

Minutes of the October 24, 2023 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on October 24, 2023.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Robert Britting, Jr., Committeeman James Ruh, Jr. and Committeeman Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard. Committeeman John Ciccarelli was absent.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance with section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, October 24, 2023.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Ruh

Committeeman Ruh reported that he had the pleasure of attending an open house at the Flagtown Fire Department which was a huge success.

Committeeman Ruh stated that if H.V.A.C units (i.e. - Water Heater, A/C, Furnace, Boiler, etc.) stop working and need to be replaced, it is required to notify the Building Department before starting the work. The permit application needs to be submitted by a licensed contractor within 72 hours of the initial notification.

Committeeman Ruh advised that the 2023 road paving project and sidewalk replacement repair program will be completed by November 30th.

Committeeman Ruh cautioned residents to not dump yard-waste in open spaces, whether public or private. Dumping yard waste in streams, floodplains, floodways, wetlands, steep slopes, and other natural areas is illegal and can have a devastating effect on the environment, such as the spread of invasive species, loss of habitat, flooding, pollution, and the attraction of vermin.

Committeeman Ruh encouraged residents to check the stability of their mailboxes prior to the winter snow plowing season.

Committeeman Ruh announced that the Social Services Department is preparing for the holidays with its annual holiday programs for Township families in need. The Department is looking for residents to sponsor families enrolled in the program.

Committeeman Ruh advised that the Hillsborough Community Assistance Network (C.A.N) is gearing up for the 2023 Holiday Food and Gift Program. The program, which is administered through the Hillsborough Township Social Services Department, looks to provide a small reprieve for those in need by lending a helping hand in providing food and gifts for the holidays.

Committeeman Ruh stated that the Parks and Recreation Department has the following Halloween events this fall: the Children's Halloween Party at Norz Farm on Thursday, October 26th, at 3:30 p.m., the annual Howl-O-Ween dog parade on Saturday October 28th at 9 a.m., and the annual Trunk or Treat on October 28th, at 1:30 pm.

Committeeman Ruh announced that the new surface is complete and ready for use at the Ann Van Middlesworth basketball courts.

Committeeman Ruh reported that November is Diabetes Awareness month and World Diabetes Day is celebrated every year on November 14th. Committeeman Ciccarelli has a special interest in this effort and is championing the partnership with our Health Department and the Mayors Wellness Campaign which are now in the process of creating the Hillsborough Diabetes Awareness Center, which will be in the form of a page on our Township website and will serve as a single location to house a variety of diabetes resources.

Committeeman Ruh relayed that Red Ribbon Week is the largest and longest-running drug prevention campaign in the country and recognized at the end of October with the placement of red ribbons as a symbol of our commitment to raise awareness about living a healthy and drug-free life. New Jersey has the 6th highest rate of fatal youth drug overdoses in the country due to inexpensive and highly pure heroin.

Committeeman Ruh announced that there will be a Red Ribbon Poster Contest open to the community.

Committeeman Tomson

Committeeman Tomson reported that individuals may elect to resolve a court matter without the need for a virtual hearing by completing the Plea by Mail form. This form may only be used to plead not guilty or guilty in certain traffic or parking cases, or guilty in certain non-traffic cases.

Committeeman Tomson stated that the Hillsborough Township Police Department is again participating in the "National Take Back Initiative," a program from the Drug Enforcement Administration, for residents to safely dispose of their unused, unwanted, or expired household medicine.

Committeeman Tomson relayed that the Hillsborough Township Police Department would like to remind residents that it is illegal to steal political signs. Signs posted on private property may only be removed by the property owner, and signs posted on public property may only be removed by state or local personnel who maintain that property. Anyone caught stealing these signs can be charged as a disorderly person, fined up to \$1000, and serve jail time of up to six months.

Committeeman Tomson advised that the week of October 30th through November 3rd, National Veterans Small Business Week, shines a light on, raises awareness for, and encourages support for veteran-owned businesses.

Committeeman Tomson relayed that November is Lung Cancer Awareness Month. Lung cancer is the leading cause of cancer death among men and women in the United States with an estimated 238,340 people diagnosed with lung cancer in 2023. If lung cancer is caught early, the likelihood of surviving five or more years improves by 60%.

Deputy Mayor Britting

Deputy Mayor Britting reported that early voting at the Municipal Building begins Saturday, October 28th, and runs through Sunday, November 5th.

Deputy Mayor Britting announced that fourth quarter tax bills are due on November 1st and the grace period is extended to November 13th since Municipal Offices are closed on November 10th for Veteran's Day.

Deputy Mayor Britting advised that Coach USA bus service is back in Hillsborough providing a weekday-only schedule.

Deputy Mayor Britting congratulated Rachel and her family for the grand opening of KiKi D's Dress Boutique. Township Committeeman Ciccarelli, the Economic Business Development staff, and members of the EBDC, were able to share Hillsborough's support with a ribbon-cutting ceremony.

Deputy Mayor Britting also congratulated the Salty Moon Spa on its grand opening. The ribbon-cutting ceremony was attended by Township Committeemen Ciccarelli and Tomson along with the Economic Business Development staff and members of the EBDC.

Deputy Mayor Britting further congratulated Roman Gourmet on their grand opening with a ribbon-cutting attended by Hillsborough Township Mayor Lipani, the Economic Business Development staff and members of the EBDC.

Deputy Mayor Britting announced that the 6th annual Restaurant Week was a huge success as Hillsborough had 37 participants present their best dishes and specials for the community to enjoy.

Deputy Mayor Britting relayed that National Women's Small Business Month is in October and spotlights successful women business owners who have been the trailblazers for future generations of women.

This month is recognized to celebrate the growth and accomplishments of female entrepreneurs and recognize the vital role they play in our economy.

Mayor Lipani

Mayor Lipani announced Hillsborough is taking the next steps to preserve open space and prevent warehouse development. An ordinance will be introduced authorizing the purchase of properties identified as 1170 Millstone River Road and 303 Amwell Road. The negotiated price of the land acquisition is \$9.5 million, significantly reduced from the seller's appraised value of approximately \$11.3 million. Mayor Lipani advised it is important to note that this expenditure will not burden taxpayers. The funds are available from the open space trust fund.

