

Minutes of the March 26, 2024 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on March 26, 2024.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Robert Britting, Jr. , Deputy Mayor John Ciccarelli, Committeewoman Samantha Hand, Committeeman Shawn Lipani and Committeewoman Catherine Payne. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Britting advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, March 26, 2024.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeewoman Hand

Committeewoman Hand reported that March is Colorectal Cancer Awareness Month. Many people with early-stage colon cancer have no symptoms or family history and are diagnosed through screening. Everyone over the age of 45 should begin screening for colon cancer; it is treatable in about 90% of people when caught early.

Committeewoman Hand advised that the CDC has issued a health advisory due to an increase in global and domestic measles cases and outbreaks. The goal of the travel advisory is to ensure children in the U.S. and anyone 6 months and older with plans to travel internationally are current and up to date on MMR vaccinations.

Committeewoman Hand stated that radon kits are now available in the Hillsborough Health Department.

Committeewoman Hand relayed that there is still time to register for many recreation programs, including summer basketball and summer camp.

Committeewoman Hand informed the public that Hillsborough senior residents relaxed during an Instrumental Meditation and Yoga class, part of a series recently held at the Municipal Senior Activity Center.

Committeewoman Hand encouraged Hillsborough residents aged 60 and over to call the Social Services office at 908-369-3880 to register for the next free class with an "Earth Day" theme on Monday, April 22 at 11 a.m.

Committeewoman Hand stated that the Girl Scouts Heart of New Jersey Service Unit 72 kindly assembled birthday celebration bags for the Hillsborough Community Assistance Network (C.A.N.) food pantry. The Social Services office will distribute the birthday bags at their upcoming Spring distribution and throughout the year.

Committeewoman Hand reported that the Social Services Department is asking residents to donate the following items to the C.A.N. Food Pantry: Shampoo, conditioner, laundry detergent, dish detergent, deodorant, peanut butter,

long pasta, children's snacks, and newly acquired free frozen turkey, ham or lasagna.

Committeeman Lipani

Committeeman Lipani announced that Somerset County is looking for poll workers to help out during the 2024 Primary elections in June. Poll workers must be at least sixteen years of age, and high school and college students are encouraged to apply. Payment is \$300 on Primary Election Day and \$21.43 per hour on early voting days.

Committeeman Lipani reminded residents that there is still time to renew dog licenses before incurring a late fee. The deadline for pet licenses is March 31st.

Committeeman Lipani advised that the Hillsborough Business Association's Spring Social is on Thursday, March 28th from 6-8 PM at Iron Peak Sports & Events. The Township Committee and Hillsborough staff will also be in attendance, looking to answer questions and connect with the public.

Committeewoman Payne

Committeewoman Payne reported that Coloring with the Cops will take place on Wednesday, April 24th, providing an opportunity for children to get to know members of the local police department while coloring and enjoying pizza.

Committeewoman Payne announced the first Veterans information session focused on County veteran services and veteran homelessness. 21 Veterans and/or family members attended. The next information session will be in June.

Committeewoman Payne advised that the Hillsborough Memorial VFW Post 8371 is planning a brief Vietnam War Veteran's Tribute at the Garden of Honor on Friday, March 29, 2024, at 9:00 AM.

Deputy Mayor Ciccarelli

Deputy Mayor Ciccarelli reported that when taking out a construction permit, please remember the permit will remain open until all final inspections have been passed and all prior approvals have been submitted as applicable.

Deputy Mayor Ciccarelli stated that the Engineering Department would like to inform owners of apartment complexes, townhouses, condos, and businesses that any modifications to the outside site lighting require a permit from the Engineering Department.

Deputy Mayor Ciccarelli encouraged residents to pick up existing winter trash. Hillsborough is part of the statewide Clean Communities Grant which is a litter abatement program that helps fund local litter clean-ups for volunteer groups.

Deputy Mayor Ciccarelli reminded residents that the 2024 Tax Sale is coming up for the 2023 sewer charges.

Mayor Britting

Mayor Britting advised that municipal offices will be closed Friday, March 29th in observance of Easter weekend. Township offices will resume business on Monday, April 1st at 8 am.

Mayor Britting stated the Hillsborough Library will be open on March 29th, from 10 am to 6 pm, but will be closed on Sunday, March 20th in observance of the Easter holiday.

Mayor Britting wished a happy Easter to all who celebrate.

Mayor Britting announced that Hillsborough Township will be hosting a fun, interactive event the week of April 8th through 12th to highlight New Jersey Local Government Week. The Municipal Building Scavenger Hunt will take place that week between the hours of 8 am to 4 pm to present an opportunity for residents of all ages to learn more about their local government and the different municipal offices.

