

Minutes of the June 14, 2022 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on June 14, 2022.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Janine Erickson, Committeeman Robert Britting, Committeeman Frank DelCore and Committeeman Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek, Township Attorney Eric Bernstein, and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, June 14, 2022.

APPROVAL OF MINUTES

None.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Britting

Committeeman Britting congratulated Wheel House Training on their ribbon cutting that he attended along with some members of the EBDC.

Committeeman Britting reported that the Social Services Department is announcing a modification to the Senior Exercise Program that will benefit the working seniors in the community. In conjunction with the YMCA an evening class will be added to the senior exercise program.

Committeeman Britting stated that there will be a COVID vaccination clinic for those interested on June 16th from 4-7 pm at the Municipal Building.

Committeeman Britting announced that the Annual Family Fun Day and Fireworks will be held on June 25th at the Auten Road School Field, starting at 5 pm with attractions, inflatable games, and live music.

Committeeman Britting advised there will be a free screening of Frozen at Ann Van Middlesworth Park on Friday, July 8, 2022. Check in begins at 7:30 pm at the pavilion and the movie will begin around 8:30.

Committeeman DelCore

Committeeman DelCore wished everyone a Happy Flag Day.

Committeeman DelCore advised that the state-mandated farmland inspections are currently being performed by the staff of the Assessor's office.

Committeeman DelCore announced that the 5th Annual Restaurant Week will be held from September 27th through October 2nd.

Committeeman Tomson

Committeeman Tomson advised that construction permits for an inground pool will remain open until receipt of all final approvals, including a final engineering inspection.

Committeeman Tomson stated that the contract for the 2022 Road Paving Project will be awarded on this agenda. The Township received nine (9) bids and Top Line Construction Corp. submitted the lowest bid. The focus of the project will be the Sunrise Development, which includes the following roads: Westcott Road, DeCamp Drive, Sutphen Lane, Saxon Street, Thatcher Terrace, Sheppard Court, Bigley Road, Danley Lane and Ernest Drive (between Sutphen Lane and Amwell Road). This includes approximately 2 miles of roadways which will also upgrade handicap ramps and drainage inlets to the latest standards. He added that the Township will now be using a computer generated road review system to analyze and rank the Township's 250 miles of roadways for future repaving and maintenance.

Committeeman Tomson stated that the Public Works Department is responsible for maintaining the storm drains throughout the township and is seeking the help of residents with some recurring issues. Residents are kindly asked to remove trash or green matter from storm drains so that the drain can function normally. The department is also working on an "Adopt a Storm Drain Program" as part of the Clean Communities program to be implemented later this year.

Deputy Mayor Erickson

Deputy Mayor Erickson thanked 'Boro Girl Scouts for the invitation to Mayor Lipani and herself to deliver remarks at the 2022 Awards Night honoring the township award recipients. Those scouts who recently earned the prestigious Bronze, Silver & Gold Awards, National Leadership and Mentoring Awards and Adult Volunteers serving the youth of the community were recognized at this event.

Deputy Mayor Erickson thanked the Hillsborough Police Department for their presence at Amsterdam School's Field Day. The officers were very visible and friendly and interacted in a positive manner with the students throughout the day.

Deputy Mayor Erickson reminded residents that the Municipal Complex will be closed to the public on Thursday, June 16th, from 8 am until noon for the Active Shooter Response Training. This training is very important for the Township's emergency responders as well as for its employees. The Library will have a delayed opening on Thursday.

Deputy Mayor Erickson announced that Empower Somerset and New Jersey Prevention Network is offering a program for Veterans that will cover a wide range of topics from healthy lifestyle choices to over-the-counter drug use.

Mayor Lipani

Mayor Lipani thanked Hillsborough Elementary School for the invitation to participate in their Flag Day Ceremony on Tuesday, June 14th.

Mayor Lipani thanked Allen McRae, Jr. again for serving as the 2022 Grand Marshal and to all those who came out to line the parade route for this year's parade.

Mayor Lipani also thanked the Neshanic Volunteer Fire Company for the invitation to participate in their parade on Monday, May 30th, along with Deputy Mayor Erickson.

Mayor Lipani congratulated the Den, a private gym that has the tag line "Commit to Fit". He recently cut the ribbon for their grand opening ceremony.

Mayor Lipani congratulated Abundant Healing Wellness Center on their grand opening.

Mayor Lipani stated he would like to move on resolution #11 authorizing the promotion of Sergeant Jeremy Cuomo to Lieutenant and Corporal Jack Howard, Corporal Jason Beverett, Corporal Chris Engelhardt and Corporal Philip Wolff to Sergeant effective June 15, 2022.

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Doug Tomson, resolution 11 of the consent agenda was unanimously approved upon the call of the roll.

Deputy Mayor Erickson congratulated all those officers receiving a promotion. Committeeman Tomson concurred with Deputy Mayor Erickson's comments.

