	\$50.00		YES

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Parks & Recreation and Assistant Director of Recreation is hereby ratified and approved.

3. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO JENNIFER VALLEY GLEMBOCKI

WHEREAS, Jennifer Valley Glembocki was hired as the Bookkeeper in the Finance Department on August 14, 2025; and

WHEREAS, the CFO/Finance Director indicates Ms. Valley Glembocki has performed her duties and assignments in a capable manner and has met expectations of the Bookkeeper position; and

WHEREAS, the CFO/Finance Director recommends regular employee status be granted to Ms. Valley Glembocki, at an annual salary of \$42,000, effective November 14, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the CFO/Finance Director is hereby accepted and approved.

4. RESOLUTION AUTHORIZING TUITION ASSISTANCE FOR SERGEANT PHILIP WOLFF

WHEREAS, Sergeant Philip Wolff has expressed an interest to complete his Associates Degree in Criminal Justice from Raritan Valley Community College; and

WHEREAS, Sergeant Wolff has requested consideration for financial assistance for education as outlined in Article XVIII of the current P.B.A. contract; and

WHEREAS, Police Chief McMahon has requested favorable consideration of Sergeant Wolff's request for financial reimbursement on the successful completion of seven (7) credits; and

WHEREAS, the estimated cost of tuition and books for the 7 credits of the Associates Degree is \$2,225.00, which would be eligible under the Tuition Assistance Program.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby approved, and education assistance shall be provided to Sergeant Philip Wolff upon proof of successful completion of same for a total reimbursement of \$1,668.75 (75% of the \$2225.00 cost for the remaining courses).

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, Personnel Resolutions were approved upon the call of the roll.

CONSENT

1. RESOLUTION ESTABLISHING THE 2026 HOLIDAY SCHEDULE

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Holiday Schedule for January 2026 through December 2026 (pursuant to collective bargaining agreements and Township Code, Section 89-9), is as follows:

Thursday, January 1	New Year's Day
Monday, January 19	Martin Luther King Day
Monday, February 16	Presidents' Day
Friday, April 3	Good Friday
Monday, May 25	Memorial Day
Friday, June 19	Juneteenth (Observed)

Friday, July 3	Independence Day (Observed)
Monday, September 7	Labor Day
Monday, October 12	Columbus Day
Wednesday, November 11	Veterans Day
Thursday, November 26	Thanksgiving
Friday, November 27	Thanksgiving Friday
Thursday, December 24	Christmas Eve
Friday, December 25	Christmas Day

2. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Martin Bass	\$40.00
Theresa Calabrese	\$160.00
Swathi Chavan	\$135.00
Brian Dietz	\$124.00
Alexis Ozieblo	\$72.00
Jinhee Park	\$180.00
Poonam Save	\$180.00
Janiqua Spencer	\$180.00
Shonta Watson	\$205.00
Nancy Romeo	\$12.00

3. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$6,000.00 from the County of Somerset Department of Human Services and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$6,000.00 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: Y2025 Annual Municipal Youth Services Grant

BE IT FURTHER RESOLVED that a like sum of \$6,000.00 is and the same are hereby appropriated under the

caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: Y2025 Annual Municipal Youth Services Grant

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

4. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$6,000.00 from the State of New Jersey Department of Health and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$6,000.00 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: SFY2026 Private Well Outreach Program Grant \$6,000.00

BE IT FURTHER RESOLVED that a like sum of \$6,000.00 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: SFY2026 Private Well Outreach Program Grant \$6,000.00

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

5. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Brightspin	20-286-56-1094-99	\$2,239.10
Tollprivin	20-286-56-1103-99	\$5,656.55
Gateway929	20-286-56-1192-99	\$2,797.48
GJStellin	20-286-56-1187-99	\$445.78
Bilkoo24in	20-286-56-1106-99	\$702.63
JSMasonin	20-286-56-0307-99	\$277.95
Morton Realty	20-286-56-0351-99	\$26.21
Hilcrossin	20-286-56-0287-99	\$277.95
Hills206in	20-286-56-0294-99	\$371.00

Harvestin	20-286-56-0278-99	\$57.70
Campusonin	20-286-56-1115-99	\$182.04
Escoin	20-286-56-0255-99	\$83.91
Grand Total		-\$13,118.30

6. RESOLUTION AUTHORIZING REFUND OF SPECIAL ASSESSMENT OVERPAYMENT

WHEREAS, the Tax Collector indicates a Claremont Special Assessment overpayment has been received as indicated below and recommends a refund be issued for such overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amount set forth below for a Special Assessment overpayment.

		Block 196, Lot 10	Acct #8-THEO	RealSafe Title
LLC	\$39.12			

7. Resolution Rejecting All Bids Received For Flemming Drive Phase II Sidewalk Replacement And Authorizing Rebid

WHEREAS, the Township publicly advertised for sealed bids for the Flemming Drive area sidewalk replacement within the Township in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq; and

WHEREAS, a sealed bid was opened and read on October 1, 2025 at 11 a.m., in the Township Court Room, which was the time and place provided, for the Notice to Bidders; and

WHEREAS, the Township received one (1) bid in response to the solicitation, which bid was from Cedar Contracting Co., Inc.; and

WHEREAS, the bid submitted by Cedar Contracting Co., Inc., substantially exceeds the Township's cost estimate and appropriations budgeted for the project; and

WHEREAS, N.J.S.A. 40A:11-13.2a, authorizes a contracting unit to reject all bids where the lowest bid substantially exceeds the cost estimates for the goods or services; and

WHEREAS, N.J.S.A. 40A:11-13.2b, authorizes a contracting unit to reject all bids where the lowest bid substantially exceeds the contracting unit's appropriation for the goods or services; and

WHEREAS, the Engineering Director recommends: (1) rejection of the bid from Cedar Contracting Co., Inc., as said bid exceeds the Township's cost estimate and appropriations for the project; and (2) rebid of the project in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township Hillsborough, County of Somerset, State of New Jersey that: (1) the Cedar Contracting Co., Inc. bid for Flemming Drive Phase II Sidewalk Replacements is hereby rejected as said bid substantially exceeds the Township's cost estimate and appropriations budgeted for the project; and (2) the Township is hereby authorized to rebid for said goods and services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

8. RESOLUTION AUTHORIZING A PLACE TO PLACE EXPANSION OF PREMISE PERMIT OF IRON PEAK ENTERTAINMENT, LLC, FOR LIQUOR LICENSE NUMBER 1810-33-009-009

WHEREAS, an application was filed for a place to place expansion of premise permit for Iron Peak Entertainment, LLC, Plenary Retail Consumption License 1810-33-009-009; and

WHEREAS, the submitted application is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed accordingly to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves, effective November 25, 2025, the Place to Place Expansion of Premise transfer of the aforesaid Plenary Retail Consumption License 1810-33-009-009 Iron Peak Entertainment, LLC, and does hereby direct the Township Clerk to endorse the license certificate.

9. RESOLUTION AUTHORIZING RELEASE OF CASH ESCROW IN THE AMOUNT OF \$1,150.00 TO SKYMANOR PROPERTIES, LLC, FOR WINTER CERTIFICATE OF OCCUPANCY

WHEREAS, a cash escrow for issuance of a Winter Certificate of Occupancy in the amount of \$1,150.00 was posted for Block 151.13, Lot 20.02; and

WHEREAS, the Engineering Director certifies that all work has been satisfactorily completed and recommends the release of \$1,150.00 in escrow funds to Skymanor Properties, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

10. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF PROPERTY TAXES FROM OCTOBER 18, 2023 THROUGH NOVEMBER 25, 2024 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability, however said exemption shall not extend beyond January 1 of the year prior to the date of submission of the application to the Township with all qualifying documents; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property:

Kasper, Glenn & Samantha	Block 9 Lot 1.04	\$2,567.53
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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes paid from October 18, 2023 to November 25, 2024 to the above referenced property owner.

11. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF PROPERTY TAXES FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Paul & Carol Reimann, Block 207.08, Lot 12, effective September 18, 2025, amount \$4,162.62.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 9/18/25 to 12/31/25 to the above-referenced property owner.

12. RESOLUTION AUTHORIZING RELEASE OF ENGINEERING INSPECTION ESCROW FROM PSE&G FOR HILLSBOROUGH GAS M&R STATION PROJECT

WHEREAS, an engineering inspection escrow was posted by PSE&G for Hillsborough Gas M&R Station Project; and

WHEREAS, the Engineering Director certifies that all work has been satisfactorily completed and recommends: (1) the release of \$314.55 from the engineering inspection escrow to the Township for inspections performed; and (2) release of remaining engineering inspection fees in the amount of \$4,048.75 to PSE&G.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Engineering Director be and hereby are accepted and approved.

13. Resolution Awarding A Contract To Capela Construction, Inc., For The Pennington Properties Pedestrian Bridge Replacement

WHEREAS, there was a need to replace the pedestrian bridge located on Route 206 by the Hillsborough Pointe Development; and

WHEREAS, the Township solicited bids through the fair and open procurement process for the Pennington Properties Pedestrian Bridge Replacement; and

WHEREAS, the Township received four (4) bids with the lowest bid from Capela Construction, Inc., located in Medford Lakes, New Jersey; and

WHEREAS, the Engineering Director and Qualified Purchasing Agent recommend the Township Committee award a contract to Capela Construction, Inc., in an amount not to exceed \$273,000.00 for the Pennington Properties Pedestrian Bridge Replacement; and

WHEREAS, the Chief Finance Officer certifies there are sufficient funds in Account No. 04-215-55-250-102 for this project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that (1) a contract is hereby awarded to Capela Construction, Inc., in an amount not to exceed \$273,000.00 for the Pennington Properties Pedestrian Bridge Replacement; and (2) the Mayor

and Township Clerk are authorized to execute a contract with Capela Construction, Inc., consistent with the terms of this Resolution, the bid specifications and the bid proposal submitted.

14. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$5,000.00 from the TJX Companies, Inc. and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$5,000.00 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: TJX Law Enforcement Grant \$5,000.00

BE IT FURTHER RESOLVED that a like sum of \$5,000.00 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: TJX Law Enforcement Grant \$5,000.00

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

15. Resolution Authorizing Release Of Engineering Inspection Fee Escrow For Starbucks Project

WHEREAS, an engineering inspection fee escrow was posted by 3 Ronson, LLC, for the Starbucks Project; and

WHEREAS, the Engineering Director certifies that all work has been satisfactorily completed and recommends the release of the engineering inspection escrow in the amount of \$1,878.47 and the account can be closed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director be and hereby is accepted and approved.

16. Resolution Authorizing The Reimbursement Of Property Taxes For A Qualified 100% Disabled Veteran

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Jeffrey & Rose Mitchell, Block 163.06, Lot 2 C1631, effective July 31, 2025, amount \$3,602.44.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 7/31/25 to 12/31/25 to the above-referenced property owner.

17. Resolution Authorizing The Reimbursement Of Property Taxes For A Qualified 100% Disabled Veteran

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Aguilar, Christopher & Laura Camelo, Block 153.08, Lot 68 C0157, effective September 10, 2025, amount \$270.29.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 9/10/25 to 9/30/25 to the above-referenced property owner.

18. 13. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROW FOR 09-PB-08-INF / 10-PB-04-MSR

WHEREAS, a Development Review Escrow was established for Files 09-PB-08-INF and 10-PB-04-MSR under Hillsborough Towne Center Associates, LLC (C/o Neil Van Cleef); and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed and recommends the Township Committee authorize the release of the remaining Development Review Escrow funds in the amount of \$478.31.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

19. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROW FOR 07-PB-16-MR

WHEREAS, Van Cleef Family Limited Partnership posted a Development Review Escrow for File 07-PB-16-MR; and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed and recommends the Township Committee authorize the release of the remaining Development Review Escrow funds in the amount of \$987.17.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

20. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROW FOR BA-96-13, 98-PB-26-MR, AND 16-PB-17-SRV

WHEREAS, Neil Van Cleef posted Development Review Escrows for Files BA-96-13, 98-PB-26-MR, and 16-PB-17-SRV; and;

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed and recommends the Township Committee authorize the release of the remaining Development Review Escrow funds in total for the amount of \$1,502.69.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

21. RESOLUTION ADOPTING CAFETERIA PLAN PURSUANT TO INTERNAL REVENUE CODE SECTION 125

WHEREAS, during the open enrollment period of October 27 to November 7 eligible employees were offered a monetary award for changing to one of three cost-savings plans; and

WHEREAS, the adoption of a cafeteria plan pursuant to the Internal Revenue Code Section 125 will allow the money awarded to Township Employees to be contributed towards their health insurance premium or health savings accounts with pre tax dollars reducing the amount of earnings subject to taxation, and

WHEREAS, it is in the best interest of Hillsborough Township and its employees to adopt a written cafeteria plan pursuant to Internal Revenue Code Section 125.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer or his designee is authorized to create a new cafeteria plan and to further act as the Administrator of said Plan representing the eligible employees of the Township of Hillsborough.

22. RESOLUTION AUTHORIZING EXECUTION OF SETTLEMENT AGREEMENT WITH HILLSBOROUGH INDUSTRIAL PERTAINING TO WAREHOUSE ORDINANCE LITIGATION

WHEREAS, Hillsborough Industrial owns various developed properties in the I-2 Light Industrial District; and

WHEREAS, on June 13, 2023, the Hillsborough Township Committee adopted Ordinance 2023-08 removing warehouse, shipping and receiving facilities as principal permitted uses in the various Industrial Districts of the Township, including the I-2 Light Industrial District; and

WHEREAS, Hillsborough Industrial filed a civil action against the Township of Hillsborough in the Somerset County Superior Court, Law Division, under Docket No. SOM-L-0070-25, seeking to invalidate Ordinance 2023-08 ("Hillsborough Industrial Litigation"); and

WHEREAS, Hillsborough Industrial and the Township have negotiated a proposed Settlement Agreement of the Hillsborough Industrial Litigation wherein the Township will adopt a revised Ordinance permitting Small Scale Storage and Distribution facilities and the manufacturing, processing, finishing and assembly of products completely within an enclosed building as principal permitted use in the I-2 Light Industrial District of the Township in consideration for Hillsborough Industrial's dismissal of the Hillsborough Industrial Litigation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Mayor and Clerk are authorized to execute a Settlement

Agreement with Hillsborough Industrial pertaining to the Hillsborough Industrial Litigation consistent with the terms of this Resolution.

