

Minutes of the September 25, 2025 Township Committee Meeting [Rescheduled from 9/23] of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on September 25, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli, Deputy Mayor Catherine Payne, Committeeman Robert Britting, Jr., and Committeeman Shawn Lipani. Also in attendance were Township Clerk Sarah Brake and Township Attorney William Willard. Committeewoman Samantha Hand and Township Administrator Anthony Ferrera were absent.

SALUTE TO THE FLAG

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Thursday, September 25, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES SEPTEMBER 9, 2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the Regular Meeting Minutes September 9, 2025 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Ciccarelli Opening Remarks

Mayor Ciccarelli informed residents that Tuesday's meeting was moved to September 25th in observance of Rosh Hashanah. The Mayor wished all who celebrate a sweet, healthy, and happy New Year.

Mayor Ciccarelli relayed that Restaurant Week is underway, bringing a full week of dining deals and special menus across town.

Mayor Ciccarelli stated that he along with EBDC members, and community supporters celebrated the grand opening of Eleve Wellness on September 12th. This wellness center is the largest facility of its kind in the tri-state region.

Mayor Ciccarelli advised that Miss UNICO Julia Centi and Junior Miss UNICO Clara Cialdella Krukowski dropped by the Municipal Building to take a picture before heading to Raritan to participate in the annual Basilone Parade. The Mayor participated in the parade as well.

Mayor Ciccarelli congratulated Norz Hill Farm & Market on receiving the New Jersey Farmer Recognition Award for highlighting the 15th annual Jersey Fresh Farm to School Week and the third Ag Literacy Week. The Mayor and Committeeman Shawn Lipani were joined by Administrator Anthony Ferrera and other dignitaries as Debbie & Rich Norz received this honor.

Committeeman Britting

Committeeman Britting announced that the winners of the 2025 HBA Annual Awards include: Eminato, The Max Challenge, Honor Yoga, Hillsborough Irrigation & Landscape Services, Big Bang Music, Robinson's Chocolate, Mishta, Joe's Family Restaurant & Pizzeria, and Petrock's Bar & Grille.

Committeeman Britting reported that the Hillsborough Health Department and Raritan Headwaters are sponsoring a well water testing event for any township resident who wants to test their potable well water on October 4, 2025.

Committeeman Britting stated that Hillsborough is hiring for a variety of positions that can be found on the township website.

Committeeman Britting relayed that Hillsborough Girl Scout troops came together to make a generous donation to the Social Services Office (C.A.N.) Food Pantry program.

Committeeman Britting recognized that the Library is getting some nice upgrades.

Committeeman Britting congratulated the 8 students that won national merit scholarships.

Committeeman Lipani

Committeeman Lipani stated that there are multiple types of permit templates available for owners completing their own work.

Committeeman Lipani reported that property owners with stormwater facilities located on their site are responsible to maintain it to prevent flooding.

Committeeman Lipani advised that all 2025 Road Paving Program roads are completed except a small section of Bloomingdale Drive, which will be completed within the next few weeks. The Township will apply for an NJDOT Local Aid Grant in 2026 for the balance of Bloomingdale Drive.

The Brown Avenue Project is completed. The Township is waiting for NJDOT Local Aid to complete final inspections. Somerset County will be repaving Amwell Road between Route 206 and Beekman Lane in November. Dukes Parkway West is scheduled to be repaved at the end of October.

Committeeman Lipani reminded residents that sheds require a zoning permit.

Committeeman Lipani shared that the Department of Public Works continues to make steady progress on road repairs throughout the township, with crews actively addressing potholes and milling and filling prioritized areas.

Committeeman Lipani informed residents that storm drain repairs are also ongoing, with additional maintenance planned to help mitigate future flooding and improve overall drainage.

Committeeman Lipani relayed that the Drop-Off Program at the Auten Road site is nearing its end for the season, with only a few remaining registration dates available.

Committeeman Lipani reported that the Public Works Department is making good progress, catching up on roadside mowing throughout the town. Earlier in the season, significant equipment breakdowns caused delays.

