

Minutes of the January 23, 2024 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on January 23, 2024.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Robert Britting, Jr. , Deputy Mayor John Ciccarelli, Committeewoman Samantha Hand, and Committeewoman Catherine Payne. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake, Township Deputy Clerk Erica Lenzo, and Township Attorney William Willard. Committeeman Shawn Lipani was absent.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Britting advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, January 23, 2024.

Moment of Silence for Toni Natale and Don Scher

Mayor Britting stated that Hillsborough Township is mourning the loss of two prominent residents and active community members. Antoinette "Toni" Natale was recently elected president of Senior Chapter B and was active in local groups and organizations, including Millstone Valley Columbiettes, and Hillsborough Township Republican Club. Toni also served as a member of the Economic and Business Development Commission. Toni was an avid poker player, an active member of Mary Mother of God Church, and lovingly volunteered with the Somerset Regional Animal Shelter. Donald Scher lived a life of service, as evidenced first by his 10 years of military service. During that time, he served with the 119th Fighter Squadron, NJ Air National Guard, Batt C 187th Field Artillery, US Army, and in the US Army Reserve. Don was a life-long member of Hillsborough Fire company #2 with over 42 years of active service, volunteering his time to protect the community. He was also an instructor at the Somerset Fire Academy, educating firefighters on proper techniques and procedures for handling life-threatening situations. Donald remained active with the fire company right up to his passing.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeewoman Hand

Committeewoman Hand announced that February is Heart Health Awareness month. The Health Department is holding two blood pressure clinics before and during the senior club meetings on February 1st and 8th from 11 am - 1 pm. Always call 9-1-1 if you experience any of the following symptoms: chest pain or feeling of being "squeezed", a feeling of indigestion or heartburn, pain in your jaw, neck, back, arms, shoulders or stomach, feeling like you can't breathe, breaking out in a cold sweat or feeling lightheaded, feeling sick to your stomach or really tired.

Committeewoman Hand advised that the Recreation Department is offering a Safesitter® Training Class on Saturday, January 27th for students grades 6-8.

Committeewoman Hand encouraged residents to take advantage of the group rate of \$8 to watch the Princeton Men's Basketball team take on UPenn on Saturday, February 10th at 6 PM.

Committeewoman Hand reported that registration is now open for Co-Ed Spring Soccer Leagues and Girls Softball Leagues. The Recreation Department is also looking for coaches.

Committeewoman Hand relayed that field requests have gone digital. Organizations can now submit their field request through a Google form that will help streamline the field and facility use requests.

Committeewoman Hand stated that the Social Services Department would like to recognize the following partners who have contributed to the Community Assistance Network (C.A.N.) food pantry program and provided a positive impact on the needs of our community: Home Wines & Marketplace, Dan Tong, Hillsboro Farm, Doug, and Lynn Van Nuys, and their patrons and volunteers for their continued partnership and ongoing donations of bread and fresh produce items.

Committeewoman Payne

Committeewoman Payne advised that everyone has the right to an interpreter. The court will provide an interpreter at no cost for court events if a defendant or witness has limited ability to understand or communicate proficiently in English. Additionally, Americans with Disabilities Act (ADA) accommodations can be arranged through the municipal court at no cost.

Committeewoman Payne reported that in light of the recent snowstorms, the Hillsborough Police Department would like to share the following reminders: Township Code requires all snow and ice to be cleared from a vehicle before driving. Snow should not be shoveled, thrown, or deposited in the roadway from sidewalks and driveways. When clearing sidewalks and driveways, please pile snow on the side of the driveway and do not throw it in the street.

Deputy Mayor Ciccarelli

Deputy Mayor Ciccarelli reported that he had the pleasure of attending the annual installation of officers dinner for Volunteer Fire Company #2, station 37, and administered the oath to swear in the Fire Police.

Deputy Mayor Ciccarelli advised that pet licensing is now handled by the Clerk's Office and is in the process of moving to a new system, which will include online registration. Renewal letters should be mailed out by the end of the month and will include information on how to register and renew online.

