

Minutes of the March 11, 2025 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on March 11, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli , Deputy Mayor Catherine Payne, Committeeman Robert Britting, Jr., Committeewoman Samantha Hand and Committeeman Shawn Lipani . Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Tuesday, March 11, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

EXECUTIVE SESSION

1. RESOLUTION AUTHORIZING EXECUTIVE SESSION

- **LITIGATION - WAREHOUSE ORDINANCE LITIGATION**
- **ATTORNEY CLIENT PRIVILEGE - MILL LANE**

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matters to be discussed are as follows:
 - Litigation - Warehouse Ordinance Litigation
 - Attorney Client Privilege - Mill Lane
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, a Resolution Authorizing Executive Session, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 6:35 pm.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the public meeting was re-opened at 7:04 pm.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES FEBRUARY 11, 2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the Regular Meeting Minutes of February 11, 2025 were approved upon the call of the roll. Committeeman Britting abstained.

2. REGULAR MEETING MINUTES FEBRUARY 25, 2025

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, the Regular Meeting Minutes of February 25, 2025 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Ciccarelli stated before getting started with liaison comments he had a few announcements to make. Mayor Ciccarelli recognized Women's History Month in March stating: "American women of every race, class, and ethnic background have made historic contributions to the growth and strength of our nation in countless recorded and unrecorded ways. They have played and continue to play critical economic, cultural, and social roles in every sphere of our country, constituting a significant portion of the labor force working inside and outside the home and providing the majority of the nation's volunteer labor force. Saturday, March 8, 2025, was International Women's Day, which was themed "For all women, girls: Rights. Equality. Empowerment."

Mayor Ciccarelli wished a Ramadan Mubarak to all who celebrate and further stated "We honor and support our Muslim community and wish you a Ramadan filled with inner peace, spiritual enlightenment, and a deep sense of purpose as you embark on this journey of self-discovery and growth."

Mayor Ciccarelli congratulated the HHS Girls Basketball team on their Central Jersey Group 4 Championship now two years in a row. The Mayor and Committeeman Britting attended the game and witnessed the big win.

Committeeman Britting

Committeeman Britting congratulated the Central Jersey Group 4 Championship winners.

Committeeman Britting relayed that the Bird Flu virus is spreading in wild birds across the state. It is highly contagious and deadly to other birds, but the risk to humans is low. Avoid touching dead birds to limit the spread of the virus.

Committeeman Britting advised that Hillsborough Township is currently recruiting for various positions. See the Hillsborough Township website and the Mayor's eNews for information about available opportunities and applications.

Committeeman Britting announced that an information resource fair for students with special needs will take place on Sunday, April 27th from 10 AM -2 PM. The resource fair is free, registering in advance is requested.

Committeeman Britting invited Hillsborough children to join Hillsborough Parks & Recreation and Girl Scout Gold Award Candidate Laura W. for a fun, hands-on program teaching 4th-6th graders how to make simple, healthy snacks.

Committeeman Britting announced that the Recreation Department's Summer Camp registration is now open.

Committeeman Britting thanked the Goddard School of Hillsborough kindergarten class for donating over 100 cans of assorted soups to the Community Assistance Network (C.A.N) Food Pantry Program.

Committeema Britting advised residents that annual assessment postcards were mailed on February 26, 2025. It is important to note that the assessed value can increase, decrease, or remain the same based on yearly market values.

Committeewoman Hand

Committeewoman Hand echoed the Mayor's sentiment about Women's History Month.

Committeewoman Hand congratulated the basketball team, women's swim team and Emily Sudol.

Committeewoman Hand congratulated Tommy Marquette on winning four gold medals at the Special Olympics.

Committeewoman Hand congratulated Hillsborough High School Hockey players Nate and Jeremy for each obtaining 200 career goals.

Committeewoman Hand relayed that she participated in Read Across America attending events at both Amsterdam and Sunnymeade Elementary Schools.

Committeewoman Hand announced that wildlife management surveys are due on March 14th. Members who participated in the wildlife management program this past year are required to return their surveys to be considered for the program next year. Applications for next year's wildlife management program will be available in mid to late June.

Committeeman Lipani

Committeeman Lipani stated he participated in Read Across America events at his alma mater, Sunnymeade Elementary School.

Committeeman Lipani stated the Building Department has launched online permit submissions via the SDL portal. Eight different permit templates are currently being accepted, and more scopes of work will be added later. At this time, only homeowners performing the work are eligible.

Committeeman Lipani relayed that the New Jersey Economic Development Authority (NJEDA) is offering businesses a non-competitive grant opportunity through a one-on-one session with Kathy Guzman on March 19, 2025, from 12:30 to 3:30 p.m. The event, hosted by the Hillsborough Business Association (HBA), will provide insights into NJEDA grant programs, eligibility, and application procedures.

Committeeman Lipani announced that the Hillsborough Business Association is hosting a networking event on March 27th from 6-8 pm at Iron Peak Sports & Events. The event will focus on AI and how to utilize tools like ChatGPT to assist business owners with day-to-day operations.

Committeeman Lipani reported the the Township now requires a permit for tree removal. This is an NJDEP mandate.

Committeeman Lipani advised that the Planning & Zoning Office requires all residents holding a yard sale to follow the Township code regarding temporary signs: don't put signs out more than 48 hours before a sale or leave them up longer than 48 hours after, don't put signs in public right-of-ways or sight triangles, and do not attach any signs to utility, traffic, or light poles.

Committeema Lipani reminded residents that the Public Works Department is now taking registrations for the

annual senior curbside pickup program. The program begins the first week of April, so please sign up as soon as possible to get on the routing schedule. All mattresses set out for pickup must be enclosed in a sealed plastic mattress bag. This requirement helps prevent the spread of contaminants and protects waste collection workers.

Committeeman Lipani congratulated the Girls Basketball Team.

Deputy Mayor Payne

Deputy Mayor Payne also participated in Read Across America event in four first grade classes at Sunnymeade Elementary School.

