

Minutes of the April 8, 2025 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on April 8, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli , Deputy Mayor Catherine Payne, Committeeman Robert Britting, Jr., Committeewoman Samantha Hand and Committeeman Shawn Lipani . Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Tuesday, April 8, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor's General Announcements

Mayor Ciccarelli announced that the RoboRaiders Team 75 from Hillsborough High School, won 1st place at the Montgomery District FRC Competition on March 29th, alongside Team 5895, Peddie Robotics, and Team 2458, Team Chaos. Team 75 also earned the Autonomous Award, which recognizes a team whose robot demonstrates exceptional autonomous performance—operating with precision and reliability without human control. Team 75 is now heading to the Worlds competition held in Houston, Texas marking the first time Team 75 has reached Worlds since 2017.

Mayor Ciccarelli reported that he along with Veteran's Liaison Deputy Mayor Payne and Committeewoman Hand attended the 2025 Vietnam War Veterans tribute ceremony on March 29th.

Mayor Ciccarelli relayed that the Route 206 widening project, Phase 2 has seen some recent progress and a welcome stream of communication with the NJDOT. The NJDOT forecasts completion of this phase to be in late 2026. If residents or business owners identify specific safety conditions, please contact the Engineering department, which compiles a list and communicates with the State DOT. The DOT is also in the planning phase of a Maintenance Roadway Resurfacing contract to repave the "old" section of 206 from Oxford Place to Hamilton Road. The replacement of the pedestrian bridge by Hillsborough Point Right is scheduled to be completed in the fall of 2025. The sidewalk and ADA ramps on Auten Road are complete, and the mill and paving work is planned for April.

Mayor Ciccarelli stated that the township will be recognizing the award-winning teachers from the Hillsborough School District tonight. The Board of Education is currently challenged with developing its 2025-2026 budget under a last-minute funding mechanism from the State. The State has put the Board of Education and Hillsborough in an impossible position. The Township hopes that the BOE can come up with a responsible budget that saves jobs and continues the quality education and extra-curricular activities that have made Hillsborough's schools such an asset to the Township.

Committeeman Britting

Committeeman Britting reminded all Hillsborough Business owners that the deadline to submit their annual recycling tonnage report has been extended to April 11, 2025. NJ law requires that all businesses report the types of recyclable materials (ranging from cardboard to cooking oil to concrete) and the tonnage of each to the Health Department each year.

Committeeman Britting advised that Hillsborough is hiring for various positions, including police officers, a Police Records Clerk, an Office Assistant, and Building Department inspectors.

Committeeman Britting encouraged residents to register for 2025 Summer Sports Clinics and Music Academy.

Committeeman Britting invited residents to the Transition and Resource Fair, a free event to help students with special needs and their families discover essential resources for all ages.

Committeeman Britting relayed that Summer Camp registration is now open.

Committeeman Britting stated that the Community Assistance Network (C.A.N.) food pantry program is seeking donations of assorted condiment items to support the Social Services BBQ distribution.

Committeeman Britting reported that the Social Services department has announced a new May event series including: Cinco de Mayo Mocktails and Games, Monday Mocktail, and a Movie in May.

Committeeman Britting announced that the Hillsborough Rockettes and Rocket Dance Troupe performed at Raymour & Flanigan on March 18th.

Committeeman Britting explained that April is Alcohol Awareness Month. Alcohol is the most commonly used addictive substance in the United States, with one in every 12 adults, 14 million people, suffering from alcohol abuse or dependence. People who begin drinking before age 15 are five times more likely to develop alcohol dependence than those who start drinking at age 21. The Hillsborough/Millstone Municipal Alliance envisions having the local community understand that alcohol use and abuse is a chronic condition that can be successfully prevented and treated.

Committeewoman Hand

Committeewoman Hand wished everyone a happy Passover and Easter.

Committeewoman Hand reported that the FBLA club from the High School presented at the Business Social.

Committeewoman Hand explained that April is Autism Awareness Month. Autism is a pervasive developmental disorder that manifests itself and affects the social, learning, and behavioral skills of those affected by it. Autism is currently estimated to affect 1 in 36 children nationally, with rates being highest in New Jersey, where the diagnosis rate for a child with autism spectrum disorder has increased to 1 in 35. New Jersey offers this population a wide range of services and support through various autism organizations.

Committeewoman Hand advised Hillsborough Township's Paul Scaltro will host a podcast with Zufall, a federally qualified health center in Somerville, to highlight STI (Sexually Transmitted Infections) Awareness Week in April. Zufall provides testing and treatment for STIs and low-cost or free Cancer Screenings and primary care.

Committeewoman Hand reported that the Township lost funding from the federal level that was being used for 4 part time employees investigating illnesses.