23. Resolution Authorizing The Execution Of Consent To Lien For Crestmont Village, LLC, Refinancing Of The Property Located At 50 Durling Way, Hillsborough, New Jersey

WHEREAS, Crestmont Village, LLC, (“Crestmont”) is the owner of the property located at 50 Durling Way, Hillsborough, New Jersey (“Property”); and

WHEREAS, the Property originally contained fifty-six (56) affordable housing rental units and is part of the Township’s affordable housing compliance plan; and

WHEREAS, the Property is subject to an Affordable Housing Agreement with certain covenants, conditions and restrictions recorded in the land records of Somerset County, New Jersey, in Deed Book 2019, Page 474 (“Restrictions”); and

WHEREAS, pursuant to Section VIII H of the Affordable Housing Agreement, no lien or mortgage shall be placed on the Property unless the mortgage has been approved by Hillsborough Township Affordable Housing Board; and

WHEREAS, Crestmont desires to refinance the existing loan on the Property with a loan of up to \$8,600,000 created by a mortgage and loan, said loan to be secured by a mortgage on the Property;

WHEREAS, pursuant to Section VIII of the Affordable Housing Agreement, Crestmont seeks approval from the Hillsborough Township Affordable Housing Board to refinance the existing loan and place a new mortgage on the Property; and

WHEREAS, Township of Hillsborough Ordinance §188-126 authorizes the Township Committee to designate by Resolution an Affordable Housing Board which Board may be the Township Committee itself.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Township Committee is hereby designated as the Affordable Housing Board for the Township.
2. The Township Committee and Affordable Housing Board hereby authorize and consent to Crestmont Village refinancing the existing loan on the Property with a loan of up to \$8,600,000 from Capital One Multifamily Finance, LLC, to be secured by a mortgage on the Property upon the following conditions: (a) all existing liens and mortgages on the Property must be satisfied and discharged; and (b) the terms of the new mortgage to be recorded on the Property must comply with and be subject to the terms of the recorded Affordable Housing Agreement and all affordable housing regulations and be in a form approved by the Township Attorney.
3. The Mayor and Township Clerk are hereby authorized to execute a Consent to Lien consistent with the terms of this Resolution, the recorded Affordable Housing Agreement and in a form approved by the Township Attorney for Crestmont Village refinancing of the Property.
4. The Mayor and Township Clerk are hereby authorized to execute any other documents required for Crestmont Village refinancing of the Property provided said documents are consistent with the terms of this Resolution, the recorded Affordable Housing Agreement and in a form approved by the Township Attorney.
5. This Resolution shall take effect immediately upon final passage according to law.
6. All appropriate Hillsborough Township officials are authorized to perform all required acts to effectuate the purpose of this Resolution.

24. RESOLUTION OPPOSING S-4736

WHEREAS, municipalities are required to establish a Municipal Master Plan with a combination of mandatory and optional elements including Goals and Objectives, Land Use, Circulation, Housing, Community Facilities, Downtown Economic Development, Historic Preservation, and Sustainability; and

WHEREAS, municipalities are also required to reexamine the Municipal Master Plan every 10 years to ensure that the master plan meets the community needs and is relevant as communities, evolve, grow, and change; and

WHEREAS, municipalities complete this effort at great cost and community input to ensure their community has a roadmap for growth; and

WHEREAS, a municipality is best suited to plan for and understand their community's needs, the existing infrastructure to address the municipality's public safety, health, traffic, and character and the ability to expand such infrastructure for desired growth; and

WHEREAS, there are many mechanisms for exceptions and variances to the local planning process; and

WHEREAS, municipalities have been diligently working to comply with the changes outlined in the passage of A-4/S-50 in 2024 that made substantial changes to the 4th Round of Affordable Housing obligations; and

WHEREAS, affordable housing construction has generally comprised between 10 – 20 % of a total development, but municipalities will end up constructing far more units during this current round of affordable housing; and

WHEREAS, recent legislative proposals that preempt the planning process by permitting the conversion of underutilized properties into mixed used developments, reducing the number of parking spaces required for new developments near transit, making Accessory Dwelling Units permissible, and most recently, legislation that enhances the ability of religious and nonprofit organizations to convert certain property to inclusionary developments with affordable housing undermine the careful planning process outlined in the Municipal Land Use Law; and

WHEREAS, this proposal, S-4736 is particularly egregious because the required percentage of affordable housing units is only 20% with the remaining 80% at market rate making it more challenging for municipalities to meet their 4th Round Affordable Housing obligations; and

WHEREAS, this legislation bypasses local planning for increased density and height, regardless of a municipality's ability to ensure safety; and

WHEREAS, a worthy project could, and should participate in the local planning and zoning process to engage with the public; and

WHEREAS, S-4736 permits the bypassing of the local planning process which is an egregious assault on municipal autonomy and local decision making.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it urges the legislature to defeat S-4736 and similar legislation that denies local autonomy in land use planning and ignores the well thought out master plan; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Senator Zwicker, Assemblymember Drulis, Assemblymember Frieman, Governor Phil Murphy, Governor-Elect Mikie Sherrill, and the New Jersey State League of Municipalities.

25. RESOLUTION AUTHORIZING THE RELEASE OF CASH ESCROW IN THE AMOUNT OF \$3,000.00 TO TJC DEVELOPMENT FOR WINTER CERTIFICATES OF OCCUPANCY FOR HIDDEN BROOK ESTATES

WHEREAS, cash escrow for the issuance of Winter Certificates of Occupancy was provided to the Township for the following Hidden Brook Estates lots:

Block 207.01, Lot 107.08/\$1,000.00

Block 207-09, Lot 1/\$1,000.00

Block 207.01, Lot 107.06/\$1,000.00

WHEREAS, the Engineering Director certifies that all work has been satisfactorily completed and recommends the release of the total of \$3,000.00 cash escrow to TJC Development for the Hidden Brook Estates lots.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

26.

RESOLUTION APPROVING 2025 BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 allows for appropriation transfers during the last 2 months of a budget fiscal year when there is a need for these transfers; and

WHEREAS, there is a need to do appropriation transfers between appropriations in the 2025 Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Finance Officer be authorized to make transfers between the following appropriations in the 2025 Budget:

Account Number	Description	To	From
01-201-20-701-100	Township Administration S&W	\$200.00	
01-201-20-702-100	Mayor & Committee S&W	\$100.00	
01-201-20-708-100	Tax Collector S&W	\$300.00	
01-201-20-709-100	Information Technology S&W	\$500.00	
01-201-20-710-100	Tax Assessor S&W	\$200.00	
01-201-20-722-100	Economic Business Development S&W	\$6,000.00	
01-201-25-757-100	Municipal Prosecutor S&W	\$200.00	
01-201-26-768-100	DPW Stormwater S&W	\$3,000.00	
01-201-36-845-200	Social Security OE	\$37,000.00	
01-201-42-856-280	Special Duty Officers for Court Security	\$3,000.00	
01-201-20-701-940	Township Administration OE	\$3,500.00	
01-201-20-706-280	Audit Services	\$20,000.00	

01-201-20-708-200	Tax Collector OE		\$200.00	
01-201-20-715-110	Engineering S&W		\$2,500.00	
01-201-22-725-940	Construction OE		\$500.00	
01-201-23-733-116	Group Insurance		\$415,000.00	
01-201-23-734-280	New Jersey Taxes		\$1,500.00	
01-201-25-745-940	Police OE		\$31,000.00	
01-201-26-764-200	DPW OE		\$3,500.00	
01-201-26-847-000	Municipal Services Act		\$24,000.00	
01-201-27-788-280	Animal Control Services		\$30,500.00	
01-201-27-789-200	Wildlife Management		\$150.00	
01-201-28-796-110	Parks S&W		\$1,500.00	
01-201-31-824-073	Fire Hydrants		\$42,000.00	
01-201-31-825-000	Electric		\$80,000.00	
01-201-31-828-000	Water		\$100,000.00	
01-201-31-829-200	Heating Fuels		\$30,000.00	
01-201-31-832-000	Sewer		\$500.00	
01-201-31-839-000	Phone & Internet Service		\$45,000.00	
01-201-42-705-110	Alexandria Shared Service S&W		\$300.00	
01-201-20-702-200	Mayor & Committee OE			\$4,000.00
01-201-20-703-100	Township Clerk S&W			\$4,500.00
01-201-20-705-110	Finance S&W			\$2,000.00
01-201-20-705-200	Finance OE			\$4,000.00
01-201-20-707-110	Human Resources S&W			\$2,500.00
01-201-20-710-200	Tax Assessor OE			\$12,000.00
01-201-20-714-200	Legal Outside			\$37,500.00
01-201-20-715-200	Engineering OE			\$50,000.00
01-201-20-716-200	Stormwater Engineering OE			\$2,500.00
01-201-20-719-200	Public Meeting Recording			\$4,000.00
01-201-20-722-200	Economic Business Development OE			\$5,000.00
01-201-21-720-100	Planning S&W			\$8,000.00
01-201-22-725-100	Construction S&W			\$30,000.00
01-201-25-745-100	Police S&W			\$253,822.48
01-201-25-747-110	OEM S&W			\$2,000.00
01-201-25-752-290	Contribution to Fire District			\$14,500.00
01-201-26-764-100	DPW S&W			\$15,000.00
01-201-26-767-100	DPW Motor Vehicles S&W			\$12,000.00

01-201-26-774-900	Recycling OE				\$94,827.52
01-201-26-775-140	Annual Cleanup S&W				\$5,000.00
01-201-28-795-100	Recreation S&W				\$55,000.00
01-201-31-833-000	Gasoline & Diesel				\$30,000.00
01-201-42-785-110	Millstone Interlocal S&W				\$16,000.00
01-201-42-885-110	Municipal Court S&W				\$9,000.00
01-201-36-844-280	PERS				\$69,000.00
01-201-36-847-280	PFRS				\$140,000.00
				\$882,150.00	\$882,150.00

27. RESOLUTION AUTHORIZING HOLD HARMLESS AGREEMENT FOR LIGHT TOWER USE FROM SOMERSET COUNTY

WHEREAS, the Township of Hillsborough (the "Township") has requested and the County of Somerset (the "County") has agreed to lend the Township two (2) light towers for the period of December 5, 2025, through December 8, 2025; and

WHEREAS, as a condition of borrowing said equipment, the County requires the Township to execute a Hold Harmless Agreement (HHA) and provide a Certificate of Insurance (COI) showing the Township's general liability coverage.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and the Township Clerk are hereby authorized and directed to execute the Hold Harmless Agreement with Somerset County for the temporary use of two (2) light towers.

28. RESOLUTION AUTHORIZING PURCHASE OF A RECORDS MANAGEMENT SYSTEM FOR THE POLICE DEPARTMENT THROUGH THE SOURCEWELL COOPERATIVE

WHEREAS, the Chief of Police has requested authorization to purchase a new Records Management System; and

WHEREAS, QED, Inc, offers the system through the Sourcewell Cooperative Contract #121923-CEN, of which the Township of Hillsborough is a member, in an amount not to exceed \$82,900.00; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-301 (req# 2311909).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a Records Management System from QED, Inc., through the Sourcewell Cooperative Contract #121923-CEN in an amount not to exceed \$82,900.00 is hereby authorized.

29. RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW JERSEY HISTORIC TRUST FOR THE "DISCOVER NJ HISTORY LICENSE PLATE FUND" AND ACCEPTANCE, IF AWARDED

WHEREAS, the New Jersey Historic Trust (NJHT) administers the Discover NJ History License Plate Fund, which provides competitive grants to develop and promote visitor-ready heritage tourism sites and initiatives within the State of New Jersey; and

WHEREAS, eligible project activities include visitor and visitor-readiness assessments; interpretive planning and signage (including creative, professionally designed wayfinding and linkages); professionally designed, mobile-compatible websites; marketing plans and studies; training and workshops (including speaker honoraria); and other activities consistent with the statewide heritage tourism plan; and

WHEREAS, the Township of Hillsborough seeks to support its America's 250th Anniversary programming by enhancing visitor readiness and heritage tourism through activities such as digital interpretive signage/QR-linked video content, Museum Day/History Fair enhancements (reenactments/demonstrations/interactive activities/speakers), interpretive exhibit materials (including archival reproductions and labels), and targeted visitor marketing; and

WHEREAS, the Township desires to apply to the NJHT for the full grant amount of \$7,500 under the Discover NJ History License Plate Fund to carry out these visitor-readiness initiatives; and

WHEREAS, the Township Committee finds that the proposed project advances the public interest by promoting Hillsborough's history as a heritage tourism destination, consistent with Township goals and statewide priorities.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township hereby authorizes the submission of a grant application to the New Jersey Historic Trust – Discover NJ History License Plate Fund in the amount of \$7,500; and

BE IT FURTHER RESOLVED that the Township Committee authorizes acceptance and administration of the grant, if awarded; and

BE IT FURTHER RESOLVED that the Mayor, Township Administrator, and/or Chief Financial Officer are authorized to execute and attest any and all documents, agreements, certifications, assurances, and amendments necessary for said application; and

BE IT FURTHER RESOLVED that the Township agrees to comply with all applicable requirements of the program and State law, and to make any required reports and filings in connection with the grant.

30. RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) 2025 FORD EXPLORERS THROUGH CRANFORD CO-OP FOR THE CONSTRUCTION DEPARTMENT

WHEREAS, the Director of the Construction Department requests authorization for the purchase of two (2) 2025 Ford Explorer Vehicles for the Hillsborough Construction Department; and

WHEREAS, Fred Beans Dealership offers the vehicles through the Cranford Co-Op, of which the Township is a member, through Contract #CPS47 Item #3 in the amount of \$94,372.00; and

WHEREAS, funds are available in the 2025 Construction Violation Fees Trust Fund and have been certified as such by the Chief Finance Officer through Account #12-291-56-725-940 (req #2311878) in the amount of \$94,372.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of two (2) 2025 Ford Explorer Vehicles from Fred Beans Dealership through the Cranford Co-Op Contract #CPS47 Item #3 in an amount not to exceed \$94,372.00 for the Hillsborough Construction Department is hereby authorized.