Deputy Mayor Ciccarelli announced Children's Week is coming. The Hillsborough Business Association Facebook page will contain information dedicated to children.

Deputy Mayor Ciccarelli relayed that the Job Fair will take place on Thursday, February 29th from 10 AM-12 PM at the Municipal Building. Businesses and residents are encouraged to attend.

Deputy Mayor Ciccarelli reported that effective January 8th, the Coach USA bus service that leaves from the Kohl's parking lot will have one bus leaving Hillsborough at 7 am and one bus leaving NYC beginning at 5:15 and arriving back at Hillsborough at 6:45 p.m.

Deputy Mayor Ciccarelli explained that when replacing H.V.A.C units (i.e. - Water Heater, A/C, Furnace, Boiler, etc.), the Building Department must be notified before starting the work. Once the department has received notification, the work may begin. A licensed contractor must submit the permit application within 72 hours of the initial notification.

Deputy Mayor Ciccarelli stated that the Engineering Department would like to inform homeowners that the New Jersey Department of Environmental Protection has a Blue Acres program for properties that are impacted by repetitive severe flooding. The Blue Acres program is developing a funding strategy to meet the strong demand for home buyouts in the wake of more frequent severe flooding in New Jersey.

Deputy Mayor Ciccarelli relayed that the Department of Public Works would like to remind residents that parking is prohibited on snow-covered roads until the streets have been plowed sufficiently.

Deputy Mayor Ciccarelli announced that in early January, he met with both Senior Chapters A & B to introduce Hillsborough's Diabetes Awareness Center, which is being developed by the Health Department in coordination with the Mayor's Wellness Program. The Awareness Center will be a page on the Health Department website and a resource for diabetes.

Mayor Britting

Mayor Britting stated the DPW crew has been very busy with the snow and rain and working tirelessly.

Mayor Britting reported that once again Hillsborough is taking part in the New Jersey League of Municipalities' Louis Bay II, Future Municipal Leaders Scholarship Competition. As in past years, the Township is teaming up with the Hillsborough School District to provide Hillsborough juniors and seniors the opportunity to participate in this scholarship competition.

Mayor Britting stated that Ask the Mayor is a new weekly feature in the Mayor's enews wherein he will answer one question per week.

Mayor Britting stated the budget will be a primary focus to get it done earlier than in past years.

Mayor Britting reported that he is continuing to follow up with the Governor and NJDOT regarding the 206 stalled project.

Mayor Britting asked to move on the police promotions

Upon a motion by Committeewoman Catherine Payne, seconded by Committeewoman Samantha Hand, to move on consent agenda resolution 1, the motion was unanimously approved upon the call of the roll.

Upon a motion by Deputy Mayor John Ciccarelli, seconded by Committeewoman Samanth Hand, the consent agenda resolution 1 was unanimously approved upon the call of the roll.

PROCLAMATIONS / APPOINTMENTS

1. PROMOTION SWEARING IN OF HILLSBOROUGH POLICE DEPARTMENT LIEUTENANT AND SERGEANT

2. MUSLIM HERITAGE MONTH

WHEREAS, the Muslim religion is the second largest religious group in the world with 1.9 billion followers and 3.45 million in the United States, including many in Hillsborough; and
WHEREAS, Muslim-Americans strive to promote peace and mutual understanding between all faiths and identities, while upholding the values and principles of Islam; and
WHEREAS, New Jersey recognizes the positive impact Muslims have made, and continue to make, to the advancement of this State and the nation and promote awareness and appreciation of the invaluable contribution of Muslim Americans; and
WHEREAS, the Muslim-American community has made significant contributions to the social, cultural, and economic vibrancy of our community adding to Hillsborough's diversity and prosperity; and
WHEREAS, Hillsborough embraces the diversity represented in our communities and seeks to afford all residents the opportunity to better understand, recognize, and appreciate the rich history and shared experiences of Muslim-Americans.
NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize January 2024 as Muslim Heritage Month and encourage all residents to join in celebrating the many contributions of Muslim-Americans.

