

Minutes of the October 25, 2022 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on October 25, 2022.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Janine Erickson, Committeeman Robert Britting, Committeeman Frank DelCore. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard. Committeeman Tomson was absent.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, October 25, 2022.

Moment of Silence

Mayor Lipani stated at this time we will pause for a moment of silent reflection in honor of Jorge Antonio, who tragically passed away last Thursday in a motor vehicle accident. Jorge graduated from Hillsborough High School earlier this year and is one of 5 children.

Mayor Lipani welcomed back Township Administrator Anthony Ferrera.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES OF SEPTEMBER 13, 2022

Upon a motion by Committeeman Frank DelCore, seconded by Committeeman Robert Britting, the Regular Meeting Minutes of September 13, 2022 were approved upon the call of the roll. Deputy Mayor Erickson and Committeeman DelCore abstained.

2. REGULAR MEETING MINUTES OF SEPTEMBER 27, 2022

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Robert Britting, the Regular Meeting Minutes of September 27, 2022 were approved upon the call of the roll. Committeeman Britting abstained.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Britting

Committeeman Britting thanked the Mayor for the moment of silence.

Committeeman Britting reported that he and Mayor Lipani spent the afternoon with some young people and Hillsborough Township police officers when they attended "Coloring With the Cops."

Committeeman Britting thanked all those that attended the HBA Networking Social on October 18th. Mayor Lipani kicked off the event and Deputy Mayor Janine Erickson attended as well.

Committeeman Britting advised that Triangle Elementary School celebrated the Week of Respect (October 3rd

through October 7th) with the theme “We CAN show respect” with a variety of activities and donations to the Community Assistance Network (C.A.N.) food pantry.

Committeeman Britting announced that there will be a COVID vaccination and flu shot clinic on Friday, October 8th from 3:00 - 6:00 pm, at the Municipal Building.

Committeeman Britting provided that as a follow-up to his comments from the last meeting regarding warehouses he shared additional information and thoughts on a slide.

Committeeman Britting advised that the Township Engineer is conducting a study on the existing infrastructure, speed, turn geometries, and weight restrictions on potentially affected roads. It will also be important that the compatibility of other modes of transportation such as walking and biking are taken into account along with identifying sensitive receptors in an area such as schools, daycare centers, recreational parks, and places of worship, etc. In terms of location, scale, and architectural standards, the NJ State Planning Commission / Office of Planning Advocacy recently adopted Distribution Warehousing and Goods Movement Guidelines. As such, Hillsborough Township needs to reexamine the definition of warehouses based on this recent guidance from the State of New Jersey.

Committeeman DelCore

Committeeman DelCore stated that the Added/Omitted tax bills were mailed last week. This billing is due in addition to the tax bill that was mailed in September of this year.

Committeeman DelCore advised that if an organization is planning an upcoming basket auction, 50/50, or another type of raffle, please be sure to submit a completed application to the Clerk’s Office at least 30 days before the event. The Raffle License application packet can be found under the Admin/Clerk’s Office page on the Hillsborough Township website.

Committeeman DelCore announced that the 2022 General Election will be held on November 8th at polling locations throughout Somerset County. On the ballot are local offices, County positions, and the 7th and 12th Congressional districts. The Somerset County Clerk’s Office has started mailing sample ballots to all registered voters. In-person early voting begins on October 29th and lasts through November 6th at the Municipal Building between the hours of 10:00 am and 8:00 pm, Monday through Saturday, and from 10 am to 6 pm on Sunday through this period. The last day to apply for a mail-in ballot by mail is November 1st and the last day to apply in person for a mail-in ballot is November 7th, at the Somerset County Clerk’s Office in Somerville.

Deputy Mayor Erickson

Deputy Mayor Erickson reminded residents that the Building Department offers Saturday electrical inspections for residential properties.

Deputy Mayor Erickson advised that the repaving of phase 2 of Amsterdam Drive is being postponed until the spring of 2023 due to weather conditions. The NJDOT approval took longer than it has in previous years.

Deputy Mayor Erickson announced that the Department of Public Works will begin its leaf collection program the first week of November. To participate, residents must rake leaves to the curb or street right-of-way, by the beginning of their scheduled weeks for collection. Residents are urged to keep leaves away from gutters, drainpipes, and drop inlets so as not to block the free flow of water.

