

Minutes of the December 12, 2023 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on December 12, 2023.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Robert Britting, Jr., Committeeman John Ciccarelli, and Committeeman Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake, Acting CFO Alicia Noon, and Township Attorney William Willard. Committeeman James Ruh, Jr. was absent.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance with section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, December 12, 2023.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES NOVEMBER 28, 2023

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman John Ciccarelli, the Regular Meeting Minutes of November 28, 2023 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Ciccarelli

Committeeman Ciccarelli stated he had the pleasure of visiting with the Middle School Robotics Team the EcoGeniuses and learned about their robot project theme of turning trash into cash through composting of food.

Committeeman Ciccarelli advised that it is not too late to start winterizing homes. When the water inside pipes freezes, it causes pressure and the pipe ruptures.

Committeeman Ciccarelli announced that Hillsborough was awarded an NJDOT Local Aid Grant of \$438,435 for the repaving of Auten Road. This project is estimated at \$754,000.

Committeeman Ciccarelli reported that the township leaf collection program will wrap up in the next few weeks.

Committeeman Ciccarelli reminded residents of recycling tips including: wet cardboard is not recyclable, ensure recycling containers placed at the curbside are secure so they do not blow over in the wind, and paint address numbers on recycling containers

Committeeman Ciccarelli relayed that there will be a free rabies vaccine clinic on January 20th at the Department of Public Works from 10 am until noon.

Committeeman Ciccarelli shared that the Social Services Department would like to thank the Hillsborough High School Boys Soccer Team for volunteering their time to help with preparations for the township's food pantry Thanksgiving distribution and for their generous monetary donation.

Committeeman Ciccarelli recognized the Hillsborough High School Raider Baseball Diamond Club for organizing a holiday pie fundraiser for the C.A.N.

Committeeman Ciccarelli thanked the students, families, staff, and owners of Primrose School of Hillsborough, Ms. Rimple and Ms. Anjali Kothari for their recent collection and donation of much-needed panty items to the town's Community Assistance Network (C.A.N.) food pantry serving over 70 Hillsborough families.

Committeeman Ciccarelli advised that opioid overdose is the leading cause of accidental death in the United States. Nearly ½ of all opioid overdose deaths involve a prescription medication. Be prepared by getting trained to administer Narcan. The Municipal Alliance is hosting a Narcan training on Tuesday, January 16th.

Committeeman Ciccarelli announced that Economic & Business Development Director Zuzana Karas was honored yesterday as a recipient of the Somerset County Business Partnership's 40 Under 40 award. The committee is proud of Zuzana's accomplishments and the dedication she puts into serving the Township that led her to be nominated and chosen for this prestigious award.

Committeeman Tomson

Committeeman Tomson shared the following fire safety reminders: for live trees, please water every day, ensure that the tree is at least three feet away from heat sources such as fireplaces, candles, vents, and heaters, use U.L.-approved lighting, do not use lighting with pinched or frayed wires, hang stockings in a manner in which they are a safe distance from heat sources, consider using UL-approved "flameless" candles, and don't leave candles or lights on unattended.

Committeeman Tomson announced that voting is now open for the "My House is Lit!" home decorating contest.

Committeeman Tomson stated the Municipal Utilities Authority (MUA) (see Pam's email for slides)

Committeeman Tomson advised that first quarter bills from the MUA have been mailed. Please be sure to review charges, and submit the requisite payment.

Deputy Mayor Britting

Deputy Mayor Britting stated that on December 7th, he had the honor of attending a Pearl Harbor Day ceremony and spent some time with the veterans.

Deputy Mayor Britting reported that on Friday, December 8th, he attended the "Gratitude Today and Beyond" breakfast presented by BoroSafe.

Deputy Mayor Britting advised that if a registered alarm requires updating information, please do not create a new registration through the online alarm portal. Please call the Clerk's Office or Police Department to update the existing account. A second fee to update information is not required.