Committeeman Lipani announced that Asphalt Paving Systems has completed over seven miles of pavement preservation work as contracted throughout the town. For residents in areas where roads were microsurfaced, please note that the material undergoes a curing phase.

Committeeman Lipani advised residents that the Cornerstone Architectural Group held its initial kickoff meeting

with Public Works management to begin planning future improvements for the facility on East Mountain Road.

Deputy Mayor Payne

Deputy Mayor Payne reported that the Hillsborough Fire District is teaming up with the National Fire Protection Association to promote this year's campaign, "Charge into Fire Safety, Lithium-Ion Batteries in Your Home."

Deputy Mayor Payne stated that Msgr. Joseph Curry and the Community of Mary, Mother of God invited all police officers, firefighters, EMTs, emergency medical personnel, and their families to a special Mass honoring their dedication and service to the Hillsborough community on October 5th.

Deputy Mayor Payne announced that the United States Drug Enforcement Administration (DEA) has declared Saturday, October 25th, National Take Back Day, a day to dispose of unneeded medications anonymously and at no cost.

Deputy Mayor Payne stated Coffee With the Cops is back at Starbucks on Thursday, October 2nd, from 4 to 6:00 for coffee and conversation.

Deputy Mayor Payne informed residents that Somerset County farmers are working hard to harvest their crops, which means there's an increase in large, slow-moving farm equipment on the roads. Residents should be extra cautious and patient to help prevent accidents and ensure everyone's safety.

Deputy Mayor Payne thanked everyone who attended the Compost 101 class on September 13th.

Deputy Mayor Payne advised that the September Veterans information session will be pushed to November 15th.

Mayor's Report

Mayor Ciccarelli reported that there has been landscaping and Valley Bridge area work done on Route 206.

Mayor Ciccarelli relayed that he recently attended a meeting with the Department of Public Works' tree removal team and learned that the tree crew is made up of 4 Public Works employees, including one ISA (International Society of Arboriculture) licensed arborist. Their primary focus is on removing hazards from Township property and along roadways with Township-owned frontage.

Mayor Ciccarelli stated he recently joined 2,200 local leaders who signed a letter opposing bigger trucks.

Mayor Ciccarelli reminded residents that Parks and Recreation Department has a variety of Halloween events scheduled including: the Children's Halloween Party at Norz Farm on Thursday, October 23rd, the annual Howl-O-Ween dog parade at Ann Van Middlesworth Park on Saturday, October 25th, and the annual Trunk or Treat at the Willow Road Complex, also on October 25th.

Mayor Ciccarelli encouraged residents to take advantage of early voting to eliminate or reduce the amount of time spent waiting in line on Election Day. Early voting will take place at the Municipal Building from Saturday, October 25th, 2024, through Sunday, November 2, 2024. Please note that there is NO early voting on Monday, November 3rd.

Mayor Ciccarelli announced that the Hillsborough Health Collaborative has been selected for the inaugural Community Partnership Excellence Award by the New Jersey Public Health Association. This award recognizes outstanding collaborations that exemplify mutual respect, shared leadership, and deep community engagement.

Mayor Ciccarelli invited everyone to the Chase 5K run on the Bypass on October 25 sponsored by Steps Together, Fire Company #2 and other organizations.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING BREAST CANCER AWARENESS MONTH

WHEREAS, October is National Breast Cancer Awareness Month, an annual campaign to increase awareness of this disease, encourage early detection, and support research to find a cure. While we have seen an increase in mammography rates and a decline in deaths, there is more we can do; and

WHEREAS, while breast cancer remains the second leading cause of cancer deaths among women, both men and women should be aware that age, genetics, and family history are factors that can contribute to the risk of developing this disease; and

WHEREAS, the awareness campaign encourages individuals to help reduce their risk of breast cancer through regular self-exams, clinical breast exams, and mammograms, which are vital since treatments are most effective when breast cancer is detected early; and

WHEREAS, the National Cancer Institute estimates, in the United States, more than 316,950 (female) and 2,800 (male) will be diagnosed with invasive breast cancer this year; and