Deputy Mayor Payne reported that Somerset County is continuing the process of updating the Hazard Mitigation Plan for the County and its municipalities. Following the Public Draft Plan Review meeting, the Public Review Period will commence for 30 days.

Deputy Mayor Payne reminded residents not to drive around barricades on roadways. There could be hidden but dangerous conditions ahead.

Deputy Mayor Payne advised that Coloring with the Cops is back and will take place on Wednesday, March 19th.

Deputy Mayor Payne thanked all who attended the short film event “Shorts in Winter” on March 1st. The event celebrated Hillsborough filmmakers and the creative energy that thrives in our community.

Mayor Ciccarelli

Mayor Ciccarelli relayed that last week was one of the township's favorite annual events, Read Across America. Mayor Ciccarelli read to several Amsterdam Elementary School and Sunnymeade Elementary School classes.

Mayor Ciccarelli advised that on Thursday, February 27th the Hillsborough Business Association hosted the Third Annual Job Fair. There were over 20 businesses that came to share their open positions and opportunities to over 150 job seekers.

Mayor Ciccarelli reported that on Friday, February 28th, he, Administrator Ferrera, and staff from the Economic and Business Development department attended the Inaugural NJ Makers & Creators Tour. This event, connected students with industry leaders and showcased cutting-edge technologies and diverse career pathways to ignite student interest in modern manufacturing careers such as welding, injection molding, robotics, carpentry, and other skills.

Mayor Ciccarelli informed residents that March is Colorectal Awareness Month. Colorectal cancer is the second leading cause of cancer-related deaths, yet it's also one of the most preventable with screening and awareness.

Mayor Ciccarelli stated that on Saturday, February 24th, he attended the Michael's Miracles annual “Believe in Miracles” tricky tray and basket auction which raises awareness of and supports Type 1 diabetic children and their families. As a Type 1 diabetic, the Mayor stated he will continue to advocate for these support groups and hopefully make people more aware of and comfortable talking about and sharing experiences with diabetes.

Mayor Ciccarelli advised that he and Administrator Ferrera participated in a Parks and Recreation pilates class on Monday, March 3rd, led by instructor Ashley Prugh.

Mayor Ciccarelli shared the progress on the pedestrian bridge project on Route 206.

Mayor Ciccarelli announced that Hillsborough Township's Parks & Recreation Department was recognized at the 2025 Annual New Jersey Recreation and Parks Association (NJRPA) conference for winning the Agency showcase Award for their township park maps. The Mayor congratulated Bob Wagner, Griffin Dunne, and Annette

Henderson.

Mayor Ciccarelli explained that the Ask the Mayor initiative began last year to have an open dialogue with the Hillsborough community. Over the past year, dozens of questions from residents were answered and Mayor Ciccarelli is looking forward to continuing this tradition.

PROCLAMATIONS / APPOINTMENTS

1. RITHANYAA KUMAR GIRL SCOUT GOLD AWARD

WHEREAS, Rithanyaa Kumar, a senior at Hillsborough High School, and a member of Girl Scout Troop 60108 has earned her Gold Award; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Rithanyaa devoted towards earning her Girl Scout Gold Award, working with diligence in order to achieve this highly coveted recognition; and

WHEREAS, Rithanyaa's Gold Award project focused on sea turtle engagement and awareness by organizing three virtual workshops, three in-person workshops, and creating a blog that linked to a volunteer sea turtle organization. Rithanyaa spent 92 hours on the project with the help of five individuals and contacts in Costa Rica; and

WHEREAS, Rithanyaa is a member of the Chinese Honor Society and is President of the Student Diversity Initiative Club; and

WHEREAS, Rithanyaa works at Readington Animal Hospital and has volunteered over 200 hours at the Bridgewater Hindu Temple and over 60 hours at the International Volunteer HQ Sea Turtle Conservation Program; and

WHEREAS, Rithanyaa serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service. We are very proud that Rithanyaa is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Rithanyaa Kumar for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her. We wish Rithanyaa all the best in her future endeavors.

2. GIRL SCOUT WEEK

WHEREAS, March 12, 2025 marks the 113th anniversary of Girl Scouts of the United States of America, whose mission is to "build girls of courage, confidence, and character, who make the world a better place;" and

WHEREAS, throughout its long and distinguished history, Girl Scouting has inspired more than 50 million girls and women to strive for the highest ideals of courage, confidence, and character; and

WHEREAS, Girl Scouting offers girls 21st-century programming in STEM, as well as the outdoors, entrepreneurship, and more. Through scouting, girls develop invaluable life skills, and are encouraged to take the lead early and often; and

WHEREAS, the Girl Scouts Heart of New Jersey was formed in 2008 and capably delivers the optimal Girl Scout experience to over 13,000 young women and adults in Essex, Hudson, Hunterdon, Middlesex, Somerset, Union, and Warren counties; and

WHEREAS, on March 25, 2025, the Juliette Gordon Low Commemorative Quarter will be released into circulation by the United States Mint, celebrating the enduring legacy of the Girl Scout founder and the Girl Scout Movement.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby applaud the commitment Girl Scouting has made to support the leadership development of America's girls, and proudly proclaim the week of March 9-15, 2025 as Girl Scout Week.

