

Minutes of the January 24, 2023 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on January 24, 2023.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Robert Britting, Jr., Committeeman John Ciccarelli, Committeeman James Ruh, Jr. and Committeeman Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance with section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, January 24, 2023.

Mayor Lipani stated at this time, I would like to ask for a moment of silence in remembrance of Fire Chief Thomas Marvits, who passed away on January 15th.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES OF JANUARY 10, 2023

Upon a motion by Committeeman Jim Ruh, seconded by Deputy Mayor Robert Britting, the Regular Meeting Minutes of January 10, 2023 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Ciccarelli

Committeeman Ciccarelli reminded residents that a permit will remain open until all final inspections have been passed. It is the responsibility of the property owner to ensure that all permits are closed.

Committeeman Ciccarelli advised that if residential work such as additions, driveways, in-ground pools, etc., are in the process of being constructed, it is recommended that the site work be completed before the ground becomes snow-covered. A site inspection cannot be conducted if the area is covered with snow. If a resident requires a certificate of occupancy and the final site inspection must take place with the presence of snow, the Engineering Department may be able to issue a temporary certificate with a cash escrow deposit. In the spring, once site work can be verified, the cash escrow can be returned and a permanent certificate of occupancy can be issued.

Committeeman Ciccarelli reported that with regard to snow plowing operations, basketball hoops should not be placed in the street or left along the curb line as they can present a hazard to our vehicles; recycling buckets and garbage cans should be placed behind the curb or at the end of the driveway. Cars must be moved out of the roadway before a snowstorm.

Committeeman Ciccarelli invited residents to join Somerset County for a virtual public meeting on February 1st from 6 pm to 8 pm to share their thoughts as the County develops Keep Somerset Moving: Transportation Plan 2045.

Committeeman Ciccarelli announced that the Hillsborough Business Association is proud to promote businesses that offer services and activities to benefit the development of kids. Dance studios, tutoring centers, daycares, and other child-focused businesses are being highlighted throughout the week of January 22-28 on the Hillsborough Business Association Facebook page.

Committeeman Ciccarelli advised that the Municipal Alliance, in conjunction with RWJ Medical School, hosted a virtual Narcan training. There will be an in-person Narcan training on Tuesday, February 7th at 7 pm.

Committeeman Ciccarelli reported that he attended the reorganization for the Planning Board and the following were sworn in: Carl Suraci as Chair, Neil Julian as Vice Chair, and Ken Heshtag as Secretary.

Committeeman Ciccarelli reported that he attended the reorganization for the Municipal Alliance and the following were sworn in: Gil Pilarte as Chair, Pamela Borek as Vice Chair, Sarah Brake as Secretary, and Minda Maggio as Treasurer.

Committeeman Ciccarelli reported that he attended the reorganization for the Board of Adjustment and the following were sworn in: Frank Herbert as Chair, Jim Wohlmacher as Vice Chair, and Marcy McLaughlin as Secretary.

Committeeman Ciccarelli reported that he attended the reorganization for the Historic Preservation and the following were sworn in: Greg Gillette as Chair, Tim Coyle as Vice Chair, and Tim Stollery as Secretary.

Committeeman Ruh

Committeeman Ruh announced that the Hillsborough Health Department held its annual Rabies Vaccination Clinic on Saturday, January 14, 2023.

Committeeman Ruh advised that the Hillsborough Senior Citizen buses provide free, safe and dependable transportation for individuals 60 and over. This service provides curb-to-curb service for a variety of essential activities to help keep seniors independent and thriving, including trips to the mall, Walmart, or department stores every fourth Thursday.

Committeeman Ruh reported that the Social Services Department, in conjunction with the Mayors Wellness campaign, is hosting a free interactive nutrition education session on February 1st. .

Committeeman Ruh stated that Registration for Spring Activities is now open. Activities include art classes, pickleball, golf, tennis, basketball skills, soccer, and softball. Registration is also open for summer camps for children ages 5 - 13.

Committeeman Ruh asked residents to volunteer as a coach for the Recreation Department.

Committeeman Ruh advised that car idling uses more fuel than restarting an engine. Idling for more than three minutes is illegal in the State of New Jersey and car exhaust contains air toxins, which are known to cause cancer, respiratory damage, reproductive and birth defects, or other serious health problems.