Mayor Britting reported that Hillsborough Township is again working with Town Planner to produce a 2025 color-printed calendar which will be mailed to every residence in Hillsborough. This year, there is a theme for the 2025 calendar to challenge photographers to capture the unique attributes of Hillsborough's picturesque parks.

Mayor Britting encouraged residents to attend a series of six free yoga classes. "Yoga by the Pond," a Mayor's Wellness Program initiative, will take place at Ann Van Middlesworth Park, in May and June.

Mayor Britting stated that RWJBarnabas Health and the Hillsborough Mayor's Wellness Program are partnering to host a blood drive on Thursday, March 28th, 2024, from 11 p.m. to 4 p.m. at the Municipal Building.

Mayor Britting reported that Somerset County began construction on CR 567 River Road in Hillsborough this week. The project will begin on River Road from Elm Street until approximately 1000 feet North of Elm Street. A full road closure and detour are in effect.

Mayor Britting announced that Dean Milano, a Hillsborough High School and Eagle Scout, is collecting eyeglasses for those who cannot afford or otherwise obtain them. A collection box for glasses will be at the Municipal building beginning April 9th.

Mayor Britting advised the Township provided a basket for several school basket auctions to have lunch with the Mayor and visit various departments.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING DONATE LIFE MONTH

WHEREAS, realizing the urgent need for donors around the country, the National Donate Life Month observance was established in 2003 to promote a greater understanding of the life-saving benefits of donation. Established in 2012, National Donate Life Blue and Green Day represents a national effort to support and raise awareness for organ and tissue donation and transplantation; and

WHEREAS, the New Jersey Organ and Tissue Sharing Network (NJ Sharing Network) is committed to addressing that need through enhanced awareness; and

WHEREAS, the transplantation of organs and tissues is a miracle of modern medicine made possible through the compassion of organ and tissue donors, enabling surgeons to save thousands of lives every year. Donors not only give the gift of life, but also often restore health and sight to the recipients of the tissue and organs; and

WHEREAS, people of all ages, ethnic backgrounds and religions are affected by the need for organ transplants. There are nearly 4,000 New Jersey residents and over 100,000 Americans awaiting life-saving and life-enhancing transplant operations; and

WHEREAS, every capable person should support this vital effort by learning more about donating tissue and organs, registering as organ and tissue donors, making their families aware of their wishes, and be willing to give the precious gift of health, sight, and life to people in need. Registering as an organ and tissue donor at a local

motor vehicle commission or online at www.NJSharingNetwork.org signifies our fundamental human responsibility to help others.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and the Hillsborough Township Committee, do hereby recognize National Donate Life Month and National Blue and Green Day on April 12, 2024, as a great opportunity to join in the fight to save lives by giving the greatest gift.

BE IT FURTHER PROCLAIMED, that we, the Mayor and the Hillsborough Township Committee, urge all residents to join in promoting organ and tissue donor education through the National Donate Life Month observance.

2. PROCLAMATION RECOGNIZING RED CROSS MONTH

WHEREAS, the American Red Cross has touched many lives in Hillsborough as well as across the country and around the world; and WHEREAS, American Red Cross Month is a special time to recognize our everyday heroes, and thank those who contribute to the mission of the Red Cross, whether through time, money or blood donation, and we invite others to support the Red Cross in helping people in need down the street, across the country, and around the world; and

WHEREAS, the American Red Cross provides 24-hour support to members of the military, veterans and their families, training in CPR, aquatics safety, first aid to millions, and collects about 40 percent of the nation's blood supply; and

WHEREAS, in Hillsborough, the Red Cross works tirelessly through its employees and many volunteers to support the Township when disaster strikes, when someone needs life-saving blood, or to give comfort in the form of a helping hand.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, in conjunction with the President of the United States of America, do hereby declare March as American Red Cross Month.

BE IT FURTHER PROCLAIMED, that we, the Mayor and the Hillsborough Township Committee, encourage all Americans to support this organization and its noble humanitarian mission.

3. PROCLAMATION RECOGNIZING HILLSBOROUGH CHEER MITEY MITES TEAM

WHEREAS, the 2023 Hillsborough Cheerleading Mitey Mite Team had a very successful season because of their hard work and dedication; and

WHEREAS, the 2023 Hillsborough Cheerleading Mitey Mite Team is the Central Jersey Champion; and

WHEREAS, the 2023 Hillsborough Cheerleading Mitey Mite Team is a new team of competition cheerleaders that learned a challenging routine, overcame fears of executing difficult stunts and had the highest score in their category; and

WHEREAS, the 2023 Hillsborough Cheerleading Mitey Mite Team consists of the following young athletes: Angelina Barmore, Lily Desai, Mia Greco, Annelise Holguin, Mackenzie Paulhus, Harper Shull, and Reese Skobo; and

WHEREAS, the 2023 Hillsborough Cheerleading Mitey Mite Team was led by Head Coach Allison Skobo, Assistant Coach Monique Shull and Junior Coaches Lucia Heiser and Grace Perkins. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend the 2023 Hillsborough Cheerleading Mitey Mite Team, Coaches, and parents, not only for their successful season but for their hard work, dedication, and commitment to the sport and to those principles of good sportsmanship, teamwork, and academic achievement which the organization endorses.