WHEREAS, Kathleen Cirioli, a three-time cancer survivor, and Joanne Liscovitz are co-founders of Dance for the Cure, a non-profit organization that has helped local families impacted by breast cancer; and

WHEREAS, Dance for the Cure is a non-profit organization dedicated to supporting residents of Hunterdon, Mercer, Middlesex, and Somerset counties as they undergo breast cancer treatment. The organization has gifted over \$1,300,000 since its founding in 1999.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Township Committee, do hereby recognize all of the above and declare October 2025 as National Breast Cancer Awareness Month. We urge all women and their families to increase their knowledge about breast cancer and join us in celebrating successes and memorializing lost battles.

2. PROCLAMATION RECOGNIZING DOWN SYNDROME ACCEPTANCE MONTH

WHEREAS, October is National Down Syndrome Acceptance Month, and approximately 1 in every 700-800 children are born with Down Syndrome, representing an estimated 6,000 births per year in the United States; and

WHEREAS, there are over 200,000 individuals living with Down Syndrome in the United States. People with Down Syndrome contribute to their families, schools, co-workers, and society. They have hopes and dreams, and make a difference in this world; and

WHEREAS, GiGi's Playhouse is a National Down Syndrome Achievement Center serving children and adults of all ages, while providing educational and therapeutic programs at no charge, in a format that individuals with Down Syndrome learn best. Their mission is to change the way the world sees Down Syndrome through national campaigns, educational programs, and by empowering individuals with Down Syndrome, their families, and the community; and

WHEREAS, GiGi's Playhouse in Hillsborough has successfully supported families in New Jersey since opening in January 2015, and educates others through community support and outreach; and

WHEREAS, GiGi's Playhouse's vision is to maximize self-confidence and empower individuals to achieve their greatest potential. Its goal is to create a world where individuals with Down Syndrome are accepted and embraced by their families, schools, and community; and

WHEREAS, GiGi's Playhouse Hillsborough is continually supported by the local community through third-party fundraisers, and by promoting awareness of people with Down Syndrome and their extraordinary capabilities.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby declare October as National Down Syndrome Acceptance Month. We ask all citizens to join us in celebrating the abilities and accomplishments of those with Down Syndrome.

3. PROCLAMATION RECOGNIZING RESPECT LIFE MONTH

WHEREAS, each October and January, Respect Life is honored across the United States of America; and

WHEREAS, Respect Life entails all, regardless of race, religion, gender, national origins, and socioeconomic status; and

WHEREAS, all individuals should be treated with respect and dignity; and
 WHEREAS, Hillsborough Township, as a stigma-free community, embraces all life.
 NOW, THEREFORE BE IT PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, call upon the residents to be mindful of all citizens, regardless of our differences, in their pursuit and yours, of life, liberty, and happiness.

4. PROCLAMATION RECOGNIZING SKILLSUSA COMPETITION WINNERS

NOOR FATIMA

WHEREAS, Noor Fatima, a Junior at The Academy for Health and Medical Sciences, achieved a gold medal in the SkillsUSA American Spirit national competition held in Atlanta, Georgia and was presented with the President's Volunteer Service Award; and
 WHEREAS, SkillsUSA is a not-for-profit association whose competitions cover skilled and technical sciences, leadership development, and occupationally related skills; and
 WHEREAS, Noor Fatima has hosted three area clothing drives, tutored children abroad in English and Urdu, raised over \$1,000 for medical supplies, provided meals to the homeless in New York City, and worked with mothers who lost young children by creating grief campaigns; and
 WHEREAS, Noor Fatima is a member of the Varsity Soccer team, UNICEF club president, Toast Masters of Basking Ridge president, recreation soccer coach, Hispanic Honor Society executive board member, and plays orchestra violin; and
 WHEREAS, Noor Fatima is fluent in six languages: Arabic, Hindi, Urdu, English, German, and Spanish, is an EMT, a hospital volunteer, and volunteers at three Hillsborough doctors' offices.
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, commend Noor Fatima for achieving a gold medal as the President's Volunteer Service Award winner in the SkillsUSA American Spirit national competition, and we wish her luck in all her future endeavors.