PRESENTATIONS

CONSENT

1. RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF 2025 BUDGET

WHEREAS, the 2025 Budget has not been adopted and additional appropriations are required in order to provide Township services until the 2025 Budget is adopted; and

WHEREAS, N.J.S.A. 40A:4-20 of the Local Budget Law authorizes the governing body by resolution adopted by a 2/3 vote of the full membership thereof to make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the following emergency temporary appropriations be made for the year 2025:

Account Code	Description	1/2/2025 Temporary Budget	2/11/2025 Amendment	3/11/2025 Amendment	Modified Temporary Budget
01-201-20-700-200	Postage OE	\$ 0.00	\$ 1,092.00	\$ 1,000.00	\$ 2,092.00
01-201-36-844-280	P.E.R.S	\$ 0.00	\$ 1,432,006.00	\$ 0.00	\$ 1,432,006.00
01-201-36-847-280	P.F.R.S.	\$ 0.00	\$ 2,647,155.00	\$ 0.00	\$ 2,647,155.00
01-201-20-701-100	Administration Salary & Wage	\$ 65,479.00	\$ 0.00	\$ 0.00	\$ 65,479.00
01-201-20-701-200	Administration OE	\$ 4,750.00	\$ 0.00	\$ 0.00	\$ 4,750.00
01-201-20-702-100	Mayor & Committee S&W	\$ 9,625.00	\$ 0.00	\$ 0.00	\$ 9,625.00
01-201-20-702-200	Mayor & Committee OE	\$ 2,085.00	\$ 0.00	\$ 0.00	\$ 2,085.00
01-201-20-703-100	Clerk Salary & Wages	\$ 77,230.00	\$ 0.00	\$ 0.00	\$ 77,230.00
01-201-20-703-200	Clerk OE	\$ 15,288.00	\$ 103,000.00	\$ 0.00	\$ 118,288.00
01-201-20-705-100	Finance Salary & Wage	\$ 67,505.00	\$ 0.00	\$ 0.00	\$ 67,505.00
01-201-20-705-200	Finance OE	\$ 4,000.00	\$ 31,000.00	\$ 30,000.00	\$ 65,000.00
01-201-20-707-100	HR Salary & Wage	\$ 23,062.00	\$ 0.00	\$ 0.00	\$ 23,062.00
01-201-20-707-200	HR OE	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 5,000.00
01-201-20-708-100	Tax Collector Salary & Wage	\$ 34,318.00	\$ 0.00	\$ 0.00	\$ 34,318.00
01-201-20-708-200	Tax Collector OE	\$ 6,000.00	\$ 5,000.00	\$ 0.00	\$ 11,000.00
01-201-20-709-100	IT Salary & Wage	\$ 52,921.00	\$ 0.00	\$ 0.00	\$ 52,921.00
01-201-20-709-200	IT OE	\$ 20,000.00	\$ 0.00	\$ 71,000.00	\$ 91,000.00
01-201-20-710-100	Tax Assessor Salary & Wage	\$ 85,860.00	\$ 0.00	\$ 0.00	\$ 85,860.00
01-201-20-710-200	Tax Assessor OE	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 6,500.00
01-201-20-712-200	Legal OE	\$ 42,000.00	\$ 0.00	\$ 42,000.00	\$ 84,000.00
01-201-20-711-200	Central Purchasing OE	\$ 1,000.00	\$ 0.00	\$ 1,000.00	\$ 2,000.00
01-201-20-713-200	Human Services OE	\$ 25,000.00	\$ 0.00	\$ 20,000.00	\$ 45,000.00
01-201-20-714-200	Legal Outside	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 15,000.00
01-201-20-715-100	Engineering Salary & Wage	\$ 115,195.00	\$ 0.00	\$ 0.00	\$ 115,195.00
01-201-20-715-200	Engineering OE	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 15,000.00
01-201-20-719-200	Public Meeting Recording	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00
01-201-20-722-100	EBDC Salary & Wage	\$ 29,778.00	\$ 0.00	\$ 0.00	\$ 29,778.00
01-201-20-722-200	EBDC OE	\$ 1,000.00	\$ 0.00	\$ 1,000.00	\$ 2,000.00
01-201-21-720-100	Planning & Zoning S & W	\$ 105,450.00	\$ 0.00	\$ 0.00	\$ 105,450.00
01-201-21-720-200	Planning & Zoning OE	\$ 26,750.00	\$ 0.00	\$ 15,000.00	\$ 41,750.00
01-201-22-725-100	Construction Salary & Wage	\$ 324,130.00	\$ 0.00	\$ 0.00	\$ 324,130.00
01-201-22-725-200	Construction OE	\$ 9,000.00	\$ 0.00	\$ 4,000.00	\$ 13,000.00
01-201-23-731-200	Other Insurance OE	\$ 505,000.00	\$ 0.00	\$ 0.00	\$ 505,000.00
01-201-23-733-200	Group Insurance OE	\$ 1,030,000.00	\$ 360,000.00	\$ 660,000.00	\$ 2,050,000.00
01-201-23-734-200	Unemployment Comp OE	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 30,000.00
01-201-25-745-100	Police Salary & Wage	\$ 2,500,000.00	\$ 0.00	\$ 0.00	\$ 2,500,000.00
01-201-25-745-200	Police OE	\$ 180,000.00	\$ 0.00	\$ 0.00	\$ 180,000.00