3. JAYNE AND STEVE MOCHNACZ- SUPER SUNDAES

WHEREAS, Super Sundaes Ice Cream Shop, owned by Jayne and Steve Mochnacz is closing after 25 years of serving ice cream to Hillsborough; and
WHEREAS, Super Sundaes has generously supported the community through various fundraising events for non-profit organizations, Somerset Valley Playhouse, schools, scouts, families and foundations; including the well-known Annual Ice Cream for Breakfast fundraiser benefiting Steps Together and the Spirit Week Sundaes fundraiser for Hillsborough High School students; and
WHEREAS, Jayne and Steve Mochnacz have provided over 125 high school students their first job; and
WHEREAS, Super Sundaes was recognized by Allergy Eats as a top 10 in the country in the category of Allergy Friendly Dessert shops.
NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and thank Jayne and Steve Mochnacz for their 25 years of providing delicious ice cream and treats to the Hillsborough community.
BE IT FURTHER PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby thank Jayne and Steve Mochnacz and Super Sundaes for their community support and engagement, and we are very proud that they have been members of our community for the past 25 years.

4. MERDINGER PAVILION MURAL PROJECT

WHEREAS, the Merdinger Pavilion mural project was completed by Hillsborough High School art students; and WHEREAS, the project began with a possible five foot by eight foot area of wall and the students were intentionally not given any guidance as to the design, supplies needed or coordination of the project; and
WHEREAS, Marissa McPartland, Keira Slipak, and Miles Szwarc began creating the piece in June 2023, coordinating their efforts through summer vacation, avoiding eight weekends of rain and continually providing updates to the Township Committee; and
WHEREAS, the mural project not only prepared the art students for real-world application of the skills they learn in school, but also highlighted the manner in which the Township and public schools can work together to enhance the Hillsborough community; and
NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize Marissa McPartland, Keira Slipak, and Miles Szwarc for their artistic contribution to the Hillsborough community.
BE IT FURTHER PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby thank Marissa McPartland, Keira Slipak, and Miles Szwarc for providing a symbol of pride and inspiration while beautifying and incorporating the arts into our community and we are very proud that they are members of our community.

5. AILEEN XUE- SKYLAND CONFERENCE PLAYER OF THE YEAR

WHEREAS, Aileen Xue, a junior at Hillsborough High School, has the honor of being named New Jersey Junior of the Year, Skyland Conference Player of the Year, and New Jersey Central Player of the Year; and

WHEREAS, Aileen Xue is a member of the Hillsborough High School Varsity Girls Volleyball Team and has been named as a Skyland First Team All-Conference player three times; and

WHEREAS, Aileen Xue attained 257 kills and 230 kills in the 2023 season and has a career total of 622 kills with her senior year still ahead of her; and

WHEREAS, Aileen Xue ranks within the top 1% of her junior class, is a member of the Spanish Honor Society, a participant in the Hillsborough High School Orchestra, and is the Treasurer of the Hillsborough High School Orchestra Council.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, further commend Aileen Xue for being named Skyland Conference Player of the Year, New Jersey Junior of the Year, and New Jersey Central Player of the Year and we wish her luck in all her future endeavors.

6. HILLSBOROUGH HIGH SCHOOL GIRLS VARSITY VOLLEYBALL TEAM

WHEREAS, the 2023 Hillsborough High School Girls Varsity Volleyball Team had a very successful season because of their hard work and dedication; and

WHEREAS, the 2023 Hillsborough High School Girls Varsity Volleyball Team is the 2023 Somerset County Champions and Group 4 Semi-Finalists; and

WHEREAS, the 2023 Hillsborough High School Girls Varsity Volleyball Team had an undefeated season record of 10-0; and

