

Minutes of the March 25, 2025 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on March 25, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli , Deputy Mayor Catherine Payne, Committeewoman Samantha Hand and Committeeman Shawn Lipani . Also in attendance were Township Administrator Anthony Ferrera, Township Deputy Clerk Erica Lenzo and Township Attorney William Willard. Committeeman Robert Britting Jr. and Township Clerk Sarah Brake were absent.

SALUTE TO THE FLAG

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Tuesday, March 25, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

EXECUTIVE SESSION

1. RESOLUTION AUTHORIZING EXECUTIVE SESSION

- **AFFORDABLE HOUSING UPDATE**
- **LITIGATION / ATTORNEY CLIENT PRIVILEGE-CONCORD**

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - Affordable Housing
 - Litigation / Attorney client privilege-Concord
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Committeewoman Samantha Hand, seconded by Deputy Mayor Catherine Payne, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 6:37 pm.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the public meeting was re-opened at 7:28 pm.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Ciccarelli's General Announcements

Mayor Ciccarelli congratulated the Hillsborough High School Girls' Basketball team on their Group 4 Championship. They are ranked fourth in the state overall and now the highest-ranked public school in the State of New Jersey.

Mayor Ciccarelli also congratulated the Hillsborough High School First Robotics Competition team for advancing to the semifinals, showcasing their impressive robotics skills, and earning the FIRST Impact Award.

Mayor Ciccarelli further congratulated the Hillsborough High School Mixed Chorale & Legacy show choir. They recently competed at the Titan Tournament of Choirs in VA. The Show Choir placed 4th in Medium Mixed and 7th overall. Mixed Chorale took home Best Male Soloist- Milaap Gupta, Best Repertoire, Best Vocal Quality, 1st Place Chamber Division, & overall grand champion.

Mayor Ciccarelli stated Eid al-Fitr, will commemorate the end of Ramadan, which started on Feb. 28. Mayor Ciccarelli wished all who celebrate, after a month of reflection and devotion, may Eid be a beautiful reward.

Committeewoman Hand

Committeewoman Hand gave a shout out to the Girls Swim Team and the Girls Basketball Team for great seasons.

Committeewoman Hand reported that National Donate Life Month features an entire month of local, regional, and national activities to help encourage Americans to register as organ, eye, and tissue donors and to celebrate those who have saved lives through the gift of donation. Established in 2012, National Donate Life Blue and Green Day, which will be observed on Friday, April 11th, represents a national effort to support and raise awareness for organ and tissue donation and transplantation.

Committeewoman Hand stated that the credit card commission held its first meeting of the year. The grant program is winding down and will hold one last grant application cycle later in the fall with applications opening in the summer.

Committeewoman Hand urged residents to observe pedestrian safety and email any concerns.

Committeeman Lipani

Committeeman Lipani stated he is an organ doner and encouraged everyone to select that option on their driver's license.

Committeeman Lipani stated that on March 21st, he had the pleasure of talking with Cub Scouts at Triangle School about

Committeeman Lipani advised residents to obtain any required prior approvals from Zoning and Engineering for decks and pools before submitting applications to the Building Department.

Committeeman Lipani reported that the Economic and Business Development Team attended the Somerset County Business Partnership's International Women's Day breakfast on March 6th.

Committeeman Lipani relayed that the Hillsborough Business Association is hosting a Spring Networking Social on March 27, 2025, focusing on Artificial Intelligence (AI) and its role in business operations. Jeff Wilke, Chairman and co-founder of Re: Build Manufacturing and former CEO of Amazon's Worldwide Consumer, will be a distinguished guest with a virtual appearance sharing insights on AI-driven innovation.

Committeeman Lipani announced that the Township has received a preliminary revised FEMA Flood Map for panel 137. This panel, which covers parts of River Road by the Studdiford bridge, has a minor revised flood area due to Tropical Storm Ida. FEMA would like any comments from Hillsborough residents by April 7th.

Committeeman Lipani stated that Hillsborough is hiring for a variety of positions, including a police officer.

Committeeman Lipani cautioned business owners, before investing in any temporary signage for their business, they should familiarize themselves with the township sign ordinance for clarification on what is permitted versus the type of sign that might need permits.

Committeeman Lipani explained that the Public Works Department is experiencing a significant uptick in litter cleanup requests. Each property owner, whether residential or commercial, is responsible for policing their property for litter. The important thing to keep in mind is that property lines run to the edge of the road in the vast majority of cases. Public Works also makes an effort to put the Clean Communities program groups on township-owned properties, such as park lands and roadways only.

Committeeman Lipani relayed that there is a new combined application for seniors and those receiving Social Security Disability in New Jersey to apply for property tax relief benefits from the State. The new application (Form PAS-1) combines the Property Tax Reimbursement (Senior Freeze), the ANCHOR program, and the new Stay NJ program all in one booklet.

