

Minutes of the February 27, 2024 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on February 27, 2024.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Robert Britting, Jr. , Deputy Mayor John Ciccarelli, Committeewoman Samantha Hand, Committeeman Shawn Lipani and Committeewoman Catherine Payne. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Britting advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, February 27, 2024.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeewoman Hand

Committeewoman Hand advised that the Health Department held its annual rabies clinic on February 18th wherein more than 100 residents and their dogs attended. Committeewoman Hand thanked Drs. Schwirck and Harris for volunteering their time and professional expertise.

Committeewoman Hand relayed that the Health Department is announcing an "Eating for Good Health" event - A "My Plate" Presentation to discuss healthy eating habits taking place on Tuesday, March 12th from 11 am -12 pm at the Hillsborough Township Library.

Committeewoman Hand reported that the health department will be hosting a " Pharmacy brown bag event" which allows residents to meet with a pharmacist to ensure their medicines are all working together the way they should while reducing side effects.

Committeewoman Hand stated that the Spring Recreation Guide is now available.

Committeewoman Hand announced that summer camp registration is now open.

Committeewoman Hand also announced that Summer Basketball Leagues registration is now open.

Committeeman Lipani

Committeeman Lipani thanked the staff for creating the new Experience Hillsborough video.

Committeeman Lipani advised that the deadline for dog license registration has been extended by 30 days. Pet owners now have until March 30th to renew their pet registration without incurring late fees. Approximately 500 residents have successfully registered their pets online via the SDL portal, out of over 800 licenses issued. SDL can also be used for other Township services, including OPRA requests, alarm registration, property registration, and checking the status of building permits. There are also links for Recreation and Public Works program registrations,

making payments online, and registering for Township alerts.

Committeeman Lipani reported property tax relief offers tax deductions to veterans and also senior and disabled persons who qualify financially. Also, please be aware that for seniors, there is a Senior Freeze Program through the state that reimburses eligible senior citizens and disabled persons for property tax increases on their principal residences.

Committeeman Lipani announced that the HBA's second annual job fair is Thursday, February 29th, from 10 AM to 12 PM at the municipal complex. Residents are encouraged to stop by to speak to over 20 hiring businesses.

Committeeman Lipani stated that on February 22nd, Township employees attended Anti-Idling training presented by RideWise in partnership with Sustainable Hillsborough.

Committeewoman Payne

Committeewoman Payne reminded residents courtesy of the Police Department to protect themselves from becoming victims of personal property and identity theft by keeping vehicles locked at all times, removing all valuables, especially personal identity items, and avoiding keeping garage door openers in vehicles that are parked outside.

Committeewoman Payne relayed to residents that clocks turn ahead one hour on Saturday, March 9th. This is also an excellent time to check the batteries on smoke and carbon monoxide detectors.

Committeewoman Payne met with the Township Engineer and others related to flooding issues in the town.

Deputy Mayor Ciccarelli

Deputy Mayor Ciccarelli explained that all unpaid permit applications must be paid, and then the required inspections must be scheduled.

Deputy Mayor Ciccarelli advised owners of townhouses, condos, apartments, and businesses that road salt storage piles for winter de-icing must be covered with tarps or other methods to prevent exposure to rain, snow, or stormwater runoff. This is an NJDEP requirement and municipalities must enforce best management practices to help with salt contamination of streams, rivers, and other stormwater facilities.

Deputy Mayor Ciccarelli reported that registration is currently taking place for the Township Senior Curbside Pickup Program. Program sign-ups will end on Thursday, March 28. Seniors may participate in the Senior Curbside program or the Drop Off Program, but not both.

Deputy Mayor Ciccarelli announced that the Sustainable Hillsborough Steering Commission has submitted the first round of actions for the Sustainable Jersey program. A total of 15 actions were submitted.

Deputy Mayor Ciccarelli relayed that the Diabetes Awareness website is getting ready to be launched. Deputy Mayor Ciccarelli is looking forward to having this on the website as a valuable resource.

Mayor Britting

Mayor Britting, along with Committeewoman Hand, and the Economic & Business Development Commission attended the ribbon cutting for Apple Montessori School to celebrate the school's 18th location at 302 South Branch Road.