Mayor Lipani reminded residents that Daylight Savings Time ends Sunday, November 5th. Clocks should be turned back one hour on Saturday night.

Mayor Lipani reported that Hillsborough Township is hosting its 15th Annual Veterans Day Ceremony on Friday, November 11, 2023, at 9:00 a.m. at the Garden of Honor.

Mayor Lipani advised that Hillsborough is once again taking part in the Flags for Heroes initiative sponsored by the Rotary Club of Hillsborough. Residents can sponsor a veteran for \$50, and a flag will be placed in their honor on the front lawn of the Municipal Complex.

Mayor Lipani reported that the annual Christmas Tree Lighting will be held on Friday, December 1st at the Municipal Complex. This year the festivities will begin at 5:30 pm and Santa is expected to arrive at 7:00. Plans are being finalized for the Menorah Lighting here at the Municipal Complex on Thursday, December 7th.

Mayor Lipani relayed that residents of the Green Hills Community were invited to attend a meeting at the Hillsborough Municipal Building to receive an update on the mitigation measures that are taking place in their community. Mark Mayhew of Pennoni Engineering, outlined the cleanup of the ditch in the Western portion of Green Hills and discussed future mitigation options.

Mayor Lipani updated residents on the Route 206, Doctors Way to Valley Road Project.

PROCLAMATIONS / APPOINTMENTS

1. ARUSHA BHARGAVA- YOUTH ADVISOR AMERICAN GIRL

WHEREAS, Arusha Bhargava, an eighth grader at Hillsborough Middle School was chosen as a Youth Advisor to American Girl, playing a pivotal role in the development of the 2023 Girl of the Year Doll, Kavika “Kavi” Sharma; and

WHEREAS, Kavi is a groundbreaking creation, marking American Girl’s first South Asian American Doll; and

WHEREAS, Arusha dedicated her time to shaping Kavi’s cultural background and identity and providing commentary and edits to the two associated books; and

WHEREAS, Arusha was featured in a 4-page interview at the end of the book “It’s Showtime Kavi;” and

WHEREAS, Arusha assisted in crafting Kavi as an authentic representation of a twelve year old South Asian American growing up in Metuchen, New Jersey.

WHEREAS, Arusha attended the American Girl launch of Kavi, shared her insights on NBC Nightly News: Kids Edition with Lester Holt and met with the President of American Girl; and

WHEREAS, Arusha participates in robotics, wind ensemble, band, Science Olympiad, student council, debate club and spelling bee at the Hillsborough Middle School; and

WHEREAS, Arusha volunteers as a Hindi school teacher assistant and is a student volunteer at Sanatan Vidyalay Culture School.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, hereby congratulate Arusha Bhargava for her accomplishments, and we wish her luck in all her future endeavors.

2. NATIONAL DOWN SYNDROME ACCEPTANCE MONTH

WHEREAS, October is National Down Syndrome Acceptance Month, and approximately 1 in every 700 children are born with Down Syndrome, representing an estimated 6,000 births per year in the United States; and

WHEREAS, there are over 450,000 individuals living with Down Syndrome in the United States. People with Down Syndrome contribute to their families, schools, co-workers and society. They have hopes and dreams, and make a difference in this world; and

WHEREAS, GiGi’s Playhouse is a National Down Syndrome Achievement Center serving children and adults of all ages, while providing educational and therapeutic programs at no charge, in a format that individuals with Down Syndrome learn best. Their mission is to change the way the world sees Down Syndrome through national campaigns, educational programs, and by empowering individuals with Down Syndrome, their families and the community; and

WHEREAS, GiGi’s Playhouse in Hillsborough has successfully supported families in New Jersey since opening in January 2015; and educates others through community support and outreach; and

WHEREAS, GiGi’s Playhouse’s vision is to maximize self confidence and empower individuals to achieve their greatest potential. Its goal is to create a world where individuals with Down Syndrome are accepted and embraced by their families, schools and community; and

WHEREAS, GiGi’s Playhouse Hillsborough is continually supported by the local community through third party fundraisers, and promoting awareness of people with Down Syndrome and their extraordinary capabilities.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby declare October as National Down Syndrome Acceptance Month. We ask all citizens to join us in celebrating the abilities and accomplishments of those with Down Syndrome.

PRESENTATIONS

1. ANNOUNCEMENT OF SCARECROW FESTIVAL WINNERS AND PRESENTATION OF PRIZES

Mayor Lipani presented the winners of the scarecrow festival with prizes.

CONSENT

1. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO CRIS SANCHEZ AS RECORDS CLERK IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, Cris Sanchez was hired as a Records Clerk in the Police Department on May 29, 2023; and

WHEREAS, the Chief of Police indicates Ms. Sanchez has performed her duties and assignments in a capable and competent manner and recommends regular employee status be conferred upon Ms. Sanchez, effective August 29, 2023, and that her salary be set at \$38,000 per year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

2. RESOLUTION AUTHORIZING THE HIRING OF JENNIFER DINARDI FOR THE POSITION OF PART TIME FLOATER FOR HILLSBOROUGH TOWNSHIP

WHEREAS, there exists a need for a part-time floater for the Township of Hillsborough; and

WHEREAS, the Human Resources Manager and Township Administrator recommend the hiring of Jennifer Dinardi as part-time floater, effective October 25, 2023, at the rate of \$16/hour, not to exceed 116 hours per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendation of the Human Resources Manager and Township Administrator is hereby accepted and approved.

3. RESOLUTION RATIFYING AND CONFIRMING THE HIRING OF PATRICK DIORIO TO THE POSITION OF PLUMBING INSPECTOR IN THE BUILDING DEPARTMENT

WHEREAS, there exists a need for a full-time Plumbing Inspector for the Township of Hillsborough; and

WHEREAS, the Township Construction Official recommends the hiring of Patrick Diorio to the Position of Plumbing Inspector, effective October 16, 2023, at the rate of \$70,000 per year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendation of the Township Construction Official is hereby authorized and approved.