Deputy Mayor Payne

Deputy Mayor Payne relayed that she and Committeeman Lipani attended the SAS South Asian community festival which was amazing.

Deputy Mayor Payne reported that March is Colon Cancer Prevention Month. On Thursday, March 27, from 2:00 to 3:00 pm, there will be a presentation about the Prevention of Colon Cancer with Proper Nutrition by the Rutgers Cancer Institute.

Deputy Mayor Payne announced that the following police officers have been chosen as the 2024 Top Cop Award recipients: A-Squad: Officer Justin Tesorio and B-Squad: Officer Vail Nazaryk. Deputy Mayor Payne congratulated these two veteran officers on their exemplary service to the Township, earning them this distinct honor.

Deputy Mayor Payne stated that she attended Coloring with the Cops last week which was a successful event.

Deputy Mayor Payne advised that an information resource fair for students with special needs will take place on Sunday, April 27th, from 10 AM -2 PM.

Deputy Mayor Payne updated residents that the Recreation Department's Summer Camp registration is open.

Deputy Mayor Payne informed the public that the NJ Tax Rebate Presentation was held by Social Services for Hillsborough seniors explaining the details about the Senior Freeze, Anchor, and STAY NJ.

Deputy Mayor Payne announced that Hillsborough Express Yourself (HEY for short) will be holding a Walk of Art on May 17th at Ann Van Middlesworth Park to celebrate the Township's creative groups and organizations with performances and crafts.

Deputy Mayor Payne advised that the first Veteran's Information Session of the year was held last week.

Deputy Mayor Payne relayed that the quarterly Interfaith Community Network meeting was held on March 12th. Among the topics discussed were the National Day of Prayer on May 2nd, updates from interfaith community members, including upcoming events, the creation of an interfaith directory, and suicide prevention training.

Mayor Ciccarelli

Mayor Ciccarelli reported that he attended the Special Installation service for a new Pastor at the Hillsborough Reformed Church at Millstone. Reverend Jeff Knol was installed as the new pastor to the congregation and joins a list of pastors at the Reformed Church dating back to 1777.

Mayor Ciccarelli updated residents about the Route 206 widening project. The NJDOT responded as part of a Patch article, but more directly, a new Regional Coordinator of Community Relations has taken over. The DOT spokesman stated that residents should see completion of the bridge at Valley Road, temporary traffic signals, and paving of certain sections this spring.

Mayor Ciccarelli stated that paving of Auten Road (between Triangle Road and the RR tracks) was also delayed due to cold weather at the end of last year. Top Line Construction is starting this week on Auten Road. The plan is to do the milling and paving the week of April 14, when the schools are closed for Easter break.

Mayor Ciccarelli announced that road paving will resume in the next few weeks. The following roads were approved for repaving in 2024 but were delayed due to cold weather: Camden, Starview, Murray, Dogwood, and Ski Drive. In addition, Township Line Road repaving will be performed in the near future and there have been discussions of splitting the costs with Montgomery Township.

Mayor Ciccarelli advised that the 2025 Road Paving Program list is being finalized and will be released to the public shortly. The road preservation program consists of several related efforts: milling and repaving (Engineering), road preservation surface treatments (DPW), and routine DPW crack sealing and pothole activities.

Mayor Ciccarelli relayed that Hillsborough Township is joining municipalities throughout the state in celebrating NJ Local Government Week, April 6th through 12th. Events include a Mayor's Meet and Greet with local students and a fun trivia contest.

Mayor Ciccarelli announced that Hillsborough is partnering with James Bushong, a resident and president of the Neshanic Garden Club, to raise awareness of the plight of Monarch butterflies by planting ecology gardens and encouraging residents to do the same.

Mayor Ciccarelli reported that the Building Department will have a 30-day amnesty program, which will run until April 25, 2025. This program will excuse homeowners from getting penalized for having open permits, having interior non-structural work done without permits, failing to obtain a Certificate of Occupancy, and/or having an expired Temporary Certificate of Occupancy on their home. Permit fees will still be applicable, and inspections will be required, but there's no penalty for noncompliance.

Mayor Ciccarelli informed the public that the Rotary Club of Hillsborough is funding playground "sensory boards" in the universal playground at Ann Van Middlesworth Park. The sensory boards enhance engagement and communication opportunities for children with special needs.

Mayor Ciccarelli reported that Hillsborough is again taking part in the Wyland Water Challenge. Starting April 1st, residents can take a pledge to conserve water in their daily lives.

Mayor Ciccarelli advised there will be QPR (Question, Persuade & Refer) training on Thursday, March 27th, from

6 to 8 pm. The QPR's mission is to reduce suicidal behaviors and save lives by providing innovative, practical, and proven suicide prevention training.

