

Minutes of the September 27, 2022 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on September 27, 2022.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Janine Erickson, Committeeman Frank DelCore and Committeeman Doug Tomson. Also in attendance were Township Clerk Pamela Borek and Township Attorney William Willard. Committeeman Robert Britting and Township Administrator Anthony Ferrera were absent.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, September 27, 2022.

A moment of silence was held for Governor Jim Florio.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore advised that the Finance Office has begun mailing the 2022 Final/2023 Preliminary Tax bills. Committeeman DelCore thanked Senior Group B for helping to stuff the bills.

Committeeman DelCore reported that New Jersey announced a new Property Tax Relief Program which replaces the previous Homestead Benefit program and has expanded eligibility for property tax relief for Tax Year 2019. The Affordable New Jersey Communities for Homeowners and Renters (ANCHOR) Property Tax Relief Program will benefit a large number of homeowners and tenants and provide property tax relief to New Jersey residents who owned or rented their principal residence (main home) on October 1, 2019, and met the income limits.

Committeeman DelCore announced that October is "National Women's Small Business Month", created to celebrate the growth and accomplishments of female entrepreneurs, recognize the vital role they play in the economy, and spotlight successful women business owners.

Committeeman DelCore stated that the next Hillsborough Business Association Social will take place on Tuesday, October 18th at Flounder Brewing from 6 PM to 8 PM.

Committeeman DelCore thanked the several Hillsborough Township employees that attended Governor Phil Murphy's Hispanic Resource Fair presented in partnership with the New Jersey Puerto Rico Commission on Friday, September 23, 2022. Township employees from several departments gathered important information from various entities seeking to reach Spanish-speaking communities. The information gathered will serve as resources for township residents.

Committeeman DelCore communicated that all of Somerset County will eventually be switching to the large, rectangular recycling bins, but the county is phasing them in based on the availability of the new trucks required to empty these containers.

Committeeman DelCore announced that the 8th Annual Children's Halloween Party will be held at Norz Hill Farms on Thursday, October 27th, from 3:30 to 5:30 PM. The popular "Howl-O-Ween" dog parade and costume contest will take place at Ann Van Middlesworth Park on Saturday, October 29th at 8:30 am. The Trunk or Treat will take place on Saturday, October 29th, from 1:30-2:30 PM.

Committeeman DelCore further announced that the "Go Green for Halloween" costume exchange will return with drop off occurring from October 3rd through 6th, from 8 am to 4:30 pm and pick up on Friday, October 7th between 8 am and 4:30 p,m or Saturday, October 8th between 9 am and 11 am.

Committeeman Tomson

Committeeman Tomson stated that when taking out a Construction Permit, please remember the permit will remain open until all final inspections have been passed.

Committeeman Tomson advised that a sidewalk repair bid was awarded at the August 9th Township Committee Meeting in the amount of \$100,000.00 to ADS Contractors. This project will replace uneven sidewalk sections at various locations throughout the Township, as well as, upgraded handicap ramps at Pleasant View Road and Marshall Road for better ADA access to AVM and Woodfield Parks.

Deputy Mayor Erickson

Deputy Mayor Erickson announced that Hillsborough is accepting applications for the position of police officer. Applicants must be at least 18 years of age, less than 35 years of age, NJ resident, high school graduate, and in good physical condition.

Deputy Mayor Erickson advised that the Coloring With Cops event is already sold out.

Deputy Mayor Erickson reported that in 2020 Hillsborough proclaimed to be Stigma Free and proclaimed September as Suicide Awareness month. As part of the Township's ongoing initiatives, MINDING YOUR MIND is a virtual presentation to be held on Wednesday, September 28th. This presentation is an introductory mental health education program that will educate participants to look beyond stigma and notice warning signs of stress, anxiety, depression, and crisis.

Deputy Mayor Erickson stated that puppy noses and yoga poses will be held at the Municipal Building on Friday, October 14th as a fundraiser for BoroSAFE as well as a puppy rescue organization.

