

Minutes of the June 11, 2024 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on June 11, 2024.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Robert Britting, Jr. , Deputy Mayor John Ciccarelli, Committeewoman Samantha Hand, Committeeman Shawn Lipani and Committeewoman Catherine Payne. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Britting advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, June 11, 2024.

APPROVAL OF MINUTES

1. MAY 14, 2024 REGULAR MEETING MINUTES

Upon a motion by Committeewoman Catherine Payne, seconded by Committeeman Shawn Lipani, the May 14, 2024 Regular Meeting Minutes were approved upon the call of the roll.

2. MAY 28, 2024 REGULAR MEETING MINUTES

Upon a motion by Committeewoman Catherine Payne, seconded by Deputy Mayor John Ciccarelli, the May 28, 2024 Regular Meeting Minutes were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeewoman Hand

Committeewoman Hand reported that the Green Living and Wellness Fair was held on Saturday, June 1st, at the Hillsborough Municipal Building in collaboration with the YMCA 5K Hillsborough Hop Race. Over 40 vendors attended, featuring interactive displays about sustainability, environmental protection, and health and wellness.

Committeewoman Hand encouraged residents to check out the 2024 Summer Activities Guide from the Recreation Department.

Committeewoman Hand stated that Summer Sports Camps & Music Academy signups are in full swing.

Committeewoman Hand announced that the annual Family Fun Day and Fireworks Extravaganza is taking place on Saturday, June 29th, 5:00 pm at Auten Road School. As always, shuttle buses will be provided at Hillsborough High School beginning at 5:00 pm. Music starts at 7:00 with fireworks following after dark.

Committeewoman Hand advised that the skatepark at Ann Van Middlesworth Park will be closed for repairs until further notice. These repairs are taking place sooner than expected so that skaters can safely enjoy the park throughout the summer and beyond.

Committeewoman Hand stated that the Social Services Department is grateful for the generosity of the Hillsborough Community, which continues to donate needed items to the Community Assistance Network. The C.A.N. is requesting the following donations: coffee, tea, pasta sauce, pasta (all types), personal care items including: laundry detergent, dish detergent, toothbrushes, bars of soap, toothpaste, shampoo & conditioner.

Committeeman Lipani

Committeeman Lipani announced that since the MVC mobile program was such a success in Hillsborough Township, they are returning to the Municipal Building on July 12th and August 8th. Seniors who need assistance registering for an appointment should contact the Social Services department.

Committeeman Lipani stated the Hillsborough Business Association's Summer Networking Social will take place at the Landing from 6-8 PM on June 27th. Attendance is \$18 and includes light appetizers and refreshments.

Committeeman Lipani announced that residents may now enroll in the Township's free ACH Direct Debit Plan for property taxes. Payments will be debited directly from their checking or savings accounts on the quarterly due dates.

Committeeman Lipani reported that estimated tax bills will be mailed out at the end of June/beginning of July. The estimated third quarter tax bills are due on August 1st with a 10-day grace period ending on August 12th.

Committeeman Lipani advised that the Tax Assessor's office is hiring an Assistant Manager.

Committeeman Lipani reminded residents that this is the time of the year when the Assessor's office performs farmland inspections. As per the NJ State Division of Taxation, farmland properties must be inspected minimally once every 3 years.

Committeeman Lipani encouraged residents to attend puppy yoga on June 27th at the Municipal Building.

Committeewoman Payne

Committeewoman Payne stated that the Police Department is taking this opportunity to thank Hillsborough residents for their generous contributions to the recent blanket drive. The department collected over 272 sheets and blankets for patrol use and 135 units set for donation to local animal shelters.

Committeewoman Payne reported that the Police Department is hiring for the position of Police Records Clerk.

Committeewoman Payne announced that the Hillsborough Police Department is hosting the Township's second annual National Night Out on August 6th from 6 pm to 8 pm at Mountain View Park. National Night Out is a national initiative with municipalities from the U.S. and Canada participating.

Committeewoman Payne reminded residents to not leave pets in cars unattended, especially during days with extreme heat.

Committeewoman Payne stated the Hillsborough Fire District is sharing the following summer safety reminders: never leave a grill unattended, during cookouts always keep a fire extinguisher handy, place grills away from homes, tents, umbrellas, and overhanging trees, keep grills clean, keep children away from cooking areas, and always watch children around the pool or beach.

Committeewoman Payne announced that the second quarterly Veteran's Information session will be held on June 15th, from 10 a.m. to 12 p.m.

Committeewoman Payne relayed that Hillsborough residents who wish to support veterans can now make online

donations through the township website on the Resident tab and clicking "Military and Veterans".

Committeewoman Payne encouraged residents to stop by the Hillsborough Veteran's information table at the Family Fun Day and Fireworks on June 29th.

Deputy Mayor Ciccarelli

Deputy Mayor Ciccarelli reported he, along with Somerset County Commissioner Paul Drake, Assemblyman Roy Freiman, Administrator Anthony Ferrera, the Hillsborough Business Association, and Township staff attended the Norz Hill Farm farmer's market ribbon cutting on June 4th. The new market will be open every Tuesday rain or shine from 2 PM to 6 PM.

Deputy Mayor Ciccarelli announced he attended the Green Living and Wellness Fair on June 1st. The Sustainable Hillsborough Commission partnered with RideWise and collected over 25 bikes. Some of the adult bikes will be distributed through RideWise's Bike Connect program and the remaining adult, children and teen bikes will be distributed at the Bike Rodeo at the Municipal Complex on Saturday, June 15th from 10 am to 12 pm.

Deputy Mayor Ciccarelli informed residents that there are 4 open positions in the Construction Department for: Building Inspector, Electrical Inspector, Plumbing Inspector, and Multi-Licensed Fire & Electrical Inspector.

Deputy Mayor Ciccarelli relayed that the Falcon Road reconstruction has started ahead of schedule and is moving forward.

Deputy Mayor Ciccarelli stated that the Clean Communities Team from Public Works will be participating at Family Fun Day on June 29th.

Deputy Mayor Ciccarelli announced that the tax sale is coming up and any accounts with outstanding sewer charges from 2023, will be added to the Township Tax Sale list.

Mayor Britting

Mayor Britting reported that Pizza with the Mayor took place on June 5th and everyone had a great time visiting the Mayor's Office and the Police Department.

Mayor Britting stated tonight the budget, infrastructure, open space and new business rates will be addressed.

Mayor Britting stated he, along with Deputy Mayor Ciccarelli attended the Robo Raiders banquet.

Mayor Britting relayed that he visited Amsterdam School on June 11th for the Locks of Love Assembly donating hair for wigs.

Mayor Britting advised that he attended the ARIS Environmental Discussion and Rain Garden Project.

Mayor Britting advised that he, joined by Deputy Mayor Ciccarelli, Committeewoman Hand, and members of the HBA and the Economic & Business Development Commission attended the ribbon cutting of Tropical Smoothie Cafe on Friday, May 31st.

Mayor Britting provided an update on the Route 206 project and Falcon Road.

PROCLAMATIONS / APPOINTMENTS

1. THOMAS MARCKETTA - SPECIAL OLYMPIC MEDALIST

WHEREAS, Thomas Marcketta, a Hillsborough High School Sophomore, has won a total of eight gold medals this year at the Somerset County Area Special Olympics Swim Meet and the Central Jersey Sectional Special Olympics Swim Meet combined; and

WHEREAS, Thomas Marcketta is a passionate and outspoken advocate for Autism Acceptance having participated in interviews regarding the need for acceptance with ABC, MyCentralJersey.com, the Big 10 Network, I Heart Radio, and with the CEO of Children's Specialized Hospital; and

WHEREAS, Thomas Marcketta participates on a Special Olympics swim team, The Rising Tide, and the Hillsborough High School Swim Team. Thomas swam in every high school meet this season, including the sectional championship and the state semi-final; and

WHEREAS, in August 2023 Thomas earned the Red Cross lifeguard certification and then the YMCA swim instructor certification; and

WHEREAS, Thomas' goal is to help the YMCA set up a program that would provide swim lessons to the special needs population; and

WHEREAS, Hillsborough High School Swim Team Coaches, Todd Sudol and Adele Morgan nominated Thomas for the 2023 NJ.com High School Game Changer Award in the Category of Best Athlete with a Disability and Thomas was one of three finalists in this category; and

WHEREAS, Thomas serves as an example to the youth of Hillsborough Township through his passionate advocacy for Autism Acceptance so that individuals can be free to be their authentic selves; we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby extend our sincere congratulations to Thomas Marcketta for having achieved the many gold medals in the Special Olympics and recognize Thomas Marcketta for his advocacy for Autism Acceptance.

2. BENJAMIN HAASE- EAGLE SCOUT

WHEREAS, Benjamin Haase, a Hillsborough High School Junior, and member of Boy Scout Troop 489, has achieved the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Benjamin devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices to reach this highly coveted accomplishment; and

WHEREAS, Benjamin's Eagle Scout project consisted of upgrading the walking paths at the Faith Lutheran Church's community berry patch using gravel and paver stones to create aesthetic walking paths. The project took 39 hours to complete with three adult leaders and 10 scouts; and

WHEREAS, Benjamin served as Patrol Leader, Assistant Scout Patrol Leader, and Scout Patrol Leader. Benjamin also taught fire safety, camping, and geo-caching at Ockanickon Scout Reservation; and

WHEREAS, Benjamin has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Benjamin is a member of the Latin Honors Society, the Hillsborough High School Varsity Robotic Team as Manager of Carpentry, and a peer mentor. Benjamin is also involved in the Hillsborough High School Theatre Company; and

WHEREAS, Benjamin volunteers as an usher and at property clean-up days at Faith Lutheran Church. Benjamin has participated in Crop Walk for Hunger, Feed My Starving Children, Operation Shoebox, and cleanup of the Rahway River Watershed; and

WHEREAS, Benjamin serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Benjamin Haase for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

3. JAKE STEPHEN- EAGLE SCOUT

WHEREAS, Jake Stephen, a St. Joseph High School graduate, and member of Boy Scout Troop 489, has achieved the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Jake devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices to reach this highly coveted accomplishment; and
WHEREAS, Jake's Eagle Scout project consisted of creating and installing a 10 x 12 storage shed for the storage of church supplies for feast days and festivals. The shed took 254 hours to complete with the assistance of 12 scouts and 11 adults; and

WHEREAS, Jake served as Senior Patrol Leader, Patrol Leader, Scribe, Librarian, and Crew Chief for Philmont crew 630-Q03; and

WHEREAS, Jake has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Jake is a member of the Model United Nations Club, Editor for the Vignette Literary Magazine, and a team leader of the St. Joseph High School Investment Club; and

WHEREAS, Jake has also served at St. Joseph's Senior Home, the Feeding Hands Food Pantry, and the Adult Day Care of Somerset; and

WHEREAS, Jake serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Jake Stephen for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

4. VIVEK NAGARAJAN- EAGLE SCOUT

WHEREAS, Vivek Nagarajan, a Hillsborough High School graduate, and member of Boy Scout Troop 489, has achieved the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Vivek devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices to reach this highly coveted accomplishment; and

WHEREAS, Vivek's Eagle Scout project consisted of the reorganization of two rooms in the local Gigi's Playhouse including building multiple shelves, reorganizing toy boxes, and inserting fitness ball holders. The project took over 30 hours to complete with the help of 10 people; and

WHEREAS, Vivek served as Patrol Leader and Assistant Senior Patrol Leader roles in the troop; and

WHEREAS, Vivek has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Vivek has participated in the Ted-Ed Club, Hillsborough High School Debate Club, and the Stock Market Club; and

WHEREAS, Vivek has volunteered at the Green Knoll Nursing Home and Gigi's Playhouse; and

WHEREAS, Vivek serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Vivek Nagarajan for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

PRESENTATIONS

1. ART GALA MAYOR'S PICKS PRESENTATION

2. WILDLIFE MANAGEMENT COMMISSION PRESENTATION

Mayor Britting asked to move on consent items 1-7 out of order.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Samantha Hand, to move on items 1-7 was unanimously approved upon the call of the roll.

Committeewoman Payne stated that it is heartwarming to see so many valuable candidates coming to the Police Department.

Committeeman Lipani welcomed the new officers and staff.

Township Administrator Ferrera recognized the new promotions in the Police Department and the new hires in the Township.

Deputy Mayor Ciccarelli thanked HR Manager Fenster-Gude for all her hard work in keeping the hiring process moving along for all the open positions.