4. RESOLUTION AUTHORIZING THE HIRING OF ALANA WOJCIECHOWSKI AS A PART TIME INFECTIOUS DISEASE PREVENTION INTERN IN THE HEALTH DEPARTMENT

WHEREAS, the Township was awarded the Enhancing Local Public Health Infrastructure Grant administered through the New Jersey Association of County and City Health Officials (NJACCHO) with guidance from the New Jersey Department of Health (NJDOH); and

WHEREAS, the funding for this grant supports the hiring of personnel, in accordance with grant requirements; and

WHEREAS, the Township Health Officer recommends the hiring of Alana Wojciechowski, who is enrolled in a Public Health program at a College in the State of New Jersey, at a rate of \$25.00 per hour, for up to 25 hours per week, for a period not to exceed 116 hours per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it authorizes the hiring of Alana Wojciechowski at the rate of \$25.00 per hour, for up to 25 hours per week not to exceed 116 hours per month, to assist in administration of the Enhancing Local Public Health Infrastructure Grant change

5. RESOLUTION AUTHORIZING THE HIRING OF ANGIE ESCALANTE FOR THE POSITION OF PART TIME FLOATER

WHEREAS, there exists a need for a part-time floater for the Township of Hillsborough; and

WHEREAS, the Finance Director recommends the hiring of Angie Escalante as a part-time floater, effective October 25, 2023, at the rate of \$16/hour not to exceed 116 hours per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendation of the Finance Director is hereby accepted and approved.

6. RESOLUTION AUTHORIZING THE HIRING OF STACY LINZER FOR THE POSITION OF PART TIME VIOLATIONS TECHNICIAN IN THE MUNICIPAL COURT OFFICE

WHEREAS, there exists a need for a part-time Violations Technician in the Township of Hillsborough Municipal Court Office; and

WHEREAS, the Court Administrator recommends the hiring of Stacy Linzer as a part-time Violations Technician in the Township of Hillsborough Municipal Court Office effective November 15, 2023, at a rate of \$24.00 per hour not to exceed 116 hours per month .

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Court Administrator is authorized to hire Stacy Linzer as part-time Violations Technician effective, November 15, 2023, at a rate of \$24.00 per hour.

7. RESOLUTION AUTHORIZING THE HIRING OF KASANDRA DIAZ-TORRES TO THE POSITION OF PART TIME OFFICE ASSISTANT IN THE SOCIAL SERVICES DEPARTMENT

WHEREAS, there exists a need for a part-time Office Assistant in the Social Services Department; and

WHEREAS, the Director of Social Services recommends the hiring of Kasandra Diaz-Torres as a part-time Office Assistant in the Social Services Department effective November 1, 2023, at a rate of \$16.00 per hour, not to exceed 29 hours per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief of Police is authorized to hire Kasandra Diaz-Torres as a part-time Office Assistant.

8. RESOLUTION ESTABLISHING THE ANNUAL SALARY OF ROBYN BITTLE-ABRAMO

BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the annual salary and wage of the following part-time employee is to be adjusted as listed below, with an effective date retroactive to May 11, 2023.

Name	Department	Base Salary
Bittle-Abramo, Robyn	Planning	\$16.50 per hr

9. RESOLUTION AUTHORIZING A ONE TIME STIPEND PAYMENT TO SENIOR MECHANIC RON NILL IN ACCORDANCE WITH TEAMSTERS 469 CONTRACT, ARTICLE XXXII, WAGES

WHEREAS, Ron Nill, Senior Mechanic in the Department of Public Works, is highly trained and has done exemplary work on the diverse array of repairs on the entire vehicle fleet and equipment; and

WHEREAS, the Director of Public Works, in accordance with the Teamsters 469 Contract, Article XXXII, Wages, recommends a one time stipend payment of \$1,000.00 to Ron Nill for his exemplary work.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works is hereby accepted and approved.

10. RESOLUTION AUTHORIZING A ONE TIME STIPEND PAYMENT TO SENIOR MECHANIC JOHN DROUMBAKIS IN ACCORDANCE WITH TEAMSTERS 469 CONTRACT, ARTICLE XXXII, WAGES

WHEREAS, John Droumbakis, Senior Mechanic in the Department of Public Works, is highly trained and has done exemplary work on the diverse array of repairs on the entire vehicle fleet and equipment; and

WHEREAS, the Director of Public Works, in accordance with the Teamsters 469 Contract, Article XXXII, Wages, recommends a one-time stipend payment in the amount of \$1,000.00 to John Droumbakis for his exemplary work.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works is hereby accepted and approved.

11. RESOLUTION AUTHORIZING STIPENDS FOR MEMBERS OF THE HEALTH DEPARTMENT STAFF THROUGH THE ENHANCING LOCAL PUBLIC HEALTH GRANT

WHEREAS, there is a need in the Health Department for two (2) Registered Environmental Health Specialists, to check all records, to organize for digitization and learn the new online system, to teach additional staff how to utilize the new system, to identify and scan records after working hours.; and

WHEREAS, there is a need in the Health Department for two (2) Office Secretaries, to assist with organization and digitization of records and to learn to manage the new online system to identify and scan records after working hours; and

WHEREAS, the Hillsborough Township Health Officer recommends a stipend payment for the following Health Department Staff payable through the existing Enhancing Local Public Health Grant;

Nick DeLisi, REHS in the amount of \$30.00 per hour, not to exceed 10 hours per week, for a period of 16 weeks or 160 total hours to conclude by June 30, 2024, not to exceed the amount of \$4,800.00

Dane Dvorak, RHES in the amount of \$30.00 per hour, not to exceed 10 hours per week, for a period of 16 weeks or 160 total hours to conclude by June 30, 2024, not to exceed the amount of \$4,800.00

Karen Sowden, Office Secretary in the amount of \$20.00 per hour not to exceed 10 hours per week, for a period of 16 weeks or 160 hours by June 30, 2024, not to exceed the amount of \$3,200.00

Christine Araco, Office Secretary in the amount of \$20.00 per hour not to exceed 10 hours per week, for a period of 16 weeks or 160 hours by June 30, 2024, not to exceed the amount of \$3,200.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Health Officer is hereby accepted and approved.

