

Minutes of the April 22, 2025 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on April 22, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli , Deputy Mayor Catherine Payne, Committeeman Robert Britting, Jr., Committeewoman Samantha Hand and Committeeman Shawn Lipani . Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Tuesday, April 22, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

EXECUTIVE SESSION

1. RESOLUTION AUTHORIZING EXECUTIVE SESSION

- **PROPERTY ACQUISITION**
- **WAREHOUSE ORDINANCE LITIGATION**

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - Property Acquisition
 - Warehouse Ordinance Litigation
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeewoman Samantha Hand, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 6:40 pm.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeewoman Samantha Hand, the public meeting was re-opened at 7:05 pm.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES 03-11-2025

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, the Regular Meeting Minutes of 03-11-2025 were approved upon the call of the roll.

2. REGULAR MEETING MINUTES 03-25-2025

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Samantha Hand, the Regular Meeting Minutes of 03-25-2025 were approved upon the call of the roll. Committeeman Britting abstained.

3. REGULAR MEETING MINUTES 04-08-2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the Regular Meeting Minutes of 04-08-2025 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Ciccarelli- Opening Remarks

Mayor Ciccarelli reported that he along with Committeeman Lipani and Committeewoman Hand attended the annual tour of the HHS RoboRaiders warehouse where they met with each of the departments as they prepared for the World Championships competition in Houston. At the FIRST World Championships, RoboRaiders Team 75 was honored with the Gracious Professionalism Award.

Mayor Ciccarelli relayed that earlier today he paid a visit to an event hosted by Rock Steady Boxing at Iron Peak to commemorate Parkinson's disease awareness month. Mayor Ciccarelli stated that programs like Rock Steady Boxing and other therapeutic interventions provide invaluable resources and opportunities for individuals living with Parkinson's to improve their physical health, gain a sense of community, and enhance their quality of life through exercise and support.

Mayor Ciccarelli stated that he along with Committeemen Britting and Lipani attended Hillsborough Police Department's "Breakfast on the Beat" event at Hillsborough Star Diner.

Committeeman Britting

Committeeman Britting advised that mail-in ballots were mailed April 19th. The voter registration deadline is May 20th. The drop box in front of the municipal building is now open for mail-in ballots. Sample ballots will be mailed May 28th and the deadline to request a mail-in ballot is June 3rd. In person early voting for the June Primary Election begins June 3rd and ends on June 8th. The Primary Election Day is Tuesday, June 10th.

Committeeman Britting reported that the HBA Business Networking Social, held at Iron Peak Sports & Events, was a great success, with over 70 attendees connecting and engaging throughout the event.

Committeeman Britting announced that the Annual Green Living and Wellness Fair will be held on Saturday, June

7th, in conjunction with the Hillsborough YMCA HOP 5K. The fair, a rain-or-shine event, begins at 8 a.m. at the Peter J. Biondi Municipal Building and will end at 11 a.m.

Committeeman Britting relayed that Hillsborough is hiring for various positions. See tomorrow's eNews for a list of all opportunities.

Committeeman Britting stated that registration is open for the 2025 Summer Sports Clinics and Music Academy.

Committeeman Britting encouraged families to join an exciting free event to help students with special needs and their families discover essential resources for all ages.

Committeeman Britting reminded parents that the Recreation Department's Summer Camp registration is open.

Committeeman Britting stated that the Social Services Department is extending its thanks to the Cub Scout Packs and Scouts BSA Troops for their generous donation to the Community Assistance Network (C.A.N.) Food Pantry Program.

Committeeman Britting announced that the Hillsborough Township Public Schools is launching the SCOPE Survey - the School Communication Performance Evaluation- in two weeks. Hillsborough Schools are eager to gather valuable input on how they're doing with communication efforts.

Committeeman Britting announced the 2025 Art Gala is coming to the Hillsborough Township Municipal Building on Wednesday, April 23rd. The exhibit will take place at the Municipal Building from 6 to 8 pm.

Committeewoman Hand

Committeewoman Hand announced that on April 10, the Hillsborough Library hosted an open house to recognize the donation by the Friends of the Hillsborough Library which allowed for an update/refresh of the library space. The Library staff expanded the youth services space, added play elements, created a quiet study area, a new conference room, a craft studio, more seating for adults, and a local history nook.

