

Minutes of the September 26, 2023 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on September 26, 2023.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Robert Britting, Jr., Committeeman John Ciccarelli, Committeeman James Ruh, Jr. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard. Committeeman Doug Tomson was absent.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance with section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, September 26, 2023.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Ciccarelli

Committeeman Ciccarelli advised that the Building Department now requires two copies of a one-line diagram and a load calculation to be submitted with a car charger permit application.

Committeeman Ciccarelli reported that the NJ Department of Environmental Protection (NJDEP) adopted the new Inland Flood Protection Rule on July 17, 2023. The new requirements increase design flood elevations, address outdated rainfall data, and ensure that areas at the most significant flood risk are better defined. These new rules were enacted to help protect communities from the impact of potential flooding associated with proposed new development projects and outdated rainfall modeling data.

Committeeman Ciccarelli stated that the final virtual public meeting on "Keep Somerset Moving: Transportation Plan 2045" will take place on Thursday, Sept. 28, from 6:30-8 p.m. Somerset County wants to get public feedback on draft county transportation policy, project, and strategy recommendations.

Committeeman Ciccarelli relayed that the Department of Public Works is asking residents to consider mulching leaves. Mulching cuts down on the volume of leaves collected by our DPW. There are also numerous other sustainable reasons to do so including: conserving soil moisture by reducing evaporation; Improving soil fertility and health by adding organic matter; reducing weed growth; and moderating soil temperatures by acting as insulation.

Committeeman Ciccarelli explained that the Hillsborough-Millstone Municipal Alliance envisions having the local community understand that alcoholism and drug addictions are chronic conditions that can be successfully prevented and treated and create an environment that promotes and protects community members' mental, social, and physical health.

Committeeman Ruh

Committeeman Ruh announced the Community Assistance Network has a new logo, in the shape of a soup can, represents the thousands of cans donated to the food pantry by the Hillsborough community and distributed to

families in need.

Committeeman Ruh reported that the Girl Scouts of Hillsborough Service Unit 72 kicked off the start of the new Girl Scout year by donating much-needed paper, personal, and cleaning products to Hillsborough Township's Community Assistance Network (C.A.N.) food pantry.

Committeeman Ruh announced that the Hillsborough Parks & Recreation Department is gearing up for its Halloween-themed events this year including: the Children's Party at Norz Hill Farm on Thursday, October 26th, the "Howl-O-Ween" Dog Parade and Costume Contest on Saturday, October 28th, and the Trunk or Treat event at Willow Road Park on October 28th.

Committeeman Ruh relayed that the 'Go Green for Halloween' costume exchange will take place on, October 6th, between 8 am - 4:30 pm or Saturday, October 7th between 9 am - 11 am.

Committeeman Ruh announced that registration is open for the 2023-2024 Winter Basketball Season.

Deputy Mayor Britting

Deputy Mayor Britting reported that Kickball with a Cop was a success on September 25th.

Deputy Mayor Britting advised that Coffee with a Cop will take place on Tuesday, October 10th, from 4 - 6 p.m.

Deputy Mayor Britting announced that the Township has installed flashing crosswalk signs at the following locations: Amwell/Marshall, Amwell/Pleasant View, Triangle/Van Zandt, and Triangle/Perrine Pike. Drivers are reminded that they must stop and yield to pedestrians in the crosswalk at all times.

Deputy Mayor Britting stated that people who do not go to court when summoned or subpoenaed, make payments as required, or comply with other requirements of their sentences, face additional punishments including fines, driver's license suspensions, arrest, and jail.

Deputy Mayor Britting reminded residents that the General Election will be held on Tuesday, November 7th, 2023 and mail-in ballots have already begun to be sent out. The voter registration deadline is October 17th. The deadline to apply for a mail-in ballot is October 31st.

Deputy Mayor Britting relayed that September 26th marks the first official day of Hillsborough Restaurant Week.

Deputy Mayor Britting reported that on September 12th, the Hillsborough Economic & Business Development Office attended an event hosted by Choose New Jersey and Somerset County at Flounder Brewing in Hillsborough to hear about the current resources available and the future of economic development in the state. The New Jersey Business Action Center (NJBAC) and Economic Development Authority (NJEDA) gave information on their projects and campaigns to market the official recognition of Central Jersey as a travel destination in the state.