PROCLAMATIONS / APPOINTMENTS

1. ROTARY CLUB - ANN VAN MIDDLESWORTH SENSORY BOARDS

WHEREAS, the Rotary Club of Hillsborough's mission is "Service Above Self"; and
WHEREAS, the Rotary Club provided funds for the construction of "sensory boards" in Ann Van Middlesworth Park to enhance communication opportunities for individuals with special needs; and
WHEREAS, the Rotary Club also provided funds for a multiple year investment to provide replacements; and
WHEREAS, this is the first inclusive playground in Somerset County, a project spearheaded by current Township Administrator Anthony Ferrera in 2010 to construct a Universal Playground for children with and without special needs all from donations, grants and past developer contributions; and
WHEREAS, the Rotary Club also provides ten \$2500 post-secondary scholarships to Hillsborough residents and provides various financial and volunteer support to veterans and active military.
NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby commend the Rotary Club of Hillsborough for its charitable contribution of providing the sensory boards to Ann Van Middlesworth Park now and for years to come.

2. RED CROSS MONTH

WHEREAS, the American Red Cross has touched many lives in Hillsborough as well as across the country and around the world; and
WHEREAS, American Red Cross Month is a special time to recognize our everyday heroes, and thank those who contribute to the mission of the Red Cross, whether through time, money, or blood donation. We invite others to support the Red Cross in helping people in need down the street, across the country, and around the world; and
WHEREAS, the American Red Cross provides 24-hour support to members of the military, veterans and their families, training in CPR, aquatics safety, first aid to millions, and collects about 40 percent of the nation's blood supply supporting over 2500 hospitals and transfusion centers nationwide; and
WHEREAS, in Hillsborough, the Red Cross works tirelessly through its employees and many volunteers to support the Township when disaster strikes, when someone needs life-saving blood, or to give comfort in the form of a helping hand.
NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, in conjunction with the President of the United States of America, do hereby declare March as American Red Cross Month.
BE IT FURTHER PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, encourage all Americans to support this organization and its noble humanitarian mission.

3. MONARCH BUTTERFLY PLEDGE

WHEREAS, the Monarch Butterfly, with its bright orange wings and contrasting black and white markings is one of the most iconic and recognizable butterflies in North America; and
WHEREAS, in recent years, migrating Monarch populations in NJ and across the United States have dwindled to an alarming decline according to scientists; and WHEREAS, the annual migration from Mexico and California is now classified as a "threatened phenomenon by the International Union for Conservation of Nature; and
WHEREAS, a major cause of decline is the widespread loss of the milkweed plant, the only plant Monarch Butterflies lay their egg on; and
WHEREAS, a greater effort is needed by the public and organizations to build and protect monarch butterfly habitats; and
WHEREAS, the public is called upon to plant milkweed and nectar plants to preserve and strengthen the monarch butterfly population.
NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do

hereby declare May as Milkweed for Monarchs Month.

BE IT FURTHER PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, encourage residents to take steps to increase the planting of milkweed and nectar sources to provide the vital resources for monarch butterflies.

4. EMILY SUDOL - SWIMMER

WHEREAS, Hillsborough High School sophomore Emily Sudol won the 200 Individual Medley in the 2025 Meet of Champions on behalf of the Hillsborough High School Girls Swim Team; and

WHEREAS, Emily Sudol also placed fourth in the 500 Freestyle at the 2025 Meet of Champions, was the Somerset County Champion in both the 200 Individual Medley, and the 500 Freestyle; and

WHEREAS, Emily Sudol was undefeated in the 200 Individual Medley in the 2024-25 season across all dual and championship meets and also obtained a varsity letter in Cross County, Swimming, and Track and Field; and

WHEREAS, Emily Sudol further competed as a member of the 2024 World Lifesaving Championship in the U/19 division and represented Team USA in Brisbane, Australia. She was also just named Skyland Conference Girls Swimmer of the Year.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby commend Emily Sudol for her successful season and commitment to the sport, and wish her success in all her future endeavors.

5. HILLSBOROUGH HIGH SCHOOL BOYS SWIM TEAM

WHEREAS, the 2024/2025 Hillsborough High School Boys Swim Team had a very successful season because of their hard work and dedication; and

WHEREAS, the 2024/2025 Hillsborough High School Boys Swim Team won the Central Jersey Group 4 State Sectional Championship. This was the fifth consecutive Central Jersey Group 4 State Sectional Championship title and a total of 12 such championship titles since 2004; and

WHEREAS, the Hillsborough High School Boys Swim Team finished the season with a dual meet record of 10 wins, 2 losses and was ranked number 5 overall in the State of New Jersey; and

WHEREAS, the 2024/2025 Hillsborough High School Boys Swim Team consists of the following young athletes: Kyle Drozd, Dylan Grouser, Kuka Medic, Leonardo Pompili, Edward Risher, Nathaniel Sheen, Kyle Wargo, Ethan Xie, Aryan Arora, Joshua Cetin, Ryan Chen, Paul DeAntonio, Christian Demaio, Henry Giesber, Mete Ozbaz, Luke Sudol, Kevin Ward, John Eodice, Tiago Granados, Gavin Grouser, Thomas Marcketta, Zohair Moin, Andrew Wishnow, Max Chen, Andy Gao, Ali Habashi, Rohan Kanduri, Om Mahajan, Derin Ozbaz, Raunaq Singh, Treshawn Thathappa, Jaden Wang, and Mark Ward; and

WHEREAS, the 2024/2025 Hillsborough High School Boys Swim Team was led by Head Coach Todd Sudol, Assistant Coach Adele Morgan, and Volunteers Jordan McChesney and Eric Rosenthal .