4. PROCLAMATION RECOGNIZING HILLSBOROUGH CHEER JR. PEE WEE TEAM

WHEREAS, the 2023 Hillsborough Cheerleading Junior Pee Wee Team had a very successful season because of their hard work and dedication; and

WHEREAS, the 2023 Hillsborough Cheerleading Junior Pee Wee Team is the Central Jersey Champion, Garden State Champion, Eastern Region Champion, 2nd in the Nation, YCADA Division Champion, and YCADA Global Champion; and

WHEREAS, the 2023 Hillsborough Cheerleading Junior Pee Wee Team consists of the following young athletes:

Ava Adams, Olivia Amerman, Giavanna Canuso, Magnolia Cetin, Cali Chupinka, Isabella Comunale, Kylie Cuevas, Avery Dameron, Hanna Finkelstein, Gabriella Franzoso, Zoe Garrard, Aubrey Howell, Samantha Petitto, Sophie Redlich, Victoria Rott, Isabella Sadowski, Adaliz Santos, and Ava Sokalski; and WHEREAS, the 2023 Hillsborough Cheerleading Junior Pee Wee Team was led by Head Coach Jordan Canuso, Assistant Coaches Kelly Black, Sharyn Franzoso and Alise Chupinka, and Junior Coaches Makaylah Williams, Jayla Chaparro and Michelle Smutek; and

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend the 2023 Hillsborough Cheerleading Junior Pee Wee Team, Coaches, and parents, not only for their successful season but for their hard work, dedication, and commitment to the sport and to those principles of good sportsmanship, teamwork, and academic achievement which the organization endorses.

5. PROCLAMATION RECOGNIZING HILLSBOROUGH CHEER PEE WEE TEAM

WHEREAS, the 2023 Hillsborough Cheerleading Pee Wee Team had a very successful season because of their hard work and dedication; and

WHEREAS, the 2023 Hillsborough Cheerleading Pee Wee Team is the Central Jersey Champion, Garden State Champion, Eastern Region Champion, and 2nd in the Nation; and

WHEREAS, the 2023 Hillsborough Cheerleading Pee Wee Team consists of the following young athletes: Alexa Andreski, Natalia Brott-Turpie, Liliana Cocuzza, Addison Dameron, Eviana Doyal, Riley Gutschmidt, Gabriella Petrillo, Madison Svec, Adriana Villalta, and Lexi Wright; and

WHEREAS, the 2023 Hillsborough Cheerleading Pee Wee Team was led by Head Coach Meg Wright, Assistant Coaches Kelly Black, Mindi Andreski, and Barb Petrillo, and Junior Coaches Juliana Borowski and Kendra Borowski.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend the 2023 Hillsborough Cheerleading Pee Wee Team, Coaches, and parents, not only for their successful season but for their hard work, dedication, and commitment to the sport and to those principles of good sportsmanship, teamwork, and academic achievement which the organization endorses.

6. PROCLAMATION RECOGNIZING HILLSBOROUGH CHEER VARSITY TEAM

WHEREAS, the 2023 Hillsborough Cheerleading Varsity Team had a very successful season because of their hard work and dedication; and

WHEREAS, the 2023 Hillsborough Cheerleading Varsity Team is Central Jersey Champion, Eastern Region Champion, 2nd in the Nation, YCADA Division Champion, and YCADA Global Champion; and

WHEREAS, the 2023 Hillsborough Cheerleading Varsity Team consists of the following young athletes: Sydney Andreski, Isabelle Antonelli, Grace Aull, Abigail Churco, Samantha Churco, Ava Colombaroni, Chloe Cuevas, Lilliana Desrosiers, Callie Douvas, Daniella Ercolino, Summer Fields, Heather Finnigan, Addison Garrard, Emily Gengler, Gabriella Gilsilveti, Laila Greco, Antonella Guerrero, Gianna Lomelo, Bailey McCarthy, Sofia Mitacchione, Noelia Peterson, Caydence Pinkett, Rayah Rashidi, Demitria Rott, Aila Shiwotsuka, Emma Skobo, Madelyn Steinhauser, Mila Uhrlass, Elizabeth Woodard; and

WHEREAS, the 2023 Hillsborough Cheerleading Varsity Team was led by Head Coach Kelly Black, Assistant Coaches Mandi Steinhauser and Stephanie Zarrillo, and Directors Danielle Scott and Karina Amerman.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend the 2023 Hillsborough Cheerleading Varsity Team, Coaches, and parents, not only for their successful season but for their hard work, dedication, and commitment to the sport and to those principles of good sportsmanship, teamwork, and academic achievement which the organization endorses.