31. RESOLUTION AUTHORIZING THE PURCHASE OF TEN (10) ELECTRONIC TASER DEVICE BUNDLES FROM AXON ENTERPRISES IN AN AMOUNT NOT TO EXCEED \$19,582.40

WHEREAS, the Chief of Police has requested authorization for the purchase of ten (10) Electronic Taser device bundles; and

WHEREAS, the bundles and warranty are available from AXON Enterprises through the New Jersey State Contract #T0106/17-FLEET-00738; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-261 (req #2312160).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of ten (10) Electronic Taser device bundles from AXON Enterprises through New Jersey State Contract T0106/17-FLEET-00738 in an amount not to exceed \$18,582.40.

32. RESOLUTION AUTHORIZING THE UPFITTING OF ONE (1) POLICE VEHICLE

WHEREAS, the Chief of Police has requested authorization for lighting and electrical upfitting of one (1) police vehicle; and

WHEREAS, the service is available from Elite Vehicle Solutions through New Jersey State Contract #17-FLEET-00749 in an amount not to exceed \$13,298.82; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-253 (req# 2312161).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the lighting and electrical upfitting of one (1) police vehicle by Elite Vehicle Solutions in an amount not to exceed \$13,298.82.

33. RESOLUTION AUTHORIZING REPAIRS TO VEHICLE #614 FOR THE POLICE DEPARTMENT

WHEREAS, the Chief of Police has requested authorization for the repair of vehicle #614; and

WHEREAS, the services are available from Niro's Auto Body through Somerset County Cooperative Contract #CC-0029-24 for an amount not to exceed \$11,072.86; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-250 (Requisition #2312254).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the repairs to vehicle #614 for the Police Department from Niro's AutoBody in an amount not to exceed \$11,072.86.

34. RESOLUTION AUTHORIZING THE PURCHASE OF NEW SERVERS FOR THE POLICE DEPARTMENT FROM SHI INTERNATIONAL CORPORATION

WHEREAS, the Chief of Police has determined there is a need for the purchase of 3 new servers for the Police Department; and

WHEREAS, SHI International Corporation was awarded a contract through State of New Jersey Contract #MNWNC-108; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the 3 new servers be purchased from SHI International Corporation in an amount not to exceed \$11,277.65; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #0-01-25-745-101 for this purchase.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of 3 new servers for the Police Department from SHI International Corporation in an amount not to exceed \$11,277.65 through New Jersey State Contract #MNWNC-108 is hereby authorized and approved.

35. RESOLUTION AUTHORIZING CORNERSTONE ARCHITECTURAL GROUP TO PROVIDE LAND SURVEYING-BOUNDARY, TOPOGRAPHY AND UTILITIES SERVICES FOR THE DPW COMPLEX EXPANSION PROJECT

WHEREAS, on January 5, 2025, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Cornerstone Architectural Group, LLC, was awarded a professional services contract designating them as the Township of Hillsborough Architect; and

WHEREAS, there is now the necessity for professional architectural services, namely, to provide Land Surveying-Boundary, Topography & Utilities Services for the DPW Complex Expansion Project, as described in a proposal from Cornerstone Architectural Group, dated October 6, 2025, in an amount not to exceed \$17,905.00.

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-999 in the amount of \$17,905.00 (Requisition #2311851)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Cornerstone Architectural Group is authorized to Provide Land Surveying-Boundary, Topography & Utilities Services for the DPW Complex Expansion Project as described in their proposal, dated October 6, 2025, in an amount not to exceed \$17,905.00; (2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Cornerstone Architectural Group for these services in an amount not to exceed \$17,905.00; (3) this Contract is awarded, as a result of the Fair and Open Selection Process as "Professional Services" in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

36. RESOLUTION AWARDING A CONTRACT FOR ONE (1) BUCKET TRUCK ON FORD F600 CHASSIS COMPLETE WITH DUR-A-LIFT DTAX2-45FP CAT D AERIAL LIFT AND VOTH DEEP URBAN FORESTRY 9.75' BODY IN AN AMOUNT NOT TO EXCEED \$179,950.00

WHEREAS, the Director of the Public Works has determined that there is a need for a replacement bucket truck for the tree division; and

WHEREAS, the Township solicited bids for said bucket truck in accordance with the Local Public Contracts Law and Fair and Open Process; and

WHEREAS, in response to the solicitation the Township received the following bid:

Interstate 49 Truck Center	\$179,950.00
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WHEREAS, the Director of Public Works and Qualified Purchasing Agent recommend the award of a contract to Interstate 49 Truck Center, in an amount not to exceed \$179,950.00 for one (1) Bucket Truck on Ford F600 Chassis Complete with Dur-A-Lift DTAX2-45FP CAT D Aerial Lift and Voth Deep Urban Forestry 9.75' Body in accordance with the bid specifications and bid submitted; and

WHEREAS, the Chief Financial Officer has certified sufficient funds are available in account #04-215-55-250-200 for \$179,950.00 for this contract award.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Interstate 49 Truck Center, in the amount not to exceed \$179,950.00 for one (1) Bucket Truck on Ford F600 Chassis Complete with Dur-A-Lift DTAX2-45FP CAT D Aerial Lift and Voth Deep Urban Forestry 9.75' Body in accordance with the bid specifications and bid submitted.

37. RESOLUTION AUTHORIZING THE LEASE/PURCHASE OF ONE (1) 2026 CHEVROLET TAHOE POLICE VEHICLE FROM NIELSEN CHEVROLET, IN AN AMOUNT NOT TO EXCEED \$70,445.10 WITH LEASE PAYMENTS THROUGH 911 LEASING.COM IN THE AMOUNT OF \$13,993.22 PER YEAR FOR 5 YEARS THROUGH MCCPC CO-OP CONTRACT #15-A ITEM #7

WHEREAS, the Chief of Police has requested authorization for the lease/purchase of one (1) 2026 Chevrolet Tahoe Police Vehicle; and

WHEREAS, the 2026 Chevrolet Tahoe Police Vehicle is available for lease/purchase from Nielson Chevrolet through the MCCPC CO-Op Contract #15-A Item #7 in an amount not to exceed \$13,993.22 per year for 5 years with a \$479.00 initial fee; and

WHEREAS, the 2026 Chevrolet Tahoe Police Vehicle will be leased through 911 leasing.com for 5 years in an amount not to exceed \$13,993.22 per year; and

WHEREAS, funds are available in the municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-252 (req# 2311214).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the lease/purchase of one (1) 2026 Chevrolet Tahoe Police Vehicle from Nielson Chevrolet through MCCPC CO-Op Contract #15-A Item #7 in an amount not to exceed \$70,445.10 and will be financed through 911 [leasing.com](https://www.911leasing.com) for 5 years in an amount not to exceed \$13,993.22 per year.

38. RESOLUTION AUTHORIZING EXECUTION OF STORMWATER FACILITIES MAINTENANCE AGREEMENT FOR THE HILLSBOROUGH SELF STORAGE PROJECT AT THE PROPERTY IDENTIFIED AS U.S. HIGHWAY 206, BLOCK 180.01, LOT 45.01 (FORMERLY BLOCK 180.01, LOTS 44 & 45), HILLSBOROUGH, NEW JERSEY

Whereas, Application BA-23-11 was filed with the Hillsborough Township Board of Adjustment ("Board") for preliminary and final major site plan approval for construction of a self-storage facility and other related improvements on the property identified as U.S. Highway 206, Block 180.01, Lot 45.01 (formerly Block 180.01, Lots 44 and 45), Hillsborough, New Jersey ("Property"); and

Whereas, on November 6, 2024 and February 5, 2025, there were hearings before the Board pertaining to the Application; and

Whereas, on February 19, 2025, the Board adopted a memorializing Resolution approving the Application; and

Whereas, the property owner and Township now wish to enter into a Stormwater Facilities Maintenance Agreement pertaining to the construction, inspection, maintenance, repair and replacement of all stormwater management facilities at the Property and the record keeping and reporting associated therewith.

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Township Clerk are authorized to execute a Stormwater Facilities Maintenance Agreement for the Property in a form approved by the Township Attorney; and (2) the Township Attorney is authorized to record the Agreement with the Somerset County Clerk.

39. RESOLUTION AWARDING A CONTRACT FOR THE INSTALLATION OF A CLEAN AGENT SYSTEM IN THE TWO COMPUTER LABS IN THE MUNICIPAL BUILDING IN AN AMOUNT NOT TO EXCEED \$183,819.00

WHEREAS, the Director of Public Works and Director of Information Technology have determined that there is a need for a Clean Agent System in the two Computer Labs in the Municipal Building; and

WHEREAS, the Township solicited bids for said clean agent system in accordance with the Local Public Contracts Law and Fair and Open Process on two separate instances in which the township did not receive any responses; and

WHEREAS, in accordance with N.J.S.A. 40A:11-5(3), any contract that exceeds the bid threshold may be negotiated and awarded by 2/3 vote of the authorized membership of the governing body where bids have been advertised on two occasions and no bids have been received on both occasions; and

WHEREAS, the Township having not received any responses to its prior solicitations for bids, directly solicited and negotiated a proposal from Tri-State Contracting Group in the amount of \$183,819.00 for provision of the Clean Agent System; and

WHEREAS, the Director of Public Works and Director of Information Technology, along with the Qualified Purchasing Agent, recommend the award of a contract to Tri-State Contracting Group, in an amount not to exceed \$183,819.00 for the Clean Agent System for the two Computer Labs in the municipal building in accordance with the specifications and proposal submitted; and

WHEREAS, the Chief Financial Officer has certified sufficient funds are available in accounts #02-213-21-650-705-940 in the amount of \$66,400.00 and #04-215-55-250-401 in the amount of \$117,419.00 for a total of \$183,819.00 for this contract award.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Tri-State Contracting Group, in the amount not to exceed \$183,819.00 for the Clean Agent System for the two Computer Labs in the municipal building in accordance with the specifications and proposal submitted.

Mayor Ciccarelli reminded the committee: " We are going to hear all comments first. After that, if any committee member would like to take any item from the consent agenda separately for voting purposes, I will give you the opportunity to do so. There is no need to take items separately for the purpose of commenting or questioning.

Committeeman Robert Britting stated he was happy to see resolution 13 moving forward so that the bridge will be fixed in January, clarified that existing warehouses are permitted to exist it is not allowing new ones, and explained

budget transfers happen every year. Committeeman Britting recognized the continued commitment towards public safety.

Committeeman Shawn Lipani stated the Township runs at a zero net. Committeeman Lipani stated about 40 plus employees changed health policies to a more economical one for the Township with incentives given to the employees which was spearheaded by Administrator Ferrera and HR Director Fenster-Gude. The Township saved over \$250,000 with this initiative.

Deputy Mayor Catherine Payne thanked Christiaan for all his work on the budget.

Committeewoman Samantha Hand stated as a town we need to be creative in meeting the affordable housing obligation, agreed the budget needs to get back on track, and questioned the increase in water usage and group insurance.

Administrator Ferrera thanked the Committee and Harriett for all of her work and time, especially with the changes coming out to the Sate Health Benefits Plan. Harriett spoke to approximately 200 employees about this opportunity. It is a huge savings for the Township and the individual employees.

Mayor Ciccarelli commented on the DPW complex expansion and that progress is being made.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the consent agenda was unanimously approved upon the call of the roll.

PUBLIC HEARINGS

1. 2025-15 AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF CENTRAL NEW JERSEY II, LLC, TO CONSTRUCT, CONNECT, OPERATE, AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY.

NOW, THEREFORE, BE IT ORDAINED by The Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

SECTION 1. PURPOSE OF THE ORDINANCE.

The municipality hereby grants to Comcast renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets, alleys, sidewalks, easements, public ways and public places in the municipality, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus, and equipment as may be necessary for the construction, operation and maintenance in the Municipality of a cable television and communications system.

SECTION 2. DEFINITIONS.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms is supplemental to those definitions of the Federal Communications Commission ("FCC") rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A.

§ 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- a. “Township” or “Municipality” is the Township of Hillsborough, County of Somerset, State of New Jersey.
- b. “Company” or “Comcast” is the grantee of rights under this Ordinance and is known as Comcast of Central New Jersey II, LLC.
- c. “Act” or “Cable Television Act” is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. § 48:5A-1, et seq.
- d. “FCC” is the Federal Communications Commission.
- e. “Board” or “BPU” is the Board of Public Utilities, State of New Jersey.
- f. “Office” or “OCTV” is the Office of Cable Television of the Board.
- g. “Basic Cable Service” means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.
- h. “Application” is the Company’s Application for Renewal of Municipal Consent.
- i. “Primary Service Area” or “PSA” consists of the area of the Municipality currently served with existing plant as set forth in the map annexed to the Company’s Application for Municipal Consent.

SECTION 3. STATEMENT OF FINDINGS.

Public hearings conducted by the municipality, concerning the renewal of Municipal Consent herein granted to the Company were held after proper public notice pursuant to the terms and conditions of the Act and the regulations of the Board adopted pursuant thereto. Said hearings, having been fully open to the public, and the municipality, having received at said public hearings all comments regarding the qualifications of the Company to receive this renewal of Municipal Consent, the Municipality hereby finds that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company’s operating and construction arrangements are adequate and feasible.

SECTION 4. DURATION OF FRANCHISE.

The non-exclusive Municipal Consent granted herein shall expire ten (10) years from the date of expiration of the previous Certificate of Approval issued by the Board. In the event the Municipality shall find the Company has not substantially complied with the material terms and conditions of this Ordinance, the Municipality shall have the right to petition the OCTV, pursuant to N.J.S.A. 48:5A-47, for appropriate action, including modification and/or termination of the Certificate of Approval; provided, however, that the Municipality shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

SECTION 5. FRANCHISE FEE.

Pursuant to the terms and conditions of the Act, the Company shall, during each year of operation under the consent granted herein, pay to the Municipality two percent (2%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Municipality or any higher amount permitted by the Act or otherwise allowable by law, whichever is greater.

SECTION 6. FRANCHISE TERRITORY.

The consent granted under this Ordinance for the renewal of the franchise shall apply to the entirety of the Municipality and any property subsequently annexed hereto.

SECTION 7. EXTENSION OF SERVICE.

The Company shall be required to proffer service to any residence or business along any public right-of-way in the Primary Service Area, as set forth in the Company's Application. Any extension of plant beyond the Primary Service Area shall be governed by the Company's Line Extension Policy, as set forth in the Company's Application, with a HPM ("homes-per-mile") of 25 dwellings per linear mile from the nearest active trunk or feeder line.