Mayor Britting reported that he had the Webelos pack 1776 visit the Mayor's office to learn more about the Mayor's job as they worked on merit badges for "Building a Better World."

Mayor Britting advised that there is a little over one week left to apply for the Louis Bay II Scholarship; the

deadline is March 8th.

Mayor Britting stated that while affordable housing provides a great opportunity for low cost housing, there needs to be a well planned mandate as opposed to the current one in Trenton.

Mayor Britting announced that Hillsborough Township is adding 402 acres to the Township's open space thanks to a joint venture with Somerset County adding additional acreage to the Sourland Mountain Preserve.

Mayor Britting further announced that Hillsborough is opening bidding for two liquor licenses. The Plenary Retail Distribution Liquor License is for establishments that wish to sell packaged goods, such as with a liquor store. A Plenary Retail Consumption Liquor License is for establishments that will be serving alcoholic beverages, such as a restaurant or bar. The initial bid for both licenses is \$350,000 which will generate income and new business for the township.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING JERSEY GIRLS WRESTLING LEAGUE AND MATT CAMPBELL

WHEREAS, the Jersey Girls Wrestling League was created in November 2023 out of the following five member towns: North Hunterdon, Hillsborough, Delaware Valley, Hopewell Valley, and Montgomery to provide a league wherein girls could wrestle against other girls; and

WHEREAS, Matt Campbell, a lifelong Hillsborough resident, helped create the league along with other coaches; and

WHEREAS, the Hillsborough team consists of the following seven athletes: Madison Campbell, Keam Ghotra, Delaney Kiernan, Riley Lang, Sophia Montes, Cali O'Donnell, and Lily Shah; and

WHEREAS, the Jersey Girls Wrestling League is open to athletes ages kindergarten through 8th grade and the 2023-2024 season is free. There are currently over 100 girls registered and competing from many towns; and

WHEREAS, Matt Campbell saw the need for an all girls wrestling league and has received much support from the Hillsborough Takedown Club, Hillsborough High School Wrestling Coach Rhys Weinberger, and Mike Kester of the Hillsborough Youth Wrestling Club. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize the efforts of Matt Campbell and the inaugural Hillsborough all-girls wrestling team of the Jersey Girls Wrestling League for creating a much needed league in our community and beyond.

2. PROCLAMATION RECOGNIZING THE TOP 10 FIREFIGHTER RESPONDERS

WHEREAS, the Hillsborough Township Committee, along with the Board of Fire Commissioners, would like to recognize the Top 10 Responders from each fire Company for 2023; and

WHEREAS, the Hillsborough Township Fire Companies are volunteer-based fire companies; and

WHEREAS, the Top Responders serve as examples of the highest standards of the Hillsborough Township fire companies through their heroism and willingness to help others; and

WHEREAS, the Top 10 Responders of Fire Company #1, Flagtown are Kyle Hudak, Greg Kane, Bill Riordan, Matt DeCicco, Joe Harmon, Mike Guzy, Ryan Vladyka, Sean Vecchio, Aidan Pitcher, and Thomas Amirzafari; and

WHEREAS, the Top 10 Responders of Fire Company #2, Route 206 are Rob Gildea, Jim Paterno, Joey Patti, Vince Patti, Nick Nastawa, Carl Rawles, Gabe Daly, Brandon DiCorcia, Rich Crater, and Langdon Marvin III; and

WHEREAS, the Top 10 Responders of Fire Company #3, Woods Road are Rick Artz, Kenneth Wetzel, Jimmy Marvits, Timothy Coyle, Vince Lai, Shawn Hauss, Hallie Hand, Roy Horowitz, Matt Hand, and Robert Hodossy; and

WHEREAS, the Top 10 Responders of Fire Company #48, Neshanic are David Gwin, Theodore Spulick, CJ Davis, Randy Coddington Sr., Larry Booker, Randy Coddington Jr., Muhammad Ahmad, Peter Middleton, Thomas Van Glahn Sr., and Matthew Cifelli.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do

hereby recognize the Top 10 Responders of each fire company for their outstanding service to the residents of Hillsborough.

BE IT FURTHER PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby extend our sincere congratulations and appreciation to the 2023 Top 10 Responders for their continued heroism, commitment to the residents of Hillsborough, and for being shining members of our community.