Maria Janucik, 720 E. Frech Ave, Manville inquired about the police hires and township staff positions.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeeman Shawn Lipani, the consent agenda items 1-7 were unanimously approved upon the call of the roll.

2024 BUDGET

1. BUDGET PRESENTATION

Committeeman Lipani stated the budget was looked at many different ways. The public has made it clear that infrastructure needs to be addressed. Committeeman Lipani stated they gave everything they could to the police to keep the Township and residents safe. The 3 main items are the roads, parks, and the police department. For a \$6.78 increase a month it is a pretty good return on investment.

Committeeman Ciccarelli echoed Committeeman Lipani's comments on the amenities that will be provided by this budget. Committeeman Ciccarelli noted that due to a slump in construction, the Township lost revenue in lack of construction fees.

Committeewoman Hand asked about the supplemental debt statement amount as being \$34 million in total, debt service in which the township is only paying interest, and monies paid for road repairs.

Committeewoman Lipani responded that there was time before this meeting to bring up these issues and she made no recommendations.

Committeewoman Hand summarized that in her calculations the township owes \$54 million and the budget is for less and it seems as if finances were mismanaged in prior years.

Committeewoman Payne stated she agrees with Committeewoman Hand on a few issues and states the new TC can effectuate positive change going forward. She thanked CFO Noon for her handwork on the budget, along with Committeemen Lipani and Ciccarelli.

Committeeman Ciccarelli responded that the debt ratio is well within the range allowed.

Mayor Britting advised that the township is fully funding the police department this year and fixing 17 roads, among other things. He is disappointed at the politics coming into play while discussing the budget.

2. 2024-10 ORDINANCE TO EXCEED THE 2024 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriations and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$309,625.79 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as a cap exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, a majority of the full authorized membership of the Township Committee affirmatively concurring, that in the CY 2024 budget year, the final appropriations of the Township of Hillsborough shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$309,625.79 and that the CY 2024 municipal budget for the Township of Hillsborough be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, to open the public hearing on Ordinance 2024-10, the motion was unanimously approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville asked about the meaning of the ordinance.

Committeeman Lipani stated this ordinance merely establishes a cap bank.

Attorney Willard explained this is to not punish good government. Every municipality in the state adopts this ordinance every year.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, to close the public hearing and adopt Ordinance 2024-10, the motion was approved upon the call of the roll.

3. RESOLUTION AUTHORIZING THE 2024 MUNICIPAL BUDGET TO BE READ BY TITLE ONLY

WHEREAS, pursuant to N.J.S.A. 40A:4-8, the municipal budget may be read by its title if (1) at least one week prior to the date of the hearing and at the hearing, a complete copy of the approved budget is made available for public inspection and to each person upon request and (2) the governing body by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by its title and declare the conditions set forth in the statute have been met.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, that it hereby finds and declares that at least one week prior to the date of the hearing and at the hearing, a complete copy of the approved budget has been made available for public inspection and to each person upon request and a majority of the full membership of the governing body have determined the budget shall be read by title only.

Upon a motion by Committeewoman Catherine Payne, seconded by Deputy Mayor John Ciccarelli, the Resolution Authorizing The 2024 Municipal Budget to be read by title only, was approved upon the call of the roll.

Committeewoman Hand asked for clarification of being read by title only.

Attorney Willard stated so that the entire budget does not need to be read into the record.

Township Clerk Brake explained this resolution is not approving the budget.

Maria Janucik, 720 E. Frech Ave, Manville asked why this doesn't have a consent number.

Township Clerk Brake explained that it is a resolution on the budget and not part of the consent agenda.

4. RESOLUTION AUTHORIZING THE ADOPTION OF THE 2024 MUNICIPAL BUDGET.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it does hereby authorize the adoption of the 2024 Municipal Budget as amended.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, to open the public hearing on Resolution Authorizing The Adoption Of The 2024 Municipal Budget. the motion was unanimously approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville inquired about the audit concerns and the difference in the budget. Committeeman Lipani explained it is recommendations for better accounting processes. Differences in the budget include: repair to the front door of the municipal building \$200,000, and other capital improvement that were necessary.

Mayor Britting and Mrs. Janucik engaged in back and forth commentary regarding the budget and management of money.

Committeeman Lipani stated it is not uncommon to roll over bonds and not pay until the interest rates are more favorable.

Assemblyman Freiman stated budgets aren't easy and asked about the surplus that seems to be decreasing each year. Committeeman Lipani explained the auditor recommended the surplus go down and be used to offset loss of revenue.

CFO Noon explained they only spend the amount of surplus that they can regenerate.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, to close the public hearing and adopt Resolution Authorizing The Adoption Of The 2024 Municipal Budget., the motion was approved upon the call of the roll.

5. RESOLUTION AMENDING THE 2024 BUDGET

WHEREAS, the introduction of the Local Municipal Budget for the Year 2024 was approved on May 28, 2024, and

WHEREAS, the public hearing on said Budget will be held as advertised, and

WHEREAS, it is desired to amend the approved Budget, now

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the following amendments to the approved Budget of 2024 be made:

6. Amount to be Raised by Taxes for Support of Municipal Budget	<u>From</u>	<u>To</u>
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	\$ 24,936,320.30	\$ 25,701,320.30
Total Amount to be Raised for Support of Municipal Budget	\$ 24,936,320.30	\$ 25,701,320.30
7. Total General Revenue	\$ 39,923,964.20	\$ 40,688,964.21
8. General Appropriations	<u>From</u>	<u>To</u>
(C) Capital Improvements - Excluded from "CAPS"		
Capital Improvement Fund	\$ 866,221.00	\$ 941,221.00
Municipal Entrance Door Repair	\$ -	\$ 200,000.00
Sidewalk Improvements	\$ -	\$ 75,000.00
Public Works Roof Repair	\$ -	\$ 25,000.00
Public Works Equipment	\$ -	\$ 90,000.00
Police Vehicles	\$ -	\$ 300,000.00
Total Capital Improvements Excluded from "CAPS"	\$ 866,221.00	\$ 1,631,221.00
(H-2) Total General Appropriations for Municipal Purposes Excluded from	\$ 6,080,739.43	\$ 6,845,739.43
(O) Total General Appropriations - Excluded from "CAPS"	\$ 6,080,739.43	\$ 6,845,739.43
(L) Subtotal General Appropriations	\$ 38,823,964.21	\$ 39,588,964.21
9. Total General Appropriations	\$ 39,923,964.21	\$ 40,688,964.21

BE IT FURTHER RESOLVED, that this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for certification of the 2024 local municipal budget so amended.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, Resolution Amending the 2024 Budget was approved upon the call of the roll.

Mayor Britting stated this is the right thing to do.

CONSENT

1. RESOLUTION AUTHORIZING HIRING OF JUSTIN ROTOLO FOR THE POSITION OF FULL-TIME ADMINISTRATIVE ASSISTANT IN THE HILLSBOROUGH PUBLIC WORKS DEPARTMENT

WHEREAS, there exists a need for a full-time Administrative Assistant in the Township of Hillsborough Public Works Department to fill the open position created by the promotion of Michele DiBello to Assistant Supervisor of DPW & Parks; and

WHEREAS, the Director of Public Works recommends the hiring of Justin Rotolo as a full-time Administrative Assistant in the Township of Hillsborough Public Works Department effective June 12, 2024, at an annual salary of \$38,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Director of Public Works is authorized to hire Justin Rotolo as a full-time Administrative Assistant effective June 12, 2024, at an annual salary of \$38,000.00.

2. RESOLUTION AUTHORIZING THE PROMOTION OF LIEUTENANT SCOTT MCCARTHY TO CAPTAIN, SERGEANT CHRISTOPHER ENGELHARDT TO LIEUTENANT, CORPORAL CHRISTOPHER PELTACK TO SERGEANT, AND CORPORAL RICK TICHENOR TO SERGEANT EFFECTIVE JULY 1, 2024

WHEREAS, the promotional process conducted to select the most suitable candidates for promotion to the positions of Captain, Lieutenant and Sergeant in the Hillsborough Police Department has been completed; and

WHEREAS, the highest rated candidates for the positions were determined to be Lieutenant Scott McCarthy, Sergeant Christoher Engelhardt, Corporal Christopher Peltack, and Corporal Rick Tichenor; and

WHEREAS, the Chief of Police has recommended the appointment of Lieutenant Scott McCarthy to the position of Captain effective July 1, 2024, at an annual salary of \$187,371, pursuant to the current P.B.A. Contract; and

WHEREAS, the Chief of Police has recommended the appointment of Sergeant Christopher Engelhardt to the position of Lieutenant effective July 1, 2024, at an annual salary of \$175,177, pursuant to the current P.B.A. Contract; and

WHEREAS, the Chief of Police has recommended the appointment of Corporal Christopher Peltack and Corporal Rick Tichenor to the position of Sergeant effective July 1, 2024, at an annual salary of \$143,155, pursuant to the current P.B.A. Contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of Chief of Police are hereby accepted and approved and Lieutenant Scott McCarthy is hereby promoted to the position of Captain in the Hillsborough Police Department effective July 1, 2024, at an annual salary of \$187,371 and Sergeant Christopher Engelhardt is hereby promoted to the position of Lieutenant in the Hillsborough Police Department effective July 1, 2024, at an annual salary of \$175,177, and Corporal Christopher Peltack and Corporal Rick Tichenor are hereby promoted to the position of Sergeant in the Hillsborough Police Department effective July, 1, 2024, at an annual salary of \$143,155.

3. RESOLUTION AUTHORIZING THE HIRING OF POLICE OFFICERS IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, there are vacancies in the position of Police Officer in the Hillsborough Township Police Department; and

WHEREAS, the Chief of Police and Police Committee conducted an examination of the top candidates; and

WHEREAS, the Chief of Police recommends the following individuals be hired as Police Officers in the Hillsborough Township Police Department, effective June 12, 2024, at the listed annual salaries:

Orrin Falby	\$56,877.00
Ryan Dean	\$56,877.00
Andrew DeMaio	\$70,990.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Police Chief are hereby accepted and approved.

4. RESOLUTION AUTHORIZING THE HIRING OF ANITA PERSAUD TO FILL THE POSITION OF INFECTIOUS DISEASE PREVENTION SPECIALIST IN THE HEALTH DEPARTMENT AS PART OF THE ENHANCING LOCAL PUBLIC HEALTH INFRASTRUCTURE GRANT

WHEREAS, there is a need for an Infectious Disease Prevention specialist, Public Health Nurse, to support the Enhancing Local Public Health Infrastructure Grant; and

WHEREAS, the Health Officer requests authorization to hire Anita Persaud, who had been previously paid under the Strengthening Local Public Health Grant, to fill the position of Infectious Disease Prevention Specialist, Public Health Nurse, at the rate of \$75.00 per hour, not to exceed 116 hours per month through June 30, 2025 as a professional service contractor.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Health Officer is authorized to reappoint Anita Persaud to the position of Public Health Nurse, Infectious Disease Specialist, at the rate of \$75.00 per hour, not to exceed 116 hours per month, for the period July 1, 2024 through June 30, 2025.

5. RESOLUTION AUTHORIZING THE HIRING OF BRIAN SPISSO JR. TO THE POSITION OF FIELD INSPECTOR/ASSESSMENT CLERK IN THE DEPARTMENT OF THE TAX ASSESSOR

WHEREAS, there exists a need for a Field Inspector/Assessment Clerk in the Hillsborough Township Department of the Tax Assessor; and

WHEREAS, the Tax Assessor recommends the hiring of Brian Spisso Jr as a Field Inspector/Assessment Clerk in the Department of the Tax Assessor of the Township of Hillsborough effective July 1, 2024, at a starting salary of \$38,000 per AFSCME union contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Assessor is authorized to hire Brian Spisso Jr. to the position of Field Inspector/Assessment Clerk effective July 1, 2024, at a starting salary of \$38,000 per AFSCME union contract.

6. RESOLUTION AUTHORIZING THE HIRING OF JACKIE D'AMBROSIO TO THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE HEALTH DEPARTMENT

WHEREAS, there will be a need for an Administrative Assistant in the Health Department upon the retirement of the employee currently in this role; and

WHEREAS, Jackie D'Ambrosio has interviewed for the Administrative Assistant position and has met the requirements; and

WHEREAS, the Health Officer recommends the hiring of Jackie D'Ambrosio for the Administrative Assistant position at an annual salary of \$38,000.00, effective July 1, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendation of the Health Officer is hereby authorized and approved.