Committeeman Lipani

Committeeman Lipani stated if a pool can hold more than 24 inches of water, then a permit is required. Seasonal pools may be temporary, but they can pose a life safety issue if the barrier requirements are not properly met.

Committeeman Lipani relayed that the Economic and Business Development Office recently attended a Film Ready NJ Workshop to ensure that Hillsborough stays current on all filming opportunity requirements.

Committeeman Lipani announced that the 2025 Road Paving Program has been finalized. The following roads are scheduled to be repaved this year: Beverly Drive, Kilmer Drive, Fern Way, and Gail Court; Briar Way; Scott Drive; Barbara Drive; Arlene Court; Matthew Road; Daniel Drive; Walnut Grove Road; Falcon Crest Lane; Falcon Road (remaining portion); Township Line Road; Dukes Parkway West; and Bloomingdale Drive (small portion from Auten to Clubhouse Drive only).

Committeeman Lipani explained that the Planning & Zoning Department provides professional direction and support to the Planning Board, Board of Adjustment, Environmental Commission, Historic Preservation Commission, and Sign Review Committee. To access documents for upcoming applications, the public can visit the Civic Clerk portal by clicking the scheduled meetings and documents button on the Planning & Zoning page on the township website.

Committeeman Lipani reported that the Public Works Department is working on many storm drains around the town to prepare for the upcoming spring paving projects.

Committeeman Lipani encouraged residents to take advantage of the Annual Clean-Up/Drop Off program. This program is made available to residents so they can get rid of unwanted household items free of charge. Additionally, residents can drop off unwanted brush that tends to accumulate on your property.

Committeeman Lipani advised residents that NJ American Water has several programs to assist customers in paying their water bills. Customers at or below 300% of the Federal Poverty Level may qualify for a grant of up to \$500 to help pay their water bill. Additionally, customers at or below 200% of the Federal Poverty Level may receive additional discounts on the fixed service and volumetric charges for water and wastewater. There are various payment arrangements that can be made as well.

Deputy Mayor Payne

Deputy Mayor Payne reported that the United States Drug Enforcement Administration (DEA) has declared Saturday, April 26th, National Take Back Day, to dispose of unneeded medications anonymously and at no cost.

Deputy Mayor Payne reminded residents that wearing seatbelts significantly reduces the risk of serious injury or death in a car crash, making them a crucial safety measure for all vehicle occupants. Using a lap and shoulder belt reduces the risk of fatal injury by 60% in an SUV, van, or pickup and by 45% in a car.

Deputy Mayor Payne advised that the State of New Jersey has developed new regulations for combustible landscape materials. The code states that using combustible landscape materials, such as wood-based mulch products, is prohibited within 18 inches of any building or structure, including a deck, porch, balcony, or any other portion of the building constructed or designated smoking area. This provision goes into effect on April 15, 2025. These materials may be removed or replaced with non-combustible materials such as stone or sand. This code does not apply to any owner-occupied, one- or two-family dwellings.

Mayor Ciccarelli

Mayor Ciccarelli explained that this week marks New Jersey Local Government Week, which aims to educate the general public about the local government and its many departments.

Mayor Ciccarelli reported that just before this meeting, he held a meet and greet where he answered questions about

the local government. The Township has been sharing trivia quizzes about local government. Finally, there are complimentary magnets available which list all Hillsborough Township Departments and their phone numbers.

Mayor Ciccarelli stated that on April 5th he participated in the first “Walk in the Park” event at Ann Van Middlesworth Park, sponsored by the Mayor’s Wellness campaign. The Mayor discussed his experience with Diabetes and was joined by Deputy Mayor Payne, members of the Health Collaborative, and residents for a mile-long hike through the park trail.

Mayor Ciccarelli advised that on April 5th he along with Deputy Mayor Payne, Committeeman Lipani participated in the Holi event, a Festival of Colors arranged by the Asian Indian Heritage Association.

Mayor Ciccarelli announced that Hillsborough Township is again designated as a “Healthy Town” by the Mayor’s Wellness Campaign. The Mayor’s Wellness Committee’s mission is to improve the health and wellness of the community, by engaging residents in a healthy manner through innovative and creative programs and outreach.

Mayor Ciccarelli relayed that on April 1st he was joined by Township staff, including the Parks & Recreation department and Administration, for a “Pink Ribbon Tribute” promoted by the “Dance for the Cure.” To date, Dance for the Cure has gifted over \$1,000,000, helping hundreds of local families.

Mayor Ciccarelli encouraged residents to save the date for Saturday, May 24th to honor the service and sacrifice of Hillsborough veterans and Active Duty personnel during the Annual Salute to Military Service Breakfast, Memorial Day Parade, and Garden of Honor Commemoration Program.