12. RESOLUTION AMENDING 2023 TOWNSHIP COMMITTEE SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the schedule of regular public meetings of the Township Committee to be held during 2023 is amended as follows:

2023 TOWNSHIP COMMITTEE MEETINGS AMENDMENT**7:30 P.M. – Regular Meetings at the Hillsborough Municipal Complex (Tuesdays)****NOVEMBER****Adding Special Public Meeting to be held on Wednesday, November 8, 2023, at 8:30 a.m.**

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law with notice that official action may be taken.

13. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Township Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
2022-38 Harvesters Gospel	Harvestrd	\$314.55
Gateway Phase 7	Gateway7in	\$1,334.04
Harvesters Gospel Insp	Harvestin	\$519.30
Hillsborough 206 Holdings	Hills206in	\$664.80
Hillsborough Crossings	Hilcrossin	\$398.62
MAAC 18-PB-12	MAACdev2in	\$277.95
NJAW 2021-31	Heritagein	\$104.85
Ramaswamy	Ramaswamin	\$104.85
Sherman Tract	Shermanin	\$220.25
Skymanor properties	Skymanorin	\$587.22
True Jesus Church	Truejesin	\$52.42
	Grand Total	-\$4,578.85

14. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Beth Cohen \$75.00

15. RESOLUTION AUTHORIZING THE TOWNSHIP QUALIFIED PURCHASING AGENT TO

SOLICIT REQUESTS FOR PROPOSALS THROUGH THE FAIR AND OPEN SELECTION PROCESS FOR PROFESSIONAL SERVICES FOR 2024

WHEREAS, the Hillsborough Township Committee has chosen the Fair and Open process for the selection of professionals which requires the public solicitation on the Township's website of a request for proposal from any interested party for the various professional services and the Township Committee intends to use the process again in 2024; and

WHEREAS, the Township Committee will seek proposals for the following positions:

Township Attorney
Labor Attorney
Planning Board Attorney
Board of Adjustment Attorney
Bond Counsel
Municipal Auditor
Consulting Township Engineer and Planning Consulting Services
Planning Board Engineer
Planning Board Alternate Engineer
Board of Adjustment Engineer
Board of Adjustment Alternate Engineer
Township Architect
Financial Advisor
Affordable Housing Planning Consultant
Special Counsel for Affordable Housing Matters
Engineering Inspection Services
Risk Management Consultant – JIF and Employee Benefits Management
Employee Assistance Program
Affordable Housing Administrative Agent
Affordable Housing Administrative Agent for Rehabilitation Program
Employee Assistance Program

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to solicit Requests for Proposals through the Fair and Open Selection Process for the above listed positions for 2024.

16. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR THE SENIOR EXERCISE PROGRAM

WHEREAS, the contract for the Senior Exercise Program will expire at the end of calendar year 2023; and

WHEREAS, the Township's Qualified Purchasing Agent requests authorization to solicit bids for the Senior Exercise Program.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to advertise and solicit bids for the Senior Exercise Program.

17. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Township Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
2022-38 Harvesters Gospel	Harvestin	\$388.07
Gateway Phase 7	Gateway7in	\$173.10
Hillsborough 206 Holdings	Hills206in	\$579.24
MAAC 18-PB-12	MAACdev2in	\$2,538.63
McDonalds 2022	Mcdonldin	\$57.70
Pilgrim River	Pilgrimin	\$220.25
Rd opening 2022-33 Skymanor	Skymar2rd	\$104.85
Sherman Tract	Shermanin	\$356.58
Sky manor properties	Skymanorin	\$220.25
Grand Total		-\$4,638.67

18. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE PROPERTY TAXES PAID FROM 4/12/23 THROUGH 9/30/23 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Glenn Nisky, Block 177.06, Lot 17, effective April 12, 2023, amount \$3,748.70.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 4/12/23 to 9/30/23 to the above-referenced property owner.

19. RESOLUTION TO RATIFY AND CONFIRM GRANT APPLICATION BY THE POLICE DEPARTMENT FOR BULLET PROOF VESTS

WHEREAS, the Bullet Proof Vest is an integral safety component of the Hillsborough Township uniformed police officers uniform; and

WHEREAS, there are eight (8) ballistic vests utilized by the Hillsborough Township Police Department Officers that have exceeded their lifespan; and

WHEREAS, the Patrick Leahy Bulletproof Vest Partnership (BVP) Program, administered by the Bureau of Justice Assistance (BJA), reimburses states, units of local government, and federally recognized Indian tribes for up to 50 percent of the cost of body armor vests purchased for law enforcement officers; and

WHEREAS, the Township of Hillsborough Police Department is authorized to apply for and submit an application

for a grant from the Bureau of Justice 2023 Patrick Leahy Bulletproof Vest Partnership for reimbursement in an amount up to \$2,920.00 effective June 21, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township of Hillsborough Police Department is authorized to apply for and submit an application for a grant from the Bureau of Justice 2023 Patrick Leahy Bulletproof Vest Partnership in an amount up to \$2,920.00 to supplement funding the replacement of eight (8) Police Officer ballistic vests which have exceeded their lifespan; and

BE IT FURTHER RESOLVED that the Township of Hillsborough Police Department, Business Administrator, Mayor and Township Clerk are hereby authorized and approved to execute a grant agreement with the Bureau of Justice consistent with any grant awarded and the Township agrees to comply with the terms and conditions of any such grant agreement including the contribution and expenditure of funds required by the grant agreement effective September 29, 2023.

20. RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) APX6000 MOBILE RADIOS WITH PROGRAMMING THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Police Department has requested authorization to purchase three (3) APX6000 Mobile Radios with Programming; and

WHEREAS, Motorola Solutions, Inc., offers the equipment through New Jersey State Contract #83909 of which the Township of Hillsborough is a member in an amount not to exceed \$13,245.15; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #3-01-25-745-105.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of three (3) APX6000 Mobile Radios with Programming from Motorola Solutions, Inc., through the New Jersey State Contract #83909 in an amount not to exceed \$13,245.15 is hereby authorized.