7. RESOLUTION AUTHORIZING THE HIRING OF SAMANTHA BALL AS ASSISTANT PLANNER / SUSTAINABILITY PROGRAM MANAGER IN THE PLANNING AND ZONING DEPARTMENT

WHEREAS, there exists a vacancy in the position of Assistant Planner / Sustainability Program Manager in the Planning and Zoning Department; and

WHEREAS, the Township Administrator and the Director of Planning and Zoning recommend the hiring of Samantha Ball as Assistant Planner / Sustainability Program Manager in the Planning and Zoning Department effective July 1, 2024, at an annual salary of \$55,000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendations of the Township Administrator and the Director of Planning and Zoning are hereby accepted and approved.

8. RESOLUTION APPROVING THE WILDLIFE MANAGEMENT PLAN FOR THE 2024-2025 SEASON

WHEREAS, Township Ordinance 183-7 requires the Wildlife Management Commission to report annually to the Township Committee and recommend a Wildlife Management Plan for the upcoming year; and

WHEREAS, the Commission reports that the last deer hunting season on public properties in Hillsborough was again safe and successful; and

WHEREAS, Township Ordinance 183-4 provides that the hunting, shooting, killing and removal of white-tailed deer and other wildlife, as approved by the State of New Jersey, on municipally-owned land shall be allowed for the purpose of reducing and managing the Township's deer and other wildlife population, but only with the possession of and under the provisions of a municipal game management permit for such activity; and

WHEREAS, Township Ordinance 183-4 provides that the number of municipal game management permits issued each year for the culling of white-tailed deer, and other wildlife and the properties for which such permits shall be issued, shall be determined annually by resolution of the Township Committee; and

WHEREAS, the Wildlife Management Commission has recommended, in its proposed Wildlife Management Plan for the upcoming hunting season, and the Police Chief has concurred, that twenty one (21) properties be made available for permitted hunting; and

WHEREAS, based upon the recommendation of the Township Health Department, the culling of coyote shall be permitted again in this year's wildlife management program, as part of a pilot program designed to reduce the spread of mange and rabies throughout the Township; and

WHEREAS, the Wildlife Management Commission recommends continuing to allow participation in the fall turkey hunting season; and

WHEREAS, the Wildlife Management Commission also recommends that in the lottery of available permits, preference be granted first to Hillsborough residents, next to Somerset County residents and finally to New Jersey residents and that three (3) alternate permits be allowed to create a substitute list if an original permit holder is unable to hunt; and

WHEREAS, the Commission further recommends that it be mandatory for all hunters to wear a safety harness while in their tree stands, that all hunters be limited to one (1) fixed style tree stand, that all hunters are to sign a consent form for a NJ Fish and Wildlife license check and that the program for processing and donating harvested deer be continued; and

WHEREAS, the Wildlife Management Commission also recommends that the limited number of days available to hunt with a firearm in Areas 1, 2, 3, 6, 7, 16, and 21 coincide with all season dates set forth by the NJ Division of Fish and Wildlife; and

WHEREAS, the Commission further recommends that licensed hunters who were permitted to hunt on public properties last season be able to have, if desired, that permit extended on the same terms and conditions for the upcoming season on the same property, without submitting to a lottery; and

WHEREAS, the Commission believes the permit extension privilege provides an added safety feature because continuity of hunters in hunting areas allows those hunters to become more familiar with the property and its boundaries, with deer habits, and with each other's habits, thereby increasing safety; and

WHEREAS, the Commission also recommends that additional steps be taken to provide non-lethal means of deer damage control.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that deer hunting, in accordance with New Jersey Laws, rules and regulations, Township rules and regulations, the provisions of Township Ordinance 183-1 et seq., and as recommended by the Wildlife Management Commission in their proposed Wildlife Management Plan for the 2024-2025 season, is hereby authorized on the following public properties:

Area	Location	Block & Lot		
Area 1	Montgomery Road and Pschorn Lane	Block 169, Lots 27 & 30		
Area 2	Davids Lane	Block 171, Lots 14C, 14L, 14Z & 112.01		
Area 3	Wertsville Road	Block 171, Lot 6		
Area 4	Auten Road	Block 151, Lot 1	Bow Hunting Only	
Area 5	Montgomery Road and Amwell Road	Block 166, Lots 1 & 3.02 Block 167, Lot 8 and Block 167, lot 10.01	Bow Hunting Only	
Area 6	Dutchtown Zion Road	Block 174, Lot 200		
Area 7	East Mountain Rd (PID Property)	Block 12, Lots 26.01, 33, 47		
Area 8	ELIMINATED FROM PROGRAM			
Area 9	Scott Drive	Block 203, Lot 22 Block 203-5, Lot 1	Bow Hunting Only	
Area 10	River Road (Old Main Road)	Block 8, Lot 9	Bow Hunting Only	
Area 11	Surrey Drive and Mulford Lane	Block 207.01, Lot 36	Bow Hunting Only	
Area 12	River Road and Norz Drive	Block 13.01, Lot 14.18	Bow Hunting Only	
Area 13	Horseshoe Drive	Block 205.11, Lots 41 & 58	Bow Hunting Only	
Area 14	Raddel Court	Block 205.15, Lot 38	Bow Hunting Only	
Area 15	ELIMINATED FROM PROGRAM			
Area 16	Montgomery Road between Wertsville and Amwell	Block 167 Lots 13.01, 13.02 & 13.03 and Block 167 Lots 9 & 12.04		

Area 17	South Branch Road	Block 149.08 Lots 81, 82 & 83	Bow Hunting Only
Area 18	Brooks Blvd.	Block 65, Lot 22	Bow Hunting Only
Area 19	Daval Road	Block 174.04 Lots 48 and 84	Bow Hunting Only
Area 20	River Road East	Block 11, Lot 13.02	Bow Hunting Only
Area 21	Hamilton Road	Block 198, Lot 2	

BE IT FURTHER RESOLVED that, pursuant to the recommendation of the Wildlife Management Commission in its proposed 2024-2025 Wildlife Management Plan, the following steps are taken to provide non-lethal means of deer damage control: Continue to plot all road-killed deer from motor vehicle accidents on a map of the Township to locate where additional signage may be needed. Continue the replacement of worn deer crossing road signs and/or an increase of signs at key points around the Township; Continue the trimming of brush on public properties further back from the road to allow motorists improved vision of deer at the roadside; Provide “Wildlife Tips” throughout the year on the Township’s website on such topics relating to deer such as deer-resistant plants, leaving wildlife alone in the wild, driving tips during peak times when deer are most active and the negative issues of feeding deer and other wildlife issues; Make available a detailed list that can be obtained at the Townships Clerk’s office on landscape plants rated by deer resistance.

9. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF PROPERTY TAXES FROM JULY 3, 2023 THROUGH DECEMBER 31, 2023 AND A FULL REFUND OF THE TAXES PAID FOR THE FIRST & SECOND QUARTERS OF 2024 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans’ Administration determined the 100% service connected disability, however said exemption shall not extend beyond January 1 of the year prior to the date of submission of the application to the Township with all qualifying documents; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property:

Milz, Michael Block 31 Lot 8.01 \$4,420.70

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes paid from July 3, 2023 to December 31, 2023 and a full refund for taxes paid for the first & second quarters of 2024 to the above referenced property owner.

10. RESOLUTION AUTHORIZING ABATEMENT OF VIOLATIONS AT RESIDENTIAL AND NONRESIDENTIAL PROPERTIES AND THE PLACEMENT OF LIENS AGAINST SAID PROPERTIES FOR THE COSTS AND EXPENSES THEREOF IN ACCORDANCE WITH CHAPTER 232 "PROPERTY MAINTENANCE" OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, Chapter 232 "Property Maintenance" of the Code of the Township of Hillsborough requires minimum property maintenance standards for residential and nonresidential properties within the Township for the protection and promotion of the public health, safety and welfare of the Township and its residents; and

WHEREAS, in accordance with the Property Maintenance Code of the Township, the enforcement officer issued Notice of Violations to the responsible parties to abate the property maintenance violations at the following properties: (1) 123 Valley Road, Block 142, Lot 49; (2) 138 Woods Road, Block 205, Lot 23; (3) 432 Roycefield Road, Block 142, Lot 51.02; and (4) 17 Fourth Street, Flagtown, Block 21, Lot 4; and

WHEREAS, the responsible parties for the identified properties failed to abate the violations in accordance with the Notices of Violation issued by the enforcement officer; and

WHEREAS, the enforcement officer issued a summons to the responsible parties for the identified properties for failure to abate the violations in accordance with the Notice of Violations issued; and

WHEREAS, the enforcement officer requests the Township Committee to adopt a Resolution in accordance with the Property Maintenance Code of the Township of Hillsborough authorizing the Township to abate the violations at the identified properties, at the sole cost and expense of the responsible parties, and place a lien on the properties for the costs and expenses associated therewith in the following amounts: (1) 123 Valley Road, Block 142, Lot 49 - \$500; (2) 138 Woods Road, Block 205, Lot 23 - \$500; (3) 432 Roycefield Road, Block 142, Lot 51.02 - \$650; and (4) 17 Fourth Street, Flagtown, Block 21, Lot 4 - \$350.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township is authorized to abate the violations at the identified properties at the sole cost and expense of the responsible parties and the Tax Collector is directed and authorized to place a lien on the properties for the costs and expenses associated therewith.

11. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD AN ELECTRONIC TAX SALE OF UNPAID 2023 TAXES AND OTHER MUNICIPAL CHARGES THROUGH NJ TAX LIEN INVESTORS/REAL AUCTION.COM

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, based on the recommendation of the Qualified Purchasing Agent and Tax Collector, the Township of Hillsborough wishes to hold an electronic tax sale for unpaid 2023 taxes and other municipal charges.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is authorized to hold an electronic tax sale for unpaid 2023 taxes and other municipal charges through NJ Tax Lien Investors/Real Auction.com.

12. RESOLUTION AUTHORIZING AN EMERGENCY CONTRACT WITH JEN ELECTRIC FOR THE REPAIR/REPLACEMENT OF A TRAFFIC SIGNAL AT THE INTERSECTION OF NEW AMWELL ROAD AND AUTEN ROAD

WHEREAS, the traffic signal at the intersection of New Amwell Road and Auten Road was knocked over and damaged in a motor vehicle accident requiring immediate repair and replacement; and

WHEREAS, Jen Electric which specializes in traffic systems, provided the required repairs and replacement in the amount of \$12,737.00; and

WHEREAS, in accordance with N.J.S.A. 40A:11-6, any contract may be negotiated or awarded for a contracting unit without public advertising for bids when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or services; and

WHEREAS, funds are available in the 2024 Municipal Budget and have been certified as such by the Chief Finance Officer through account # 01-201-26-765-520 (requisition #2305819).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that an emergency contract in an amount not to exceed \$12,737.00 for the repair/replacement of the traffic signal at the intersection of New Amwell Road and Auten Road is hereby awarded to Jen Electric.

13. RESOLUTION AUTHORIZING THE HILLSBOROUGH TOWNSHIP TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS

WHEREAS, the Hillsborough Township Finance Office may be unable to mail the Township's 2024 tax bills on a timely basis, if the Somerset County Tax Board cannot issue a timely certified tax rate; and

WHEREAS, the Hillsborough Township Tax Collector has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and has signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Hillsborough Township Tax Collector is hereby authorized to prepare and issue estimated tax bills, if deemed necessary by the Tax Collector, for the Township for the third installment of 2024 taxes; (2) the Tax Collector shall proceed upon approval, if required, from the Director Division of Local Government Services, and take such actions as are permitted and required by N.J.S.A. 54:4-66.2 and 54:4-66.3; and (3) the entire estimated tax levy for 2024 is hereby set at \$175,389,329.98; and (4) in accordance with law the third installment of 2024 taxes shall not be subject to interest until the later of August 10th or the twenty-fifth calendar day after the date the estimated tax bills are mailed and the estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

14. RESOLUTION AUTHORIZING RELEASE OF CASH ESCROW FOR WINTER CERTIFICATE OF OCCUPANCY FOR HIDDEN BROOK DEVELOPMENT

WHEREAS, a cash escrow in the amount of \$1,000 was provided for issuance of a Winter Certificate of Occupancy for the Hidden Brook Development Block 207.01, Lot 107.11; and

WHEREAS, the Engineering Director certifies that all work has been satisfactorily completed and recommends the Township Committee authorize the release of the \$1,000.00 cash escrow to TJC Development, LLC. from account

number 20-286-56-0058-99.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

15. RESOLUTION RATIFYING AND CONFIRMING THE REPAIRS FOR VEHICLE #602 FOR THE POLICE DEPARTMENT

WHEREAS, the Chief of Police has requested authorization for the repair of vehicle #602; and

WHEREAS, the services are available from Showcase Auto Body Inc. in an amount not to exceed \$8,349.11; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-250 (Requisition #2305658).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby ratifies and confirms the repairs for vehicle #602 for the Police Department from Showcase AutoBody Inc. in an amount not to exceed \$8,349.11.