Deputy Mayor Britting announced that the Township was chosen for a T-Mobile Hometown Grant. Hillsborough was one of over 500 towns across America that applied for the grant and was only one of 25 chosen for the funding. This grant will be used for the creation of an Arts in the Parks program to promote creativity throughout the Township's parks in the coming years.

Mayor Lipani

Mayor Lipani reported that neither rain nor the Grinch put a damper on Hillsborough Township's annual tree lighting. Hillsborough's youngest residents enjoyed train rides and had crucial meetings with Santa while residents of all ages indulged in cookies and hot chocolate.

Mayor Lipani relayed that on December 7th, residents gathered at the Municipal Complex as the first Hanukkah

candle of the season was lit at the annual Menorah lighting ceremony.

Mayor Lipani announced that the Township has authorized the hiring of 6 new officers. The positive growth in the police department is reflective of Hillsborough's growing population.

1. REFERENDUM FOLLOW UP WITH SUPERINTENDANT VOLPE

Superintendent Volpe explained the impact of the approved referendum on taxpayers.

PROCLAMATIONS / APPOINTMENTS

1. COMMITTEEMAN DOUGLAS TOMSON

***WHEREAS,** Committeeman Douglas Tomson has served as a productive, devoted, and exemplary member of the Hillsborough Township Committee for four terms beginning in 2012. Committeeman Douglas Tomson served as Mayor in 2014, 2015, and 2020, and as Deputy Mayor in 2013, 2018, and 2019; and*

***WHEREAS,** Committeeman Douglas Tomson has served with distinction and dedication as liaison throughout the years to departments and committees including: the Capital Planning Committee, Recreation, Police, Economic and Business Development, Planning Board, Health, and Department of Public Works; and*

***WHEREAS,** Committeeman Douglas Tomson launched the Shop Hillsborough reward program, rolled out the first Instant Alert System, hosted the first Hillsborough Senior Olympics, oversaw the Mountain View Park Athletic Center development, and obtained the Purple Heart Community designation in 2014 along with the dedication of Veterans Way; and*

***WHEREAS,** Committeeman Douglas Tomson served as Mayor in 2020 as COVID shut down the country and marshaled the Township through the pandemic, keeping the Municipal building open for business, providing daily communication, and adapting to an ever changing environment including hosting virtual Township Committee meetings; and*

***WHEREAS,** Committeeman Douglas Tomson, a lifelong Hillsborough resident, graduated from Hillsborough High School and with his wife Rachel have raised their three daughters, Sara, Hailey, and Hannah in Hillsborough.*

***NOW, THEREFORE BE IT PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, do hereby recognize Committeeman Douglas Tomson for his outstanding service to the residents of Hillsborough as a member of the Hillsborough Township Committee.*

***BE IT FURTHER PROCLAIMED** that the fellow members of the Hillsborough Township Committee thank Committeeman Douglas Tomson for his service to the residents of Hillsborough and wish him well in all of his future endeavors.*

Committeeman Tomson thanked everyone and stated it was not him alone that achieved everything mentioned in the proclamation. Behind him was an amazing committee, staff and police department. He thanked the staff and the residents from the bottom of his heart for his opportunity to serve the people of Hillsborough for the past 12 years.

Mayor Lipani echoed Committeeman Tomson's comments stating the committee is nothing without the assistance of the people in the Municipal Building and thanked everyone for his ability to serve as Mayor the past three years.

PRESENTATIONS

CONSENT

1. RESOLUTION AUTHORIZING THE HIRING OF POLICE OFFICERS IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, there are vacancies in the position of Police Officer in the Hillsborough Township Police Department; and

WHEREAS, the Chief of Police and Police Committee conducted an examination of the top candidates; and

WHEREAS, the Chief of Police recommends the following individuals be hired as Police Officers in the Hillsborough Township Police Department, effective December 13, 2023, at the listed annual salaries:

David Chehade	\$54,954.00
Toni-Ann Annunziata	\$61,774.00
Danek Namiotka	\$54,954.00
Jason Minch	\$75,411.00
Brendan Harding	\$54,954.00
Thomas Nitti	\$54,954.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Police Chief are hereby accepted and approved.