Mayor Ciccarelli announced the Green Living and Wellness Fair will be held on Saturday, June 7th, in conjunction with the Hillsborough YMCA HOP 5K. Participating local businesses will share informative presentations to raise awareness of the many facets of living a healthy lifestyle, including making sound nutritional choices, long-term life planning decisions, and the benefits of a green lifestyle.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING TEACHERS AND EDUCATIONAL PROFESSIONALS OF THE YEAR

WHEREAS, Kathryn Nicolai, an art educator, has the honor of being named Amsterdam Elementary School’s Governor’s Educator of the Year for the 2024-2025 school year because of her dedication and service to the Hillsborough School District; and

WHEREAS, Kathryn Nicolai has been a member of the Hillsborough School District faculty for 21 years; and

WHEREAS, Kathryn Nicolai’s art room fosters incubation of ideas, experimentation with a variety of media, and creativity; and

WHEREAS, Kathryn Nicolai augments the art curriculum to include culturally diverse art pieces, movements, and contemporary artists to broaden students’ connection to the visual arts; and

WHEREAS, Amsterdam Elementary School proudly names Kathryn Nicolai as their Teacher of the Year. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Kathryn Nicolai for being recognized as Amsterdam Elementary School’s Teacher of the Year and we thank her for all her work and dedication to Hillsborough’s youth.

WHEREAS, Teresa Mintz, a second grade teacher, has the honor of being named Hillsborough Elementary School’s Governor’s Educator of the Year for the 2024-2025 school year because of her dedication and service to the Hillsborough School District; and

WHEREAS, Teresa Mintz has been a member of the Hillsborough School District faculty for 12 years; and

WHEREAS, Teresa Mintz teaches her students social emotional learning skills such as naming emotions, understanding facial expressions and body language, skills for coping with stress, and regulation of emotions; and WHEREAS, Teresa Mintz incorporates mindfulness into class routines and has worked on the writing curriculum

to highlight culturally responsive materials and lessons; and

WHEREAS, Teresa Mintz is also a union representative, a turnkey trainer, and is part of the School Climate and Safety Committee; and

WHEREAS, Hillsborough Elementary School proudly names Teresa Mintz as their Teacher of the Year. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Teresa Mintz for being recognized as Hillsborough Elementary School's Teacher of the Year and we thank her for all her work and dedication to Hillsborough's youth.

WHEREAS, Carlin Dunne, an Applied Technology teacher, has the honor of being named Hillsborough High School's Governor's Educator of the Year for the 2024-2025 school year because of her dedication and service to the Hillsborough School District; and

WHEREAS, Carlin Dunne has been a member of the Hillsborough School District faculty for 8 years; and

WHEREAS, Carlin Dunne is the coach of the Hillsborough Middle School Field Hockey Team achieving five trips to the middle school league finals and one championship; and

WHEREAS, Carlin Dunne is also the Head Coach of the Unified Track & Field Team, a team for students with special needs to compete alongside their typical peers, a Student Council advisor, and announcer for county, conference, and state level track and field meets; and

WHEREAS, Carlin Dunne volunteers with PALS organization, Project Graduation, and Dance for the Cure with a field hockey "Pinkout Game"; and

WHEREAS, Hillsborough High School proudly names Carlin Dunne as their Teacher of the Year. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Carlin Dunne for being recognized as Hillsborough High School's Teacher of the Year and we thank her for all her work and dedication to Hillsborough's youth.

WHEREAS, Faith Krasnansky, an instructional assistant, has the honor of being named Amsterdam Elementary School's Governor's Educator of the Year for the 2024-2025 school year because of her dedication and service to the Hillsborough School District; and

WHEREAS, Faith Krasnansky has been a member of the Hillsborough School District faculty for 20 years; and

WHEREAS, Faith Krasnansky is a collaborative communicator with teachers and applies diverse educational, behavioral, and emotional strategies and techniques to support all students; and

WHEREAS, Faith Krasnansky was also a classroom teacher for 17 years; and

WHEREAS, Faith Krasnansky also volunteers for her daughter's dance team; and

WHEREAS, Amsterdam Elementary School proudly names Faith Krasnansky as their Educational Services Professional of the Year. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Faith Krasnansky for being recognized as Amsterdam Elementary School's Educational Services Professional of the Year and we thank her for all her work and dedication to Hillsborough's youth.

WHEREAS, Yvonne Yaskowski, an instructional assistant, has the honor of being named Hillsborough Elementary School's Governor's Educator of the Year for the 2024-2025 school year because of her dedication and service to the Hillsborough School District; and

WHEREAS, Yvonne Yaskowski has been a member of the Hillsborough School District faculty for 9 years; and

WHEREAS, Yvonne Yaskowski provides support to students in the special education program in the self-contained classroom and accompanies students to their mainstream classrooms, lunch, recess, and related arts classes; and

WHEREAS, Yvonne Yaskowski participates in the summer ESY program and assists with activities such as Tiny Town and Golf Town during the year; and

WHEREAS, Hillsborough Elementary School proudly names Yvonne Yaskowski as their Educational Services Professional of the Year. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Yvonne Yaskowski for being recognized as Hillsborough Elementary School's Educational Services Professional of the Year and we thank her for all her work and dedication to Hillsborough's youth.