16. RESOLUTION RATIFYING AND CONFIRMING THE REPAIRS FOR VEHICLE #625 FOR THE POLICE DEPARTMENT

WHEREAS, the Chief of Police has requested authorization for the repair of vehicle #625; and

WHEREAS, the services are available from Gifford AutoBody through the Somerset County Co-Op Contract #CC-0029-22 in an amount not to exceed \$12,110.55; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-250 (Requisition #2305656).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby ratifies and confirms the repairs for vehicle #625 for the Police Department from Gifford AutoBody in an amount not to exceed \$12,110.55.

17. RESOLUTION AUTHORIZING THE ANNUAL CONTRACTUAL PAYMENT FOR BODY CAMERA VIDEO SERVICE FROM MOTOROLA SOLUTIONS (FORMALLY WATCH GUARD) FOR THE POLICE DEPARTMENT

WHEREAS, the New Jersey Legislature passed a law requiring all Police Departments to purchase body worn cameras for all uniformed police officers by June 1, 2021; and

WHEREAS, Watch Guard Video (now Motorola Solutions) was awarded a contract through the State of New Jersey Contract #T0106/17-FLEET-00793 for the provision of body worn cameras, equipment and cloud evidence storage related thereto; and

WHEREAS, the Chief of Police received a quote from Watch Guard Video (now Motorola Solutions) for a 5 year contract to provide 56 body worn cameras, equipment, cloud evidence storage, installation and warranty in accordance with the State Contract; and

WHEREAS, the annual contractual payment for body camera video services is now due to Motorola Solutions in the amount of \$35,736.00; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the payment to Motorola Solutions in accordance with the State Contract and invoice submitted; and

WHEREAS, the Chief Financial Officer certifies there will be sufficient funds through account # 01-201-25-745-244 (requisition #2305817).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the payment to Motorola Solutions (formally Watch Guard Video) through State of New Jersey Contract #T0106/17-FLEET-00793 in an amount not to exceed \$35,736.00 for the Police Department body worn cameras is hereby authorized and approved.

18. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO TRACY DUNLAP

WHEREAS, Tracy Dunlap was hired as a technical Assistant to the Construction Official in the Construction Department on February 28, 2024; and

WHEREAS, the Construction Official indicates Ms. Dunlap has performed her duties and assignments in a capable manner and further indicates Ms. Dunlap has proven herself to be a competent Technical Assistant to the Construction Official; and

WHEREAS, the Construction Official recommends regular employee status be granted to Ms. Dunlap, at an annual salary of \$38,000, effective June 12, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

19. RESOLUTION AUTHORIZING THE FOX CHASE POND PROJECT OVERSIGHT TO RUTGERS UNIVERSITY

WHEREAS, the Township Committee of the Township of Hillsborough desires to further the public interest in Lakes Management and obtained a grant from the State of New Jersey to fund the following project: Green Infrastructure (GI) ProjectsÆ - Fox Chase Pond Green Infrastructure Implementation; and

WHEREAS, there is a requirement for engineering design and permitting, construction oversight, and preparation of educational signage. Funding has been allocated for the RCE Water Resource Program (through Rutgers University) to finalize designs, address permitting, provide construction oversight, and assist with the overall construction in an amount of \$50,000.00; and

WHEREAS, funds are available in the 2024 Municipal Budget and have been certified as such by the Chief Finance Officer through account # 02-213-24-680-722-280 (requisition #2305553).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Rutgers University is allotted an amount not to exceed \$50,000.00 for the Fox Chase Pond Project Oversight. The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

20. RESOLUTION AUTHORIZING THE PURCHASE OF PUBLIC ENGAGEMENT SOFTWARE FROM PUBLICINPUT

WHEREAS, the Township of Hillsborough solicited quotes for a software platform for public engagement, surveys and data collection and responses were received as follows:

PublicInput	\$23,003.00
Granicus	\$23,500.00
Citizenlab	\$23,500.00

WHEREAS, the Director of Planning and the Township Qualified Purchasing Agent recommend the purchase of the software platform from PublicInput in an amount not to exceed \$23,003.00; and

WHEREAS, funds are available in the 2024 Budget through account #01-201-21-720-941 (requisition #2305890) and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase of Public Engagement Software from PublicInput in an amount not to exceed \$23,003.00.

21. RESOLUTION TO RENEW TOWNSHIP LIQUOR LICENSES FOR THE 2024-2025 LICENSE TERM

WHEREAS, the Hillsborough Township Police Department has conducted an investigation of each retail licensee and club licensee to ensure that criminally disqualified and other unfit persons do not acquire or hold direct interests in the retail alcoholic beverage industry; and

WHEREAS, as a result of the aforementioned investigations, the Hillsborough Police Department has confirmed that the applicants are not subject to any of the disabilities set forth in Title 33 of New Jersey Statutes; and

WHEREAS, the Township Clerk has certified that each licensee has posted the required municipal fee of \$2,500 for a Plenary License and \$188 for the Club License; and

WHEREAS, the Township Clerk has further certified that each licensee has been granted a New Jersey State Tax Clearance Certificate as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Plenary Retail Consumption Licenses are hereby renewed to the following license holders for the year 2024-2025, effective July 01, 2024:

License No	Establishment	Licensee
1810-31-012-001	Manville-Hillsborough BPOE Lodge 2119 1500 Brooks Boulevard	Manville BPOE Lodge No 2119 1500 Brooks Boulevard Hillsborough, NJ 8844
1810-32-002-010	Vineborough Lounge & Liquors	Hillsborough Group LLC 8 Independence Way Jersey City, NJ 07305
1810-32-003-009	The Landing 311 Amwell Road Suite 1	C&J Operating LLC 438 North Avenue Garwood, NJ 7027
1810-32-010-005	Petrock's Bar & Grill 419 Amwell Road	Woods Tavern LLC 419 Amwell Road Hillsborough, NJ 8844

1810-32-011-005	ABC Pocket License	ELMO Liquor LLC 299 Schilling Dr Somerset, NJ 08873
1810-33-001-004	Royce Brook 201 Hamilton Road	Royce Brook Golf, LLC Casper Golf 12700 Sunrise Valley S300 Reston, VA 20191
1810-33-005-004	Applebee's 315 Route 206	Apple Food Service of Hillsborough LLC 7 Pearl Court Allendale, NJ 7401
1810-33-006-009	Favorites 150 Route 206 South	Monmouth Park Spirits LLC 595 Shrewsbury Ave Suite 200 Shrewsbury, NJ 7702
1810-33-007-011	ABC Pocket License	Hillsborough 1 LLC 1260 Stelton Rd Piscataway, NJ 08854
1810-33-008-008	Old Man Rafferty's 284 Route 206 South	Hillsborough Hospitality Inc. 284 Route 206 South Hillsborough, NJ 8844
1810-33-009-009	Iron Peak Entertainment LLC	Iron Peak Entertainment LLC 137 Mountain View Rd Hillsborough, NJ 08844
1810-33-015-003	ABC Pocket License	JSM Investments at Hillsborough 1260 Stelton Rd Piscataway, NJ 08854
1810-33-019-001	AMA Cucina	AMA Cucina 236 S. Branch Rd. Hillsborough, NJ 08844
1810-36-016-002	Manhattan Drive Bar & Restaurant (Days Inn) 118 Route 206 South	Prime American Inns Inc. 118 Route 206 South Hillsborough, NJ 8844
1810-44-013-006	Petrock's Liquors 419 Amwell Road	419 Amwell Road LLC 419 Amwell Road Hillsborough, NJ 8844
1810-44-014-001	Bottle King 626 Route 206	Hillsborough Bottle King 626 Route 206 Hillsborough, NJ 8844
1810-44-017-005	Home Wines & Marketplace 601 Route 206	Hillsborough Spirits, LLC 601 Route 206 Hillsborough, NJ 8844
1810-44-018-001	Bottle and Barrel (Location TBD)	Little Investors, LLC 1 Wraight Ct. Hillsborough, NJ 08844

22. RESOLUTION AWARDDING TWO-YEAR CONTRACT FOR CUSTODIAL SERVICES TO QUALITY FACILITY SOLUTIONS CORP

WHEREAS, the Township publicly advertised for sealed bids for Custodial Services for the period July 1, 2024 through June 30, 2026; and

WHEREAS, sealed bids were opened and read on June 5, 2024, at 10:00 a.m., which was the time and place provided for in the Notice to Bidders; and

WHEREAS, the Township received two (2) bids in response to the public advertisement as follows:

Quality Facility Solutions Corp	\$225,405.00 total bid for a 2-year contract
VG Cleaners LLC	\$274,800.00 total bid for a 2-year contract

WHEREAS, the Director of Public Works and the Township Qualified Purchasing Agent recommend the award of a two (2) year contract to Quality Facility Solutions Corp, in a total amount not to exceed \$225,405.00 for the Custodial Services from July 1, 2024 through June 30, 2026; and

WHEREAS, funds are available in account # 01-201-26-772-280 in the amount of \$56,351.22 and funds will be budgeted in the subsequent years in the amount of \$169,053.78 and have been certified as such by the Chief Finance Officer;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a two (2) year contract is hereby awarded to Quality Facility Solutions Corp, for custodial services in a total amount not to exceed \$225,405.00.

Upon a motion by Committeewoman Catherine Payne, seconded by Deputy Mayor John Ciccarelli, the consent agenda items 8-22 were unanimously approved upon the call of the roll.

Deputy Mayor Ciccarelli explained the need for software for the Master Plan in consent 20.

Committeewoman Payne confirmed that resolution 8 was for the wildlife changes.

Maria Janucik, 720 E. Frech Ave, Manville inquired about consent items 21 regarding Elmo Liquors transfer of ownership, release of escrow payments, and vendor for the electronic tax sale.

Township Clerk Brake offered to meet with her to explain how the license numbers work with the ABC.

Township Attorney Willard stated this license was transferred last year and Mrs. Janucik objected based on an argument that Polish Falcons had a right of first refusal. Polish Falcons, including Mrs. Janucik brought the issue to court and lost. The Township Committee was permitted to issue the license to Elmo Liquors.

PUBLIC HEARINGS

1. 2024-06 AN ORDINANCE GRANTING CONSENT AND PERMISSION TO NEW JERSEY-AMERICAN WATER COMPANY, INC., TO FURNISH WASTEWATER COLLECTION AND CONVEYANCE SERVICE IN A PORTION OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY.

WHEREAS, the Township of Hillsborough, County of Somerset, State of New Jersey ("Township"), hereby grants consent and permission to New Jersey-American Water Company, Inc. ("NJAW"), a New Jersey corporation, to furnish wastewater service within a portion of the Township; and

WHEREAS, NJAW is in the process of acquiring the wastewater system ("System") currently owned and operated by the Borough of Manville ("Manville") subject to regulatory approvals; and

WHEREAS, Manville is desirous of having NJAW acquire the System; and

WHEREAS, the Manville System currently provides wastewater service to approximately 440 customers located in the Township in the area shown on the map attached hereto as **Schedule A**; and

WHEREAS, these Township residents have historically been customers of the Manville System and following the completion of the acquisition of the Manville System by NJAW, these Township residents will become customers of NJAW; and

WHEREAS, the Township residents who are currently served by the Manville System, and who will continue to be served by said System and become customers of NJAW upon completion of the acquisition will, with approval of the Board of Public Utilities of the State of New Jersey, be subject to the seven-year rate plan provided for in the Agreement of Sale by and between Manville and NJAW; and

WHEREAS, NJAW is a regulated public utility corporation of the State of New Jersey currently providing water service to the Township and seeking the municipal consent of the Township to permit NJAW to provide wastewater collection and conveyance service through the Manville System to a portion of the Township currently served by the Manville System; and

WHEREAS, NJAW has requested the consent of the Township, as required by N.J.S.A. 48:13-10 and N.J.S.A. 48:13-11, to lay its pipes and conduits beneath such public roads, streets, avenues and alleys as it may deem necessary for its corporate purposes, in the area shown on the map attached hereto as **Schedule A**, provided all such pipes shall be laid henceforth at least three feet (3') below the surface and shall not unnecessarily interfere with public travel or damage public or private property; and

WHEREAS, it is deemed to be in the best interests, health, safety and welfare of the Hillsborough residents and property owners currently serviced by the Manville System to provide this consent; and

WHEREAS, notice of this Ordinance was published in accordance with the requirements of N.J.S.A. 48:3-13 and N.J.S.A. 48:3-14.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Exclusive and perpetual consent and permission to furnish wastewater collection and conveyance for those residents, businesses and government buildings in the area of the Township depicted on **Schedule A** is hereby given and granted to NJAW, its successors and assigns for the maximum duration permitted by law, subject to the permission by the New Jersey Board of Public Utilities.