Deputy Mayor Britting stated that Administrator Ferrera and Sustainability Director Karas attended the unveiling of its first Corridor-Class charging station in Somerset County at Duke Farms earlier this week.

Deputy Mayor Britting announced that October is National Breast Cancer Awareness Month, an annual campaign to increase awareness of this disease, encourage early detection, and support research to find a cure. More than 287,850 (female) and 2,710 (male) new cases of breast cancer will be diagnosed this year. Kathleen Cirioli, a three-time cancer survivor, and Joanne Liscovitz are co-founders of Dance for the Cure, a non-profit organization that has helped local families impacted by breast cancer and has provided financial assistance totaling over \$850,000 since its founding in 1999.

Mayor Lipani

Mayor Lipani announced the annual Mayor's Wellness Walk and Talk will take place at the Sourland Mountain Preserve on Sunday, October 22nd.

Mayor Lipani stated on September 19th he was accompanied by Administrator Ferrera, Committeeman Ciccarelli, Somerset County Administrator Colleen Mahr, and the Economic & Business Development staff and commission at the Goodwill store for a ribbon cutting at their new location in Hillsborough.

Mayor Lipani advised that Hillsborough Township employees recently participated in a comprehensive drill organized by the Office of Emergency Management to ensure the continuity of operations during emergencies.

Mayor Lipani reported that on September 16th Congressman Kean toured the dormant 206 widening project that has been a pressing concern for the community. Mayor Lipani was accompanied by Committeeman Ruh, Township Administrator Ferrera, Economic & Business Development Director Karas, and Engineering Director Belanger. Mayor Lipani advised that he has no other updates from the DOT with regard to the construction project.

Mayor Lipani announced that Hillsborough Township, as part of the Mayor's Wellness program, is partnering with Robert Wood Johnson to host a community blood drive on September 28th at the Municipal Building.

Mayor Lipani informed the public that that County Bridge No. B0301, located on Zion-Wertsville Road in Hillsborough and Montgomery, is again open to vehicular traffic, per an update on the Somerset County website.

Mayor Lipani updated residents on the the Hillsborough Township Emergency Alert system migration from Swift Reach to RAVE advising that unfortunately, alert preferences were reset, and in some cases, people who had previously unsubscribed have been restored. Residents are asked to log in to Smart911 to update preferences no later than October 31, 2023 at which time the old call list will be disabled.

Mayor Lipani reported that on Thursday, September 21st, Hillsborough Township hosted an outreach event that was attended by local children and their families.

Mayor Lipani relayed that he had the opportunity to attend the Eagle Scout project presentation of Christian Bojczak at the Neshanic Station Volunteer Fire Company.

PROCLAMATIONS / APPOINTMENTS

1. ITALIAN AMERICAN HERITAGE AND CULTURAL MONTH

WHEREAS, Hillsborough Township's Italian American community has contributed greatly to the cultural landscape since its earliest days; and

WHEREAS, Italians began migrating to the United States in the 1880's and today there are more than 26 million Americans of Italian descent in this country; and

WHEREAS, Italian Americans have flourished in all areas of public and economic life while preserving their proud Italian traditions and heritage; and

WHEREAS, UNICO, Italian American Club was founded in 1922 nationally. Unico is the Italian word for unique and the acronym stands for Unity, Neighborliness, Integrity, Charity and Opportunity; and

WHEREAS, the Hillsborough chapter of UNICO was founded in 2009 as an Italian American service organization committed to charitable works, supporting higher education, and performing patriotic deeds under the motto "service above self"; and

WHEREAS, The Hillsborough chapter of UNICO annually award the Brian Piccolo Scholarship to a Hillsborough High School student, support the Rotary Fair's Family Fun Day, and has engaged in many fundraising events to support the community including organizations such as the Zippy Fund, a charity that supports pediatric cancer patients and their families and Somerset Treatment Services which provides support and treatments for individuals battling substance abuse; and

WHEREAS, during Italian American Heritage and Culture Month, we recognize the rich heritage of Italian Americans and celebrate their immeasurable contributions to Hillsborough and our nation.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize October 2023 as Italian American Heritage and Culture Month and encourage all residents to join in celebrating the many contributions of Italian Americans.