2. RESOLUTION AUTHORIZING THE HIRING OF BEATRIZ MONTERROSO

WHEREAS, there exists a vacancy in the position of Part Time Outreach Support Specialist in the Economic & Business Development Office ; and

WHEREAS, the Director of Economic & Business Development Office recommends the hiring of Beatriz Monterroso as a Part-Time Outreach Support Specialist in the Economic & Business Development Office at \$18.00 per hour not to exceed 29 hours per week, with a start date of December 18, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Economic & Business Development Office is hereby be accepted and approved.

3. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO KEVIN SCHWEERS

WHEREAS, Kevin Schweers was hired as a Building Inspector in the Construction Department on June 12, 2023; and

WHEREAS, the Construction Official indicates Mr. Schweers has performed his duties and assignments in a capable and competent manner and recommends regular employee status be conferred upon Mr. Schweers, effective September 12, 2023, and that his salary be set at \$70,000.00 per year retroactive to September 12, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and

approved.

4. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO LUIS CORRIEA

WHEREAS, Luis Corriea was hired as a Building Inspector in the Construction Department on June 20, 2023; and

WHEREAS, the Construction Official indicates Mr. Corriea has performed his duties and assignments in a capable and competent manner and recommends regular employee status be conferred upon Mr. Corriea, effective September 20, 2023, and that his salary be set at \$70,000.00 per year retroactive to September 20, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

5. RESOLUTION AUTHORIZING A ONE TIME STIPEND PAYMENT TO BUILDING SUBCODE OFFICIAL CHRIS HUDDY AS OUTLINED IN THE 2023 SALARY ORDINANCE

WHEREAS, Chris Huddy serves as Building Subcode Official for the Township and as Assistant Construction Official in the absence of the Construction Official; and

WHEREAS, the Construction Official, in accordance with the 2023 Salary Ordinance, recommends a one-time stipend payment of \$1,500.00 to Chris Huddy for serving in the capacity of Assistant Construction Official in 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

6. RESOLUTION AUTHORIZING ONE TIME STIPEND PAYMENT TO FIRE SUBCODE OFFICIAL ED ALLATT AS OUTLINED IN THE 2023 SALARY ORDINANCE

WHEREAS, Ed Allatt serves as Fire Subcode Official for the Township and as Assistant Construction Official in the absence of the Construction Official; and

WHEREAS, the Construction Official, in accordance with the 2023 Salary Ordinance, recommends a one-time stipend payment of \$1,500.00 to Ed Allatt for acting in the capacity of Assistant Construction Official in 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

7. RESOLUTION AUTHORIZING A ONE TIME STIPEND PAYMENT TO EVERETT SMITH

WHEREAS, Everett Smith served as the Acting Engineering Director in the absence of the Engineering Director; and

WHEREAS, the Engineering Director recommends a one-time stipend payment of \$1,500.00 to Everett Smith for acting in the capacity of Acting Engineering Director.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

8. RESOLUTION AUTHORIZING A ONE TIME STIPEND PAYMENT TO PLUMBING SUBCODE OFFICIAL FRANK LUKACS

WHEREAS, Frank Lukacs serves as Plumbing Subcode Official for the Township and as Assistant Construction Official in the absence of the Construction Official; and

WHEREAS, the Construction Official, in accordance with the 2023 Salary Ordinance, recommends a one-time stipend payment of \$1,500.00 to Frank Lukacs for acting in the capacity of Assistant Construction Official in 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

9. RESOLUTION AUTHORIZING ONE-TIME STIPEND PAYMENTS TO SCOTT WILLIAMSON AS OUTLINED IN THE 2023 SALARY ORDINANCE

WHEREAS, Scott Williamson serves as Fire and Electrical Subcode Official for the Township and holds additional Mechanical and Plumbing Inspector licenses; and

WHEREAS, the Construction Official, in accordance with the 2023 Salary Ordinance, recommends one-time stipend payments to Scott Williamson in the amounts set forth below:

Electrical License = \$2,500.00 as per the original hiring agreement

Mechanical License = \$2,500.00 for 105 inspections completed

Plumbing License = \$2,500.00 for 126 inspections completed

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Construction Official are hereby accepted and approved.