VEYDAANT RAVI

WHEREAS, Veydaant Ravi, a freshman at Case Western Reserve University, and a graduate of The Academy for Health and Medical Sciences, achieved a gold medal in the SkillsUSA Health Knowledge Bowl Nationals Competition 2025; and
 WHEREAS, SkillsUSA is a not-for-profit association whose competitions cover skilled and technical sciences, leadership development, and occupationally related skills; and
 WHEREAS, the Health Knowledge Bowl also obtained gold medals at the Nationals Competition in 2024 and 2023; and
 WHEREAS, the Health Knowledge Bowl further won gold medals at the State Competition in 2024 and 2023; and
 WHEREAS, Veydaant Ravi was a member of the National Honors Society, Hispanic Honors Society, Connect4Cancer and Newspaper Club. He also played Varsity Basketball; and
 WHEREAS, Veydaant Ravi has volunteered at Northwestern Medical Hospital shadowing doctors, scribed for an Internal Medicine Clinic, and taught children at a local Hindi USA chapter. Veydaant is now majoring in Biochemistry with a minor in Economics
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, commend Veydaant Ravi for achieving a Gold Medal in the SkillsUSA Health Knowledge Bowl Nationals Competition, and we wish him luck in all his future endeavors.

VAIBHAV VUJJINI

WHEREAS, Vaibhav Vujjini, a senior at The Academy for Health and Medical Sciences, achieved first place in the National Leadership SkillsUSA Conference held in Atlanta, Georgia for his team, Chapter Business Procedure; and
 WHEREAS, SkillsUSA is a not-for-profit association whose competitions cover skilled and technical sciences, leadership development, and occupationally related skills; and
 WHEREAS, the Chapter Business Procedure Team placed first at the National Conference out of 15 teams and

achieved a score of 94 percent; and

WHEREAS, the Chapter Business Procedure Team also placed first in the State Leadership SkillsUSA Conference; and

WHEREAS, Vaibhav Vujjini is the president of the Future Business Leaders of America Club and volunteers at Children's Specialized Hospital.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, commend Vaibhav Vujjini for achieving first place in the SkillsUSA National Leadership Conference for the Chapter Business Procedure Team, and we wish him luck in all his future endeavors.

PRESENTATIONS

1. CONGRESSIONAL RECOGNITION

Deputy Mayor Payne congratulated all the proclamation recipients. Deputy Mayor Payne stated "Mayor Ciccarelli, please remain where you are for a moment. Tonight, we have a special guest joining us. It's my pleasure to introduce JD Bryden from Congressman Kean's office. He is here this evening to present a well-deserved recognition to our very own Mayor."

Mr. Bryden presented Mayor Ciccarelli with a congressional recognition.

PERSONNEL RESOLUTIONS / APPOINTMENTS

1. RESOLUTION APPOINTING TONI-ANN ANNUNZIATA, DAVE FOELSCH, TIM LEITSTEIN AND JOHN YANKO AS EMERGENCY MANAGEMENT DEPUTY COORDINATORS EFFECTIVE OCTOBER 1, 2025 AND AUTHORIZING PRORATED STIPEND FOR SAID SERVICE

WHEREAS, there exists 4 vacancies for Emergency Management Deputy Coordinators due to resignations and promotion of some existing 2025 appointees; and

WHEREAS, the Township Office of Emergency Management Coordinator recommends the appointment of Toni-Ann Annunziata, Dave Foelsch, Tim Leitstein and John Yanko to backfill the 2025 term as Emergency Management Deputy Coordinators, effective October 1, 2025, with a prorated stipend of \$250.00 for such services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Toni-Ann Annunziata, Dave Foelsch, Tim Leitstein and John Yanko are appointed to backfill the Emergency Management Deputy Coordinators vacancies for the period 10/1/2025 to 12/31/2025, with a prorated stipend of \$250 for such services.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, Personnel Resolution #1 was approved upon the call of the roll. Committeewoman Samantha Hand was absent.