Committeeman Ruh stated he attended the Board of Health reorganization meeting and the following members were sworn in: Corinne Fender as Chair, Brian Karolewski as Vice Chair, and Siobhan Spano as the secretary.

Committeeman Ruh stated he attended the Recreation Commission reorganization meeting and the following were sworn in: Ron Skobo as Chair, Robbie Peason as Vice Chair, and Pamela Borek as Secretary.

Committeeman Ruh stated he attended the Youth Services Commission reorganization meeting and the following were sworn in: Tim Wolf as Chair, Joanne Doyle as Treasurer, and Jennifer Tuller as Secretary.

Committeeman Tomson

Committeeman Tomson reported that there is a drop box located in the lobby of the Hillsborough Police Department to dispose of unwanted medicine, pills only.

Committeeman Tomson wished all a Happy Lunar New Year to Hillsborough's Asian community. 2023 is the Year of the Rabbit, symbolizing empathy, intellect, strength, cautiousness, and confidence.

Deputy Mayor Britting

Deputy Mayor Britting advised that reassessment inspections are now being performed in the Chamberlain Drive and River Road areas. The inspections are performed by the staff of the Assessor's Office.

Deputy Mayor Britting reminded organizations that a raffle license is required for all Township raffle events, including school events. This includes 50/50 raffles that are held at school sporting events.

Deputy Mayor Britting stated he attended the Environmental Commission reorganization meeting and the following were sworn in: Chair Mike Folli, Vice Chair Stephen Mastripolito, and Secretary Eric Rosenthal.

Mayor Lipani

Mayor Lipani reported that Operation shoebox delivered to one of Hillsborough's own, aboard the USS Nimitz, former resident Jared Burchette, now serving as an Air Traffic Controller onboard the USS Nimitz aircraft carrier. Jared received, along with his crew members, a shipment of 100 personal care packages from volunteers at Operation Shoebox New Jersey.

Mayor Lipani stated that he along with his fellow committee members Deputy Mayor Britting, Committeemen Ciccarelli, Ruh and Committeeman Tomson, Administrator Ferrera, Township Clerk Borek, Police Chief McMahon, Lieutenants Cuomo and Scholz, Detective Cpl Olszyk, Officers Laboy, Lawrence, Ramos and Singh attended and participated in the celebration of MLK's Legacy. Mayor Lipani invited the public to enjoy the artwork that was submitted by Township students that will remain in the hallway for the month of February in celebration of Black History month.

Mayor Lipani thanked the Hillsborough Township Board of Education for honoring Township Police Officers Tichenor, Ely and Ramos for their rapid life saving actions provided to a young athlete. Mayor Lipani was joined at the meeting by Committeemen Ciccarelli and Committeeman Ruh.

Mayor Lipani thanked Hillsborough Middle School teacher Lindsey Motley, Counselor Anna Mahler and Township Clerk Pamela Borek for bringing together Hillsborough Township Seniors and Middle School Students to Promote "Hats Not Hate". This is a multi-generational initiative, wherein Hillsborough Township seniors and middle school students crocheted 129 blue hats.

Mayor Lipani advised that there are many different ways to communicate with and receive information and official announcements from Hillsborough Township. The Hillsborough Township website at hillsborough-nj.org provides information including updates from each department, the Township calendar, Township news, and links to township social media accounts. Other methods of getting information include: the Mayor's eNews, the Hillsborough Township Facebook page, YouTube for meetings and News Around Town videos, and SwiftReach for alerts.

Mayor Lipani stated that the dates for Board meetings are posted on the Township Calendar once each individual Board approves its calendar for the year. The best place to get that information is on the Township calendar at hillsborough-nj.org/resident/calendar.

