

Minutes of the September 12, 2023 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on September 12, 2023.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Deputy Mayor Robert Britting, Jr., Committeeman John Ciccarelli, Committeeman James Ruh, Jr. and Committeeman Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard. Mayor Shawn Lipani was absent.

SALUTE TO THE FLAG

MAYOR STATES

Deputy Mayor Britting advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, September 12, 2023.

APPROVAL OF MINUTES

1. AUGUST 22, 2023 REGULAR MEETING MINUTES

Upon a motion by Committeeman Jim Ruh, seconded by Committeeman Doug Tomson, the August 22, 2023 Regular Meeting Minutes were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Ciccarelli

Committeeman Ciccarelli advised that as of September 5, 2023, all permit applications that have blueprints and plans included must reference the newly adopted 2021 code cycle. The Building Department will no longer be accepting applications that reference the old 2018 code.

Committeeman Ciccarelli reported that the the Township has submitted a grant application to the NJDOT for the repaving of Auten Road between Triangle Road and the railroad tracks.

Committeeman Ciccarelli stated that residents who are entitled to property tax deductions should file their applications before the end of the year. The Township offers tax deductions to Veterans, Seniors, and Disabled persons who qualify financially. Eligible seniors can also apply to the Senior Freeze Program through the State of New Jersey.

Committeeman Ciccarelli announced that on September 20th any properties with past due 2022 taxes, sewer, and special assessments will open to bidding and allow the winning bidders to place liens on those properties.

Committeeman Ciccarelli relayed that the final 2023 and preliminary 2024 tax bills will be mailed out this week. Fourth quarter tax bills are due on November 1st with a 10 calendar day grace period.

Committeeman Ciccarelli noted that the Public Works Department is asking Hillsborough residents to review the trees on their property to see if low-hanging branches are causing obstacles to traffic and specifically school buses. Homeowners are required to maintain all trees from the street inward, including all trees planted between the sidewalk and the curb per the township property maintenance ordinance.

Committeeman Ciccarelli advised that September is known throughout the United States as National Suicide Prevention Awareness Month, an initiative intended to help raise awareness that prevention is possible, treatment is effective, and people do recover. Suicidal thoughts can affect anyone regardless of age, gender, race, orientation, income level, religion, or background. BORO SAFE's goal is to raise community awareness that suicide is preventable. If anyone is in crisis or experiencing suicidal thoughts, call the National Suicide Hotline at 988.

Committeeman Ciccarelli reported that he along with Mayor Lipani and Committeeman Ruh, had the opportunity on August 27th to support Jason's Run, an annual tradition to honor the legacy of Jason Walton, a gifted young high school track star.

Committeeman Ruh

Committeeman Ruh reported that Hillsborough Township is home to 17 parks and shared a video.

Committeeman Ruh announced that the Ann Van Middlesworth Skatepark has gotten a much-needed facelift. Four 25-year-old wooden ramps were removed by the parks department and a new 32-foot ramp was built to replace them along with a new stairway element entering the skate park.

Committeeman Ruh stated that the Fishing Derby took place on Wednesday, August 23rd. Mayor Lipani had the honor of recognizing the top three finishers. Alexis S. caught a 10.6 oz Bass, Jake L. caught an 18.5 oz Catfish and the top prize went to Tessa E. who caught a 40.2 oz Carp.

Committeeman Ruh advised that the Hillsborough Health Dept, along with the Raritan Headwaters, is sponsoring a well water testing event for any township resident who wants to test their potable well water on October 21, 2023.

Committeeman Ruh stated that the Hillsborough Health Department and the Greenbrook Family Practice will offer flu vaccines to those ages 5 years and up on Thursday, September 14 from 3:30 pm to 6:45 pm at the Municipal Building.

Committeeman Ruh reported that the Social Services Department recognizes the following partners who have contributed to our C.A.N. programs and provided a positive impact on the needs of the community: Norz Hill Farm, Rich, and Debbie Norz, Lineage Logistics, Brian Zamorsky, Jason Guttman, and the Shobha Contractor Memorial Foundation.