21. RESOLUTION AUTHORIZING THE PURCHASE OF EMERGENCY EQUIPMENT TO OUTFIT POLICE VEHICLES THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Police Department has requested authorization to purchase Emergency Equipment to Outfit Police Vehicles; and

WHEREAS, Elite Vehicle Solutions offers the equipment through New Jersey State Contract #17-FLEET-00749 of which the Township of Hillsborough is a member, in an amount not to exceed \$9,924.93; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #3-01-25-745-268.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the Emergency Equipment to Outfit Police Vehicles from Elite Vehicle Solutions through New Jersey State Contract #17-FLEET-00749 in an amount not to exceed \$9,924.93 is hereby authorized.

22. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO YAGER LAWN MAINTENANCE FOR THE PROVISION OF TWO (2) - TWO PERSON CREWS AND LEAF VACUUMING EQUIPMENT FOR THE TOWNSHIP LEAF PROGRAM

WHEREAS, the Director of Public Works has determined there is a need for assistance with the annual leaf program; and

WHEREAS, the Township of Hillsborough solicited quotes and received three (3) responses as follows:

Yager Lawn Maintenance LLC	\$1,500.00 per day
Moss Landscaping Inc.	\$1,780.00 per day
JML Landscaping	No Quote

WHEREAS, the Director of Public Works and Qualified Purchasing Agent recommend the award of a contract to Yager Lawn Maintenance at the rate of \$1,500.00 per day in an amount not to exceed \$40,000 for the provision of two (2) - two person crews and leaf vacuuming equipment for the Township leaf program.

WHEREAS, funds are available from the Grants #G-02-40-304-023 in an amount not to exceed \$20,000.00 and #G-02-40-650-000 in an amount not to exceed \$20,000.00 have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Yager Lawn Maintenance at the rate of \$1,500 per day in an amount not to exceed \$40,000 for the provision of two (2) - two person crews and leaf vacuuming equipment for the Township leaf program.

23. RESOLUTION AUTHORIZING THE PURCHASE OF (6) 1-YR NETCLOUD MOBILE PERFORMANCE ESSENTIALS PLANS FOR THE POLICE DEPARTMENT THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Police Department has requested authorization to purchase (6) 1-yr NetCloud Mobile Performance Essentials Plans for the Police Department; and

WHEREAS, PMC Associates offers the equipment through New Jersey State Contract #83900 of which the Township of Hillsborough is a member, in an amount not to exceed \$15,833.28; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #C-04-55-230-581 in the amount of \$14,810.35 and #3-01-25-745-101 in the amount of \$1,022.93.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the (6) 1-yr NetCloud Mobile Performance Essentials Plans for the Police Department from PMC Associates through the New Jersey State Contract #83900 in an amount not to exceed \$15,833.28 is hereby authorized.

24. RESOLUTION AUTHORIZING THE PURCHASE OF TWENTY-FIVE (25) DELL LATITUDE 5430 RUGGED LAPTOPS FOR THE POLICE DEPARTMENT THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Police Department has requested authorization to purchase twenty-five (25) Dell Latitude 5430 Rugged Laptops; and

WHEREAS, Dell Technologies offers the equipment through New Jersey State Contract #19-TELE-00656 of which the Township of Hillsborough is a member, in an amount not to exceed \$42,876.50; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #C-04-55-230-581.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the twenty-five (25) Dell Latitude 5430 Rugged Laptops from Dell Technologies through the New Jersey State Contract #19-TELE-00656 in an amount not to exceed \$42,876.50 is hereby authorized.

25. RESOLUTION AUTHORIZING THE PURCHASE OF UNIVERSAL RUGGED CRADLES FOR LAPTOPS FOR THE POLICE DEPARTMENT THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Police Department has requested authorization to purchase Universal Rugged Cradles for Laptops; and

WHEREAS, East Coast Emergency Lighting, Inc., offers the equipment through New Jersey State Contract #17-FLEET-00719 of which the Township of Hillsborough is a member, in an amount not to exceed \$12,310.15; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #C-04-55-230-581.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the Universal Rugged Cradles for Laptops from East Coast Emergency Lighting, Inc., through New Jersey State Contract #17-FLEET-00719 in an amount not to exceed \$12,310.15 is hereby authorized.

26. RESOLUTION AUTHORIZING SUBMISSION OF GRANT APPLICATION AND CONFIRMATION OF TOWNSHIP LAND OWNERSHIP AT WILLOW ROAD PARK FOR THE PETSAFE UNLEASHED GRANT CONTEST FOR INSTALLATION OF A SECOND DOG PARK AT THE WILLOW ROAD COMPLEX AND PARK

WHEREAS, PetSafe U.S. is offering a grant contest known as 'PetSafe Unleashed' to governmental entities and local communities across the U.S. to develop or expand local dog parks; and

WHEREAS, the Township Committee of the Township of Hillsborough desires to apply for and obtain a grant from PetSafe valued at approximately \$50,000 with no match required in order to create a second dog park for the Township of Hillsborough;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that:

1. It hereby authorizes the submission of an application for such a grant.
2. It confirms the Township of Hillsborough owns the land for the site of the proposed dog park at 530 Willow Road Hillsborough, NJ.
3. It recognizes and accepts that PetSafe requires the installation of a sign at the site of the dog park should Hillsborough win the grant contest.
4. The Township Administrator is authorized to sign the application, agreement and all documents required to obtain said grant.

27. RESOLUTION AUTHORIZING THE PURCHASE OF A HP LATEX 365 PRINTER 64" SYSTEM & ACCESSORIES FOR THE PUBLIC WORKS DEPARTMENT THROUGH THE SOMERSET COUNTY CO-OP CONTRACT

WHEREAS, the Director of Public Works has requested authorization to purchase the HP Latex 365 Printer 64"

System & Accessories for printing Township Street Signs; and

WHEREAS, National Highway Products offers the equipment through the Somerset County Co-Op Contract #CC-0099-22 of which the Township of Hillsborough is a member, in an amount not to exceed \$45,945.90; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #C-04-55-230-501.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the HP Latex 365 Printer 64" System & Accessories from National Highway Products through the Somerset County Co-Op Contract #CC-0099-22 in an amount not to exceed \$45,945.90 is hereby authorized.