PRESENTATIONS

MAYORAL APPOINTMENTS

1. MOVING BRUCE RADOWITZ FROM ALT #1 TO SEAT #7 ON THE PLANNING BOARD TO FILL A VACANCY EXPIRING ON 12/31/2024

2. APPOINTING ANGELO VITALE TO SEAT ALT #1 ON THE PLANNING BOARD TO FILL A VACANCY EXPIRING ON 12/31/2024

CONSENT

1. RESOLUTION APPOINTING KRISTI SERIO AS SUBSTITUTE SCHOOL CROSSING GUARD

WHEREAS, there exists a need for a substitute crossing guard to work when another crossing guard is not available; and

WHEREAS, the Chief of Police recommends the appointment of Kristi Serio to work on a per diem basis at a rate of \$18.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

2. RESOLUTION AUTHORIZING HIRING OF TRACY DUNLAP FOR THE POSITION OF FULL-TIME TECHNICAL ASSISTANT IN THE HILLSBOROUGH BUILDING DEPARTMENT

WHEREAS, there exists a need for a full-time Technical Assistant in the Township of Hillsborough Building Department to fill the open position created by the retirement of Judy Matros; and

WHEREAS, the Construction Official recommends the hiring of Tracy Dunlap as a full-time Technical Assistant in the Township of Hillsborough Building Department effective February 28, 2024, at an annual salary of \$38,000.00; and

WHEREAS, upon successfully obtaining a New Jersey Uniform Construction Code Technical Assistant license as issued by the NJ Department of Community Affairs, Tracy's annual salary will be increased by \$4,000.00 per the AFSCME union contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Construction Official is authorized to hire Tracy Dunlap as a full-time Technical Assistant effective February 28, 2024, at an annual salary of \$38,000.00.

3. RESOLUTION AMENDING THE SALARY RESOLUTION TO REFLECT THE CORRECT ANNUAL SALARY FOR GLENN DEANGELIS, ASSISTANT SUPERVISOR OF PUBLIC WORKS

WHEREAS, the Salary Resolution passed on February 13, 2024, incorrectly stated Glenn DeAngelis' annual salary; and

WHEREAS, the correct annual salary for Glenn DeAngelis should be \$95,556 as of February 13, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the annual salary for Glenn DeAngelis will be \$95,556 as of February 13, 2024.

4. RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF 2024 BUDGET

WHEREAS, the 2024 Budget has not been adopted and additional appropriations are required in order to provide Township services until the 2024 Budget is adopted; and

WHEREAS, N.J.S.A. 40A:4-20 of the Local Budget Law authorizes the governing body by resolution adopted by a 2/3 vote of the full membership thereof to make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the following emergency temporary appropriations be made for the year 2024:

Account Code	Description	1/9/2024 Temporary Budget	1/23/2024 Amendment	2/27/2024 Amendment	Modified Temporary Budget
01-201-36-844-280	P.E.R.S	\$ 0.00	\$ 0.00	\$ 1,378,738.00	\$1,378,738.00
01-201-36-847-280	P.F.R.S.	\$ 0.00	\$ 0.00	\$ 2,322,930.00	\$ 2,322,930.00
01-201-20-701.200	Administration OE	\$ 2,118.00	\$ 0.00	\$ 2,000.00	\$ 4,118.00
01-201-20-702-200	Mayor & Committee OE	\$ 3,894.00	\$ 0.00	\$ 4,000.00	\$ 7,894.00
01-201-20-714-200	Legal Outside	\$ 0.00	\$ 0.00	\$ 15,000.00	\$ 15,000.00
01-201-21-721-200	Zoning Board OE	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 1,000.00
01-201-25-747-200	OEM OE	\$ 6,250.00	\$ 0.00	\$ 9,800.00	\$ 16,050.00
01-201-20-715-200	Engineering OE	\$ 15,000.00	\$ 0.00	\$ 50,000.00	\$ 65,000.00
01-201-26-774-200	Recycling OE	\$ 110,000.00	\$ 0.00	\$ 110,360.50	\$ 220,360.5
01-201-26-775-200	Annual Cleanup OE	\$ 24,000.00	\$ 0.00	\$ 3,000.00	\$ 27,000.00
01-201-27-788-200	Animal Control OE	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 3,000.00
01-201-20-711-200	Central Purchasing OE	\$ 1,000.00	\$ 0.00	\$ 2,000.00	\$ 3,000.00

5. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts

as detailed below.

