

Township of Hillsborough – Sign Review Committee
APPROVED Reorganization Meeting Minutes

January 29, 2024– 6:30 pm

CALL TO ORDER

Deputy Mayor Ciccarelli called the January 29, 2024, Sign Review Committee meeting to order at 6:45 pm and led the flag salute.

SALUTE TO THE FLAG

All stood for the Pledge of Allegiance.

ANNOUNCEMENT OF MEETING NOTICE

Deputy Mayor Ciccarelli announced the meeting has been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 (“Sunshine Law”). Notice of the 2023 Annual Meeting Schedule and additional meeting dates have been provided to the officially designated newspapers, the Township Clerk, posted on the Township’s website and available at the Hillsborough Township Municipal Complex. Application documents have been made available on the Township’s website <https://hillsboroughnj.civicclerk.com/>. Complete applications files are available in the Planning and Zoning Department for inspection, in accordance with the public meeting notice.

OATH OF OFFICE FOR NEWLY APPOINTED MEMBERS

Deputy Mayor Ciccarelli administered the oaths of office to the following members:

- Anthony Ferrera
- Kevin Sweeney
- Matthew Gizzi
- Nathan Santaromita

ROLL CALL

Anthony Ferrera - Present
Kevin Sweeney - Present
Gregg Wilke - *Absent*
Matthew Gizzi - Present
Nathan Santaromita - Present

Also in attendance: Deputy Mayor Ciccarelli, Committeewoman Hand, Marcella McLaughlin- Zoning Official.

ELECTION OF CHAIRMAN

Deputy Mayor Ciccarelli opened the meeting to nominations for Chairman. Mr. Ferrera nominated Mr. Sweeney, seconded by Mr. Santaromita, All members present were in favor, none opposed; motion carries.

ELECTION OF VICE CHAIRMAN

Deputy Mayor Ciccarelli turned the meeting over to Chairman Sweeney. Chairman Sweeney opened to nominations for Vice Chairman. Mr. Ferrera nominated Mr. Gizzi, seconded by Mr. Santaromita. All members present were in favor, none opposed; motion carries.

ELECTION OF SECRETARY

Chairman Sweeney opened to nominations for board secretary. Mr. Ferrera nominated Mr. Wilke, seconded by Mr. Gizzi. All members present were in favor, none opposed; motion carries.

REORGANIZATION RESOLUTIONS

Chairman Sweeney called for votes on the following resolutions:

- RESOLUTION ADOPTING THE RULES OF ORDER
-Mr. Ferrera motioned to approve, seconded by Mr. Gizzi. All members present were in favor, none opposed; motion carries.
- RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS
-Mr. Ferrera motioned to approve, seconded by Mr. Gizzi. All members present were in favor, none opposed; motion carries.
- RESOLUTION FIXING CHARGE FOR NOTICE OF MEETINGS
- Mr. Ferrera motioned to approve, seconded by Mr. Santaromita. All members present were in favor, none opposed; motion carries.
- RESOLUTION SETTING SCHEDULE OF MEETINGS
- Mr. Ferrera motioned to approve, seconded by Mr. Gizzi. All members present were in favor, none opposed; motion carries.
- RESOLUTION OF OPEN MEETING POLICY
- Mr. Ferrera motioned to approve, seconded by Mr. Gizzi. All members present were in favor, none opposed; motion carries.

ADJOURNMENT

Chairman Sweeney asked for a motion to adjourn. Mr. Santaromita motioned to Adjourn, seconded by Mr. Gizzi. All were in Favor; motion carries.

Meeting adjourned 6:51 pm

*Submitted by:
Marcella McLaughlin,
Assistant Planning Director/Zoning Official*