PROCLAMATIONS / APPOINTMENTS

1. ANTHONY FERRERA - CAREER DEVELOPMENT AWARD

WHEREAS, Township Administrator Anthony Ferrera has served as Township Administrator since August 2012 and as a productive, devoted, and exemplary member of the Hillsborough Township Committee, as Mayor in 2007 and 2008, Deputy Mayor in 2006, and on the Committee from March 2004 through December 31, 2011; and

WHEREAS, Township Administrator Ferrera has diligently served the people of Hillsborough in a variety of areas; and

WHEREAS, Township Administrator Ferrera was awarded the 2022 Career Development Award from the NJMMA for his dedication to the training and advancement of Hillsborough Township employees and for always recognizing their potential while encouraging them to not only achieve their goals but to exceed them; and

WHEREAS, Township Administrator Ferrera has previously been awarded the Outstanding Manager Award by the New Jersey Municipal Management Association in 2017. He became a member in June 2014 and was appointed to the NJMMA Executive Board in November 2017; and

WHEREAS, Township Administrator Ferrera just completed his 2022 term as NJMMA President and is now serving as Past President; and

WHEREAS, throughout his career in public service, Township Administrator Anthony Ferrera has displayed professionalism, leadership, compassion, and commitment to the citizens of Hillsborough through his service.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize Township Administrator Anthony Ferrera for his outstanding service to the residents of Hillsborough and congratulate him on receiving the NJMMA 2022 Career Development Award.

PRESENTATIONS

1. 2023 TOWN CALENDAR PHOTOGRAPHERS CERTIFICATES OF APPRECIATION

CONSENT

1. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Gateway Phase 7	Gateway7in	\$776.15
Green Village	Greenvilin	\$251.73

Hillsborough 206 Holdings	Hills206in	\$182.04
Hillsborough Business Campus	Hillsbusin	\$959.80
Hillsborough Crossings	Hilcrossin	\$503.47
MAAC 18-PB-12	MAACdev2in	\$456.32
McDonalds	Mcdonldin	\$1,211.53
Ramaswamy	Ramaswamin	\$182.04
Rd Opening 2021-53	Domanskain	\$104.85
Village Point (3 Ronson)	Villagptin	\$52.42
Grand Total		-\$4,680.35

2. RESOLUTION AUTHORIZING AN AGREEMENT WITH CRITERION FOR HR SOFTWARE PRODUCT AND INSTALLATION

WHEREAS, the Township of Hillsborough currently uses the CivicHR software product from CivicPlus for its Human Resources management process; and

WHEREAS, CivicPlus is discontinuing the CivicHR product line and has made an agreement with Criterion to provide Human Resources management software to its existing clients at the same annual fee of \$15,618.75 with a one-time implementation fee of \$1,950.00; and

WHEREAS, the Township wishes to migrate to Criterion current software to include the CivicHR software product from CivicPlus for human resources and employee management; and

WHEREAS, the Criterion software products are proprietary, compatible, and designed to be integrated; and

WHEREAS, the Township received a quote from CivicPlus in the amount of \$15,618.75 plus a one-time implementation fee of \$1,950.00 for the Criterion software product and installation and services pertaining thereto; and

WHEREAS, the Township Administrator and Qualified Purchase Agent recommend the Township award a contract to Criterion pursuant to the quote provided for the Criterion software product and installation and services pertaining thereto; and

WHEREAS, funds will be available in the 2023 budget and have been certified as such by the Chief Finance Officer through account #3-01-20-703-108; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5dd, permits the award of a contract for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) a contract is hereby awarded to Criterion in an amount not to exceed \$15,618.75 plus a one-time implementation fee of \$1,950.00 for the provision of the Criterion software product and the installation and services pertaining thereto; and (2) the Business Disclosure Entity Certification shall be placed on file with this Resolution.

3. RESOLUTION ESTABLISHING THE ANNUAL SALARIES AND WAGES OF MUNICIPAL EMPLOYEES

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the annual salaries and wages of the following employees are to be adjusted as listed below effective January 1, 2023:

Name	Position	Base Salary
Araco, Christine	Health Dept. Secretary	\$41,543
Ball, Samantha	Business Advocate Office Administrator	\$45,782
Barrantes-Gamboa, Yazmin	Executive Assistant	\$43,201
	Special Projects Stipend	\$1,500
Bateman, Christopher	Municipal Prosecutor	\$90,000
Bayonne, Peter	Electrical Inspector	\$73,544
Belanger, Thomas	Assistant Township Engineer	\$119,464
Bello, Jocelyne	Assistant Planner/GIS Specialist	\$63,205
	Special Projects Stipend	\$1,500
Blaney, Debra	Tax Assessor	\$140,266
Borek, Pamela	Township Clerk/PIO/Comm Dir	\$119,969
Brake, Sarah	Deputy Clerk/Technology Implementation	\$74,104
	Specialist	
Brandt, Gregory	Asst. Public Works Supervisor	\$77,671
Bruder, John	DUI Prosecutor	\$45,000
Bush, Lucy	Admin. Secretary to Police Chief	\$73,205
	Special Projects Stipend	\$1,500
Capell, Shelly	Engineering Office Administrator	\$81,101
	Special Projects Stipend	\$2,000
Carolan, Sean	Police Lieutenant	\$169,253
Carr, Michael	Director Environmental Programs	\$96,031
	Special Projects Stipend	\$4,000
Cassidy, Lisa	Secretary/Technical Asst. Bldg Dept	\$57,670
Cevallos-Reinoso, Daniela	Court Office Administrator	\$51,193
	Shared Court Stipend/Special Projects Stipend	\$7,500
Cipparulo, Peter	Public Defender	\$15,300
Conover, Michael	Public Works	\$49,576
Costa, Nancy	Chief Financial Officer/QPA	\$155,883
Crossen, April	Tax Collector/Payroll Specialist	\$96,920
Crossen, John	Parks Supervisor	\$98,768
Cuomo, Jeremy	Police Lieutenant	\$169,253
Dabek, Rafal	Public Works	\$49,012
Daugherty, Donna	Technical Asst. Bldg. Dept	\$57,840
Davenport, Daniel	Asst. Public Works Supervisor	\$90,833
DeAngelis, Glenn	Public Works	\$84,138
Delisi, Nicholas	Health Dept REHS	\$64,802
DeRoner, Blair	Public Works	\$67,911
DiFabrizio, Anthony	Public Works	\$38,054
Dowches, Robert	Parks	\$66,207
DiBello, Michele	DPW Office Administrator	\$43,391
Dunne, Griffin	Assistant Director of Recreation	\$76,018
	Special Project Stipend	\$3,000
Dvorak, Dane	Health Dept REHS	\$60,623
Faerber, Cathy-Jean	Assistant Director of Social Services	\$71,576

Faerber, Glenn	Part-Time Bldg Maintenance	\$18.50/hour
Fenster-Gude, Harriet	Clerk to Treasurer/Tax Collector	\$44,225
Ferrera, Anthony	Administrator	\$197,208
Fiedler, John	Construction Official	\$138,886
Fisher, David	Police Captain	\$178,535
Gilpin, Sammy	Public Works	\$49,012
Gonzalez, Ernesto	Parks	\$74,040
Gonzalez, Jessica	Rec. Program Coordinator	\$45,648
Haurey, James	Systems Administrator	\$108,060
Henderson, Annette	Rec Office Administrator	\$47,054
Hollenbach, Elizabeth	Deputy Tax Assessor	\$81,653
Horvath, Nancy	Deputy Court Administrator	\$75,564
	Shared Court Stipend	\$10,000
Huddy, Christopher	Building Subcode Official	\$100,695
Huxley, Jeffrey	Public Works Supervisor	\$105,096
Kane, Marie	Planning/Zoning Clerk	\$40,657
Karas, Zuzana	Business Advocate/Sustainability	\$82,200
Keeth, Susan	Municipal Court Administrator	\$98,612
	Shared Court Stipend/Special Projects Stipend	\$17,000
Knox, Alexa	Court Clerk	\$39,975
	Shared Court Stipend	\$6,000
Kois, David	Director of Planning	\$109,943
Lemeiux, Ron	DPW Working Foreman	\$73,903
Maski, David	Director of Planning	\$117,837
Matros, Judy	Technical Asst. Bldg Dept	\$76,118
Mattei, Frank	Assistant IT Director	\$56,513
Maturin, Joseph	Parks	\$74,740
Mazzagatti, Dominick	Building Inspector	\$71,750
McLarnon, Sara	Technical Asst. Bldg Dept	\$48,981
McLaughlin, Marcella	Zoning Officer	\$63,205
McMahon, Michael	Police Chief	\$210,831
Miller, Doris	Secretary Tax Assessor	\$40,144
Mitzner, Scott	DUI Public Defender	\$10,200
Nieliwocki, Richard	Building Inspector	\$71,750
Ng, Deborah	Office Assistant - Clerk's Office	\$43,219
Nowacki, Stephen	Police Lieutenant	\$169,253
Padgett, Debora	Planning Office Administrator	\$65,616
Pineno, Michael	IT Manager - Police Dept	\$120,508
Resavy, Richard	Director of Public Works	\$125,121
Riga, Anthony	Parks Working Foreman	\$73,723
Rodriguez, Jorge	Public Works	\$66,362
Ross, Nancy	Human Resources Director	\$82,200
Rotolo, Justin	Part-Time Public Works Clerk	\$16.50/hour
Scholz, Peter	Police Lieutenant	\$169,253