WHEREAS, the 2023 Hillsborough High School Girls Varsity Volleyball Team consisted of the following young athletes: Courtney Bordonaro, Evelyn Chan, Sravya Cheruvu, Diya Ghattu, Arianna Herrera, Vandana Iyer, Cynthia Lei, Claire Marcinek, Emily Margelis, Avanthika Ponnambalam, Mackenzie Rebenak, Saranya Shiva-Shankar, Simar Singh, Neha Tolpadi, and Aileen Xue; and

WHEREAS, the 2023 Hillsborough High School Girls Varsity Volleyball Team was led by Head Coach Cheryl Iaione and Assistant Coaches Jonathan Casey, and Dave King.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend the 2023 Hillsborough High School Girls Varsity Volleyball Team, Coach Iaione, and parents, not only for their successful season but for their hard work, dedication, and commitment to the sport and to those principles of good sportsmanship, teamwork, and academic achievement which the organization endorses.

PRESENTATIONS

1. CARLIN DUNNE- SUSTAINABLE HILLSBOROUGH LOGO CONTEST WINNER

2. TOWNSHIP PLANNER CALENDAR PHOTOGRAPHERS

MAYORAL APPOINTMENTS

1. APPOINTING MICHAEL FOLLI AS CHAIRPERSON OF THE ENVIRONMENTAL COMMISSION

2. AMENDING THE APPOINTMENTS TO THE RECREATION AND PARKS COMMITTEE.

PAUL MARINI SHALL BE MOVED TO SEAT #6, EXPIRING 12/31/2027

TYRONE JACKSON SHALL BE MOVED TO ALT #1, EXPIRING 12/31/2024

CONSENT

1. RESOLUTION AUTHORIZING THE PROMOTION OF SERGEANT JACK HOWARD TO LIEUTENANT AND CORPORAL CHRISTOPHER GIRALDI TO SERGEANT EFFECTIVE JANUARY 23, 2024

WHEREAS, the promotional process conducted to select the most suitable candidates for promotion to the positions of Lieutenant and Sergeant in the Hillsborough Police Department has been completed; and

WHEREAS, the highest rated candidate for the position of Lieutenant was determined to be Sergeant Jack Howard; and

WHEREAS, the highest rated candidate for the position of Sergeant was determined to be Corporal Christopher Giraldi; and

WHEREAS, the Chief of Police recommends the appointment of Sergeant Jack Howard to the position of Lieutenant, effective January 23, 2023, at an annual salary of \$175,177, pursuant to the current P.B.A. Contract; and

WHEREAS, the Chief of Police recommends the appointment of Corporal Christopher Giraldi to the position of Sergeant, effective January 23, 2024, at an annual salary of \$145,372, pursuant to the current P.B.A. Contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the recommendations of the Chief of Police are hereby accepted and approved; (2) Sergeant Jack Howard is hereby promoted to the position of Lieutenant in the Hillsborough Police Department, effective January 23, 2024, at an annual salary of \$175,177; and (3) Corporal Christopher Giraldi is hereby promoted to the position of Sergeant in the Hillsborough Police Department, effective January 23, 2024, at an annual salary of \$145,372.

2. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO HILLSBOROUGH TOWNSHIP POLICE OFFICERS ALLISON RICCI, WILLIAM MORSCH, JOSEPH RANDAZZO, EDWARD PALMADESSA, VAIL NAZARYK, AND EDWARD RIHLO EFFECTIVE JANUARY 18, 2024

WHEREAS, Allison Ricci, William Morsch, Joseph Randazzo, Edward Palmadessa, Vail Nazaryk, and Edward Rihlo were hired as Police Officers in the Hillsborough Township Police Department on January 18, 2023; and

WHEREAS, the Chief of Police indicates that Officers Allison Ricci, William Morsch, Joseph Randazzo, Edward Palmadessa, Vail Nazaryk, and Edward Rihlo have performed their duties and assignments in a capable and competent manner during the 12-month probationary period and recommends regular employee status be conferred upon these Officers effective January 18, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police be and hereby is accepted and approved