CONSENT

1. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF PROPERTY TAXES FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be

the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Joseph Krajovich and Regina Foxx, Block 174.04, Lot 91, effective May 6, 2025, amount \$5,534.29.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 5/6/25 to 9/30/25 in the amount of \$5,534.29 to the above-referenced property owner.

2. RESOLUTION AUTHORIZING THE PURCHASE OF A 2025 DODGE DURANGO THROUGH CRANFORD CO-OP FOR THE HILLSBOROUGH POLICE DEPARTMENT ARRIVE PROGRAM

WHEREAS, the Opioid Task Force Committee recommends the purchase of a 2025 Dodge Durango Vehicle for the Hillsborough Police Department ARRIVE Program; and

WHEREAS, Fred Beans Dealership offers the vehicle through the Cranford Co-Op, of which the Township is a member, through Contract #CPS47 Item #3 in the amount of \$46,500.00; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #12-262-56-713-940 in the amount of \$46,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a 2025 Dodge Durango Vehicle from Fred Beans Dealership through the Cranford Co-Op Contract #CPS47 Item #3 in an amount not to exceed \$46,500.00 for the Hillsborough Police Department ARRIVE Program is hereby authorized.

3. RESOLUTION AUTHORIZING THE UPFITTING OF HILLSBOROUGH POLICE DEPARTMENT ARRIVE VEHICLE

WHEREAS, the Opioid Task Force recommends the unfitting of the Hillsborough Police Department ARRIVE Program Vehicle; and

WHEREAS, the services are available from Elite Vehicle Solutions through New Jersey State Contract #17-FLEET-00749 in an amount not to exceed \$16,802.53; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #12-262-56-713-940.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the upfitting of the Hillsborough Police Department 2025 Dodge Durango ARRIVE Program Vehicle by Elite Vehicle Solutions in an amount not to exceed \$16,802.53.

4. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are

available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
GJSTEELIN	20-286-56-1187-99	\$309.44
TOLLPRIVIN	20-286-56-1103-99	\$3124.80
ESCOIN	20-286-56-0255-99	\$110.12
HILCROSSIN	20-286-56-0287-99	\$57.70
HARVESTIN	20-286-56-0278-99	\$57.70
GATEWAY929	20-286-56-1192-99	\$1106.69
BRIGHTSPIN	20-286-56-1094-99	\$1835.36
CAMPUSONIN	20-286-56-1115-99	\$182.04
HILLS206IN	20-286-56-0294-99	\$188.95
Grand Total		-\$6972.80

5. RESOLUTION AUTHORIZING PENNONI ENGINEERING TO PROVIDE DESIGN PLANS AND SPECIFICATIONS AND BIDDING FOR CAMPLAIN ROAD/SUNNYMEAD ROAD TRAFFIC SIGNAL

WHEREAS, Hillsborough Township received a grant in the amount of \$375,000 from the NJDOT 2025 Local Freight Impact Fund Program to construct a traffic signal at Camplain/Sunnymead Roads; and

WHEREAS, as part of the NJDOT grant requirements, Hillsborough Township must provide plans and specifications to bid and award this project; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Pennoni Engineering through the Fair and Open procurement process (N.J.S.A 19:44A-20.4.5 et seq.) appointing them as the Township Engineer, Pennoni Engineering has prepared a proposal, date June 16, 2025, to provide these services in an amount not to exceed \$72,200.00; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer through account # 04-215-55-241-901.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Pennoni Engineering is hereby authorized to provide design plans and specifications for the construction of a Traffic Signal at Camplain/Sunnymead Roads in accordance with the proposal submitted in an amount not to exceed \$72,200.00

6. Resolution Approving The Request From Courtney Newman To Hold The Chase 5K On The Bypass In Hillsborough Township On Saturday, September 27, 2025

WHEREAS, Courtney Newman has requested permission to hold the Chase 5K on the Bypass on Saturday, September 27, 2025, in Hillsborough Township; and

WHEREAS, Courtney Newman has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, the Chief of Police and Hillsborough Township Police Department's Traffic Safety Bureau has determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, that Courtney Newman is hereby authorized to hold the Chase 5K on the Bypass in Hillsborough Township on September 27, 2025.

