

Minutes of the August 13, 2024 Township Committee Meeting Agenda of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on August 13, 2024.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Deputy Mayor John Ciccarelli, Committeewoman Samantha Hand, Committeeman Shawn Lipani and Committeewoman Catherine Payne. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard. Mayor Robert Britting was absent.

SALUTE TO THE FLAG

MAYOR STATES

Deputy Mayor Ciccarelli advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, August 13, 2024.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeewoman Hand

Committeewoman Hand reported that the Director of Parks & Recreation & Social Services, Bob Wagner, and Assistant Recreation Director Griffin Dunne, took Committeewoman Catherine Payne and her on a tour of some of Hillsborough's parks including: Singley Park, Otto's Farm Park, Ann Van Middlesworth Park, Mike Merdinger Memorial Trail, and Dougherty Park.

Committeewoman Hand advised that the Health Department is hiring a part-time Property Maintenance/Code Enforcement Officer.

Committeewoman Hand reminded residents to license their dogs and renew rabies vaccination boosters to protect pets from a potentially fatal disease.

Committeewoman Hand stated that the Health Department has free radon test kits available.

Committeewoman Hand relayed that summer safety includes swimming, which means diligent monitoring of children near swimming areas. Children can drown in seconds in very small amounts of water. The Health Department has free Water Watcher Badges on a bracelet that signifies and reminds adults of who is on guard duty for their children at their swimming pool.

Committeewoman Hand announced that the Hillsborough Bird Club has partnered with Hillsborough Township to build and install 3 fishing line collection tubes around the pond at Ann Van Middlesworth Park. Scrap fishing lines placed into these tubes will be sent to Berkley Fishing so they can be recycled.

Committeewoman Hand reported that the Fall Programs and Activities guide for 2024 is now online.

Committeewoman Hand announced that the Social Services Department will host its second free Senior Instrumental Meditation and Yoga series in collaboration with Avalon Assisted Living at Hillsborough for residents

aged 60 and over, beginning on Tuesday, August 20th.

Committeewoman Hand directed residents to the eNews for a list of Social Services requested donations for the C.A.N. food pantry.

Committeewoman Hand advised that the Social Services department is also seeking donations of new or gently used backpacks and school supplies.

Committeewoman Hand on behalf of the Social Services Department would like to thank Mike Powell and the Branchburg Beef, Dairy and Livestock 4-H Club and their partners including: Dukes Farm, Norz Hill Farm & Market, LLC and the Belle Mead co-op for their generous donation of assorted meats to the Community Assistance Network (C.A.N.).

Committeeman Lipani

Committeeman Lipani reminded residents that the deadline to register to vote is October 15, 2024.

Committeeman Lipani announced that on June 5th, Governor Murphy signed into law legislation to modernize and reform the Open Public Records Act (OPRA). These changes will be in effect beginning September 3rd.

Committeeman Lipani advised that registration is open for the 7th annual Restaurant Week, which takes place September 24th through September 29th.

Committeeman Lipani relayed that the HBA's second annual awards dinner will be on October 17th at Royce Brook Golf Club.

Committeeman Lipani reported that on Tuesday, July 23rd, the Economic & Business Development office had Kathy Guzman, a senior small business liaison with the New Jersey Economic Development Authority (NJEDA), come to the Municipal Building, where she met with five local small business owners to discuss grant opportunities available to them. Committeeman Lipani stressed that this is not a competitive application.

Committeeman Lipani stated that the summer issue of the Experience Hillsborough digital magazine is now live.

Committeeman Lipani announced that the Finance office is hiring a part-time Assistant to the CFO.

Committeeman Lipani relayed that the 4th Quarter Tax amounts will be available on the Tax Collector website on August 19th. The 2024 Final/2025 Preliminary Tax Bills will be mailed out the week of September 9th.

Committeeman Lipani stated that the Assessor's office will start residential inspections as part of the annual reassessment program in September. Each inspector drives a township-marked vehicle and wears a township ID.

Committeeman Lipani advised that PSE&G has informed the Township that tree vegetation maintenance along the power lines and transmission lines will be conducted over the next few months.

Committeeman Lipani further advised that the Buckeye Pipeline has informed the Township that they will be conducting pipeline integrity maintenance digs along Hamilton and Willow Road.

Committeeman Lipani reported that the Building Department is hiring Electrical, Plumbing, and Fire Inspectors. These are full-time positions, but qualified candidates looking for part-time hours will be considered.

Committeeman Lipani announced that the Building Department's payment hours have been adjusted. Payments may only be made between 8 a.m. and 3 p.m. Monday through Friday, with the exception of online credit card payments.

Committeeman Lipani reminded residents that Hurricane season is in full swing and the Department of Public Works is requesting help from Hillsborough residents to notify the department of clogs in storm drains.

Committeeman Lipani announced that the annual Rotary Fair and Business Expo is now open. The Rotary Fair will open for five days beginning Tuesday, August 13th. A firework display sponsored by Petrock's Bar & Grille and Petrock's Liquors will take place on Friday evening, August 16th.

Committeewoman Payne

Committeewoman Payne advised that the Hillsborough Township Police Department is accepting applications for the position of Police Officer until September 15th.

Committeewoman Payne reminded residents that school will be in session in just a couple of weeks and residents should follow the following school bus safety tips: never pass a stopped school bus when lights are flashing, be aware of increased pedestrian traffic in and around schools and bus stops if on the opposite side of a median from a stopped school bus, reduce speed to 10 MPH, and remember to allow for extra travel time and anticipate increased volume around schools.

Committeewoman Payne announced National Night Out is officially booked for Tuesday September 10, 2024 from 6pm to 8pm at Mountain View Park.

Committeewoman Payne reported that Fire Prevention Week is celebrated in October to commemorate the anniversary of the Great Chicago Fire. This year, the 2024 Fire Prevention Week campaign message is Smoke Alarms: Make them work for you.

Committeewoman Payne relayed that a municipal court matter can be resolved without a hearing by completing the Plea by Mail form. This form may only be used to plead not guilty or guilty in certain traffic or parking cases or guilty in certain non-traffic cases.

Committeewoman Payne advised that the third quarterly veteran's information session will be held on September 14th at 10:00 in the senior activities room. The guest speaker will be a Somerset County Department of Aging representative.

Committeewoman Payne stated that the annual ceremony to honor POW/MIA will take place on Friday, September 20th, at 9:00 am, in the Garden of Honor if weather permits. In the event of inclement weather, the ceremony will be moved to the senior activity room.

Committeewoman Payne reported that Hillsborough is pleased to announce the installation of a Narcan (naloxone) distribution box at the Hillsborough Township Municipal Building below the AED kit. It is the first to be installed, with the intent to expand the program to include boxes at other easily accessible public locations. The Narcan is free of charge and is intended for anyone in need.

Deputy Mayor Ciccarelli

Deputy Mayor Ciccarelli reported that work has restarted on Route 206.

Deputy Mayor Ciccarelli provided the following update on road paving: Falcon Road is on schedule to still be completed by 1st week in September, DeSantis Construction Co was awarded the bid for Phase 1 of the 2024 Road Paving Program to be started in August, Phase 2 of the 2024 Road Paving Program winning bid will be awarded at this meeting to begin in September/October, the Amsterdam Drive phase 3 project is on the agenda for award tonight so that work can start in September, Auten Road repaving (from Triangle Road to RR tracks) is local aid funded and NJDOT is still reviewing plans, and the Brown Ave bid was awarded to PaveRite Contracting and construction is anticipated for September.