Section 2. Exclusive consent and permission is given to NJAW, its successors and assigns, under the provisions of N.J.S.A. 48:13-10 and N.J.S.A. 48:13-11, to lay its pipes and conduits beneath such public roads, streets, avenues and alleys as it may deem necessary for its corporate purposes, in the area shown on the map attached hereto as **Schedule A**, provided all such pipes shall be laid henceforth at least three feet (3') below the surface and shall not unnecessarily interfere with public travel or damage public or private property. All work and maintenance of the System shall be performed in accordance with all applicable federal, state and local statutes, rules, regulations, codes, ordinances and permit requirements. NJAW shall be responsible for the continued upkeep and maintenance of the System. This consent is limited by statute to fifty (50 years).

Section 3. A certified copy of this Ordinance, upon final passage, shall be sent to NJAW, the New Jersey Department of Environmental Protection and the New Jersey Board of Public Utilities.

Section 4. The consent granted herein shall be subject to NJAW complying with all applicable federal, state and local statutes, rules, regulations, codes, ordinances and permit requirements. This consent is expressly contingent upon New Jersey Board of Public Utilities approval and the Borough and NJAW completing the acquisition of the Manville System.

Section 5. The Mayor and the Administrator of the Township are authorized to execute the documents and agreements necessary to effectuate this municipal consent.

Section 6. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 7. This Ordinance shall take effect upon passage and publication.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeeman Shawn Lipani, to open the public hearing on Ordinance 2024-06, the motion was unanimously approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville asked why Manville was taking over this portion of wastewater from Hillsborough.

Committeeman Lipani suggested she attend an MUA meeting.

Township Willard stated NJ American Water is buying the Manville sewage system including those properties located in Hillsborough that Manville has been servicing.

Upon a motion by Deputy Mayor John Ciccarelli, seconded by Committeewoman Samantha Hand, to close the public hearing and adopt Ordinance 2024-06, the motion was approved upon the call of the roll.

2. 2024-07 AN ORDINANCE AMENDING CHAPTER 188 “LAND USE AND DEVELOPMENT”, ARTICLE V “DISTRICTS AND STANDARDS”, SECTION 188-113.7 “MIXED-USE INCLUSIONARY DISTRICT-1”, OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY.

WHEREAS, the Mixed-Use Inclusionary District-1 was adopted in accordance with a settlement agreement, dated September 25, 2019, between Hillsborough Township and 206 Holdings, LLC; and,

WHEREAS, the purpose of the Mixed-Use Inclusionary District-1 is to establish a mixed-use zone that provides for affordable housing, multifamily housing, retail, office and restaurant uses; and,

WHEREAS, the project, now known as The Hillmont, located at Block 202, Lot 4, was approved by the Planning Board to consist of a total of one hundred seventy-five (175) residential units, of which forty-two (42) will be affordable family rental units, a clubhouse with accompanying amenities and twelve thousand five hundred square feet (12,500) square feet of retail space within three (3) separate retail buildings; and,

WHEREAS, 206 Holdings, LLC has appeared before the Planning Board, on several occasions, to address the timing for construction of the various components of the Project especially as to the retail space; and,

WHEREAS, 206 Holdings, LLC is currently constructing one retail building consisting of approximately four thousand five hundred (4,500) square feet out of the twelve thousand five hundred (12,500) square feet required; and,

WHEREAS, the interest in retail space has not materialized due to market conditions and tenants who were not interested in “build-to-suit” space proceeded to start construction on the first (1st) of the three (3) nonresidential buildings; and,

WHEREAS, the Planning Board's concern was that the retail buildings may not be occupied and/or even built leaving the site vacant and unfinished; and,

WHEREAS, the Township's Affordable Housing waiting list consists of approximately three hundred fifty (350) applicants and the current waiting list is approximately two (2) years long for most types of units; and,

WHEREAS, 206 Holdings, LLC has now proposed to replace approximately eight thousand (8,000) square feet of the unbuilt retail space with two (2), two (2) story residential buildings, to consist of twenty-four (24) total residential units (eighteen (18) market units, six (6) affordable housing units) and a park with a playground; and,

WHEREAS, the Township Committee wishes to address the Planning Board's concerns stated above, to help to alleviate some of the wait for affordable housing units in Hillsborough Township and to add an additional community amenity to The Hillmont development;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Chapter 188 "Land Use and Development" of the Municipal Code of the Township of Hillsborough is amended as follows: New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.

Section 1. Chapter 188 "Land Use and Development", Article V "Districts and Standards", Section 188-113.7.A "Purpose, applicability, and affordable housing obligation" is amended as follows:

§188-113.7.A **Purpose, applicability, and affordable housing obligation.**

(3) A minimum of (24%) of the total number of residential units in the zone shall be low- and moderate-income units in accordance with applicable affordable housing regulations; but in no case shall there be less than ~~42~~ 48 low- and moderate-income units provided in the zone regardless of the total number of units constructed.

Section 2. Chapter 188 "Land Use and Development", Article V "Districts and Standards", Section 188-113.7.B "**Permitted principal uses**" is amended as follows:

§188-113.7.B Permitted principal uses.

- (1) Multifamily dwellings.
- (2) Retail sales.
- (3) Offices/Medical Offices.
- (4) Restaurants, freestanding or attached (drive-through restaurants are prohibited).
- (5) Fiduciary institutions, including drive-through banks.
- (6) Mixed-use buildings with residential units on upper floors.
- (7) Commercial instructional activities.
- (8) Health club/fitness center.
- (9) Personal service establishments.
- (10) Business services.

Section 3. Chapter 188 "Land Use and Development", Article V "Districts and Standards", Section 188-113.7.E "Maximum residential units and minimum/maximum commercial square footage" is amended as follows:

§188-113.7.E. Maximum residential units and minimum/maximum commercial square footage.

(1) The total number of dwelling units shall not exceed ~~175~~ 199 units. Any application for residential development shall include no less than the minimum commercial square footage required in § 188-113.7.E(2).

(2) The combined total of retail, office, restaurants and fiduciary institutions shall be no less than ~~12,500~~ 4,400 square feet and no more than ~~20,000~~ 4,600 square feet.

Section 4. Chapter 188 “Land Use and Development”, Article V “Districts and Standards”, Section 188-113.7.G. “Supplemental regulations” is amended as follows:

§188-113.7.G. Supplemental regulations

(8) Amenities required. The following on-site amenities are required, including a clubhouse, swimming pool, dog-run and a park with a playground.

Section 5. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable zoning, planning, and land use regulations. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 6. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 7. After introduction, the Township Clerk is hereby directed to provide a copy of the within Ordinance to the Planning Board for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee within thirty-five (35) days after referral a report, including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 8. After introduction, the Township Clerk is hereby directed to provide by personal service, certified mail or email with confirmation that the email was delivered, at least ten (10) days prior to the scheduled hearing, a copy of this Ordinance and a Notice of Hearing in accordance with N.J.S.A. 40:55D-15 to: the clerk of any adjoining municipalities located within two hundred (200) feet of the boundaries of the affected properties; and, the County Planning Board.

Section 9. After introduction, the Township Clerk is hereby directed to provide by personal service or certified and regular mail, at least ten (10) days prior to the scheduled hearing, a Notice of Hearing in accordance with N.J.S.A. 40:55D-62.1 to: the owners of the properties affected by this Ordinance; the owners of all properties within two hundred (200) feet of the boundaries of the affected properties; the Office of Planning Advocacy; and any military facility commander who has registered with the municipality.

Section 10. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2 and N.J.S.A. 40:49-2.1, is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a

newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least (1) one week prior to the scheduled hearing.

Section 11. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2 and N.J.S.A. 40:49-2.1, is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 12. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:55D-16, shall forward a copy of this Ordinance to the County Planning Board for filing.

Section 13. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, to open the public hearing on Ordinance 2024-07, the motion was unanimously approved upon the call of the roll.

Township Planner Kois explained the ordinance proposes to replace commercial square footage with residential space for additional rental units and a playground.

Committeeman Lipani stated this the affordable housing development on Route 206 near Montgomery. This change provides a little more affordable housing units and adds a pocket park.

Maria Janucik, 720 E. Frech Ave, Manville asked how changes can be made to the settlement agreement.

Township Attorney Willard stated no one is going to object to additional affordable housing units.

Committeeman Lipani stated the Township is not in violation of the settlement agreement.

Township Planner Kois explained the developer must go back to the Planning Board and get approval for the new construction.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor John Ciccarelli, to close the public hearing and adopt Ordinance 2024-07, the motion was approved upon the call of the roll.

3. 2024-08 AN ORDINANCE AMENDING “ATTACHMENT 8 - DEVELOPMENT APPLICATION GUIDELINES” AND ADDING “ATTACHMENT 12 - SUBDIVISION AND/OR SITE PLAN GREEN DEVELOPMENT CHECKLIST” IN CHAPTER 188 “LAND USE AND DEVELOPMENT” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY.

WHEREAS, municipalities can earn ten points toward Sustainable Jersey certification by creating a Green Development Checklist and enabling ordinance as a part of their Site Plan/Subdivision approval process; and

WHEREAS, at the municipal level, green design can help manage environmental obligations, reduce operating expenses, and accomplish master planning goals; and

WHEREAS, the U.S. Environmental Protection Agency (EPA) offers the following as benefits that can result from building green:

Environmental benefits:

- Enhance and protect ecosystems and biodiversity
- Improve air and water quality
- Reduce solid waste
- Conserve natural resources

Economic benefits:

- Reduce operating costs
- Enhance asset value and profits
- Improve employee productivity and satisfaction
- Optimize life-cycle economic performance

Health and community benefits:

- Improve air, thermal, and acoustic environments
- Enhance occupant comfort and health
- Minimize strain on local infrastructure
- Contribute to overall quality of life

WHEREAS, a Green Development Checklist lists various green design strategies that can be incorporated into a development and is one of several items to be submitted with a completed Site Plan/Subdivision Application; and

WHEREAS, while completion of the Green Development Checklist by applicants is mandatory, compliance with the Checklist items is not a condition of approval; and

WHEREAS, this is a data collection process that provides an opening to discuss municipal green design objectives with the development community; and

WHEREAS, the data collection and discussions could lead to the future incorporation of green design elements into the municipal site plan/subdivision ordinances; and

WHEREAS, municipalities looking to advance green development components in their communities are encouraged to update their Master Plan to incorporate these features.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Chapter 188 “Land Use and Development” of the Municipal Code of the Township of Hillsborough is amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

Section 1. Chapter 188 “Land Use and Development”, “Attachment 8 - Development Application Guidelines” is hereby amended to add the following to the Development Application Guidelines:

Subdivision and/or Site Plan Green Development Checklist

Section 2. Chapter 188 “Land Use and Development”, Attachments is amended to add “Attachment 12 - Subdivision and/or Site Plan Green Development Checklist” as follows:

Hillsborough Township**Subdivision and/or Site Plan Green Development Checklist**

This checklist shall be completed and submitted with any application for site plan or subdivision approval. Failure to do so will render the application incomplete. The information and design aspects are not part of the application site plan or subdivision approval review unless required elsewhere in the Hillsborough Development Regulations Ordinance (Chapter 188: Land Use & Development).

The checklist includes various green development design strategies that can be implemented as part of a site plan or subdivision. The information provided in the checklist will guide and inform the dialogue between an applicant and the Township regarding possible options and opportunities to use resources more efficiently, promote smart

economic development, improve the environment, and generally improve the quality of life in the Township.

There are many benefits that can result from building green, including:

Environmental

- Enhance and protect ecosystems and biodiversity
- Improve air and water quality
- Reduce solid waste
- Conserve natural resources

Economic

- Reduce operating costs
- Enhance asset value and profits
- Improve employee productivity and satisfaction
- Optimize life-cycle economic performance

Health & Community

- Improve air, thermal, and acoustic environments
- Enhance occupant comfort and health
- Minimize strain on local infrastructure
- Contribute to overall quality of life

The checklist is organized into three sections: first, it addresses the site within its regional and local context, looking at its physical location, development status, and availability of certain infrastructure; second, it addresses the impact of the proposed development on the site itself; and third, it addresses the structures on the site.

