

Township of Hillsborough - Sign Review Committee

APPROVED - Meeting Minutes

December 16, 2024 – Regular meeting – 6:30 p.m.

CALL TO ORDER

Chairman Sweeney called the December 16, 2024, Sign Review Committee meeting to order at 6:39 p.m. and led the flag salute.

SALUTE TO THE FLAG

All stood for the Pledge of Allegiance.

ANNOUNCEMENT OF MEETING NOTICE

Chairman Sweeney announced this meeting has been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 (“Sunshine Law”). Notice has been communicated to the Hillsborough Beacon; The Courier News; the Township Clerk; posted on the Township’s Website at <https://hillsboroughnj.portal.civicclerk.com/>; and available in the Planning and Zoning Department for inspection at the Hillsborough Township Municipal Complex, in accordance with the public meeting notice.

ROLL CALL

___ P Anthony Ferrera

___ P Matthew Gizzi

___ P Kevin Sweeney

___ P Nathan Santaromita (Alt. #1)

___ P Gregg Wilke

Also in attendance: Committeewoman Samantha Hand (Liaison #2) and Marcella McLaughlin, Assistant Director Zoning Official.

CONSIDERATION OF MEETING MINUTES

- September 30, 2024

Chairman Sweeney made a motion to **approve** the September 30, 2024 meeting minutes, seconded by Mr. Wilke. All members in favor; minutes approved.

COMMITTEE BUSINESS

- Committeewoman Hand presented “Resolution of Appreciation” to Kevin Sweeney for his 17 years of service as a member of the Sign Review Committee.

BUSINESS FROM THE FLOOR (for matters not on the agenda)

- None

APPLICATIONS:

- **Sissco / Permadur – SRC -24-05** - 142, Lot 31.012–190 Route 206. Applicant, Loumarc Signs, on behalf of 3087 Route 22, LLC., seeks sign “size” waiver where 40 sf. is permitted and 56 sf. is proposed, internally illuminated with aluminum channel letters, mounted on a raceway on the front face of the building, on property located in the Hillsborough Township **I-1 Zone**, Light Industrial District.
 - *Mr. Scheider, on behalf of Sissco /Permadur, described history of the business in Hillsborough and site constraints needing sign waiver.*

Chairman Sweeney made a motion to **approve** the application as presented, seconded by Mr. Ferrera. All members present were in favor; motion carries.

ADJOURNMENT

Mr. Wilke made motion to adjourn, seconded by Mr. Gizzi. All were in favor; motion carried. Meeting Adjourned 6:51 p.m.

Submitted by:

Marcella McLaughlin, Assistant Director, Zoning Official