2. RESPECT FOR LIFE MONTH

WHEREAS, each October and January, Respect Life is honored across the United States of America; and
WHEREAS, respect life entails all, regardless of race, religion, gender, national origins, and socioeconomic status; and

WHEREAS, all individuals should be treated with respect and dignity; and

WHEREAS, Hillsborough Township, as a stigma-free community, embraces all life.

NOW, THEREFORE BE IT PROCLAIMED, that we the Mayor and Hillsborough Township Committee, call upon the residents to be mindful of all citizens, regardless of our differences, in their pursuit and yours, of life, liberty, and happiness.

3. MARY, MOTHER OF GOD 75TH ANNIVERSARY

WHEREAS, the origins of Mary, Mother of God Parish are directly linked to the Parish of the Immaculate Conception in Somerville as the early settlers of Hillsborough would venture to Somerville via horse carriage or even train for weekly services; and

WHEREAS, in 1916, weekly mass started to be celebrated at the McHugh-Burgess farmhouse in Flagtown by Fr. Ryan, in which a flat top piano covered with a cloth served as the altar and folding chairs were set up for the congregation; and

WHEREAS, on March 16, 1931, the ground was first broken on property donated by the McHugh-Bergess families and construction proceeded during the "Great Depression" era and on July 10, 1932, the Church of Mary, Mother of God - Flagtown was officially dedicated; and

WHEREAS, as the Hillsborough community continued to prosper, Bishop William A. Griffin, Bishop of Trenton, constituted Mary, Mother of God a Parish in its own right, and during Holy Week of 1948, the Catholic residents of Flagtown and the larger community of Hillsborough had a Parish they could call their own; and

WHEREAS, in March 1981, fifty years after the Flagtown Church was built, plans for a fundraising campaign were announced so that a larger replacement Church could be built on Triangle Road; and

WHEREAS, it is not only the evolution of the physical structures that house the Parish, but also the many groups and ministries that continue to enhance the community, including, but not limited to, Respect Life, Rosary Altar Society, Circle of Friends, Women's Group, Men's Group, and the High School Youth Group; and

WHEREAS, now the parish has over 4,400 registered families, a growth of 52% in the twenty years.

NOW THEREFORE BE IT PROCLAIMED, that we, the Mayor and Hillsborough Township Committee congratulate Monsignor Joe Curry and the entire Mary, Mother of God Parish Community on their 75th Anniversary.

BE IT FURTHER PROCLAIMED, that we the Mayor and Hillsborough Township Committee thank the many dedicated volunteers and servants of the Mary, Mother of God Parish for their continued support of the Hillsborough Community,

PRESENTATIONS

1. HILLSBOROUGH REWARDS CREDIT CARD GRANT RECIPIENT PRESENTATIONS

Mayor Lipani presented the grants to the grant recipients.

CONSENT

1. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO VIKTORIA MACIAGA AS RECORDS CLERK IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, Viktoria Maciaga was hired as a Records Clerk in the Police Department on June 1, 2023; and

WHEREAS, the Chief of Police indicates Ms. Maciaga has performed her duties and assignments in a capable and competent manner and recommends regular employee status be conferred upon Ms. Maciaga, effective September 1, 2023, and that her salary be set at \$38,000 per year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

2. RESOLUTION AUTHORIZING THE HIRING OF DAVID FISHER TO THE POSITION OF PART TIME POLICE SUPPORT TECHNICIAN IN THE POLICE DEPARTMENT

WHEREAS, there exists a need for a part-time Police Support Technician in the Township of Hillsborough Police Department; and

WHEREAS, the Chief of Police recommends the hiring of David Fisher as a part-time Police Support Technician in the Township of Hillsborough Police Department effective October 3, 2023, at a rate of \$28.00 per hour, not to exceed 116 hours per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief of Police is authorized to hire David Fisher as part-time Police Support Technician effective October 3, 2023, at a rate of \$28.00 per hour, not to exceed 116 hours per month.

3. RESOLUTION AUTHORIZING THE HIRING OF JONAH ANGELO TO THE POSITION OF FIELD INSPECTOR/ASSESSMENT CLERK IN THE DEPARTMENT OF THE TAX ASSESSOR

WHEREAS, there exists a need for a Field Inspector/Assessment Clerk in the Hillsborough Township Department of the Tax Assessor; and

WHEREAS, the Tax Assessor recommends the hiring of Jonah Angelo as a Field Inspector/Assessment Clerk in the Department of the Tax Assessor of the Township of Hillsborough effective October 3, 2023, at a starting salary of \$38,000 per AFSCME union contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Assessor is authorized to hire Jonah Angelo to the position of Field Inspector/Assessment Clerk effective October 3, 2023, at a starting salary of \$38,000 per AFSCME union contract.