The applicant shall provide examples of how they meet or address each of the items on the checklist.

NOTE: Checklist items that are followed by are required to be included in the checklist in order for the Township to receive Sustainable Jersey certification points.

GREEN DEVELOPMENT CHECKLIST	Yes	No	Comments
A. Context			
1. Is the site a redevelopment, brownfield or infill location?			
1. Is the site served by public transit, pedestrian or by bicycle networks?			

1. Is there train service within ½ mile or bus service within ¼ mile?

1. Are the roads within the development designed as “Complete & Green [Streets](#)?”

(Complete and green streets” are roads that are designed, built and maintained to enable safe, equitable and convenient travel and access along and across streets for users of all ages and abilities while at the same time include consideration of landscape features in the right-of-way to capture and allow stormwater runoff to soak into the ground)

1. Does the development include historic preservation, or adaptive reuse of onsite?

1. Does the site’s location, scale or use support the historic context of surrounding (off-site) historic properties?

1. Does the development provide or enhance the following:

1. A mix of land use types? Please list.
2. Housing diversity by type and income?
3. Civic & public spaces or have proximity to them?

(Examples: open plazas, courtyards, public art)

4. Recreation facilities and green space/parks (or have proximity to them) and is it part of an integrated ecological network?
5. Alternative parking designs such as reduced parking ratios, compact stalls, banked parking, shared parking, priority parking for

low emission vehicles and provisions for bicycle storage?

6. Access to or partnerships with local farms or farmers' markets to promote local food production?

7. Open space?

8. Natural features such as rivers, streams, shorelines, wetlands, forests, or wildlife habitats?

GREEN DEVELOPMENT CHECKLIST continued Yes No Comments

B. Site Development

1. Does the design provide for the following:

1. Minimum site disturbance during construction?

2. Increased erosion and sedimentation control beyond county or municipal requirements?

3. Low Impact Design features such as:

- Bio-swales
- Rain gardens
- Green Roofs
- Pervious pavements
- Green Walls

(Also known as vertical gardens, they are designed and engineered for maximum biofiltration of indoor air, thermal regulation and aesthetics.)

- Trees (beyond that required by the ordinance)
- Indigenous plant species (non-invasive species, low maintenance landscaping)
- Onsite management of vegetative waste

4. Regenerative Design

- Does the site design conserve habitat, wetlands or water bodies?
 - Does the site design include restoration of habitat, wetlands or water bodies?
 - Does the project include long-term conservation management of habitat, wetlands or water bodies?
1. Does the site minimize heat island effects through reduced paving, enhanced landscaping, green roofs, or other methods?
 1. Does the site provide alternatives to single occupancy vehicles such as van spaces, bike storage and changing facilities, and alternative energy vehicle parking?
 1. Does the site include light pollution reduction techniques that help prevent misdirected or excessive light to reduce glare, light trespass, and sky-glow?
 1. Does the site include energy efficient site lighting and controls?

1. Have steps been taken to limit disruption of natural hydrology by reducing impervious cover or increasing on-site infiltration?

1. On sites adjacent to waterways – have slopes and existing vegetation been stabilized and protected?

1. Do the landscape and stormwater management specifications employ integrated pest management practices? *(IPM takes advantage of all appropriate pest management options including, but not limited to, the judicious use of pesticides.)*

C. Green Building

1. Does the building(s) meet any criteria for a Certified Green Building?

(A Green Building – also referred to as sustainable or high-performance building – is a collection of better design, construction, and operating practices that have the potential to reduce or eliminate the negative impacts of development on the environment and on human health. Green building programs and guidelines commonly address energy efficiency and carbon emissions reduction, water conservation, waste reduction, healthy and sustainably produced materials, indoor air quality, occupant productivity and health, and other components of green building. For more info

visit: <http://rcgb.rutgers.edu> or <https://new.usgbc.org/leed>)

1. Is the building oriented to maximize the benefits of daylighting and energy conservation and minimize any detrimental impacts on surrounding sites?

(Example – Maximize southern building exposure for solar energy, orient building to minimize effects of cold winter winds and maximize cool summer breezes. Minimize shadows on open space and other buildings.)

1. Water Reduction

1. Does the building provide a 20% or greater reduction beyond minimum water efficiency standards set by the EPA or local government whichever is greater?

<http://www.epa.gov/WaterSense/docs/matrix508.pdf>

2. Does the building employ water conservation features including low-flow fixtures, waterless urinals, or sensor-controlled faucets?
3. Does the building capture and re-use rainwater, gray water or storm water?
4. Is wastewater treated onsite and recharged to the ground?

GREEN DEVELOPMENT CHECKLIST continued **Yes No Comments**

4. Energy

1. Does the building reduce energy usage through efficient heating and cooling, geothermal technology, enhanced daylighting, efficient lighting, occupant controls and an efficient building envelope?
2. Does the project incorporate Energy Star-labeled building products?
3. Does the building include onsite energy generation, e.g. solar or wind?
4. What is the anticipated energy savings expected to be realized from any or all of the above?

5. What are the anticipated carbon emission reductions?

5. Indoor Air Quality

1. Does the building utilize natural ventilation and efficient use of outdoor air during heating and cooling periods?

2. Are other measures such as reducing the quantity of VOCs from adhesives, sealants, paints, composite wood systems and carpet systems being used to improve indoor air quality?

6. Materials

1. Is an existing building being reused? If so, to what extent - 100%, 75%, 50%?

2. Are there construction waste management/recycling plans in place to divert construction, demolition and land clearing debris from landfill disposal?

3. Are any building materials reused on or off-site?

4. Do new building materials contain recycled content? If so, to what extent (%)?

5. Are building materials extracted, processed or manufactured locally or within the region (within a 500 mile radius)?

Section 3. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable zoning, planning, and land use regulations. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 4. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 5. After introduction, the Township Clerk is hereby directed to provide a copy of the within Ordinance to

the Planning Board for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A.40:55D-64. The Planning Board is directed to make and transmit to the Township Committee within thirty-five (35) days after referral a report, including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 6. After introduction, the Township Clerk is hereby directed to provide by personal service, certified mail or email with confirmation that the email was delivered, at least ten (10) days prior to the scheduled hearing, a copy of this Ordinance and a Notice of Hearing in accordance with N.J.S.A. 40:55D-15 to: the clerk of any adjoining municipalities located within two hundred (200) feet of the boundaries of the affected properties; and, the County Planning Board.

Section 7. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2 and N.J.S.A. 40:49-2.1, is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least (1) one week prior to the scheduled hearing.

Section 8. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2 and N.J.S.A. 40:49-2.1, is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 9. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:55D-16, shall forward a copy of this Ordinance to the County Planning Board for filing.

Section 10. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Deputy Mayor John Ciccarelli, seconded by Committeewoman Catherine Payne, to open the public hearing on Ordinance 2024-08, the motion was unanimously approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville asked the purpose of the ordinance.

Township Planner Kois explained in order for an application to be deemed complete this form would be a requirement but not the actions contained therein.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeeman Shawn Lipani, to close the public hearing and adopt Ordinance 2024-08, the motion was approved upon the call of the roll.

4. 2024-09 AN ORDINANCE AMENDING CHAPTER 188 “LAND USE AND DEVELOPMENT”, ARTICLE I “TITLE; PURPOSE; DEFINITIONS”, SECTION 188-3 “WORDS AND TERMS DEFINED” AND ARTICLE IV “DESIGN AND PERFORMANCE STANDARDS”, SECTION 188-68 “OFF-STREET PARKING AND LOADING”, OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY, TO AUTHORIZE AND ENCOURAGE ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT (EVSE) AND MAKE-READY PARKING SPACES.

WHEREAS, this Ordinance sets forth procedures for the installation of Electric Vehicle Supply/Service Equipment (EVSE) and Make-Ready parking spaces and establishes associated regulations and other standards within the Township of Hillsborough; and

WHEREAS, supporting the transition to electric vehicles contributes to the Township of Hillsborough's commitment to sustainability and is in the best interest of public welfare; and

WHEREAS, installation of EVSE and Make-Ready parking spaces encourages electric vehicle adoption; and

WHEREAS, the Township of Hillsborough encourages increased installation of EVSE and Make Ready parking spaces; and

WHEREAS, adoption of this ordinance supports the State of New Jersey’s goals to reduce air pollutants and greenhouse gas emissions from the transportation sector as outlined and supported by various programs related to NJ’s 2019 Energy Master Plan, Global Warming Response Act (P.L.2007, c.112 (C.26:2C-37 et al.)), and EV Law (P.L. 2019, c. 362); and

WHEREAS, P.L. 2021, c.171, which Governor Murphy signed into law on July 9, 2021, requires EVSE and Make-Ready parking spaces be designated as a permitted accessory use in all zoning or use districts and establishes associated installation and parking requirements; and

WHEREAS, the Department of Community Affairs (DCA) was required to create a model land use ordinance to address installation, sightline, and setback requirements and other health and safety related specifications for electric vehicle supply equipment and Make-Ready parking spaces; and

WHEREAS, the DCA Model Statewide Municipal EV Ordinance is mandatory and in effect in all municipalities when it was published by DCA on September 1, 2021; and

WHEREAS, Municipalities are allowed to make changes to the “Reasonable Standards” portion of the ordinance through the normal ordinance amendment process, but may not change the parts of the ordinance that were required by the legislation (installation and parking requirements); and

WHEREAS, Hillsborough Township participates in the Sustainable Jersey municipal certification program, a state-wide initiative created to achieve a sustainable New Jersey, one community at a time; and

WHEREAS, Sustainable Jersey requires that the governing body must adopt the Department of Community Affairs (DCA) Model Statewide Municipal EV Ordinance and update the Land Use Code; and

WHEREAS, the Township of Hillsborough encourages greater ownership and use of electric vehicles, thus the Township of Hillsborough is amending the Hillsborough Development Regulations Ordinance to establish standards and regulations for the safe and efficient installation of EVSE and Make-Ready parking spaces at appropriate locations.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Chapter 188 “Land Use and Development” of the Municipal Code of the Township of Hillsborough is amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

Section 1. Chapter 188 “Land Use and Development”, Article I “Title; Purpose; Definitions”, Section 188-3 “Words and terms defined”, is amended as follows:

B. Certain phrases and words are herein defined as follows:

CERTIFICATE OF OCCUPANCY

The certificate provided for in N.J.A.C. 5:23-2, indicating that the construction authorized by the construction permit has been completed in accordance with the construction permit, the act and the regulations. See "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.) and regulations adopted pursuant thereto.

CHARGING LEVEL

The amount of voltage provided to charge an electric vehicle varies depending on the type of EVSE as follows:

1. Level 1 operates on a fifteen (15) to twenty (20) amp breaker on a one hundred twenty (120) volt AC circuit.
2. Level 2 operates on a forty (40) to one hundred (100) amp breaker on a two hundred eight (208) or two hundred forty (240) volt AC circuit.
3. Direct-current fast charger (DCFC) operates on a sixty (60) amp or higher breaker on a four hundred eighty (480) volt or higher three phase circuit with special grounding equipment. DCFC stations can also be referred to as rapid charging stations that are typically characterized by industrial grade electrical outlets that allow for faster recharging of electric vehicles.

ELECTRIC VEHICLE

Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets; and operates either partially or exclusively using an electric motor powered by an externally charged on-board battery.

ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT (EVSE)

The equipment, including the cables, cords, conductors, connectors, couplers, enclosures, attachment plugs, power outlets, power electronics, transformer, switchgear, switches and controls, network interfaces, point of sale equipment, and associated apparatus designed and used for the purpose of transferring energy from the electric supply system to a plug-in electric vehicle. "EVSE" may deliver either alternating current or, consistent with fast charging equipment standards, direct current electricity. “EVSE” is synonymous with “electric vehicle charging

station.”

MAKE-READY PARKING SPACE

Means the pre-wiring of electrical infrastructure at a parking space, or set of parking spaces, to facilitate easy and cost-efficient future installation of Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment, including, but not limited to, Level Two EVSE and direct current fast chargers. Make Ready includes expenses related to service panels, junction boxes, conduit, wiring, and other components necessary to make a particular location able to accommodate Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment on a “plug and play” basis. “Make-Ready” is synonymous with the term “charger ready,” as used in P.L.2019, c.362 (C.48:25-1 et al.).