SECTION 8. CONSTRUCTION REQUIREMENTS.

a. Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as good a condition as existed prior to the commencement of said work.

b. Relocation: If at any time during the period of this consent, the Municipality shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Municipality, shall remove, re-lay or relocate its equipment, at the expense of the Company.

c. Temporary Removal of Cables: The Company shall temporarily move or remove appropriate parts of its lines and facilities to allow for the moving of buildings or machinery, or in other similar circumstances. The expense shall be borne by the party requesting such action, except when requested by the Municipality, in which case the Company shall bear the cost.

d. Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the Municipality so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables.

e. Installation of Equipment: The Company shall install lines, equipment and facilities underground to the extent practicable and otherwise in the same location and manner as existing public utilities to minimize the impact on the public right of way.

SECTION 9. CUSTOMER SERVICE.

In providing services to its customers, the Company shall comply with N.J.A.C. § 14:18-1, et seq. and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service and shall be prepared to report on it to the Municipality upon written request of the Municipality Administrator or Clerk.

a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.

b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.

c. The Company shall use every reasonable effort to meet or exceed voluntary standards for telephone accessibility developed by the National Cable Television Association ("NCTA").

d. Nothing herein shall impair the right of any subscriber or the Municipality to express any comment with respect to telephone accessibility to the Complaint Officer, or impair the right of the Complaint Officer to take any action that is permitted under law.

SECTION 10. MUNICIPAL COMPLAINT OFFICER.

The Office of Cable Television is hereby designated as the Complaint Officer for the Municipality pursuant to N.J.S.A. 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. 14:17-6.5. The Municipality shall have the right to request copies of records and reports pertaining to complaints by Municipality customers from the OCTV.

SECTION 11. LOCAL OFFICE.

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. 14:18-5.1, for the purposes of receiving, investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters. Such business office shall have a publicly listed toll-free telephone number and be open during standard business hours.

SECTION 12. PERFORMANCE BOND.

During the life of the franchise the Company shall give to the Municipality a bond in the amount of Twenty-Five Thousand Dollars (\$25,000). Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

SECTION 13. SUBSCRIBER RATES.

The rates of the Company shall be subject to regulation as permitted by federal and state law.

SECTION 14. COMMITMENTS BY THE COMPANY.

a. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet at no cost to each qualified existing and future school in the Municipality, public and private, elementary, intermediate and secondary, provided the school building is within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the school requesting service. Company shall provide Expanded Basic or a similar tier of cable television service to all outlets at no cost.

b. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet at no cost to each qualified existing and future public building in the Municipality provided the facility is located within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Municipality. Company shall provide Expanded Basic or similar tier of cable television service to all outlets at no cost.

c. The Company shall provide Expanded Basic or similar tier of cable service to one (1) outlet at no cost to each qualified existing and future police station, office of emergency management, public works facility, fire district, fire company, rescue squad and public library in the Municipality provided the facility is located within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Municipality. Company shall provide Expanded Basic or similar tier of cable television service to all outlets at no cost.

d. Within six months of the issuance of a Renewal Certificate of Approval by the BPU, the Company shall provide to the Municipality a one-time Technology Grant in the amount of seventy five thousand (\$75,000) dollars to meet the technology and/or cable related needs of the Municipality.

e. The Communications Act of 1934, as amended [47 U.S.C. § 543 (b)], allows the Company to itemize and/or identify: (1) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber. The Company reserves its external cost, pass-through rights to the full extent permitted by law.

f. The Company agrees to provide the additional services and comply with the additional requirements outlined in the letter agreement attached hereto as Exhibit A.

SECTION 15. EDUCATIONAL AND GOVERNMENTAL ACCESS.

a. The Company shall provide channels for public, educational and governmental (“PEG”) access as requested by the Municipality on the most basic tier of service offered by the Company in accordance with the Cable Act, Section 611 [47 U.S.C. § 531], and as further set forth herein.

b. The Company does not relinquish its ownership of or ultimate right of control over a channel by designating it for PEG use. A PEG access user acquires no property or other interest by virtue of the use of a channel so designated, and may not rely on the continued use of a particular channel number, no matter how long the same channel may have been designated for such use.

c. The Company shall not exercise editorial control over the use of any public, educational or governmental channel capacity, except Company may refuse to transmit any public, educational or governmental access program or portion of such program that contains obscenity, indecency or nudity.

d. Public Access. “Public Access” shall mean non-commercial use by the public.

e. Educational Access. “Educational Access” shall mean non-commercial use by educational institutions such as public or private schools, but not “home schools,” community colleges and/or universities.

f. Government Access. “Government Access” shall mean non-commercial use by the governing bodies of the Municipality for the purpose of showing the public local government at work.

g. Fallow Time. Because blank or underutilized PEG channels are not in the public interest, in the event the Municipality or other PEG access users elect not to fully program the PEG access channel, Company may

program unused time on those channels subject to reclamation by the Municipality upon no less than sixty (60) days written notice.

SECTION 16. EMERGENCY USES.

- a. The Company will comply with the Emergency Alert System (“EAS”) rules in accordance with applicable state and federal statutes and regulations.
- b. The Company shall in no way be held liable for any injury suffered by the Municipality or any other person, during an emergency, if for any reason the Municipality is unable to make full use of the cable television system as contemplated herein.

SECTION 17. LIABILITY INSURANCE.

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of One Million Dollars (\$1,000,000) covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or “umbrella”) policy in the amount of Five Million Dollars (\$5,000,000).

SECTION 18. INCORPORATION OF THE APPLICATION.

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendments thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with applicable State or Federal law.

SECTION 19. COMPETITIVE EQUITY.

Should the Municipality grant a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance subject to the provisions of N.J.A.C. § 14:17-6.7.

SECTION 20. SEPARABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed

a separate, distinct and independent provision, and its validity or unconstitutionality shall not affect the validity of the remaining portions of this Ordinance.

SECTION 21. THIRD PARTY BENEFICIARIES.

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

SECTION 22. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon issuance of a Renewal Certificate of Approval from the BPU.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to open the public hearing on Ordinance 2025-15, the motion was unanimously approved upon the call of the roll.

Mayor Ciccarelli stated the contract states that Comcast is responsible for the road repairs.

Committeeman Lipani explained that any cable company is welcome to come to Hillsborough, they just don't want to.

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, to close the public hearing and adopt Ordinance 2025-15, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

1. 2025-16 ORDINANCE AMENDING CHAPTER 205 “MESSAGE ESTABLISHMENTS”, SECTION 205-6 “OPERATING REQUIREMENTS” AND SECTION 205-13 “VIOLATIONS AND PENALTIES”, OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY. FURTHER CONSIDERATION AND PUBLIC HEARING ON DECEMBER 9, 2025

WHEREAS, the Hillsborough Police Department recommends modification of the operating requirements for massage establishments as set forth in the Township Code to clarify that only massage therapists are authorized to provide massages at massage establishments and all massage establishments and massage therapists must comply with the provisions of the Township Code and laws and Administrative Codes of the State of New Jersey; and

WHEREAS, the Township Attorney recommends modification of the Violations and Penalties provision set forth in Chapter 205 “Massage Establishments” of the Township Code to provide that any violation of said Chapter shall be punishable in accordance with the General Penalty Provisions set forth in the Hillsborough Township Code; and

WHEREAS, the Township Committee of the Township of Hillsborough finds it appropriate and necessary to amend Chapter 205 “Massage Establishments” of the Township Code as recommended to preserve the public health, safety and welfare of the Township and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 205 “Massage Establishments”, Section 205-6 “Operating Requirements” of the Code of the

Township of Hillsborough is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

§ 205-6. Operating requirements.

- A. Price rates for all services offered by the massage establishment shall be prominently posted in the reception area. No services shall be offered or provided by the massage establishment or massage therapist unless specifically posted in accordance herewith.
- B. All employees, including persons performing a massage, shall wear nontransparent outer garments, covering the sexual and genital areas.
- C. The sexual or genital area of patrons must be covered by towels or cloths or undergarments when in the presence of an employee or massage therapist.
- D. No employee or patron shall touch or fondle, or offer to touch or fondle, in any manner the sexual or genital area of any person.
- E. Hours of operation shall be limited to 5:00 a.m. to 11:00 p.m.
- F. Every massage establishment and massage therapist shall comply with the infection control precautions currently set forth at N.J.A.C. 13:37-16.8 and as may be amended.
- G. Every massage establishment and massage therapist shall comply with the sexual misconduct provisions currently set forth at N.J.A.C. 13:37-16.12 and as may be amended.
- H. Every massage establishment and massage therapist shall comply with the recordkeeping requirements currently set forth at N.J.A.C. 13:37-16.14 and as may be amended.
- I. Only massage therapists shall provide massages at massage establishments.
- J. All massage establishments and massage therapists shall comply with the provisions of this chapter, the Township Code and all laws and administrative codes of the State of New Jersey.

Section 2. Chapter 205 “Massage Establishments”, Section 205-13 “Violations and Penalties” of the Code of the Township of Hillsborough is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

§ 205-13. Violations and penalties.

~~Any person who shall violate any of the provisions of this chapter shall, upon conviction, be fined a minimum of \$500 and a maximum of \$2,000, and may be imprisoned for up to 90 days in jail for each offense.~~

Any violation of the provisions of this chapter, upon conviction thereof, shall be punishable in accordance with the penalties set forth in Chapter 1 “General Provisions”, Article II “Penalties”, of the Hillsborough Township Municipal Code.

Section 3. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable regulations. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 4. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 5. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be

obtained without cost by any member of the general public. The publication shall be at least one week prior to the scheduled hearing.

Section 6. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 7. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to introduce Ordinance 2025-16. Further Consideration and Public Hearing on December 9, 2025, the motion was unanimously approved upon the call of the roll.

2. 2025-17 ORDINANCE AMENDING CHAPTER 143 "VEHICLES AND TRAFFIC", ARTICLE XII "SCHEDULES", SECTION 143-30 "SCHEDULE I: NO PARKING" OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH TO PROHIBIT PARKING ON MILLBURN DRIVE, KLOSS COURT, HUTCHINSON DRIVE AND MYERS COURT. FURTHER CONSIDERATION AND A PUBLIC HEARING WILL BE HELD ON DECEMBER 9, 2025.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 143 "Vehicles And Traffic", Article XII "Schedules", Section 143-30 "Schedule I: No Parking" of the Code of the Township of Hillsborough is hereby amended to prohibit parking on Millburn Drive, Kloss Court, Hutchinson Drive, Myers Court as follows:

In accordance with provisions of Section 143-6, no person shall park a vehicle at any time upon any of the following described streets or parts of streets:

Name Of Street	Side	Location
Millburn Drive	East	62 Feet East of the driveway of 63 Millburn Drive to Collins Drive
Kloss Court	South	110 Feet West of the driveway of 5 Kloss Court to Millburn Drive
Hutchinson Drive	South	Entire length
Myers Court	East	From driveway of 5 Myers Court to Hutchinson Drive

Section 2. This Ordinance shall take effect upon adoption and publication according to law.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to introduce Ordinance 2025-17. Further consideration and a public hearing will be held on December 9, 2025, the motion was unanimously approved upon the call of the roll.

3. 2025-18 ORDINANCE AMENDING "SALARY RANGE ORDINANCE" OF THE TOWNSHIP OF HILLSBOROUGH TO SET FORTH THE SALARY RANGES FOR THE POSITIONS SET FORTH IN SAID ORDINANCE. FURTHER CONSIDERATION AND PUBLIC HEARING DECEMBER 9, 2025.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. The Salary Ordinance of the Township of Hillsborough shall be amended as follows:

CLASSIFICATION	MIN		MAX		DEPT	
Committeepersons	\$3,500		\$10,000		Administration	Non-Union
Township Administrator	\$50,000	<u>\$95,000</u>	<u>\$210,000</u>	<u>\$220,000</u>	Administration	Non-Union
Executive Assistant - Administration	\$35,000	<u>\$42,000</u>	<u>\$65,000</u>	<u>\$68,000</u>	Administration	Non-Union
Human Resources Director	\$45,000	<u>\$75,000</u>	<u>\$95,000</u>	<u>\$100,000</u>	Administration / HR	Non-Union
Human Resources Manager	\$45,000	<u>\$55,000</u>	<u>\$80,000</u>	<u>\$85,000</u>	Administration / HR	Non-Union
Part-Time Floater	\$15.13/Hr.	<u>\$17.00/Hr.</u>	\$22.00/Hr.		Administration / HR	Part-Time
Township Clerk/PIO	\$20,000	<u>\$75,000</u>	<u>\$130,000</u>	<u>\$140,000</u>	Administration / Township Clerk	Non-Union
Deputy Clerk	\$20,000	<u>\$55,000</u>	<u>\$80,000</u>	<u>\$85,000</u>	Administration / Township Clerk	Non-Union
<u>Deputy Clerk/Training Program Manager</u>		<u>\$55,000</u>		<u>\$80,000</u>	<u>Administration / Township Clerk</u>	<u>Non-Union</u>
Office Assistant / Multimedia Specialist	\$20,000	<u>\$40,000</u>	\$50,000	<u>\$52,000</u>	Administration / Township Clerk	Non-Union
<u>Deputy Public Information Officer</u>		<u>\$45,000</u>		<u>\$80,000</u>	<u>Administration / Township Clerk</u>	<u>Non-Union</u>
Part-Time Receptionist	\$15.13/Hr.		\$22.00/Hr.		Administration / Township Clerk	Part-Time
IT Director	\$41,000	<u>\$75,000</u>	\$125,000	<u>\$150,000</u>	Administration / IT	Non-Union
IT Assistant Director	\$35,000	<u>\$70,000</u>	\$65,000	<u>\$100,000</u>	Administration / IT	Non-Union
Part-Time Technology Support	\$15.13/Hr.		\$30.00/Hr.		Administration / IT	Part-Time
Construction Official	\$48,000	<u>\$75,000</u>	\$150,000	<u>\$155,000</u>	Building	Non-Union
Building Sub Code Official / Supervisor	\$48,000	<u>\$75,000</u>	\$115,000	<u>\$120,000</u>	Building	Non-Union
Assistant Building Sub Code Official	\$48,000	<u>\$75,000</u>	\$95,000	<u>\$100,000</u>	Building	Non-Union
Part-Time Inspector	\$25.00/Hr.	<u>\$36.00/Hr</u>	\$40.00/Hr.	<u>\$50.00/Hr</u>	Building	Part-Time
Part-Time Technical Assistant	\$15.13/Hr.		\$30.00/Hr.		Building	Part-Time
Use of License in 2nd Discipline	\$2,500		\$5,000		Building	Stipend
<u>Acting Construction Official</u>		<u>\$1,500</u>		<u>\$5,000</u>	<u>Building</u>	<u>Stipend</u>
Economic and Business Development Director	\$15,000	<u>\$75,000</u>	\$95,000	<u>\$100,000</u>	Economic & Business Development	Non-Union
Part-Time Outreach Support Specialist	\$15.13/Hr.		\$22.00/Hr.		Economic & Business Development	Part-Time
Director of Engineering	\$10,000	<u>\$75,000</u>	\$130,000	<u>\$135,000</u>	Engineering	Non-Union
<u>Assistant Director of Engineering</u>		<u>\$70,000</u>		<u>\$120,000</u>	<u>Engineering</u>	<u>Non-Union</u>
Health Officer	\$47,000	<u>\$75,000</u>	\$125,000	<u>\$128,750</u>	Health	Non-Union
Director of Environmental Programs	\$45,000	<u>\$75,000</u>	\$105,000	<u>\$110,000</u>	Health	Non-Union
Deputy Director Envir. & Public Health Programs	\$38,000	<u>\$70,000</u>	\$79,024	<u>\$85,000</u>	Health	Non-Union
Registered Environmental Health Specialist	\$45,000	<u>\$50,000</u>	\$74,601	<u>\$76,839</u>	Health	Non-Union
Millstone Health Liaison	\$2,000		\$6,000		Health	Stipend
Part-Time Property Maint/Code Enforcement/Deputy Zoning Officer	\$15.13/Hr.		\$31.00/Hr.		Health / Planning & Zoning	Part-Time