7. RESOLUTION AUTHORIZING CONTRACT WITH WATCHGUARD NJ - MOTOROLA SOLUTIONS FOR POLICE BODY WORN CAMERAS

WHEREAS, the New Jersey Legislature passed a law requiring all Police Departments to purchase body-worn cameras for all uniformed police officers by June 1, 2021; and

WHEREAS, the Township Committee previously awarded a contract to WatchGuard NJ - Motorola Solutions for the provision of police body worn cameras and related software maintenance and cloud storage; and

WHEREAS, the Chief of Police obtained a quote from WatchGuard NJ - Motorola Solutions for a 3-year contract at an annual cost of \$41,693.20 through State of New Jersey Contract #36876-WATCHGUARD-NJSTART23-FLEET-337941 for the provision of 60 police body worn cameras and related software maintenance and cloud storage; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the Township Committee authorize a 3-year contract with WatchGuard NJ - Motorola Solutions at an annual cost not to exceed \$41,693.20 through State of New Jersey Contract #36876-WATCHGUARD-NJSTART23-FLEET-337941 for the provision of 60 police body worn cameras and related software maintenance and cloud storage.

WHEREAS, the Chief Financial Officer will provide funding in future budgets for annual payments in an amount not to exceed \$41,693.20 for this contract and the contract shall contain a clause making it subject to the availability and appropriation annually of sufficient funds or contain an annual cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) a 3-year contract with WatchGuard NJ - Motorola Solutions at an annual cost not to exceed \$41,693.20 through State of New Jersey Contract #36876-WATCHGUARD-NJSTART23-FLEET-337941 for the provision of 60 police body worn cameras and related software maintenance and cloud storage is hereby authorized and approved; (2) the Chief Financial Officer shall provide for funding in future budgets for annual payments in an amount not to exceed \$41,693.20 for this contract; and (3) the contract shall contain a clause making it subject to the availability and appropriation annually of sufficient funds or contain an annual cancellation clause.

8. RESOLUTION AUTHORIZING ASPHALT OIL AND STONE CHIP SEAL WORK FROM MORRIS ASPHALT COMPANY THROUGH THE MORRIS COUNTY COOPERATIVE CONTRACT #21

WHEREAS, the Director of the Department of Public Works has requested Asphalt Oil and Stone Chip Seal Work for Dutchtown-Zion Road; and

WHEREAS, Morris Asphalt Company provide this service through the Morris County Cooperative Purchasing Agreement Contract #21, of which the Township of Hillsborough is a member, in an amount not to exceed \$55,000.00; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #04-215-55-241-900 for this service (requisition #2311607).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Asphalt Oil and Stone Chip Seal Work from Morris Asphalt Company through the Morris County Cooperative Contract #21 in an amount not to exceed \$55,000.00 is hereby authorized.

9. RESOLUTION AUTHORIZING CORNERSTONE ARCHITECTURAL GROUP TO PROVIDE ARCHITECTURAL FEASIBILITY STUDY DESIGN SERVICES FOR PUBLIC WORKS COMPLEX EXPANSION PROJECT

WHEREAS, on January 5, 2025, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Cornerstone Architectural Group, LLC, was awarded a professional services contract designating them as the Township of Hillsborough Architect; and

WHEREAS, there is now the necessity for professional architectural services, namely, to provide architectural feasibility study design services for the Public Works Complex Expansion Project, as described in a proposal from Cornerstone Architectural Group, dated April 24, 2025, in an amount not to exceed \$65,000.00.