PRIVATE EVSE

EVSE that has restricted access to specific users (e.g., single and two-family homes, executive parking fleet parking with no access to the general public).

PUBLICLY-ACCESSIBLE EVSE

EVSE that is publicly available (e.g., park & ride, public parking lots and garages, on-street parking, shopping center parking, non-reserved parking in multi-family parking lots, etc.).

Section 2. Chapter 188 “Land Use and Development”, Article IV “Design and Performance Standards”, Section 188-68 “Off-street parking and loading” is amended as follows:

M. Electric Vehicle Supply/Service (EVSE) & Make-Ready Parking Spaces.

1. Purpose. The purpose of this ordinance is to promote and encourage the use of electric vehicles by requiring the safe and efficient installation of EVSE and Make-Ready parking spaces through municipal parking regulations and other standards. EVSE and Make-Ready parking spaces will support the State’s transition to an electric transportation sector, reducing automobile air pollution, greenhouse gas emissions, and storm water runoff contaminants. The goals are to:
 1. Provide adequate and convenient EVSE and Make-Ready parking spaces to serve the needs of the traveling public.
 2. Provide opportunities for residents to have safe and efficient personal EVSE located at or near their place of residence.
 3. Provide the opportunity for non-residential uses to supply EVSE to their customers and employees.
 4. Create standard criteria to encourage and promote safe, efficient, and cost-effective electric vehicle charging opportunities in all zones and settings for convenience of service to those that use electric vehicles.
2. Approvals and Permits.
 1. An application for development submitted solely for the installation of EVSE or Make-Ready parking spaces shall be considered a permitted accessory use and permitted accessory structure in all zoning or use districts and shall not require a variance pursuant to C.40:55D-70.
 2. EVSE and Make-Ready Parking Spaces installed pursuant to Section 188-68M(3) below in development applications that are subject to site plan approval are considered a permitted accessory use as described in Section 188-68M(2)(a) above.
 3. All EVSE and Make-Ready parking spaces shall be subject to applicable local and/or Department of Community Affairs permit and inspection requirements.
 4. The Zoning Officer and/or Township Engineer or their respective representatives shall enforce all signage and installation requirements described in this ordinance. Failure to meet the requirements in this ordinance shall be subject to the same enforcement and penalty provisions as other violations of the Township of Hillsborough’s land use regulations.
 5. An application for development for the installation of EVSE or Make-Ready spaces at an existing gasoline service station, an existing retail establishment, or any other existing building shall not be subject to site plan or other land use board review, shall not require variance relief pursuant to C.40:55D-1 et seq. or any other law, rule, or regulation, and shall be approved through the issuance of a zoning permit by the administrative officer, provided the application meets the following requirements:

The proposed installation does not violate bulk requirements applicable to the property or the conditions of the original final approval of the site plan or subsequent approvals for the existing gasoline service station, retail establishment, or other existing building;

All other conditions of prior approvals for the gasoline service station, the existing retail establishment, or any other existing building continue to be met; and

The proposed installation complies with the construction codes adopted in or promulgated pursuant to the "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.), any safety standards concerning the installation, and any State rule or regulation concerning electric vehicle charging stations.

An application pursuant to Section 188-68M(2)(e) above shall be deemed complete if: The application, including the permit fee and all necessary documentation, is determined to be complete,

A notice of incompleteness is not provided within 20 days after the filing of the application, or

A one-time written correction notice is not issued by the Zoning Officer within 20 days after filing of the application detailing all deficiencies in the application and identifying any additional information explicitly necessary to complete a review of the permit application.

1. EVSE and Make-Ready parking spaces installed at a gasoline service station, an existing retail establishment, or any other existing building shall be subject to applicable local and/or Department of Community Affairs inspection requirements.
2. A permitting application solely for the installation of electric vehicle supply equipment permitted as an accessory use shall not be subject to review based on parking requirements.

1. Requirements for New Installation of EVSE and Make-Ready Parking Spaces.

1. As a condition of preliminary site plan approval, for each application involving a multiple dwelling with five or more units of dwelling space, which shall include a multiple dwelling that is held under a condominium or cooperative form of ownership, a mutual housing corporation, or a mixed-use development, the developer or owner, as applicable, shall:

Prepare as Make-Ready parking spaces at least 15 percent of the required off-street parking spaces, and install EVSE in at least one-third of the 15 percent of Make-Ready parking spaces;

Within three years following the date of the issuance of the certificate of occupancy, install EVSE in an additional one-third of the original 15 percent of Make-Ready parking spaces; and

Within six years following the date of the issuance of the certificate of occupancy, install EVSE in the final one-third of the original 15 percent of Make-Ready parking spaces.

Throughout the installation of EVSE in the Make-Ready parking spaces, at least five percent of the electric vehicle supply equipment shall be accessible for people with disabilities.

Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.

1. As a condition of preliminary site plan approval, each application involving a parking lot or garage not covered in Section 188-68M(3)(a) above shall:

Install at least one Make-Ready parking space if there will be 50 or fewer off-street parking spaces.

Install at least two Make-Ready parking spaces if there will be 51 to 75 off-street parking spaces.

Install at least three Make-Ready parking spaces if there will be 76 to 100 off-street parking spaces.

Install at least four Make-Ready parking spaces, at least one of which shall be accessible for people with disabilities, if there will be 101 to 150 off-street parking spaces.

Install at least four percent of the total parking spaces as Make-Ready parking spaces, at least five percent of which

shall be accessible for people with disabilities, if there will be more than 150 off-street parking spaces. In lieu of installing Make-Ready parking spaces, a parking lot or garage may install EVSE to satisfy the requirements of this subsection.

Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.

Notwithstanding the provisions of this Section, a retailer that provides 25 or fewer off-street parking spaces or the developer or owner of a single-family home shall not be required to provide or install any electric vehicle supply equipment or Make-Ready parking spaces.

1. Minimum Parking Requirements.

1. All parking spaces with EVSE and Make-Ready equipment shall be included in the calculation of minimum required parking spaces.
2. A parking space prepared with EVSE or Make-Ready equipment shall count as at least two parking spaces for the purpose of complying with a minimum parking space requirement. This shall result in a reduction of no more than 10 percent of the total required parking.
3. All parking space calculations for EVSE and Make-Ready equipment shall be rounded up to the next full parking space.
4. Additional installation of EVSE and Make-Ready parking spaces above what is required in Section 188-68M(3) above may be encouraged, but shall not be required in development projects.

2. Reasonable Standards for All New EVSE and Make-Ready Parking Spaces.

1. Location and layout of EVSE and Make-Ready parking spaces is expected to vary based on the design and use of the primary parking area. It is expected flexibility will be required to provide the most convenient and functional service to users. Standards and criteria should be considered guidelines and flexibility should be allowed when alternatives can better achieve objectives for provision of this service.
2. Installation:

Installation of EVSE and Make-Ready parking spaces shall meet the electrical subcode of the Uniform Construction Code, N.J.A.C. 5:23-3.16.

Each EVSE or Make-Ready parking space that is not accessible for people with disabilities shall be not less than 9 feet wide or 18 feet in length. Exceptions may be made for existing parking spaces or parking spaces that were part of an application that received prior site plan approval.

To the extent practical, the location of accessible parking spaces for people with disabilities with EVSE and Make Ready equipment shall comply with the general accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.

Each EVSE or Make-Ready parking space that is accessible for people with disabilities shall comply with the sizing of accessible parking space requirements in the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.

1. EVSE Parking:

Publicly-accessible EVSE shall be reserved for parking and charging electric vehicles only. Electric vehicles shall be connected to the EVSE.

Electric vehicles may be parked in any parking space designated for parking, subject to the restrictions that would apply to any other vehicle that would park in that space.

Public Parking. Pursuant to NJSA 40:48-2, publicly-accessible EVSE parking spaces shall be monitored by the municipality's police department and enforced in the same manner as any other parking. It shall be a violation of this Section to park or stand a non-electric vehicle in such a space, or to park an electric vehicle in such a space when it is not connected to the EVSE. Any non-electric vehicle parked or standing in a EVSE parking space or any electric vehicle parked and not connected to the EVSE shall be is subject to fine and/or impoundment of the offending vehicle as described in the general penalty provisions of Chapter 143 "Vehicles and Traffic" of the

Township Code. Signage indicating the penalties for violations shall comply with Section 188-68M(5)(e) below.
Any vehicle parked in such a space shall make the appropriate payment for the space and observe the time limit for the underlying parking area, if applicable.
Private Parking. The use of EVSE shall be monitored by the property owner or designee.

1. Safety:

Each publicly-accessible EVSE shall be located at a parking space that is designated for electric vehicles only and identified by appropriate signage pursuant to Section 188-68M(5)(e) below.
Where EVSE is installed, adequate site lighting and landscaping shall be provided in accordance with Township of Hillsborough's ordinances and regulations.
Adequate EVSE protection such as concrete-filled steel bollards shall be used for publicly-accessible EVSE. Non-mountable curbing may be used in lieu of bollards if the EVSE is setback a minimum of 24 inches from the face of the curb. Any stand-alone EVSE bollards should be 3 to 4-feet high with concrete footings placed to protect the EVSE from accidental impact and to prevent damage from equipment used for snow removal.
EVSE outlets and connector devices shall be no less than 36 inches and no higher than 48 inches from the ground or pavement surface where mounted, and shall contain a cord management system as described in e. below.
Equipment mounted on pedestals, lighting posts, bollards, or other devices shall be designated and located as to not impede pedestrian travel, create trip hazards on sidewalks, or impede snow removal.
Each EVSE shall incorporate a cord management system or method to minimize the potential for cable entanglement, user injury, or connector damage. Cords shall be retractable or have a place to hang the connector and cord a safe and sufficient distance above the ground or pavement surface. Any cords connecting the charger to a vehicle shall be configured so that they do not cross a driveway, sidewalk, or passenger unloading area.
Where EVSE is provided within a pedestrian circulation area, such as a sidewalk or other accessible route to a building entrance, the EVSE shall be located so as not to interfere with accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
Publicly-accessible EVSEs shall be maintained in all respects, including the functioning of the equipment. A 24-hour on-call contact shall be provided on the equipment for reporting problems with the equipment or access to it.
To allow for maintenance and notification, Township of Hillsborough shall require the owners/designee of publicly-accessible EVSE to provide information on the EVSE's geographic location, date of installation, equipment type and model, and owner contact information.

1. Signs:

Publicly-accessible EVSE shall have posted regulatory signs, as identified in this section, allowing only charging electric vehicles to park in such spaces. For purposes of this section, "charging" means that an electric vehicle is parked at an EVSE and is connected to the EVSE. If time limits or vehicle removal provisions are to be enforced, regulatory signs including parking restrictions shall be installed immediately adjacent to, and visible from the EVSE. For private EVSE, installation of signs and sign text is at the discretion of the owner.

All regulatory signs shall comply with visibility, legibility, size, shape, color, and reflectivity requirements contained within the Federal Manual on Uniform Traffic Control Devices as published by the Federal Highway Administration.

Wayfinding or directional signs, if necessary, shall be permitted at appropriate decision points to effectively guide motorists to the EVSE parking space(s). Wayfinding or directional signage shall be placed in a manner that shall not interfere with any parking space, drive lane, or exit and shall comply with Section 188-68M(5)(e) above.

In addition to the signage described above, the following information shall be available on the EVSE or posted at or adjacent to all publicly-accessible EVSE parking spaces:

[a] Hour of operations and/or time limits if time limits or tow-away provisions are to be enforced by the municipality or owner/designee;

[b] Usage fees and parking fees, if applicable; and

[c] Contact information (telephone number) for reporting when the equipment is not operating or other problems.

1. Usage Fees:

For publicly-accessible municipal EVSE: See Chapter 143-82D of the Township Code.

Private EVSE: Nothing in this ordinance shall be deemed to preclude a private owner/designee of an EVSE from collecting a fee for the use of the EVSE, in accordance with applicable State and Federal regulations. Fees shall be available on the EVSE or posted at or adjacent to the EVSE parking space.

Section 3. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable zoning, planning, and land use regulations. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 4. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 5. After introduction, the Township Clerk is hereby directed to provide a copy of the within Ordinance to the Planning Board for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A.40:55D-64. The Planning Board is directed to make and transmit to the Township Committee within 35 days after referral a report, including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 6. After introduction, the Township Clerk is hereby directed to provide by personal service, certified mail or email with confirmation that the email was delivered, at least 10 days prior to the scheduled hearing, a copy of this Ordinance and a Notice of Hearing in accordance with N.J.S.A. 40:55D-15 to: the clerk of any adjoining municipalities located within 200 feet of the boundaries of the affected properties; and the County Planning Board.