10. RESOLUTION AUTHORIZING ONE-TIME STIPEND PAYMENT TO KEN GORMAN AS OUTLINED IN THE 2023 SALARY ORDINANCE

WHEREAS, Ken Gorman serves as Electrical Subcode Official for the Township and holds an additional professional license as a Plumbing Inspector; and

WHEREAS, the Construction Official, in accordance with the 2023 Salary Ordinance, recommends a one-time stipend payment to Ken Gorman in the amount of \$2,500.00 for 148 plumbing inspections completed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

11. RESOLUTION AUTHORIZING ONE-TIME STIPEND PAYMENT TO FRANK LUKACS AS OUTLINED IN THE 2023 SALARY ORDINANCE, AND AS PER THE NUMBER OF INSPECTIONS COMPLETED TO DATE

WHEREAS, Frank Lukacs serves as Plumbing Subcode Official for the Township and holds an additional professional license as a Mechanical Inspector; and

WHEREAS, the Construction Official, in accordance with the 2023 Salary Ordinance, recommends a one-time stipend payment to Frank Lucaks in the amount of \$3,750.00 for 973 mechanical inspections performed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

12. RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE TOWNSHIPS OF BRANCHBURG, BRIDGEWATER, FRANKLIN AND MONTGOMERY FOR THE PROVISION OF UNIFORMED CONSTRUCTION CODE LICENSED OFFICIALS, INSPECTORS AND SUPPORT STAFF ON AN AS NEEDED AND AVAILABLE BASIS

WHEREAS, the Townships of Hillsborough, Branchburg, Bridgewater, Franklin and Montgomery wish to enter into an agreement for the provision of UCC licenced code officials, inspectors and support staff on an as needed and available basis.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Mayor and Township Clerk to execute an Agreement with Branchburg, Bridgewater, Franklin and Montgomery for the provision of UCC licensed code officials, inspectors and support staff on an as needed and available basis.

13. RESOLUTION ESTABLISHING THE 2024 HOLIDAY SCHEDULE

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Holiday Schedule for January 2024 through December 2024 (pursuant to collective bargaining agreements and Township Code, Section 89-9), is as follows:

Monday, January 1	New Year's Day
Monday, January 15	Martin Luther King Day
Monday, February 19	Presidents Day
Friday, March 29	Good Friday
Monday, May 27	Memorial Day
Friday, June 21	Juneteenth (Observed)
Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Monday, October 14	Columbus Day
Monday, November 11	Veterans Day
Thursday, November 28	Thanksgiving
Friday, November 29	Thanksgiving Friday
Tuesday, December 24	Christmas Eve
Wednesday, December 25	Christmas Day

14. RESOLUTION IN SUPPORT OF THE IMMEDIATE SCHEDULING OF SENATE HEALTH, HUMAN SERVICES AND SENIOR CITIZENS COMMITTEE HEARINGS FOR SENATE BILL S304 AND ASSEMBLY HEALTH COMMITTEE HEARINGS FOR ASSEMBLY BILL A4536 PERTAINING TO THE ESTABLISHMENT OF REGISTERED PROFESSIONAL NURSE STAFFING STANDARDS IN STATE HOSPITALS, AMBULATORY SURGICAL FACILITIES, PSYCHIATRIC HOSPITALS AND DEVELOPMENTAL CENTERS

Whereas, Senate Bill S304 and Assembly Bill 4536 would, if enacted, establish staffing standards for registered professional nurses in State Hospitals, Ambulatory Surgical Facilities, Psychiatric Hospitals and Developmental Centers; and