Committeeman Tomson

Committeeman Tomson stated that the Hillsborough Township Police stopped by the Hillsborough High School Hockey Team Car Wash on August 19th to assist and support their team.

Committeeman Tomson announced that Coffee With the Cops will take place on Tuesday, October 10th from 4 - 6 p.m.

Committeeman Tomson advised that October is Domestic Violence Awareness Month. Domestic violence is not only physical abuse, it is also yelling, humiliation, stalking, manipulation, coercion, threats, and isolation. Over 1 in 3 women, 1 in 3 men, and over 1 in 2 transgender and nonbinary people will experience some form of domestic violence from an intimate partner in their lifetime. Safe+Sound Somerset, is a resource that provides compassionate, evidence-based, and informed practices to support healing the trauma caused by domestic and sexual violence through numerous services.

Committeeman Tomson reported that anyone attending Municipal Court has the right to an interpreter at no cost.

Committeeman Tomson stated that Hillsborough Township is holding a ceremony on September 15th at 9 a.m. to commemorate POW/MIA Recognition Day.

Committeeman Tomson relayed that the 3 shooting incidents that occurred recently has resulted in an arrest of one individual through the dedicated efforts of the police department.

Chief McMahon credited Detectives Peltak, Gorka and Eli for their heavy investigative work which resulted in a quick ending and arrest.

Deputy Mayor Britting stated Hillsborough is very lucky to have such hard working members of the police department.

Deputy Mayor Britting

Deputy Mayor Britting announced that phase 2 of the Amsterdam Drive repaving project, from Vliet Drive to Murphy Drive, is complete. Phase 3 of the repaving project, from Murphy Drive to Amwell Road, will go out to bid in winter 2024. Additionally, a grant application has been submitted to repair Auten Road as part of the Capital Budget for 2025. The following roads are scheduled to begin repairs this week, which include new, updated handicapped ramps and drainage inlet replacements, all to meet the latest handicapped and NJDEP standards: Independence Drive, John Hancock Avenue, Liberty Trail, Fairfield Lane (from Valinor Road to Radnor Court), Slater Court, and Radnor Court.

Deputy Mayor Britting reported that the Hillsborough Township Committee and Economic and Business Development and Sustainability Office are encouraging Hillsborough business owners to sign a petition urging the Department of Transportation to resume the Route 206 road widening project.

Deputy Mayor Britting stated he was joined by Committeeman Ciccarelli, Committeeman Ruh, Administrator Ferrera, Economic Business & Development and Sustainability Director Karas, General Manager of Coach USA Suburban Al Freda, and Hillsborough Township commuters and employees to celebrate the launch of the Coach USA Bus Service in Hillsborough.

Deputy Mayor Britting advised that Hillsborough Township will be hosting the 6th Annual Restaurant Week beginning on Tuesday, September 26th, and running through Sunday, October 1st.

Deputy Mayor Britting relayed that the Hillsborough Business Association has announced the businesses that will be receiving recognition at the 2023 HBA Annual Awards Dinner. Among those being honored are: Flounder Brewing Co. LLC, Hillsborough YMCA, Catered Affair and Sandwich Station, Duke Farms, The Salty Moon Spa, Amwell Pharmacy, Reckitt, and Hillsboro Pharmacy.

Deputy Mayor Britting advised that there are still some parking passes available for high school students to purchase for the Park and Ride lot across from the Post Office.

Deputy Mayor Britting reported that Hillsborough residents are invited to enter the Sustainability Logo Contest to see who comes up with the best logo. This design will be the face of all sustainability projects, events, and outreach. The logo submitted must only include images of the following: leaves, a map outline of Hillsborough, trees, earth/globe, and hands, can be two different shades of green and must include the words 'Sustainable Hillsborough'.

Deputy Mayor Britting stated the third annual Scarecrow Festival will take place beginning October 1st.