Committeewoman Hand advised that measles is a highly contagious virus that can cause serious health complications, especially in children younger than 5 years old. The NJ Department of Health is urging residents to make sure their routine and travel vaccinations are up-to-date, especially the MMR vaccination for Measles, Mumps, and Rubella. If traveling with an infant aged 6 to 11 months, it is recommended to check with a pediatrician about getting an MMR prior to travel.

Committeeman Lipani

Committeeman Lipani reminded residents that a construction permit for an in-ground pool will remain open until receipt of all final approvals, including a final engineering inspection.

Committeeman Lipani advised residents that there are only a few days left to participate in the Building Department amnesty program, which will run until April 25, 2025. This program will excuse homeowners from getting penalized for having open permits, having interior non-structural work done without permits, failing to obtain a Certificate of Occupancy, and/or having an expired Temporary Certificate of Occupancy on their home.

Committeeman Lipani reported that the repaving of Auten Road between Triangle Road and the railroad tracks is complete. Funding came from a 2024 grant from NJDOT but was delayed last year due to cold temperatures.

Committeeman Lipani announced that the next Master Plan survey is now live. This survey is looking for insight on Hillsborough's current and future land use patterns and is open to anyone who lives, works, or owns property in Hillsborough. This survey will close on May 18th at 11:59 PM and is available in a variety of languages.

Committeeman Lipani relayed that BoroSAFE, Hillsborough's community collaborative dedicated to mental health awareness and suicide prevention, will sponsor the 7th Annual Hope for Tomorrow Mental Health & Wellness Fair on Thursday, May 8th from 5:30 - 7:30 PM.

The fair will include community resources such as local health/wellness agencies.

Deputy Mayor Payne

Deputy Mayor Payne urged residents to be mindful of walkers and bikers and to be aware of one's surroundings.

Deputy Mayor Payne advised that the DEA has declared Saturday, April 26th, National Take-Back Day, a day to dispose of unneeded medications anonymously and at no cost. There is a medication drop-off container at the Hillsborough Township Police Department in the Municipal Building.

Deputy Mayor Payne relayed that Earth Day is an annual global event demonstrating support for environmental protection. It's a time to raise awareness about environmental issues, celebrate the planet, and encourage action to protect it for future generations.

Deputy Mayor Payne encouraged residents to once again participate in the Wyland Foundation's National Mayor's Challenge for Water Conservation. The challenge is simple: pledge to make small changes that help conserve water, like taking shorter showers, fixing leaks, and turning off the tap while brushing teeth.

Deputy Mayor Payne announced that it's time to register for the Salute to Military Service breakfast taking place on Saturday, May 24th, before the Memorial Day Parade. Please contact the Recreation Department at 908-369-4832 to reserve a spot. Doors will open at 7:30 am.

Mayor Ciccarelli

Mayor Ciccarelli announced that Hillsborough continues to rank among the top safest places to live in New Jersey, according to a report by Safewise, a security product review platform. Hillsborough Township was named the 20th safest city in the state.

Mayor Ciccarelli reported that Hillsborough has received the Safety Incentive Award from the Central Jersey Joint Insurance Fund (JIF) for the sixth year in a row.

Mayor Ciccarelli advised that he attended two ribbon cuttings recently for Bajwa Stud Farm and Los Amigos Ranch, located at 656 River Road, and Antonio's Deli-Cious Khafe, located in Mountain View Plaza at 856 outer 206.

Mayor Ciccarelli stated that he held another Walk in the Park on Saturday, April 19, at AVM park as part of the Mayor's Wellness Campaign. Pediatric dentistry was the guest topic presented by Hillsborough resident Viveca Patel.

Mayor Ciccarelli relayed that pursuant to the Monarch Mayor's Pledge, he along with Neshanic Garden Club president Jim Bushong planted butterfly-friendly bushes in a garden outside the Police Department.

Mayor Ciccarelli informed residents that RWJ Barnabas Health, the Hillsborough Mayor's Wellness Campaign, and Starbucks are hosting a blood drive on Tuesday, May 20th, from 11 a.m. to 4 p.m. at the Municipal Building. Donors will receive refreshments from Starbucks and a \$5 ShopRite gift card.