Recycling Coordinator	\$2,000		\$6,000		Health	Stipend
Assistant Recycling Coordinator	\$1,000		\$5,000		Health	Stipend
Registrar	\$1,000		\$4,000		Health	Stipend
Deputy Registrar	\$1,000		\$2,000		Health	Stipend
Court Administrator	\$45,000	<u>\$75,000</u>	\$105,000	<u>\$110,000</u>	Municipal Court	Non-Union
Deputy Court Administrator	\$38,000	<u>\$70,000</u>	\$80,000	<u>\$85,000</u>	Municipal Court	Non-Union
Municipal Judge	\$15,000		\$85,000	<u>\$90,000</u>	Municipal Court	Non-Union
Part-Time Violations Technician	\$15.13/Hr.		\$30.00/Hr.		Municipal Court	Part-Time
Municipal Prosecutor	\$10,000		\$105,000	<u>\$110,000</u>	Municipal Court / Police	Non-Union
After Hours ECDR Processing	\$2,000		\$5,000		Municipal Court	Stipend
Public Defender	\$1,000		\$25,000		Municipal Court	Stipend
Shared Court Stipend	\$2,000		\$50,000		Municipal Court	Stipend
Substitute Judge Services (regular session/excluding DWIs)		<u>\$500</u>		<u>\$1,000</u>	<u>Municipal Court</u>	<u>Stipend</u>
Special Session Compensation (including DWIs) for Municipal Prosecutor		<u>\$600</u>		<u>\$1,000</u>	<u>Municipal Court</u>	<u>Stipend</u>
Special Session Compensation (including DWIs) for Municipal Judge		<u>\$800</u>		<u>\$1,000</u>	<u>Municipal Court</u>	<u>Stipend</u>
Director of Planning & Zoning	\$47,000	<u>\$75,000</u>	\$125,000	<u>\$130,000</u>	Planning & Zoning	Non-Union
Assistant Director of Planning and Zoning / Zoning Official	\$45,000	<u>\$55,000</u>	\$95,000	<u>\$100,000</u>	Planning & Zoning	Non-Union
Assistant Planner/Sustainability Program Manager	\$45,000	<u>\$55,000</u>	\$95,000	<u>\$100,000</u>	Planning & Zoning	Non-Union
Police Chief	\$125,000		\$240,000	<u>\$260,000</u>	Police	Non-Union
Police Captain	\$120,000		\$200,000	<u>\$225,000</u>	Police	Non-Union
Police Lieutenant	\$115,000		\$190,000	<u>\$210,000</u>	Police	Non-Union
Police Sergeant	\$114,006		\$154,599	<u>\$165,000</u>	Police	PBA Local 205
Police Corporal	\$106,881		\$140,546	<u>\$150,000</u>	Police	PBA Local 205
Police Officer	\$46,508		\$133,854	<u>\$140,000</u>	Police	PBA Local 205
Executive Assistant - Chief of Police	\$35,000	<u>\$42,000</u>	\$65,000	<u>\$68,000</u>	Police	Non-Union
Office Manager - Police	\$35,000	<u>\$50,000</u>	\$65,000	<u>\$70,000</u>	Police	Non-Union
IT Director Police Dept.	\$40,000	<u>\$70,000</u>	\$145,000	<u>\$150,000</u>	Police	Non-Union
IT Manager Police Dept.	\$40,000	<u>\$50,000</u>	\$145,000		Police	Non-Union
Special Officers	\$15.13/Hr.		\$28.00/Hr.		Police	Part-Time
Crossing Guards	\$15.13/Hr.		\$22.00/Hr.		Police	Part-Time
Part-Time Police Support Technician	\$15.13/Hr.		\$31.00/Hr.		Police	Part-Time
Police Property Manager	\$20.00/Hr.		\$28.00/Hr.		Police	Part-Time
Part-Time Technology Support	\$15.13/Hr.		\$30.00/Hr.		Police	Part-Time
Director Public Works	\$47,000	<u>\$75,000</u>	\$135,000	<u>\$145,000</u>	Public Works	Non-Union
Supervisor of Public Works	\$45,000	<u>\$55,000</u>	\$115,000	<u>\$120,000</u>	Public Works	Non-Union

Assistant Supervisor of Public Works	\$38,000	\$50,000	\$95,000	\$100,000	Public Works	Non-Union
Assistant Supervisor of Building Maintenance	\$4,500	\$50,000	\$100,000	\$105,000	Public Works	Non-Union
Office Manager - Public Works/Parks	\$35,000	\$50,000	\$65,000	\$95,000	Public Works/Parks	Non-Union
Part-Time Building Maintenance	\$15.13/Hr.		\$28.00/Hr.		Public Works	Part-Time
Arborist	\$59,012		\$75,000	\$78,000	Public Works	Teamsters Local 469
Sign Shop Operator	\$59,012		\$75,000	\$78,000	Public Works	Teamsters Local 469
Equipment Operator/Mechanic/Journeyman/Welder (I)	\$63,253		\$80,000	\$85,000	Public Works/Parks	Teamsters Local 469
Equipment Operator/Mechanic/Journeyman/Welder (II)	\$69,417		\$95,000	\$100,000	Public Works/Parks	Teamsters Local 469
Public Works Worker 1-4	\$36,326	\$39,119	\$85,000	\$90,000	Public Works/Parks	Teamsters Local 469
Director Parks, Recreation, and Social Services	\$55,000	\$75,000	\$135,000	\$145,000	Parks / Recreation / Social Services	Non-Union
Director Recreation	\$55,000	\$75,000	\$120,000	\$125,000	Recreation	Non-Union
Director Social Services	\$55,000	\$75,000	\$120,000	\$125,000	Social Services	Non-Union
Director Parks	\$55,000	\$75,000	\$120,000	\$125,000	Recreation	Non-Union
Director Social Services and OEM		\$75,000		\$135,000	Social Services / Office of Emergency Management	Non-Union
Director Parks and Recreation		\$75,000		\$135,000	Parks/Recreation	Non-Union
Assistant Director of Recreation	\$38,000	\$70,000	\$85,000	\$100,000	Recreation	Non-Union
Assistant Director of Social Services	\$38,000	\$70,000	\$85,000	\$100,000	Social Services	Non-Union
Supervisor of Parks	\$45,000	\$55,000	\$115,000	\$120,000	Parks	Non-Union
Assistant Supervisor of Parks	\$38,000	\$50,000	\$95,000	\$100,000	Parks	Non-Union
OEM Director	\$45,000	\$75,000	\$95,000	\$100,000	Office of Emergency Management	Non-Union
OEM Coordinator		\$70,000		\$90,000	Office of Emergency Management	Non-Union
Senior Dance Instructor	\$ 25.00/Hr.		\$ 35.00/Hr.		Social Services	Part-Time
Senior Wellness Instructor	\$ 25.00/Hr.		\$ 35.00/Hr.		Social Services	Part-Time
Tax Assessor	\$47,000	\$75,000	\$150,000	\$155,000	Tax Assessor	Non-Union
Deputy Assessor	\$45,000	\$55,000	\$95,000	\$100,000	Tax Assessor	Non-Union
Assistant Manager - Tax Assessor	\$55,000	\$50,000	\$85,000	\$95,000	Tax Assessor	Non-Union
Director of Finance / CFO / Treasurer	\$10,000	\$75,000	\$150,000	\$160,000	Tax Collection / Treasurer	Non-Union
Tax Collector / Payroll Manager	\$10,000	\$55,000	\$120,000	\$125,000	Tax Collection / Treasurer	Non-Union
Part-Time Assistant to Tax Collector	\$15.13/Hr.		\$22.00/Hr.		Tax Collection / Treasurer	Part-Time
Part Time Assistant to CFO	\$15.13/Hr.		\$22.00/Hr.		Tax Collection / Treasurer	Part-Time
PACO	\$1,000		\$5,000		Tax Collection / Treasurer	Stipend
QPA	\$1,000		\$5,000		Tax Collection / Treasurer	Stipend
Class I	\$35,000	\$38,000	\$85,000	\$90,000	All Departments	AFSCME Union
Grade 12	\$41,333		\$105,625	\$110,000	All Departments	AFSCME Union
Grade 11	\$44,338		\$113,278	\$120,000	All Departments	AFSCME Union

Grade 10	\$47,831		\$122,237	\$130,000	All Departments	AFSCME Union
Part-Time Office Assistant	\$15.13/Hr.		\$22.00/Hr.		All Departments	Part-Time
Shared Services	\$1,000		\$2,000		All Departments	Stipend
Translation Services	\$1,000		\$1,500		All Departments	Stipend
Special Projects	\$1,000		\$5,000		All Departments	Stipend
Director	\$55,000	\$75,000	\$450,000	\$160,000	All Departments	Non-Union
Assistant Director	\$45,000	\$70,000	\$125,000	\$130,000	All Departments	Non-Union
Supervisor	\$38,000	\$55,000	\$95,000	\$100,000	All Departments	Non-Union
Manager	\$45,000	\$55,000	\$95,000	\$100,000	All Departments	Non-Union
Assistant Supervisor	\$38,000	\$50,000	\$95,000	\$100,000	All Departments	Non-Union
Assistant Manager	\$45,000	\$50,000	\$95,000	\$100,000	All Departments	Non-Union
Office Manager	\$45,000	\$50,000	\$95,000	\$100,000	All Departments	Non-Union
Program Manager	\$38,000		\$65,000	\$70,000	All Departments	Non-Union

Upon a motion by Committeeman Robert Britting, seconded by Committeeman Shawn Lipani, to introduce Ordinance 2025-18, the motion was unanimously approved upon the call of the roll.

CLAIMS LIST

1. CLAIMS LIST

Mayor Ciccarelli asked to approve Claims List 2025-17.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, Claims List 2025-17, was approved upon the call of the roll.

NEW BUSINESS

Committeewoman Hand asked how is the Township handling Mayoral assignments for 2026.

Administrator Ferrera suggested speaking to the Administration liaisons Committeemen Lipani and Britting with any suggestions. The Township Administrator has nothing to do with that.

Attorney Willard stated discussions take place in caucus.

Committeewoman Hand stated they are political appointments and asked to put a link in the e-news for a volunteer form to the many boards and commission positions that will become open and available. Committeewoman Hand wants clarification and transparency as to who is making the decisions on the appointments.

Committeeman Lipani stated the county and other towns all do this the same way in having the list of appointments ready to be made at the time of reorganization.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes.

Deanna Milano, 64 Milburn Drive thanked the Police Chief and Traffic Sergeant for being immensely helpful. After the incident with over 400 cars in her neighborhood she contacted the Township and was told it was not their problem and was referred to the county. Kate from county said there was going to be a study. She asked how residents were notified of this ordinance introduction. Ms. Milano expressed her frustration at the lack of communication from the Township to concerned residents.

Administrator Ferrera stated the Township has been very active in meeting with numerous departments along with the police. He had one department reach out to the impacted residents rather than every department reaching out. The Township was in contact with the county to determine how the right the farm designation can be recognized while addressing parking and safety issues on the roadway caused by the farm activities.

Committeeman Lipani explained that the Chief of Police suggested the plan set forth in the ordinance as the best method of maintaining safety.

William Kretz, 57 Milburn Drive stated he was in front of the committee 19 months ago protesting the carnival license for the subject farm and was told "lets see how it goes". He feels nothing has been done and the police response on the day of the huge traffic event was not appropriate and disappointing. He also brought up the lack of communication from the Township.

Administrator Ferrera stated if there is a single point of contact the Township will communicate with that person.

Deputy Mayor Payne stated that every resident affected by the ordinance should be getting a letter about the proposed ordinance by the end of day tomorrow.

Township Clerk Brake stated it would be easier and quicker to walk to the streets and hand deliver the letter rather than mail it.

ADJOURNMENT

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, the meeting duly adjourned at 9:26 pm. Said motion was unanimously carried upon voice vote.

Attested:



Sarah Brake
Township Clerk

Minutes of the September 25, 2025 Township Committee Meeting [Rescheduled from 9/23] of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on September 25, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli, Deputy Mayor Catherine Payne, Committeeman Robert Britting, Jr., and Committeeman Shawn Lipani. Also in attendance were Township Clerk Sarah Brake and Township Attorney William Willard. Committeewoman Samantha Hand and Township Administrator Anthony Ferrera were absent.

SALUTE TO THE FLAG

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Thursday, September 25, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES SEPTEMBER 9, 2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the Regular Meeting Minutes September 9, 2025 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Ciccarelli Opening Remarks

Mayor Ciccarelli informed residents that Tuesday's meeting was moved to September 25th in observance of Rosh Hashanah. The Mayor wished all who celebrate a sweet, healthy, and happy New Year.