Derek LoGiudice	\$110.00
Sudhin Bar	\$35.00
Sharyn Franzoso	\$35.00

6. RESOLUTION AUTHORIZING RELEASE OF FINAL PAYMENT AND ACCEPTANCE OF MAINTENANCE BOND FOR 2023 CAPITAL PAVING PROJECT

WHEREAS, the Township awarded a contract to Stilo Excavation for the 2023 Capital Paving Project; and

WHEREAS, the Engineering Director certifies all work has been satisfactorily completed and recommends: (1) release of final payment to Stilo Excavation in the amount of \$17,845.16; and (2) acceptance of Maintenance Bond No. S-295776MB from NGM Insurance Company in the amount of \$85,274.71.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, the recommendations of the Engineering Director are hereby accepted and approved.

7. RESOLUTION AUTHORIZING THE PURCHASE OF NEW MOBILE RADIOS FOR POLICE VEHICLES FOR THE POLICE DEPARTMENT THROUGH NEW JERSEY STATE CONTRACT

WHEREAS, the Chief of the Police has requested authorization to purchase new mobile radios for police vehicles; and

WHEREAS, Motorola Solutions c/o Regional Communications offers the mobile radios through the New Jersey State Contract #83909, of which the Township of Hillsborough is a member, in an amount not to exceed \$11,844.50; and

WHEREAS, funds are available in the 2024 municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-245.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of mobile radios from Motorola Solutions c/o Regional Communications, through the New Jersey State Contract #83909 in an amount not to exceed \$11,844.50 is hereby authorized.

8. RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL, UNDER THE SAFE AND SECURE COMMUNITIES PROGRAM

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Township of Hillsborough is authorized to accept a sub award grant from the State of New Jersey, Department of Law and Public Safety, Office of the Attorney General, in the amount of \$45,150.00 under the Safe and Secure Communities Program, Grant No. 24-1810 with a Match - Fringe Benefits, for a total project cost of \$45,150.00.

2. The Mayor and Police Chief are authorized to execute and the Township Clerk to attest to a Sub grant Award in connection with this grant and any and all documents in connection with this grant.
3. The Township of Hillsborough is accepting this grant of funds for the purpose described in the application.
4. Sub award Period: February 1, 2024 to January 31, 2025
5. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
 - a. Mayor Robert Britting, Jr.
 - b. Township Committee
 - c. Township Administrator
 - d. Township Attorney
 - e. Chief Financial Officer
 - f. Police Department, Attention: Chief Michael McMahon
 - g. Police Department, Attention: Lieutenant Jeremy Cuomo

9. RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND BOROUGH OF MILLSTONE FOR HEALTH SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., authorizes any local unit to enter into an agreement with another local unit for the joint provision within their several jurisdictions of any services which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Hillsborough and the Borough of Millstone desire to enter into a Shared Services Agreement for the furnishing of health services of a technical and professional nature by Hillsborough on behalf of Millstone in accordance with N.J.S.A. 40A:65-1 et. seq. and N.J.S.A. 26:3A2-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a Shared Services Agreement with the Borough of Millstone for the provision of health services of a technical and professional nature by Hillsborough on behalf of Millstone for the period January 1, 2024 through December 31, 2024.

10. RESOLUTION AUTHORIZING A CONTRACT TO ZUFALL HEALTH CENTER FOR THE PROVISION OF PUBLIC HEALTH SERVICES FOR SEXUALLY TRANSMITTED DISEASES

WHEREAS, the Township Health Officer indicates there is a need for public health services for sexually transmitted diseases as required by New Jersey Health Practice Standards; and

WHEREAS, the Township received a proposal from Zufall Health Center for the provision of public health services for sexually transmitted diseases for the period January 1, 2024 to December 31, 2024 in an amount of \$2,272.00; and

WHEREAS, the Township Health Officer recommends the award of a contract to Zufall Health Center pursuant to the proposal submitted; and

WHEREAS, funds are available in the 2024 municipal budget and have been certified as such by the Chief Finance Officer through Account # 01-201-27-785-940

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Clerk are authorized to execute a contract with Zufall

Health Center pursuant to the proposal submitted for the provision of public health services for sexually transmitted diseases for the period January 1, 2024 to December 31, 2024 in an amount not to exceed \$2,272.00.