Mayor Ciccarelli announced that May 1st is the National Day of Prayer and Hillsborough's Interfaith Community Network will be hosting a brief service on May 4th at 9:30 am in the Garden of Honor. All are invited to attend.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING CONNOR ORANCHAK

WHEREAS, Connor Oranchak, a senior at Hillsborough High School, has the honor of being named Somerset County School Board Association Unsung Hero; and

WHEREAS, the Unsung Hero award is bestowed upon a student who makes an outstanding contribution to their school and community, even though the student may often be overlooked under traditional student recognition guidelines; and

WHEREAS, Connor Oranchak is an active member of the Hillsborough High School Theatre, Legacy Show Choir, Mixed Chorale, International Thespian Honor Society Troupe, and the Video and Film Club; and

WHEREAS, Connor Oranchak also participated in the Hip Hop Competition Team, the Social Activism and Awareness Club, the Anime and Manga Club, 3D Printing Club, and was selected for the Region Choir and P.A.L.S (Peers Assistance Leadership Service); and

WHEREAS, Connor Oranchak volunteers for the Hillsborough High School morning announcements and in the Thespian Committee for Broadway Cares; and

WHEREAS, Connor Oranchak was nominated and chosen for this award based on the impact he has made upon the Hillsborough High School community. He serves as an inspiration to many and is a positive light in the school community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Connor Oranchak for being awarded the Unsung Hero by the Somerset County School Board Association, and we wish him luck in all his future endeavors.

2. PROCLAMATION RECOGNIZING HILLSBOROUGH HIGH SCHOOL GIRLS BASKETBALL TEAM

WHEREAS, the 2024/2025 Hillsborough High School Girls Basketball Team had a very successful season because of their hard work and dedication; and

WHEREAS, the 2024/2025 Hillsborough High School Girls Basketball Team won the Group IV State Championship, ranking fourth in the state; and

WHEREAS, the Hillsborough High School Girls Basketball Team also finished the season as the Mercer County College Showcase Holiday Tournament Champions, Somerset County Finalists, and Group IV Sectional Champions with a season record of 26-6; and

WHEREAS, the 2024/2025 Hillsborough High School Girls Basketball Team consists of the following young athletes: Morgan Bice, Kayla Cebedo, Alexa Gaspar, Victoria Liedl, Nevyia Loniewski, Sophia Rolla, Bella Ruh, Julia Elmalis, Reghan Bice, Nicola Johnson, Mya Loniewski, Mara McHugh, and Francesca Schiro; and

WHEREAS, the 2024/2025 Hillsborough High School Girls Basketball Team was led by Head Coach Courtney Tierney and Assistant Coaches Nikki Inzano and Brock Manning. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby commend the 2024/2025 Hillsborough High School Girls Basketball Team, Coaches, and parents, not only for their successful season but for their hard work, dedication, and commitment to the sport and to those principles of good sportsmanship, teamwork, and academic achievement which the organization endorses.

PRESENTATIONS

1. HILLSBOROUGH LEADERSHIP CLASS 2025

CONSENT

1. RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE NJDEP DIVISION OF FISH & WILDLIFE FOR THE COMMUNITY-BASED DEER MANAGEMENT PROGRAM

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) Division of Fish & Wildlife is accepting applications for the 2025 Community-Based Deer Management Grant Program to support local initiatives that address the impacts of overabundant deer populations; and

WHEREAS, Hillsborough Township recognizes that deer overpopulation can adversely affect forest health, road safety, agricultural viability and community well-being; and

WHEREAS, Hillsborough Township seeks to implement a deer population estimate and provide signage to notify users/residents of the hunting program to manage deer-related issues within its jurisdiction; and

WHEREAS, the Hillsborough Township Committee supports proactive measures to assess and mitigate deer impacts in partnership with NJDEP Fish & Wildlife; and

WHEREAS, the NJDEP requires that applicants authorize a representative to sign and submit the application and any subsequent grant agreement documents.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. Hillsborough Township is hereby authorized to apply for the 2025 Community-Based Deer Management Grant from the NJDEP Division of Fish & Wildlife.
2. The Township Administrator, Anthony Ferrera, is hereby authorized to execute and submit the application and to sign any grant agreements, amendments, and other necessary documents in connection with said grant, subject to review and approval by legal counsel.
3. The Township Clerk, Sarah Brake, who is not the Authorized Signatory, is hereby designated as the Certifying Official to attest that the above individual is authorized to sign on behalf of Hillsborough Township.
4. This Resolution shall take effect immediately upon adoption.