WHEREAS, Aimee Thomson, a college and career counselor, has the honor of being named Hillsborough High School's Governor's Educator of the Year for the 2024-2025 school year because of her dedication and service to the Hillsborough School District; and

WHEREAS, Aimee Thomson has been a member of the Hillsborough School District faculty for 8 years; and

WHEREAS, Aimee Thomson runs all the college and career related programs at Hillsborough High School; and
 WHEREAS, Aimee Thomson works with all seniors as they prepare for their next steps beyond high school; and
 WHEREAS, Aimee Thomson received the 2022 New Jersey Association of Admission Counselor - School Counselor of the Year award; and

WHEREAS, Hillsborough High School proudly names Aimee Thomson as their Educational Services Professional of the Year. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Aimee Thomson for being recognized as Hillsborough High School's Educational Services Professional of the Year and we thank her for all her work and dedication to Hillsborough's youth.

WHEREAS, Tracey Passalacqua, an instructional aid, has the honor of being named Woodfern Elementary School's Governor's Educator of the Year for the 2024-2025 school year because of her dedication and service to the Hillsborough School District; and

WHEREAS, Tracey Passalacqua has been a member of the Hillsborough School District faculty for 22 years; and
 WHEREAS, Tracey Passalacqua assists students who struggle with reading, writing, math, and understanding and following directions; and

WHEREAS, Tracey Passalacqua participates in the Woodfern Emergency Response Team and is an Epipen Delegate; and

WHEREAS, Woodfern Elementary School proudly names Tracey Passalacqua as their Educational Services Professional of the Year. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Tracey Passalacqua for being recognized as Woodfern Elementary School's Educational Services Professional of the Year and we thank her for all her work and dedication to Hillsborough's youth.

WHEREAS, Shannon McCray, a Language and Learning Development third and fourth grade teacher, has the honor of being named Woodfern Elementary School's Governor's Educator of the Year for the 2024-2025 school year because of her dedication and service to the Hillsborough School District; and

WHEREAS, Shannon McCray has been a member of the Hillsborough School District faculty for seven years; and
 WHEREAS, Shannon McCray implements differentiated instruction, provides emotional and behavioral support, reviews social skills, and creates memorable educational experiences for third and fourth graders with disabilities. Shannon also created an in-class care closet for students in need; and

WHEREAS, Shannon McCray also teaches the Extended School Year creating and implementing a life skills program for special education students, hosts monthly yoga classes for teachers and is a member of the Woodfern School Emergency Response Team and the School Climate Committee; and

WHEREAS, Shannon McCray has volunteered with the Special Olympics for 12 years, is an Area 10 Somerset County Special Olympics Committee member, and an active member of Woodfern's Sunshine Committee; and
 WHEREAS, Woodfern Elementary School proudly names Shannon McCray as their Teacher of the Year. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Shannon McCray for being recognized as Woodfern Elementary School's Teacher of the Year and we thank her for all her work and dedication to Hillsborough's youth.

2. PROCLAMATION RECOGNIZING TOP 10 FIREFIGHTER RESPONDERS

WHEREAS, the Hillsborough Township Committee, along with the Board of Fire Commissioners, would like to recognize the Top 10 Responders from each Fire Company for 2024; and

WHEREAS, the Hillsborough Township Fire Companies are volunteer-based fire companies; and

WHEREAS, the Top Responders serve as examples of the highest standards of the Hillsborough Township Fire Companies through their heroism and willingness to help others; and

WHEREAS, the Top 10 Responders of Fire Company #1, Flagtown are Greg Kane, Matt DeCicco, Bill Riordan, Mike Guzy, Ryan Vladyka, Zack Larson, Ryan Guzy, Ameer Abugosh, Santiago Urosa, and Logan Teeple; and

WHEREAS, the Top 10 Responders of Fire Company #2, Route 206 are Robert Gildea, Jim Paterno, Vincent Patti,

Joe Patti, Nick Nastawa, Stephen Strauss, Matthew Franke, Carl Rawles, Gabe Daly, and Langdon Marvin; and WHEREAS, the Top 10 Responders of Fire Company #3, Woods Road are Rick Artz, Shawn Hauss, Tom Perlitz, Vince Lai, Timothy Coyle, Walter Johnson, Matt Hand, Carmine Nuzzolo, Thomas Lynch, and Ken Wetzel; and WHEREAS, the Top 10 Responders of Fire Company #48, Neshanic are David Gwin, Charlie Davis, Tanner Gorky, CJ Davis, Randy Coddington Jr., Thomas Van Glahn Sr., Theodore Spulick, Jacek Cichosz, Lawrence Booker, and Peter Middleton.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize the Top 10 Responders of each fire company for their outstanding service to the residents of Hillsborough.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby extend our sincere congratulations and appreciation to the 2024 Top 10 Responders for their continued heroism, commitment to the residents of Hillsborough, and for being shining members of our community.