Deputy Mayor Erickson communicated that the National Suicide Prevention Lifeline is now 988. The 988 Suicide & Crisis Lifeline is a national network of local crisis centers that provides free and confidential emotional support to people in suicidal crisis or emotional distress 24 hours a day, 7 days a week in the United States.

Mayor Lipani

Mayor Lipani stated he is excited to announce that the interactive road assessment tool is live on the website. Residents will find color coded township roads, ranked by condition.

Mayor Lipani announced that Tuesday, September 27th is the first day of Hillsborough's Fifth Annual Restaurant Week featuring all types of cuisine.

Mayor Lipani advised that beginning Monday, October 3rd residents can visit the Municipal Building to see the approximately 50 scarecrows on display as part of the 2nd Annual Scarecrow Festival. All scarecrows are handcrafted and submitted by Hillsborough Township residents, employees, businesses, and other groups and

organizations.

Mayor Lipani invited the Hillsborough Community to join him for the annual Mayor's Walk and Talk taking place on Sunday, October 23rd at Duke Farms beginning at 8:30 for registration and check-in.

Mayor Lipani reported that Hillsborough is hosting Night at the Devils at the Prudential Center, Saturday, November 26th.

Mayor Lipani announced that Hillsborough Township has continued its tradition of honoring veterans and active service personnel with a ceremony in observance of National POW/MIA Recognition Day on September 16th. Recognition was also given to Scout Christopher Machala, who created the POW/MIA memorial in the Garden of Honor in 2016 as part of his Eagle Scout project.

Mayor Lipani related that residents can pay tribute to a veteran in their lives by supporting the Flags for Heroes program by purchasing a flag to be placed at the municipal building grounds.

PROCLAMATIONS / APPOINTMENTS

1. BREAST CANCER AWARENESS MONTH

WHEREAS, October is National Breast Cancer Awareness Month, which is an annual campaign to increase awareness of this disease, encourage early detection, and support research to find a cure. While we have seen an increase in mammography rates and a decline in deaths there is more we can do; and

WHEREAS, while breast cancer remains the second leading cause of cancer deaths among women, both men and women should be aware that age, genetics, and family history are factors that can contribute to the risk of developing this disease; and

WHEREAS, the awareness campaign is encouraging individuals to help reduce their risk of breast cancer through regular self-exams, clinical breast exams, and mammograms, which are vital since treatments are most effective when breast cancer is detected early; and

WHEREAS, the National Cancer Institute estimates, in the United States, more than 287,850 (female) and 2,710 (male) new cases of breast cancer will be diagnosed this year; and

WHEREAS, Kathleen Cirioli, a three-time cancer survivor, and Joanne Liscovitz are co-founders of Dance for the Cure, a non-profit organization that has helped local families impacted by breast cancer; and

WHEREAS, Dance for the Cure is a non-profit organization committed to the prevention and cure of breast cancer through the celebration of dance, providing financial assistance to local women impacted by breast cancer with donations totaling over \$850,000 since its founding in 1999.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor, and the Township Committee, do hereby recognize all of the above and declare October, 2022 as National Breast Cancer Awareness Month. We urge all women and their families to increase their knowledge about breast cancer and join us to celebrate successes and memorialize lost battles.

2. DEAN MILANO - EAGLE SCOUT

WHEREAS, Dean Milano, a Hillsborough High School sophomore, and member of Boy Scout Troop 1776, has earned the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Dean devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices in order to reach this highly coveted position; and

WHEREAS, Dean's Eagle Scout project consisted of planning and building four pet waste stations at Fox Chase Pond. The project took approximately 400 hours to complete with the assistance of several other boy scouts; and

WHEREAS, Dean served as Assistant Senior Patrol Leader for Service, Programming, and Training and served as Den Chief. Dean received the Den Chief Service Award in May 2022; and

WHEREAS, Dean has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon

him; and

WHEREAS, Dean is a member of the Junior Varsity Tennis Team and the Medical Minds Club; and

WHEREAS, Dean has volunteered with the Hillsborough Chase Thanksgiving Food Drive as a Team Leader and other various service activities in Troop 1776; and