Deputy Mayor Erickson invited residents to join Hillsborough Township Police Officers for “Coffee With a Cop!” at the Hillsborough Starbucks, on Thursday, October 27th, from 12 pm to 2 pm.

Deputy Mayor Erickson reminded residents of the safety precautions for all those participating in Halloween festivities.

Deputy Mayor Erickson reported that the police will be hosting Operation Takeback on Saturday, October 29th from 10:00 am until 2:00 pm. This is an opportunity for Hillsborough residents to safely dispose of unused or unwanted medications.

Deputy Mayor Erickson announced that Hillsborough Township sports enthusiasts are invited to participate in the 8th annual Hillsborough Township Day at the Prudential Center, Saturday, November 26th as the New Jersey Devils take on the Washington Capitals.

Deputy Mayor Erickson stated that the Municipal Alliance participated in picking up trash on the side of the road last Friday as part of the Adopt a Highway program. Deputy Mayor Erickson thanked all the volunteers who helped to clean the roadways as well as playing such an important role in drug and alcohol prevention and education.

Mayor Lipani

Mayor Lipani updated the town on infrastructure accomplishments. Many roads were repaved at a cost of 1.3 million. Numerous uneven sidewalks were repaired at a cost of \$75,000. Improvements were made to several parks. DPW infrastructure repairs were completed as well including storm drains and hot asphalt road patching.

Mayor Lipani thanked the Hillsborough's Parks Department for sprucing up the Wooden Park at the Municipal complex.

Mayor Lipani stated he hosted the annual Mayor's Wellness Campaign Walk and Talk at Duke Farms on Sunday, October 23rd.

Mayor Lipani invited all residents to the Annual Veterans Day Ceremony on Friday, November 11th at 6 pm in the Garden of Honor.

Mayor Lipani announced that the Rotary Club of Hillsborough is once again organizing the "Flags for Heroes" Field of Honor at the Hillsborough Township Municipal Complex for Veteran's Day.

Mayor Lipani reminded residents that tampering with (i.e., stealing or vandalizing) political signs is a violation of other people's freedom of speech. Citizens also need to know that, according to the law, those who tamper with political signs can be charged with theft, criminal mischief, and/or trespassing.

Mayor Lipani announced the winners of the Second Annual Scarecrow Festival; first place is "A Minion Yummy Recipes" by Stephanie Niemis of Healthy Holme LLC, second place is "The Grinch Who Stole Halloween" by the Schafer Family, third place is "Pete the Cat" by the Goddard School of Hillsborough, and the fourth place winner is "D.J. Eco and Gang Green" by the Newman Family. Each winning team will receive a certificate of appreciation and a \$50 gift card.

PROCLAMATIONS / APPOINTMENTS

1. NATIONAL VETERANS SMALL BUSINESS WEEK

WHEREAS, President Obama first declared National Veterans Small Business Week in 2014 to recognize the vital role veterans and their spouses play in our economy; and

WHEREAS, a 2017 Small Business Association (SBA) report reflects that nine percent of all U.S. companies are veteran-owned, culminating in more than two million businesses with five million employees and nearly 200 billion dollars in paychecks; and

WHEREAS, veteran-owned businesses are a critical pillar of the United States economy. Through entrepreneurship and business ownership, these veterans continue their service by not only contributing to the economy but also by creating economic opportunities for other Americans; and

WHEREAS, the Economic and Business Development Commission (EBDC) is composed of volunteers from the community, appointed by the Township Committee, who act as liaison, between the business community and Township officials; and

WHEREAS, the Office of the Economic & Business Development/Sustainability acts as the catalyst for the Economic and Business Development Commission's mission to encourage development by attracting, retaining, and assisting businesses to expand and grow in the Township; and

WHEREAS, the week of October 31st through November 5th is recognized to shine a light on, continue to raise awareness, and encourage support for veteran-owned businesses.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Township Committee, do hereby proclaim October 31st through November 5th as National Veterans Small Business Week and celebrate the rich contributions made by Hillsborough Township's veteran-owned businesses, while acknowledging the growth and accomplishments of veteran entrepreneurs, and the vital roles they play in our economy.