28. RESOLUTION AUTHORIZING PENNONI ENGINEERING TO PROVIDE PROFESSIONAL SERVICES RELATING TO NJDEP REGULATIONS

WHEREAS, the NJDEP has implemented enhanced stormwater control measures; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Pennoni Engineering through the Fair and Open procurement process (N.J.S.A. 19:44A-20.4-5 et.seq.) appointing them as the Township Engineer, Pennoni has prepared a proposal, dated August 18, 2023, to provide professional engineering services in the amount of \$5,000.00 pertaining to amending the current Municipal Stormwater Control Ordinance to include the enhanced measures; and

WHEREAS, funds are available through the ARP account and have been certified as such by the Chief Financial Office through account#G-02-40-650-000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Pennoni Engineering is hereby authorized to provide professional engineering services for the project set forth herein in accordance with the proposal submitted in an amount not to exceed \$5,000.00.

29. RESOLUTION AUTHORIZING ISSUANCE OF AMUSEMENT GAMES LICENSE TO IRON PEAK SPORTS & EVENTS, LLC, SUBJECT TO LEGALIZED GAMES OF CHANCE CONTROL COMMISSION APPROVAL

WHEREAS, Iron Peak Sports and Events, LLC, submitted an Amusement Games License Application to the Township of Hillsborough to operate amusement games daily during the business hours of 6:00 a.m. to 11:59 p.m. for the period of January 1, 2024 through December 31, 2024, at its facility located at 137 Mountain Road, Hillsborough, New Jersey, in accordance with the NJ Amusement Games Licensing Law and Township Ordinance 115-1; and

WHEREAS, the Application submitted by Iron Peak Sports and Events has been found to be complete and in compliance with the Township Ordinance and NJ Amusement Games Licensing Law; and

WHEREAS, the Iron Peak Sports and Events facility at 137 Mountain Road is located at a recognized amusement park identified in the Township Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that (1) the Township Clerk is hereby authorized to issue to Iron Peak Sports and Events, LLC, the applied for Amusement Games License Certificates for its facility at 137 Mountain View Road, Hillsborough, New Jersey; (2) the Township Clerk shall forward to the Legalized Games of Chance Control Commission a certified copy of this Resolution, the Iron Peak Sports and Events Amusement Games License

Application and the Amusement Games License Certificates issued by the Township; (3) the Amusement Games License Certificates issued by the Township shall not become operative until Iron Peak Sports and Events shall have been issued a State License Certificate by the Legalized Games of Chance Control Commission in accordance with the Amusement Games Licensing Law; and (4) the Amusement Games License Certificates issued by the Township shall expire on 12/31/24.

30. RESOLUTION AUTHORIZING THE PURCHASE OF THE MANAGED DESKTOP BACKUP SYSTEM FOR THE POLICE DEPARTMENT THROUGH THE SOURCEWELL COOPERATIVE CONTRACT

WHEREAS, the Information Technology Manager of the Police Department has requested authorization to purchase the Managed Desktop Backup System; and

WHEREAS, SHI International Corporation offers the equipment through Sourcewell Cooperative Contract #081419-SHI of which the Township of Hillsborough is a member, in an amount not to exceed \$12,479.94; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #G-02-40-650-000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the Managed Desktop Backup System from SHI International Corporation through Sourcewell Cooperative Contract #081419-SHI in an amount not to exceed \$12,479.94 is hereby authorized.

31. RESOLUTION AUTHORIZING THE PURCHASE OF MATERIAL AND RENTAL OF A CRACK SEALING MACHINE FOR USE BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Director of Public Works has determined there is a need for Material and Rental of a Crack Sealing Machine; and

WHEREAS, a solicitation for quotes was prepared and distributed for said services; and

WHEREAS, three (3) quotes were received as follows:

- | | |
|-------------------------|-------------|
| 1. SealMaster Municipal | \$10,334.00 |
| 2. Crafcro Inc | \$10,550.00 |
| 3. SealMaster/Maryland | \$15,517.00 |

WHEREAS, the Director of Public Works and the Qualified Purchasing Agent recommend SealMaster Municipal, for the purchase of Material and Rental of a Crack Sealing Machine in an amount not to exceed \$10,334.00; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #3-01-26-765-129.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of Material and Rental of a Crack Sealing Machine from SealMaster Municipal in an amount not to exceed \$10,334.00 is hereby authorized.

32. RESOLUTION AUTHORIZING THE PAINTING AND DECALING OF TRUCK #89 FOR USE

BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Director of Public Works has determined there is a need for Painting and Decaling of Truck #89; and

WHEREAS, a solicitation for quotes was prepared and distributed for said services; and

WHEREAS, three (3) quotes were received as follows:

NorthEast Great Dane	\$6,022.50
Niro's Auto Body Inc.	\$8,652.60
Gifford Aunto Body	\$9,950.14

WHEREAS, the Director of Public Works and the Qualified Purchasing Agent recommend NorthEast Great Dane, for the Painting and Decaling of Truck #89 in an amount not to exceed \$6,022.50; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #3-01-26-765-064.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Painting and Decaling of Truck #89 from NorthEast Great Dane in an amount not to exceed \$6,022.50 is hereby authorized.

33. RESOLUTION AUTHORIZING THE GENERATOR REPAIRS FOR THE HILLSBOROUGH MUNICIPAL BUILDING THROUGH THE SOURCEWELL COOPERATIVE CONTRACT

WHEREAS, the Public Works Department has requested authorization for Generator Repairs for the Hillsborough Municipal Building ; and

WHEREAS, Cooper Power Systems offers the service through Sourcewell Cooperative Contract #120617-KOH of which the Township of Hillsborough is a member, in an amount not to exceed \$6,740.87; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #3-01-26-772-079.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Generator Repairs for the Municipal Building from Cooper Power Systems through Sourcewell Cooperative Contract #120617-KOH in an amount not to exceed \$6,740.87 is hereby authorized.

34. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR 2024 VIDEO SERVICES

WHEREAS, the contract for Video Services will expire at the end of calendar year 2023; and

WHEREAS, the Township's Qualified Purchasing Agent requests authorization to solicit bids for Video Services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to advertise and solicit bids for Video Services.