WHEREAS, Dean serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Dean Milano for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

3. PAIGE SHEPPARD - JR. OLYMPICS

WHEREAS, Paige Sheppard, an 8th grader at Hillsborough Middle School, won the Amatuer Athletic Union (AAU) Jr. Olympics National Title in the 1500 meter and 800 meter race in Greensboro, North Carolina in August 2022; and

WHEREAS, Paige Sheppard also won the Middle School 1600 meter at the Brooks PR Invitational in Seattle, Washington in June 2022, the Rising Star 800 meter at the New Balance Nationals Championships at UPenn in June 2022, and won the 1500 meter at the USATF Outdoor Nationals in New York City in July 2022; and

WHEREAS, Paige began running at 5 years old, winning her first national championship at 7 years old. She currently runs for Speed Skills Track Club located in Clark, New Jersey and is coached by Samantha Peters; and

WHEREAS, when Paige isn't running she enjoys painting and loves school; and

WHEREAS, Paige Sheppard will continue to pursue her running training with hopes of competing in college; and

WHEREAS, Paige Sheppard serves as an example to the youth of Hillsborough Township through her high level of sports competition, and we are very proud that she is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Paige Sheppard for having won the National Title in the 1500 and 800 meter at the AAU Jr. Olympics, an honor for both herself and for those who guided her, with best wishes for a bright future.

4. HILLSBOROUGH RAIDERS 14U GOLD BASEBALL TEAM

WHEREAS, the 2022 Hillsborough Raiders 14U Gold Baseball Team had a very successful season because of their hard work and dedication; and

WHEREAS, the 2022 Hillsborough Raiders 14U Gold Baseball Team are the Babe Ruth 14U North Jersey State Champions and the Omaha Slumbuster Champions. The team finished the season with a 17 to 2 record including finishing 8 to 1 in State and Regional play, beating the State Champions from South NJ, Pennsylvania, and Maryland. This is the first team in Hillsborough Baseball League history to advance to the Mid-Atlantic Regionals more than once; and

WHEREAS, the 2022 Hillsborough Raiders 14U Gold Baseball Team consists of the following young athletes: Michael Albanese, Eric Albee Jr., Nathan Bienstock, Elijah Dawes, Connor Emmich, Brayden Fox, Anthony Guerrero, David Kandell, Devon Khurana, Shane Khurana, Drew Kipila, Jackson Lewis, Rahil Shah, and Daniel Tobia; and

WHEREAS, the team was led by Head Coach Eric Albee, Coaches Eric Eden, and Michael Kandell, and assisted by Motivational Coach Nicholas Kipila and Scorekeeper David Bienstock. NOW,

THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend the Hillsborough Raiders 14U Gold Baseball Team, the coaches, and parents, not only for their successful season, but for their hard work, dedication and commitment to the sport and to those principles of good sportsmanship, teamwork, and academic achievement which the organization endorses.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Raiders 14U Gold Baseball Team for the honor they have brought to themselves, their organization and our community.

PRESENTATIONS

1. PRIDE POSTCARDS FOR KIDS WINNERS

Mayor Lipani presented certificates to the postcard contest winners.

NEW BUSINESS

None

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Frank DelCore, the motion to approve Consent resolutions 1-5 was approved upon the call of the roll.

Committeeman DelCore stated promoting from within is a great opportunity given to the many township employees. Township Clerk Borek read the following comments by Township Administrator Ferrera into the record: "I would like to welcome Dominick Mazzagatti to the Building Department team. Dominick comes with over 30 years experience in the construction industry which will be of great value in working and understanding the business community and code. Dominick will look to add additional licenses to further assist the department. Welcome.

I would like to congratulate both Sam and Lee on their promotion to Office Administrator. It was through their hard work and training that they have met all the requirements of the Office Administrator position. I would like to thank their supervisors; Bob Wagner, Cathy Faerber and David Kois for the mentoring and coaching during the process. Please join me in congratulating them on their promotions.