Sheridan, John	Director of OEM	\$69,743
Scaltro, Paul	Part-Time Health Department	\$16.50/hour
Sheppard-Davis, Melissa	Tax Assessor Inspector	\$39,632
Smith, Everett	Asst. to Township Engineer	\$99,090
Smith, Kyle	Building Inspector	\$73,544
Spano-Klimko, Siobhan	Health Officer/Educator	\$115,701
	Special Projects Stipend	\$3,000
Strothers, Michael	Public Works	\$67,074
Struzienski, Christine	Police Operations Assistant	\$58,132
Taddeo, Francesco	Municipal Judge	\$75,000
	Shared Court Stipend	\$35,000
Wagner, Robert	Director Parks/Rec/Social Services	\$114,443
	Special Projects Stipend	\$3,000
Williamson, Scott	Fire/Electrical Inspector	\$80,033
Woodrick, Cody	Parks	\$62,924

4. RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL, UNDER THE SAFE AND SECURE COMMUNITIES PROGRAM

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Township of Hillsborough is authorized to accept a sub-award grant from the State of New Jersey, Department of Law and Public Safety, Office of the Attorney General, in the amount of \$32,400.00 under the Safe and Secure Communities Program, Grant No. 23-1810 with a Match - Fringe Benefits, for a total project cost of \$32,400.00.
2. The Mayor and Police Chief are authorized to execute and the Township Clerk to attest to a Subgrant Award in connection with this grant and any and all documents in connection with this grant.
3. The Township of Hillsborough is accepting this grant of funds for the purpose described in the application.
4. Sub-award Period: February 1, 2023 to January 31, 2024
5. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
 - a. Mayor Shawn Lipani
 - b. Township Committee
 - c. Township Administrator
 - d. Township Attorney
 - e. Chief Financial Officer
 - f. Police Department, Attention: Chief Michael McMahon
 - g. Police Department, Attention: Lieutenant Jeremy Cuomo

5. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as

detailed below.

Deasy Lesmana	\$120.00
Youyou Xiong	\$65.00

6. RESOLUTION APPOINTING MICHAEL FOLLI AS CHAIRPERSON OF THE ENVIRONMENTAL COMMISSION

WHEREAS, the Township needs to appoint a Chairperson for the Environmental Commission; and

WHEREAS, the Township wishes to appoint Michael Folli as Chairperson of the Environmental Commission.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Michael Folli be appointed Chairperson of the Environmental Commission.

7. RESOLUTION AMENDING APPOINTMENT OF MUNICIPAL COURT OFFICIALS

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the following appointments shall be made for their respective terms, effective January 1, 2023, as listed:

Title	Name	Term Expiration
DUI Public Defender	Scott C. Mitzner	12/31/2023
DUI Prosecutor	John Bruder	12/31/2023

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough that the above mentioned appointments are inclusive of total compensation as set forth in the 2023 salary resolution, including First Appearances and to serve in the respective positions for the Townships of Hillsborough, Montgomery, Manville and Branchburg there shall be no further payment.

8. RESOLUTION AMENDING 2023 RECREATION AND PARKS COMMITTEE APPOINTMENTS

WHEREAS, the Hillsborough Township Committee amends the following seat assignments on the Recreation and Parks Committee:

Robert Sica	Seat #3
Paul Marini	Seat #6
Tim Lockburner	Alt #1
Chris Coons	Alt #2

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the above action is hereby approved.