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby commend the 2024/2025 Hillsborough High School Boys Swim Team, Coaches, and parents, not only for their successful season but for their hard work, dedication, and commitment to the sport and to those principles of good sportsmanship, teamwork, and academic achievement which the organization endorses.

PRESENTATIONS

1. BOARD OF EDUCATION / SUPERINTENDENT VOLPE

CONSENT

1. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Bright speed	20-286-56-1094-99	\$2,234.31
Brown Avenue	20-286-56-1047-99	\$182.04
Campus Assoc onsite	20-286-56-1115-99	\$2,554.30
Northeast Dev Zenk Ct	20-286-56-0365-99	\$1,757.05
Grand Total		-\$6,727.70

2. Resolution Authorizing Release Of Cash Escrow And Engineering Inspection Fees To Karl Pelech For Road Opening Permit No. 2024-21

WHEREAS, a cash escrow in the amount of \$3,500.00 and engineering inspection fees were posted for Road Opening Permit No. 2024-21; and

WHEREAS, the Engineering Director indicates all work has been satisfactorily completed and recommends the Township Committee authorize (1) the release of the cash escrow in the amount of \$3,500.00 to Karl Pelech for Road Opening Permit No. 2024-21; (2) the release of \$157.27 to the Township for completed engineering inspections and administrative fees; and (3) release of the account balance in the amount of \$742.73 to Karl Pelech.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer is hereby accepted and approved.

3. RESOLUTION AUTHORIZING TRANSFER OF FUNDS FROM PLANNING/BOARD OF ADJUSTMENT ESCROW ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Township Planner indicates review work has been completed for the indicated projects and recommends funds be transferred from the Planning/Board of Adjustment Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurer's Account.

<u>Application Name</u>	<u>Application #</u>	<u>Escrow Name</u>	<u>Amount</u>
00 Hamilton LLC	24-PB-06-MS	00HAMILPB	\$265.50
Campus Associates	20-PB-13-MSP (2024)	FPHILLSPL	\$26.55
Chick-fil-A	BA-24-05	CHICKFILPB	\$455.83
Evergreen Energy LLC (Foothill Estates)	24-PB-05-SP	EVRGRNPB	\$185.85

Farooq, Yasir & Farooq, Saba Yasir	BA-23-26	FAROOQPL	\$91.17
Gopaul, Philip & Preva	BA-24-06	GOPAULPB	\$60.77
Green Care Farms, LLC	24-PB-09-MSV	GRNCAREPB	\$265.50
Harvestate Group, LLC	BA-23-11	HARVESTAPL	\$334.29
Hillsborough 206 Holdings LLC	18-PB-07-MSPV (2024)	HILLS206PL	\$637.20
HMG Fuel LLC	24-PB-03-MSPV	HMGFUELPL	\$318.60
Homestead 279 LLC	22-PB-05-S/MSPV	HOME279PL	\$53.10
Homestead Road LLC	21-PB-25-MS/MSP(V)	HOMEROADPL	\$1,168.20
Kani International	24-PB-04-SP	AROORANPB	\$159.30
Marso, Heather	BA-24-09	MARSOPB	\$91.17
Morton Street Realty Co	23-PB-11-SV	MORTONPB	\$318.60
Phoenix Carriage Farm	HHPC-24-01 (BA-24-07)	PHOENIXPB	\$292.05
RB Manufacturing LLC (Solar Array)	24-PB-08-SP(V)	RBSOLARPB	\$504.45
Schwint, Geoffrey & Kathleen	BA-24-02	SCHWINTPB	\$28.00
TEEVEE LLC	23-PB-02-SV	TEEVEEPB	\$637.20
Weston RD LLC	22-PB-03-MSPV	WESTONRDPL	\$398.25
TOTAL PLANNING TRANSFERS:			\$6,291.58

4. RESOLUTION AUTHORIZING KERMESSE SPORT TO HOLD THE L'ENFER D'HUNTERDON BICYCLE RIDE IN HILLSBOROUGH ON APRIL 5, 2025

WHEREAS, Kermesse Sport has requested permission to hold the L'Enfer D'Hunterdon Bicycle Ride in Hillsborough on April 5, 2025; and

WHEREAS, the planned route, Certificate of Liability Insurance and Indemnification and Hold Harmless Agreement have been provided for this event; and

WHEREAS, the Hillsborough Police Department has reviewed the request and has expressed no objections to its approval.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Kermesse Sport is granted permission to hold the L'Enfer D'Hunterdon Bicycle Ride in Hillsborough on April 5, 2025.