Whereas, on January 11, 2022, Senate Bill S304 was introduced in the New Jersey Senate and referred to the Senate Health, Human Services and Senior Citizens Committee, but to date no hearings on this Bill have taken place; and

Whereas, on September 22, 2022, Assembly Bill 4536 was introduced in the New Jersey Assembly and referred to the Assembly Health Committee, but to date no hearings on this Bill have taken place; and

Whereas, the Township Committee of the Township of Hillsborough urges the elected representatives of the New Jersey Legislature to advocate for the immediate scheduling of Committee hearings on Senate Bill S304 and Assembly Bill 4536.

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township Committee urges the elected representatives of the New Jersey Legislature to advocate for the immediate scheduling of Committee hearings on Senate Bill S304 and Assembly Bill 4536; and (2) the Township Clerk is directed to forward a copy of this Resolution to Governor Phil Murphy, Senator Andrew Zwicker, Assemblyman Roy Freiman and Assemblywoman Sadaf Jaffer.

15. RESOLUTION AUTHORIZING THE RELEASE OF DEVELOPMENT REVIEW ESCROW FOR BA-23-01/22-PB-20-INF

WHEREAS, a development review escrow was provided by Midwest Storage Developers for review of Application BA-23-01/22-PB-20-INF for 212 Route 206, Block 142, Lot 33; and

WHEREAS, the Planning Director indicates all development review work has been completed and recommends the release of the remaining cash escrow in the amount of \$1337.74 to Midwest Storage Developers.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, the recommendation of the Planning Director is hereby accepted and approved.

16. RESOLUTION AUTHORIZING LEASE AGREEMENT WITH PUBLIC SERVICE ELECTRIC AND GAS COMPANY

WHEREAS, the Somerset County Improvement Authority ("SCIA") is the owner of property located in the Township of Hillsborough identified as Pleasant View Road, Block 175, Lot 39.02, (previously identified as Block 177, Lot 23.02) ("Property"); and

WHEREAS, the Property is subject to a Lease Purchase Agreement between the SCIA, as the Lessor, and the Township of Hillsborough, as the Lessee; and

WHEREAS, Section 7.8 of the Lease Purchase Agreement authorizes the Township to sublease the Property with the prior written consent of the SCIA; and

WHEREAS, Public Service Electric and Gas Company ("PSE&G") desires to temporarily lease a +/- 37,600 square foot portion of the Property for material lay down, equipment storage, soil storage, and pipe stringing/welding in accordance with the terms and conditions set forth in the attached Lease Agreement.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Clerk are authorized to execute the attached Lease Agreement for the temporary lease of a +/- 37,600 square foot portion of the Property for material lay down, equipment storage, soil storage, and pipe stringing/welding in accordance with the terms and conditions set forth in the Lease Agreement.

17. RESOLUTION AUTHORIZING GRANT APPLICATION AND ACCEPTANCE FOR LAKES MANAGEMENT

WHEREAS, the Township Committee of the Township of Hillsborough desires to further the public interest in Lakes Management by obtaining a grant from the State of New Jersey in the amount of approximately \$246,000.00 to fund the following project: Green Infrastructure (GI) ProjectsÆ - Fox Chase Pond Green Infrastructure Implementation; and

WHEREAS, the Township Committee resolves that the Sustainability Director (a) to make an application for such a

grant, and the CFO is authorized (b) if awarded, to execute a grant agreement with the state for a grant in an amount not less than \$246,000 and not more than \$246,000 and (c) to execute any amendments thereto.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it authorizes and hereby agrees to match 7.52% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified up to 50% of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement). The certification of funds will be available by the CFO upon adoption of the 2024 budget. The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

18. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Township Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Gateway Phase 7	Gateway7in	\$1,054.48
Harvesters Gospel insp	Harvestin	\$104.85
Hillsborough 206 Holdings	Hills206in	\$377.91
MAAC 18-PB-12	MAACdev2in	\$110.12
NJAW 2021-54	Amer2154in	\$57.70
Pat Richards LLC	Patrichin	\$57.70
Pilgrim River 2021	Pilgrimin	\$1,140.81
Piscadlo 2022-48	Piscadloin	\$57.70
Rd opening 2023-56	SFlutzkyin	\$57.70
Road opening 2023-18	JSMasonin2	\$167.82
Rogers Pavng	Rogers20in	\$214.97
Sherman Tract	Shermanin	\$4,076.36
Grand Total		-\$7,478.12

19. RESOLUTION AUTHORIZING THE RELEASE OF CASH ESCROW FOR THE AVALON PROJECT

WHEREAS, a cash escrow was posted for The Avalon Project to guarantee completion of landscaping, site restoration and the provision of an as-built grading plan; and

WHEREAS, the Engineering Director indicates all work has been completed and recommends the release of the cash escrow in the amount of \$59,750.00 to The Avalon.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

20. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Joseph Gray	\$15.00
Nita Khurana	\$30.00
Jen Capin	\$15.00
Tammy Latif	\$15.00
Kevin Cahill	\$15.00
Sheila Castro	\$160.00

21. RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) F150 4X4 CREW CAB POLICE RESPONDER TRUCKS FOR THE POLICE DEPARTMENT THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Police Department has identified the need for and has requested authorization to purchase Two (2) F150 4x4 Crew cab Police Responder Trucks; and

WHEREAS, Winner Ford Dealership offers the vehicles through New Jersey State Contract #20-FLEET-01189, in the amount of \$59,409 per vehicle of which the Township of Hillsborough is a member in an amount not to exceed \$118,818.00; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account # 3-01-25-745-260 in the amount of \$118,818.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of Two (2) F150 4x4 Crew cab Police Responder Trucks from Winner Ford Dealership through New Jersey State Contract #20-FLEET-01189 in an amount not to exceed \$118,818.00 is hereby authorized.

22. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) DODGE DURANGO PURSUIT AWD VEHICLE THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Police Department has identified the need for a new police vehicle and has requested authorization to purchase One (1) Dodge Durango Pursuit AWD Police Vehicle; and

WHEREAS, Nielsen of Morristown Dealership offers the vehicle through New Jersey State Contract #23-FLEET-34933 in the amount of \$49,168.65; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account # 3-01-25-745-260 in the amount of \$49,168.65.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of One (1) Dodge Durango Pursuit AWD Police Vehicle from Nielsen of Morristown Dealership through New Jersey State Contract #23-FLEET-34933 in an amount not to exceed \$49,168.65 is hereby authorized.

23. RESOLUTION AUTHORIZING THE PURCHASE OF FLOOR TILE FOR THE POLICE DEPARTMENT

WHEREAS, there is a need to replace floor tile in the Police Department ; and

WHEREAS, a solicitation for quotes was prepared and distributed for said floor tile; and

WHEREAS, the following responses were received in response to the solicitation:

Carpet Heritage	\$ 21,049.95
Floor Coverings International	\$23,329.07
Araya Services LLC	No Quote

WHEREAS, the Chief of Police and the Qualified Purchasing Agent recommend the purchase of floor tile for the Police Department from Carpet Heritage in an amount not to exceed \$21,049.95; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account # **3-01-25-745-250**

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of floor tile from Carpet Heritage in an amount not to exceed \$21,049.95 is hereby authorized.

24.