PRESENTATIONS

None

CONSENT

1. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO PATRICK DIORIO

WHEREAS, Patrick Diorio was hired as a Plumbing Inspector in the Construction Department on October 17, 2023; and

WHEREAS, in January 2024, Mr. Diorio's 90-day probationary period was extended in order for him to receive additional training; and

WHEREAS, the Construction Official indicates Mr. Diorio has performed his duties and assignments in a capable manner and further indicates Mr. Diorio has proven himself to be a competent Plumbing Inspector; and

WHEREAS, the Construction Official recommends regular employee status be granted to Mr. Diorio, at an annual salary of \$70,000, effective March 27, 2024; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

2. RESOLUTION AUTHORIZING ROLLING THUNDER TO HOLD THEIR RIDE FOR FREEDOM IN HILLSBOROUGH TOWNSHIP ON MAY 26, 2024

WHEREAS, Rolling Thunder has requested permission to hold their Ride For Freedom in Hillsborough Township on May 26, 2024; and

WHEREAS, the planned route, Certificate of Liability Insurance and Indemnification and Hold Harmless Agreement have been provided for this event; and

WHEREAS, the Hillsborough Police Department has reviewed the request and the Chief of Police recommends approval of the event.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Rolling Thunder is granted permission to hold their Ride for Freedom in Hillsborough Township on May 26, 2024.

3. RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF 2024 BUDGET

WHEREAS, the 2024 Budget has not been adopted and additional appropriations are required in order to provide Township services until the 2024 Budget is adopted; and

WHEREAS, N.J.S.A. 40A:4-20 of the Local Budget Law authorizes the governing body by resolution adopted by a 2/3 vote of the full membership thereof to make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the following emergency temporary appropriations be made for the year 2024:

Account Code	Description	1/9/2024 Temporary Budget	1/23/2024 Amendment	2/27/2024 Amendment	3/26/2024 Amendment	Modified Temporary Budget
01-201-36-844-280	P.E.R.S	\$ 0.00	\$ 0.00	\$ 1,378,738.00	\$ 0.00	\$1,378,738.00
01-201-36-847-280	P.F.R.S.	\$ 0.00	\$ 0.00	\$ 2,322,930.00	\$ 0.00	\$ 2,322,930.00
01-201-20-701-100	Administration S&W	\$ 66,530.00	\$ 0.00	\$ 0.00	\$ 42,250.00	\$ 108,780.00
01-201-20-701-200	Administration OE	\$ 2,118.00	\$ 0.00	\$ 2,000.00	\$1,000.00	\$ 5,118.00
01-201-20-702-100	Mayor & Committee S&W	\$ 9,625.00	\$ 0.00	\$ 0.00	\$ 6,417.00	\$ 16,042.00