PROCLAMATIONS / APPOINTMENTS

1. GINA EISENHOWER- RED BANK VETERINARY HOSPITAL DIRECTOR, EMPOWERED LEADERSHIP AWARD

WHEREAS, Gina Eisenhower, the Director for Red Bank Veterinary Hospital was honored with the Empowered Leadership Award given by Ethos Veterinary Health; and

WHEREAS, Gina Eisenhower has been the Red Bank Veterinary Hospital Director for the past two and a half

years and has been with the hospital since 2004. Gina has been a veterinary technician for 33 years and has held various managerial roles for the last 15 years; and

WHEREAS, the Empowered Leadership Award recognizes an individual that demonstrates continued commitment and focus towards relationship-building and culture inside and outside the hospital's four walls; and

WHEREAS, Gina Eisenhower engages the Red Bank Veterinary staff throughout the year with a holiday party and raffle, food trucks in the summer, employee of the month recognition, and employee appreciation week in the fall; and

WHEREAS, Gina Eisenhower encompasses the qualities of selflessness, expertise, kindness, and humor striving to ensure the staff love their place of work.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, hereby congratulate Gina Eisenhower on her Empowered Leadership Award and thank her for being a valuable part of our business community.

2. OVARIAN CANCER AWARENESS MONTH

WHEREAS, by proclaiming September 2023 as Ovarian Cancer Awareness Month, we call attention to a disease that affects women across our County, state and country; and

WHEREAS, the American Cancer Society is estimating that 13,270 American women are projected to lose their lives to ovarian cancer this year; and

WHEREAS, these women are mothers, daughters, sisters, grandmothers, community members and cherished friends, and the absence they leave in our hearts will be deeply felt forever; and

WHEREAS, women who are middle aged and older, who have a family history of ovarian or breast cancer, or have had certain cancers in the past are at increased risk of developing ovarian cancer; and

WHEREAS, ovarian cancer knows no boundaries, the disease can strike anyone, across lines of age, ethnicity, and race; and

WHEREAS, because ovarian cancer often goes undetected until advanced stages, increasing the awareness of risk factors is critical to fighting this disease, as it is estimated that about 19,710 new cases of ovarian cancer will be diagnosed in the United States this year; and

WHEREAS, this public awareness campaign strives to increase knowledge about this disease and recognizes the best defense against ovarian cancer is early detection. Therefore, it is essential that women know the risk factors associated with the disease, and that men are educated so they can help their wives, daughters, mothers, grandmothers, aunts, sisters and girlfriends; and

WHEREAS, this month is dedicated to the prevention and awareness of ovarian cancer. It is also to honor those we have lost, show our support for women who bravely carry on the fight, and take action to lessen the tragic toll ovarian cancer takes on families across our country.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize September 2023, as Ovarian Cancer Awareness Month, and call upon citizens, government agencies, organizations, health care providers, and research institutions to raise ovarian cancer awareness and continue helping women live longer, healthier lives and urge women to talk to their health care providers to learn more about this disease.

PRESENTATIONS

CONSENT

1. RESOLUTION AUTHORIZING THE HIRING OF PARKER LAWTON FOR THE POSITION OF PART TIME ASSISTANT TO THE TAX COLLECTOR IN THE FINANCE DEPARTMENT.

WHEREAS, there exists a need for a part-time Assistant to the Tax Collector in the Township of Hillsborough Finance Department; and

WHEREAS, the Finance Director recommends the hiring of Parker Lawton as a part-time Assistant to the Tax

Collector in the Township of Hillsborough Finance Department effective October 2, 2023, at a rate of \$18.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Director of Finance is authorized to hire Parker Lawton as part-time Assistant to the Tax Collector effective October 2, 2023, at a rate of \$18.00 per hour.

2. RESOLUTION AUTHORIZING A ONE TIME \$1,000 STIPEND PAYMENT TO DANIELLA CEVALLOS FOR EARNING HER CERTIFICATION AS A MUNICIPAL COURT ADMINISTRATOR

WHEREAS, Daniella Cevallos, Office Administrator in the Municipal Court Office, successfully completed the course requirements and received her Certification from the NJ Supreme Court as a Municipal Court Administrator; and

WHEREAS, the Township Administrator, in accordance with the AFSME contract, recommends a one time stipend payment of \$1,000.00 to Daniella Cevallos for earning this Certification.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator is hereby accepted and approved.

3. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO VIKTORIA MACIAGA AS POLICE RECORDS CLERK IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, Viktoria Maciaga was hired as a Police Records Clerk on June 1, 2023; and

WHEREAS, the Chief of Police certifies that Ms. Maciaga has performed her duties and assignments in a capable and competent manner; and

WHEREAS, having completed the three-month probationary period, the Chief of Police recommends that regular permanent employee status be conferred upon Ms. Maciaga, effective June 1, 2023, at an annual salary of \$38,000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

4. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO CRIS SANCHEZ AS RECORDS CLERK IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, Cris Sanchez was hired as a Police Records Clerk on June 1, 2023; and

WHEREAS, the Chief of Police certifies that Ms. Sanchez has performed her duties and assignments in a capable and competent manner; and

WHEREAS, having completed the three-month probationary period, the Chief of Police recommends that regular permanent employee status be conferred upon Ms. Sanchez, effective June 1, 2023, at an annual salary of \$38,000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

5. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO GARY KRAUSE AS

MECHANIC I IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Gary Krause was hired for the Position of Mechanic I in the Department of Public Works on May 2, 2023; and

WHEREAS, the Director of the Department of Public Works certifies that Mr. Krause has performed his duties and assignments in a capable and competent manner; and

WHEREAS, having completed the three-month probationary period, the Director of Public Works recommends that permanent employee status be conferred upon Mr. Krause, effective September 12, 2023, at an annual salary of \$64,834,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works is hereby accepted and approved.

6. RESOLUTION DESIGNATING DANA MARGELIS AS PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any moneys paid until the prospective contractor, including service and procurement contracts and construction contracts, has agreed to contract performance which complies with an approved affirmative action program; and

WHEREAS, N.J.A.C. 17:27-3.5 states that each public agency shall annually designate an officer or employee to serve as its Public Agency Compliance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, that it hereby designates QPA/Clerk to Tax Collector/Treasurer, Dana Margelis, as the Public Agency Compliance Officer for the year 2023.

7. RESOLUTION AUTHORIZING HILLSBOROUGH TOWNSHIP TO ACCEPT GRANT FUNDS FROM THE NEW JERSEY HEALTHCARE QUALITY INSTITUTE'S MAYORS WELLNESS CAMPAIGN

WHEREAS, the Township of Hillsborough desires to accept a grant award totaling \$7,500 from the New Jersey Healthcare Quality Institute's (NJHCQI) Mayors Wellness Campaign Mental Health Initiative grant program running from September 1, 2023 to August 31, 2024 to carryout a Yoga for All community wellness series and concurrent mental health training for township employees and first responders through Penn Medicine Princeton.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township is hereby authorized to accept such grant funds; (2) the Township recognizes 90% of grant funds will be issued via check upon submission of the grant agreement with the remaining 10% issued upon submission of the final report; (3) the Township recognizes and accepts that a final grant report will be due September 16, 2024; (4) the execution of any such grant agreement is authorized and upon receipt of the fully executed agreement the expenditure of funds is authorized pursuant to the terms of the agreement between the Township of Hillsborough and the New Jersey Healthcare Quality Institute for the approved programming; and (5) the Mayor, Shawn Lipani, Administrator, Anthony Ferrera, and Clerk, Sarah Brake, are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

8. RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION FOR MAYORS WELLNESS CAMPAIGN COMMUNITY MENTAL HEALTH GRANT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may

approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED by the Township of Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of the items of revenue in the Budget of the year 2023 in the sum of \$7,500.00 which is now available from the New Jersey Health Care Quality Institute; and

BE IT FURTHER RESOLVED that the like sum of \$7,500.00 is hereby appropriated under the caption "Mayors Wellness Campaign".

9. RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION FOR SPOTTED LANTERN FLY REIMBURSEMENT PROGRAM

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED by the Township of Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of the items of revenue in the Budget of the year 2023 in the sum of \$15,000.00 which is now available from the State of New Jersey Department of Agriculture; and

BE IT FURTHER RESOLVED that the like sum of \$15,000.00 is hereby appropriated under the caption "Spotted Lantern Fly Program (SLF)".

10. RESOLUTION AUTHORIZING PURCHASE OF 2023 BWISE TILT TRAILER IN AN AMOUNT NOT TO EXCEED \$13,895.00

WHEREAS, the Director of Parks has determined there is a need for a new Bwise Tilt Trailer; and

WHEREAS, a solicitation for quotes was prepared and distributed for said item; and

WHEREAS, three (3) quotes were received as follows:

Skyline Equipment	\$13,895.00
Cotner Trailers	\$14,999.00
Best Line Equipment	\$16,900.00

WHEREAS, the Director of Parks and Qualified Purchasing Agent recommends the purchase of a 2023 Bwise Tilt Trailer from Skyline Equipment in an amount not to exceed \$13,895.00; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #3-01-28-796-095 for this purchase.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a Bwise Tilt Trailer from Skyline Equipment in an amount

not to exceed \$13,895.00 is hereby authorized and approved.

11. RESOLUTION AUTHORIZING CONTRACT WITH PENNONI ASSOCIATES FOR THE PROVISION OF ENGINEERING SERVICES FOR STORMWATER OUTFALL REPAIRS REBID

WHEREAS, the Engineering Director has determined there is a need for Stormwater Outfall Repairs; and

WHEREAS, the Township previously solicited and received bids for the Stormwater Outfall Repairs which bids were rejected as exceeding the cost estimate and appropriation for the project; and

WHEREAS, Pennoni Associates provided the Township with a proposal in the amount of \$45,000 to provide engineering services related to the Stormwater Outfall Repairs Rebid in accordance with their professional services contract with the Township; and

WHEREAS, the Assistant Township Engineer recommends the award of a contract to Pennoni Associates in an amount not to exceed \$45,000.00 based on the proposal submitted and their professional services contract with the Township; and

WHEREAS, funds are available in account G-02-40-650-000 in the amount of \$45,000 and have been certified as such by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract in an amount not to exceed \$45,000.00 is hereby awarded to Pennoni Associates for the provision of engineering services related to the Stormwater Outfall Repairs Rebid in accordance with the proposal submitted and their professional services contract with the Township.

12. RESOLUTION AUTHORIZING PURCHASE OF A KUBOTA U55-5R3A EXCAVATOR FOR PUBLIC WORKS THROUGH THE SOURCEWELL COOPERATIVE

WHEREAS, the Director of the Department of Public Works has requested authorization to purchase a Kubota U55-5R3A Excavator; and

WHEREAS, Powerco, Inc, offers the equipment through the Sourcewell Cooperative Contract #040319-KBA of which the Township of Hillsborough is a member in an amount not to exceed \$77,133.36; and

WHEREAS, funds are available in the 2023 municipal budget and have been certified as such by the Chief Finance Officer through Account #C-04-55-230-570.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a Kubota U55-5R3A Excavator from Powerco, Inc., through the Sourcewell Cooperative Contract #040319-KBA in an amount not to exceed \$77,133.36 is hereby authorized.

13. RESOLUTION AUTHORIZING THE PURCHASE OF 80 - VLA ENTERPRISE OFFICE365 G3 SHRDSVR SUBLIC FOR THE POLICE DEPARTMENT THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Chief of the Police has requested authorization to purchase 80 - VLA Enterprise Office365 G3 SHRDSVR SUBLIC; and

WHEREAS, Dell Technologies offers the software through the New Jersey State Contract #20-tele-01509 of which the Township of Hillsborough is a member in an amount not to exceed \$18,517.60; and

WHEREAS, funds are available in the 2023 municipal budget and have been certified as such by the Chief Finance Officer through Account #3-01-25-745-112.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of 80 - VLA Enterprise Office365 G3 SHRDSVR SUBLIC from Dell Technologies, through the New Jersey State Contract #20-tele-01509 in an amount not to exceed \$18,517.60 is hereby authorized.