11. RESOLUTION AUTHORIZING THE AWARD OF A NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT TO COMMUNITY VISITING NURSE ASSOCIATION FOR THE PROVISION OF PUBLIC HEALTH NURSING SERVICES

WHEREAS, the Township Health Officer indicates that there is a need for public health nursing services as required by the New Jersey Public Health Practice Standards; and

WHEREAS, the Township received a proposal from Community Visiting Nurse Association for the provision of public health services for the period January 1, 2024 to December 31, 2024 in the amount of \$11,800; and

WHEREAS, the Township Health Officer recommends the award of a non-fair and open professional services contract to Community Visiting Nurse Association pursuant to the proposal submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through budget account # 01-201-27-785-280

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a contract with Community Visiting Nurse Association pursuant to their proposal for the provision of public health services for the Township of Hillsborough for the period January 1, 2024 to December 31, 2024 in an amount not to exceed \$11,800.

12. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF PROPERTY TAXES FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability, however said exemption shall not extend beyond January 1 of the year prior to the date of submission of the application to the Township with all qualifying documents; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property:

Salomone, Albert

Block 191 Lot 26.01

\$4,089.42

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes paid from August 17, 2023 to December 31, 2023 and a full refund for taxes paid for the first quarter of 2024 to the above referenced property owner.

13. RESOLUTION AUTHORIZING SUBMISSION OF A GRANT PROPOSAL TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FY4 LOCAL RECREATIONAL

IMPROVEMENT GRANT PROGRAM BY HILLSBOROUGH TOWNSHIP TO REPLACE ROLLER HOCKEY RINK WITH PICKLEBALL COURTS AT DOCHERTY PARK

WHEREAS, Hillsborough Township desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000.00 to remove the currently underused roller hockey rink at Docherty Park and construct pickleball courts in its place as a part of a two phased project for tennis and pickleball court improvements and installation at Docherty Park.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) it hereby authorizes the application for such grant; and (2) it recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Hillsborough Township and the New Jersey Department of Community Affairs.

14. RESOLUTION AUTHORIZING RELEASE OF ENGINEERING INSPECTION FEES FOR NASSAU DOG DAY CARE

WHEREAS, escrow funds were provided to the Township for engineering inspection fees for a Nassau Dog Day Care project; and

WHEREAS, the owner has decided not to proceed with the project; and

WHEREAS, the Engineering Director recommends the Township Committee authorize the release of the engineering inspection fees in the amount of \$14,594.77.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

15. RESOLUTION AUTHORIZING PENNONI ENGINEERING TO PROVIDE DESIGN PLANS AND SPECIFICATIONS FOR AUTEN ROAD PHASE I ROADWAY IMPROVEMENTS

WHEREAS, as part of the DOT Grant Requirements for Auten Road Phase I Roadway Improvements, the Township of Hillsborough must provide plans and specifications to the NJDOT Local Aid Office; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Pennoni Engineering through the Fair and Open procurement process (N.J.S.A. 19:4A-20.4-5 et seq.) appointing them as the Township Engineer, Pennoni Engineering has prepared a proposal dated January 19, 2024, to provide these services in the amount not to exceed \$48,300.00; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer through Account# 01-201-20-715-280

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Pennoni Engineering is hereby authorized to provide Design Plans and Specifications for the Auten Road Phase I Roadway Improvements in accordance with the proposal submitted in an amount not to exceed \$48,300.00.

16. RESOLUTION AUTHORIZING RENEWAL OF CONTRACT WITH STR BUSINESS SOLUTIONS FOR THE LEASE OF POSTAGE MACHINE FOR A 63-MONTH PERIOD BEGINNING MAY 7, 2024

WHEREAS, the existing contract with STR Business Solutions for the township postage machine is expiring; and

WHEREAS, STR Business Solutions offers the MailCenter2000IMI Compliant Mailing System with software through the New Jersey State Contract #A41258, of which the Township of Hillsborough is a member, in an amount not to exceed \$259.00 per month; and

WHEREAS, the Township Administrator and Qualified Purchasing Agent recommend renewal of the STR Business Solutions contract for a 63 month period beginning May 7, 2024; and

WHEREAS, funds are available in the 2024 municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-20-700-530.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the renewal of a contract with STR Business Solutions for the MailCenter2000IMI Compliant Mailing System with software through New Jersey State Contract #A41258 in an amount not to exceed \$259.00 per month for a 63 month period beginning on May 7, 2024 is hereby authorized.