5. RESOLUTION APPROVING REQUEST FROM THE SOMERSET VALLEY YMCA - HILLSBOROUGH BRANCH TO HOLD THE HILLSBOROUGH HOP 5K IN HILLSBOROUGH TOWNSHIP ON SATURDAY, JUNE 7, 2025

WHEREAS, Somerset Valley YMCA - Hillsborough Branch has requested permission to hold the Hillsborough Hop 5K on Saturday, June 7, 2025, in Hillsborough Township; and

WHEREAS, Somerset Valley YMCA - Hillsborough Branch has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, the Chief of Police and Hillsborough Township Police Department's Traffic Safety Bureau has reviewed the request and has no objection to its approval.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Somerset County YMCA - Hillsborough Branch is hereby authorized to hold a race in Hillsborough Township on June 7, 2025.

6.

Resolution In Support Of The “Wyland National Mayor's Challenge For Water Conservation”

WHEREAS, the Township of Hillsborough, the County of Somerset and the State of New Jersey continue to explore ways to manage residential consumption of water and power, and to inspire its residents to care for our natural resources; and

WHEREAS, cities can engage in efforts to inspire their own communities, as well as their neighboring cities, to become better environmental stewards; and

WHEREAS, the 15th annual National Mayor’s Challenge for Water Conservation presented by the Wyland Foundation, with support from the U.S. EPA, National League of Cities, The Toro Company, and Zenni Optical, addresses the growing importance of educating consumers about the many ways they use water; and

WHEREAS, with encouragement of their Mayors, residents may register their participation in their city’s Challenge, online, by making simple pledges to decrease their water use and to reduce pollution for the period of one year, thereby assisting their cities to apply State and Federal water conservation strategies and to target mandated reductions; and

WHEREAS, from April 1-30, the Township of Hillsborough wishes to inspire its residents and its neighboring communities to take the “Wyland National Mayors’ Challenge for Water Conservation” by making a series of online pledges at mywaterpledge.com to reduce their impact on the environment and to see immediate savings in their water, trash, and electricity bills; Residents will further be provided with tools to take specific measurable actions throughout the year to improve the sustainable use of natural resources.

NOW, THEREFORE, THE MAYOR AND COMMITTEE MEMBERS OF THE TOWNSHIP OF HILLSBOROUGH, NEW JERSEY, DO HEREBY RESOLVE, DECLARE AND DETERMINE AS FOLLOWS:

1. That the Township of Hillsborough agrees and supports the “Wyland National Mayor’s Challenge for Water Conservation” emphasis.
2. That the program is to be implemented from April 1-30, 2025, through a series of communication and outreach strategies, whether new or existing, to encourage Hillsborough residents to take the conservation “Challenge”.
3. That this resolution shall be sent to all municipalities to urge Mayor’s to join the “Wyland National Mayor’s Challenge for Water Conservation.”
4. That this resolution shall be effective immediately.

7. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF PROPERTY TAXES FROM NOVEMBER 26, 2024 THROUGH DECEMBER 31, 2024 AND A FULL REFUND OF THE TAXES PAID FOR THE FIRST QUARTER OF 2025 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans’ Administration determined the 100% service connected disability, however said exemption shall not extend beyond January 1 of the year prior to the date of submission of the application to the Township with all qualifying documents; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property:

Kasper, Glenn & Samantha Block 9 Lot 1.04 \$4,319.37

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes paid from November 26, 2024 to December 31, 2024 and a full refund for taxes paid for the first quarter of 2025 to the above referenced property owner.

8. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF PROPERTY TAXES FROM APRIL 28, 2023 THROUGH DECEMBER 31, 2024 AND A FULL REFUND OF THE TAXES PAID FOR THE FIRST QUARTER OF 2025 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability, however said exemption shall not extend beyond January 1 of the year prior to the date of submission of the application to the Township with all qualifying documents; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property:

Bergollo, Miguel & Camacho, Jacqueline Block 61 Lot 1 \$5,839.78

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes paid from April 28, 2023 to December 31, 2024 and a full refund for taxes paid for the first quarter of 2025 to the above referenced property owner.

9. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF PROPERTY TAXES FROM JANUARY 9, 2023 THROUGH DECEMBER 31, 2024 AND A FULL REFUND OF THE TAXES PAID FOR THE FIRST QUARTER OF 2025 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability, however said exemption shall not extend beyond January 1 of the year prior to the date of submission of the application to the Township with all qualifying documents; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property:

Bruno, Nicholas & Kristin

Block 205.04 Lot 13

\$9,332.25

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes paid from January 9, 2023 to December 31, 2024 and a full refund for taxes paid for the first quarter of 2025 to the above referenced property owner.