Section 7. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2 and N.J.S.A. 40:49-2.1, is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least one week prior to the scheduled hearing.

Section 8. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2 and N.J.S.A. 40:49-2.1, is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 9. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:55D-16, shall forward a copy of this Ordinance to the County Planning Board for filing.

Section 10. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Committeewoman Chathering Payne, seconded by Committeeman Shawn Lipani, to open the public hearing on Ordinance 2024-09, the motion was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, to close the public hearing and adopt Ordinance 2024-09, the motion was approved upon the call of the roll.

5. 2024-11 ORDINANCE TO AMEND AN ORDINANCE ENTITLED “SALARY RANGE ORDINANCE” SETTING FORTH THE SALARY RANGES FOR THE CLASSIFICATIONS SET FORTH IN SAID ORDINANCE.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

CLASSIFICATION	MIN	MAX	DEPT	TYPE
Township Administrator	50,000	210,000	Administration	Non-U1
IT Director	41,000	120,000	Administration	Non-U1
Human Resources Manager	45,000	95,000	Administration	Non-U1
Economic and Business Development/Sustainability Director	15,000	90,000	Administration	Non-U1
Economic and Business Development Director	15,000	90,000	Administration	Non-U1
Assistant IT Director	35,000	65,000	Administration	Non-U1
Executive Assistant	35,000	65,000	Administration	Non-U1
Committee persons	3,500	10,000	Administration	Non-U1
Special Projects Coordinator	1,000	5,000	Administration	Non-U1
Part-Time Technology Support	\$15.13/Hr.	\$28.00/Hr.	Administration	Part-Ti
Clerk Part-Time	\$15.13/Hr.	\$22.00/Hr.	Administration	Part-Ti
Part-Time Floater	\$15.13/Hr.	\$22.00/Hr.	Administration	Part-Ti
Part-Time Outreach Support Specialist	\$15.13/Hr.	\$22.00/Hr.	Administration/EBD	Part-Ti
Part-Time Inspector	\$25.00/Hr.	\$40.00/Hr.	Building	Part-Ti
Part-Time Technical Assistant	\$15.13/Hr.	\$22.00/Hr.	Building	Part-Ti
Director Building Department	48,000	150,000	Building	Non-U1
Construction Official	48,000	150,000	Building	Non-U1
Building Sub Code Official / Supervisor	48,000	110,000	Building	Non-U1
Assistant Building Sub Code Official	48,000	95,000	Building	Non-U1
Use of License in 2nd Discipline	2,500	5,000	Building	Stipend
Acting Construction Official	1,500	5,000	Building	Stipend
Director of Engineering	10,000	125,000	Engineering	Non-U1
Township Engineer	10,000	125,000	Engineering	Non-U1
Health Officer	47,000	118,883	Health	Non-U1
Director of Environmental Programs	45,000	98,672	Health	Non-U1
Registered Environmental Health Specialist	45,000	67,428	Health	Non-U1
Deputy Director Envir. & Public Health Programs	38,000	71,722	Health	Non-U1
Millstone Health Liaison	2,000	6,000	Health	Stipend
Recycling Coordinator	2,000	6,000	Health	Stipend
Assistant Recycling Coordinator	1,000	5,000	Health	Stipend
Registrar	1,000	4,000	Health	Stipend
Part-Time Property Maint/Code Enforcement/Deputy Zoning Officer	\$15.13/Hr.	\$30.00/Hr.	Health/Planning & Zoning	Part-Ti
Part-Time Violations Technician	\$15.13/Hr.	\$30.00/Hr.	Municipal Court	Part-Ti
Court Administrator	45,000	105,000	Municipal Court	Non-U1
Municipal Judge	15,000	85,000	Municipal Court	Non-U1

Deputy Court Administrator	38,000	80,000	Municipal Court	Non-U1
Shared Court Stipend	2,000	50,000	Municipal Court	Stipend
Public Defender	1,000	25,000	Municipal Court	Stipend
After Hours ECDR Processing	2,000	5,000	Municipal Court	Stipend
Part-Time Recording Secretary	\$15.13/Hr.	\$22.00/Hr.	Planning & Zoning	Non-U1
Director of Planning & Zoning	47,000	125,000	Planning & Zoning	Non-U1
Assistant Director of Planning and Zoning / Zoning Official	45,000	95,000	Planning & Zoning	Non-U1
GIS Specialist/Assistant Planner	45,000	95,000	Planning & Zoning	Non-U1
Assistant Planner/Sustainability Program Manager	45,000	95,000	Planning & Zoning	Non-U1
Part-Time Police Support Technician	\$15.13/Hr.	\$30.00/Hr.	Police	Part-Ti
Special Officers	\$15.13/Hr.	\$28.00/Hr.	Police	Part-Ti
Police Property Manager	\$20.00/Hr.	\$28.00/Hr.	Police	Part-Ti
Crossing Guards	\$15.13/Hr.	\$22.00/Hr.	Police	Part-Ti
Police Chief	125,000	240,000	Police	Non-U1
Police Captain	120,000	200,000	Police	Non-U1
Police Lieutenant	115,000	190,000	Police	Non-U1
Police Sergeant	114,006	154,599	Police	PBA L
Police Corporal	106,881	140,546	Police	PBA L
Police Officer	46,508	133,854	Police	PBA L
Municipal Prosecutor	10,000	105,000	Police	Non-U1
OEM Director	45,000	95,000	Police	Non-U1
Police Chief Secretary	35,000	80,000	Police	Non-U1
Police Operations Assistant	35,000	65,000	Police	Non-U1
IT Director Police Dept.	40000	14000	Police	Non-U1
Part-Time Building Maintenance	\$15.13/Hr.	\$28.00/Hr.	Public Works/Parks	Part-Ti
Part-Time Administrative Assistant	\$15.13/Hr.	\$22.00/Hr.	Public Works/Parks	Part-Ti
Director Public Works	47,000	130,000	Public Works/Parks	Non-U1
Supervisor of Public Works	45,000	110,000	Public Works/Parks	Non-U1
Supervisor of Parks	45,000	110,000	Public Works/Parks	Non-U1
Working Foreman Public Works/Parks	62,000	80,000	Public Works/Parks	Non-U1
Assistant Supervisor of Public Works/Parks	38,000	95,000	Public Works/Parks	Non-U1
Equipment	69,417	95,000	Public Works/Parks	Teamst
Operator/Mechanic/Journeyman/Welder (II)				
Public Works Worker 1-4	36,326	85,000	Public Works/Parks	Teamst
Equipment	63,253	80,000	Public Works/Parks	Teamst
Operator/Mechanic/Journeyman/Welder (I)				
Arborist	59,012	75,000	Public Works/Parks	Teamst
Sign Shop Operator	59,012	75,000	Public Works/Parks	Teamst
Director Parks and Recreation	55,000	120,000	Recreation	Non-U1
Assistant Director of Recreation	38,000	80,000	Recreation	Non-U1
Senior Dance Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.	Social Services	Part-Ti
Senior Wellness Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.	Social Services	Part-Ti
Director Social Services	55,000	120,000	Social Services	Non-U1

Assistant Director of Social Services	38,000	75,000	Social Services	Non-U1
Tax Assessor	47,000	150,000	Tax Assessor	Non-U1
Deputy Assessor	45,000	95,000	Tax Assessor	Non-U1
Part-Time Assistant to Tax Collector	\$15.13/Hr.	\$22.00/Hr.	Tax Collection/Treasurer	Part-Ti
Director of Finance/CFO/Treasurer	10,000	150,000	Tax Collection/Treasurer	Non-U1
Tax Collector/Payroll Manager	10,000	120,000	Tax Collection/Treasurer	Non-U1
Part-Time Receptionist	\$15.13/Hr.	\$22.00/Hr.	Township Clerk	Part-Ti
Township Clerk/PIO	20,000	130,000	Township Clerk	Non-U1
Deputy Clerk	20,000	80,000	Township Clerk	Non-U1
Asst. to Municipal Clerk	35,000	65,000	Township Clerk	Non-U1
Office Assistant / Multimedia Specialist	\$20,000	\$50,000	Township Clerk	Non-U1
Part-Time Office Assistant	\$15.13/Hr.	\$22.00/Hr.	All Departments	Part-Ti
Grade 10	47,831	122,237	All Departments	AFSCM
Grade 11	44,338	113,278	All Departments	AFSCM
Grade 12	41,333	105,625	All Departments	AFSCM
Class I	35,000	85,000	All Departments	AFSCM
Assistant Manager	45,000	95,000	All Departments	Non-Union
Office Manager	45,000	95,000	All Departments	Non-Union
Supervisor	38,000	95,000	All Departments	Non-Union
Assistant Supervisor	38,000	95,000	All Departments	Non-Union
Program Manager	38,000	65,000	All Departments	Non-Union
Manager	45,000	95,000	All Departments	Non-Union
Director	55,000	150,000	All Departments	Non-Union

Section 1. The Salary Ordinance of the Township of Hillsborough shall be amended as follows:

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor John Ciccarelli, the motion to amend Ordinance 2024-11, was approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville asked the number of the ordinance and whether this is something that is presented every year.

Township Administrator Ferrera explained that since they created some new positions they added additional titles. No one is getting paid more money. Titles cannot be the same for union and non-union workers.

Upon a motion by Committeewoman Catherine Payne, seconded by Deputy Mayor John Ciccarelli, to close the public hearing and adopt Ordinance 2024-11, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

1. 2024-12 AN ORDINANCE APPROPRIATING CERTAIN MONIES HELD BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, FOR THE PURCHASE OF VARIOUS CAPITAL IMPROVEMENTS IN THE AMOUNT OF \$1,631,221.00 IN AND FOR THE TOWNSHIP OF HILLSBOROUGH. FURTHER CONSIDERATION AND A PUBLIC HEARING WILL BE HELD ON JULY 16, 2024.

WHEREAS, there are funds available in the Hillsborough Township Capital Improvement Fund in the amount of \$1,631,221.00; and

WHEREAS, the Hillsborough Township Committee has determined there is a need to appropriate the aforesaid Capital funds for the following purposes and amounts:

1	Library Heat Pumps	\$ 35,000.00
2	Library Strainers	\$ 25,000.00
3	Tennis / Pickleball Court	\$ 110,000.00
4	Asphalt Hot Box	\$ 55,000.00
5	Park Improvements	\$ 160,000.00
6	Village Green Basketball Court	\$ 95,000.00
7	Jail Cell Renovation	\$ 32,370.00
8	5G Networking for Police Department	\$ 53,278.00
9	Down Payment for Road Bonding	\$ 300,573.00
10	Municipal Entrance Door Repair	\$ 200,000.00
11	Public Works Equipment	\$ 90,000.00
12	Sidewalk Repairs	\$ 75,000.00
13	Public Works Roof Repair	\$ 25,000.00
14	Municipal Office Furniture	\$ 75,000.00
15	Police Vehicles	\$300,000.00
		\$1,631,221.00

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned sums are hereby appropriated.

This ordinance shall take effect upon final adoption and publication according to law.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, to introduce Ordinance 2024-12. Further Consideration and a Public Hearing Will Be Held On July 16, 2024., the motion was unanimously approved upon the call of the roll.

CLAIMS LIST

1. CLAIMS LIST 24-09

Mayor Britting asked to approve Claims List 2024-09.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor John Ciccarelli, Claims List 2024-09, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Licia Gaber-Baylis highlighted a STEM event held at ARIS and thanked all the contributors from the public and Hillsborough Police Department.

Maria Janucik, 720 E. Frech Ave, Manville stated there was a stagnant body of water by Route 206 and Falcon Road which was pumped out and wanted to know if that was going to be the procedure.

Committeeman Lipani stated that is not the plan, it wasn't working properly.

Deputy Mayor Ciccarelli brought it up as a safety issue and the state pumped out the water.

Mrs. Janucik asked how the construction on Falcon Road is going to address the water issue.

Deputy Mayor Ciccarelli and Committeeman Lipani explained the Gateway Developer agreed long ago to widen the road and will provide storm water drainage.

Michele Kidd stated she utilized the online link to donate to the veterans and it was very easy and convenient.

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeewoman Catherine Payne, seconded by Committeewoman Samantha Hand, the meeting duly adjourned at 10:34 pm. Said motion was unanimously carried upon voice vote.

Attested:



Sarah Brake
Township Clerk