01-201-25-747-100	OEM Salary & Wage	\$ 19,970.00	\$ 0.00	\$ 0.00	\$ 19,970.00
01-201-25-747-200	OEM OE	\$ 7,800.00	\$ 5,500.00	\$ 2,000.00	\$ 15,300.00
01-201-25-757-100	Municipal Prosecutor S & W	\$ 70,002.00	\$ 0.00	\$ 0.00	\$ 70,002.00
01-201-26-764-100	DPW Salary & Wage	\$ 476,690.00	\$ 0.00	\$ 0.00	\$ 476,690.00
01-201-26-764-200	DPW OE	\$ 93,250.00	\$ 0.00	\$ 30,000.00	\$ 123,250.00
01-201-26-767-100	DPW Motor Vehicle S & W	\$ 60,155.00	\$ 0.00	\$ 0.00	\$ 60,155.00
01-201-26-767-200	DPW Motor Vehicle OE	\$ 44,960.00	\$ 0.00	\$ 65,000.00	\$ 109,960.00
01-201-26-768-100	DPW Stormwater S & W	\$ 24,294.00	\$ 0.00	\$ 0.00	\$ 24,294.00
01-201-26-768-200	DPW Stormwater OE	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 4,000.00
01-201-26-769-100	DPW Snow Removal S & W	\$ 45,000.00	\$ 45,000.00	\$ 0.00	\$ 90,000.00
01-201-26-769-200	DPW Snow Removal OE	\$ 100,000.00	\$ 175,000.00	\$ 0.00	\$ 275,000.00
01-201-26-772-200	DPW Buildings & Grounds OE	\$ 90,000.00	\$ 90,000.00	\$ 0.00	\$ 180,000.00
01-201-26-774-200	Recycling OE	\$ 111,000.00	\$ 0.00	\$ 116,750.00	\$ 227,750.00
01-201-26-775-100	Annual Cleanup S & W	\$ 0.00	\$ 1,000.00	\$ 0.00	\$ 1,000.00
01-201-26-775-200	Annual Cleanup OE	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00
01-201-27-345-100	Social Services S & W	\$ 79,115.00	\$ 0.00	\$ 0.00	\$ 79,115.00
01-201-27-345-200	Social Services OE	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 7,000.00
01-201-27-785-100	Board of Health S & W	\$ 128,605.00	\$ 0.00	\$ 0.00	\$ 128,605.00
01-201-27-785-200	Board of Health OE	\$ 17,500.00	\$ 0.00	\$ 0.00	\$ 17,500.00
01-201-27-788-200	Dog Regulation OE	\$ 0.00	\$ 16,000.00	\$ 0.00	\$ 16,000.00
01-201-27-789-200	Wildlife Management	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00
01-201-28-795-100	Recreation Salary & Wage	\$ 33,200.00	\$ 0.00	\$ 0.00	\$ 33,200.00
01-201-28-795-200	Recreation OE	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00
01-201-28-796-100	Parks Salary & Wages	\$ 210,500.00	\$ 0.00	\$ 0.00	\$ 210,500.00
01-201-28-796-200	Parks OE	\$ 61,750.00	\$ 0.00	\$ 40,000.00	\$ 101,750.00
01-201-30-797-200	Celebration of Public Events	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 15,000.00
01-201-31-824-000	Fire Hydrants	\$ 231,000.00	\$ 0.00	\$ 0.00	\$ 231,000.00
01-201-31-825-000	Electric	\$ 417,995.00	\$ 0.00	\$ 0.00	\$ 417,995.00
01-201-31-828-000	Water	\$ 24,000.00	\$ 48,000.00	\$ 0.00	\$ 72,000.00
01-201-31-829-000	Heating Fuels	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 7,000.00
01-201-31-832-000	Sewer	\$ 1,200.00	\$ 0.00	\$ 1,200.00	\$ 2,400.00
01-201-31-833-000	Gas & Diesel	\$ 78,750.00	\$ 0.00	\$ 0.00	\$ 78,750.00
01-201-31-836-200	Cell Phones	\$ 5,000.00	\$ 0.00	\$ 5,000.00	\$ 10,000.00
01-201-31-839-200	Telecommunication	\$ 49,000.00	\$ 0.00	\$ 31,000.00	\$ 80,000.00
01-201-36-846-200	Social Security	\$ 320,000.00	\$ 0.00	\$ 0.00	\$ 320,000.00
01-201-36-846-200	DCRP	\$ 5,500.00	\$ 0.00	\$ 5,500.00	\$ 11,000.00
01-201-42-705-100	Finance Shared Service S&W	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 9,000.00
01-201-42-785-100	Health Officer Shared Svc S&W	\$ 0.00	\$ 750.00	\$ 0.00	\$ 750.00
01-201-42-855-100	Municipal Court Salary & Wage	\$ 157,000.00	\$ 0.00	\$ 0.00	\$ 157,000.00
01-201-42-855-200	Municipal Court OE	\$ 5,500.00	\$ 0.00	\$ 5,500.00	\$ 11,000.00
01-201-42-856-280	Special Duty Officers for Court	\$ 0.00	\$ 10,000.00	\$ 0.00	\$ 10,000.00
01-201-45-873-200	Interest on Notes	\$ 120,000.00	\$ 220,000.00	\$ 0.00	\$ 340,000.00
01-201-45-875-200	Principle on Notes	\$ 316,264.00	\$ 0.00	\$ 0.00	\$ 316,264.00
01-201-45-878-200	NJEIT Loan Payment	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 25,000.00
Total Temporary Appropriations		\$ 8,924,926.00	\$ 5,193,003.00	\$ 1,149,450.00	\$ 15,267,379.00

2. RESOLUTION APPOINTING A FUND COMMISSIONER TO THE CENTRAL JERSEY JOINT INSURANCE FUND

WHEREAS, the Township of Hillsborough has joined the Central Jersey Joint Insurance Fund to provide Liability, Auto, Workers Compensation, Property, Public Officials, Land Use, Cyber and Pollution / Environmental insurance coverage as part of our insurance program; and

WHEREAS, each year the Governing Body must identify a Fund Commissioner, alternate and safety

representative.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township Administrator, Anthony Fererra, is hereby appointed to the Central Jersey Insurance Fund for the year 2025; and (2) a certified copy of this Resolution shall be provided by the Municipal Clerk to the Central Jersey Joint Insurance Fund.

3. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Bright Speed	20-286-56-1094-99	\$3,851.47
Coherent Corp.	20-286-56-1068-99	\$115.40
Estatly Homes LLC	20-286-56-1097-99	\$57.70
Gateway Phase 7	20-286-56-0265-99	\$13,119.07
Harvesters Gospel Insp.	20-286-56-0278-99	\$645.08
Hillsborough Business Campus	20-286-56-0280-99	\$1,258.52
NJAW 2021-31	20-286-56-0280-99	\$115.40
Northeast Dev Zenk Ct	20-286-56-0365-99	\$1,154.06
PSE&G 2020 gas project	20-286-56-0407-99	\$220.25
Pat Richards LLC	20-286-56-0371-99	\$115.40
Pelech	20-286-56-1078-99	\$529.52
Rd opening 2023-17	20-286-56-0305-99	\$14.42
Toll Enclave private	20-286-56-1103-99	\$273.06

Grand Total **-\$21,469.35**

4. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF PROPERTY TAXES FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Philip Tellep, Block 207.06, Lot 12, effective February 26, 2025, amount \$1,238.72.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those

disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 2/26/25 to 3/31/25 to the above-referenced property owner.