3. RESOLUTION AUTHORIZING ONE-TIME STIPEND PAYMENT TO JONATHAN UZARSKI AS OUTLINED IN THE 2023 SALARY ORDINANCE

WHEREAS, Jonathan Uzarski serves as Part Time Plumbing Inspector for the Township and holds an additional Mechanical Inspector license; and

WHEREAS, the Construction Official, in accordance with the 2023 Salary Ordinance, recommends a one-time stipend payment to Jonathan Uzarski in the amount set forth below:

Mechanical License = \$2,500.00 for 394 inspections completed

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

4. RESOLUTION AMENDING MAYORAL APPOINTMENTS WITH THE CONSENT OF THE TOWNSHIP COMMITTEE

Economic Business Development Committee

4	Doug Tomson	3 year term	12/31/2027
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Hillsborough-Millstone Municipal Alliance

24	Danielle Santoro	1 year term	12/31/2025
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25	Lisa Grylls-White	1 year term	12/31/2025
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26	Swati Vakani	1 year term	12/31/2025
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Planning Board

Alternate seat #2	Surajit Deb	2 year term	12/31/2025
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5. RESOLUTION AUTHORIZING THE RELEASE OF CASH ESCROW FOR CONDITIONAL CERTIFICATE OF OCCUPANCY FOR 355 WOODS ROAD, BLOCK 204.04, LOT 25.07

WHEREAS, a cash escrow was posted for the issuance of a Conditional Certificate of Occupancy for 355 Woods Road, Block 204.04, Lot 25.07, pending completion of outstanding items; and

WHEREAS, the Engineering Director indicates all work has been satisfactorily completed and recommends the release of the cash escrow in the amount of \$681.00 to Sachita Kumar.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

6. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
CRJ Contracting	CRJcontin	\$894.35
Hidden Brook Estates	Hiddenb2in	\$115.40
Hillsborough 206 Holdings	Hills206in	\$91.02
MAAC 18-PB-12	MAACdev2in	\$104.85
SGL Properties/Lutzky	Lutzky22in	\$220.25

Sherman Tract

Shermanin

\$325.10

Grand Total**-\$1,750.97**

7. RESOLUTION AUTHORIZING THE RELEASE OF CASH ESCROWS FOR CONDITIONAL CERTIFICATE OF OCCUPANCY AND ROAD OPENING PERMIT 2019-32 FOR 350 TRIANGLE ROAD, BLOCK 153, LOT 2.01

WHEREAS, a Cash Escrow was posted in the amount of \$2,000.00 for the completion of all work related to the issuance of a Conditional Certificate of Occupancy for 350 Triangle Road, Block 153, Lot 2.01; and

WHEREAS, a Cash Escrow was posted in the amount of \$6,120.00 pertaining to the issuance of a Road Opening Permit 2019-32 for 350 Triangle Road, Block 153, Lot 2.01; and

WHEREAS, the Engineering Director indicates all work has been satisfactorily completed and recommends the release of the above referenced Cash Escrows in the amounts of \$2,000.00 and \$6,120.00 to Mona Doshi.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Engineering Director are hereby accepted and approved.

8. RESOLUTION RECOMMENDING RELEASE OF CASH ESCROW FOR ROAD OPENING PERMIT 2022-48

WHEREAS, a Cash Escrow in the amount of \$750.00 was posted for Road Opening Permit 2022-48; and

WHEREAS, the Engineering Department indicates all work has been satisfactorily completed and recommends the release of the Cash Escrow in the amount of \$750.00 to Kristen Piscadlo.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

9. RESOLUTION AUTHORIZING RELEASE OF CASH BOND IN THE AMOUNT OF \$1,500.00 FOR 10 SUNNYMEAD ROAD PROJECT

WHEREAS, a Cash Escrow in the amount of \$1,500.00 was posted to guarantee completion of the 10 Sunnymead Road Project; and

WHEREAS, the Engineering Director certifies all work has been satisfactorily completed and recommends the release of the Cash Escrow in the amount of \$1,500.00 to Brunswick Builders.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