3. PROCLAMATION RECOGNIZING LOCAL GOVERNMENT WEEK

WHEREAS, local government is the government closest to most citizens and the one that most directly impacts its residents daily. It is essential that residents understand how their local government operates, the services it provides, and the importance of active involvement; and

WHEREAS, NJ Local Government Week, sponsored by the New Jersey State League of Municipalities, is a weeklong celebration to raise awareness about the importance of municipal government and its daily impact on residents; and

WHEREAS, Hillsborough has over 200 employees who are directly responsible for keeping our town growing in a fiscally responsible direction, providing excellent public safety resources, offering recreation opportunities for residents of all ages, maintaining town infrastructure, and practicing responsible sustainable efforts; and

WHEREAS, Hillsborough Township employees are dedicated to providing exceptional customer service to residents, businesses, and visitors; and

WHEREAS, Local government shapes quality of life in more direct ways than state and federal government, and the quality of life in Hillsborough continues to be very high because of the township's great personnel.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, hereby join the New Jersey State League of Municipalities and do hereby proclaim April 6-12, 2025, as NJ Local Government Week.

PRESENTATIONS

1. PRESENTATION ANNOUNCING MIKE SCHRAUFNAGEL AS GRAND MARSHAL OF MEMORIAL DAY PARADE

CONSENT

1. RESOLUTION AMENDING THE 2025 MEETING SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the schedule of regular public meetings of the Township Committee to be held during 2025 is amended as follows:

2025 TOWNSHIP COMMITTEE MEETINGS AMENDMENT

7:30 P.M. – Regular Meetings at the Hillsborough Municipal Complex (TUESDAYS)

JUNE 10TH – canceled and re-scheduled to the 24th at 7:30 pm

NOVEMBER 11TH - canceled and re-scheduled to the 25th at 7:30 pm

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law, with notice that official action may be taken.

2. RESOLUTION RATIFYING AND CONFIRMING THE REHIRING OF PART-TIME POSITIONS TO SUPPORT HILLSBOROUGH 2025 SPRING RECREATION PROGRAMS

WHEREAS, there exists a need to hire part-time staff to support the Hillsborough Township 2025 Spring Recreation programs; and

WHEREAS, the Director of Parks & Recreation and the Assistant Director of Recreation have recommended the rehiring of the following individual(s) to support the Hillsborough Township Recreation Program.

Last Name	First Name	Position	Rate
Amato	Damian	Soccer Official	\$16.50
Cheema	Gurkamal	Soccer Coach	\$15.00
Cooper	Leo	Soccer coach	\$15.00
Cooper	Leo	Soccer Official	\$20.00
Dominique	Justin	Soccer Official	\$50.00
Dornbach	Jim	Soccer Official	\$50.00
Gonzalez	Christopher	Soccer Supervisor	\$15.00
Gonzalez	David	Various Programs	\$15.00
Gonzalez	Jason	Various Programs	\$15.00
Hamilton	Randy	Soccer Official/Supervisor	\$52.00
Hasting	Andrea	Soccer Coach	\$15.00
Hasting	Mark	Soccer Supervisor	\$20.00
Hasting	Sam	Soccer Coach	\$15.00
Henderson	Emily	Soccer Supervisor	\$15.00
Henderson	Emily	Soccer Supervisor	\$15.00
Holt	Nick	Soccer Official	\$15.00
Jedziniak	Matt	Head Skateboarding Instructor	\$50.00
Kafka	Timothy	Tots Sports Instructor	\$20.00
Kafka	Timothy	Soccer Official	\$15.00
Kling	Alexa	Soccer Official	\$15.00
McCann	Taylor	Soccer Supervisor	\$15.00
McCann	Taylor	Tots Sports Instructor	\$20.00
Medawar	Abed	Soccer Official	\$50.00