17. RESOLUTION ADVISING THE SOMERSET COUNTY COMMISSIONERS OF MUNICIPAL PARTICIPATION IN THE UPDATE OF THE SOMERSET COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the current Somerset County All-Hazards Mitigation plan approved by the Federal Emergency Management Agency (FEMA) includes a Jurisdictional Annex for Hillsborough Township through which the municipality is eligible for potential pre- and post-hazard mitigation planning and mitigation funding; and

WHEREAS, in order to continue to reduce hazard risks, strengthen community resiliency, and remain eligible for potential FEMA funding, Hillsborough Township hereby commits to participating in the development of the second update of the Somerset County Multi Jurisdictional Hazard Mitigation Plan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that:

1. Hillsborough Township agrees to participate in the update of the Somerset County Multi-Jursidictional Hazard Mitigation Plan.
2. The following two Municipal representatives, Office of Emergency Management Director, John Sheridan, and Engineering Director, Thomas Belanger, are hereby authorized to serve on the Multi-Jursidictional HMP Planning Committee and actively participate as requested throughout the process and lead a Municipal Hazard Mitigation Planning (HMP) Committee tasked with carrying out local participation requirements.
3. The following additional members are hereby named to the Municipal HMP Committee: Committeeman John Ciccarelli, Director of Public Works, Rich Resavy and Township Administrator, Anthony Ferrera, Administrator.
4. At the end of the project, when FEMA deems the updated plan approvable, Hillsborough Township will, as required, pass a resolution formally adopting the final updated Somerset County Multi-Jurisdictional Hazard Mitigation Plan, which will include an updated municipal annex and this resolution will be provided to the Somerset County Office of Emergency Management for submittal to FEMA.
5. A signed copy of this Resolution shall be provided to the Somerset County Office of Emergency Management.

18. RESOLUTION AUTHORIZING THE PURCHASE OF PICNIC TABLES FOR THE PAVILION AT MIKE MERDINGER PARK

WHEREAS, the Director of Parks has requested authorization to purchase picnic tables for the new pavilion at Mike Merdinger Park; and

WHEREAS, Ben Shaffer Recreation offers the picnic tables through New Jersey State Contract #16-FLEET-00135, of which the Township of Hillsborough is a member, in an amount not to exceed \$15,734.32; and

WHEREAS, funds are available in the 2024 municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-28-796-299.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of picnic tables from Ben Shaffer Recreation, through the New Jersey State Contract #16-FLEET-00135, in an amount not to exceed \$15,734.32 is hereby authorized.

19. RESOLUTION AUTHORIZING PUBLIC AUCTION OF ABANDONED MOTOR VEHICLES

WHEREAS, the Hillsborough Township Police Department has come into possession of the vehicles identified herein by way of abandonment; and

WHEREAS, the Township has obtained Junk Titles to said vehicles in accordance with N.J.S.A. 39:10A-3; and

WHEREAS, the Township now wishes to dispose of said vehicles by way of public auction to be held on March 20, 2024, at 9:00 am, at Mike's Towing & Recovery, 643 East Main Street, Bridgewater, NJ 08807, in accordance with N.J.S.A. 39:10A-1.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the following abandoned vehicles are authorized to be sold at public auction to be held on March 20, 2024, at 9:00 a.m., at Mike's Towing & Recovery, 643 East Main Street, Bridgewater, NJ 08807, in accordance with the requirements set forth in N.J.S.A. 39:10A-1.