5. Resolution Authorizing The Purchase Of 20 LED Lighting Fixtures From Denney Electric Supply

WHEREAS, the Township of Hillsborough solicited quotes for the Purchase of 20 LED Lighting Fixtures to replace existing fixtures in the library and three (3) responses were received as follows:

Denney Electric Supply	\$9,614.00
Yale Electric Supply	\$9,867.60
Cooper Electric	\$12,201.60

WHEREAS, the Director of Public Work and the Township Qualified Purchasing Agent recommend the Purchase of 20 LED Lighting Fixtures from Denney Electric Supply in an amount not to exceed \$9,641.00; and

WHEREAS, funds are available in the 2025 budget through account 02-213-24-684-772-300 (Requisition #2309141), and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase of 20 LED Lighting Fixtures from Denny Electric Supply in an amount not to exceed \$9,614.00.

6. Resolution Authorizing Release Of Engineering Inspection Fees And Escrows For Hidden Brook Estates/TJC Homes Project

WHEREAS, escrows were posted for the Hidden Brook Estates/TJC Homes project; and

WHEREAS, the Engineering Director certifies that all work has been satisfactorily completed and recommends the following: (1) release of \$5.11 of accrued interest from a cash bond Account 20-286-56-0057-99; (2) release \$285.22 of accrued interest from a cash bond Account 20-286-56-0056-99; (3) release of \$241.22 for Road Opening Permit 2014-08 Account 20-286-56-0281-99; (4) release of \$2,918.58 from Account 20-286-56-0282-99 (\$314.55 to the Township for administrative work performed and \$2,604.03 to Hidden Brook Estates).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Engineering Director are hereby accepted and approved.

7. RESOLUTION ESTABLISHING THE ANNUAL SALARIES AND WAGES OF MUNICIPAL EMPLOYEES

BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the annual salaries and wages of the following employees are to be adjusted as listed below, with an effective date of April 1, 2025:

Name	Position	Base Salary
Dominick Mazzagatti	Building Inspector	\$78,633
Kevin Schweers	Building Inspector	\$76,794
Frank Sipos	Building Inspector	\$75,000

8. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR SHORT TERM DISABILITY BENEFITS TO THE STANDARD INSURANCE COMPANY

WHEREAS, the Township of Hillsborough ("Township") maintains a Short-Term Disability Insurance Policy, currently underwritten by The Standard Life Insurance Company ("The Standard"), covering all full-time employees in accordance with the contractual obligations of the Township; and

WHEREAS, the Township's Health Benefits Consultant ("HBC") performed due diligence with respect to reviewing the Township's existing Short-Term Disability coverage and the exposure basis and, as such, obtained a proposal from The Standard which provides the following:

- An increase in benefits of the existing Short Term Disability Benefits, more closely aligning with the Township's exposure basis, and
- A rate guarantee to October 1, 2026

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that (1) the HBC is hereby authorized and directed to effectuate with The Standard Insurance Company, the proposed amendment to the Short Term Disability policy, as set forth and illustrated through the spreadsheet analysis prepared by the HBC and made a part of this Resolution, for an April 1, 2025, effective date or as soon thereafter as administratively practical; (2) the Township Administrative Team is hereby authorized to complete the necessary implementation documentation to secure the coverage enhancements in coordination with the HBC; and (3) a certified copy of this Resolution shall be forwarded to PIA Security Programs, a Division of World Insurance Associates, LLC, 429 Hackensack Street, P.O. Box 818, Carlstadt, NJ 07072, a HBC to the Township.

9. RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT FOR 2025 - 2026 NEW JERSEY GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE, DRUG ENFORCEMENT DEMAND REDUCTION FUNDING TO HILLSBOROUGH-MILLSTONE MUNICIPAL ALLIANCE

WHEREAS, the County of Somerset has provided an Agreement pertaining to the 2025 - 2026 New Jersey Governor's Council on Alcoholism and Drug Abuse (GCADA) Drug Enforcement Demand Reduction funding to Hillsborough Township for the Hillsborough-Millstone Municipal Alliance in the amount of \$10,754.12, for which the Hillsborough-Millstone Municipal Alliance will provide a cash match of \$2,688.53 and an in-kind match of \$8,063.59 for a total of \$21,508.24 for the Hillsborough-Millstone Municipal Alliance to provide activities for the prevention of alcoholism and substance abuse.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Mayor and Clerk to execute the Agreement on behalf of the Township.

10. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN AGREEMENT WITH PHOENIX ADVISORS FOR CHIEF FINANCIAL OFFICER SERVICES

WHEREAS, pursuant to N.J.S.A. 40A:9-140.10a, in every municipality there shall be a Chief Financial Officer appointed by the governing body; and

WHEREAS, pursuant to N.J.S.A. 40A:9-140.10b, the requirement that every municipality shall have a Chief Financial Officer may be temporarily fulfilled by the appointment of a private entity to perform the duties of a Chief Financial Officer; and

WHEREAS, the Township's current Chief Financial Officer has provided the Township with notice of her resignation and the Township seeks to appoint a private entity to temporarily fulfill and perform the duties of Chief

Financial Officer while the Township seeks a qualified candidate to fill the position; and

WHEREAS, the Township also provides Chief Financial Officer services for Alexandria Township via a Shared Services Agreement; and

WHEREAS, Phoenix Advisors submitted a proposal to the Township to temporarily provide Chief Financial Officer services on behalf of the Township for a fee of \$8,333.33 per month in an amount not to exceed \$50,000.00 and Chief Financial Officer services on behalf of the Alexandria Township in the amount of \$4,166.66 per month in an amount not to exceed \$25,000.00; and

WHEREAS, funds will be made available in the 2025 adopted Budget and certified as such by the Chief Finance Officer through Account # 01-201-20-705-280

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Mayor and Township Clerk are hereby authorized to execute a contract with Phoenix Advisors for the temporary provision of Chief Financial Officer services on behalf of the Township for a fee of \$8,333.33 per month in an amount not to exceed \$50,000.00 and Chief Financial Officer services on behalf of the Alexandria Township in the amount of \$4,166.66 per month in an amount not to exceed \$25,000.00 while the Township seeks a qualified candidate to fill the position; and (2) this Resolution shall be effective upon the New Jersey Division of Local Government Services approval of the Township Application.