RESOLUTION APPROVING 2023 MUNICIPAL BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 allows for appropriation transfers during the last 2 months of a budget fiscal year when there is a need for these transfers; and

WHEREAS, there is a need for appropriation transfers between appropriations in the 2023 Municipal Budget as set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Finance Officer is hereby authorized to make transfers between the following appropriations in the 2023 Municipal Budget:

Account String	Account Description	Debit	Credit
3-01-20-703-001	Clerk Salary & Wage	\$ 2,000.00	
3-01-20-703-020	Clerk OE	\$ 2,500.00	
3-01-20-704-020	Election OE	\$ 1,900.00	
3-01-20-705-020	Finance OE		\$ 5,000.00
3-01-20-707-001	HR Salary & Wage	\$ 1,500.00	
3-01-20-707-020	HR OE	\$ 2,000.00	
3-01-20-708-020	Tax Collection OE		\$ 16,000.00
3-01-20-709-020	IT OE	\$ 2,000.00	
3-01-20-712-020	Legal OE		\$ 14,824
3-01-21-720-001	Planning Salary & Wage	\$ 5,000.00	
3-01-21-720-020	Planning Board OE		\$ 15,000.00
3-01-22-725-001	Construction Salary & Wage		\$ 2,500.00
3-01-23-733-116	Medical Premiums		\$ 40,000.00
3-01-23-733-117	Opt Out Waiver		\$ 5,714.00
3-01-25-745-001	Police Salary & Wage	\$205,000.00	

3-01-25-745-020	Police OE		\$205,000.00
3-01-25-747-001	OEM Salary & Wage		\$ 1.00
3-01-26-764-010	DPW Admin Salary & Wage	\$ 15,000.00	
3-01-26-767-020	DPW Motor Vehicle OE	\$ 40,000.00	
3-01-26-768-020	DPW Stormwater OE		\$ 3,000.00
3-01-26-769-020	DPW Snow Removal		\$ 4,000.00
3-01-26-772-020	Building & Grounds		\$ 30,000.00
3-01-27-785-001	Health Dept Salary & Wage		\$ 14,000.00
3-01-27-789-020	Wildlife Management	\$ 6,425.00	
3-01-28-796-010	Parks Salary & Wage	\$ 2,000.00	
3-01-28-796-020	Parks & Playground OE	\$ 5,000.00	
3-01-30-797-020	Celebration of Public Events	\$ 15,000.00	
3-01-31-826-070	Street Lighting & Traffic Signals	\$ 10,000.00	
3-01-31-829-020	Heating Fuels	\$ 4,500.00	
3-01-31-833-000	Gasoline		\$ 5,000.00
3-01-31-834-765	Diesel	\$ 15,000.00	
3-01-31-836-020	Cell Phones	\$ 1,000.00	
3-01-36-846-280	DCRP		\$ 1,400.00
3-01-42-756-028	Court Security	\$ 9,000.00	
3-01-42-855-010	Court Salary & Wage	\$ 11,614.00	
3-01-42-855-020	Court OE	\$ 5,000.00	
	Total Appropriation	\$361,439.00	\$361,439.00
	Transfers		

25. RESOLUTION AUTHORIZING THE PURCHASE OF REPLACEMENT FURNITURE FOR THE POLICE DEPARTMENT DETECTIVE BUREAU

WHEREAS, there is a need for replacement furniture for the Police Department Detective Bureau; and

WHEREAS, a solicitation for quotes was prepared and distributed for said replacement furniture; and

WHEREAS, the following responses were received in response to the solicitation:

Village Office Supply	\$27,500.00
JC Office Consultants	\$28,896.82
CEI Office	\$58,496.49

WHEREAS, the Chief of Police and the Qualified Purchasing Agent recommend the purchase of replacement furniture for the Detective Bureau from Village Office Supply in an amount not to exceed \$27,500.00; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account # 3-01-25-745-250.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County

of Somerset, State of New Jersey, that the purchase of replacement furniture for the Police Department Detective Bureau from Village Office Supply in an amount not to exceed \$27,500.00 is hereby authorized.

26. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

WHEREAS, the Tax Collector indicates tax overpayments have been received as indicated below and recommends refunds be issued for such overpayments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amounts set forth below for tax overpayments.