4. RESOLUTION AUTHORIZING THE SALARY INCREASE FOR MARCELLA MCLAUGHLIN EFFECTIVE NOVEMBER 1, 2023

WHEREAS, the Director of Planning recommends an increase in the annual base salary for the Zoning Official, Marcella McLaughlin, to \$67,205. effective November 1, 2023, as a result of her increased responsibilities and performance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Planning is hereby accepted and approved and the annual base salary for Zoning Official, Marcella McLaughlin, is hereby increased to \$67,205. effective November 1, 2023.

5. RESOLUTION AUTHORIZING THE HIRING OF NADINE CARR TO ASSIST WITH THE

ADMINISTRATION OF THE ENHANCING LOCAL PUBLIC HEALTH INFRASTRUCTURE GRANT

WHEREAS, the Township was awarded the Enhancing Local Public Health Infrastructure Grant administered through the New Jersey Association of County and City Health Officials (NJACCHO) with guidance from the New Jersey Department of Health (NJDOH); and

WHEREAS, the funding for this grant supports the hiring of personnel, including an REHS professional to assist with administration of the grant in accordance with grant requirements; and

WHEREAS, the Township Health Officer recommends the hiring of Nadine Carr, who holds the REHS certification, at a rate of \$32.00 per hour, for up to 20 hours per week, for a period not to exceed 40 weeks on June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it authorizes the hiring of Nadine Carr at the rate of \$32.00 per hour, for up to 20 hours per week, not to exceed \$25,600.00, to assist in administration of the Enhancing Local Public Health Infrastructure Grant

6. RESOLUTION AUTHORIZING ENHANCING LOCAL PUBLIC HEALTH INFRASTRUCTURE GRANT, LETTER OF GRANT AMENDMENT

WHEREAS, on January 10, 2023, at the recommendation of the Hillsborough Township Health Officer, a grant entitled "Enhancing Local Public Health Infrastructure Grant" administered through the New Jersey Association of County and City Health Officials (NJACCHO) with guidance from the New Jersey Department of Health (NJDOH) was submitted; and

WHEREAS, the funding through this grant would support the hiring of personnel in accordance with grant requirements; and

WHEREAS, the proposed areas of focus would be enhancing engagement through increased digitization and utilization of online documents, updating processes and procedures; supporting health educators' attendance at SOPHE Conference (Society of Public Health Educators), equipment purchases, and other specified initiatives; and

WHEREAS, Hillsborough Township was awarded \$212,485.00 for the period of 10/1/22 to 6/30/23; and

WHEREAS, on September 5, 2023, the New Jersey Association of County and City Health Officials (NJACCHO) amended the original award to \$426,510.00 for the period of 10/1/22 to 3/30/2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves of the Enhancing Local Public Health Infrastructure Grant, Letter of Grant Amendment, and the execution thereof on behalf of the Township of Hillsborough.

7. RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE SOMERSET COUNTY CULTURAL AND HERITAGE COMMISSION FOR THE LOCAL ARTS PROGRAM (LAP)

WHEREAS, the Somerset County Cultural & Heritage Commission is the agency officially designated in Somerset County to apply for, receive and administer the Local Arts Program Grant; and

WHEREAS, the Township of Hillsborough desires to apply to the Somerset County Cultural and Heritage Commission for a grant in the amount of \$2,859.88 for the purpose of creating an Arts in the Parks Event; and

WHEREAS, the Township Director of Economic and Business Development and Sustainability, Director of Finance and Township Administrator recommend that said Application be submitted to the Somerset County Cultural & Heritage Commission.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the submission of a Grant Application to the Somerset County Cultural & Heritage Commission Local Arts Program and accepts any subsequent award of this Grant.