2. RESOLUTION APPROVING PLACE-TO-PLACE TRANSFER OF LIQUOR LICENSE #1810-44-018-002 FROM LITTLE INVESTORS, LLC, POCKET LICENSE TO THE LOCATION OF 856 ROUTE 206, BUILDING E, HILLSBOROUGH TOWNSHIP

WHEREAS, an application has been filed for a place to place transfer of Plenary Retail Distribution License No. 1810-44-018-002, heretofore issued to Little Investors, LLC, Pocket License to premises located at 856 Route 206, Building E, Hillsborough Township, New Jersey; and

WHEREAS, the submitted application is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed accordingly to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves, effective May 13, 2025, the place to place transfer of the aforesaid Plenary Retail Distribution License to Little Investors, LLC, Pocket License to the

premises located at 856 Route 206, Building E, Hillsborough Township, New Jersey, provided all notifications and publications are satisfied.

3. RESOLUTION AWARDING A CONTRACT FOR "2025 CAPITAL ROADWAY PAVING PROJECT" TO STILO PAVING & EXCAVATING IN AN AMOUNT NOT TO EXCEED \$1,790,302.77

WHEREAS, there is a need for roadway resurfacing of the following roadways: portion of Falcon Road, Falcon Crest Lane, Kilmer Drive, Beverly Drive, Fern Way, Gail Court, Briar Way, Scott Drive, Barbara Drive, Arlene Court, Matthew Road, Daniel Drive, Walnut Grove Road, portion of Bloomingdale Drive and Mall Road; and

WHEREAS, sealed bids were opened and read on April 16, 2025, at 10:30am, which was the time and place provided for the Notice to Bidders entitled "2025 Capital Roadway Paving Project"; and

WHEREAS, the Township received eight (8) bids with the lowest bid from Stilo Paving & Excavating located in South Plainfield, New Jersey; and

WHEREAS, the Engineering Director and Qualified Purchasing Agent recommend the award of a contract to Stilo Paving & Excavating, in an amount not to exceed \$1,790,302.77, for the 2025 Capital Roadway Paving Project; and

WHEREAS, funds are available and are certified as such by the Chief Finance Officer through Account #04-215-55-241-900 for Road Improvements - ORD 2024-04.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset State of New Jersey, that: (1) an award for the "2025 Capital Roadway Paving Project" is made to Stilo Paving & Excavating in an amount not to exceed \$1,790,302.77; and (2) the Mayor and Township Clerk are hereby authorized to execute a contract with Stilo Paving & Excavating in accordance with the terms of this Resolution, the Bid Specifications and Bid Proposal submitted.

4. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Brian Zinn	\$160.00
John Timler	\$160.00

5. RESOLUTION AUTHORIZING THE APPOINTMENT OF DAMIEN CHROMOWSKY TO THE WILDLIFE MANAGEMENT COMMISSION

Wildlife Management Commission

Seat	Name	Expiration Date
Seat #3	Damien Chromowsky	12/31/2026

6. RESOLUTION AUTHORIZING THE HIRING OF AMY VADOLA TO THE POSITION OF PART TIME OFFICE ASSISTANT IN THE SOCIAL SERVICES DEPARTMENT

WHEREAS, there exists a need for a part-time Office Assistant in the Social Services Department; and

WHEREAS, the Director of Social Services recommends the hiring of Amy Vadola as a part-time Office Assistant in the Social Services Department effective April 28, 2025, at a rate of \$18.00 per hour, for 29 hours per week, not to exceed 116 per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Social Services is hereby accepted and approved.