9. RESOLUTION OF THE TOWNSHIP OF HILLSBOROUGH AUTHORIZING THE CIRCULATION OF A PRELIMINARY OFFICIAL STATEMENT AND FINAL OFFICIAL STATEMENT IN CONNECTION WITH THE SALE OF THE TOWNSHIP'S BOND ANTICIPATION NOTES IN AN AGGREGATE AMOUNT NOT EXCEEDING \$7,653,000 AND APPROVING A CONTINUING DISCLOSURE CERTIFICATE WITH RESPECT TO SAID NOTES OF THE TOWNSHIP, AND AUTHORIZING AND/OR RATIFYING OTHER ACTIONS IN CONNECTION THEREWITH

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey (the "Township"), previously adopted Bond Ordinance 2018-14 on September 11, 2018 (the "Bond Ordinance"), which authorized the issuance of bond anticipation notes; and

WHEREAS, the Township intends to issue its Bond Anticipation Notes, Series 2023A, on a tax-exempt basis in an aggregate amount not to exceed \$7,653,000 (the "Notes"), which Notes are issued for the purpose of (i) currently refunding, together with other available monies of the Township, the Township's \$5,789,000 Bond Anticipation Notes, Series 2022A which were issued on February 16, 2022 and mature on February 16, 2023 and used to refinance various Township-wide road improvements, (ii) financing additional Township-wide road improvements as described in the Bond Ordinance; and (iii) paying the costs associated with the issuance of the Notes; and

WHEREAS, all matters pertaining to the sale of the Notes have been delegated by the Bond Ordinance to the Chief Financial Officer of the Township; and

WHEREAS, in connection with the offering and sale of the Notes, the Township intends to distribute a Preliminary Official Statement and Final Official Statement setting forth certain information relating to the Township and the Notes, and the Township also intends to enter into a Continuing Disclosure Certificate.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

SECTION 1. Authorization for Official Statement. The distribution by the Township, and its municipal advisor, of the Preliminary Official Statement relating to the Notes (a draft of which is attached hereto as **Exhibit A** and shall be filed with the records of the Township) is hereby approved in substantially such form, with such insertions, deletions and changes therein and any supplements thereto as Bond Counsel may advise and the Township officer executing the same may approve, such approval to be evidenced by such Township officer's execution thereof. The Chief Financial Officer is hereby authorized to deem the Preliminary Official Statement "final" within the meaning of Rule 15c2-12 of the Rules of the Securities and Exchange Commission and to execute and deliver a certificate to that effect. The Chief Financial Officer is hereby authorized to approve the contents and terms of the Final Official Statement in respect of the aforementioned notes in substantially the form of the Preliminary Official Statement.

The Chief Financial Officer is hereby authorized to sign such Official Statement on behalf of the Township, in substantially such form, with such insertions, deletions and changes therein and any supplements thereto as Bond Counsel may advise and the Township officer executing the same may approve, such approval to be evidenced by such Township officer's execution thereof.

SECTION 2. Continuing Disclosure. The form of the Continuing Disclosure Certificate in substantially the form attached hereto as **Exhibit B** is hereby approved, and the execution of the Continuing Disclosure Certificate by the Chief Financial Officer of the Township is hereby authorized. The Township hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate executed by the Township and dated the date of issuance and delivery of the Notes, as originally executed and as it may be amended from time to time in accordance with the terms thereof. Notwithstanding any other provision of this Resolution, failure of the Township to comply with the Continuing Disclosure Certificate shall not be considered a default on the Notes; however, any holder may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the Township to comply with its obligations under this Section.

SECTION 3. Further Action. Any matter relating to the award, sale or execution of the Notes which has been delegated to the Chief Financial Officer may be performed by said officer. On behalf of the Township, the appropriate representatives of the Township are authorized and directed to take all steps which are necessary or convenient to effectuate the terms of this Resolution with respect to the issuance, sale and delivery of the Notes, including, but not limited to the execution of all tax certificates and other closing documentation. All such actions heretofore taken are hereby ratified, approved and confirmed.

SECTION 4. Effective Date. This Resolution shall take effect upon adoption.

10. RESOLUTION AUTHORIZING AN AGREEMENT WITH TEAMWORK FOR PROFESSIONAL MANAGEMENT SOFTWARE

WHEREAS, the Township of Hillsborough wishes to acquire professional management software; and

WHEREAS, quotes were solicited and there was only one (1) response that met the criteria required, which was Teamwork, in the amount of \$14,094.86 for calendar year 2023; and

WHEREAS, the Township Administrator and Qualified Purchase Agent recommend the Township award a contract to Teamwork pursuant to the quote provided for the software product and installation and services pertaining thereto; and

WHEREAS, funds will be available in the 2023 budget and have been certified as such by the Chief Finance Officer through account #3-01-20-713-027; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that an agreement be made with Teamwork to provide professional management software for calendar year 2023 in an amount not to exceed \$14,094.86.