8. RESOLUTION APPOINTING PAMELA BOREK TO THE WASTEWATER MANAGEMENT COMMISSION

WHEREAS, there is a vacancy in Seat #1 on the Wastewater Management Commission; and

WHEREAS, Pamela Borek shall be appointed to Seat #1 on the Wastewater Management Commission expiring on 12/31/2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Pamela Borek is hereby appointed to Seat #1 on the Wastewater Management Commission with a term expiring on 12/31/2023.

9. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

WHEREAS, the Tax Collector indicates tax overpayments have been received as indicated below and recommends refunds be issued for such overpayments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amounts set forth below for tax overpayments.

Block	Lot	Qualifier	Name	Amount	Qtr	Year
152.06	27.01	C6052	Magyar Bank	\$766.27	3	2023
163.21	6	C1134	David Lopez	\$1,685.37	3	2023

10. RESOLUTION AUTHORIZING THE PURCHASE OF BARRACUDA BACKUP SERVER APPLIANCE 490 FOR THE INFORMATION TECHNOLOGY DEPARTMENT THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Director of Information Technology has requested authorization to purchase the Barracuda Backup Server Appliance 490; and

WHEREAS, Ocean Computer Group offers the equipment through the New Jersey State Contract #19-TELE-00656 & 89968 of which the Township of Hillsborough is a member in an amount not to exceed \$6,602.11; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #3-01-20-709-060.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the Barracuda Backup Server Appliance 490 from Ocean Computer Group through the New Jersey State Contract #19-TELE-00656 & 89968 in an amount not to exceed \$6,602.11 is hereby authorized.

11. RESOLUTION AUTHORIZING THE PURCHASE OF WEB REQUISITION LICENSE-TIER II AND FUND ACCOUNTING SYSTEM FOR THE FINANCE DEPARTMENT FROM EDMUNDS

GOVTECH

WHEREAS, the Director of Finance has requested authorization to purchase Web Requisition License-Tier II and Fund Accounting System; and

WHEREAS, Edmunds GovTech offers the software through the existing software with the Township in an amount not to exceed \$20,500; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #G-02-40-650-000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of Web Requisition License-Tier II and Fund Accounting System from Edmunds GovTech, in an amount not to exceed \$20,500 is hereby authorized.

12. RESOLUTION AUTHORIZING THE PURCHASE OF MODEL 7700 SINGLE PEDESTAL MOUNT FOUNTAIN & BOTTLE FILLER FOR THE MUNICIPAL BUILDING THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Director of Environmental Programs has requested authorization to purchase the Model 7700 Single Pedestal Mount Fountain & Bottle Filler; and

WHEREAS, Ben Shaffer Recreation offers the equipment through the New Jersey State Contract #16-FLEET-00135 of which the Township of Hillsborough is a member, in an amount not to exceed \$7,914.60; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #G-02-40-339-339.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the Model 7700 Single Pedestal Mount Fountain & Bottle Filler from Ben Shaffer Recreation through the New Jersey State Contract #16-FLEET-00135 in an amount not to exceed \$7,914.60 is hereby authorized.

13. RESOLUTION AUTHORIZING THE PURCHASE OF A 2023 FORD EXPLORER RWD BASE MODEL FOR THE CONSTRUCTION DEPARTMENT THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Construction Official has requested authorization to purchase a 2023 Ford Explorer RWD Base Model; and

WHEREAS, Ciocca Ford of Flemington offers the vehicle through the New Jersey State Contract #T-2007-23-FLEET-41909 of which the Township of Hillsborough is a member in an amount not to exceed \$37,134.22; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #T-12-56-860-012.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a 2023 Ford RWD Base Model from Ciocca Ford of Flemington through the New Jersey State Contract #T-2007-23-FLEET-41909 in an amount not to exceed \$37,134.22 is hereby authorized.

14. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Antoinette Majka \$60.00

15. RESOLUTION AUTHORIZING THE EAST MOUNTAIN ROAD BEAM GUIDE RAIL REPLACEMENT THROUGH THE MORRIS COUNTY COOPERATIVE

WHEREAS, the Director of Public Works has requested authorization for the Replacement of the Beam Guide Rail on East Mountain Road; and

WHEREAS, Road Safety Systems, LLC, offers this service through the Morris County Cooperative Contract #26 of which the Township of Hillsborough is a member, in an amount not to exceed \$10,630; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #3-01-26-765-299.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Replacement of the Beam Guide Rail on East Mountain Road from Road Safety Systems, LLC, through the Morris County Cooperative Contract #26 in an amount not to exceed \$10,630 is hereby authorized.