35. RESOLUTION AUTHORIZING THE PURCHASE OF A NEW COLOR PLOTTER FOR USE BY THE ENGINEERING DEPARTMENT

WHEREAS, the Townshiping Director has determined there is a need for a New Color Plotter; and

WHEREAS, a solicitation for quotes was prepared and distributed for said services; and

WHEREAS, three (3) quotes were received as follows:

1. Patriot Blueprinting Systems - \$8,390.00 (\$633.00/year for warranty after one year manufacturer's warranty)
2. Carl Anthony Plotters - \$8,995.00 (with no warranty) and \$11,099.00 (with 5-year warranty)
3. Xerographic Document Solutions - \$13,995.00 (3 month service warranty) or lease \$365/month for 39 month or \$265/month for 60 month

WHEREAS, the Township Engineering Director and the Qualified Purchasing Agent recommend Patriot Blueprinting Systems, for a New Color Plotter in an amount not to exceed \$8,390.00 for the first year, with an additional \$633.00/year for warranty after-initial one year manufacturer's warranty; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #G-02-40-650-000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a New Color Plotter from Patriot Blueprinting Systems in an amount not to exceed \$8,390.00 with an additional \$633.00/year for warranty after-initial one year manufacturer's warranty is hereby authorized.

36. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT A REQUEST FOR PROPOSALS FOR AN UPGRADED FIRE SUPPRESSION SYSTEM FOR THE SERVER ROOM IN THE MUNICIPAL BUILDING

WHEREAS, there is a need to upgrade to an alternative fire suppression system in the server room in the Hillsborough Municipal Building for the protection of equipment; and

WHEREAS, the Township's Qualified Purchasing Agent requests authorization to solicit a Request for Proposals for an Upgraded Fire Suppression System for the Server Room in the Hillsborough Municipal Building.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to solicit a Request for Proposals for an Upgraded Fire Suppression System for the Server Room in the Hillsborough Municipal Building.

37. RESOLUTION AUTHORIZING MEMBERSHIP AND PARTICIPATION IN THE HGACBUY NATIONAL PURCHASING COOPERATIVE

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(3) local contracting units are authorized to utilize national cooperative contracts as a method of procurement to make the procurement process more efficient and provide cost savings; and

WHEREAS, each year Hillsbrough Township realizes cost savings by purchasing equipment and materials and services through cooperative pricing systems; and

WHEREAS, the Township Qualified Purchasing Agent recommends joining and participating in the HGACBuy National Purchasing Cooperative.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County

of Somerset, State of New Jersey, that the Township is authorized to join and participate in the HGACBuy National Purchasing Cooperative.

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Jim Ruh, the consent agenda items 1-7 was unanimously approved upon the call of the roll.

Township Administrator Ferrera welcomed the new employees.

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Jim Ruh, the consent agenda items 8-37 was unanimously approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville asked about resolutions 12, 13, 17, 19, 22, 26, and 28. Mayor Lipani, Committeeman Tomson, and Attorney Willard provided explanations.

PUBLIC HEARINGS

1. 2023-13 ORDINANCE AMENDING CHAPTER 92 "POLICE DEPARTMENT", ARTICLE II "ESTABLISHMENT AND ORGANIZATION", SECTION 92-7 "MEMBERSHIP", OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, TO INCREASE THE NOT TO EXCEED AMOUNT OF THE POLICE DEPARTMENT MEMBERSHIP.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 92 "Police Department", Article II "Establishment and Organization", Section 92-7 "Membership" of the Code of the Township of Hillsborough is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

92-7 MEMBERSHIP

The Police Department of the Township of Hillsborough may include a Chief of Police, Captains, Lieutenants, Sergeants, Corporals and such number of Patrolmen and temporary officers and members as may, from time to time, be deemed necessary by the Township Committee to properly preserve the peace and good order within the Township. The Table of Organization for the Police Department shall not exceed a total force of ~~65~~ 77, including the following maximums by rank:

- A. Police Chief: one.
- B. Captain: ~~one~~ two.
- C. Lieutenant: ~~four~~ five.
- D. Sergeant: eight.
- E. Corporal: as defined under the collective bargaining agreement between PBA Local 205 and the Township of Hillsborough.
- F. Patrolman: ~~45~~ 55.
- G. Civilian personnel assigned to the Police Department in the amount necessary shall be determined by the Township Committee or designee.

Section 2. In the event of any inconsistencies or conflicts between this Ordinance and existing ordinances of the Township, the provisions of this Ordinance shall apply.

Section 3. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable therefrom.

Section 4. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Mayor Lipani stated this ordinance increases the number of police personnel at various levels in the department.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Robert Britting, to open the public hearing on Ordinance 2023-13, the motion was unanimously approved upon the call of the roll.

Committeeman Tomson stated this is to ensure the police department is adequately staffed.

Upon a motion by Committeeman James Ruh, seconded by Committeeman Doug Tomson, to close the public hearing and adopt Ordinance 2023-13, the motion was approved upon the call of the roll.

2. 2023-14 ORDINANCE AMENDING CHAPTER 143 "VEHICLES AND TRAFFIC", ARTICLE XII "SCHEDULES", SECTION 143-32 "SCHEDULE III: NO STOPPING OR STANDING" TO PROHIBIT STOPPING OR STANDING ON A PORTION OF THE NORTH BOUND SIDE OF SOUTH WOODS ROAD DURING SPECIFIED HOURS.

WHEREAS, in accordance with Sections § 143-8 and § 143-32 of the Code of the Township of Hillsborough, no person shall stop or stand a vehicle on the North Bound side of South Woods Road from the intersection of Hillsborough Road to a point 900 feet southerly therefrom between the times of 7:30 a.m. to 3:30 p.m. Monday through Friday (school days); and

WHEREAS, the Hillsborough Township Police Department has recommended the extension of the foregoing no stopping or standing restriction on the North Bound side of South Woods Road from 900 feet to 2000 feet.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Ordinance 2023-03 that created an inconsistency in the intended no stopping or standing restriction on South Woods Road is hereby repealed in its entirety.

Section 2. Chapter 143 "Vehicles And Traffic", Article XII "Schedules", Section 143-32 "Schedule III: No Stopping or Standing" of the Code of the Township of Hillsborough, County of Somerset, State of New Jersey, is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

In accordance with provisions of Section 143-8, no person shall stop or stand a vehicle between the times specified upon any of the following described streets or parts of streets:

Name Of Street	Side	Hours	Location
South Woods Road	North Bound	7:30 am - 3:30 pm Monday through Friday (school days)	From the intersection of Hillsborough Road to a point 900 <u>2000</u> feet southerly therefrom

Section 3. This Ordinance shall take effect upon adoption and publication according to law.