Deputy Mayor Ciccarelli advised that tonight's agenda includes a resolution for approval of a new technology for Hillsborough called a micro- and chip-seal process to preserve approximately 3.5 miles of roads to extend their life. This is a cost-efficient and effective part of the capital program.

Deputy Mayor Ciccarelli stated he along with the other members of the committee and the Economic and Business Development Commission attended a ribbon-cutting ceremony of Abma's Farm on Friday, July 19th.

Deputy Mayor Ciccarelli announced that the Hillsborough Township Credit Card Advisory Committee will be accepting grant applications beginning August 13th for the fall round of 2024 grants.

Deputy Mayor Ciccarelli relayed to residents that the fourth annual Scarecrow Festival will take place beginning September 29th. Registration opens Friday, August 16th.

Deputy Mayor Ciccarelli informed residents that Hillsborough is now enrolled in the AARP's network of Age-Friendly States and Communities, the first town in Somerset County to receive this recognition.

Deputy Mayor Ciccarelli reported that Hillsborough Township has received several grants, totaling more than 1.5 million dollars to foster growth, improve infrastructure, and support local programs at no cost to taxpayers.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING HILLSBOROUGH AS AN AARP AGE FRIENDLY NETWORK

WHEREAS, Hillsborough Township desires to create a community where people of all ages can live and thrive in all stages of their lives; and

WHEREAS, Hillsborough Township has committed to actively work with residents and local advocates to make our town age-friendly, creating multiple programs geared towards the well-being of our senior residents; and

WHEREAS, the American Association of Retired Persons (AARP) engages with elected officials, partner organizations, and local leaders to guide communities through the age-friendly network's assessment, planning, implementation, and evaluation processes; and

WHEREAS, AARP helps participating communities to become more livable and age-friendly by creating safer and more walkable streets, needed housing and transportation options, better access to key services, and opportunities for residents to participate in community activities; and

WHEREAS, AARP has welcomed Hillsborough Township as the first town in Somerset County to be enrolled in the AARP Network of Age-Friendly States and Communities; and

WHEREAS, enrollment in the network provides member communities with the resources to become more age-friendly by tapping into national and global research, planning models, and best practices.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, hereby thank the AARP for enrolling Hillsborough Township into the Network of Age-Friendly States and Communities. We look forward to improving our community for people of all ages.

2. PROCLAMATION RECOGNIZING OVERDOSE AWARENESS DAY

WHEREAS, overdose affects everyone from grieving families to first responders; and

WHEREAS, the estimated number of people using opioids globally has doubled since 2010 to 61.3 million in 2020; and

WHEREAS, there were nearly 105,303 reported drug overdose deaths in 2023, and approximately two-thirds involved synthetic opioids; and

WHEREAS, Overdose Awareness Day aims to increase awareness of evidence-based strategies and tools that can help prevent overdoses; and

WHEREAS, Naloxone/Narcan distribution programs can save lives by reversing the effects of an opioid overdose; and

WHEREAS, Hillsborough is proud to announce the installation of a Narcan distribution box in the Municipal Building. The Narcan is free of charge to anyone in need and has been provided by the Hillsborough/Millstone Municipal Alliance. The Narcan Box was purchased with Opioid Settlement money and the committee will work to determine other possible locations in the community to place additional Narcan boxes; and

WHEREAS, the mission of the Hillsborough/Millstone Municipal Alliance, also known as BoroAWARE, is to change and save lives by empowering the community to help manage and deter substance abuse and related issues through education, awareness, resource deployment, and advocacy; and

WHEREAS, the Municipal Alliance is working to prevent overdose deaths utilizing a strategy of educating the community about Narcan and getting Narcan into everyone's medicine cabinet.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, hereby recognize August 31, 2024 as Overdose Awareness Day and vow to continue to support programs committed to preventing overdose deaths.

PRESENTATIONS

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, to take resolutions 1-4 separately, was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, resolutions 1-4 of the consent agenda were unanimously approved upon the call of the roll.

Upon a motion by Committeewoman Samantha Hand, seconded by Committeewoman Catherine Payne, to take resolution 8 separately was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, resolution 8 of the consent agenda was unanimously approved upon the call of the roll.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeewoman Samantha Hand, resolutions 5-7 and 9-44 of the consent agenda was unanimously approved upon the call of the roll.

Township Administrator Ferrera

Committeewoman Hand

Attorney Willard

Susan Gulliford,

Maria Janucik,

CONSENT

1. RESOLUTION RATIFYING AND CONFIRMING THE HIRING OF CARSON VENIS TO THE POSITION OF RECREATION ASSISTANT IN THE HILLSBOROUGH TOWNSHIP RECREATION DEPARTMENT

WHEREAS, there exists a vacancy in the position of Recreation Assistant in the Hillsborough Township Recreation Department; and

WHEREAS, the Director of Recreation recommends the hiring of Carson Venis to the position of Recreation Assistant at an annual salary of \$40,000, effective August 12, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, that recommendation of the Director of Recreation is hereby ratified and approved.

2. RESOLUTION AUTHORIZING THE HIRING OF ELIZABETH BIENSTOCK TO THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE ECONOMIC AND BUSINESS DEVELOPMENT OFFICE

WHEREAS, there exists a vacancy in the position of Administrative Assistant in the Economic & Business Development Office; and

WHEREAS, the Director of Economic & Business Development Office recommends the hiring of Elizabeth Bienstock as a Administrative Assistant in the Economic & Business Development Office at an annual salary of \$38,000.00, with a start date of September 11, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Economic & Business Development Office is hereby be accepted and approved.

3. RESOLUTION AUTHORIZING THE HIRING OF VARIOUS EMPLOYEES TO THE POSITION OF PART-TIME FLOATER FOR HILLSBOROUGH TOWNSHIP

WHEREAS, there exists a need for additional part-time floaters for the Township of Hillsborough; and

WHEREAS, the Township Administrator and Human Resource Manager recommend the hiring of Christopher Brake as Part-Time Floater, effective August 14, 2024, at the rate of \$17.00 / hour, not to exceed 116 hours per month; and

WHEREAS, the Township Administrator and Human Resource Manager recommend changing the role of Robyn Bittle-Abramo, who is currently working part-time as the Planning & Zoning Recording Secretary, to Part-Time Floater, effective August 14, 2024, at her current rate of \$18.00 / hour, not to exceed 116 hours per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendations of the Township Administrator and Human Resource Manager are hereby accepted and approved.

4. RESOLUTION AUTHORIZING THE HIRING OF BRITTANY YACKULICH TO THE POSITION OF PART TIME OUTREACH SUPPORT SPECIALIST IN THE ECONOMIC AND BUSINESS DEVELOPMENT OFFICE

WHEREAS, there exists a vacancy in the position of Part Time Outreach Support Specialist in the Economic & Business Development Office; and

WHEREAS, the Director of Economic & Business Development Office recommends the hiring of Brittany Yackulich as a Part-Time Outreach Support Specialist in the Economic & Business Development Office at \$18.00 per hour, not to exceed 29 hours per week, with a start date of August 14, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Economic & Business Development Office is hereby accepted and approved.