14. RESOLUTION AUTHORIZING THE PURCHASE OF ALCOTEST 9510 SYSTEM FOR THE POLICE DEPARTMENT THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Chief of the Police has requested authorization to purchase the Alcotest 9510 System; and

WHEREAS, Drager offers the equipment through the New Jersey State Contract #T-3031 of which the Township of Hillsborough is a member in an amount not to exceed \$19,305.00; and

WHEREAS, funds are available in the 2023 municipal budget and have been certified as such by the Chief Finance Officer through Account #G-02-40-302-305.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the Alcotest 9510 System from Drager through the New Jersey State Contract #T-3031 in an amount not to exceed \$19,305.00 is hereby authorized.

15. RESOLUTION AWARDING A CONTRACT FOR THE MIKE MERDINGER PARK PAVILION PROJECT IN AN AMOUNT NOT TO EXCEED \$178,375.00

WHEREAS, the Director of the Parks Department received a grant for the Mike Merdinger Park Pavilion Project; and

WHEREAS, the Township solicited bids for said goods and services in accordance with the Local Public Contracts Law and Fair and Open Process; and

WHEREAS, in response to the solicitation, the Township received the following bids:

Kalogridis Contracting, LLC \$178,375.00
Dutchman Contracting, LLC \$197,765.00
Landteck Construction, LLC \$244,935.00

WHEREAS, the Director of the Parks Department and Qualified Purchasing Agent recommend the award of a contract to Kalogridis Contracting, LLC., in an amount not to exceed \$178,375.00 for the Mike Merdinger Park Pavilion Project in accordance with the bid specifications and bid submitted; and

WHEREAS, the Chief Financial Officer has certified sufficient funds are available in account #G-02-40-670-000 for this contract award.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Kalogridis, LLC , in the amount not to exceed \$178,375.00 for the Mike Merdinger Park Pavilion Project in accordance with the bid specifications and bid submitted.

16. RESOLUTION AWARDING A CONTRACT TO STERLING DISANTO & ASSOCIATES FOR APPRAISAL OF 1170 MILLSTONE RIVER ROAD AND 303 AMWELL ROAD PROPERTIES

WHEREAS, the Township Administrator has determined there is a need for an appraisal of 1170 Millstone River Road and 303 Amwell Road; and

WHEREAS, a solicitation for quotes was prepared and distributed for said services; and

WHEREAS, three (3) quotes were received as follows:

Sterling DiSanto & Associates \$8,000.00
Princeton Realty Resources \$13,450
Mark Tinder Appraisal No Quote

WHEREAS, the Township Administrator and Qualified Purchasing Agent recommend the award of a contract to Sterling DiSanto & Associates, for the appraisal of 1170 Millstone River Road and 303 Amwell Road properties in an amount not to exceed \$8,000.00; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #T-13-56-851-299 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract in an amount not to exceed \$8,000.00 is hereby awarded to Sterling DiSanto Associates for the appraisal of 1170 Millstone River Road and 303 Amwell Road properties.

17. RESOLUTION AUTHORIZING RELEASE OF CASH ESCROW IN THE AMOUNT OF \$150.00 TO MICHAEL JOHNSON FOR ROAD OPENING PERMIT #2022-30

WHEREAS, a cash escrow in the amount of \$150.00 was posted for Road Opening permit 2022-30; and

WHEREAS, the Engineering Director certifies all work has been satisfactorily completed and recommends the release of the cash escrow in the amount of \$150.00 to Michael Johnson for Road Opening Permit 2022-30.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, the recommendation of the Engineering Director is accepted and approved.