16. RESOLUTION AUTHORIZING THE PURCHASE OF A CAMERA INSTALLATION AND MONITORING SERVICE FOR HILLSBOROUGH TOWNSHIP THROUGH THE ESCNJ COOPERATIVE

WHEREAS, the Township Administrator has requested authorization to purchase a Camera Installation and Monitoring Service; and

WHEREAS, Turn-Key Technologies offers the service through the ESCNJ Co-Op #22/23-38 of which the Township of Hillsborough is a member, in an amount not to exceed \$375,223.71; and

WHEREAS, funds are available in the 2023 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #G-02-40-650-000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a Camera Installation and Monitoring Service from Turn-Key Technologies through the ESCNJ Co-Op #22/23-38 in an amount not to exceed \$375,223.71 is hereby authorized.

17. RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT TO MILLS & SCHNOERING ARCHITECTS FOR THE PROVISION OF ARCHITECTURAL SERVICES RELATED TO THE PRESERVATION AND RESTORATION OF THE VANDERVEER HARRIS HOUSE

WHEREAS, there is a need for professional architectural services pertaining to updating the 2005 Preservation Plan for the restoration of the Vanderveer Harris House; and

WHEREAS, Mills & Schnoering submitted a proposal to provide professional architectural services pertaining to updating the 2005 Preservation Plan for the restoration of the Vanderveer Harris House, dated April 11, 2022; and

WHEREAS, the Township Planning Director and Qualified Purchasing Agent recommend the award of a non fair and open professional services contract to Mills & Schnoering Architects in an amount not to exceed \$39,000.00 in accordance with the proposal submitted; and

WHEREAS, funds are available through G-02-40-672-023 (SC Historic Preservation Grants) and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a non fair and open professional services contract is hereby awarded to Mills & Schnoering Architects to provide architectural services related to updating the 2005 Preservation Plan for the restoration of the Vanderveer Harris House pursuant to their proposal dated April 11, 2022, in an amount not to exceed \$39,000.00.

18. RESOLUTION AUTHORIZING EXECUTION OF LAND SUBLEASE AGREEMENT WITH BELLE MEAD DEPOT SOLAR, LLC

WHEREAS, the Township of Hillsborough entered into a Lease Purchase Agreement with the Somerset County Improvement Authority ("SCIA"), dated June 1, 2018, for the property currently designated as Block 175, Lot 39.02 (previously designated as Block 177, Lot 23.02; Block 175.18, Lot 39.04; and Block 12, Lot 13) consisting of approximately 296.911 acres of land; and

WHEREAS, the Township of Hillsborough wishes to sublease an approximate 30 acre portion of the property to Belle Mead Depot Solar, LLC, in order to develop, own and operate a solar energy facility on the property.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are authorized to execute a Land Sublease Agreement with Belle Mead Depot Solar, LLC, to develop, own and operate a solar energy facility on an approximate 30 acre portion of the property.

19. RESOLUTION AUTHORIZING CROP HUNGER WALK IN HILLSBOROUGH

WHEREAS, Christopher Heitkamp requested permission to hold the CROP Hunger Walk event in Hillsborough Township on October 15, 2023; and

WHEREAS, the planned route, Certificate of Liability Insurance and Indemnification and Hold Harmless Agreement have been provided for this event; and

WHEREAS, the Hillsborough Police Department has reviewed the request and the Chief of Police recommends approval of the event.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Christopher Heitkamp is granted permission to hold the CROP Hunger Walk event in Hillsborough Township on October 15, 2023.

20. RESOLUTION AUTHORIZING A PERSON TO PERSON, PLACE TO PLACE TRANSFER OF LIQUOR LICENSE LICENSE NUMBER 1810-33-009-007 FROM HILLSBOROUGH GOLF CLUB, INC., TO IRON PEAK ENTERTAINMENT, LLC.

WHEREAS, an application was filed for a person to person, place to place transfer of Plenary Retail Consumption License 1810-33-009-007 from Hillsborough Golf Club, Inc., to Iron Peak Entertainment, LLC; and

WHEREAS, the submitted application is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed accordingly to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves, effective September 26, 2023, the transfer of the aforesaid Plenary Retail Consumption License 1810-33-009-007 from Hillsborough Golf Club, Inc., to Iron Peak Entertainment, LLC, and does hereby direct the Township Clerk to endorse the license certificate to the new ownership, as follows: "This license, subject to all its terms and conditions, is hereby transferred to Iron Peak Entertainment, LLC, September 26, 2023.