I would also like to congratulate Zuzanna Karas for her promotion to Economic Business Development and Sustainability Director. Zuzanna comes with experience in the Planning, Zoning and Code Enforcement Departments. I look forward to Zuzanna stepping into the role and making an immediate impact. Welcome.

I would like to congratulate David Kois on his promotion to Planning Director. David has held various positions in the township as the Zoning Officer, Assistant Planning Director and Economic and Business Development/Sustainable Director. David has completed all the necessary steps through career development, training and receiving all the credentials to succeed in this new role as Planning Director. Congratulations.

Maria Janucik, 720 E. Frech Ave. Manville questioned the various hiring and promotions.

Gary Tulley 16 Fieldhedge Drive, congratulated the Township on promoting within.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Pamela Borek stated the following. The Township Committee welcomes input from the public.

Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Maria Janucik, 720 E. Frech Ave, Manville expressed concerns that the M&M Realty settlement agreement is not attached to civic clerk for the public with regard to the Planning Board application and concerns over Attorney Bernstein acting as both Township Attorney for Affordable Housing and the Planning Board. Mayor Lipani stated the M&M planning board application is separate and apart from the settlement agreement and that there is no conflict of interest with regard to Attorney Bernstein's representation of both areas.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CONSENT

1. RESOLUTION AUTHORIZING HIRING OF DOMINICK MAZZAGATTI FOR THE POSITION OF FULL-TIME BUILDING INSPECTOR IN THE HILLSBOROUGH BUILDING DEPARTMENT

WHEREAS, there exists a need for a full-time Building Inspector in the Township of Hillsborough Building Department; and

WHEREAS, the Construction Official recommends the hiring of Dominick Mazzagatti as a full-time Building Inspector in the Township of Hillsborough Building Department effective September 28, 2022, at an annual salary of \$67,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Construction Official is authorized to hire Dominick Mazzagatti as a full-time Building Inspector effective September 28, 2022, at an annual salary of \$67,000.00.

2. RESOLUTION AUTHORIZING THE TRANSFER OF LEE SANTAROMITA FROM THE POSITION OF ADMINISTRATIVE ASSISTANT TO THE SOCIAL SERVICES DEPARTMENT TO OFFICE ADMINISTRATOR IN THE SOCIAL SERVICES DEPARTMENT

WHEREAS, the Director of Parks, Recreation, and Social Services has recommended a change in Lee Santaromita's title from Administrative Assistant in the Social Services Department to Office Administrator in the Social Services Department with an annual salary of \$46,787.00 effective September 28, 2022; and

WHEREAS, Ms. Santaromita has agreed to the title and position change.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that effective September 28, 2022, Lee Santaromita's title and position shall be changed from Administrative Assistant in the Social Services Department to Office Administrator in the Social Services Department with an annual salary of \$46,787.00.

3. RESOLUTION AUTHORIZING THE TRANSFER OF SAMANTHA BALL FROM THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE ECONOMIC AND BUSINESS DEVELOPMENT AND SUSTAINABILITY DEPARTMENT TO OFFICE ADMINISTRATOR IN THE ECONOMIC AND BUSINESS DEVELOPMENT AND SUSTAINABILITY DEPARTMENT

WHEREAS, the Director of Economic and Business Development and Sustainability has recommended a change in Samantha Ball's title from Administrative Assistant in the Economic and Business Development and Sustainability Department to Office Administrator in the Economic and Business Development and Sustainability Department with an annual salary of \$41,333.29 effective September 28, 2022; and

WHEREAS, Ms. Ball has agreed to the title and position change.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that effective September 28, 2022, Samantha Ball's title and position shall be changed from Administrative Assistant in the Economic and Business Development and Sustainability Department to Office Administrator in the Economic and Business Development and Sustainability Department with an annual salary of \$41,333.29.