Mayor Ciccarelli relayed that Restaurant Week is underway, bringing a full week of dining deals and special menus across town.

Mayor Ciccarelli stated that he along with EBDC members, and community supporters celebrated the grand opening of Eleve Wellness on September 12th. This wellness center is the largest facility of its kind in the tri-state region.

Mayor Ciccarelli advised that Miss UNICO Julia Centi and Junior Miss UNICO Clara Cialdella Krukowski dropped by the Municipal Building to take a picture before heading to Raritan to participate in the annual Basilone Parade. The Mayor participated in the parade as well.

Mayor Ciccarelli congratulated Norz Hill Farm & Market on receiving the New Jersey Farmer Recognition Award for highlighting the 15th annual Jersey Fresh Farm to School Week and the third Ag Literacy Week. The Mayor and Committeeman Shawn Lipani were joined by Administrator Anthony Ferrera and other dignitaries as Debbie & Rich Norz received this honor.

Committeeman Britting

Committeeman Britting announced that the winners of the 2025 HBA Annual Awards include: Eminato, The Max Challenge, Honor Yoga, Hillsborough Irrigation & Landscape Services, Big Bang Music, Robinson's Chocolate, Mishta, Joe's Family Restaurant & Pizzeria, and Petrock's Bar & Grille.

Committeeman Britting reported that the Hillsborough Health Department and Raritan Headwaters are sponsoring a well water testing event for any township resident who wants to test their potable well water on October 4, 2025.

Committeeman Britting stated that Hillsborough is hiring for a variety of positions that can be found on the township website.

Committeeman Britting relayed that Hillsborough Girl Scout troops came together to make a generous donation to the Social Services Office (C.A.N.) Food Pantry program.

Committeeman Britting recognized that the Library is getting some nice upgrades.

Committeeman Britting congratulated the 8 students that won national merit scholarships.

Committeeman Lipani

Committeeman Lipani stated that there are multiple types of permit templates available for owners completing their own work.

Committeeman Lipani reported that property owners with stormwater facilities located on their site are responsible to maintain it to prevent flooding.

Committeeman Lipani advised that all 2025 Road Paving Program roads are completed except a small section of Bloomingdale Drive, which will be completed within the next few weeks. The Township will apply for an NJDOT Local Aid Grant in 2026 for the balance of Bloomingdale Drive.

The Brown Avenue Project is completed. The Township is waiting for NJDOT Local Aid to complete final inspections. Somerset County will be repaving Amwell Road between Route 206 and Beekman Lane in November. Dukes Parkway West is scheduled to be repaved at the end of October.

Committeeman Lipani reminded residents that sheds require a zoning permit.

Committeeman Lipani shared that the Department of Public Works continues to make steady progress on road repairs throughout the township, with crews actively addressing potholes and milling and filling prioritized areas.

Committeeman Lipani informed residents that storm drain repairs are also ongoing, with additional maintenance planned to help mitigate future flooding and improve overall drainage.

Committeeman Lipani relayed that the Drop-Off Program at the Auten Road site is nearing its end for the season, with only a few remaining registration dates available.

Committeeman Lipani reported that the Public Works Department is making good progress, catching up on roadside mowing throughout the town. Earlier in the season, significant equipment breakdowns caused delays.

Committeeman Lipani announced that Asphalt Paving Systems has completed over seven miles of pavement preservation work as contracted throughout the town. For residents in areas where roads were microsurfaced, please note that the material undergoes a curing phase.

Committeeman Lipani advised residents that the Cornerstone Architectural Group held its initial kickoff meeting

with Public Works management to begin planning future improvements for the facility on East Mountain Road.

Deputy Mayor Payne

Deputy Mayor Payne reported that the Hillsborough Fire District is teaming up with the National Fire Protection Association to promote this year's campaign, "Charge into Fire Safety, Lithium-Ion Batteries in Your Home."

Deputy Mayor Payne stated that Msgr. Joseph Curry and the Community of Mary, Mother of God invited all police officers, firefighters, EMTs, emergency medical personnel, and their families to a special Mass honoring their dedication and service to the Hillsborough community on October 5th.

Deputy Mayor Payne announced that the United States Drug Enforcement Administration (DEA) has declared Saturday, October 25th, National Take Back Day, a day to dispose of unneeded medications anonymously and at no cost.

Deputy Mayor Payne stated Coffee With the Cops is back at Starbucks on Thursday, October 2nd, from 4 to 6:00 for coffee and conversation.

Deputy Mayor Payne informed residents that Somerset County farmers are working hard to harvest their crops, which means there's an increase in large, slow-moving farm equipment on the roads. Residents should be extra cautious and patient to help prevent accidents and ensure everyone's safety.

Deputy Mayor Payne thanked everyone who attended the Compost 101 class on September 13th.

Deputy Mayor Payne advised that the September Veterans information session will be pushed to November 15th.

Mayor's Report

Mayor Ciccarelli reported that there has been landscaping and Valley Bridge area work done on Route 206.

Mayor Ciccarelli relayed that he recently attended a meeting with the Department of Public Works' tree removal team and learned that the tree crew is made up of 4 Public Works employees, including one ISA (International Society of Arboriculture) licensed arborist. Their primary focus is on removing hazards from Township property and along roadways with Township-owned frontage.

Mayor Ciccarelli stated he recently joined 2,200 local leaders who signed a letter opposing bigger trucks.

Mayor Ciccarelli reminded residents that Parks and Recreation Department has a variety of Halloween events scheduled including: the Children's Halloween Party at Norz Farm on Thursday, October 23rd, the annual Howl-O-Ween dog parade at Ann Van Middlesworth Park on Saturday, October 25th, and the annual Trunk or Treat at the Willow Road Complex, also on October 25th.

Mayor Ciccarelli encouraged residents to take advantage of early voting to eliminate or reduce the amount of time spent waiting in line on Election Day. Early voting will take place at the Municipal Building from Saturday, October 25th, 2024, through Sunday, November 2, 2024. Please note that there is NO early voting on Monday, November 3rd.

Mayor Ciccarelli announced that the Hillsborough Health Collaborative has been selected for the inaugural Community Partnership Excellence Award by the New Jersey Public Health Association. This award recognizes outstanding collaborations that exemplify mutual respect, shared leadership, and deep community engagement.

Mayor Ciccarelli invited everyone to the Chase 5K run on the Bypass on October 25 sponsored by Steps Together, Fire Company #2 and other organizations.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING BREAST CANCER AWARENESS MONTH

WHEREAS, October is National Breast Cancer Awareness Month, an annual campaign to increase awareness of this disease, encourage early detection, and support research to find a cure. While we have seen an increase in mammography rates and a decline in deaths, there is more we can do; and

WHEREAS, while breast cancer remains the second leading cause of cancer deaths among women, both men and women should be aware that age, genetics, and family history are factors that can contribute to the risk of developing this disease; and

WHEREAS, the awareness campaign encourages individuals to help reduce their risk of breast cancer through regular self-exams, clinical breast exams, and mammograms, which are vital since treatments are most effective when breast cancer is detected early; and

WHEREAS, the National Cancer Institute estimates, in the United States, more than 316,950 (female) and 2,800 (male) will be diagnosed with invasive breast cancer this year; and

WHEREAS, Kathleen Cirioli, a three-time cancer survivor, and Joanne Liscovitz are co-founders of Dance for the Cure, a non-profit organization that has helped local families impacted by breast cancer; and

WHEREAS, Dance for the Cure is a non-profit organization dedicated to supporting residents of Hunterdon, Mercer, Middlesex, and Somerset counties as they undergo breast cancer treatment. The organization has gifted over \$1,300,000 since its founding in 1999.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Township Committee, do hereby recognize all of the above and declare October 2025 as National Breast Cancer Awareness Month. We urge all women and their families to increase their knowledge about breast cancer and join us in celebrating successes and memorializing lost battles.

2. PROCLAMATION RECOGNIZING DOWN SYNDROME ACCEPTANCE MONTH

WHEREAS, October is National Down Syndrome Acceptance Month, and approximately 1 in every 700-800 children are born with Down Syndrome, representing an estimated 6,000 births per year in the United States; and

WHEREAS, there are over 200,000 individuals living with Down Syndrome in the United States. People with Down Syndrome contribute to their families, schools, co-workers, and society. They have hopes and dreams, and make a difference in this world; and

WHEREAS, GiGi's Playhouse is a National Down Syndrome Achievement Center serving children and adults of all ages, while providing educational and therapeutic programs at no charge, in a format that individuals with Down Syndrome learn best. Their mission is to change the way the world sees Down Syndrome through national campaigns, educational programs, and by empowering individuals with Down Syndrome, their families, and the community; and

WHEREAS, GiGi's Playhouse in Hillsborough has successfully supported families in New Jersey since opening in January 2015, and educates others through community support and outreach; and

WHEREAS, GiGi's Playhouse's vision is to maximize self-confidence and empower individuals to achieve their greatest potential. Its goal is to create a world where individuals with Down Syndrome are accepted and embraced by their families, schools, and community; and

WHEREAS, GiGi's Playhouse Hillsborough is continually supported by the local community through third-party fundraisers, and by promoting awareness of people with Down Syndrome and their extraordinary capabilities.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby declare October as National Down Syndrome Acceptance Month. We ask all citizens to join us in celebrating the abilities and accomplishments of those with Down Syndrome.

3. PROCLAMATION RECOGNIZING RESPECT LIFE MONTH

WHEREAS, each October and January, Respect Life is honored across the United States of America; and

WHEREAS, Respect Life entails all, regardless of race, religion, gender, national origins, and socioeconomic status; and

WHEREAS, all individuals should be treated with respect and dignity; and
WHEREAS, Hillsborough Township, as a stigma-free community, embraces all life.
NOW, THEREFORE BE IT PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, call upon the residents to be mindful of all citizens, regardless of our differences, in their pursuit and yours, of life, liberty, and happiness.

4. PROCLAMATION RECOGNIZING SKILLSUSA COMPETITION WINNERS

NOOR FATIMA

WHEREAS, Noor Fatima, a Junior at The Academy for Health and Medical Sciences, achieved a gold medal in the SkillsUSA American Spirit national competition held in Atlanta, Georgia and was presented with the President's Volunteer Service Award; and

WHEREAS, SkillsUSA is a not-for-profit association whose competitions cover skilled and technical sciences, leadership development, and occupationally related skills; and

WHEREAS, Noor Fatima has hosted three area clothing drives, tutored children abroad in English and Urdu, raised over \$1,000 for medical supplies, provided meals to the homeless in New York City, and worked with mothers who lost young children by creating grief campaigns; and

WHEREAS, Noor Fatima is a member of the Varsity Soccer team, UNICEF club president, Toast Masters of Basking Ridge president, recreation soccer coach, Hispanic Honor Society executive board member, and plays orchestra violin; and

WHEREAS, Noor Fatima is fluent in six languages: Arabic, Hindi, Urdu, English, German, and Spanish, is an EMT, a hospital volunteer, and volunteers at three Hillsborough doctors' offices.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, commend Noor Fatima for achieving a gold medal as the President's Volunteer Service Award winner in the SkillsUSA American Spirit national competition, and we wish her luck in all her future endeavors.

VEYDAANT RAVI

WHEREAS, Veydaant Ravi, a freshman at Case Western Reserve University, and a graduate of The Academy for Health and Medical Sciences, achieved a gold medal in the SkillsUSA Health Knowledge Bowl Nationals Competition 2025; and

WHEREAS, SkillsUSA is a not-for-profit association whose competitions cover skilled and technical sciences, leadership development, and occupationally related skills; and

WHEREAS, the Health Knowledge Bowl also obtained gold medals at the Nationals Competition in 2024 and 2023; and

WHEREAS, the Health Knowledge Bowl further won gold medals at the State Competition in 2024 and 2023; and

WHEREAS, Veydaant Ravi was a member of the National Honors Society, Hispanic Honors Society, Connect4Cancer and Newspaper Club. He also played Varsity Basketball; and

WHEREAS, Veydaant Ravi has volunteered at Northwestern Medical Hospital shadowing doctors, scribed for an Internal Medicine Clinic, and taught children at a local Hindi USA chapter. Veydaant is now majoring in Biochemistry with a minor in Economics

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, commend Veydaant Ravi for achieving a Gold Medal in the SkillsUSA Health Knowledge Bowl Nationals Competition, and we wish him luck in all his future endeavors.

VAIBHAV VUJJINI

WHEREAS, Vaibhav Vujjini, a senior at The Academy for Health and Medical Sciences, achieved first place in the National Leadership SkillsUSA Conference held in Atlanta, Georgia for his team, Chapter Business Procedure; and

WHEREAS, SkillsUSA is a not-for-profit association whose competitions cover skilled and technical sciences, leadership development, and occupationally related skills; and

WHEREAS, the Chapter Business Procedure Team placed first at the National Conference out of 15 teams and

achieved a score of 94 percent; and

WHEREAS, the Chapter Business Procedure Team also placed first in the State Leadership SkillsUSA Conference; and

WHEREAS, Vaibhav Vujjini is the president of the Future Business Leaders of America Club and volunteers at Children's Specialized Hospital.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, commend Vaibhav Vujjini for achieving first place in the SkillsUSA National Leadership Conference for the Chapter Business Procedure Team, and we wish him luck in all his future endeavors.

PRESENTATIONS

1. CONGRESSIONAL RECOGNITION

Deputy Mayor Payne congratulated all the proclamation recipients. Deputy Mayor Payne stated "Mayor Ciccarelli, please remain where you are for a moment. Tonight, we have a special guest joining us. It's my pleasure to introduce JD Bryden from Congressman Kean's office. He is here this evening to present a well-deserved recognition to our very own Mayor."

Mr. Bryden presented Mayor Ciccarelli with a congressional recognition.

PERSONNEL RESOLUTIONS / APPOINTMENTS

1. RESOLUTION APPOINTING TONI-ANN ANNUNZIATA, DAVE FOELSCH, TIM LEITSTEIN AND JOHN YANKO AS EMERGENCY MANAGEMENT DEPUTY COORDINATORS EFFECTIVE OCTOBER 1, 2025 AND AUTHORIZING PRORATED STIPEND FOR SAID SERVICE

WHEREAS, there exists 4 vacancies for Emergency Management Deputy Coordinators due to resignations and promotion of some existing 2025 appointees; and

WHEREAS, the Township Office of Emergency Management Coordinator recommends the appointment of Toni-Ann Annunziata, Dave Foelsch, Tim Leitstein and John Yanko to backfill the 2025 term as Emergency Management Deputy Coordinators, effective October 1, 2025, with a prorated stipend of \$250.00 for such services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Toni-Ann Annunziata, Dave Foelsch, Tim Leitstein and John Yanko are appointed to backfill the Emergency Management Deputy Coordinators vacancies for the period 10/1/2025 to 12/31/2025, with a prorated stipend of \$250 for such services.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, Personnel Resolution #1 was approved upon the call of the roll.