2. WOMEN'S SMALL BUSINESS MONTH 2022

WHEREAS, the National Women's Business Council established Women's Small Business Month to celebrate the growth and accomplishments of female entrepreneurs, recognize the vital role they play in our economy, and spotlight successful women business owners who have been the trailblazers for future generations of women; and

WHEREAS, the 2020 American Express State of Women-Owned Businesses Report estimates that the national share of women-owned businesses has increased from 4.6 percent in 1972 to 42 percent, and that there are now nearly 13 million women-owned businesses nationwide, which employ nearly 9.4 million people and generate more than \$1.9 trillion in revenue; and

WHEREAS, the Economic and Business Development Commission (EBDC) is composed of volunteers from the community, appointed by the Township Committee, who act as liaison between the business community and Township officials; and

WHEREAS, the Office of the Economic & Business Development/Sustainability acts as the catalyst for the Economic and Business Development Commission's mission to encourage development by attracting, retaining, and assisting businesses to expand and grow in the Township; and

WHEREAS, this month is recognized to celebrate the growth and accomplishments of female entrepreneurs and recognize the vital role they play in our economy; and

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Township Committee, do hereby proclaim October as National Women's Small Business Month, and celebrate the rich contributions made by Hillsborough Township's women-owned businesses, while acknowledging the growth and accomplishments of all female entrepreneurs and the vital roles they play in our economy.

3. RED RIBBON WEEK 2022

WHEREAS, New Jersey has the 6th highest rate of fatal youth drug overdoses in the country due to inexpensive and highly pure heroin in New Jersey; and

WHEREAS, opioid dependency can begin in just five days; and

WHEREAS, 15 percent of New Jersey teens admit to drinking alcohol for the first time before age 13, and 39 percent of New Jersey teens admit to smoking marijuana at least once daily; and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members are launched to reduce the demand for drugs; and

WHEREAS, the National Family Partnership for Drug Free Youth, the Hillsborough School District, and the Hillsborough/Millstone Municipal Alliance are sponsoring the National Red Ribbon Campaign which will be celebrated October 23rd-31st, offering citizens the opportunity to demonstrate their commitment to drug free lifestyles; and

WHEREAS, the Township of Hillsborough further commits its resources to ensure the success of the Red Ribbon Campaign and its theme, "Celebrate Life. Live Drug-Free"; and

WHEREAS, business, government, law enforcement, schools, religious institutions, service organizations, youth, physicians, senior citizens, military, sports teams and individuals will demonstrate their commitment to drug free, healthy lifestyles by wearing and displaying red ribbons during this week long campaign.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Township Committee, do hereby recognize October 23rd-31st, 2022 as Red Ribbon Week, and encourage the citizens of Hillsborough Township to participate in drug prevention activities, making a visible statement that we are strongly committed to a drug free community. We further encourage all citizens to pledge: "Celebrate Life. Live Drug-Free".

PRESENTATIONS

1. GRANT PRESENTATION

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Pamela Borek stated the following. The Township Committee welcomes input from the public.

Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

1. John Ciccarelli, 14 Southland Drive, stated he has been a planning board member and is happy that the Township Committee took to heart the Planning Board's recommendation regarding the issue of re-defining warehouses.
2. Maria Janucik, 720 E. Frech Ave., Manville inquired about the Weston landfill and whether it is part of the land that is the subject of a warehouse proposal. Attorney Willard stated the landfill is not part of the land that is part of the warehouse proposal.
3. Jim Vonderhorst, 88 Weber Ave is president of Heart Stone Homeowners Association, an adult community and is against the warehouse. He has concerns about flooding, safety on Weston Road, environmental issues and deforestation.
4. Joyce Eldridge-Howard, 75 Weber Ave also brought up issues regarding the warehouse proposed for Weston Road
5. Rich Schaefer, 31 Thornton Street thanked Committeeman Britting for his support and expressed concerns regarding the warehouses.
6. Richard Couzzi, 1 Steele Place reiterated warehouse concerns and emphasized the concern over additional water into the storm drains which will cause additional flooding.
7. Kathy Brader, 55 Weber Ave stated nearly 100 people attended the Environmental Commission meeting to protest the warehouse project and urged the committee to deny the application.
8. Mayor Lipani thanked everyone for their comments.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CONSENT**1. RESOLUTION AUTHORIZING THE HIRING OF NADINE CARR AS A PART-TIME REGISTRAR TO SUPPORT THE TOWNSHIP HEALTH DEPARTMENT**

WHEREAS, there exists a need for a part-time Registrar for the Township of Hillsborough due to a long-term absence of the Registrar; and

WHEREAS, the Health Officer recommends the hiring of Nadine Carr as a part-time Registrar, effective October 25, 2022, at the rate of \$20/per hour not to exceed 116 hours per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendation of the Health Officer is hereby accepted and approved.