4. RESOLUTION AUTHORIZING THE HIRING OF CHELSEA PRICE TO THE POSITION OF PART TIME VIOLATIONS CLERK

WHEREAS, the shared services agreement with the Branchburg Municipal Court necessitates the addition of one (1) part-time Violations Clerk; and

WHEREAS, the Municipal Court Administrator and the Township Administrator recommend the hiring of Chelsea Price as a Part-Time Violations Clerk, not to exceed 116 hours per month, at an hourly rate of \$25 per hour, effective October 1, 2022, based on her prior experience as a full-time Violations Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Municipal Court Administrator and the Township Administrator is hereby accepted and approved.

5. RESOLUTION AUTHORIZING THE TRANSFER OF DAVID KOIS TO INTERIM DIRECTOR OF PLANNING

WHEREAS, the Township Administrator and Personnel Committee recommend David Kois be named the Interim Planning Director, effective October 1, 2022 to allow for adequate transition of duties in anticipation of an upcoming retirement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that as of October 1, 2022, David Kois is named Interim Planning Director with an annual salary of \$107,000.00.

6. RESOLUTION AUTHORIZING THE HEALTH OFFICER TO HIRE PART-TIME STAFF TO SUPPORT THE VACCINATION SUPPLEMENTAL FUNDING GRANT REQUIREMENTS

WHEREAS, there is a need to hire part-time staff to support the Vaccination Supplemental Funding Grant requirements; and

WHEREAS, the Health Officer requests authorization to hire individuals to fill the following positions:

Name	Position	Hours Required	Hourly Rate
Corrinne Fender	RN, Nurse Vaccinator	100	\$70
Kelly Patrick	RN, Nurse Vaccinator	100	\$70
Alana Wojciechowski	Clinic Assistance/Clerk	100	\$20

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Health Officer is authorized to hire part-time staff to support the Vaccination Supplemental Funding Grant requirements.

7. RESOLUTION AUTHORIZING THE DIRECTOR OF PARKS AND RECREATION TO FILL OPEN POSITIONS FOR RECREATION PROGRAMS

WHEREAS, there is a need to hire part-time staff to support the Hillsborough Township Recreation programs; and

WHEREAS, the Director of Parks and Recreation recommends the hiring of the following individual(s).

Name	Program	Position	Hourly Rate	Effective Date
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Tyler Hand- Coyle	Fall Soccer	Soccer Official	\$20/hr	9/17/2022
Matt Jedziniak	Skateboarding	Head Skateboarding Instructor	\$50/hr	9/7/2022

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Parks and Recreation to hire part-time staff to support Hillsborough Township Recreation Programs is hereby accepted and approved.

8. RESOLUTION ESTABLISHING THE ANNUAL SALARIES AND WAGES OF MUNICIPAL EMPLOYEES

BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the annual salaries and wages of the following employees are to be adjusted as listed below, with an effective date of October 1, 2022:

Name	Position	Stipend
Francesco Taddeo	Municipal Judge	\$35,000/yr
Christopher Bateman	Prosecutor	\$23,000/yr
Susan Keeth	Court Administrator	\$15,000/yr
Nancy Horvath	Deputy Court Administrator	\$10,000/yr
Daniela Cevallos-Reinoso	Office Administrator	\$6,000/yr
Alexa Knox	Violations Clerk	\$6,000/yr

9. RESOLUTION AUTHORIZING RELEASE OF CASH ESCROW RETAINAGE TO JOSEPH M. SANZARI, INC., FOR THE WARWICK ROAD PAVING PROJECT

WHEREAS, the Township retained a cash escrow in the amount of \$535.20 for the Warwick Road paving project performed by Joseph M. Sanzari, Inc.; and

WHEREAS, the Assistant Engineer certifies that all work has been satisfactorily completed and recommends the Township Committee authorize the release of the \$535.20 cash escrow retainage to Joseph M. Sanzari, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer is hereby accepted and approved.