01-201-20-702-200	Mayor & Committee OE	\$ 3,894.00	\$ 0.00	\$ 4,000.00	\$ 0.00	\$ 7,894.00
01-201-20-703-100	Clerk S&W	\$ 82,492.00	\$ 0.00	\$ 0.00	\$ 40,000.00	\$ 122,492.00
01-201-20-703-200	Clerk OE	\$ 15,288.00	\$ 0.00	\$ 0.00	\$ 15,000.00	\$ 30,288.00
01-201-20-705-100	Finance S&W	\$ 65,119.00	\$ 0.00	\$ 0.00	\$ 21,500.00	\$ 86,619.00
01-201-20-707-100	HR S&W	\$ 21,832.00	\$ 0.00	\$ 0.00	\$ 12,000.00	\$ 33,832.00
01-201-20-708-100	Tax Collection S&W	\$ 34,079.00	\$ 0.00	\$ 0.00	\$ 25,500.00	\$ 59,579.00
01-201-20-709-100	IT Salary & Wage	\$ 51,490.00	\$ 0.00	\$ 0.00	\$ 29,500.00	\$ 80,990.00
01-201-20-709-200	IT OE	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 50,000.00	\$ 70,000.00
01-201-20-710-100	Tax Assessor S&W	\$ 96,892.00	\$ 0.00	\$ 0.00	\$ 44,000.00	\$ 140,892.00
01-201-20-713-200	Human Services OE	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 40,000.00	\$ 60,000.00
01-201-20-714-200	Legal Outside	\$ 0.00	\$ 0.00	\$ 15,000.00	\$ 60,000.00	\$ 75,000.00
01-201-20-715-100	Engineering S&W	\$ 110,520.00	\$ 0.00	\$ 0.00	\$ 74,000.00	\$ 184,520.00
01-201-21-720-100	Planning S&W	\$ 91,098.00	\$ 0.00	\$ 0.00	\$ 64,000.00	\$ 155,098.00
01-201-21-720-200	Planning Board OE	\$ 26,750.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 36,750.00
01-201-21-721-200	Zoning Board OE	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 5,000.00	\$ 6,000.00
01-201-22-725-100	Construction S&W	\$ 350,000.00	\$ 0.00	\$ 0.00	\$ 200,000.00	\$ 550,000.00
01-201-22-725-200	Construction OE	\$ 14,750.00	\$ 0.00	\$ 0.00	\$ 7,500.00	\$ 22,250.00
01-201-23-733-000	Group Insurance	\$ 1,000,000.00	\$ 500,000.00	\$ 0.00	\$ 630,000.00	\$ 2,130,000.00
01-201-25-745-100	Police S&W	\$ 2,000,000.00	\$ 0.00	\$ 0.00	\$ 1,500,000.00	\$ 3,500,000.00
01-201-25-747-100	OEM S&W	\$ 20,434.00	\$ 0.00	\$ 0.00	\$ 13,000.00	\$ 33,434.00
01-201-25-747-200	OEM OE	\$ 6,250.00	\$ 0.00	\$ 9,800.00	\$ 500.00	\$ 16,550.00
01-201-20-715-200	Engineering OE	\$ 15,000.00	\$ 0.00	\$ 50,000.00	\$ 15,000.00	\$ 80,000.00
01-201-25-745-200	Police OE	\$ 180,000.00	\$ 0.00	\$ 0.00	\$ 180,000.00	\$ 360,000.00
01-201-26-764-100	DPW Admin S&W	\$ 143,500.00	\$ 0.00	\$ 0.00	\$ 90,000.00	\$ 233,500.00
01-201-26-764-200	DPW Admin OE	\$ 22,250.00	\$ 0.00	\$ 0.00	\$ 20,000.00	\$ 42,250.00
01-201-26-765-100	DPW Streets & Roads S&W	\$ 315,000.00	\$ 0.00	\$ 0.00	\$ 220,000.00	\$ 535,000.00
01-201-26-765-200	DPW Streets & Roads OE	\$ 71,000.00	\$ 0.00	\$ 0.00	\$ 36,000.00	\$ 107,000.00
01-201-26-767-100	DPW Vehicle Maint. S&W	\$ 47,900.00	\$ 0.00	\$ 0.00	\$ 46,000.00	\$ 93,900.00
01-201-26-767-200	DPW Vehicle Maint. OE	\$ 57,750.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 67,750.00
01-201-26-768-100	DPW Stormwater S&W	\$ 23,586.00	\$ 0.00	\$ 0.00	\$ 16,000.00	\$ 39,586.00
01-201-26-768-200	DPW Stormwater OE	\$ 6,250.00	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 11,250.00
01-201-26-769-200	DPW Snow Removal OE	\$ 170,000.00	\$ 0.00	\$ 0.00	\$ 7,000.00	\$ 177,000.00
01-201-26-772-200	Building & Grounds OE	\$ 90,000.00	\$ 0.00	\$ 0.00	\$ 15,000.00	\$ 105,000.00
01-201-26-774-200	Recycling OE	\$ 110,000.00	\$ 0.00	\$ 110,360.50	\$ 0.00	\$ 220,360.50
01-201-26-775-100	Annual Cleanup S&W	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	\$ 500.00
01-201-26-775-200	Annual Cleanup OE	\$ 24,000.00	\$ 0.00	\$ 3,000.00	\$ 0.00	\$ 27,000.00
01-201-27-345-100	Social Services S&W	\$ 59,853.00	\$ 0.00	\$ 0.00	\$ 72,000.00	\$131,853.00
01-201-27-785-100	Board Of Health S&W	\$ 124,860.00	\$ 0.00	\$ 0.00	\$ 102,000.00	\$ 226,860.00
01-201-27-785-200	Board Of Health OE	\$ 17,500.00	\$ 0.00	\$ 0.00	\$ 12,000.00	\$ 29,500.00
01-201-27-788-200	Animal Control OE	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	\$ 3,000.00
01-201-28-795-100	Recreation S&W	\$ 31,921.00	\$ 0.00	\$ 0.00	\$ 22,000.00	\$ 53,921.00
01-201-28-796-100	Parks S&W	\$ 195,750.00	\$ 0.00	\$ 0.00	\$ 145,000.00	\$ 340,750.00
01-201-28-796-200	Parks OE	\$ 61,750.000	\$ 0.00	\$ 0.00	\$ 41,000.00	\$ 102,750.00
01-201-30-797-200	Celebration of Public Events	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 25,000.00
01-201-20-711-200	Central Purchasing OE	\$ 1,000.00	\$ 0.00	\$ 2,000.00	\$ 1,000.00	\$ 4,000.00
01-201-31-825-000	Electric OE	\$ 215,740.00	\$ 0.00	\$ 0.00	\$ 200,000.00	\$ 415,740.00
01-201-31-828-000	Water OE	\$ 270,000.00	\$ 0.00	\$ 0.00	\$ 155,000.00	\$ 425,000.00
01-201-42-856-280	Special Duty Officers	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 10,000.00