5. RESOLUTION AUTHORIZING THE SALARY INCREASE FOR TRACY DUNLAP EFFECTIVE JULY 29, 2024

WHEREAS, Tracy Dunlap has successfully been awarded the NJDCA Technical Assistant to the Construction Official license as of July 29, 2024; and

WHEREAS, earning this license was required as part of Tracy Dunlap's employment and cited in the February 27, 2024 Resolution; and

WHEREAS, the Township Administrator and Construction Official recommend a \$4,000 increase to the initial annual base salary for the Technical Assistant, Tracy Dunlap, making her new annual salary \$42,000, effective July 29, 2024, as per the AFSCME Union Contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator and Construction Official is hereby accepted and approved and the annual base salary for Technical Assistant, Tracy Dunlap, is hereby increased to \$42,000 effective July 29, 2024.

6. RESOLUTION AMENDING THE AWARD OF A PLENARY RETAIL DISTRIBUTION LIQUOR LICENSE TO INDIVIDUAL, KUMAR PALANIYAPILLAI, REFLECTING THE CHANGE OF LICENSEE FROM INDIVIDUAL TO LEGAL ENTITY, HILLSBOROUGH LIQUOR STORE, LLC

WHEREAS, on April 30, 2024, the Township Committee of the Township of Hillsborough adopted a "Resolution Authorizing the Award of a Plenary Retail Distribution Liquor License to be awarded to Kumar Palaniyapillai"; and

WHEREAS, on May 6, 2024, Kumar Palaniyapillai submitted a revised application reflecting a change of licensee from individual, Kumar Palaniyapillai, to a legal entity, Hillsborough Liquor Store, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) a Plenary Retail Distribution Liquor License is hereby awarded to Hillsborough Liquor Store, LLC, for a purchase price of \$452,500.00; (2) the ultimate issuance of the Liquor License shall be subject to: (a) the payment of the balance of the bid price; (b) payment of the annual State and Municipal licensing fees; (c) satisfactory outcome of an investigation of the source of funds and criminal background checks; (d) compliance with all regulations concerning issuance of a liquor license in accordance with N.J.A.C. 13:2-2.1 et seq, including, but not limited to, publication and a hearing if there are objections; and (e) approval of the New Jersey Division of Alcohol Beverage Control; and (3) the Mayor and Township Clerk are hereby authorized to execute any documents and agreements consistent with this Resolution.

7. RESOLUTION APPROVING THE REQUEST FROM SOMERSET HEALTH CARE FOUNDATION TO HOLD THE STEEPLECHASE DISTANCE RUN IN HILLSBOROUGH TOWNSHIP ON SUNDAY, SEPTEMBER 29, 2024

WHEREAS, Somerset Health Care Foundation has requested permission to hold the Steeplechase Distance Run on September 29, 2024, in Hillsborough Township; and

WHEREAS, Somerset Health Care Foundation has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, the Chief of Police and Hillsborough Township Police Department's Traffic Safety Bureau has determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Somerset Health Care Foundation is hereby authorized to hold the Steeplechase Distance Run in Hillsborough Township on September 29, 2024.

8. RESOLUTION AUTHORIZING THE PLANNING BOARD TO CONDUCT A PRELIMINARY

INVESTIGATION IN ACCORDANCE WITH THE LOCAL REDEVELOPMENT AND HOUSING LAW TO DETERMINE WHETHER THE PROPERTY IDENTIFIED AS SUNNYMEAD ROAD, BLOCK 182, LOT 6, SHOULD BE DESIGNATED AS AN AREA IN NEED OF REDEVELOPMENT

Whereas, Sunnymead Ventures, LLC, is the owner of the property identified as Sunnymead Road, Block 182, Lot 7.02, Hillsborough, New Jersey, consisting of approximately 10.71 acres ("Property"); and

Whereas, the Property is the site of a former landfill which requires closure in accordance with applicable law; and

Whereas, on September 25, 2007, the Township Committee adopted a Resolution designating the Property as an area in need of redevelopment pursuant to N.J.S.A. 40A:12A-5; and

Whereas, in September 2009, the Township publicly solicited Statements of Interest for closure of the landfill and redevelopment of the Property; and

Whereas, in response to the publicly solicited Statements of Interest, Sunnymead Ventures offered to assume responsibility for closure and monitoring of the landfill in consideration for the Township transferring title to the Property to Sunnymead Ventures and the Township adopting a mutually agreeable Redevelopment Plan for the Property; and

Whereas, since 2009, Township and Sunnymead Ventures collectively pursued with the New Jersey Department of Environmental Protection a mutually agreeable closure and monitoring plan for the Property; and

Whereas, the Township installed a passive methane mitigation system at the Property and engaged in gas monitoring; and

Whereas, Sunnymead Ventures installed complements to the passive methane mitigation system at the Property and engaged in gas monitoring; and

Whereas, on June 27, 2023, the Township and Sunnymead Ventures entered into a Redevelopment and Property Sale Agreement for the Property and title to the Property has since been transferred to Sunnymead Ventures in accordance therewith; and

Whereas, the Redevelopment and Property Sale Agreement contemplated Sunnymead Ventures acquiring adjacent property identified as Sunnymead Road, Block 182, Lot 6, Hillsborough, New Jersey, consisting of approximately 4.37 acres, to be considered for designation as an area in need of redevelopment and included in the redevelopment area; and

Whereas, pursuant to the Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. ("Redevelopment Law"), the Township Committee may direct the Planning Board to conduct a preliminary investigation and public hearing to determine whether certain areas of the Township constitute areas in need of redevelopment; and

Whereas, the Township Committee seeks to have the Planning Board undertake a preliminary investigation of the area identified as Sunnymead Road, Block 182, Lot 6, Hillsborough, New Jersey, consisting of approximately 4.37 acres, as depicted on the attached map ("Study Area") as an area in need of redevelopment; and

Whereas, pursuant to the N.J.S.A. 40A:12A-6, the Township Committee shall state whether the redevelopment area shall be a "non-condemnation redevelopment area" which is defined as a redevelopment area that shall not use the power of eminent domain authorized by the Redevelopment Law, or whether the redevelopment area shall be a "condemnation redevelopment area" which is defined as a redevelopment area that may use the power of eminent domain authorized by the Redevelopment Law; and

Whereas, upon the completion of the preliminary investigation and public hearing, the Planning Board shall

provide recommendations to the Township Committee as to its investigation of the Study Area in accordance with N.J.S.A. 40A:12A-6 of the Redevelopment Law.

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Planning Board is hereby authorized and directed to conduct a preliminary investigation of the Study Area in accordance with N.J.S.A. 40A:12A-6 of the Redevelopment Law to determine whether the Study Area satisfies the criteria set forth in N.J.S.A. 40A:12A-5 of the Redevelopment Law and should be designated as an area in need of redevelopment; (2) any redevelopment area created pursuant to this authorization shall be a "non-condemnation" redevelopment area; (3) as part of its investigation, the Planning Board shall prepare a map showing the boundaries of the Study Area and the location of the various parcels contained therein and there shall be a statement appended to the map setting forth the basis for the investigation; (4) the Planning Board shall conduct a public hearing, after giving due notice, of the proposed boundaries of the Study Area and the date of the hearing to any persons who are interested in or would be affected by a determination that the area delineated in the notice is a redevelopment area in accordance with the requirements of N.J.S.A. 40A:12A-6 of the Redevelopment Law; (5) at the hearing, the Planning Board shall hear from all persons who are interested in or would be affected by a determination that the Study Area is a redevelopment area and all objections to a determination that the Study Area is an area in need of redevelopment and evidence in support of those objections shall be received and considered by the Planning Board and made part of the public record; (6) after conducting its investigation, preparing a map of the Study Area, conducting a public hearing at which all objections to the designation are received and considered, the Planning Board shall make a recommendation to the Township Committee as to whether the Township Committee should designate all or a portion of the Study Area as an area in need of non condemnation redevelopment pursuant to the Redevelopment Law; and (7) the Township Clerk shall forward a copy of this Resolution to the Township Planning Board.