2. RESOLUTION AUTHORIZING THE HEALTH OFFICER TO HIRE PART-TIME STAFF TO SUPPORT THE STRENGTHENING PUBLIC HEALTH GRANT REQUIREMENTS

WHEREAS, there is a need to hire part-time staff to support the Strengthening Public Health Grant requirements; and

WHEREAS, the Health Officer requests authorization to hire the following individual:

Name	Position	Hours Required	Hourly Rate
Amado Pacheco	Infectious Disease Prevention Coordinator	10 hours per week	\$62.00 per hour

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Health Officer is authorized to hire Amado Pacheco to the part-time position of Infectious Disease Prevention Coordinator at the rate of \$62.00 per hour from October 27, 2022 through June 30, 2023, not to exceed 80 hours per month, to support the Strengthening Public Health Grant requirements.

3. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO WILLIAM CASAGRANDE IN THE HILLSBOROUGH TOWNSHIP PARKS AND RECREATION DEPARTMENT

WHEREAS, William Casagrande was hired as a Recreation Assistant in the Parks and Recreation Department on July 13, 2022; and

WHEREAS, the Director of Parks, Recreation and Social Services certifies that Mr. Casagrande has performed his duties and assignments in a capable and competent manner; and

WHEREAS, having qualified for regular employee status during the three-month probationary period, the Director of Parks and Recreation recommends that regular employee status be conferred upon Mr. Casagrande, effective October 13, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Parks and Recreation be and hereby is accepted and approved.

4. RESOLUTION AUTHORIZING EXECUTION OF DEED OF CONSERVATION EASEMENT FOR

THE PROPERTY IDENTIFIED AS BLOCK 58, LOT 1.05

WHEREAS, the Township Planning Board adopted a Resolution on November 18, 2021 granting Campus Associates, LLC, Preliminary and Final Major Site Plan approval for development of the property identified as Block 58, Lot 1.05; and

WHEREAS, the Preliminary and Final Major Site Plan approved by the Planning Board requires Campus Associates to provide a Conservation Easement to preserve portions of the property; and

WHEREAS, the Township Planning Board Attorney reviewed the Deed of Conservation Easement provided by Campus Associates and recommends execution on behalf of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute the Deed of Conservation Easement for the property identified as Block 58, Lot 1.05.

5. RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT FOR A SHARED MUNICIPAL COURT BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND THE TOWNSHIP OF MONTGOMERY

WHEREAS, the Townships of Hillsborough and Montgomery currently have a Shared Services Agreement for a Shared Municipal Court that is scheduled to expire on December 31, 2022; and

WHEREAS, the Shared Services Agreement is authorized under N.J.S.A. 40A:65-1 et seq., the “Uniform Shared Services and Consolidation Act”, and N.J.S.A. 2B:12-1.c which allows for the establishment of Shared Municipal Courts; and

WHEREAS, the Townships received approval for the shared Municipal Court pursuant to New Jersey Court Rule 1:33-4(a) which provides that “the Assignment Judge shall be the chief judicial officer within the vicinage and shall have plenary responsibility for the administration of all courts therein”; and

WHEREAS, the Townships now wish to renew the Shared Services Agreement for the Shared Municipal Court pursuant to the terms and conditions set forth in the attached Shared Services Agreement for a Shared Municipal Court between the Township of Hillsborough and the Township of Montgomery.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, Somerset County, New Jersey, that: (1) the Mayor and Township Clerk are hereby authorized to execute the attached Shared Services Agreement for a Shared Municipal Court between the Township of Hillsborough and the Township of Montgomery; and (2) the Township Clerk is directed to forward a copy of this Resolution and the fully executed Agreement to the Administrative Office of the Courts.