10. RESOLUTION AUTHORIZING THE RELEASE OF CASH ESCROW IN THE AMOUNT OF \$1,050.00 FOR ROAD OPENING PERMIT 2014-08

WHEREAS, a Cash Escrow in the amount of \$1,050.00 was posted for Road Opening Permit 2014-08; and

WHEREAS, the Engineering Director certifies all work has been satisfactorily completed and recommends the release of the Cash Escrow in the amount of \$1,050.00 to TJC at Hillsborough.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

11. RESOLUTION AUTHORIZING THE RELEASE OF DEVELOPMENT REVIEW ESCROW TO MILENA GONCALVES NEVES AND SCOTT GAMACHE FOR BA-22-14

WHEREAS, a Development Review Escrow was provided for Application BA-22-14 pertaining to 8 Yost Drive, Block 150.05, Lot 12; and

WHEREAS, the Planning Director indicates all development review work has been completed and recommends the release of the remaining cash escrow in the amount of \$939.36 plus accrued interest to Milena Goncalves Neves and Scott Gamache.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, the recommendation of the Planning Director is hereby accepted and approved.

12. RESOLUTION AUTHORIZING REDUCTION OF CASH MAINTENANCE BOND FOR HIDDEN BROOK ESTATES

WHEREAS, a Cash Maintenance Bond in the amount of \$130,525.00 was provided for the Hidden Brook Estates project; and

WHEREAS, the Engineering Director indicates the improvements have been satisfactorily completed and maintained, except for some landscaping improvements, and recommends a reduction in the Cash Maintenance Escrow from \$130,525.00 to \$11,361.00 and the release of \$119,164.00 to TJC at Hillsborough.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

13. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF THE PROPERTY TAXES PAID FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property effective July 6, 2023:

Fox, Jason, Block 149.03, Lot 34, Amount \$839.44

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in wartime and in fairness to those

disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes paid from 7/6/23 to 12/31/23 to the above referenced property owner.

14. RESOLUTION AUTHORIZING PURCHASE OF BULK ROCK SALT FOR PUBLIC WORKS THROUGH THE SOMERSET COUNTY COOPERATIVE

WHEREAS, the Director of the Department of Public Works has requested authorization for the purchase of bulk rock salt; and

WHEREAS, Atlantic Salt, Inc., will provide these materials through the Somerset County Cooperative Contract #CC-0054-22 of which the Township of Hillsborough is a member in an amount not to exceed \$40,000.00; and

WHEREAS, funds are available in the 2024 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #01-201-26-769-840.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of bulk rock sale from Atlantic Salt, Inc., through the Somerset County Cooperative Contract #CC-0054-22 in an amount not to exceed \$40,000.00 is hereby authorized.

15. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTHEAST PRODUCTS FOR BRUSH GRINDING AND CLEARING OF DEBRIS AT THE AUTEN ROAD SITE

WHEREAS, the Director of Public Works has determined there is a need for brush grinding and clearing of debris at the Auten Road Site; and

WHEREAS, a solicitation for quotes was prepared and distributed for said services; and

WHEREAS, three (3) quotes were received as follows:

VC Land	\$14,600.00
RTG 2, LLC	\$17,000.00
Northeast Products	\$7,380.00

WHEREAS, the Director of Public Works and Qualified Purchasing Agent recommend the award of a contract to NorthEast Products in an amount not to exceed \$7,380.00 for brush grinding and clearing of debris at the Auten Road site; and

WHEREAS, the Chief Financial Officer certifies there will be sufficient funds in the 2024 budget through account #01-201-26-775-290 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to NorthEast Products in an amount not to exceed \$7,380.00 for brush grinding and clearing of debris at the Auten Road site.

16. RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF 2024 BUDGET

WHEREAS, the 2024 Budget has not been adopted and additional appropriations are required in order to provide Township services until the 2024 Budget is adopted; and

WHEREAS, N.J.S.A. 40A:4-20 of the Local Budget Law authorizes the governing body by resolution adopted by a 2/3 vote of the full membership thereof to make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the following emergency temporary appropriations be made for the year 2024:

Account Code	Description	1/9/2024 Temporary Budget	1/23/2024 Amendment	Modified Temporary Budget
01-201-26-769-100	Snow Removal Salary & Wage	\$ 45,000	\$ 80,000	\$ 125,000
01-201-26-769-200	Snow Removal OE	\$ 60,000	\$ 110,000	\$ 170,000
01-201-23-733-000	Group Insurance	\$1,000,000	\$ 500,000	\$ 1,500,000

17. RESOLUTION AUTHORIZING RESCISSION OF POLICE DEPARTMENT PETTY CASH FUND

WHEREAS, the Chief of Police and Township Chief Financial Officer recommend that the Petty Cash Fund for the Police Department be rescinded and all Police Department requests for petty cash be made via the Finance Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) it hereby authorizes the rescission of the Petty Cash Fund for the Police Department; and (2) two copies of this Resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs, for approval

18. RESOLUTION AUTHORIZING CHANGE IN THE AMOUNT OF THE FINANCE DEPARTMENT PETTY CASH FUND

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, the Township Chief Financial Officer recommends the Petty Cash Fund for the Finance Department be increased from \$300.00 to \$500.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) it hereby authorizes the increase of the Petty Cash Fund for the Finance Department from \$300.00 to \$500.00; and (2) two copies of this Resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs, for approval.

19. RESOLUTION AMENDING THE CASH MANAGEMENT PLAN FOR THE YEAR 2024

WHEREAS, the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1, et seq., requires municipalities to adopt a Cash Management Plan which is designed to assure, to the extent practical, investment of local funds in interest-bearing accounts and other permitted investments; and

WHEREAS, the Cash Management Plan must include: (1) the designation of a public depository or depositories; (2) the authorization for investments as permitted by applicable laws; (3) the annual submission of the Cash Management Plan to the governing body to be approved by a majority vote of the governing body; (4) an annual audit of the Cash Management Plan; and (5) that when an investment is in bonds which mature in more than one year, a determination that the maturity approximates the prospective time when such funds are needed; and

WHEREAS, on January 3, 2024, the Township Committee adopted the Cash Management Plan for 2024; and

WHEREAS, the Township Chief Financial Officer recommends the Cash Management Plan for 2024 be amended to include a Change Fund in the amount of \$125.00 for the Clerk's Office.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the attached amended Cash Management Plan is hereby adopted for the year 2024.

20. RESOLUTION OF THE TOWNSHIP OF HILLSBOROUGH AUTHORIZING THE CIRCULATION OF A PRELIMINARY OFFICIAL STATEMENT AND FINAL OFFICIAL STATEMENT IN CONNECTION WITH THE SALE OF THE TOWNSHIP'S BOND ANTICIPATION NOTES IN AN AGGREGATE AMOUNT NOT EXCEEDING \$7,336,736 AND APPROVING A CONTINUING DISCLOSURE UNDERTAKING WITH RESPECT TO SAID NOTES OF THE TOWNSHIP, AND AUTHORIZING AND/OR RATIFYING OTHER ACTIONS IN CONNECTION THEREWITH

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey (the "Township"), previously adopted Bond Ordinance 2018-14 on September 11, 2018 (the "Bond Ordinance"), which authorized the issuance of one or more series of bond anticipation notes; and

WHEREAS, the Township intends to issue its Bond Anticipation Notes, Series 2024A, on a tax-exempt basis in an aggregate amount not to exceed \$7,336,736 (the "Notes"), which Notes are issued for the purpose of (i) currently refunding, together with other available monies of the Township, the Township's \$7,653,000 Bond Anticipation Notes, Series 2023A which were issued on February 15, 2023 and mature on February 15, 2024 and used to refinance various Township-wide road improvements, (ii) financing additional Township-wide road improvements as described in the Bond Ordinance; and (iii) paying the costs associated with the authorization, sale and issuance of the Notes; and

WHEREAS, all matters pertaining to the sale of the Notes have been delegated by the Bond Ordinance to the Chief Financial Officer of the Township; and

WHEREAS, in connection with the offering and sale of the Notes, the Township intends to distribute a Preliminary Official Statement and Final Official Statement setting forth certain information relating to the Township and the Notes, and the Township also intends to enter into a continuing disclosure undertaking pursuant to Rule 15c2-12 of the Securities and Exchange Commission ("Rule 15c2-12").