9. RESOLUTION AUTHORIZING THE HILLSBOROUGH HEALTH OFFICER TO EXECUTE AN AGREEMENT WITH GREEN BROOK FAMILY MEDICINE FOR ADMINISTRATION OF VACCINATION CLINICS

WHEREAS, the Township of Hillsborough Health Department's mission is to provide professional, competent and financially efficient public health services to the residents of the Township of Hillsborough and the Borough of Millstone; and

WHEREAS, the Township of Hillsborough Health Department, in order to promote the public health of the residents of the Township of Hillsborough offers yearly vaccination clinics; and

WHEREAS, Green Brook Family Medicine has agreed to administer Influenza and Covid-19 vaccination clinics in conjunction with the Hillsborough Health Department; and

WHEREAS, Green Brook Family Medicine will bill the individual's insurance for the services provided; and

WHEREAS, the administration of the vaccinations shall be at no cost to the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Hillsborough Township Health Officer is authorized to execute an agreement with Green Brook Family Medicine consistent with the terms of this Resolution for administration of Influenza and Covid-19 vaccination clinics.

10. RESOLUTION AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF THE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT

WHEREAS, the Township of Hillsborough wishes to increase energy efficiency within the Township buildings; and

WHEREAS, the Office of State and Community Energy Programs is offering the Energy Efficiency and Conservation Block Grant (EECBG); and

WHEREAS, the Township of Hillsborough will apply for the Energy Efficiency and Conservation Block Grant for \$76,380.00, to install LED lighting at the Department of Public Works and Municipal Complexes.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) it hereby authorizes the application for and acceptance if approved of the Energy Efficiency and Conservation Block Grant; and (2) the Township Administrator and CFO are hereby authorized to execute all documents related to the application, contract acceptance and other related documents necessary for administration of the Grant.

11. RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM THE NJDOT FOR THE BROWN AVENUE EXTENSION/IMPROVEMENT PROJECT

WHEREAS, the State of New Jersey, Department of Transportation, has notified the Township of Hillsborough that it will receive \$1,500,000.00 in funding to support the Township's extension/ improvement of Brown Avenue; and

WHEREAS, the Township of Hillsborough will oversee the project as stated in the previously executed agreement between the County of Somerset, Somerville Business Park, LLC, and the Township of Hillsborough.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township is hereby authorized to accept funding from the State of New Jersey Department of Transportation in the amount of \$1,500,000.00 for the Brown Avenue Extension/Improvement Project.

12. RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM THE NJDOT FOR THE BROWN AVENUE EXTENSION/IMPROVEMENT PROJECT

WHEREAS, the State of New Jersey, Department of Transportation, has notified the Township of Hillsborough that it will receive \$403,087.00 through the Local Aid Infrastructure Fund Program; and

WHEREAS, the funding will support the Township's extension/improvement of Brown Avenue; and

WHEREAS, the Township of Hillsborough will oversee the project as stated in the previously executed agreement between the County of Somerset, Somerville Business Park, LLC and the Township of Hillsborough: and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township is hereby authorized to accept funding from the State of New Jersey Department of Transportation in the amount of \$403,087.00.

13. RESOLUTION AUTHORIZING THE SALE OF EQUIPMENT AT THE 2024 SOMERSET COUNTY FALL AUCTION TO BE HELD FROM OCTOBER 9, 2024 TO OCTOBER 16, 2024

WHEREAS, the Township Committee of the Township of Hillsborough hereby declares that the following items identified in this resolution are no longer needed for a public purpose and are surplus property which may be sold at public auction.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, Count of Somerset, State of New Jersey, that the following unneeded items are authorized to be sold at the 2024 Somerset County Fall Auction, set to be held from October 9, 2024, to October 16, 2024:

<u>UNIT</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>VIN NUMBER</u>
50	2006	FORD	Wagon	1FMEU72E56UBO7778
314	2007	JEEP	LIBERTY	1J4GL48K87W695610
308	2010	FORD	ESCAPE	1FMCU9D72AKC13062
322	2006	JEEP	LIBERTY	1J4GL48K46W270562
330	2004	FORD	VAN	1 1FDSE 35L04 HA339 54
332	2007	FORD	E450	1FDXE45S36DB07302
335	1997	DODGE	1500 VAN	2B4HB15Y5VK552808
601	2009	FORD	CR VIC	2FAHP71V29X131520
730	2009	DODGE	DURANGO	1D8HB38P29F714191
	1993	MAULDI N NEAL	PAVER	05-302-898
99/88	1997	ELGIN	PELIGIN	1 P2511S
Tanker	1989	GMC	TANKER	1 4GDV9C4W3KV801601

14. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR THE REPLACEMENT OF THE MUNICIPAL BUILDING'S MAIN ENTRANCE VESTIBULE

WHEREAS, the Municipal Building's Main Entrance Vestibule is in need of replacement; and

WHEREAS, the Township Qualified Purchasing Agent is authorized to advertise for bids for the replacement of the Municipal Building's Main Entrance Vestibule.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to advertise for bids for the Replacement of the Municipal Building's Main Entrance Vestibule.

15. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR THE VILLAGE GREEN PARK BASKETBALL COURT PROJECT

WHEREAS, there is interest in developing a Basketball Court in Village Green Park; and

WHEREAS, the Township Qualified Purchasing Agent is authorized to advertise for bids for the Basketball Court Project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to advertise for bids for the Basketball Court Project in Village Green Park.

16. RESOLUTION AWARDING A CONTRACT TO PAVE RITE, INC., FOR THE BROWN AVENUE EXTENSION PROJECT

WHEREAS, in accordance with the Local Public Contracts Law, sealed bids were opened and read on June 26, 2024, at 10:30 a.m., which was the time and place provided for the Notice to Bidders for the project entitled "Brown Avenue Extension"; and

WHEREAS, the Township received two (2) bids with the lowest bid from Pave Rite, Inc., located in Bridgewater, New Jersey; and

WHEREAS, the Engineering Director and Qualified Purchasing Agent have reviewed the bids and recommend the award of a contract to Pave Rite, Inc., in an amount not to exceed \$1,731,020.76; and

WHEREAS, the Chief Financial Officer certifies the funds are available under grant account 02-213-24-682-715-

280 in the amount of \$403,087.00 and 02-213-24-683-715-280 in the amount of \$1,327,933.76.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) an award of contract for the "Brown Avenue Extension" project is made to Pave Rite, Inc., in an amount not to exceed \$1,731,020.76; and (2) the Mayor and Township Clerk are hereby authorized to execute a contract with Pave Rite, Inc., consistent with the terms of this Resolution, the Bid Specifications and Bid Proposal submitted.

17. RESOLUTION APPROVING AGREEMENT TO RENEW MEMBERSHIP IN THE CENTRAL JERSEY JOINT INSURANCE FUND

WHEREAS, the Central Jersey Joint Insurance Fund ("Fund") is a duly chartered Municipal Insurance Fund as authorized by N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Township of Hillsborough is currently a member of said Fund; and

WHEREAS, effective November 30, 2024, said membership will expire unless earlier renewed; and

WHEREAS, the Township Committee of the Township of Hillsborough has resolved to renew said membership.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Township of Hillsborough hereby renews its membership in the Central Jersey Joint Insurance Fund.
2. The Township of Hillsborough hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Central Jersey Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the applicable statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The Township of Hillsborough agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the Township of Hillsborough in the Central Jersey Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of the Township of Hillsborough.
5. Executed the ____ day of _____, 2024, as the lawful and binding act and deed of the Township of Hillsborough, which execution has been duly authorized by public vote of the Township Committee.