Mayor Lipani stated this ordinance corrects an inconsistency in the no stopping or standing restriction on South Woods Road by repealing Ordinance 2023-03 and increasing the "no stopping or standing distance" on the northbound side of South Woods road from the intersection of Hillsborough Road from 900 to 2000 feet southerly therefrom during school hours.

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Jim Ruh, to open the public hearing on Ordinance 2023-14, the motion was unanimously approved upon the call of the roll.

Committeeman Tomson stated this was an issue presented by the Hillsborough Education Association to address the safety of students.

Upon a motion by Committeeman James Ruh, seconded by Committeeman Doug Tomson, to close the public hearing and adopt Ordinance 2023-14, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

1. 2023-15 ORDINANCE AUTHORIZING PURCHASE OF THE PROPERTIES IDENTIFIED AS 1170 MILLSTONE RIVER ROAD, BLOCK 183.01, LOT 40, AND 303 AMWELL ROAD, BLOCK 198, LOT 2.03, HILLSBOROUGH, NEW JERSEY. FURTHER CONSIDERATION AND PUBLIC HEARING TO BE HELD ON NOVEMBER 28, 2023

WHEREAS, JMJ4 ABEEL, LLC, is the owner of the properties identified as 1170 Millstone River Road, Block 183.01, Lot 40, +/- 17.42 acres, and 303 Amwell Road, Block 198, Lot 2.03, +/- 11.29 acres, Hillsborough, New Jersey (“Properties”); and

WHEREAS, the Township desires to preserve the Properties from future development and acquire them for Open Space and Recreation purposes; and

WHEREAS, representatives of JMJ4 ABEEL and the Township engaged in negotiations pertaining to the Township’s purchase of the Properties at the following negotiated prices: 1170 Millstone River Road (\$5,300,000); and 303 Amwell Road (\$4,200,000); and

WHEREAS, N.J.S.A. 40A:12-4 and N.J.S.A. 40A:12-5 of the Local Lands and Buildings Law authorizes municipalities to purchase real property for public purposes; and

WHEREAS, the Township Committee believes it is in the public interest to acquire the Properties.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Township is hereby authorized to purchase the Properties at the following negotiated prices: (a) 1170 Millstone River Road, Block 183.01, Lot 40, (\$5,300,000) and 303 Amwell Road, Block 198, Lot 2.03, (\$4,200,000). Further Consideration and Public Hearing to be Held on November 28, 2023
2. The Mayor, Clerk, Chief Financial Officer and Township Attorney are authorized to execute any and all documents and take all actions required to purchase the Properties and close title thereon, including but not limited to, title searches, surveys, environmental assessments and inspections of the Properties.
3. An appropriation in the amount of \$9,575,000 from the Open Space Trust Fund is hereby authorized for the acquisition of the Properties as well as the expenses for title searches, title insurance, surveys, environmental assessments, inspections and any other costs associated with the acquisition of the Properties. The Township’s Chief Financial Officer shall, prior to the effective date of this Ordinance, file with the Township Clerk a statement certifying sufficient funds are available in the Open Space Trust Fund to complete the acquisition of the Properties. The Certification shall be attached to this Ordinance and kept on file with the Township Clerk.
4. This Ordinance shall take effect upon final adoption and publication according to law.

Mayor Lipani stated, the purpose of this ordinance is to formalize the purchase of two properties to eliminate the possibility of warehouse development on the properties and to add 28.71 acres to our open space inventory.

Upon a motion by Committeeman Jim Ruh, seconded by Deputy Mayor Robert Britting, to introduce Ordinance 2023-15, further Consideration and Public Hearing to be held on November 28, 2023, the motion was unanimously approved upon the call of the roll.

CLAIMS LIST

1. BILL LIST 23-18

Mayor Lipani asked to approve Claims List 2023-18.

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Jim Ruh, Claims List 2023-18, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public.

Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Emily Bates, a Hillsborough resident and nurse at RWJ participating in the strike spoke about safe staffing issue and proposed a resolution to the Township Committee in support of the bill before the NJ State legislature.

Committeeman Tomson stated that the bill was first introduced in 2002 and has never had a hearing. He asked the nurses to provide information as to why it never received a hearing.

Mayor Lipani stated he does not know what safe staffing levels should be and is not in a position to provide an opinion. The Township does not get involved in labor disputes.

Deputy Mayor Britting thanked the nurses for their presentation and wished them the best.

Didier Jiminez, 348 Gemini Drive spoke in support of RWJ nurses on strike.

Maureen Rindgen, 12 Cranbrook Avenue stated the issue of the strike is for the well being of everyone and urges the township to send a resolution in support of the bill in Trenton.

Joseph Maloney, 27 Stonewyck Drive asked about the master plan status.

Mayor Lipani advised the plan is under review and not complete yet.

Committeeman Tomson asked if Hillsborough received any money from the state for the unfunded mandate.

Mayor Lipani stated no, it will cost the township roughly \$150,000.

Maria Janucik, 720 E. Frech Ave, Manville inquired as to notice given to property adjacent to Block 86, Lot 4 on Camplain Road in that the property was being cleared without any notice to her.

Mayor Lipani stated he recalls the last time this occurred it was a mistake by the developer and she should get in contact with the Engineering Department.

Township Administrator Ferrera stated he would follow up.

Deputy Mayor Britting acknowledged the group of people that showed up for the warehouse ordinance and the purchase of open space. He thanked the residents for showing up. Deputy Mayor Britting is proud to say that this property will be moved into the open space area with no cost to the taxpayer.

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Jim Ruh, the meeting duly adjourned at 9:04 pm. Said motion was unanimously carried upon voice vote.

Mayor Lipani announced the next meeting is November 8, 2023 at 8:00

Attested:

A handwritten signature in dark ink, appearing to be 'Sarah Brake', with a large loop and a long horizontal stroke extending to the right.

Sarah Brake
Township Clerk