10. RESOLUTION AUTHORIZING RELEASE OF CASH ESCROW TO GATEWAY ASSOCIATES OF HILLSBOROUGH FOR WINTER CERTIFICATES OF OCCUPANCY

WHEREAS, Gateway Associates of Hillsborough provided the Township with a cash escrow in the amount of \$13,500.00 to obtain winter certificates of occupancy for the properties identified as Block 141, Lot 19; Block 141.06, Lots 26, 30, 31, 39 and 52; and Block 141.10, Lots 13, 23 and 38; and

WHEREAS, the Assistant Township Engineer certifies all work has been satisfactorily completed and recommends the Township Committee authorize the release of the cash escrow in the amount of \$13,500.00 to Gateway

Associates of Hillsborough.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer is hereby accepted and approved.

11. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Amwell Terrace	Amwelltein	\$1,029.72
Fiegeolle 2021-51	Fregeollcb	\$325.10
Gateway 5	Gateway 5in	\$1,253.41
Gateway 6	Gateway in6	\$1,206.26
Hillsborough Crossings	Hilcrossin	\$167.82
Hillsborough Ind. Park	Hilind19in	\$299.27
Hillsborough Village	Hillvillin	\$209.70
K9 Resorts	K9resortin	\$445.77
PSE&G 2020 gas project	pseg2020in	\$173.10
Pat Richards LLC	Patrichin	\$257.01
Pilgrim River 2021	Pilgrimin	\$1,111.80
Village Point (3 Ronson)	Villagptin	\$650.97
Grand Total		-\$7,129.93

12. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Nicole Hennelly	\$100.00
Mauricia Barcena-Jimenez	\$92.00
Nicole Kleinsorgen	\$150.00
Jay Shah	\$120.00

13. RESOLUTION AUTHORIZING REPAIRS TO THE 2007 FORD F550 IN THE PARKS DEPARTMENT

WHEREAS, the Director of Parks has determined there is a need replace the engine on the 2007 F-550 Ford Truck; and

WHEREAS, a solicitation for quotes was prepared and distributed for said repairs; and

WHEREAS, three (3) quotes were received as follows:

Fullerton Ford	\$15,293.08
Malouf Ford	\$15,488.66
Smith Motor Co.	\$18,806.17

WHEREAS, the Director of Parks and Qualified Purchasing Agent recommend the repairs be completed by Fullerton Ford in an amount not to exceed \$15,293.08; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #2-01-28-796-064 for this purchase.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it authorizes the repair of the 2007 F-550 Ford Truck by Fullerton Ford in an amount not to exceed \$15,293.08.

14. RESOLUTION AUTHORIZING PURCHASE OF FOUR (4) 2023 FORD PATROL INTERCEPTOR SUVs

WHEREAS, the Hillsborough Police Chief recommends continuation of the Township's vehicle replacement program, through the replacement of four (4) police vehicles in order to maximize the effectiveness of the Patrol Division for the protection of the community; and

WHEREAS, the Police Chief and Qualified Purchasing Agent recommend the purchase of four (4) Ford Patrol Interceptor SUVs from Winner Ford under NJ State Contract #20-Fleet-01189 at a total cost not to exceed \$234,988.00; and

WHEREAS, the vehicles will be used to replace four (4) aging patrol vehicles and these aging administrative vehicles will be turned over to the Director of Public Works or placed on auction by the Township; and

WHEREAS, these funds are available and have been certified as such by the Chief Financial Officer with account 2-01-25-745-260 \$160,000.00, G-02-40-355-355 \$4,971.60, G-02-40-342-342 \$3,993.62, G-02-40-442-312 \$6,250.00, G-02-40-421-507 \$2,225.00 and G-02-40-475-000 \$34,171.90 and G-02-40-650-000 \$23,375.88.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of four (4) Ford Patrol Interceptor SUVs from Winner Ford under NJ State Contract #20-Fleet-01189 at a total cost not to exceed \$234,988.00.

15. RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township has received grants in the amount of \$2,290,409.45 for the year 2022 and wishes to amend its 2022 Budget to include these grants.