CONSENT

1. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF PROPERTY TAXES FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be

the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Joseph Krajovich and Regina Foxx, Block 174.04, Lot 91, effective May 6, 2025, amount \$5,534.29.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 5/6/25 to 9/30/25 in the amount of \$5,534.29 to the above-referenced property owner.

2. RESOLUTION AUTHORIZING THE PURCHASE OF A 2025 DODGE DURANGO THROUGH CRANFORD CO-OP FOR THE HILLSBOROUGH POLICE DEPARTMENT ARRIVE PROGRAM

WHEREAS, the Opioid Task Force Committee recommends the purchase of a 2025 Dodge Durango Vehicle for the Hillsborough Police Department ARRIVE Program; and

WHEREAS, Fred Beans Dealership offers the vehicle through the Cranford Co-Op, of which the Township is a member, through Contract #CPS47 Item #3 in the amount of \$46,500.00; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #12-262-56-713-940 in the amount of \$46,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a 2025 Dodge Durango Vehicle from Fred Beans Dealership through the Cranford Co-Op Contract #CPS47 Item #3 in an amount not to exceed \$46,500.00 for the Hillsborough Police Department ARRIVE Program is hereby authorized.

3. RESOLUTION AUTHORIZING THE UPFITTING OF HILLSBOROUGH POLICE DEPARTMENT ARRIVE VEHICLE

WHEREAS, the Opioid Task Force recommends the unfitting of the Hillsborough Police Department ARRIVE Program Vehicle; and

WHEREAS, the services are available from Elite Vehicle Solutions through New Jersey State Contract #17-FLEET-00749 in an amount not to exceed \$16,802.53; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #12-262-56-713-940.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the upfitting of the Hillsborough Police Department 2025 Dodge Durango ARRIVE Program Vehicle by Elite Vehicle Solutions in an amount not to exceed \$16,802.53.

4. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are

available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
GJSTEELIN	20-286-56-1187-99	\$309.44
TOLLPRIVIN	20-286-56-1103-99	\$3124.80
ESCOIN	20-286-56-0255-99	\$110.12
HILCROSSIN	20-286-56-0287-99	\$57.70
HARVESTIN	20-286-56-0278-99	\$57.70
GATEWAY929	20-286-56-1192-99	\$1106.69
BRIGHTSPIN	20-286-56-1094-99	\$1835.36
CAMPUSONIN	20-286-56-1115-99	\$182.04
HILLS206IN	20-286-56-0294-99	\$188.95
Grand Total		-\$6972.80

5. RESOLUTION AUTHORIZING PENNONI ENGINEERING TO PROVIDE DESIGN PLANS AND SPECIFICATIONS AND BIDDING FOR CAMPLAIN ROAD/SUNNYMEAD ROAD TRAFFIC SIGNAL

WHEREAS, Hillsborough Township received a grant in the amount of \$375,000 from the NJDOT 2025 Local Freight Impact Fund Program to construct a traffic signal at Camplain/Sunnymead Roads; and

WHEREAS, as part of the NJDOT grant requirements, Hillsborough Township must provide plans and specifications to bid and award this project; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Pennoni Engineering through the Fair and Open procurement process (N.J.S.A 19:44A-20.4.5 et seq.) appointing them as the Township Engineer, Pennoni Engineering has prepared a proposal, date June 16, 2025, to provide these services in an amount not to exceed \$72,200.00; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer through account # 04-215-55-241-901.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Pennoni Engineering is hereby authorized to provide design plans and specifications for the construction of a Traffic Signal at Camplain/Sunnymead Roads in accordance with the proposal submitted in an amount not to exceed \$72,200.00

6. Resolution Approving The Request From Courtney Newman To Hold The Chase 5K On The Bypass In Hillsborough Township On Saturday, September 27, 2025

WHEREAS, Courtney Newman has requested permission to hold the Chase 5K on the Bypass on Saturday, September 27, 2025, in Hillsborough Township; and

WHEREAS, Courtney Newman has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, the Chief of Police and Hillsborough Township Police Department's Traffic Safety Bureau has determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, that Courtney Newman is hereby authorized to hold the Chase 5K on the Bypass in Hillsborough Township on September 27, 2025.

7. RESOLUTION AUTHORIZING CONTRACT WITH WATCHGUARD NJ - MOTOROLA SOLUTIONS FOR POLICE BODY WORN CAMERAS

WHEREAS, the New Jersey Legislature passed a law requiring all Police Departments to purchase body-worn cameras for all uniformed police officers by June 1, 2021; and

WHEREAS, the Township Committee previously awarded a contract to WatchGuard NJ - Motorola Solutions for the provision of police body worn cameras and related software maintenance and cloud storage; and

WHEREAS, the Chief of Police obtained a quote from WatchGuard NJ - Motorola Solutions for a 3-year contract at an annual cost of \$41,693.20 through State of New Jersey Contract #36876-WATCHGUARD-NJSTART23-FLEET-337941 for the provision of 60 police body worn cameras and related software maintenance and cloud storage; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the Township Committee authorize a 3-year contract with WatchGuard NJ - Motorola Solutions at an annual cost not to exceed \$41,693.20 through State of New Jersey Contract #36876-WATCHGUARD-NJSTART23-FLEET-337941 for the provision of 60 police body worn cameras and related software maintenance and cloud storage.

WHEREAS, the Chief Financial Officer will provide funding in future budgets for annual payments in an amount not to exceed \$41,693.20 for this contract and the contract shall contain a clause making it subject to the availability and appropriation annually of sufficient funds or contain an annual cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) a 3-year contract with WatchGuard NJ - Motorola Solutions at an annual cost not to exceed \$41,693.20 through State of New Jersey Contract #36876-WATCHGUARD-NJSTART23-FLEET-337941 for the provision of 60 police body worn cameras and related software maintenance and cloud storage is hereby authorized and approved; (2) the Chief Financial Officer shall provide for funding in future budgets for annual payments in an amount not to exceed \$41,693.20 for this contract; and (3) the contract shall contain a clause making it subject to the availability and appropriation annually of sufficient funds or contain an annual cancellation clause.

8. RESOLUTION AUTHORIZING ASPHALT OIL AND STONE CHIP SEAL WORK FROM MORRIS ASPHALT COMPANY THROUGH THE MORRIS COUNTY COOPERATIVE CONTRACT #21

WHEREAS, the Director of the Department of Public Works has requested Asphalt Oil and Stone Chip Seal Work for Dutchtown-Zion Road; and

WHEREAS, Morris Asphalt Company provide this service through the Morris County Cooperative Purchasing Agreement Contract #21, of which the Township of Hillsborough is a member, in an amount not to exceed \$55,000.00; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #04-215-55-241-900 for this service (requisition #2311607).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Asphalt Oil and Stone Chip Seal Work from Morris Asphalt Company through the Morris County Cooperative Contract #21 in an amount not to exceed \$55,000.00 is hereby authorized.

9. RESOLUTION AUTHORIZING CORNERSTONE ARCHITECTURAL GROUP TO PROVIDE ARCHITECTURAL FEASIBILITY STUDY DESIGN SERVICES FOR PUBLIC WORKS COMPLEX EXPANSION PROJECT

WHEREAS, on January 5, 2025, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Cornerstone Architectural Group, LLC, was awarded a professional services contract designating them as the Township of Hillsborough Architect; and

WHEREAS, there is now the necessity for professional architectural services, namely, to provide architectural feasibility study design services for the Public Works Complex Expansion Project, as described in a proposal from Cornerstone Architectural Group, dated April 24, 2025, in an amount not to exceed \$65,000.00.

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-999 in the amount of \$65,000.00 (Requisition #2311608)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Cornerstone Architectural Group is authorized to provide architectural feasibility study design services for Public Works Complex Expansion Project as described in their proposal, dated April 24, 2025, in an amount not to exceed \$65,000.00; (2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Cornerstone Architectural Group for these services in an amount not to exceed \$65,000.00; (3) this Contract is awarded, as a result of the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

10. RESOLUTION AUTHORIZING CORNERSTONE ARCHITECTURAL GROUP TO PROVIDE ARCHITECTURAL DESIGN SERVICES FOR POLICE DEPARTMENT INTERIOR ALTERATIONS

WHEREAS, on January 5, 2025, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Cornerstone Architectural Group, LLC, was awarded a professional services contract designating them as the Township of Hillsborough Architect; and

WHEREAS, there is now the necessity for professional architectural services, namely, to provide architectural services for Police Department Interior Alterations, as described in a proposal from Cornerstone Architectural Group, dated August 27, 2025, in an amount not to exceed \$86,750.00; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-302 in the amount of \$86,750.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Cornerstone Architectural Group is authorized to provide architectural services for Police Department interior alterations as described in their proposal, dated August 27, 2025, in an amount not to exceed \$86,750.00; (2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Cornerstone Architectural Group for these services in an amount not to exceed \$86,750.00; (3) this Contract is awarded, as a result of the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance

of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

11. RESOLUTION EXTENDING THE HILLSBOROUGH POLICE DEPARTMENT PROMOTION ELIGIBILITY LIST FOR AN ADDITIONAL 6 MONTHS

WHEREAS, the promotional process conducted to select the most suitable candidates for promotion to the position of Sergeant in the Hillsborough Police Department was completed; and

WHEREAS, the promotion list created by the scoring process went into effect for a 6 month period upon the appointment of the new Sergeants on July 9, 2025; and

WHEREAS, the Township Committee wishes to extend the promotion list for an additional 6 month period, to conclude on July 9, 2026, as authorized by § 92-8B(13) of the Township Code.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Sergeant promotion list shall be extended an additional 6 months until July 9, 2026.

12. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$6,705.80 from the State of New Jersey and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$6,705.80 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations:CY 2025 Alcohol, Education, Rehab Enforcement Grant \$6,705.80

BE IT FURTHER RESOLVED that a like sum of \$6,705.80 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues:CY 2025 Alcohol, Education, Rehab Enforcement Grant \$6,705.80

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

13. RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF REPLACEMENT CARPET FROM FLOORING FOUNDATION FOR THE HILLSBOROUGH LIBRARY THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Library Advisory Board has determined the Hillsborough Library carpeting needs to be replaced as the current carpeting is aging and may begin having safety and maintenance issues; and

WHEREAS, Flooring Foundation offers the carpeting and installation through New Jersey State Contract #23-FOOD-47764, of which the Township of Hillsborough is a member, for an amount not to exceed \$108,592.10; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #12-300-56-601-940.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of carpeting and installation for the Hillsborough Library from Flooring Foundation, through the New Jersey State Contract #23-FOOD-4476 in an amount not to exceed \$108,592.10 is hereby authorized.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the consent agenda was unanimously approved upon the call of the roll.

Committeeman Britting stated he was pleased to see improvements being made for public safety, the library, roads, and the public works department.

Committeeman Lipani stated he was pleased that a light was going to be erected at Camplain and Sunnymead roads for safety reasons.

Deputy Mayor Payne spoke in favor of the chip seal process and invited residents to view prior Ask the Mayor editions that explained the chip seal process.

Mayor Ciccarelli highlighted the investments being made on this consent agenda.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. CLAIMS LIST 25-15

Mayor Ciccarelli asked to approve Claims List 2025-15.

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, Claims List 2025-15, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Sal Puleo, 681 Montgomery Road spoke about the unpaved section of the road and thanked the committee for the 4 way stop.

ADJOURNMENT

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the meeting duly adjourned at 8:35 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in black ink, appearing to be 'Sarah Brake', with a stylized, looping design.

Sarah Brake
Township Clerk

SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is dated as of the _____ day of _____, 2025, by and among **HILLSBOROUGH INDUSTRIAL, LLC**, with offices at 138 9th Avenue, New York, NY 10011, ("Hillsborough Industrial"), and the **TOWNSHIP OF HILLSBOROUGH**, a municipal corporation of the State of New Jersey, with offices at 379 South Branch Road, Hillsborough, New Jersey 08844 ("Township"), (Hillsborough Industrial and the Township are sometimes referred to herein individually as a "Party" and collectively as the "Parties").

RECITALS:

WHEREAS, Hillsborough Industrial is the owner of properties identified as 406, 412 and 420 Roycefield Road and 208, 209 and 210 Cougar Court and identified as Block 142, Lot 51 on the Township's tax map ("Hillsborough Industrial Property");

WHEREAS, on June 13, 2023 the Hillsborough Township Committee ("Township Committee") adopted Ordinance 2023-08, entitled "An Ordinance Amending Chapter 188 'Land Use and Development', Article I 'Title; Purpose; Definitions', Section 188-3 'Words and Terms Defined' and Article V 'Districts and Standards', Section 188-106 'I-1, I-2 and I-3 Light Industrial Districts', Section 188-107 'GI General Industrial District', And Section 188-107.1 'I-2 District' of the Code of the Township of Hillsborough, Somerset County, New Jersey, To Remove Warehouse, Shipping And Receiving Facilities As Principal Permitted Uses In These Districts ("Ordinance 2023-08");

WHEREAS, the Hillsborough Industrial Property is located in the I-2 Light Industrial District ("I-2 District") of the Township and prior to the adoption of Ordinance 2023-08 the uses of the Hillsborough Industrial Property that included warehouse, shipping and receiving and similar uses were zoned as permitted uses in the I-2 District where the Hillsborough Industrial Property are located;

WHEREAS, Hillsborough Industrial and the Township are parties to the civil action that is currently pending before the New Jersey Superior Court, Law Division, captioned Hillsborough Industrial LLC. v. Township of Hillsborough, Docket No. SOM-L-0070-25 ("Hillsborough Industrial Litigation");

WHEREAS, Hillsborough Industrial has requested to consolidate the Hillsborough Industrial Litigation with other lawsuits filed by other parties that are not parties to this Agreement, which include the matters consolidated with the litigation captioned Hillsborough RB LLC v. Township of Hillsborough and Township of Hillsborough Planning Board, Docket No. SOM-L-848-23 ("Consolidated Litigation");

WHEREAS, the Hillsborough Industrial Litigation and the Consolidated Litigation concern whether the Township's adoption of Ordinance 2023-08 to remove warehouse, shipping and receiving facilities as permitted principal uses in the I-2 District and other Industrial Districts in the Township complied with the requirements of the law or should otherwise be invalidated;

WHEREAS, instead of pursuing the Hillsborough Industrial Litigation, the Parties wish to consider the adoption of an ordinance to modify the zoning of the Hillsborough Industrial Property pursuant to the use and development standards acceptable to the Parties and as set forth in the draft ordinance attached hereto as **Exhibit A** ("2026 Draft Ordinance" or "Exhibit A");

WHEREAS, upon adoption by the Township of an ordinance to modify the zoning of the Hillsborough Industrial Property that is consistent with the 2026 Draft Ordinance and is acceptable to

Hillsborough Industrial, and the expiration of the appeal period related thereto, Hillsborough Industrial agrees to dismiss the Hillsborough Industrial Litigation, subject to the terms of this Agreement; and

WHEREAS, the Parties have conferred and desire to fully and finally resolve the claims between and among them, including all claims and counterclaims which have been, or which could have been brought in the Hillsborough Industrial Litigation, without admitting the validity (or lack thereof) of any such claims, counterclaims, or defenses asserted or which could have been asserted in the Hillsborough Industrial Litigation and without admitting any issue of fact or law, and on the terms and subject to the conditions set forth herein.