11. Resolution Authorizing The Promotion Of Annette Henderson To The Position Of Assistant Director Of Recreation

WHEREAS, due to reorganization and department restructuring, there is a need for an Assistant Director of Recreation; and

WHEREAS, the Township Administrator, HR Director and Director of Parks & Recreation recommend the promotion of Annette Henderson to the position of Assistant Director of Recreation, at a salary of \$70,000.00, with a start date of March 12, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator, HR Director, and Director of Parks & Recreation is hereby accepted and approved.

12. RESOLUTION AUTHORIZING RENEWAL OF EXISTING CONTRACT WITH RESULTANT FOR CLOUD PLATFORM EMAIL AND FILE STORAGE LICENSING

WHEREAS, in 2024, the Township solicited quotes for cloud platform email and file storage licensing for the Township's Technology Department and awarded a three (3) year contract to Resultant; and

WHEREAS, the Director of Technology and Qualified Purchasing Agent recommend the renewal of the contract with Resultant for the period March 2025 through February 2026 per the terms of the existing agreement in an amount not to exceed \$41,268.00; and

WHEREAS, funds will be available in the 2025 budget through account #01-201-20-709-290 in an amount not to exceed \$41,268.00 certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) it hereby authorizes the renewal of the contract with Resultant for cloud platform email and file storage licensing for the Township's Technology Department for the period March 2025 through February 2026 per the terms of the existing agreement in an amount not to exceed \$41,268.00; and

(2) Resultant shall submit a Political Contribution Disclosure form and all alternate procurement documents required by the Township Qualified Purchasing Agent.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the consent agenda was unanimously approved upon the call of the roll.

Committeewoman Hand

Committeewoman Hand inquired about consent 1, as this is the 3rd temporary budget and wants to understand where this is tracking. Committeewoman Hand encouraged having a working budget meeting open to the public. Committeeman Lipani explained this occurred last year as well. Until the township adopts a budget, line items are added to cover the existing temporary budget. Committeeman Lipani asked if Committeewoman Hand knew of any township, municipality, or county that held budget committee meetings open to the public. Committeewoman Hand stated there is no intent to embarrass any of the Township employees. Committeeman Lipani emphasized it is still early in the budgeting process, numbers are still coming in.

Committeewoman Hand inquired about consent 5 as to where the funding is coming from. Committeeman Lipani stated the consent sets forth money is available in the 2025 budget.

Committeewoman Hand inquired about consent 10, and asked if the temporary CFO will be providing shared services to Alexandria.

Administrator Ferrera, stated the temporary CFO was the firm that actually straightened out the Alexandria budget.

Committeeman Britting congratulated Griffin Dunne and Annette Henderson on their promotions and Bob Wagner for taking on the role in Social Services.

Administrator Ferrera stated the township is fortunate to have emerging leaders such as Annette and congratulated her on her promotion as well as Griffin on his promotion.

Mayor Ciccarelli congratulated Annette as well.

PUBLIC HEARINGS

1. 2025-03 ORDINANCE AUTHORIZING EXECUTION OF SANITARY SEWER EASEMENT WITH DOG DAYS DAYCARE CENTER FOR INSTALLATION OF A LOW PRESSURE SANITARY SEWER FORCE MAIN WITHIN THE ROYCEFIELD ROAD RIGHT OF WAY TO CONNECT THEIR PROPERTY TO THE PUBLIC SANITARY SEWER SYSTEM.

WHEREAS, Dog Days Daycare Center, LLC, is the owner of the property identified as 281 Roycefield Road, Block 143, Lots 10 and 10.02, following consolidation Block 143, Lot 10.03, Hillsborough Township, Somerset County, New Jersey ("Property"); and

WHEREAS, Application BA-22-07 was filed with the Hillsborough Board of Adjustment ("Board") for preliminary and final major site plan approval for the expansion of existing facilities at the Property for dog daycare, boarding, grooming and training purposes including a 3,078 square foot pool house building, a 5,616 square foot training center with employee apartment and a 720 square foot outdoor dog run and the consolidation of Lots 10 and 10.02 to create a Lot 10.03; and

WHEREAS, on March 1, 2023, the Board adopted a memorializing Resolution approving the Application; and

WHEREAS, the Property is currently serviced by a septic system; and

WHEREAS, Dog Days Daycare Center submitted plans to the Township of Hillsborough Municipal Utilities Authority ("HMUA") requesting approval to connect the Property to the public sanitary sewer system via

installation of a low pressure sanitary sewer force main within the Roycefield Road right of way to the existing sanitary sewer facilities located in Vincent's Lane as depicted in the "Sanitary Sewer Force Main Extension" plan prepared by The Reynolds Group; and

WHEREAS, on June 26, 2024, the HMUA adopted a memorializing Resolution approving the request to connect the Property to the public sanitary sewer system subject to various conditions; and

WHEREAS, a condition of the HMUA approval requires Dog Days Daycare Center to obtain approval from the Township for the installation and maintenance of a low pressure sanitary sewer force main within the public right of way; and

WHEREAS, the Township Attorney has prepared a Sanitary Sewer Easement that authorizes Dog Days Daycare to install and maintain a low pressure sanitary sewer force main within the public right as depicted in the "Sanitary Sewer Force Main Extension" plan prepared by The Reynolds Group.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that: (1) the Mayor and Clerk are authorized to execute a Sanitary Sewer Easement permitting Dog Days Daycare to install and maintain a low pressure sanitary sewer force main within the Roycefield Road right of way to the existing sanitary sewer facilities located in Vincent's Lane as depicted in the "Sanitary Sewer Force Main Extension" plan prepared by The Reynolds Group; (2) the Township Attorney is authorized to record the Sanitary Sewer Easement with the Somerset County Clerk; and (3) this Ordinance shall take effect upon adoption and publication according to law.