Block	Lot	Qualifier	Name	Amount	Qtr	Year
142	49		Wells Fargo	\$725.71	4	2023
153.08	68	C0263	Wells Fargo	\$1,124.82	4	2023
11	21		CoreLogic	\$3,453.82	4	2023
12	33.04		CoreLogic	\$2,587.71	4	2023
151.16	135		CoreLogic	\$2,477.12	4	2023
153.08	68	C0229	CoreLogic	\$855.43	4	2023
158	2		CoreLogic	\$2,406.08	4	2023
163.05	1		CoreLogic	\$2,027.82	4	2023
163.21	4	C4643	CoreLogic	\$1,796.11	4	2023
167	5		CoreLogic	\$1,971.24	4	2023
169	60		CoreLogic	\$3,174.34	4	2023
177.06	17		CoreLogic	\$2,032.24	4	2023
183	38.01		CoreLogic	\$28,846.64	4	2023
183.01	38.01	Cell	CoreLogic	\$1,441.60	4	2023
183.01	1		CoreLogic	\$9,350.99	4	2023
163.08	1	C1501	CoreLogic	\$2,066.64	4	2023
204.04	25.07		CoreLogic	\$1,380.77	4	2023
141.06	50		CoreLogic	\$6,005.00	4	2023

27. RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION FOR T-MOBILE HOMETOWN GRANT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED by the Township of Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of the items of revenue in the Budget of the year 2023 in the sum of \$4,500.00 which is now available from T-Mobile; and

BE IT FURTHER RESOLVED that the like sum of \$4,500.00 is hereby appropriated under the caption "T-Mobile Hometown Grant".

28. RESOLUTION AUTHORIZING CONTRACT WITH ONSOLVE/CODE RED FOR AN EMERGENCY ALERT SYSTEM FOR THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2027

WHEREAS, the Township of Hillsborough solicited quotes for an Emergency Alert System and received three (3) responses as follows:

Everbridge	No Quote
Rave	\$10,041.90/yr - 3 year contract
OnSolve/Code	\$7,800/first yr - 3 year contract with amount of
RED	\$7,300 for year 2 and 3

WHEREAS, N.J.S.A. 40A:11-6.1 authorizes the award of a contract to the vendor whose response is most advantageous, price and other factors considered; and

WHEREAS, the Director of Emergency Management and the Township Qualified Purchasing Agent recommend a contract for an Emergency Alert System be awarded to OnSolve/Core RED, to ensure continuity of service, in an amount not to exceed \$7,800.00 for the first year and \$7,300.00 annually thereafter ; and

WHEREAS, funds will be available in the 2024 budget and will be certified as such by the Chief Finance Officer upon adoption of the 2024 Temporary Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes a 1-year contract with OnSolve/Core Red for an Emergency Alert System in an amount not to exceed \$7,800.00 for the first year and \$7,300.00 annually thereafter.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Britting, the consent agenda resolution 14 was unanimously approved upon the call of the roll.

Committeeman Tomson stated thanked everyone for their patience and believes there should be a hearing in Trenton. Emily Bates, 39 Anne Street thanked the committee and specifically Committeeman Tomson in considering the resolution.

Ryan Siegel, East Brunswick echoed Ms. Bates comments and thanked the committee.

Calina Lee, Bridgewater thanked the committee for their consideration.

Nancy Kirby 360 Three Bridges Road stated this is just the beginning of the fight and appreciates the committee's support.

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman John Ciccarella, the consent agenda, 1-13 and 15-28 was unanimously approved upon the call of the roll.

Township Administrator Ferrera welcomed Beatriz Monterosso to the Township.

Committeeman Tomson stated he had the privilege of interviewing the new police officers and welcomed them to the force.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. BILL LIST 23-20

Mayor Lipani asked to approve Claims List 2023-20.

Upon a motion by Deputy Mayor Robert Britting, seconded by Committeeman Doug Tomson, Claims List 2023-20, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public.

Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

None

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Robert Britting, the meeting duly adjourned at 8:30 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in dark ink, appearing to be 'Sarah Brake', with a long horizontal stroke extending to the right.

Sarah Brake
Township Clerk