18. RESOLUTION AWARDING A CONTRACT TO STILO PAVING & EXCAVATING FOR THE 2024 CAPITAL ROADWAY PAVING PROJECT

WHEREAS, there is a need for roadway resurfacing of White Meadow Road, Spring Valley Road, Camden Road, Pleasant View Road, Auten Road (from railroad to New Centre Road), Starview Drive, Murray Drive, Ski Drive and Dogwood Drive; and

WHEREAS, sealed bids were opened and read on August 9, 2024, at 10:30am, at which was the time and place provided for the Notice to Bidders entitled Contract 2024-04 "2024 Capital Roadway Paving Project"; and

WHEREAS, the Township received seven (7) bids with the lowest bid from Stilo Paving & Excavating, located in South Plainfield, New Jersey; and

WHEREAS, the Engineering Director and Qualified Purchasing Agent recommend the award of contract to Stilo Paving & Excavating in an amount not to exceed \$2,201,630.68, for Contract 2024-04, Capital Roadway Paving Project; and

WHEREAS, funds are available and certified as such by the Chief Finance Officer through Capital Account 04-215-55-241-900 (Requisition #2306711).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) an award of contract for the 2024 Capital Roadway Paving Project is made to Stilo Paving & Excavating in an amount not to exceed \$2,201,630.68; and (2) the Mayor and Township Clerk are hereby authorized to execute a contract with Stilo Paving & Excavating consistent with the terms of this Resolution, the bid specifications and bid proposal submitted.

19. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ASPHALT PAVING SYSTEMS FOR THE PROVISION OF ASPHALT PRESERVATION SERVICES AND MATERIALS

WHEREAS, the Director of Public Works recommends asphalt preservation for various township roads using micro-seal and micro-chip treatments; and

WHEREAS, the Director of Public Work and Qualified Purchasing Agent recommend the award of a contract to Asphalt Paving Systems for the provision of asphalt preservation services and materials through New Jersey State Contract #T2507 in an amount not to exceed \$250,000.00; and

WHEREAS, funds are available in the 2024 municipal budget and have been certified as such by the Chief Finance Officer through Capital Account 04-215-55-241-900 (Requisition #2306710)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Asphalt Paving Systems for the provision of asphalt preservation services and materials through New Jersey State Contract #T2507 in an amount not to exceed \$250,000.00.

20. RESOLUTION APPROVING CONTINUATION CERTIFICATE FOR ROAD OPENING BOND NO. 104703734 FOR JERSEY CENTRAL POWER & LIGHT

WHEREAS, in accordance with the terms of the code of the Township of Hillsborough, Chapter 259 "Streets and Sidewalks", subsection 4G, the utility company Jersey Central Power & Light has submitted a Continuation Certificate for Road Opening Bond No. 104703734 in the required amount of \$5,000.00; and

WHEREAS, this is a general performance guarantee for the continuous stream of road opening permits that are processed each year; and

WHEREAS, the Engineering Director recommends the Township Committee accept the Continuation Certificate for the above referenced Road Opening Bond.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

21. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Deborah Brophy	\$159.00
Jun Jiang	\$300.00
Anshul Gupta	\$598.00
Vishal Mehta	\$350.00
Quynh Vo	\$350.00
Qi Wu	\$370.00
Jennifer King	\$979.00
Michael Gatza	\$150.00
Michael Mugo	\$150.00
Lorin Piatek	\$350.00
Tara Lento	\$150.00
Jennifer Gianetti	\$150.00
Meghann Valeo	\$150.00
Jennifer Goldsack	\$150.00
Jennifer Ziolkowski	\$150.00
Ingrid Lozano	\$150.00
Melissa Blanco	\$150.00
Jeanette Sena	\$700.00
Rina Desai	\$330.00
Anupam Haldar	\$150.00
Daniel Angosto	\$15.00
Gabriela Hrebikova	\$60.00
Vishal Mehta	\$350.00
Jeannette Sena	\$350.00
William Borke	\$100.00
Michael Gatza	\$150.00

22. RESOLUTION AUTHORIZING THE RELEASE OF CASH BOND FOR CONDITIONAL CERTIFICATE OF OCCUPANCY FOR K-9 RESORTS

WHEREAS, a cash bond was posted by K-9 Resorts to guarantee completion of outstanding site items for 63 Route 206; and

WHEREAS, the Engineering Director certifies all work has been satisfactorily completed and recommends the release of the cash bond in the amount of \$18,769.28 to K-9 Resorts from account 20-286-0076-99.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

23. RESOLUTION RATIFYING AND CONFIRMING THE REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector indicates a tax overpayment has been received as indicated below and recommends a refund be issued for such overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amounts set forth below for the tax overpayment.

Block	Lot	Qualifier	Name	Amount	Qtr	Year
163.05	1.01	C1001	KANUGANTI, VENUGOPALA	1,591.69	3	2024

24. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE PROPERTY TAXES PAID FROM 5/28/24 THROUGH 6/30/24 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Elena Chango-Jerez, Block 147, Lot 15.01, effective May 28, 2024, amount \$1,131.52.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 5/28/24 to 6/30/24 to the above-referenced property owner.

25. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Apple	20-286-56-1070-99	272.67
Bank of America	20-286-56-1069-99	195.87
Coherent Corp	20-286-56-1068-99	104.85
Gateway Phase 7	20-286-56-0265-99	6,629.57
Harvesters Gospel insp	20-286-56-0278-99	776.15
Hidden Brook Estates	20-286-56-0282-99	104.85
Northeast Dev Zenk Ct	20-286-56-0365-99	267.40
PSE&G BA-23-22	20-286-56-1053-99	209.70
Pat Richards	20-286-56-0371-99	461.60
Sherman Tract	20-286-56-0432-99	314.55
	Grand Total	-\$9,442.06

26. RESOLUTION ESTABLISHING THE FIXED ASSET THRESHOLD LIMIT FOR ALL HILLSBOROUGH TOWNSHIP OWNED PROPERTY AND EQUIPMENT

WHEREAS, the threshold for "nonexpendable, tangible personal property," as defined in N.J.A.C. 5:30-5.6 "Accounting for Governmental Fixed Assets", was increased to \$5,000.00 for both municipalities and counties, in

Local Finance Notice CFO-96-13 effective January 1, 1997 and brings the threshold to a level comparative with the federal government; and

WHEREAS, Local Finance Notice CFO-96-13 also increased the useful life of all nonexpendable, tangible personal property from at least one (1) year to at least five (5) years; and

WHEREAS, a local unit may establish a capitalization level other than the revised threshold, provided it does not exceed \$5,000.00 per unit; and

WHEREAS, the previous threshold limit for the Township of Hillsborough was \$500.00; and

WHEREAS, the Township of Hillsborough wishes to revise the established threshold for fixed assets.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby sets forth the fixed asset limit as defined in N.J.A.C. 5:30-5.6 Account for Governmental Fixed Assets, to \$5,000.00 for all nonexpendable, tangible personal property.