6. RESOLUTION EXTENDING THE HILLSBOROUGH POLICE DEPARTMENT PROMOTION ELIGIBILITY LIST FOR AN ADDITIONAL 6 MONTHS

WHEREAS, the promotional process conducted to select the most suitable candidates for promotion to the position of Sergeant in the Hillsborough Police Department has been completed; and

WHEREAS, the promotion list created by the scoring process went into effect for a six month period upon the appointment of the new Sergeants on June 15, 2022; and

WHEREAS, the Township Committee wishes to extend the promotion list for an additional 6 month period, to conclude on June 15, 2023, as per Ordinance 2019-09.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County

of Somerset, State of New Jersey, that the Sergeant promotion list shall be extended an additional 6 months until June 15, 2023.

7. RESOLUTION AUTHORIZING HILLSBOROUGH TOWNSHIP TO ACCEPT A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2022 OF EMERGENCY MANAGEMENT PERFORMANCE GRANT AND EMERGENCY MANAGEMENT AGENCY ASSISTANCE

WHEREAS, the Hillsborough Township Office of Emergency Management has been awarded State Homeland Security Grant Program Subgrant AFN #97.042, Subgrant Award #FY22-EMPG-EMAA-1810, from the New Jersey Department of Law and Public Safety, Office of the Attorney General; and

WHEREAS, the Subgrant, consisting of a \$10,000.00 Federal Award, is for the purpose of enhancing the Township's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, Hillsborough Township will use these funds to enhance the Township's Emergency Management Program and the funds will be used for Emergency Management purposes; and

WHEREAS, the award period is from July 1, 2022 to June 30, 2023; and

WHEREAS, the Subgrant Award incorporates all conditions and representations contained or made in the application and notice of award; and

WHEREAS, the Hillsborough Township Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Office of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township Committee accepts the award of the FY22 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance Subgrant (EMAA) in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management; (2) the Chief Financial Officer and Director of Emergency Management are authorized to sign the appropriate Subgrant Award documents; and (3) copies of this Resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management, the Township Administrator, the Chief Financial Officer, and the County Division of Emergency Management and Office of Treasury.

8. RESOLUTION AUTHORIZING THE CODE OF CONDUCT AND FILM REQUIREMENTS FORM FOR THE FILM READY CERTIFICATION

WHEREAS, Film Ready is a designation by the New Jersey Motion Picture and Television Commission (NJMPVC) that connects film and TV productions with skilled liaisons across the state to provide local expertise and support to local resources and location information for potential filming; and

WHEREAS, Hillsborough Township wishes to become a designated Film Ready location; and

WHEREAS, it is a requirement of all Film Ready locations to adopt a code of conduct and define film requirements; and

WHEREAS, Hillsborough Township's Film Ready Liaison and Community Affiliate has prepared the Code of Conduct and Film Requirements and recommends the authorization of such.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of Hillsborough Township's Film Ready Liaison and

Community Affiliate is hereby accepted and approved.

9. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Gateway Phase 7	Gateway7in	\$1,400.30
Hillsborough 206 Holdings	Hills206in	\$208.25
Hillsborough Ind. Park	Hilind19in	\$773.67
K9 Resorts	K9resortin	\$167.82
MAAC 18-PB-12	MAACdev2in	\$760.48
McDonalds 2022	Mcdonldin	\$104.85
Meadow Brook	Meadowbrin	\$277.95
Pilgrim River 2021	Pilgrimin	\$555.90
Sherman Tract	Shermanin	\$110.12
Village Point (3 Ronson)	Villagptin	\$1,034.34
Grand Total		-\$5,393.68

10. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR ANIMAL CONTROL SERVICES

WHEREAS, pursuant to N.J.S.A. 4:19-15.16b, the governing body of a municipality is required to appoint a certified animal control officer who shall be responsible for animal control within the jurisdiction of the municipality, and

WHEREAS, the Township's current contract with Animal Control Solutions for animal control services is scheduled to expire on December 31, 2022; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1(r), competitive contracting may be used by a municipality in lieu of public bidding for the procurement of animal control services, and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, in order to initiate the competitive contracting process, the governing body shall pass a resolution authorizing its use; and

WHEREAS, the Township Committee finds it to be in the best interests of the Township to authorize the Township Qualified Purchasing Agent to use the competitive contracting process for the procurement of animal control services for a two (2) year period effective January 1, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to use the competitive contracting process for the procurement of animal control services for a two (2) year period effective January 1, 2023.

11. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Ariadne Ippolito	\$117.00
Pratiksha Shah	\$320.00

12. RESOLUTION AUTHORIZING CONTRACT WITH KOMAR & KOMAR, INC., TO INSTALL A TILE FLOOR IN THE MUNICIPAL BUILDING

WHEREAS, the Township of Hillsborough solicited quotes for the installation of a tile floor in the hallways from the employee entrance to the main hallway in the Municipal Complex and two (2) responses were received as follows:

Komar & Komar Inc.	\$23,558.00
Carpet Heritage	\$47,654.90

WHEREAS, the Township Qualified Purchasing Agent recommends the award of a contract to Komar & Komar, Inc., in an amount not to exceed \$23,558.00 and

WHEREAS, funds will be available in the 2022 budget through account #2-01-26-772-055 and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes a contract with Komar & Komar, Inc., in an amount not to exceed \$23,558.00 for the installation of a tile floor in the hallways from the employee entrance to the main hallway in the Municipal Complex.

13. RESOLUTION AUTHORIZING THE PURCHASE OF PLAN REVIEW TABLES FOR THE BUILDING DEPARTMENT

WHEREAS, the Township publicly advertised for sealed bids for "The Acquisition of One (1) Plan Review Table and Five (5) Table Top Plan Review Tables"; and

WHEREAS, sealed bids were opened and read on October 19, 2022 at 10:00 a.m. which was the time and place provided for in the Notice to Bidders; and

WHEREAS, the Township received one (1) bid in response to the public advertisement from iProjectSolutions, LLC; and

WHEREAS, the Construction Official and the Township's Qualified Purchasing Agent recommend the award of a contract to iProjectSolutions, LLC, in a total amount not to exceed \$57,620.00 in accordance with the bid specifications and bid submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through account #G-02-40-650-000 for \$57,620.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it authorizes the purchase of plan review tables from iProjectSolutions, LLC, in an amount not to exceed \$57,620.00.

14. RESOLUTION AUTHORIZING PURCHASE OF TREATED ROCK SALT FOR PUBLIC WORKS THROUGH THE MORRIS COUNTY COOPERATIVE

WHEREAS, the Director of the Department of Public Works has requested authorization for the purchase of treated rock salt; and

WHEREAS, Morton Salt will provide these materials through the Morris County Cooperative Contract #6MOCCP-3 of which the Township of Hillsborough is a member in an amount not to exceed \$30,000.00; and

WHEREAS, funds are available in the 2022 municipal budget and have been certified as such by the Chief Finance Officer through Account #2-01-26-769-084.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of treated rock salt from Morton Salt through the Morris County Cooperative Contract #6MOCCP-3 in an amount not to exceed \$30,000.00 is hereby authorized.

15. RESOLUTION AUTHORIZING THE RECONFIGURATION AND UPGRADE TO THE SERVER ROOM BY TURN-KEY TECHNOLOGIES

WHEREAS, the Server Room in the Municipal Complex requires reconfiguration and upgrades to accommodate the needs of the Township; and

WHEREAS, Turn-Key Technologies will provide these services through the ESCNJ Coop Contract #18/19-52 of which the Township of Hillsborough is a member, in an amount not to exceed \$29,950.00; and

WHEREAS, \$27,000.000 in funding is available through Technology Grant #G-02-40-381-381 and through the 2022 Municipal Budget Account #2-01-20-709-060 in the amount of \$2,950.00, and funds have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the reconfiguration and upgrades for the Server Room by Turn-Key Technologies in an amount not to exceed \$29,500.00 is hereby authorized.

Upon a motion by Committeeman Frank DelCore, seconded by Deputy Mayor Janine Erickson, the consent agenda was unanimously approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville inquired into resolutions 1,2, and 5. Mayor Lipani, Committeeman DelCore and Attorney Willard provided responses.

Susan Gulliford, Hunt Club Road inquired into resolution 10 and whether restrictions can be added to the rfp.

Edesio Mandelli, 16 Weber Ave did not have a comment on the consent agenda.

CLAIMS LIST

1. CLAIMS LIST 2022-17

Mayor Lipani asked to approve Claims List 2022-17.

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Robert Britting, Claims List 2022-17, was approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville asked about grant payments always showing up on the supplemental list. Township Clerk Borek provided an explanation.

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeeman Frank DelCore, seconded by Deputy Mayor Janine Erickson, the meeting duly adjourned at 9:10 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in cursive script that reads "Pamela Borek".

Pamela Borek
Township Clerk