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, to open the public hearing on Ordinance 2025-03. The motion was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to close the public hearing and adopt Ordinance 2025-03, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

1. 2025-05 ORDINANCE AMENDING CHAPTER 92 "POLICE DEPARTMENT", ARTICLE II "ESTABLISHMENT AND ORGANIZATION", SECTION 92-8 "APPOINTMENTS AND PROMOTIONS", OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY. FURTHER CONSIDERATION AND A PUBLIC HEARING WILL BE HELD ON MARCH 25, 2025.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 92 "Police Department", Article II "Establishment and Organization", Section 92-8 "Appointments and Promotions" of the Code of the Township of Hillsborough is amended as follows: New language is underlined thus and deletions are indicated with strikethroughs thus.

§ 92-8. Appointments and promotions.

Appointments.

1. Each applicant for appointment to the Department as a police officer shall comply with the laws of the State of New Jersey pertaining thereto. No person shall be given or accept a permanent appointment as a police officer in the Township unless such person has first been given a probationary/temporary appointment to

such office for a period of one year after successful completion of a police training course at a school approved and authorized by the Police Training Commission and Department of Law and Public Safety of the State of New Jersey. In the event that the police training course is not taken by the police officer at the start of the probationary period, the probationary period shall be extended so that a full year of probation shall follow successful completion of the training course. Upon the expiration of such probationary period, the appointment shall become permanent unless, at any time prior thereto, the probationary appointment has been revoked by resolution of the Township Committee.

2. No person shall be appointed to the Police Department as a regular or probationary police officer unless he:
 - a. Is a citizen of the United States.
 - b. Is not less than 18 years of age.
 - c. Is of sound body and in good health; it shall be certified at the Township's expense by a physician selected by the Township that he is in good health, including his hearing and eyesight, and is physically capable of performing the duties required of him.
 - d. Is able to read, write and speak the English language understandably.
 - e. Is of good moral character. No person shall be appointed who has been convicted of any crime.
 - f. Has successfully completed four years of accredited high school work or the equivalent thereof of private vocational or other school credits.
 - g. Is of a weight in proportion to height.
 - h. Shall have been fingerprinted by an authorized agent of the Township and shall have caused the same to be filed in the office of the Police Department.
 - i. Shall have filed a verified application, on forms furnished by the Chief of Police, with all questions answered, within the time period fixed by the Chief of Police.

3. The Township shall employ one of two procedures for accepting applications for the position of police officer. The Township reserves the right to utilize either or both of the following procedures **simultaneously** in whatever order of preference it chooses, **based on the needs of the Department.**
 - a. One procedure will be to accept all applicants who meet the standards set forth in § 92-8A(2). In such case, the following tests and screening processes shall be utilized:
 1. Each applicant for appointment shall take a written competitive examination. The weight given to the examination shall be 45% of the total score of 100 for each applicant. Only those applicants scoring 70% or better on the written examination shall be permitted to take the subsequent examinations specified herein.
 2. Each applicant receiving a passing score of 70% or better, as set forth above, may take a physical agility examination. The physical agility examination shall be 10% of the weight given to the total score of 100 for each applicant. A passing score on the physical agility examination shall be 70% or better. Upon receiving passing scores on the written examination and the physical agility test, an applicant shall be permitted to participate in an oral interview conducted by the ranking officers within the Police Department designated by the Chief of Police. The oral interview shall account for the balance of the total score given to each applicant (45%). A passing score for the oral interview shall be 70% or better.
 3. Upon receiving passing scores on the written examination and the physical agility test, an applicant shall be permitted to participate in an oral interview conducted by the ranking officers within the Police Department designated by the Chief of Police. The oral interview shall account for the balance of the total score given to each applicant (45%). A passing score for the oral interview shall be 70% or better.
 4. A list of those applicants passing the aforesaid tests and screening processes shall be established, with the top scoring candidate at the top of the list and with the remaining candidates listed thereafter in descending order of scores achieved; said list shall be maintained for a period of six months, which period may be extended to one year at the discretion of the Chief of Police. From time to time, as the need arises for employment of new police officers, the Chief of Police shall select a sufficient number of candidates from

the top of the list, in descending order, each of whom will be given a background investigation, **until the position(s) are filled.**

5. The aforesaid applicants passing the background investigation shall undergo an oral interview by the Chief of Police and members of the Township Committee. A list will be compiled from that interview from most qualified applicant at the top to least qualified in descending order. The most qualified applicant(s) will be offered a tentative position as police officer.
 6. The person(s) accepting the tentative offer shall undergo a medical and psychological examination, which shall be conducted by a licensed physician and licensed psychologist selected by and paid for by the Township.
 7. The applicant passing the aforesaid examinations shall be selected to fill police officer vacancies.
- b. The second procedure will allow the Township to limit applicants to only persons who are PTC (Police Training Commission) certified or who are presently attending a certified police training school at the time the applications are being accepted. These applicants must meet the standards set forth in § 92-8A(2). In such case, the following screening processes shall be utilized:
1. All applicants will be required to participate in an oral interview given by ranking officers from within the Police Department designated by the Chief of Police. This will account for 100% of the applicant's score. A passing score for the oral interview shall be 70% or better.
 2. A list of those applicants passing the oral interview shall be established, with the top scoring candidate at the top of the list and with remaining candidates listed thereafter in descending order of scores achieved; said list shall be maintained for a period of ~~six-one~~ months, which period may be extended **up** to one year at the discretion of the Chief of Police. From time to time, as the need arises for employment of new officers, the Chief of Police shall select a sufficient number of candidates from the top of the list, in descending order, each of whom will be given a background investigation, **until the position(s) are filled.**
 3. The aforesaid applicants passing the background investigation shall undergo an oral interview by the Chief of Police and members of the Township Committee. A list will be compiled from that interview from most qualified applicant at the top to least qualified in descending order. The most qualified applicant(s) will be offered a tentative position as police officer.
 4. The person(s) accepting the tentative offer shall undergo a medical and psychological examination, which shall be conducted by a licensed physician and licensed psychologist selected by and paid for by the Township.
 5. The applicants passing the aforesaid examinations shall be selected to fill police officer vacancies, provided that they have completed and received PTC certification at the time of hire.