27. RESOLUTION AUTHORIZING THE PURCHASE OF A BW12 WOODS BATWING MOWER ATTACHMENT FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Township of Hillsborough solicited quotes for a BW12 Woods Batwing Mower attachment and three (3) responses were received as follows:

Belle Mead Garage	\$15,041.88
Mid-State Equipment	\$15,291.88
Smith Tractor & Equipment, Inc.	\$15,491.88

WHEREAS, the Director of Public Work and the Township Qualified Purchasing Agent recommend the purchase of the BW12 Woods Batwing Mower attachment from Belle Mead Garage in an amount not to exceed \$15,041.88; and

WHEREAS, funds are available in the 2024 budget through capital account 04-215-55-240-570 (Requisition #2306706), and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase of a BW12 Woods Batwing Mower attachment for the Department of Public Work in an amount not to exceed \$15,041.88.

28. RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) JOHN DEERE Q850M COMMERCIAL QUIKTRAK M SERIES 54 INCH DECK MOWERS FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Township of Hillsborough solicited quotes for two (2) John Deere Q850m Commercial QuikTrak M Series 54 Inch Deck Mowers and three (3) responses were received as follows:

Power Place	\$10,770.72 each
Deer Country Farm and Lawn	\$10,652.87 each
Central Jersey Equipment	\$10,797.04 each

WHEREAS, the Director of Public Work and the Township Qualified Purchasing Agent recommend the purchase

of two (2) John Deere Q850m Commercial QuikTrak M Series 54 Inch Deck Mowers from Power Place in an amount not to exceed \$21,541.44; and

WHEREAS, funds are available in the 2024 budget through capital account 04-215-55-240-570 (Requisition #2306704), and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase of two (2) John Deere Q850m Commercial QuikTrak M Series 54 Inch Deck Mowers for the Department of Public Work in an amount not to exceed \$21,541.44.

29. RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) JOHN DEERE Z960M ZTRAK 72 INCH SIDE DISCHARGE DECK MOWERS FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Township of Hillsborough solicited quotes for two (2) John Deere Z960M ZTrak 72 Inch Side Discharge Deck Mowers and three (3) responses were received as follows:

Power Place	\$13,380.12 each
Deer Country Farm and Lawn	\$13,468.58 each
Central Jersey Equipment	\$13,987.24 each

WHEREAS, the Director of Public Work and the Township Qualified Purchasing Agent recommend the purchase of two (2) John Deere Z960M ZTrak 72 Inch Side Discharge Deck Mowers from Power Place in an amount not to exceed \$26,760.24; and

WHEREAS, funds are available in the 2024 budget through capital account 04-215-55-240-570 (Requisition #2306705), and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase of two (2) John Deere Z960M ZTrak 72 Inch Side Discharge Deck Mowers for the Department of Public Work in an amount not to exceed \$26,760.24.

30. RESOLUTION AUTHORIZING THE PURCHASE OF A HOMESTEADER TRAILER 714IT CARGO/ENCLOSED TRAILER FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Township of Hillsborough solicited quotes for the Homesteader Trailer 714IT Cargo/Enclosed Trailer and three (3) responses were received as follows:

Skyline Equipment	\$7,295.00
Trailers USA	\$7,700.00
Crossroad Trailer Sales	\$7,300.00

WHEREAS, the Director of Public Work and the Township Qualified Purchasing Agent recommend the purchase of the Homesteader Trailer 714IT Cargo/Enclosed Trailer from Skyline Equipment in an amount not to exceed \$7,295.00; and

WHEREAS, funds are available in the 2024 budget through capital account 04-215-55-240-570 (Requisition 2306714), and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase of a Homesteader Trailer 714IT Cargo/Enclosed Trailer for the Department of Public Work in an amount not to exceed \$7,295.00.

31. RESOLUTION AUTHORIZING THE PURCHASE OF A BWISE TILT TRAILER MODEL TGS17-22 FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Township of Hillsborough solicited quotes for a Bwise Tilt Trailer Model TGS17-22 for the Department of Public Works and three (3) responses were received as follows:

Skyline Equipment	\$13,895.00
Brechbill Trailer Sales LLC	\$14,443.00
Best Line Equipment	\$17,417.50

WHEREAS, the Director of Public Work and the Township Qualified Purchasing Agent recommend the purchase of the Bwise Tilt Trailer Model TGS17-22 from Skyline Equipment in an amount not to exceed \$13,895.00; and

WHEREAS, funds are available in the 2024 budget through capital account 04-215-55-240-570 (Requisition 2306715), and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase of a Bwise Tilt Trailer Model TGS17-22 for the Department of Public Work in an amount not to exceed \$13,895.00.

32. RESOLUTION AWARDING CONTRACT TO STILO PAVING & EXCAVATING FOR AMSTERDAM DRIVE PHASE III RESURFACING PROJECT

WHEREAS, The Township solicited bids through the fair and open procurement process for the Amsterdam Drive Phase III Resurfacing Project; and

WHEREAS, the Township received six (6) bids with the lowest bid from Stilo Paving & Excavating located in South Plainfield, New Jersey; and

WHEREAS, the Engineering Director and Qualified Purchasing Agent recommend the Township Committee award a contract to Stilo Paving & Excavating in an amount not to exceed \$466,703.62 for Amsterdam Drive Phase III Resurfacing Project; and

WHEREAS, the Chief Finance Officer certifies there are sufficient fund in Account 02-213-24-515-715-280 in the amount of \$368,400.00 and 04-215-55-241-900 in the amount of \$98,303.62 for this project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that (1) a contract is hereby awarded to Stilo Paving & Excavating in an amount not to exceed \$466,703.62 for the Amsterdam Drive Phase III Project; and (2) the Mayor and Township Clerk are authorized to execute a contract with Stilo Paving & Excavating consistent with the terms of this Resolution, the bid specifications and bid proposal submitted.

33. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR UPGRADING THE LIGHTING AT 21 EAST MOUNTAIN ROAD PUBLIC WORKS BUILDINGS

WHEREAS, the lighting at the Public Works Buildings at 21 East Mountain Road needs to be upgraded since the current lighting is no longer supported or available for purchase in NJ due to the CRI Ban; and

WHEREAS, the Township Qualified Purchasing Agent is authorized to advertise for bids for the upgrade of lighting at 21 East Mountain Road Public Works Buildings.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to advertise for bids for the upgrade of lighting at 21 East Mountain Road Public Works Buildings.

34. RESOLUTION AUTHORIZING THE PURCHASE OF A FALCON RME 4 TON ASPHALT HOT PATCHER DUMP TRAILER

WHEREAS, the Director of Public Works has requested authorization to purchase the Falcon RME 4 Ton Asphalt Hot Patcher Dump Trailer; and

WHEREAS, McGrath Municipal Equipment, LLC, offers the Falcon RME 4 Ton Asphalt Hot Patcher Dump Trailer through the ESCNJ Cooperative Contract #ESCNJ 22/23-12, of which the Township of Hillsborough is a member, in an amount not to exceed \$54,293.00; and

WHEREAS, funds are available in the 2024 municipal budget and have been certified as such by the Chief Finance Officer through Capital Account 04-215-55-240-571 (Requisition #2306707)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the Falcon RME 4 Ton Asphalt Hot Patcher Dump Trailer from McGrath Municipal Equipment, LLC, through the ESCNJ Cooperative Contract #ESCNJ 22/23-12, in an amount not to exceed \$54,293.00 is hereby authorized.