Mehta	Riyan Tapan	Soccer Official	\$15.00
Moorthy	Dharani	Soccer Coach	\$15.00
Morgan	Wynn	Soccer Coach	\$15.00
Napier	Kaitlyn	Soccer Official	\$21.50
Neilan	Luke	Soccer Coach	\$15.00
Neilan	Luke	Soccer Official	\$20.00
O'Reilly	Valerie	Soccer Coach	\$15.00
Oliwa	Benjamin	Soccer Official	\$15.00
Payne	Dylan	Soccer Coach	\$15.00
Puchkarew do Nascimento	Pedro	Soccer Official	\$15.00
Ramirez	David	Soccer Official	\$15.00
Reigrod	Jordan	Soccer Coach	\$15.00
Sasso	Mass	Various Programs	\$22.00
Solt	Troy	Soccer Official	\$41.50
Spencer	Larry G.	Adult Softball Umpire	\$47.00
Tobin	Neal	Adult Softball Umpire	\$47.00
Varone	Sal	Soccer Official	\$15.00
Wadhawan	Mannan	Soccer Official	\$15.50
Wallace	Alessandra	Soccer Official	\$20.00
Watson	Ryley	Soccer Coach	\$15.00
Watson	Ryley	Tots Sports Instructor	\$20.00
Wehner	Steve	Soccer Official	\$50.00
Wehner	Matt	Soccer Official	\$18.00
Wehner	Nick	Soccer Official	\$16.50
Weinberg	Peyton	Soccer Official	\$17.50
Winkler	Paul	Softball Umpire	\$47.00
Wnorowski	Ben	Soccer Official	\$20.00
Wnorowski	Sarah	Soccer Official	\$20.00
Zimmerman	Rodney	Soccer Official	\$50.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Director of Recreation is hereby ratified and approved.

3. RESOLUTION AUTHORIZING THE APPOINTMENT OF CHRISTIAAN BUSHELL TO THE POSITION OF CHIEF FINANCIAL OFFICER FOR THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, there exists a need for a New Jersey licensed Chief Financial Officer for the Township of Hillsborough based on the resignation of the previous Chief Financial Officer; and

WHEREAS, the Township Administrator recommends the appointment of Christiaan Bushell as Chief Financial Officer of the Township of Hillsborough at an annual salary of \$140,000.00 plus an annual stipend in the amount of \$25,000 for the provision of such services to Alexandria Township in accordance with an existing shared services agreement between the municipalities; and

WHEREAS, the anticipated start date for Christiann Bushell is 5/19/2025; and

WHEREAS, pursuant to N.J.S.A. 40A:9-140.10, this appointment shall be for a term of four years effective 1/1/2025 to 12/31/2028.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendation of the Township Administrator is hereby authorized and approved.

4. RESOLUTION AUTHORIZING THE PURCHASE OF ELEVEN (11) BULLET PROOF VESTS AND CARRY GEAR THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Police Department has identified the need to replace eleven (11) bullet proof vests and carry gear; and

WHEREAS, Atlantic Tactical offers the vests and carry gear through New Jersey State Contract #17-FLEET-00787, of which the Township of Hillsborough is a member, in an amount not to exceed \$15,430.80; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-212 in the amount of \$15,430.80 (Requisition #2309503)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of Eleven (11) bullet proof vests and carry gear through the New Jersey State Contract #17-FLEET-00787 in an amount not to exceed \$15,430.80 is hereby authorized.

5. RESOLUTION AUTHORIZING THE HIRING OF MICHAEL CORCORAN AS A SEASONAL PUBLIC WORKS WORKER

WHEREAS, the Township was awarded the 2025 Clean Communities Grant; and

WHEREAS, the funding for this grant supports the hiring of personnel in accordance with grant requirements; and

WHEREAS, the Township Director of Public Works recommends the hiring of Michael Corcoran for a seasonal position with DPW, effective April 23, 2025, at a rate of \$18.00 per hour for 40 hours per week with the limit not to exceed 400 total hours over a maximum period of 20 weeks.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it authorizes the hiring of Michael Corcoran effective April 23, 2025, at the rate of \$18.00 per hour for 40 hours per week with the limit not to exceed 400 total hours over a maximum period of 20 weeks in accordance with the grant requirements.

6. RESOLUTION TO RATIFY AND CONFIRM THE REHIRING OF IRA GREENBERG AS PART-TIME CROSSING GUARD IN THE HILLSBOROUGH POLICE DEPARTMENT

WHEREAS, there exists a vacancy in the position of Part-Time Crossing Guard in the Hillsborough Township Police Department; and

WHEREAS, the Chief of Police recommends the rehiring of Ira Greenberg as a Part-Time Crossing Guard, at \$18.50 per hour, for 3 hours per day during the school year, effective April 7, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Police Chief are hereby accepted and approved.

7. RESOLUTION AUTHORIZING ISSUANCE OF CARNIVAL LICENSE TO MARY B. TURSO

WHEREAS, an application for a Carnival License has been filed by Mary J. Turso and other board members on the New Jersey Metro Chapter of National MS Society, to hold a fundraiser at the Carriage Farms, 2 Clerico Lane, Hillsborough NJ on the following dates/times: June 1, 2025, with a rain date of June 8, 2025

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the issuance of a Carnival License to Mary B. Turso to hold a fund raiser at Carriage Farms, 2 Clerico Lane, Hillsborough NJ, on the following dates/times: June 1, 2025 with a rain date of June 8, 2025.