21. RESOLUTION AUTHORIZING ISSUANCE OF A NEW PLENARY RETAIL DISTRIBUTION LIQUOR LICENSE TO LITTLE INVESTORS, LLC

WHEREAS, on April 25, 2023, the Township Committee of the Township of Hillsborough adopted a "Resolution Authorizing a Plenary Retail Distribution Liquor License to be Sold Under the Public Sale Option" and established the minimum bid price at \$350,000; and

WHEREAS, on May 5, 2023 and May 12, 2023, a Public Notice/Invitation to Bid was published by the Township that required all interested applicants to submit completed applications, bids, documents and checks by June 15, 2023; and

WHEREAS, in response to the Public Notice/Invitation to Bid, the Township received timely bids from: Ravina Ghotra, Jignesh Shah and Swapna Sunkara; and

WHEREAS, on June 15, 2023, the submissions submitted by the bidders were opened; and

WHEREAS, after reviewing the submissions and conducting preliminary background checks, the Township determined all bidders to be pre-qualified; and

WHEREAS, on June 21, 2023, the Township announced that all bidders were deemed pre-qualified; and

WHEREAS, on June 29, 2023, the Township opened the bids submitted by all pre-qualified bidders: (a) the bid proposal of Ravina Ghotra contained a bid of \$410,000 and a cashier's check made payable to the Township of Hillsborough in the sum of ten (10%) percent of the bid or \$41,000; (b) the bid proposal of Swapna Sunkara contained a bid of \$360,000 and a cashier's check made payable to the Township of Hillsborough in the sum of ten (10%) percent of the bid or \$36,000; and (c) the bid proposal of Jignesh Shah contained a bid of \$353,000 and a cashier's check made payable to the Township of Hillsborough in the sum of ten (10%) percent of the bid or \$35,300; and

WHEREAS, on July 18, 2023, the Township Committee adopted a Resolution authorizing the award of a Plenary Retail Distribution Liquor License to Ravina Ghotra as the highest bidder subject to: (a) the payment of the balance of the bid price; (b) payment of the annual State and Municipal licensing fees; (c) satisfactory outcome of an investigation of the source of funds and criminal background checks; (d) compliance with all regulations concerning issuance of a liquor license in accordance with N.J.A.C. 13:2-2.1 et seq, including, but not limited to, publication and a hearing if there are objections; and (e) approval of the New Jersey Division of Alcohol Beverage Control; and

WHEREAS, Ravina Ghotra submitted a revised application on July 28, 2023, reflecting a change of licensee from

an individual, Ravina Ghotra, to a legal entity, Little Investors, LLC; and

WHEREAS, on August 22, 2023, the Township Committee adopted a Resolution amending the previously adopted Resolution authorizing the award of the Plenary Retail Distribution Liquor License to Ravina Ghotra and authorizing the award of said License to Little Investors, LLC; and

WHEREAS, Little Investors has paid the annual State and Municipal licensing fees; and

WHEREAS, criminal background checks and examination of the source of funds have demonstrated Little Investors as qualified to be licensed accordingly to all standards established by Title 33 of the New Jersey Statutes and regulations promulgated thereunder as well as pertinent local ordinances; and

WHEREAS, Little Investors has demonstrated compliance with all regulations concerning issuance of a liquor license in accordance with N.J.A.C. 13:2-2.1 et seq, including, but not limited to, publication and no objections have been received.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township Clerk is hereby authorized to issue a New Plenary Retail Distribution Liquor License to Little Investors, LLC, upon approval of the New Jersey Division of Alcohol Beverage Control and receipt of payment of the balance of the bid price; and (2) the Mayor and Township Clerk are authorized to take all actions and execute all document and agreements consistent with this Resolution.