35. RESOLUTION AUTHORIZING THE PURCHASE OF MATERIAL AND RENTAL OF A CRACK SEALING MACHINE FOR USE BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Director of Public Works has determined there is a need for Material and Rental of a Crack Sealing Machine; and

WHEREAS, a solicitation for quotes was prepared and distributed for said services; and

WHEREAS, two (2) quotes were received as follows:

1. SealMaster Municipal \$13,885.00
2. SealMaster/Maryland \$17,380.00

WHEREAS, the Director of Public Works and the Qualified Purchasing Agent recommend SealMaster Municipal, for the purchase of Material and Rental of a Crack Sealing Machine in an amount not to exceed \$13,885.00; and

WHEREAS, funds are available in the 2024 Municipal Budget and have been certified as such by the Chief Finance Officer through Capital Account 04-215-55-241-900 (Requisition #2306708)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of Material and Rental of a Crack Sealing Machine from SealMaster Municipal in an amount not to exceed \$13,885.00 is hereby authorized.

36. RESOLUTION AUTHORIZING THE PURCHASE OF LATERAL FILE CABINETS FOR THE CONSTRUCTION DEPARTMENT

WHEREAS, the Township of Hillsborough solicited quotes for Lateral File Cabinets for the Construction Department and three (3) responses were received as follows:

Village Office Supply	\$30,599.00
Uline	\$33,330.00
Staples	Not all items available

WHEREAS, the Director of the Construction Department and the Township Qualified Purchasing Agent recommend the purchase of the Lateral File Cabinets from Village Office Supply in an amount not to exceed \$30,599.00; and

WHEREAS, funds are available in the 2024 budget through capital account 04-215-55-240-503 (Requisition #2306709), and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase of the Lateral File Cabinets from Village Office Supply for the Construction Department in an amount not to exceed \$30,599.00.

37. RESOLUTION AUTHORIZING THE PURCHASE OF CRADLEPOINTS (MOBILE 5G COMMUNICATION DEVICES) FOR POLICE FROM PMC ASSOCIATES THROUGH STATE CONTRACT #83900

WHEREAS, the Police department requested the purchase of 20 new Cradlepoint units and services; and

WHEREAS, PMC Associates offers the Cradlepoint units and services through the New Jersey State Contract #83900 in an amount not to exceed \$53,277.60 and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the Cradlepoint units and services through PMC Associates; and

WHEREAS, funds are available in the 2024 municipal budget and have been certified as such by the Chief Finance Officer through Account 04-215-240-581 (Requisition 2306712).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the Cradlepoint units and services from PMC Associates through New Jersey State Contract #83900 in an amount not to exceed \$53,277.60 is hereby authorized.

38. RESOLUTION AWARDING A ONE YEAR CONTRACT FOR PROFESSIONAL GRANT SERVICES TO BRUNO ASSOCIATES, INC.

WHEREAS, the Township solicited proposals for Professional Grant Services for the period September 1, 2024 to August 31, 2025; and

WHEREAS, the Township received two (2) responses to the solicitations as follows:

1. Bruno Associates, Inc.	\$34,000.00 for a 1-year contract
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2. Millennium Strategies, LLC	\$5,000.00 for a 1-year contract + consulting fees per project varying for project
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WHEREAS, the Township Administrator and the Township Qualified Purchasing Agent recommend the award of a one (1) year contract to Bruno Associates, Inc., in a total amount not to exceed \$34,000.00 for the provision of Professional Grant Services for the period September 1, 2024 to August 31, 2025; and

WHEREAS, funds are available in account 01-201-20-713-280 in the amount of \$34,000.00 and have been certified as such by the Chief Finance Officer (requisition #2306716) .

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a one (1) year contract is hereby awarded to Bruno Associates, Inc., in a total amount not to exceed \$34,000.00 for the provision of Professional Grant Services for the period September 1, 2024 to August 31, 2025.

39. RESOLUTION AUTHORIZING INSERTION OF SPECIAL ITEM OF REVENUE AND APPROPRIATION INTO THE BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED by the Township of Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of the items of revenue in the Budget of the year 2024 in the sum of \$403,087.00 which is now available from the State of New Jersey Department of Transportation; and

BE IT FURTHER RESOLVED that the like sum of \$403,087.00 is hereby appropriated under the caption "LAIF - Brown Ave ".

40. RESOLUTION AUTHORIZING INSERTION OF SPECIAL ITEM OF REVENUE AND APPROPRIATION INTO THE BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED by the Township of Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of the items of revenue in the Budget of the year 2024 in the sum of \$1,500,000.00 which is now available from the State of New Jersey Department of Transportation; and

BE IT FURTHER RESOLVED that the like sum of \$1,500,000.00 is hereby appropriated under the caption "Brown Ave Ext. ".

41. RESOLUTION AUTHORIZING EXECUTION OF DEVELOPMENT AGREEMENT, STORMWATER FACILITIES MAINTENANCE AGREEMENT AND SANITARY SEWER FACILITIES MAINTENANCE AGREEMENT WITH TOLL NJ I, LLC, FOR THE ENCLAVE AT ROYCE BROOK DEVELOPMENT PROJECT, BLOCK 183.01, LOT 2

Whereas, Application #21-PB-10-S/MS/SP was filed with the Hillsborough Township Planning Board (“Board”) for preliminary and final major site plan approval for the property located at 201 Hamilton Road, Block 183, Lot 38.01 and Block 183.01, Lot 1, on the Hillsborough Township Tax Map seeking minor subdivision approval to subdivide the existing 2 lots totaling 435.33 acres into 3 lots; AND for preliminary and final major subdivision approval to subdivide 1 of the resulting 3 lots (Proposed Lot 183.01, Lot 2), totaling 130.68 acres, into 181 lots, of which 174 will be single-family lots, 6 will be open space lots and 1 roadway lot; AND for minor site plan approval to provide a common entrance servicing the golf course and residential tract; AND construct modifications to the existing clubhouse parking lot to relocate 6 parking spaces on the property defines as the Greens at Royce Brook (“Project”) on the property identified as Block 183.01, Lot 2 (“Property”); and

Whereas, on June 2, 2022, the Board adopted a memorializing Resolution approving the Application; and

Whereas, the approval of the Board requires provision of a Development Agreement, Stormwater Facilities Maintenance Agreement and Sanitary Sewer Facilities Maintenance Agreement for the Project.

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Township Clerk are authorized to execute a Development Agreement, Stormwater Facilities Maintenance Agreement and Sanitary Sewer Facilities Maintenance Agreement with Toll NJ I, LLC, for The Enclave at Royce Brook Development Project, Block 183.01, Lot 2, in a form approved by the Township Attorney; and (2) the Township Attorney is authorized to record said documents with the Somerset County Clerk.

42. RESOLUTION AUTHORIZING ACCEPTANCE OF FUNDING FROM THE NJDOT FISCAL YEAR 2023 MUNICIPAL AID PROGRAM FOR LA-2023 MA HILLSBOROUGH TOWNSHIP AMSTERDAM PHASE III PROJECT

WHEREAS, the State of New Jersey Department of Transportation has notified the Township of Hillsborough that it has been selected to receive funding in the amount of \$368,400.00 from the Fiscal Year 2023 Municipal Aid Program for LA-2023 MA Hillsborough Township Amsterdam Drive Phase III project; and

WHEREAS, the Township Engineering Department will administer and oversee this roadway project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township of Hillsborough is hereby authorized to accept funding in the amount of \$368,400.00 from the State of New Jersey Department of Transportation Fiscal Year 2023 Municipal Aid Program for LA-2023 MA Hillsborough Township Amsterdam Drive Phase III Project.