11. RESOLUTION AMENDING 2023 HISTORIC PRESERVATION COMMISSION APPOINTMENTS

WHEREAS, the Hillsborough Township Mayor hereby amends the following appointment to the Historic Preservation Commission:

Seat	Name	Expiration
3 4 year term	Allison Prugh	12/31/2026

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the above actions are hereby approved.

12. RESOLUTION AMENDING ENVIRONMENTAL COMMISSION APPOINTMENT

Environmental Commission

2	Deena Centofanti	unexpired term	12/31/2024
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13. RESOLUTION AMENDING SUSTAINABLE HILLSBOROUGH STEERING COMMITTEE APPOINTMENTS

Sustainable Hillsborough Steering Committee

Alt #2	James Vandervliet	unexpired term	12/31/2023
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14. RESOLUTION SUPPORTING INLAND FLOOD RULES AND REGULATIONS

WHEREAS, in light of recent adverse economic, social, and environmental impacts of storms, including Tropical Storm Henri and the remnants of Tropical Storm Ida, amendments are necessary to the Stormwater Management (SWM) rules at N.J.A.C. 7:8 and the Flood Hazard Area Control Act (FHACA) rules at N.J.A.C. 7:13; and

WHEREAS, amendments are necessary to ensure that reconstruction efforts undertaken as a result of damage caused by recent high precipitation events are conducted in a manner designed to reduce the likelihood of future flooding impacts on the residents of New Jersey; and

WHEREAS, Hillsborough Township has experienced repetitive losses due to storms over the past 25 years; and

WHEREAS, as such, the Hillsborough Township Mayor and Township Committee are in support of said amendments; and

WHEREAS, the Hillsborough Township Mayor and Township Committee further urge immediate adoption of said amendments; and

WHEREAS, a copy of this Resolution shall be sent to Governor Murphy, Senator Zwicker, Assemblyman Freiman, and Assemblywoman Jaffer.

NOW, THEREFORE, BE IS RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Hillsborough Township Mayor and Township Committee seek to mitigate repetitive loss to the community.
2. The Hillsborough Township Mayor and Township Committee strongly urge immediate adoption of amended rules and regulations to aid in that mitigation.
3. A certified copy of this resolution shall be forwarded as listed above.

15. RESOLUTION AUTHORIZING THE HEALTH OFFICER TO EXECUTE AN AGREEMENT WITH AMWELL PHARMACY FOR COVID 19/FLU VACCINATION AND HEALTH EDUCATION CLINICS AS SUPPORTED BY THE VACCINATION SUPPLEMENTAL FUNDING GRANT

WHEREAS, the Health Officer requests authorization to enter into an agreement with Amwell Pharmacy for the administration of COVID 19/Flu Vaccination and Health Education Clinics for the period 1/1/2023 to 06/30/2023 in an amount not to exceed \$2,800 as supported by the Vaccination Supplemental Funding Grant; and

WHEREAS, Amwell Pharmacy will be paid \$200 for the administration of each agreed upon clinic.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Health Officer is authorized to enter into an agreement with Amwell Pharmacy for the administration of COVID 19/Flu Vaccination and Health Education Clinics for the period 1/1/2023 to 6/30/2023 in an amount not to exceed \$2,800 as supported by the Vaccination Supplemental Funding Grant.

16. RESOLUTION AUTHORIZING THE HEALTH OFFICER TO EXECUTE AN AGREEMENT WITH HILLSBORO PHARMACY FOR COVID 19/FLU VACCINATION AND HEALTH EDUCATION CLINICS AND HOME VISITS AS SUPPORTED BY THE VACCINATION SUPPLEMENTAL FUNDING GRANT

WHEREAS, the Health Officer requests authorization to enter into an agreement with Hillsboro Pharmacy for the administration of COVID 19/Flu Vaccination and Health Education Clinics and Home Visits for the period 1/1/2023

to 06/30/2023 in an amount not to exceed \$2,800 as supported by the Vaccination Supplemental Funding Grant; and

WHEREAS, Hillsboro Pharmacy will be paid \$200 for the administration of each agreed upon clinic and \$50 for each home visit.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Health Officer is authorized to enter into an agreement with Hillsboro Pharmacy for the administration of COVID 19/Flu Vaccination and Health Education Clinics and Home Visits for the period 1/1/2023 to 6/30/2023 in an amount not to exceed \$2,800 as supported by the Vaccination Supplemental Funding Grant.