7. 15. RESOLUTION AUTHORIZING THE HIRING OF ERNEST (JIM) TRIMMER AS PART-TIME BUILDING MAINTENANCE FOR THE HILLSBOROUGH MUNICIPAL BUILDING

WHEREAS, there is a need for a Part-Time Building Maintenance person for the Hillsborough Municipal Building; and

WHEREAS, the Director of Public Works and Supervisor of Public Works recommend the hiring of Ernest (Jim) Trimmer to the position of Part-Time Building Maintenance for the Hillsborough Municipal Building, at an hourly rate of \$18.00 per hour, not to exceed 80 hours per month, effective May 5, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works and Supervisor of Public Works is hereby accepted and approved.

8. RESOLUTION AUTHORIZING THE HIRING OF SUWASTHIKAA (SUE) AYNKARAN TO THE POSITION OF BUSINESS OFFICE PROGRAM COORDINATOR IN THE ECONOMIC AND BUSINESS DEVELOPMENT OFFICE

WHEREAS, there exists a vacancy in the position of Business Office Program Coordinator in the Economic & Business Development Office; and

WHEREAS, the Director of Economic & Business Development recommends the hiring of Suwasthikaa (Sue) Aynkaran as a Business Office Program Coordinator in the Economic & Business Development Office at an annual salary of \$42,000.00, with a start date of April 25, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Economic & Business Development is hereby accepted and approved.

9. RESOLUTION AUTHORIZING THE HIRING OF BRANDON PARIS TO THE POSITION OF RECORDS CLERK IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, there exists a vacancy in the position of Records Clerk in the Hillsborough Township Police Department; and

WHEREAS, the Chief of Police recommends the hiring of Brandon Paris as a Records Clerk in the Hillsborough Township Police Department at an annual salary of \$38,000.00, with a start date of May 5, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

Mayor Ciccarelli stated: To keep the meeting moving smoothly, we are going to hear all comments from the dais and from the floor first. After that, if any committee member would like to take any item from the consent agenda separately for voting purposes, I will give you the opportunity to do so. In other words, there is no need to take items separately for the purpose of commenting or questioning.

Administrator Ferrera welcomed the 4 new employees.
Committeeman Lipani commented on the road paving project.

Blair Meiser, 6 Fern Way commented that the roadway on Willow Road is wavy and rough and suggested a different type of asphalt be used.
Committeeman Lipani explained that the type of asphalt is mandated by the NJDOT and agreed that it is rough and does not last as long.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the consent agenda was unanimously approved upon the call of the roll.

BUDGET

1. 2025 BUDGET PRESENTATION

After the presentation, Committeemen Lipani and Britting thanked Acting CFO Monzo for a concise and easy to understand budget presentation.

Administrator Ferrera thanked Mr. Monzo for coming in on very short notice to put together this presentation.
Deputy Mayor Payne stated the presentation was perfect.

Committeewoman Hand stated the presentation was very helpful and asked what the mechanism was for the public to be heard between now and May 27th when it will be adopted.

Mayor Ciccarelli stated the public can send in questions to the Township Clerk at any point. Committeeman Lipani reminded residents that was explained by the presentation the majority of the budget are fixed costs that cannot be changed. There is only 6% of discretionary spending.

Acting CFO Monzo clarified that the budget is being approved at this meeting and then adopted at another meeting. Mr. Monzo explained the township can make more headway on the revenue side to effectuate a bigger change. The issue is not spending, it is the cost of services. It's very difficult to increase revenue especially to the point of being able to effect the tax rate. The bond rating in Hillsborough is AA, which is very good. That effects the interest rate the township can get.

Committeewoman Hand stated she wants to have an open meeting much like the board of education did recently to discuss their budget.

Committeeman Lipani stated this meeting was noticed and the public could have come, as well as May 27th when there will be a public hearing. The Board of Education is seeking to increase its budget by 25 million dollars., which is an extenuating circumstance.

Committeewoman Hand advised that the committee has previously moved on the ordinance to establish a CAP bank on March 25th.

Mr. Monzo stated that if it has been moved on previously, it does not need to be introduced here.

Mayor Ciccarelli thanked Committeewoman Hand for clarifying that the cap bank had been moved upon in February.

2. ORDINANCE TO EXCEED THE 2025 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK. FURTHER CONSIDERATION AND PUBLIC HEARING ON MAY 27, 2025.

