

Township of Hillsborough – Sign Review Committee
APPROVED Reorganization Meeting Minutes

February 24, 2025– 6:30 pm

CALL TO ORDER

Committeewoman Hand called the *February 24, 2025*, Sign Review Committee Reorganization meeting to order at 6:33 p.m. and led the flag salute.

SALUTE TO THE FLAG

All stood for the Pledge of Allegiance.

ANNOUNCEMENT OF MEETING NOTICE

Committeewoman Hand announced the meeting has been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 (“Sunshine Law”). Notice of the February 24, 2025 meeting and Tentative Annual Meeting Schedule has been communicated to the Hillsborough Beacon; the Courier News; the Township Clerk; posted on the Township’s website at <https://hillsboroughnj.gov> and available at the Hillsborough Township Municipal Complex in accordance with the public meeting notice.

OATH OF OFFICE FOR NEWLY APPOINTED MEMBERS

Committeewoman Hand administered the oaths of office to the following members:

- Anthony Ferrera – Seat #1
- Tom Shearer – Seat #2
- Gregg Wilke – Seat #3
- Matthew Gizzi – Seat #4

ROLL CALL

Anthony Ferrera - Present

Tom Shearer - Present

Gregg Wilke - Present

Matthew Gizzi - Present

Nathan Santaromita - Absent

Also in attendance: *David Kois, PP, AICP, Planning Director and Deputy Zoning Official – covering for Marcella McLaughlin, Assistant Director and Zoning Official.*

ELECTION OF CHAIRMAN

Committeewoman Hand opened the meeting to nominations for **Chairman**.

Mr. Ferrera nominated **Mr. Gizzi**, seconded by **Mr. Wilke**, all members present were in favor, none opposed; motion carries.

ELECTION OF VICE CHAIRMAN

Committeewoman Hand turned the meeting over to Chairman Gizzi. **Chairman Gizzi** opened to nominations for **Vice Chairman**.

Mr. Ferrera nominated **Mr. Wilke**, seconded by **Mr. Shearer**. All members present were in favor, none opposed; motion carries.

ELECTION OF SECRETARY

Chairman Gizzi opened to nominations for Board Secretary. **Mr. Ferrera** nominated **Mr. Santaromita**, seconded by **Mr. Gizzi**.

All members present were in favor, none opposed; motion carries.

REORGANIZATION RESOLUTIONS

Chairman Gizzi called for a motion to vote on the all of the following resolutions:

- **RESOLUTION ADOPTING THE RULES OF ORDER**
- **RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS**
- **RESOLUTION FIXING CHARGE FOR NOTICE OF MEETINGS**
- **RESOLUTION SETTING SCHEDULE OF MEETINGS**
- **RESOLUTION OF OPEN MEETING POLICY**

Mr. Ferrera motioned to approve, seconded by **Chairman Gizzi**. All members present were in favor, none opposed; motion carries.

ADJOURMENT

Chairman Gizzi asked for a motion to adjourn. **Mr. Ferrera** motioned to Adjourn, seconded by **Vice Chairman Wilke**. All were in Favor; motion carries.

The *Reorganization Meeting* adjourned at 6:40 pm.

Submitted by:

David Kois, PP, AICP
Planning Director/Deputy Zoning Official