17. RESOLUTION AUTHORIZING EXECUTION OF FIRST AMENDMENT TO GROUND LEASE FOR COMMUNICATIONS SITE WITH NEW YORK SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS

WHEREAS, the Township of Hillsborough is the owner of the property designated as Lot 1.02, Block 149.01, on the Tax Map of the Township of Hillsborough, County of Somerset, State of New Jersey, commonly known as the Hillsborough Municipal Complex, 379 South Branch Road, Hillsborough, New Jersey ("Premises"); and

WHEREAS, at the rear of the Municipal Building next to the Police Department there presently exists on the Premises a fenced in area containing a communications tower and various equipment, cabinets and improvements ("Communications Site"); and

WHEREAS, the communications tower is managed by Crown Castle, LLC, pursuant to a Lease Agreement between the Township and New Cingular Wireless PCS, LLC ("New Cingular Wireless"); and

WHEREAS, the Lease Agreement between the Township and New Cingular Wireless permits New Cingular Wireless to grant licenses to other providers to use the communications tower, but requires those providers to lease from the Township any required ground space; and

WHEREAS, Township and New York SMSA Limited Partnership d/b/a Verizon Wireless ("Lessee") entered into a Ground Lease for Communications Site , dated September 8, 2020, ("Lease") for the lease of ground space at the Premises; and

WHEREAS, paragraph 2 of the Lease, defines the Commencement Date to be the first day of the month following issuance of a building permit and requires Lessee to apply for a building permit within sixty (60) days; and

WHEREAS, paragraph 2 of the Lease further provides that if Lessee fails to apply for a building permit within the sixty (60) days that shall be deemed a material breach of the Lease entitling the Township, in its sole discretion, to terminate the Lease; and

WHEREAS, Lessee failed to apply for a building permit within the sixty (60) day period, but recently expressed its intention do so; and

WHEREAS, Township is willing to permit Lessee to proceed under the original Lease in accordance with the terms of a First Amendment to Ground Lease for Communications Site.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Clerk are authorized to execute a First Amendment to Ground Lease for Communications Site with New York SMSA Limited Partnership d/b/a Verizon Wireless.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Robert Britting, the consent agenda was unanimously approved upon the call of the roll.

Committeeman Tomson stated with respect to resolution #14 regarding in-land flooding. This should curtail development in flood areas and he strongly supports this resolution and hopes the DEP does this by emergency measures.

Maria Janucik inquired as to resolutions 3, 9, and 14. Mayor Lipani, Township Administrator Ferrera and Committeeman Tompson provided responses and explanations.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. 2023-01

Mayor Lipani asked to approve Claims List 2023-02.

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Jim Ruh, Claims List 2023-02, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Pamela Borek stated the following. The Township Committee welcomes input from the public.

Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you. We will begin this evening with email comments.

Maria Janucik, 720 E. Frech Ave, Manville NJ asked about the Polish Falcon liquor license discrepancy in numbering. Ms. Borek provided an answer.

Gregory Redington, 20 Chestnut Street Westfield and Redcom owner of 303 Amwell Road provided some details as to his proposed warehouse for 303 Amwell Road. He stated Redcom will put restrictions on their own property including the following: working hours Monday-Saturday 6-8pm and delivery hours 7-6pm, a maximum of 60 employees during operating hours and a maximum of 10 employees on Sundays and off hours. Truck arrivals and departures will be limited to 12 and Fedex trucks will be limited to 4, each day. Mr. Redington stated there will not be any use variances requested and wants to be a good business partner with Hillsborough Township bringing ratable and jobs to the town.

Committeeman Tomson reiterated his interest in having the DEP get the in-land flooding rules adopted by emergency measures as soon as possible to protect the residents.

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman John Ciccarelli, the meeting duly adjourned at 8:35 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in cursive script that reads "Pamela Borek".

Pamela Borek
Township Clerk