43. RESOLUTION AUTHORIZING INSERTION OF SPECIAL ITEM OF REVENUE AND APPROPRIATION INTO THE BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED by the Township of Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of the items of revenue in the Budget of the year 2024 in the sum of \$368,400.00.00 which is now available from the State of New Jersey Department of Transportation; and

BE IT FURTHER RESOLVED that the like sum of \$368,400.00 is hereby appropriated under the caption "FY2023 Municipal Aid LA-2023 ".

44. RESOLUTION CERTIFYING FUNDS FOR PREVIOUSLY AWARDED CONTRACT TO EPLUS TECHNOLOGY, INC., FOR VOIP PHONE SYSTEM UPGRADES

WHEREAS, N.J.S.A. 40A:4-57 prohibits the expending of money or the entering into of any contract for any purpose for which no appropriation is provided or in excess of the amount appropriated for such purposes; and

WHEREAS, the Township of Hillsborough previously awarded a multi-year contract to ePlus Technology, Inc., for VOIP Phone System Upgrades and has reached year 3 of the contract for which a total amount not to exceed \$49,607.00 is due; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #01-201-20-709-290 (Requisition #2306542).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the contract to ePlus Technology, Inc., for year 3 of the awarded contract, shall be authorized in an amount not to exceed \$49,607.00.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, to take resolutions 1-4 out of order was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, resolutions 1-4 of the consent agenda were unanimously approved upon the call of the roll.

Township Administrator Ferrera welcomed the new employees.

Committeewoman Hand welcomed the new hires.

Committeeman Lipani stated the new positions are just backfilling open positions and it's not affecting the budget. Deputy Mayor Ciccarelli congratulated the new employees and noted the Economic & Business Development Department is regarded as one of the best in the County.

Upon a motion by Committeewoman Samantha Hand, seconded by Committeewoman Catherine Payne, to take resolution 8 separately, was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, resolution 8 of the consent agenda was approved upon the call of the roll. Deputy Mayor John Ciccarelli abstained.

Committeewoman Hand inquired about the order or process in determining an area to be in need of redevelopment.

Township Attorney Willard stated that the property was the Sunnymead Landfill and the township sold the land to an entity that agreed to clean it up. Ultimately, the NJDEP agreed to a passive system and the township recently closed title on the property with Sunnymead Ventures. The company wants to put in a solar project on this property and an adjacent property. Attorney Willard stated that a warehouse is not a permitted use for this area.

Township Administrator Ferrera stated the township has been working on this for 15 years.

Committeeman Lipani stated this area has been a dumping ground and it cannot support a large structure but it can support a solar field. This will be presented at a Planning Board meeting where residents can voice their concerns.

Susan Gulliford, Hunt Club Road asked if the solar field would be added to the tax rolls.

Attorney Willard stated yes and clarified that there is no tax exemption in place to date in the redevelopment agreement.

Maria Janucik, 720 E. Frech Rd, Manville asked when the redevelopment plan was agreed to.

Attorney Willard stated it was a redevelopment and property sale agreement. The redevelopment plan for the property has not yet been adopted. Attorney Willard set forth the timeline and procedure that will follow to obtain a redevelopment plan.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeewoman Samantha Hand, resolutions 5-7 and 9-44 of the consent agenda were unanimously approved upon the call of the roll.

Committeeman Lipani stated many of the resolutions include capital projects and roadway projects.

Susan Gulliford, Hunt Club Road inquired about the resolutions regarding the liquor license, lighting at the DPW, alleviating truck traffic near Brown Ave, replacement of municipal building vestibule, increase amount of fixed asset list, selection of the grant writers, monitoring of storm waters, and special items of revenue.

Township Clerk Sarah Brake stated one of the new liquor licenses have since formed an LLC.

Deputy Mayor Ciccarelli stated the Brown Avenue extension will alleviate truck traffic.

Administrator Ferrera stated the entrance area disintegrated at the bottom from weather and created a security risk. He further explained the selection of the grant writer.

Attorney Willard explained the fixed asset list, the storm waters facility management agreement, special items are from the NJDOT.

Maria Janucik, 720 E. Frech Ave, Manville inquired about the new liquor license to Kumar, the numbering system for resolutions versus consents, the Brown Ave project

Township Clerk Sarah Brake stated the liquor license is brand new and they are still in the process of purchasing it.

Township Clerk Brake stated the agenda is the record for the consent agenda/resolutions, and that there are many ways to search for a resolution/consent item.

Attorney Willard explained that at first the Somerset County Improvement Authority was going to pay but then put the responsibility on the township. The township has received grant funding for this project.

PUBLIC HEARINGS

1. 2024-13 AN ORDINANCE APPROPRIATING CERTAIN MONIES HELD BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, FOR THE PURCHASE OF MUNICIPAL BUILDING THERMOSTATS IN THE AMOUNT OF \$185,000.00 IN AND FOR THE TOWNSHIP OF HILLSBOROUGH.

WHEREAS, there are funds available in the Hillsborough Township Capital Improvement Fund in the amount of \$185,000.00; and

WHEREAS, the Hillsborough Township Committee has determined there is a need to appropriate the aforesaid Capital funds for the following purposes and amounts:

1	Municipal Building Thermostats	\$ 185,000.00
		\$185,000.00

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, that the aforementioned sums are hereby appropriated.

This ordinance shall take effect upon final adoption and publication according to law.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeeman Shawn Lipani, to open the public hearing on Ordinance 2024-13, the motion was unanimously approved upon the call of the roll.

Administrator Ferrera gave an update on the heating and cooling issues that have been plaguing the municipal building for the past dozen years. Money has been set aside for this prior to this year, it is not coming out of the 2024 budget.

Committeewoman Hand asked if changes were anticipated in the utility bill once installed. Township Administrator Ferrera is hopeful that the utility bill will go down.

Susan Gulliford, Hunt Club Road asked if township is buying all the parts and doing the installation. Township Administrator Ferrera explained the in house electricians will be doing the install and managing the system

Maria Janucik asked who is installing the system and if it is completely new.

Township Administrator Ferrera repeated that the township has inhouse electricians that will be installing a wiring system but keeping the original blowers and other equipment.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeewoman Samantha Hand, to close the public hearing and adopt Ordinance 2024-13, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. CLAIMS LIST 24-11

Deputy Mayor Ciccarelli asked to approve Claims List 2024-11.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeewoman Samantha Hand, Claims List 2024-11, was approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville inquired about a Manville tax sale item.

Attorney Willard stated that Hillsborough holds the tax sale on properties in Hillsborough but receiving sewer services from Manville and then remits the proceeds to Manville.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Susan Gulliford, Hunt Club Road inquired about JCP&L's service to residents on the mountain and stormwater management in the Claremont section.
Deputy Mayor Ciccarella stated he would look into it.

Maria Janucik, 720 E. Frech Ave, Manville inquired about the notice given to the 440 Hillsborough property owners whose sewer/water was sold to NJ American Water.
Township Attorney Willard explained personal notice was not required, he has no knowledge what NJ American Water sent out; the easement was held by the MUA. The ordinance was given proper notice.

Aria, Sunnymead Society, Troop 89 asked if there are any facilities to use in the county.
Committeewoman Payne advised that there are several facilities available, such as a Camp DeWitt, and a campground behind Colonial Park and that the Boy Scouts should avail themselves of the grant application program.
Committeewoman Hand encouraged Aria to meet with Administrator Ferrera to learn about committees and their projects.

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, the meeting duly adjourned at 10:01 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in black ink, appearing to be 'Sarah Brake', with a long horizontal stroke extending to the right.

Sarah Brake
Township Clerk