NOW, THEREFORE, in consideration of its mutual promises and covenants set forth herein, and for additional valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, the undersigned Parties represent, warrant, covenant and agree as follows:

1. **Recitals.** The above recital clauses are incorporated herein by reference.
2. **Effective Date.** The effective date of this Agreement shall be the date on which the Agreement has been signed by all of the Parties.
3. **Definitions.** As used in this Agreement, the terms defined in this Agreement shall have the meanings set forth herein.
4. **Representations.** Each Party represents and warrants to the other Party that the execution, delivery, and performance of this Agreement on behalf of such Party, and the consummation by such Party of the transactions contemplated hereby, have been duly authorized by all corporate or municipal corporate action and no other corporate or municipal corporate proceedings on the part of such Party are necessary to authorize, approve, or perform this Agreement or the transactions contemplated.
5. **Stay of Hillsborough Industrial Litigation.** Within ten (10) days of the full execution of this Agreement, the Parties shall jointly file with the court a motion in the Hillsborough Industrial Litigation ("Stay Motion") to request the entry of a consent order to stay the Hillsborough Industrial Litigation ("Stay Order") for seven (7) months to allow the Parties to effectuate the terms of this Agreement and for Hillsborough Industrial to file a Stipulation of Dismissal in accordance with paragraph 7 of this Agreement. The Parties may jointly request that the Stay Order be extended to allow the Parties to effectuate the terms of this Agreement.

6. Settlement Actions of the Township Committee.

(a) The Township Committee covenants to consider and if appropriate take the following actions in accordance with the terms of this Agreement:

- (1) Adoption of Resolution Authorizing this Agreement. The Township Committee shall adopt a resolution authorizing the Township to execute, deliver and perform this Agreement and this Agreement shall be fully executed by the Township in accordance with said resolution.
- (2) Amendment of Ordinance. The Township Committee shall consider for adoption an ordinance that is consistent with the 2026 Draft Ordinance and is satisfactory to Hillsborough Industrial ("2026 Ordinance"). At least 45 days prior to the

introduction of the 2026 Ordinance, the Township shall provide the draft of the 2026 Ordinance to Hillsborough Industrial for review and approval.

(b) In the event that the Township fails to complete the actions set forth above by February 28, 2026, Hillsborough Industrial may, in its sole discretion, terminate this Agreement and reinstate the Hillsborough Industrial Litigation.

7. Settlement Actions of Hillsborough Industrial.

(a) **Dismissal of the Hillsborough Industrial Litigation.** Upon the Township Committee's completion of the actions set forth in paragraph 6(a), and the time to file litigation or otherwise challenge such actions have expired without any such litigation or other challenge having occurred, Hillsborough Industrial shall apply to the Superior Court to file a Stipulation of Dismissal to dismiss or terminate the Hillsborough Industrial Litigation.

8. Hillsborough Industrial Litigation(s) or Challenge(s) of 2026 Ordinance. If any litigation or other challenge of any of the actions referred to in paragraph 6(a) hereof or the 2026 Ordinance is filed in the Superior Court, the Parties may agree to toll all of the time periods in this Agreement until any such litigation or challenge is fully and finally decided and/or resolved to uphold the resolutions and the Ordinance, but in any event, the Parties agree to cooperate in good faith and confer with each other if such a litigation or other challenge is filed.

9. Validity of the 2026 Ordinance.

- (a) After the completion of the actions in paragraph 6(a) herein, the 2026 Ordinance shall not be amended to remove Small Scale Storage and Distribution or The manufacturing, processing, finishing and assembly of products within an enclosing building as principal permitted uses in the I-2 District without the consent of the Parties for a period of five (5) years after its adoption.
- (b) Should Ordinance 2023-08 be invalidated by the Court, the Township may, upon notice to Hillsborough Industrial, adopt a corrective version of Ordinance 2023-08, which is substantially similar to Ordinance 2023-08 and that removes warehouse, shipping and receiving facilities as permitted principal uses in the I-2 District, and the Township shall comply with paragraph (c) hereof.
- (c) The Township may adopt a corrective version of Ordinance 2023-08 that shall not remove or modify the following provisions of the 2026 Ordinance as set forth in Exhibit A hereof: (i) definition of "Small Scale Storage and Distribution"; (ii) permitted uses of "The manufacturing, processing, finishing and assembly of products completely within an enclosed building," and "Small Scale Storage and Distribution," in the I-2 District; and (iii) the language of Ordinance Section 188-106I(1), entitled "Nonconforming structure," as set forth in Exhibit A.

10. Further Assurances. The Parties agree that they will cooperate in good faith to effectuate the terms of this Agreement and that they will accept and abide by all of the terms of this Agreement. The Parties will execute and deliver such further documents and instruments as are necessary or appropriate to carry out the terms of this Agreement.

11. Confidentiality. The Parties acknowledge that this Agreement will become a public record in connection with the presentation of the Agreement to the Township Committee. Notwithstanding same, the Parties agree that any communications concerning the negotiation of this Agreement shall remain confidential and privileged.

12. No Admission of Liability. Each Party to this Agreement expressly denies any wrongdoing, and this Agreement shall in no way constitute an admission, nor shall it be construed as an admission, of any wrongdoing or of any liability whatsoever on the part of any Party to this Agreement.

13. Notices. All notices given under this Agreement shall be in writing and shall be sent by certified mail, return receipt requested, overnight courier that provides a receipt for delivery, personal delivery, facsimile transmission, or electronic mail, to each Party at the address set forth below, or at such other address as such Party may specify in a written notice given in accordance with this Section. Notices shall be deemed to have been duly given when delivered. Addresses for notices are as follows:

If to Hillsborough Industrial, to:

Hillsborough Industrial LLC
138 9th Avenue
New York, NY 10011
Attn: Michael Abdy
Email: michael.abdy@outlook.com

With a copy to:

Connell Foley, LLP
56 Livingston Avenue
Roseland, New Jersey 07068
Attn: Nicole B. Dory, Esq.
Email: ndory@connellfoley.com

If to the Township, to:

Township of Hillsborough
379 South Branch Road
Hillsborough, New Jersey 08844
Attn: Township Administrator
Email: aferrera@hillsborough-nj.org

Township of Hillsborough
379 South Branch Road
Hillsborough, New Jersey 08844
Attn: Township Clerk
Email: sbrake@hillsborough-nj.org

With a copy to:

DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.
15 Mountain Boulevard
Warren, New Jersey 07059
Attn: William Willard, Esq.
Email: wwillard@newjerseylaw.net

14. Binding Effect. This Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective heirs, executors, personal representatives, successors and assigns, and nothing in this Agreement, express or implied, is intended to confer any rights on any other third party.

15. Amendments, Waivers. This Agreement may not be modified, amended, or supplemented, except by a writing signed by the party against whom enforcement thereof is sought. No waiver by any party, whether express or implied, of any right or remedy on any one occasion shall bar such party from exercising any of its rights or remedies on any subsequent occasion. No course of dealing, custom or usage between or among any persons having any interest in this Agreement shall be deemed effective to modify, amend, or discharge any part of this Agreement or any rights or obligations of any party under or by reason of this Agreement.

16. Entire Agreement. This Agreement constitutes the entire agreement among the Parties with respect to the subject matter of this Agreement and supersedes and cancels all prior agreements and understandings, oral and written, among the Parties with respect to such subject matter. No Party has made any representation of or warranty to any other party except as expressly set forth in this Agreement.

17. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey, but without giving effect to any New Jersey choice of law provisions that might otherwise make the law of a different jurisdiction control or apply.

18. Interpretation. The language used in this Agreement shall be deemed to be the language chosen by the Parties to express their mutual intent, and shall be construed as if drafted jointly by the Parties. No provision of this Agreement or any related document shall be construed against or interpreted to the disadvantage of any party to this Agreement because such party did, or is deemed to have, structured or drafted such provision.

19. Headings. The headings of the paragraphs and sections of this Agreement are not part of this Agreement; they are for convenience of reference only and shall not be used to interpret the provisions of this Agreement.

20. Number and Gender References. In this Agreement, words of single or plural number, and words of the masculine, feminine, or neutral gender, shall be read as if written in the single or plural, or in the male, female, or neutral gender, as the context may cause to be appropriate.

21. Electronic Signatures. The Parties agree that electronic signatures in the form of handwritten signatures on a facsimile transmittal, scanned and digitized images of a handwritten signature (e.g., scanned document in pdf format), and typed signatures on email transmissions, shall have the same force and effect as original manual signatures.

22. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be considered an original, and all of which together shall constitute one and the same document. Any signature page to any counterpart may be detached from the original counterpart to which it was attached, and then attached to another counterpart that is identical to the original, without impairing the legal effect of the signatures.

23. Representation by Counsel. By executing this Agreement, each Party acknowledges that it fully understands the terms and conditions of this Agreement and that it has reviewed the Agreement with its counsel.

Signatures follow on separate pages

IN WITNESS WHEREOF, this Agreement has been signed by and on behalf of the Parties hereto as of the date set forth on the first page of this Agreement.

Hillsborough Industrial LLC

Date: _____

By: _____
Michael Abdy,
Authorized Representative

WITNESS: _____

TOWNSHIP OF HILLSBOROUGH

Date: _____

By: _____
John Ciccarelli, Mayor

WITNESS: _____

STATE OF NEW JERSEY)
) ss:
COUNTY OF SOMERSET)

Be it remembered, that on this ____ day of _____, 2025, before me the subscriber, personally appeared Michael Abdy, Authorized Representative of Hillsborough Industrial LLC, the company named in and on whose behalf he executed the within instrument, and thereupon he acknowledged that he signed, sealed and delivered the same as the act and deed of the company for the uses and purposes therein expressed, that he was authorized by said company to execute the within instrument on behalf of Hillsborough Industrial LLC.

Michael Abdy

Signed and sworn to before me
on _____, 2025

Notary Public

[Settlement Agreement]

STATE OF NEW JERSEY)
) ss:
COUNTY OF SOMERSET)

I CERTIFY that on _____, 2025, John Ciccarelli personally came before me, and this person acknowledged under oath, to my satisfaction, that:

(a) this person is the Mayor of the Township of Hillsborough, named in this document;

(b) this document was signed and delivered by the Township as its voluntary act duly authorized by a proper resolution of the Township; and

(c) this person signed this proof to attest to the truth of these facts.

John Ciccarelli, Mayor

Signed and sworn to before me
on _____, 2025

Notary Public

[Settlement Agreement]

Exhibit A
2026 Draft Ordinance

CONSENT TO LIEN

This Consent to Lien (the "Consent") is entered into this ____ day of November 2025, by the Hillsborough Township Affordable Housing Board (the "Board").

RECITALS:

WHEREAS, that certain real property located at 50 Durling Way, Hillsborough, New Jersey 08844 and more particularly described in Exhibit A (the "Property") is subject to an Affordable Housing Agreement for Rental Property, Declaration of Covenants, Conditions and Restrictions, recorded in the land records of Somerset County, New Jersey, in Deed Book 2019, Page 474 (the "Restrictions"); and

WHEREAS, Crestmont Village, L.L.C., the current owner of the Property (the "Owner"), desires to refinance a current loan secured by the Property; and

WHEREAS, pursuant to Section VIII.H of the Restrictions, the Board hereby covenants and agrees as follows

NOW, THEREFORE in consideration of the above, the Board hereby covenants and agrees as follows:

1. Consent to Lien. The Board approves and consents to a lien created by a mortgage loan of up to \$8,600,000 to the Owner by JLL Real Estate Capital, LLC, secured by the Property (the "Transaction") upon the following terms and conditions: (a) all existing liens and mortgages on the Property must be satisfied and discharged; and (b) the terms of the new mortgage to be recorded on the Property shall be subject and subordinate to the Affordable Housing Agreement for Rental Property, Declaration of Covenants, Conditions and Restrictions, recorded in the land records of Somerset County, New Jersey, in Deed Book 2019, Page 474.

The Board has executed this Consent to be effective on the date and year first written above.

Attest

Hillsborough Affordable Housing Board

By: _____
Sarah Brake, Clerk

By: _____
John Ciccarelli, Mayor

STATE OF NEW JERSEY)

:ss.:

COUNTY OF SOMERSET)

I CERTIFY that on _____, 2025, Sarah Brake personally came before me and this person acknowledged under oath, to my satisfaction, that:

- a) this person is the Clerk of the Township of Hillsborough, Somerset County, New Jersey;
- b) this person is the attesting witness to the signing of this document by the proper individual who is John Ciccarelli, the Mayor of the Township of Hillsborough, Somerset County, New Jersey
- c) this document was signed and delivered by the Hillsborough Township Affordable Housing Board as its voluntary act duly authorized by a proper resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on _____;
- d) this person signed this proof to attest to the truth of these facts.

Signed and sworn to before me on _____, 2025.

Notary Public

Print Name: _____

My commission expires:

EXHIBIT A

[INSERT LEGAL DESCRIPTION]