10. Resolution Authorizing The Hiring Of Part-Time Interns To Support The NJ Career Accelerator Internship Grant Program Requirements

WHEREAS, the Township of Hillsborough and the Office of the Secretary of Higher Education entered into a Memorandum of Understanding for the NJ Career Accelerator Internship Grant Funding Distribution Fiscal Year 2025; and

WHEREAS, Hillsborough was approved to hire four (4) interns through the NJ Career Accelerator Internship Grant Funding Program; and

WHEREAS, the Human Resource Director has reviewed the applicants and requests authorization to hire the following individuals for a minimum of 20 work-hours per week and be paid \$20.00 per hour for at least 10 weeks between June 2025 and August 2025:

Nicholas Caramico
Alec Cummings
Danielle D'Ambrosio
Zoe McGowan

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township is authorized to hire part-time staff to support the NJ Career Accelerator Internship Grant program requirements as set forth in this Resolution.

11. RESOLUTION AUTHORIZING THE HIRING OF KYLIE DELACRUZ AS RECREATION PROGRAM COORDINATOR IN THE RECREATION DEPARTMENT

WHEREAS, there exists a vacancy in the position of Recreation Program Coordinator in the Recreation Department; and

WHEREAS, the Township Administrator and the Director of Parks & Recreation recommend the hiring of Kylie Delacruz as Recreation Program Coordinator in the Recreation Department effective March 31, 2025, at an annual salary of \$42,000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendations of the Township Administrator and the Director of Parks & Recreation are hereby accepted and approved.

12. Resolution Authorizing The Award Of A Non-Fair And Open Professional Services Contract To Zufall Health Center For The Provision Of Public Health Services

WHEREAS, the Township Health Officer and Hillsborough Board of Health report that there is a need for public health services as required by the New Jersey Public Health Practice Standards; and

WHEREAS, the Township received a proposal from Zufall Health Center for the provision of public health services for the period January 1, 2025 to December 31, 2025 in the amount of \$2,272; and

WHEREAS, the Township Health Officer and Hillsborough Board of Health recommend the award of a non-fair and open professional services contract to Zufall Health Center pursuant to the proposal submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through budget account #01-201-27-785-940.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a contract with Zufall Health Center pursuant to their proposal for the provision of public health services for the Township of Hillsborough for the period January 1, 2025 to December 31, 2025 in an amount not to exceed \$2,272.

13. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR THE MUNICIPAL BUILDING ENTRANCE DOORS REPAIR PROJECT

WHEREAS, there is a need for repairs to the Municipal Building Entrance Doors; and

WHEREAS, the Township Qualified Purchasing Agent is authorized to advertise for bids for the Municipal Building Entrance Doors Repair Project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to advertise for bids for the Municipal Building Entrance Doors Repair Project

14. RESOLUTION AUTHORIZING THE HIRING OF JENNIFER ROBERTS AS ADMINISTRATIVE ASSISTANT IN THE RECREATION DEPARTMENT

WHEREAS, there exists a vacancy in the position of Administrative Assistant in the Recreation Department; and

WHEREAS, the Township Administrator, HR Director, and Director of Parks & Recreation recommend the hiring of Jennifer Roberts as Administrative Assistant in the Recreation Department effective March 31, 2025, at an annual salary of \$38,000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendations of the Township Administrator, HR Director, and Director of Parks & Recreation are hereby accepted and approved.

15. Resolution Authorizing Award Of Contract To Top Line Construction For The Hillsborough And Montgomery Township Line Road Paving/Improvement Project

WHEREAS, Hillsborough and Montgomery share a common border whereby a portion of Township Line Road is located in both municipalities; and

WHEREAS, Township Line Road is in need of repaving and improvements; and

WHEREAS, Hillsborough and Montgomery entered into an Agreement for the Township Line Road Paving/Improvement Project wherein the parties agreed that Montgomery would be the lead agency for the Project and Hillsborough would pay its proportionate share of the costs thereof; and

WHEREAS, in accordance with the Agreement, Montgomery solicited and received bids for the Project and Top Line Construction of Somerville, New Jersey, was determined to be the lowest responsible bidder with a bid in the amount of \$1,277,642.69; and

WHEREAS, Hillsborough Township's Engineering Department has reviewed the bids and agrees with the award of a contract to Top Line Construction in the amount of \$1,277,642.69 with Hillsborough's proportionate share of the contract to be in an amount not to exceed \$567,606.53; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through account #04-215-55-241-900.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Hillsborough Township agrees and authorizes the award of a contract to Top Line Construction in the amount of \$1,277,642.69 for the Township Line Road Paving/Improvement Project with Hillsborough's proportionate share of the contract to be in an amount not to exceed \$567,606.53.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to move on consents 11 and 14 together and 10 on its own and then the remainder of the agenda, was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the consent agenda resolutions 11 and 14 were unanimously approved upon the call of the roll.