NOW, THEREFORE, BE IT RESOLVED by the Township of Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township requests the Director of the Division of Local Government Services to approve the insertion of the items of revenue in the Budget of the year 2022 in the amounts listed and detailed below, which said items are now available as revenues from:

HIGHWAY SAFETY	\$36,253.00
OFFICE OF EMERGENCY MANAGEMENT	\$10,000.00
RECYCLING TONNAGE	\$38,533.16
YOUTH SERVICES	\$ 5,000.00
AMERICAN RESCUE PLAN	\$2,090,754.38
STRENGTHENING LOCAL PUBLIC HEALTH	\$107,408.00
BODY ARMOR REPLACEMENT	\$2,460.91

BE IT FURTHER RESOLVED that a like sum, be, and the same hereby is appropriated under the above appropriation titles.

16. RESOLUTION AUTHORIZING THE TOWNSHIP QUALIFIED PURCHASING AGENT TO SOLICIT REQUESTS FOR PROPOSALS THROUGH THE FAIR AND OPEN SELECTION PROCESS FOR PROFESSIONAL SERVICES FOR 2023

WHEREAS, beginning January 1, 2006, all municipalities began operating under the “New Jersey Local Unit Pay to Play” law, Public Law 2004, Chapter 19 (N.J.S.A. 19:44A-20.4-5 et seq); and

WHEREAS, each municipality was subsequently required to choose a method for selection of professionals who will be paid \$17,500 or more during the course of a year; and

WHEREAS, the Hillsborough Township Committee has chosen the Fair and Open process for the selection of professionals, which requires the public solicitation on the Township’s website of a request for proposal from any interested party for the various professional services and the Township Committee intends to use the process again in 2023; and

WHEREAS, the Township Committee will seek proposals for the following positions:

- Township Attorney
- Labor Attorney
- Open Space Attorney
- Planning Board Attorney
- Board of Adjustment Attorney
- Bond Counsel

Municipal Auditor
 Consulting Township Engineer and Planning Consulting Services
 Planning Board Engineer
 Planning Board Alternate Engineer
 Board of Adjustment Engineer
 Board of Adjustment Alternate Engineer
 Township Architect
 Financial Advisor
 Affordable Housing Planning Consultant
 Special Counsel for Affordable Housing Matters
 Engineering Inspection Services
 Risk Management Consultant – JIF and Employee Benefits Management
 Employee Assistance Program
 Affordable Housing Administrative Agent
 Affordable Housing Administrative Agent for Rehabilitation Program
 Employee Assistance Program

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to solicit Requests for Proposals through the Fair and Open Selection Process for the above listed positions for 2023.

17. RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH SOMERSET COUNTY FOR RECREATION AND CONSERVATION IMPROVEMENTS AT MIKE MERDINGER MEMORIAL TRAILS PARK

WHEREAS, the County of Somerset and the Township of Hillsborough desire to enter into an agreement for the provision of recreation and conservation improvements at Mike Merdinger Memorial Trails Park; and

WHEREAS, the Somerset County Board of Commissioners adopted a resolution on April 26, 2022, approving a grant in the amount of \$250,000.00 for the design and construction of the improvements at Mike Merdinger Memorial Trails Park.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Mayor and Township Clerk to execute an Agreement with the County of Somerset for the provision of recreation and conservation improvements at Mike Merdinger Memorial Trails Park.

18. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT FOR A SHARED MUNICIPAL COURT BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND THE TOWNSHIP OF BRANCHBURG

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., (the “Act”), and N.J.S.A. 2B:12-1 pertaining to the operation of municipal courts, permits units of local government to share services and to effectuate agreements for services or circumstance that will aid and encourage a reduction of local expenses; and

WHEREAS, the Township of Branchburg and the Township of Hillsborough are public bodies of the State of New Jersey and are authorized under New Jersey law to enter into a Shared Services Agreement pursuant to the Act; and

WHEREAS, the Township of Branchburg and the Township of Hillsborough desire to enter into a Shared Services Agreement for Municipal Court Services; and

WHEREAS, representatives of the Township of Branchburg and the Township of Hillsborough have negotiated a Shared Services Agreement; and

WHEREAS, the Township Committee of the Township of Hillsborough finds it would be in the best interest of the residents and taxpayers of the Township to authorize the execution of a Shared Services Agreement with the Township of Branchburg in a form approved by the Administrative Office of the Courts.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and the Township Clerk are hereby authorized to execute a Shared Services Agreement for Municipal Court Services with the Township of Branchburg in a form approved by the Administrative Office of the Courts; and (2) the Township Clerk is further directed to forward a certified copy of this Resolution and the executed Shared Services Agreement to the Township of Branchburg and the Administrative Office of the Courts.

19. RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT FOR 2022-2023 NEW JERSEY GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE, DRUG ENFORCEMENT DEMAND REDUCTION FUNDING TO HILLSBOROUGH-MILLSTONE MUNICIPAL ALLIANCE

WHEREAS, the County of Somerset has provided an Agreement pertaining to the 2022-2023 New Jersey Governor's Council on Alcoholism and Drug Abuse (GCADA) Drug Enforcement Demand Reduction funding to Hillsborough Township for the Hillsborough-Millstone Municipal Alliance in the amount of \$10,751.34, for which the Hillsborough-Millstone Municipal Alliance will provide a cash match of \$2,687.83 and an in-kind match of \$8,063.51 for a total of \$21,502.68 for the Hillsborough-Millstone Municipal Alliance to provide activities for the prevention of alcoholism and substance abuse.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Mayor and Clerk to execute the Agreement on behalf of the Township.

20. RESOLUTION AUTHORIZING THE HEALTH OFFICER TO EXECUTE AGREEMENTS WITH GREEN BROOK FAMILY MEDICINE AND HILLSBORO PHARMACY FOR THE ADMINISTRATION OF INFLUENZA AND COVID 19 VACCINATION CLINICS AT THE TOWNSHIP OF HILLSBOROUGH MUNICIPAL BUILDING FROM 2021 THROUGH 2024

WHEREAS, the Township of Hillsborough Health Department's mission is to provide professional, competent, and financially efficient public health services to the residents of the Township of Hillsborough and the Borough of Millstone; and

WHEREAS, the only locations to get COVID vaccinations are at clinics, pharmacies, and very few physician offices during and after the pandemic; and

WHEREAS, the Township of Hillsborough Health Department, in order to promote the public health of the residents of the Township of Hillsborough and the Borough of Millstone, offers yearly vaccination clinics; and

WHEREAS, Green Brook Family Medicine and Hillsboro Pharmacy have agreed to administer Influenza and COVID-19 Vaccination Clinics at the Township of Hillsborough Municipal Building during 2021-2024 for individuals 6 months of age and older; and

WHEREAS, Green Brook Family Medicine and Hillsboro Pharmacy will accept insurance coverage from multiple insurance companies for the administration of these vaccinations; and

WHEREAS, the administration of the Influenza and COVID-19 Vaccinations shall be at no cost to the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. Green Brook Family Medicine and Hillsboro Pharmacy are authorized to conduct Influenza and COVID-19 Vaccination Clinics at the Township of Hillsborough Municipal Building from 2021 through 2024;
2. The Health Officer is authorized to execute Agreements with Green Brook Family Medicine and Hillsboro Pharmacy consistent with the terms of this Resolution for the administration of Influenza and COVID-19 Vaccination Clinics at the Township of Hillsborough Municipal Building from 2021 through 2024.

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Doug Tomson, the consent agenda resolutions 6-20 was unanimously approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville questioned stipends given to certain court employees. Committeeman Tomson stated there are now 4 courts utilizing shared services and the stipend is provided by Branchburg. Ms. Janucik also inquired about the open bid process, the Merdinger trails, and the shared services agreement with Branchburg. Mayor Lipani, Deputy Mayor Erickson and Township Clerk Borek provided responses.

CLAIMS LIST

1. 2022-15

Mayor Lipani asked to approve Claims List 2022-15.

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Doug Tomson, Claims List 2022-15, was approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville inquired about items on the supplemental bill list. Mayor Lipani provided a response as to a Mack Truck.

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Janine Erickson, the meeting duly adjourned at 8:44 pm. Said motion was unanimously carried upon voice vote.

Attested:



Pamela Borek
Township Clerk