YEAR	MAKE	MODEL	VIN	TITLE
2007	Hyundai	Sonata	5NPET46C07H222458	Junk Title
2011	Hyundai	Elantra	KMHDB8AE8BU106241	Junk Title
2015	Dodge	Grand Caravan	2C4RDGBG4FR653654	Junk Title

20. RESOLUTION APPROVING REQUEST FROM THE SOMERSET VALLEY YMCA - HILLSBOROUGH BRANCH TO HOLD THE HILLSBOROUGH HOP 5K IN HILLSBOROUGH TOWNSHIP ON SATURDAY, JUNE 1, 2024

WHEREAS, Somerset Valley YMCA - Hillsborough Branch has requested permission to hold the Hillsborough Hop 5K on Saturday, June 1, 2024, in Hillsborough Township; and

WHEREAS, Somerset Valley YMCA - Hillsborough Branch has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, the Chief of Police and Hillsborough Township Police Department's Traffic Safety Bureau has determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Somerset County YMCA - Hillsborough Branch is hereby authorized to hold a race in Hillsborough Township on June 1, 2024.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeewoman Samantha Hand, the consent agenda was unanimously approved upon the call of the roll.

Committeewoman Hand sought to clarify the money authorized to Pennoni is not in addition to money previously approved.

Township Administrator Ferrera welcomed new employee Tracy Dunlap.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

1. 2024-3 ORDINANCE AUTHORIZING PARTICIPATION IN PRESERVATION OF PROPERTY WITH CONTRIBUTION IN THE AMOUNT OF \$1,450,000 FROM THE TOWNSHIP OF HILLSBOROUGH OPEN SPACE TRUST FUND TO ASSIST THE COUNTY OF SOMERSET IN THE PURCHASE OF THE PROPERTY IDENTIFIED ON THE TOWNSHIP OF HILLSBOROUGH TAX MAP AS BLOCK 165, LOTS 1, 2, 3, 13 AND BLOCK 169, LOT 3, CONSISTING OF +/-402.23 ACRES OF LAND. FURTHER CONSIDERATION AND PUBLIC HEARING TO BE HELD ON MARCH 26, 2024.

Whereas, the County of Somerset holds a Contract For Sale of Real Estate to purchase the property identified on the Tax Map of the Township of Hillsborough as Block 165, Lots 1, 2, 3, 13 and Block 169, Lot 3, consisting of +/- 402.23 acres of land ("Property") from the Estate of W. Bryce Thompson IV, Amwell Valley Country Club, Inc., Thompson Realty Co. of Princeton, LLC, and Princeton West, LLC, for the total purchase price of \$6,750,000; and

Whereas, the County requested the Township's assistance with acquisition of the Property by providing a financial contribution in the amount of \$1,450,000 from its Open Space Trust Fund towards the purchase of the Property; and

Whereas, the Property following acquisition will be owned by the County and preserved as open space; and

Whereas, the Township Committee believes it is in the best interests of the residents of the Township that the Property be preserved as open space; and

Whereas, the Township Chief Financial Officer certifies there are sufficient funds in the Township Open Space Trust Fund for this financial contribution towards the purchase of the Property.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Clerk are authorized to execute an Agreement For Participation In Preservation of Property with the County of Somerset for the property identified on the Tax Map of the Township of Hillsborough as Block 165, Lots 1, 2, 3, 13 and Block 169, Lot 3, consisting of +/-402.23 acres of land; (2) \$1,450,000 is hereby appropriated from the Township Open Space Trust Fund to be provided to the County for the purchase of the Property; (3) the Property following acquisition shall be owned by the County and preserved as open space; (4) in the event the County sells the Property or does not preserve the Property as open space, the County shall reimburse the Township for the full amount of its contribution in the amount of \$1,450,000; (5) the Mayor, Clerk, Administrator, Chief Financial Officer and Township Attorney are hereby authorized to

execute all documents and take all actions necessary pertaining to the acquisition and preservation of the Property consistent with the terms of this Ordinance; and (6) this Ordinance shall take effect upon adoption and publication according to law. Further Consideration and Public Hearing to be Held on March 26, 2024.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Samantha Hand, to introduce Ordinance 2024-3. Further Consideration and Public Hearing to be Held on March 26, 2024, the motion was unanimously approved upon the call of the roll.

CLAIMS LIST

1. CLAIMS LIST 24-02

Mayor Britting asked to approve Claims List 2024-02.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Catherine Payne, Claims List 2024-02, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

None

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeewoman Catherine Payne, seconded by Deputy Mayor John Ciccarelli, the meeting duly adjourned at 8:25 pm. Said motion was unanimously carried upon voice vote.

Attested:



Sarah Brake
Township Clerk