4. RESOLUTION AUTHORIZING ANNUAL PAYMENT TO THE HILLSBOROUGH FIRE DISTRICT OF ONE-THIRD OF THE MUNICIPAL SERVICES PAYMENT COLLECTED BY THE TOWNSHIP FOR THE HILLSBOROUGH PROMENADE PROPERTY

Whereas, the Township entered into a Settlement Agreement, dated May 27, 1999, with the owners and developers of the Hillsborough Promenade property identified at that time on the Hillsborough Tax Maps as Block 182, Lots 49 and 50, and identified currently on the Hillsborough Tax Maps as Block 182, Lots 50.01, 50.02, and 50.03 and Block 182.01, Lot 1 (“Hillsborough Promenade Property”); and

Whereas, on June 22, 1999, the Hillsborough Township Committee adopted Ordinance 99-30 pertaining to the development and zoning of the Hillsborough Promenade Property; and

Whereas, on September 7, 2000, the Hillsborough Planning Board adopted a Resolution pertaining to Application Number 00-PB-4-SR granting preliminary and final site plan approval for the Hillsborough Promenade Property; and

Whereas, the Township entered into a Developer's Agreement, dated December 12, 2002, with the developer of the Hillsborough Promenade Property; and

Whereas, the Settlement Agreement, Ordinance, Planning Board Resolution and Developer's Agreement require payment to the Township, in addition to standard property taxes, of an annual municipal services fee for the Hillsborough Promenade Property as mitigation for municipal services associated with the project (police/fire/rescue squad) calculated as follows: 0.10 x the per square foot of building area holding valid Certificates of Occupancy; and

Whereas, title to the property identified as Block 182, Lot 50.02, was transferred to the Township and is not included in the annual municipal services fee.

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is authorized to provide the Hillsborough Fire District with an annual payment in the amount of one-third of the total municipal services fee collected by the Township for the Hillsborough Promenade Property which payment shall be made by January 31 st of each year based on the amount collected in the prior year.

5. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

- Anron Lisko Fernando \$45.00

6. RESOLUTION AUTHORIZING PURCHASE OF REPAIRS TO JOHN DEERE MOWER FROM CENTRAL JERSEY EQUIPMENT

WHEREAS, the Township of Hillsborough solicited quotes for repairs to the John Deere Mower 5425 and three (3) responses were received as follows:

Central Jersey Equipment	\$12,819.34
Deer Country Farm & Lawn, Inc	\$14,443.32
Power Place	\$17,140.20

WHEREAS, the Director of Public Works and the Township Qualified Purchasing Agent recommend the purchase

of the repairs to the John Deere Mower from Central Jersey Equipment in an amount not to exceed \$12,819.34; and

WHEREAS, funds are available in the 2024 Budget through account #01-201-26-765-550 and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase of repairs to the John Deere Mower from Central Jersey Equipment in an amount not to exceed \$12,819.34.

7. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROW FOR HILLSBOROUGH VILLAGE CENTER PROJECT

WHEREAS, a development review escrow was provided to the Township for the Hillsborough Village Project 18-PB-17-MSPV; and

WHEREAS, the Hillsborough Township Planning Director certifies all work related to the review of the project has been completed and recommends the release of the remaining \$5,261.44 development review escrow funds to LD Construction, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director is hereby accepted and approved.

8. RESOLUTION AUTHORIZING THE PURCHASE OF 35 REPLACEMENT DESKTOP COMPUTERS FOR THE INFORMATION TECHNOLOGY DEPARTMENT FROM SHI INTERNATIONAL THROUGH THE SOURCEWELL COOPERATIVE CONTRACT

WHEREAS, the Director of Information Technology has requested authorization to purchase 35 Replacement Desktop Computers; and

WHEREAS, SHI International offers the desktop computers through the Sourcewell Cooperative Contract #081419-SHI, of which the Township of Hillsborough is a member, in an amount not to exceed \$43,531.95; and

WHEREAS, funds are available in the 2024 Budget and have been certified as such by the Chief Finance Officer through Account #02-213-21-650-705-940.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of 35 Replacement Desktop Computers from SHI International through the Sourcewell Cooperative Contract #081419-SHI in an amount not to exceed \$43,531.95 is hereby authorized.