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

SECTION 1. Authorization for Official Statement. The Township Chief Financial Officer is hereby authorized to prepare and update from time to time as necessary a Preliminary Official Statement relating to the Notes with such insertions, deletions and changes therein and any supplements thereto as the Township's municipal advisor and/or bond counsel may advise and the Township Chief Financial Officer may approve, such approval to be evidenced by such Township Chief Financial Officer's execution thereof. The Township Chief Financial Officer is hereby authorized to deem the Preliminary Official Statement "final" within the meaning of Rule 15c2-12 and to execute and deliver a certificate to that effect. The Township Chief Financial Officer is hereby authorized to approve the contents and terms of the Final Official Statement in respect of the Notes in substantially the form of the Preliminary Official Statement. The Township Chief Financial Officer is hereby authorized to sign such Official Statement on behalf of the Township, in substantially such form, with such insertions, deletions and changes therein and any supplements thereto as Township's municipal advisor and/or bond counsel may advise and the Township Chief Financial Officer may approve, such approval to be evidenced by such Township Chief Financial Officer's execution thereof.

SECTION 2. Continuing Disclosure. The Township Chief Financial Officer is hereby authorized to enter into and execute the appropriate continuing disclosure undertaking pursuant to Rule 15c2-12 for the benefit of holders and beneficial owners of the Notes and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of Rule 15c2-12 (the “Continuing Disclosure Undertaking”). The Township hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Undertaking, as originally executed and as it may be amended from time to time in accordance with the terms thereof. Notwithstanding any other provision of this Resolution, failure of the Township to comply with the Continuing Disclosure Undertaking shall not be considered a default on the Notes; however, any holder may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the Township to comply with its obligations under this Section.

SECTION 3. Further Action. Any matter relating to the award, sale or execution of the Notes which has been delegated to the Township Chief Financial Officer may be performed by said officer. On behalf of the Township, the appropriate representatives of the Township are authorized and directed to take all steps which are necessary or convenient to effectuate the terms of this Resolution with respect to the issuance, sale and delivery of the Notes, including, but not limited to the execution of all tax certificates and other closing documentation. All such actions heretofore taken are hereby ratified, approved and confirmed.

SECTION 4. Effective Date. This Resolution shall take effect upon adoption.

Upon a motion by Committeewoman Catherine Payne, seconded by Deputy Mayor John Ciccarelli, the consent agenda 2-20 was unanimously approved upon the call of the roll.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

None

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Deputy Clerk Erica Lenzo stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

None

EXECUTIVE SESSION

1. RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Litigation/Attorney Client Privilege: Warehouse Ordinance Litigation - Hillsborough RB; Larken; Homestead Road; Valley Industrial Partners
 - o Litigation/Attorney Client Privilege: Kinigopoulo vs. Hillsborough
3. The Township Committee may take official action on those items discussed in the Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Committeewoman Samantha Hand, seconded by Committeewoman Catherine Payne, the Township Committee went into Executive Session at 8:27 pm.

Upon a motion by Committeewoman Catherine Payne, seconded by Committeewoman Samantha Hand, the public meeting was re-opened at 9:30 pm.

Township Attorney William Willard stated the Executive Session items were discussed and no formal action is needed at this time.

ADJOURNMENT

Upon a motion by Committeewoman Samantha Hand, seconded by Committeewoman Catherine Payne, the meeting duly adjourned at 9:31 pm. Said motion was unanimously carried upon voice vote.

Attested:



Sarah Brake
Township Clerk