22. RESOLUTION AUTHORIZING ISSUANCE OF A NEW PLENARY RETAIL CONSUMPTION LIQUOR LICENSE TO AMA CUCINA, LLC

WHEREAS, on April 25, 2023, the Township Committee of the Township of Hillsborough adopted a "Resolution Authorizing a Plenary Retail Consumption Liquor License to be Sold Under the Public Sale Option" and established the minimum bid price at \$350,000; and

WHEREAS, on May 5, 2023 and May 12, 2023, a Public Notice/Invitation to Bid was published by the Township that required all interested applicants to submit completed applications, bids, documents and checks by June 15, 2023; and

WHEREAS, in response to the Public Notice/Invitation to Bid, the Township received timely bids from: AMA Cucina, LLC, and Food World, LLC; and

WHEREAS, on June 15, 2023, the submissions submitted by the bidders were opened; and

WHEREAS, after reviewing the submissions and conducting preliminary background checks, the Township determined all bidders to be pre-qualified; and

WHEREAS, on June 21, 2023, the Township announced that all bidders were deemed pre-qualified; and

WHEREAS, on June 29, 2023, the Township opened the bids submitted by all pre-qualified bidders: (a) the bid proposal of AMA Cucina, LLC, contained a bid of \$355,000 and a cashier's check made payable to the Township of Hillsborough in the sum of ten (10%) percent of the bid or \$35,500; and (b) the bid proposal of Food World, LLC, contained a bid of \$351,000 and a cashier's check made payable to the Township of Hillsborough in the sum of ten (10%) percent of the bid or \$35,100; and

WHEREAS, on July 18, 2023, the Township Committee adopted a Resolution authorizing the award of a Plenary Retail Consumption Liquor License to AMA Cucina, LLC, as the highest bidder, subject to: (a) the payment of the balance of the bid price; (b) payment of the annual State and Municipal licensing fees; (c) satisfactory outcome of an investigation of the source of funds and criminal background checks; (d) compliance with all regulations concerning issuance of a liquor license in accordance with N.J.A.C. 13:2-2.1 et seq, including, but not limited to, publication

and a hearing if there are objections; and (e) approval of the New Jersey Division of Alcohol Beverage Control; and

WHEREAS, AMA Cucina has paid the annual State and Municipal licensing fees; and

WHEREAS, criminal background checks and examination of the source of funds have demonstrated AMA Cucina as qualified to be licensed accordingly to all standards established by Title 33 of the New Jersey Statutes and regulations promulgated thereunder as well as pertinent local ordinances; and

WHEREAS, AMA Cucina has demonstrated compliance with all regulations concerning issuance of a liquor license in accordance with N.J.A.C. 13:2-2.1 et seq, including, but not limited to, publication and no objections have been received.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township Clerk is hereby authorized to issue a New Plenary Retail Consumption Liquor License to AMA Cucina, LLC, upon approval of the New Jersey Division of Alcohol Beverage Control and receipt of payment of the balance of the bid price; and (2) the Mayor and Township Clerk are authorized to take all actions and execute all document and agreements consistent with this Resolution.

Upon a motion by Committeeman Jim Ruh, seconded by Committeeman John Ciccarelli, the consent agenda was unanimously approved upon the call of the roll.

Township Administrator Ferrera welcomed the new employees.

Mayor Lipani congratulated Marcy McLaughlin.

PUBLIC HEARINGS

Mayor Lipani stated : This Ordinance was introduced on August 22nd and was scheduled for a Public Hearing tonight. Due to an issue with the newspaper, the Public Notice requirement was not met. We are going to open the public hearing tonight, and if anyone would like to comment, we will gladly hear comments tonight, but we will continue the hearing at our next meeting on October 24 and hold off on voting until that time.

Upon a motion by Deputy Mayor Robert Britting, seconded by Committeeman Jim Ruh, to open the public hearing on Ordinance 2023-13, the motion was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Jim Ruh, seconded by Committeeman John Ciccarelli, to continue the public hearing for Ordinance 2023-13 to October 24, 2023, the motion was unanimously approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. BILL LIST 23-17

Mayor Lipani asked to approve Claims List 2023-17.

Upon a motion by Deputy Mayor Robert Britting, seconded by Committeeman John Ciccarelli, Claims List 2023-17, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public.

Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeeman Jim Ruh, seconded by Committeeman John Ciccarelli, the meeting duly adjourned at 8:27 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in black ink, appearing to be 'S. Brake', with a long horizontal stroke extending to the right.

Sarah Brake
Township Clerk