Administrator Ferrera congratulated Kylie DeLaCruz on moving over to Parks and Recreation and to Jennifer Roberts moving from part-time in Social Services to full-time in Parks and Recreation. Recreation is now fully staffed.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the consent agenda resolution 10 was unanimously approved upon the call of the roll. Deputy Mayor Catherine Payne abstained. Administrator Ferrera thanked the Committee for supporting the internship grant program which affords college-age students to get paid for summer internships.

PUBLIC HEARINGS

1. 2025-04 ORDINANCE TO EXCEED THE 2025 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriations and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$328,577.62 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as a cap exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, a majority of the full authorized membership of the Township Committee affirmatively concurring, that in the CY 2025 budget year, the final appropriations of the Township of Hillsborough shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$1,150,021.66 and that the CY 2025 municipal budget for the Township of Hillsborough be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to open the public hearing on Ordinance 2025-04, the motion was unanimously approved upon the call of the roll.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to close the public hearing and adopt Ordinance 2025-04, the motion was approved upon the call of the roll.

2. 2025-05 ORDINANCE AMENDING CHAPTER 92 “POLICE DEPARTMENT”, ARTICLE II “ESTABLISHMENT AND ORGANIZATION”, SECTION 92-8 “APPOINTMENTS AND PROMOTIONS”, OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 92 “Police Department”, Article II “Establishment and Organization”, Section 92-8 “Appointments and Promotions” of the Code of the Township of Hillsborough is amended as follows: New language is underlined thus and deletions are indicated with strikethroughs thus.

§ 92-8. Appointments and promotions.

Appointments.

1. Each applicant for appointment to the Department as a police officer shall comply with the laws of the State of New Jersey pertaining thereto. No person shall be given or accept a permanent appointment as a police officer in the Township unless such person has first been given a probationary/temporary appointment to such office for a period of one year after successful completion of a police training course at a school approved and authorized by the Police Training Commission and Department of Law and Public Safety of the State of New Jersey. In the event that the police training course is not taken by the police officer at the start of the probationary period, the probationary period shall be extended so that a full year of probation shall follow successful completion of the training course. Upon the expiration of such probationary period, the appointment shall become permanent unless, at any time prior thereto, the probationary appointment has been revoked by resolution of the Township Committee.

2. No person shall be appointed to the Police Department as a regular or probationary police officer unless he:
 - a. Is a citizen of the United States.
 - b. Is not less than 18 years of age.
 - c. Is of sound body and in good health; it shall be certified at the Township's expense by a physician selected by the Township that he is in good health, including his hearing and eyesight, and is physically capable of performing the duties required of him.
 - d. Is able to read, write and speak the English language understandably.
 - e. Is of good moral character. No person shall be appointed who has been convicted of any crime.
 - f. Has successfully completed four years of accredited high school work or the equivalent thereof of private vocational or other school credits.
 - g. Is of a weight in proportion to height.
 - h. Shall have been fingerprinted by an authorized agent of the Township and shall have caused the same to be filed in the office of the Police Department.
 - i. Shall have filed a verified application, on forms furnished by the Chief of Police, with all questions answered, within the time period fixed by the Chief of Police.

3. The Township shall employ one of two procedures for accepting applications for the position of police officer. The Township reserves the right to utilize either or both of the following procedures **simultaneously** in whatever order of preference it chooses, **based on the needs of the Department.**
 - a. One procedure will be to accept all applicants who meet the standards set forth in § 92-8A(2). In such case, the following tests and screening processes shall be utilized:
 1. Each applicant for appointment shall take a written competitive examination. The weight given to the examination shall be 45% of the total score of 100 for each applicant. Only those applicants scoring 70% or better on the written examination shall be permitted to take the subsequent examinations specified herein.
 2. Each applicant receiving a passing score of 70% or better, as set forth above, may take a physical agility examination. The physical agility examination shall be 10% of the weight given to the total score of 100 for each applicant. A passing score on the physical agility examination shall be 70% or better. Upon receiving passing scores on the written examination and the physical agility test, an applicant shall be permitted to participate in an oral interview conducted by the ranking officers within the Police Department designated by the Chief of Police. The oral interview shall account for the balance of the total score given to each applicant (45%). A passing score for the oral interview shall be 70% or better.
 3. Upon receiving passing scores on the written examination and the physical agility test, an applicant shall be permitted to participate in an oral interview conducted by the ranking officers within the Police Department designated by the Chief of Police. The oral interview shall account for the balance of the total score given to each applicant (45%). A passing score for the oral interview shall be 70% or better.
 4. A list of those applicants passing the aforesaid tests and screening processes shall be established, with the top scoring candidate at the top of the list and with the remaining

candidates listed thereafter in descending order of scores achieved; said list shall be maintained for a period of six months, which period may be extended to one year at the discretion of the Chief of Police. From time to time, as the need arises for employment of new police officers, the Chief of Police shall select a sufficient number of candidates from the top of the list, in descending order, each of whom will be given a background investigation, **until the position(s) are filled.**