8. RESOLUTION AUTHORIZING CORNERSTONE ARCHITECTURAL GROUP TO PROVIDE ARCHITECTURAL FEASIBILITY STUDY DESIGN SERVICES FOR POLICE DEPARTMENT INTERIOR ALTERATIONS

WHEREAS, on January 5, 2025, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Cornerstone Architectural Group, LLC, was awarded a professional services contract designating them as the Township of Hillsborough Architect; and

WHEREAS, there is now the necessity for professional architectural services, namely, to provide architectural feasibility study design services for Police Department Interior Alterations, as described in a proposal from Cornerstone Architectural Group, dated March 4, 2024, in an amount not to exceed \$7,900.00.

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-240-580 in the amount of \$7,900.00 (Requisition #2309712)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Cornerstone Architectural Group is authorized to provide architectural feasibility study design services for Police Department interior alterations as described in their proposal, dated March 4, 2024, in an amount not to exceed \$7,900.00; (2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Cornerstone Architectural Group for these services in an amount not to exceed 7,900.00; (3) this Contract is awarded, as a result of the Fair and Open Selection Process as "Professional Services" in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

9. RESOLUTION AUTHORIZING THE PROMOTION OF LIEUTENANT JEREMY CUOMO TO CAPTAIN, SERGEANT JOSEPH PASCHALL TO LIEUTENANT, AND CORPORALS KULBEER SINGH AND DAVID BROWN TO SERGEANT EFFECTIVE APRIL 9, 2025

WHEREAS, the promotional process conducted to select the most suitable candidates for promotion to the positions of Captain, Lieutenant and Sergeant in the Hillsborough Police Department has been completed; and

WHEREAS, the highest-rated candidates for the positions were determined to be Lieutenant Jeremy Cuomo,

Sergeant Joseph Paschall, Corporal Kulbeer Singh, and Corporal David Brown; and

WHEREAS, Chief of Police Michael McMahon has recommended the appointment of Lieutenant Jeremy Cuomo to the position of Captain, effective April 9, 2025, at an annual salary of \$193,461, pursuant to the current P.B.A. Contract; and

WHEREAS, Chief of Police Michael McMahon has recommended the appointment of Sergeant Joseph Paschall to the position of Lieutenant, effective April 9, 2025, at an annual salary of \$180,870, pursuant to the current P.B.A. Contract; and

WHEREAS, Chief of Police Michael McMahon has recommended the appointment of Corporal Kulbeer Singh to the position of Sergeant, effective April 9, 2025, at an annual salary of \$148,883, and Corporal David Brown to the position of Sergeant effective April 9, 2025, at an annual salary of \$150,097, pursuant to the current P.B.A. Contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of Chief of Police Michael McMahon are hereby accepted and approved.

10. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR THE DEMOLITION OF THE OLD PUBLIC WORKS BUILDING

WHEREAS, there is a need for the demolition of the old public works building; and

WHEREAS, the Township Qualified Purchasing Agent is authorized to advertise for bids for the demolition of the old public works building.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to advertise for bids for the demolition of the old public works building.

Administrator Ferrera congratulated all the new hires and the promotions of the Police Officers and welcomed the new CFO.

Committeeman Britting welcomed the new CFO and congratulated the Police Officers and other new hires.

Deputy Mayor Payne congratulated the promoted police officers and welcomed the new CFO.

Committeeman Lipani congratulated the new CFO and thanked the Chief of Police for building a diverse, talented, local police department.

Committeewoman Hand welcomed all the new hires.

Committeewoman Hand asked about the plan for the current contents of the storage facility in resolution 8.

Administrator Ferrera advised the clean out process has already begun.

Committeewoman Hand asked if Clean Communities grant was from 2024 or 2025.

Committeewoman Hand inquired about the hiring process for the CFO.

Administrator Ferrera explained the hiring process as it has been for the past 20 years.

Committeeman Lipani explained the hiring process and why it cannot be completely transparent due to confidentiality concerns.

Committeewoman Hand further questioned the \$25,000 stipend to be paid. Administrator Ferrera explained the stipend would be prorated. The new CFO will assume the role of part time CFO of Alexandria.

Administrator Ferrera explained the payout of stipends.

Mayor Ciccarelli welcomed the new CFO.

Upon a motion by Committeeman Robert Britting, seconded by Committeewoman Samantha Hand, to take resolution 2 separately was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, the consent agenda resolutions 1, 3-10 was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeeman Robert Britting, the consent agenda resolution 2 was unanimously approved upon the call of the roll. Deputy Mayor Payne abstained.