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-999 in the amount of \$65,000.00 (Requisition #2311608)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Cornerstone Architectural Group is authorized to provide architectural feasibility study design services for Public Works Complex Expansion Project as described in their proposal, dated April 24, 2025, in an amount not to exceed \$65,000.00; (2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Cornerstone Architectural Group for these services in an amount not to exceed \$65,000.00; (3) this Contract is awarded, as a result of the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

10. RESOLUTION AUTHORIZING CORNERSTONE ARCHITECTURAL GROUP TO PROVIDE ARCHITECTURAL DESIGN SERVICES FOR POLICE DEPARTMENT INTERIOR ALTERATIONS

WHEREAS, on January 5, 2025, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Cornerstone Architectural Group, LLC, was awarded a professional services contract designating them as the Township of Hillsborough Architect; and

WHEREAS, there is now the necessity for professional architectural services, namely, to provide architectural services for Police Department Interior Alterations, as described in a proposal from Cornerstone Architectural Group, dated August 27, 2025, in an amount not to exceed \$86,750.00; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-302 in the amount of \$86,750.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Cornerstone Architectural Group is authorized to provide architectural services for Police Department interior alterations as described in their proposal, dated August 27, 2025, in an amount not to exceed \$86,750.00; (2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Cornerstone Architectural Group for these services in an amount not to exceed \$86,750.00; (3) this Contract is awarded, as a result of the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance

of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

11. RESOLUTION EXTENDING THE HILLSBOROUGH POLICE DEPARTMENT PROMOTION ELIGIBILITY LIST FOR AN ADDITIONAL 6 MONTHS

WHEREAS, the promotional process conducted to select the most suitable candidates for promotion to the position of Sergeant in the Hillsborough Police Department was completed; and

WHEREAS, the promotion list created by the scoring process went into effect for a 6 month period upon the appointment of the new Sergeants on July 9, 2025; and

WHEREAS, the Township Committee wishes to extend the promotion list for an additional 6 month period, to conclude on July 9, 2026, as authorized by § 92-8B(13) of the Township Code.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Sergeant promotion list shall be extended an additional 6 months until July 9, 2026.

12. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$6,705.80 from the State of New Jersey and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$6,705.80 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations:CY 2025 Alcohol, Education, Rehab Enforcement Grant \$6,705.80

BE IT FURTHER RESOLVED that a like sum of \$6,705.80 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues:CY 2025 Alcohol, Education, Rehab Enforcement Grant \$6,705.80

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

13. RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF REPLACEMENT CARPET FROM FLOORING FOUNDATION FOR THE HILLSBOROUGH LIBRARY THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Library Advisory Board has determined the Hillsborough Library carpeting needs to be replaced as the current carpeting is aging and may begin having safety and maintenance issues; and

WHEREAS, Flooring Foundation offers the carpeting and installation through New Jersey State Contract #23-FOOD-47764, of which the Township of Hillsborough is a member, for an amount not to exceed \$108,592.10; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #12-300-56-601-940.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of carpeting and installation for the Hillsborough Library from Flooring Foundation, through the New Jersey State Contract #23-FOOD-4476 in an amount not to exceed \$108,592.10 is hereby authorized.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the consent agenda was unanimously approved upon the call of the roll. Committeewoman Samantha Hand was absent.

Committeeman Britting stated he was pleased to see improvements being made for public safety, the library, roads, and the public works department.

Committeeman Lipani stated he was pleased that a light was going to be erected at Camplain and Sunnymead roads for safety reasons.

Deputy Mayor Payne spoke in favor of the chip seal process and invited residents to view prior Ask the Mayor editions that explained the chip seal process.

Mayor Ciccarelli highlighted the investments being made on this consent agenda.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. CLAIMS LIST 25-15

Mayor Ciccarelli asked to approve Claims List 2025-15.

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, Claims List 2025-15, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Sal Puleo, 681 Montgomery Road spoke about the unpaved section of the road and thanked the committee for the 4 way stop.

ADJOURNMENT

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the meeting duly adjourned at 8:35 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in black ink, appearing to be 'Sarah Brake', with a large loop and a long horizontal stroke extending to the right.

Sarah Brake
Township Clerk