5. The aforesaid applicants passing the background investigation shall undergo an oral interview by the Chief of Police and members of the Township Committee. A list will be compiled from that interview from most qualified applicant at the top to least qualified in descending order. The most qualified applicant(s) will be offered a tentative position as police officer.
 6. The person(s) accepting the tentative offer shall undergo a medical and psychological examination, which shall be conducted by a licensed physician and licensed psychologist selected by and paid for by the Township.
 7. The applicant passing the aforesaid examinations shall be selected to fill police officer vacancies.
- b. The second procedure will allow the Township to limit applicants to only persons who are PTC (Police Training Commission) certified or who are presently attending a certified police training school at the time the applications are being accepted. These applicants must meet the standards set forth in § 92-8A(2). In such case, the following screening processes shall be utilized:
1. All applicants will be required to participate in an oral interview given by ranking officers from within the Police Department designated by the Chief of Police. This will account for 100% of the applicant's score. A passing score for the oral interview shall be 70% or better.
 2. A list of those applicants passing the oral interview shall be established, with the top scoring candidate at the top of the list and with remaining candidates listed thereafter in descending order of scores achieved; said list shall be maintained for a period of ~~six~~ **one** months, which period may be extended **up** to one year at the discretion of the Chief of Police. From time to time, as the need arises for employment of new officers, the Chief of Police shall select a sufficient number of candidates from the top of the list, in descending order, each of whom will be given a background investigation, **until the position(s) are filled.**
 3. The aforesaid applicants passing the background investigation shall undergo an oral interview by the Chief of Police and members of the Township Committee. A list will be compiled from that interview from most qualified applicant at the top to least qualified in descending order. The most qualified applicant(s) will be offered a tentative position as police officer.
 4. The person(s) accepting the tentative offer shall undergo a medical and psychological examination, which shall be conducted by a licensed physician and licensed psychologist selected by and paid for by the Township.
 5. The applicants passing the aforesaid examinations shall be selected to fill police officer vacancies, provided that they have completed and received PTC certification at the time of hire.

Section 2. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 3. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 4. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2, is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least 1 week prior to the scheduled hearing.

Section 5. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2, is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 6. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to open the public hearing on Ordinance 2025-05. The motion was unanimously approved upon the call of the roll.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeewoman Samantha Hand, to close the public hearing and adopt Ordinance 2025-05 Ordinance. The motion was approved upon the call of the roll.

3. COMCAST FRANCHISE RENEWAL COMCAST FRANCHISE RENEWAL MUNICIPAL CONSENT

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to open the public hearing on municipal consent of the Comcast Franchise Renewal, the motion was unanimously approved upon the call of the roll.

Attorney Willard explained the process of this hearing for the cable company.

Mr. Clifton from Comcast explained they are at the end of a 3 year federally mandated process. This is simply a right of way agreement. It is non-exclusive, any other cable provider can ask to be a provider. Mr. Clifton relayed that rates are governed by the state and federal agencies.

Administrator Ferrera stated that Mr. Clifton has always been a very responsive contact at Comcast.

Committeeman Lipani asked a few questions in light of no one from the public being in attendance.

Committeeman Lipani asked if there would be any infrastructure repairs or maintenance upgrades planned. Mr. Clifton stated no upgrades are planned to date aside from routine maintenance. Major construction was done several years ago.

Deputy Mayor Payne asked if Comcast has data regarding outages, repairs, and delays. Mr. Clifton replied yes and would supply that information.

Committeeman Lipani asked about local sports programming. Mr. Clifton advised there are ongoing negotiations, especially with regard to Yankee games.

Committeewoman Hand asked if any documents were available to the public. Mayor Ciccarelli and Deputy Clerk Lenzo advised the packet was available to the public in that the notice stated the 600 page document was available for review in the Clerk's Office.

Administrator Ferrera stated the 600 page document was not printed by Hillsborough, it was provided by Comcast.

Committeewoman Hand asked why some towns pay less or more for cable.

Mr. Clifton explained every town gets a franchise fee which is based on the number of subscribers. Currently, Hillsborough is a 2% franchise fee town. The Board of Public Utilities determines the percentage of the franchise fee which is based on traditional cable. Other towns are 3 or 4%.

Mr. Clifton further advised that Comcast offers an internet essentials package for \$14.95 for families and disabled veterans.

No comments from the public.

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. CLAIMS LIST 25-06

Mayor Ciccarelli asked to approve Claims List 2025-06.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, Claims List 2025-06, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

None

ADJOURNMENT

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the meeting duly adjourned at 9:14 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a horizontal line extending to the right.

Sarah Brake
Township Clerk