



# Township of Hillsborough

PLANNING & ZONING DEPARTMENT  
PETER J. BIONDI MUNICIPAL BUILDING  
379 SOUTH BRANCH ROAD  
HILLSBOROUGH, NJ 08844  
[www.hillsborough-nj.org](http://www.hillsborough-nj.org)  
(908) 369-4313

February 1, 2024

**PLEASE TAKE NOTICE** that the **Hillsborough Township Sign Review Committee** held their Reorganization Meeting on Monday, January 29, 2024 at 6:30 p.m., at which time the 2024 Schedule of 2024 Meetings below was adopted:

## **HILLSBOROUGH TOWNSHIP SIGN REVIEW COMMITTEE 2024 APPROVED MEETING SCHEDULE**

**Sign Review Committee** meetings begin at **6:30 p.m.** prevailing time the last Monday of the month, *\*unless otherwise specified.*

|                |                     |
|----------------|---------------------|
| January 29     | July 29             |
| February 26    | August – NO Meeting |
| March 25       | September 30        |
| April 29       | <b>October 21*</b>  |
| <b>May 20*</b> | <b>November 4*</b>  |
| June 24        | <b>December 16*</b> |

**January 27, 2025 – Reorganization Meeting at 6:30 p.m.**  
(Regular Meeting immediately follows)

***The Sign Review Committee meets on an “as needed” basis.***

All meetings listed above will be held at The Peter J. Biondi Building, 379 South Branch Road, Hillsborough, NJ, 08844.

Application documents will be posted in a timely manner to the Hillsborough Township website at: <https://hillsboroughnj.civicclerk.com/> and are available for inspection Monday through Friday during office hours of 8:00 a.m. – 4:00 p.m. Meetings are subject to change. Contact the Planning & Zoning Department at 908-369-8382 to confirm.

Under the provisions set forth in the Open Public Meetings Act, emergency meetings and/or work sessions may be held with proper notice being given.

**FORMAL ACTION MAY BE TAKEN. THE PUBLIC IS INVITED TO ATTEND.**

**ADOPTED: January 17, 2024**  
Marcella McLaughlin, Zoning Official

**THIS NOTICE POSTED AT:**  
Hillsborough Township Municipal Complex

**THIS NOTICE COMMUNICATED TO:**  
The Hillsborough Beacon  
The Courier News  
Sarah Brake, RMC, Township Clerk/Public Information Officer



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## HILLSBOROUGH TOWNSHIP - **SIGN REVIEW COMMITTEE** **PUBLIC MEETING AGENDA** **MONDAY, September 30, 2024 - 6:30 PM - **CONFERENCE ROOM "A"****

### **CALL TO ORDER**

### **SALUTE TO THE FLAG**

### **ANNOUNCEMENT OF MEETING NOTICE**

This meeting has been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 ("Sunshine Law"). Notice of the 2024 Annual Meeting schedule has been communicated to the Hillsborough Beacon; The Courier News and Township Clerk. Application documents have been made available on the township's website: <https://hillsboroughnj.portal.civicclerk.com/> in accordance with the public meeting notice.

### **ROLL CALL**

|                                    |                                                   |
|------------------------------------|---------------------------------------------------|
| ___ Anthony Ferrera, Administrator | ___ Harriet Fenster-Gude, Administrator' Designee |
| ___ Kevin Sweeney, Chairman        | ___ Deputy Mayor John Ciccarella (Liaison #1)     |
| ___ Gregg Wilke, Secretary         | ___ Committeewoman Samantha Hand (Liaison #2)     |
| ___ Matthew Gizzi, Vice Chairman   |                                                   |
| ___ Nathan Santaromita (Alt. #1)   |                                                   |

*Township Staff participating:* Marcella McLaughlin, Zoning Official

### **CONSIDERATION OF MEETING MINUTES**

- January 29, 2024 SRC Reorganization Meeting minutes
- January 29, 2024 SRC Regular Meeting minutes

### **COMMITTEE BUSINESS**

### **BUSINESS FROM THE FLOOR** (for matters not on the agenda)

### **APPLICATIONS:**

- **Hillsborough Business Center Association, Inc. - File SRC-24-03** - Block 200.05, Lot 4/ P0003 - 15 Ilene Court. Applicant seeking sign waiver to replace the existing monument sign, with a new free-standing sign, waiver from having a development name on the sign, waiver for the size of the lettering and waiver for the spacing between each company listed on the sign to match the signs throughout the Larken complex on property located in the Hillsborough Township LI/Light Industrial District Zone.
- **Hillsborough Heights, LLC. c/o Fastsigns - SRC-24-04** - Block 178, Lot 16 - 668 route 206 South. Applicant is seeking relocation of previously approved free-standing sign with a larger more visible sign on property located in the Hillsborough Township GA/Gateway A District Zone.

### **ADJOURNMENT**

### **NEXT MEETING:**

**October 21, 2024 - 6:30 pm**  
**Conference Room A**