18. RESOLUTION AMENDING THE CONTRACT PREVIOUSLY AWARDED TO INTERSTATE FIREWORKS FOR THE PROVISION OF A FIREWORKS DISPLAY TO REFLECT THE NEW DATE OF OCTOBER 6, 2023

WHEREAS, on April 25, 2023 a contract was awarded by the Township of Hillsborough to Interstate Fireworks for the provision of a Fireworks Display for the 2023 Family Fun Day event scheduled for June 24, 2023 with a rain date of June 25, 2023; and

WHEREAS, the Hillsborough Township Family Fun Day event scheduled for June 24, 2023 with a rain date of June 25, 2023 was canceled due to inclement weather; and

WHEREAS, the Fireworks Display has been re-scheduled to take place on October 6, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the contract previously awarded to Interstate Fireworks on April 25, 2023 is hereby amended to reflect a new date of October 6, 2023.

19. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

WHEREAS, the Tax Collector indicates tax overpayments have been received as indicated below and recommends refunds be issued for such overpayments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amounts set forth below for tax overpayments.

Block	Lot	Qualifier	Name	Amount	Qtr	Year
152.06	27.01	C6051	Magyar Bank	\$766.27	4	2023
163.22	44	Cell	Elias Mallouk Realty Group	\$774.78	3	2023
174	3		Sean Woods & Caitlin Chambers	\$1,975.14	3	2023
163.09	1	C0098	John P & Maureen P Rouse	\$1,438.88	3	2023
153.15	1	C4001	Gustav Imhauser	\$1,748.93	3	2023
153.08	68	C0089	Debra Malaiko	\$139.21	3	2023
182	47.03		Ronald Ray & Patricia Rhodes	\$2,810.51	3	2023
183.05	30		Joseph N & Keri L Siliwono	\$2,280.10	3	2023
145.02	7		CoreLogic	\$1,413.14	3	2023
150.01	9		CoreLogic	\$3,386.99	3	2023
151.03	43		CoreLogic	\$3,713.30	3	2023
153.08	68	C0229	CoreLogic	\$831.34	3	2023
153.15	1	C7601	CoreLogic	\$1,239.50	3	2023
153.19	1	C0084	CoreLogic	\$1,623.77	3	2023
163.09	6	C0203	CoreLogic	\$1,868.26	3	2023
163.21	4	C4033	CoreLogic	\$1,734.73	3	2023
163.22	45	C3610	CoreLogic	\$1,281.01	3	2023
174.04	7		CoreLogic	\$4,342.05	3	2023
180.09	55		CoreLogic	\$3,935.58	3	2023
183	38.01		CoreLogic	\$28,791.04	3	2023
183	38.01	Cell	CoreLogic	\$1,438.83	3	2023
183.01	1		CoreLogic	\$9,332.95	3	2023

20. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE PROPERTY TAXES PAID FROM 1/28/23 THROUGH 9/30/23 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Joseph Forte, Block 163.22, Lot 46 C3526, effective January 28, 2023, amount \$2,690.27.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 1/28/23 to 9/30/23 to the above-referenced property owner.

21. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Indhira Quezada Sanchez	\$20.00
Karina Quezada	\$30.00

22. RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION FOR NJDEP STORMWATER ASSISTANCE

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED by the Township of Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of the items of revenue in the Budget of the year 2023 in the sum of \$25,000.00 which is now available from the State of New Jersey Department of Environmental Protection; and

BE IT FURTHER RESOLVED that the like sum of \$25,000.00 is hereby appropriated under the caption "NJDEP Stormwater Assistance".

23. RESOLUTION AUTHORIZING THE LEASE/PURCHASE OF THREE (3) 2024 CHEVROLET MALIBU LS POLICE VEHICLES FROM HERTRICH FLEET SERVICES, IN AN AMOUNT NOT TO EXCEED \$84,713.25 WITH LEASE PAYMENTS THROUGH FORD CREDIT IN THE AMOUNT OF \$5,647.55 PER YEAR FOR EACH VEHICLE FOR 5 YEARS THROUGH NEW JERSEY STATE CONTRACT #20-FLEET-01387

WHEREAS, the Chief of Police has requested authorization for the lease/purchase of three (3) 2024 Chevrolet Malibu LS Police Vehicles; and