9. RESOLUTION AUTHORIZING THE PURCHASE OF 9 REPLACEMENT BATTERY BACKUP DEVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT FROM SHI INTERNATIONAL THROUGH THE SOURCEWELL COOPERATIVE CONTRACT

WHEREAS, the Director of Information Technology has requested authorization to purchase 9 Replacement Battery Backup Devices; and

WHEREAS, SHI International offers the Replacement Battery Backup Devices through the Sourcewell Cooperative Contract #081419-SHI, of which the Township of Hillsborough is a member, in an amount not to exceed \$16,361.64; and

WHEREAS, funds are available in the 2024 Budget and have been certified as such by the Chief Finance Officer

through Account #02-213-21-650-705-940.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of 9 Replacement Battery Backup Devices from SHI International through the Sourcewell Cooperative Contract #081419-SHI in an amount not to exceed \$16,361.64 is hereby authorized.

10. RESOLUTION AUTHORIZING THE TOWNSHIP OF HILLSBOROUGH TO PROCEED WITH THE FORECLOSURE UNDER THE IN REM TAX FORECLOSURE ACT OF CERTAIN TAX SALE CERTIFICATES THE TOWNSHIP HOLDS FOR THE PROPERTY IDENTIFIED AS BLOCK 153.20, LOT 1, HILLSBOROUGH, NEW JERSEY

WHEREAS, the Township of Hillsborough has determined to foreclose, in rem, the tax sale certificates identified and described on the attached tax foreclosure list in accordance with the IN Rem Tax Foreclosure Act, N.J.S.A. 54:5-104.35; and

WHEREAS, more than six (6) months have expired from the date of the sale out of which each of the tax sale certificates arose; and

WHEREAS, all of any portion of the general land taxes levied and assessed against the land covered by the tax sale certificates for the twenty-one (21) months preceding the commencement of the action remains unpaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby determines to foreclose, in rem, the tax sale certificates mentioned and described in the tax foreclosure list attached hereto.

Attest

Township of Hillsborough

Sarah Brake, Clerk

Robert Britting, Mayor

The factual contents hereof certified to by:

April Crossen, Tax Collector

I, Sarah Brake, Township Clerk, hereby certify that the above Resolution is a true and correct copy of a Resolution introduced and adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on March 26, 2024.

Sarah Brake, Township Clerk

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, the consent agenda was unanimously approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville made comments and asked questions on resolutions 3, 4 and 10. Township Attorney Willard and CFO Noon provided responses.

PUBLIC HEARINGS

1. 2024-3 ORDINANCE AUTHORIZING PARTICIPATION IN PRESERVATION OF PROPERTY WITH CONTRIBUTION IN THE AMOUNT OF \$1,450,000 FROM THE TOWNSHIP OF HILLSBOROUGH OPEN SPACE TRUST FUND TO ASSIST THE COUNTY OF SOMERSET IN THE PURCHASE OF THE PROPERTY IDENTIFIED ON THE TOWNSHIP OF HILLSBOROUGH TAX MAP AS BLOCK 165, LOTS 1, 2, 3, 13 AND BLOCK 169, LOT 3, CONSISTING OF +/-402.23 ACRES OF LAND.

Whereas, the County of Somerset holds a Contract For Sale of Real Estate to purchase the property identified on the Tax Map of the Township of Hillsborough as Block 165, Lots 1, 2, 3, 13 and Block 169, Lot 3, consisting of +/-402.23 acres of land ("Property") from the Estate of W. Bryce Thompson IV, Amwell Valley Country Club, Inc., Thompson Realty Co. of Princeton, LLC, and Princeton West, LLC, for the total purchase price of \$6,750,000; and

Whereas, the County requested the Township's assistance with acquisition of the Property by providing a financial contribution in the amount of \$1,450,000 from its Open Space Trust Fund towards the purchase of the Property; and

Whereas, the Property following acquisition will be owned by the County and preserved as open space; and

Whereas, the Township Committee believes it is in the best interests of the residents of the Township that the Property be preserved as open space; and