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriations and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$328,577.62 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as a cap exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, a majority of the full authorized membership of the Township Committee affirmatively concurring, that in the CY 2025 budget year, the final appropriations of the Township of Hillsborough shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$1,150,021.66 and that the CY 2025 municipal budget for the Township of Hillsborough be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

3. RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF BUDGET

WHEREAS, in accordance with N.J.S.A. 40A:4-20 there is a need to authorize emergency temporary appropriations prior to adoption of the 2025 Budget.

NOW, THEREFORE, BE IT RESOLVED by a 2/3 vote of the full membership of the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that emergency temporary appropriations in the amount of \$8,433,662.00 as set forth below are hereby authorized and that a certified copy of this Resolution be given to the Chief Finance Officer and filed with the Director of the Division of Local Government Services:

Account	Description	Amount
01-201-20-701-100	Administration Salary & Wage	\$ 65,479.00
01-201-20-701-200	Administration OE	\$ 4,750.00
01-201-20-702-100	Mayor & Committee Salary & Wage	\$ 9,625.00
01-201-20-702-200	Mayor & Committee OE	\$ 2,085.00
01-201-20-703-100	Clerk Salary & Wage	\$ 77,230.00
01-201-20-703-200	Clerk OE	\$ 15,288.00
01-201-20-705-100	Finance Salary & Wage	\$ 67,505.00
01-201-20-705-200	Finance OE	\$ 4,000.00
01-201-20-707-100	HR Salary & Wage	\$ 23,062.00
01-201-20-707-200	HR OE	\$ 5,000.00
01-201-20-708-100	Tax Collector Salary & Wage	\$ 34,318.00
01-201-20-708-200	Tax Collector OE	\$ 6,000.00
01-201-20-709-100	IT Salary & Wage	\$ 52,921.00
01-201-20-709-200	IT OE	\$ 20,000.00
01-201-20-710-100	Tax Assessor Salary & Wage	\$ 85,860.00
01-201-20-710-200	Tax Assessor OE	\$ 6,500.00
01-201-20-712-200	Legal OE	\$ 42,000.00
01-201-20-711-200	Central Purchasing OE	\$ 1,000.00
01-201-20-713-200	Human Services OE	\$ 25,000.00
01-201-20-714-200	Legal Outside OE	\$ 15,000.00
01-201-20-715-100	Engineering Salary & Wage	\$ 115,195.00
01-201-20-715-200	Engineering OE	\$ 15,000.00
01-201-20-719-200	Public Meeting Recording	\$ 10,000.00
01-201-20-722-100	EBDC Salary & Wage	\$ 29,778.00
01-201-20-722-200	EBDC OE	\$ 1,000.00
01-201-21-720-100	Planning & Zoning Salary & Wage	\$ 105,450.00
01-201-21-720-200	Planning OE	\$ 26,750.00
01-201-22-725-100	Construction Salary & Wage	\$ 324,130.00
01-201-22-725-200	Construction OE	\$ 9,000.00
01-201-23-731-200	Other Insurance OE	\$ 505,000.00
01-201-23-733-200	Group Insurance OE	\$ 1,030,000.00

01-201-25-745-100	Police Salary & Wage	\$ 2,500,000.00
01-201-25-745-200	Police OE	\$ 180,000.00
01-201-25-747-100	OEM Salary & Wage	\$ 19,970.00
01-201-25-747-200	OEM OE	\$ 7,800.00
01-201-25-757-100	Municipal Prosecutor Salary & Wage	\$ 70,002.00
01-201-26-764-100	DPW Salary & Wage	\$ 476,690.00
01-201-26-764-200	DPW OE	\$ 93,250.00
01-201-26-767-100	DPW Motor Vehicle Salary & Wage	\$ 60,155.00
01-201-26-767-200	DPW Motor Vehicle OE	\$ 44,960.00
01-201-26-768-100	DPW Stormwater Salary & Wage	\$ 24,294.00
01-201-26-768-200	DPW Stormwater OE	\$ 4,000.00
01-201-26-769-100	DPW Snow Removal Salary & Wage	\$ 45,000.00
01-201-26-769-200	DPW Snow Removal OE	\$ 100,000.00
01-201-26-772-200	Buildings & Grounds OE	\$ 90,000.00
01-201-26-774-200	Recycling OE	\$ 111,000.00
01-201-26-775-200	Annual Cleanup OE	\$ 10,000.00
01-201-27-345-100	Social Services Salary & Wage	\$ 79,115.00
01-201-27-345-200	Social Services OE	\$ 7,000.00
01-201-27-785-100	Board of Health Salary & Wage	\$ 128,605.00
01-201-27-785-200	Board of Health OE	\$ 17,500.00
01-201-27-789-200	Wildlife Management	\$ 3,000.00
01-201-28-795-100	Recreation Salary & Wage	\$ 33,200.00
01-201-28-795-200	Recreation OE	\$ 1,000.00
01-201-28-796-100	Parks Salary & Wage	\$ 210,500.00
01-201-28-796-200	Parks OE	\$ 61,750.00
01-201-30-797-200	Celebration of Public Events	\$ 15,000.00
01-201-31-824-000	Fire Hydrants	\$ 231,000.00
01-201-31-825-000	Electric	\$ 417,995.00
01-201-31-828-000	Water	\$ 24,000.00
01-201-31-829-000	Heating Fuels	\$ 2,000.00
01-201-31-832-000	Sewer	\$ 1,200.00
01-201-31-833-000	Gas & Diesel	\$ 78,750.00