PUBLIC HEARINGS

1. 2025-06 ORDINANCE AMENDING CHAPTER 89 "PERSONNEL POLICIES", SECTION 89-9 "HOLIDAYS" OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 89 "Personnel Policies", Section 89-9 "Holidays" of the Code of the Township of Hillsborough is amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs thus.**

§ 89-9. Holidays.

A. The following days will be recognized as holidays for Township employees, with Township offices closed and normal operations suspended:

1. New Year's Day.
2. Martin Luther King's Birthday.
3. Presidents' Day.
4. Good Friday.
5. Memorial Day.
6. **Juneteenth.**
7. Independence Day.
8. Labor Day.
9. Columbus Day.
10. Veterans' Day.
11. Thanksgiving Day.
12. The day after Thanksgiving Day.
13. Christmas Eve.
14. Christmas Day.

~~15. Two floating holidays (cannot be carried over to the following year.)~~

~~16. Adjustments to the holiday schedule in this section may be approved by resolution of the Township Committee.~~

~~17. The holiday schedule does not apply to employees covered by a collective bargaining agreement.~~

In addition to the aforementioned holidays, full-time employees shall be entitled to two floating holidays, which cannot be carried over to the following year. Adjustments to the holiday schedule in this section may be approved by resolution of the Township Committee. The holiday schedule does not apply to employees covered by a _____ collective bargaining agreement.

B. Police Department personnel shall work regular rotational schedules without regard for recognized holidays.

~~1. Dispatchers hired after January 1, 1986, in lieu of holiday time off, 15 days will be paid at straight time in addition to base salary as follows:~~

~~a. Holiday pay shall be paid in biweekly installments.~~

~~b. Holiday compensation shall be adjusted for all holidays falling on or after the individual employee's anniversary date.~~

~~2. Dispatchers hired prior to January 1, 1986, will be given the following seven days off in lieu of pay and the balance of the eight holidays will be paid as stated in B(1)(a) and (b) above.~~

- ~~—— a. New Year's Day.~~
- ~~—— b. Memorial Day.~~
- ~~—— c. Independence Day.~~
- ~~—— d. Labor Day.~~
- ~~—— e. Thanksgiving Day.~~
- ~~—— f. Christmas Eve.~~
- ~~—— g. Christmas Day.~~

C. If a holiday is declared by the President of the United States, employees shall be entitled to such holiday in addition to those designated. In lieu of holiday time off, payment for the designated holiday will be included in the final pay period of the year at a rate of straight time.

D. If a special holiday is declared by resolution of the Township Committee, not covered by this or any other contract agreement, employees shall be entitled to such holiday in addition to those listed in this section. In lieu of holiday time off, payment for the designated day will be included in the final pay period of the year at a rate of straight time.

E. Hourly employees who are required to work on a holiday will be paid for actual time worked at twice the base hourly rate.

- ~~1. Police dispatchers will be paid straight time for normal scheduled hours on a holiday.~~
- ~~2. Police dispatchers will get paid twice their hourly rate for any overtime work actually worked on a holiday.~~

~~F. When a holiday falls during an employee's allotted vacation, the employee will be given an additional day off, arranged with and approved by the department head.~~ **Reserved.**

G. When a recognized holiday falls on a Sunday, it will be observed the following Monday. When such a holiday falls on a Saturday, it shall be observed the prior Friday.

H. To be eligible to receive holiday pay, an employee shall work the full regularly scheduled workday before the holiday and the regularly scheduled workday after the

holiday, unless he has been excused by his department head or unless his department head is satisfied that his absence was justified.

Section 2. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 3. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 4. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2, is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the

Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least 1 week prior to the scheduled hearing.

Section 5. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2, is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 6. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to open the public hearing on Ordinance 2025-06. The motion was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeeman Robert Britting, to close the public hearing and adopt Ordinance 2025-06 Ordinance. The motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. CLAIMS LIST 25-07

Mayor Ciccarelli asked to approve Claims List 2025-07.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, Claims List 2025-07, was approved upon the call of the roll.

Committeewoman Hand inquired about Phoenix Advisors and the 2 month overlap. Administrator Ferrera replied that he is hoping for an overlap until June 1, 2025.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Leondara Wolf, 804 Ten Eyk Court, expressed concerns about traffic on Amwell to Beekman entering Woodfield Estates. When exiting left from Ten Eyk Court onto Beekman there is a blind spot which is very dangerous. Ms. Wolf requested speed bumps, signage and a traffic study.

Committeeman Lipani stated speed bumps are not a good resolution.

Administration Ferrera echoed Committeeman Lipani comments about avoiding speed bumps.

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeeman Robert Britting, seconded by Committeeman Shawn Lipani, the meeting duly adjourned at 9:15pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in black ink, appearing to be 'S. Brake', with a long horizontal stroke extending to the right.

Sarah Brake
Township Clerk