Whereas, the Township Chief Financial Officer certifies there are sufficient funds in the Township Open Space Trust Fund for this financial contribution towards the purchase of the Property.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Clerk are authorized to execute an Agreement For Participation In Preservation of Property with the County of Somerset for the property identified on the Tax Map of the Township of Hillsborough as Block 165, Lots 1, 2, 3, 13 and Block 169, Lot 3, consisting of +/-402.23 acres of land; (2) \$1,450,000 is hereby appropriated from the Township Open Space Trust Fund to be provided to the County for the purchase of the Property; (3) the Property following acquisition shall be owned by the County and preserved as open space; (4) in the event the County sells the Property or does not preserve the Property as open space, the County shall reimburse the Township for the full amount of its contribution in the amount of \$1,450,000; (5) the Mayor, Clerk, Administrator, Chief Financial Officer and Township Attorney are hereby authorized to execute all documents and take all actions necessary pertaining to the acquisition and preservation of the Property consistent with the terms of this Ordinance; and (6) this Ordinance shall take effect upon adoption and publication according to law.

Upon a motion by Deputy Mayor John Ciccarelli, seconded by Committeeman Shawn Lipani, to open the public hearing on Ordinance 2024-03, the motion was unanimously approved upon the call of the roll.

Committeeman Lipani provided a history of the project.

Mayor Britting echoes Committeeman Lipani's comments. Mayor Britting stated this is the largest purchase in the last 20 years.

Committeewoman Hand thanked the county for partnering with the Township.

Committeewoman Payne thanked the county and Green Acres.

Maria Janucik, 720 E. Frech Ave, Manville inquired about the first owners of properties and where the money is coming from.

Mayor Britting explained the money is coming from the Open Space Fund.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeewoman Samantha Hand, to close the public hearing and adopt Ordinance 2024-03, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

1. 2024-04 BOND ORDINANCE PROVIDING FOR VARIOUS TOWNSHIP-WIDE ROAD IMPROVEMENTS IN AND BY THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY, APPROPRIATING \$9,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$8,550,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF. FURTHER CONSIDERATION AND A PUBLIC HEARING WILL BE HELD ON APRIL 23, 2024.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Township of Hillsborough, in the County of Somerset, New Jersey (the "Township") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$9,000,000, including the sum of \$450,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$8,550,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3.

(a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the Township-wide road resurfacing and overlay program for various streets throughout the Township, all as set forth on a list on file in the office of the Township's Engineering Department, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4.

All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or

private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

- (a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.
- (b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.
- (c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$8,550,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.
- (d) An aggregate amount not exceeding \$1,500,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited

obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Upon a motion by Deputy Mayor John Ciccarelli, seconded by Committeewoman Catherine Payne, to introduce Ordinance 2024-04. Further Consideration and a Public Hearing will be held on April 23, 2024. The motion was unanimously approved upon the call of the roll.

CLAIMS LIST

1. CLAIMS LIST 24-04

Mayor Lipani asked to approve Claims List 2024-04.

Upon a motion by Committeewoman Catherine Payne, seconded by Deputy Mayor John Ciccarelli, Claims List 2024-04, was approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville asked about the supplemental check list regarding payments to Eric Bernstein and MUA.

CFO Noon stated the Township switched accounting software and payments were held back initially.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Maria Janucik, 726 E. Frech Ave, Manville commented on orange cones on Amwell Road with no detour signs or explanation, yet police officers were giving tickets to drivers on that roadway.

Committeeman Lipani explained a tree fell down in the roadway. If drivers go around a road closure and drive around, they will be subject to a ticket.

EXECUTIVE SESSION

1. CORNERSTONE: ATTORNEY CLIENT PRIVILEGE

WAREHOUSE ORDINANCE: PENDING LITIGATION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, as follows:

- 1.The public shall be excluded from discussion of the hereinafter specified subject matters.
- 2.The general nature of the subject matter to be discussed is as follows:

- o Cornerstone: Attorney Client Privilege
- o Warehouse Ordinance: Pending Litigation

- 3.The Township Committee may take official action on those items discussed in the Executive Session upon completion of the Executive Session.
- 4.The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
- 5.This Resolution shall take effect immediately.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeewoman Samantha Hand, the Township Committee went into Executive Session at 8:41 pm.

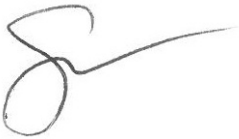
Upon a motion by Committeewoman Catherine Payne, seconded by Committeeman Shawn Lipani, the public meeting was re-opened at 9:39 pm.

Township Attorney Willard stated the committee discussed the warehouse ordinance and pending litigation, no further action is necessary at this time.

ADJOURNMENT

Upon a motion by Committeewoman Catherine Payne, seconded by Committeewoman Samantha Hand, the meeting duly adjourned at 9:40 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in black ink, appearing to be 'Sarah Brake', with a stylized, looping design.

Sarah Brake
Township Clerk