01-201-31-836-200	Cell Phones	\$ 5,000.00
01-201-31-839-200	Telecommunication	\$ 49,000.00
01-201-36-846-200	Social Security	\$ 320,000.00
01-201-36-846-200	DCRP	\$ 5,500.00
01-201-42-705-100	Finance Shared Services Salary & Wages	\$ 9,000.00
01-201-42-855-100	Municipal Court Salary & Wage	\$ 157,000.00
01-201-42-855-200	Municipal Court OE	\$ 5,500.00
	Total Temporary Appropriations	\$ 8,433,662.00

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, a Resolution Authorizing Emergency Temporary Appropriations was approved upon the call of the roll.

4. RESOLUTION AUTHORIZING THE INTRODUCTION OF THE 2025 MUNICIPAL BUDGET AND SETTING THE PUBLIC HEARING FOR MAY 27, 2025

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2025; and

BE IT FURTHER RESOLVED that said Budget be published in the Hillsborough Beacon in the issue of May 2, 2025.

The Governing Body of the Township of Hillsborough does hereby approve the following as the Budget for the year 2025.

EXPLANATORY STATEMENT									
SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET									
									YEAR 2025
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)									xxxxxxxxxxx
1. Appropriations within "CAPS" -									xxxxxxxxxxx
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}									34,314,612.10
2. Appropriations excluded from "CAPS" -									xxxxxxxxxxx
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}									4,686,319.80
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)									-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)									4,686,319.80
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated				99.41%	Percent of Tax Collections				1,100,000.00
					Building Aid Allowance	2025 - \$			
4. Total General Appropriations (Item 9, Sheet 29)					for Schools-State Aid	2024 - \$			40,100,931.90
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)									11,592,366.80
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)									xxxxxxxxxxx
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)									28,508,565.10
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)									-
(c) Minimum Library Tax									-

Notice is hereby given that the Budget and Tax Resolution was approved by the Township Committee of the

Township of Hillsborough, County of Somerset, State of New Jersey, on April 22, 2025. A hearing on the Budget and Tax Resolution will be held at the Township of Hillsborough Peter J. Biondi Municipal Building, Courtroom, 379 South Branch Road, Hillsborough, New Jersey, on May 27, 2025, at 7:30 pm, at which time objections to said Budget and Tax Resolution may be presented by taxpayers or other interested persons.

Upon a motion by Committeeman Robert Britting, seconded by Committeeman Shawn Lipani, a Resolution Authorizing The Introduction Of The 2025 Municipal Budget and setting the Public Hearing date for May 27, 2025, was approved upon the call of the roll.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. CLAIMS LIST

Mayor Ciccarelli asked to approve Claims List 2025-08

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, Claims List 2025-08, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Susan Bristol, Rocky Hill resident and municipal policy specialist for The Watershed Institute informed the town about the benefits of becoming involved in the Watershed.

ADJOURNMENT

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeewoman Samantha Hand, the meeting duly adjourned at 9:24 pm. Said motion was unanimously carried upon voice vote.

Attested:



Sarah Brake
Township Clerk