Section 2. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 3. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 4. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2, is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the

Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least 1 week prior to the scheduled hearing.

Section 5. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2, is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 6. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to introduce Ordinance 2025-05. Further consideration and a Public Hearing will be held on March 25, 2025, the motion was unanimously approved upon the call of the roll.

2. 2025-06 ORDINANCE AMENDING CHAPTER 89 “PERSONNEL POLICIES”, SECTION 89-9 “HOLIDAYS” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY. FURTHER CONSIDERATION AND A PUBLIC HEARING WILL BE HELD ON APRIL 8, 2025.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 89 “Personnel Policies”, Section 89-9 “Holidays” of the Code of the Township of Hillsborough is amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs thus.**

§ 89-9. Holidays.

A. The following days will be recognized as holidays for Township employees with Township offices closed and normal operations suspended:

1. New Year's Day.
2. Martin Luther King's Birthday.
3. Presidents' Day.
4. Good Friday.
5. Memorial Day.
6. **Juneteenth.**
7. Independence Day.
8. Labor Day.
9. Columbus Day.
10. Veterans' Day.
11. Thanksgiving Day.
12. The day after Thanksgiving Day.
13. Christmas Eve.
14. Christmas Day.
15. Two floating holidays (cannot be carried over to the following year.)
16. Adjustments to the holiday schedule in this section may be approved by resolution of the Township Committee.
17. The holiday schedule does not apply to employees covered by a collective bargaining agreement.

B. Police Department personnel shall work regular rotational schedules without regard for recognized holidays

1. ~~Dispatchers hired after January 1, 1986, in lieu of holiday time off, 15 days will be paid at straight time in addition to base salary as follows:~~
 - a. ~~Holiday pay shall be paid in biweekly installments.~~

- b. ~~Holiday compensation shall be adjusted for all holidays falling on or after the individual employee's anniversary date.~~
 - 2. ~~Dispatchers hired prior to January 1, 1986, will be given the following seven days off in lieu of pay and the balance of the eight holidays will be paid as stated in B(1)(a) and (b) above.~~
 - a. ~~New Year's Day.~~
 - b. ~~Memorial Day.~~
 - c. ~~Independence Day.~~
 - d. ~~Labor Day.~~
 - e. ~~Thanksgiving Day.~~
 - f. ~~Christmas Eve.~~
 - g. ~~Christmas Day.~~
- C. If a holiday is declared by the President of the United States, employees shall be entitled to such holiday in addition to those designated. In lieu of holiday time off, payment for the designated holiday will be included in the final pay period of the year at a rate of straight time.
- D. If a special holiday is declared by resolution of the Township Committee, not covered by this or any other contract agreement, employees shall be entitled to such holiday in addition to those listed in this section. In lieu of holiday time off, payment for the designated day will be included in the final pay period of the year at a rate of straight time.
- E. Hourly employees who are required to work on a holiday will be paid for actual time worked at twice the base hourly rate.
 - 1. ~~Police dispatchers will be paid straight time for normal scheduled hours on a holiday.~~
 - 2. ~~Police dispatchers will get paid twice their hourly rate for any overtime work actually worked on a holiday.~~
- F. ~~When a holiday falls during an employee's allotted vacation, the employee will be given an additional day off, arranged with and approved by the department head.~~ **Reserved.**
- G. When a recognized holiday falls on a Sunday, it will be observed the following Monday. When such a holiday falls on a Saturday, it shall be observed the prior Friday.
- H. To be eligible to receive holiday pay, an employee shall work the full regularly scheduled workday before the holiday and the regularly scheduled workday after the holiday, unless he has been excused by his department head or unless his department head is satisfied that his absence was justified.

Section 2. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 3. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 4. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2, is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least 1 week prior to the

scheduled hearing.

Section 5. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2, is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 6. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to introduce Ordinance 2025-06. Further consideration and a Public Hearing will be held on April 8, 2025, the motion was unanimously approved upon the call of the roll.

CLAIMS LIST

1. CLAIMS LIST

Mayor Ciccarelli asked to approve Claims List 2025-05.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, Claims List 2025-05 was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Joe Malony, 27 Stonewyck Drive stated that Public Works could rent a better vacuum and borrow a large fan from the MUA. He urged the township committee to give public works the tools they need.

Jeff Bowlby, 12 Valinor complained about the lack of responsiveness from the Mayor(s) and Township. He sent 6 emails in the last month and did not receive any response. The director of Public Works refused to respond or have a meeting with him. To date he still does not have a new mailbox.

Mayor Ciccarelli explained this was about a smashed mailbox during snowplowing after an ice storm and he delegated it to the appropriate department. The Mayor stated he would reach out to the Public Works Department. Mr. Bowlby further explained the plow hit 10 mailboxes on one street. The replacement offered was unacceptable and the Director of Public Works is refusing to meet with him.

ADJOURNMENT

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the meeting duly adjourned at 8:47 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a horizontal line extending to the right.

Sarah Brake
Township Clerk