WHEREAS, the 2024 Chevrolet Malibu LS Police Vehicles are available for lease/purchase from Hertrich Fleet through the New Jersey State Contract #20-FLEET-01387 in an amount not to exceed \$84,713.25; and

WHEREAS, the 2024 Chevrolet Malibu LS Police Vehicles will be leased through Ford Credit for 5 years in an amount not to exceed \$5,647.55 per year for each vehicle; and

WHEREAS, funds are available in the 2023 municipal budget and have been certified as such by the Chief Finance Officer through Account #3-01-25-745-261.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the lease/purchase of three (3) 2024 Chevrolet Malibu LS Police Vehicles from Hertrich Fleet through New Jersey State Contract #20-FLEET-01387 in an amount not to exceed \$84,713.25 and will be financed through Ford Credit for 5 years in an amount not to exceed

\$5,647.55 per year for each vehicle.

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Jim Ruh, the consent agenda was unanimously approved upon the call of the roll.

Township Administrator Ferrera welcomed Parker Lawton in the new part time Finance position.

PUBLIC HEARINGS

None.

INTRODUCTION OF NEW ORDINANCES

1. 2023-14 ORDINANCE AMENDING CHAPTER 143 "VEHICLES AND TRAFFIC", ARTICLE XII "SCHEDULES", SECTION 143-32 "SCHEDULE III: NO STOPPING OR STANDING" TO PROHIBIT STOPPING OR STANDING ON A PORTION OF THE NORTH BOUND SIDE OF SOUTH WOODS ROAD DURING SPECIFIED HOURS. FURTHER CONSIDERATION AND PUBLIC HEARING TO BE HELD ON OCTOBER 24, 2023.

WHEREAS, in accordance with Sections § 143-8 and § 143-32 of the Code of the Township of Hillsborough, no person shall stop or stand a vehicle on the North Bound side of South Woods Road from the intersection of Hillsborough Road to a point 900 feet southerly therefrom between the times of 7:30 a.m. to 3:30 p.m. Monday through Friday (school days); and

WHEREAS, the Hillsborough Township Police Department has recommended the extension of the foregoing no stopping or standing restriction on the North Bound side of South Woods Road from 900 feet to 2000 feet.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Ordinance 2023-03 that created an inconsistency in the intended no stopping or standing restriction on South Woods Road is hereby repealed in its entirety.

Section 2. Chapter 143 "Vehicles And Traffic", Article XII "Schedules", Section 143-32 "Schedule III: No Stopping or Standing" of the Code of the Township of Hillsborough, County of Somerset, State of New Jersey, is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

In accordance with provisions of Section 143-8, no person shall stop or stand a vehicle between the times specified upon any of the following described streets or parts of streets:

Name Of Street	Side	Hours	Location
South Woods Road	North Bound	7:30 am - 3:30 pm Monday through Friday (school days)	From the intersection of Hillsborough Road to a point 900 <u>2000</u> feet southerly therefrom

Section 3. This Ordinance shall take effect upon adoption and publication according to law.

Upon a motion by Committeeman Jim Ruh, seconded by Committeeman Doug Tomson, to introduce Ordinance

2023-14, the motion was unanimously approved upon the call of the roll.

CLAIMS LIST

1. CLAIMS LIST - 2023-15

Deputy Mayor Britting asked to approve Claims List - 2023-15.

Upon a motion by Committeeman Jim Ruh, seconded by Committeeman Doug Tomson, Claims List - 2023-15, was approved upon the call of the roll.

2. CLAIMS LIST - 2023-16

Deputy Mayor Britting asked to approve Claims List - 2023-16.

Upon a motion by Committeeman John Ciccarelli, seconded by Committeeman Jim Ruh, Claims List - 2023-16, was approved upon the call of the roll. Committeeman Tomson abstained.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public.

Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

None

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeeman Jim Ruh, seconded by Committeeman John Ciccarelli, the meeting duly adjourned at 8:16 pm. Said motion was unanimously carried upon voice vote.

Attested:



Sarah Brake
Township Clerk