PROCLAMATIONS / APPOINTMENTS / PRESENTATIONS

1. SWEARING IN OF LIEUTENANT AND SERGEANTS

2. VASU BABARIA EAGLE SCOUT

WHEREAS, Vasu Babaria, a Hillsborough High School senior, and member of Boy Scout Troop 489, has earned the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Vasu devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices in order to reach this highly coveted position; and

WHEREAS, Vasu's Eagle Scout project consisted of constructing a wheelchair-accessible picnic table for Ann Van Middlesworth Park and mulched the area next to the playground. The project took 86.5 hours to complete with the aid of 19 volunteers; and

WHEREAS, Vasu served as Patrol Leader, Webmaster, and Assistant Senior Patrol Leader; and

WHEREAS, Vasu has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Vasu is a member of the Flemington-Raritan First Aid and Rescue Squad; and

WHEREAS, Vasu volunteers at the Hillsborough Library and Hillsborough High School Red Cross Club; and

WHEREAS, Vasu serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Vasu Babaria for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

3. NATHAN HAASE EAGLE SCOUT

WHEREAS, Nathan Haase, a Hillsborough High School junior, and member of Boy Scout Troop 489, has earned the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Nathan devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices in order to reach this highly coveted position; and

WHEREAS, Nathan's Eagle Scout project consisted of constructing two benches and three wren birdhouses on Stephen Way Walking Path located between Stephen Way and Willow Road. The benches provide rest for walkers on the path and the birdhouses, built in memory of Nathan's grandfather, John McDonald, promote the well-being of the House Wren in a natural environment. The project took 178 hours to complete with the assistance of ten scouts and three adults; and

WHEREAS, Nathan served as Patrol Leader, Troop Scribe, and Den Chief. He has earned 37 Merit Badges, was inducted into the Order of the Arrow Honor Society, and has worked as a Boy Scout Leader/Counselor at Ockanickon Scout Reservation; and

WHEREAS, Nathan has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Nathan is a member of the Latin Honor Society, Hillsborough High School Robo Raiders Varsity Robotics Team, Fall Varsity Cross Country Team, Winter Track Team, and Spring Varsity Track and Field Team; and

WHEREAS, Nathan volunteers as an Usher and at property clean-up days at Faith Lutheran Church. He participated in the Crop Walk for Hunger, Feed My Starving Children meal preparation at Montgomery Evangelical Free Church, writing postcards to home-bound Somerset County residents during COVID, and clean up of the Rahway River Watershed; and

WHEREAS, Nathan serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Nathan Hasse for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

4. JAMES MARVITS EAGLE SCOUT

WHEREAS, James Marvits, a Somerset County Vocational Technical High School junior, and member of Boy Scout Troop 489, has earned the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours James devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices in order to reach this highly coveted position; and

WHEREAS, James' Eagle Scout project consisted of creating training props for the Woods Road Firehouse which entailed constructing a wall breaching simulator, confined space tunnel, and a hose deployment platform. The project took 20 hours to complete with the assistance of 5 scouts; and

WHEREAS, James served as Patrol Leader, Quartermaster, Assistant Senior Patrol Leader, and Philmont Crew Leader; and

WHEREAS, James has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, James is a member of the National Technical Honor Society and was named Junior Firefighter of the Year in 2021. He is a Junior Firefighter with Hillsborough Volunteer Fire Co. #3 and serves as a Council Youth Representative and Acolyte at Faith Lutheran Church; and

WHEREAS, James serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to James Marvits for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

5. KAVISH NAGARAJAN EAGLE SCOUT

WHEREAS, Kavish Nagarajan, a Hillsborough High School senior, and member of Boy Scout Troop 489, has earned the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Kavish devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices in order to reach this highly coveted position; and

WHEREAS, Kavish's Eagle Scout project consisted of constructing 15 birdhouses using cedar wood and anti-weather sealant. The project took 145 hours to complete with the aid of 23 volunteers; and

WHEREAS, Kavish served as Senior Patrol Leader, Assistant Patrol Leader, Patrol Leader, and Historian; and

WHEREAS, Kavish has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Kavish volunteers at the Green Knoll Nursing Home and volunteered for Tropical Storm Ida relief efforts; and

WHEREAS, Kavish serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Kavish Nagarajan for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

6. ABEL STEPHEN EAGLE SCOUT

WHEREAS, Abel Stephen, a Saint Joseph High School senior, and member of Boy Scout Troop 489, has earned the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Abel devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices in order to reach this highly coveted position; and

WHEREAS, Abel's Eagle Scout project consisted of creating concrete pads before the assembly and installation of four benches to serve as a gathering space for parish members of St. Thomas Syro Malabar Catholic Church. The project took 266 hours to complete with the assistance of 21 individuals; and

WHEREAS, Abel served as Senior Patrol Leader, Patrol Leader, Troop Guide, and Instructor; and

WHEREAS, Abel has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Abel is a National Merit Commended Scholar, AP Scholar with Distinction and the recipient of the

Rochester Institute of Technology Creativity and Innovation Scholarship/Award; and

WHEREAS, Abel serves as an example to the youth of Hillsborough Township through his high level of leadership and community service.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Abel Stephen for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

7. PRIDE MONTH

WHEREAS, the month of June was designated Pride Month to commemorate the Stonewall Riots which occurred in June of 1969 and are generally recognized as the catalyst of the Lesbian, Gay, Bisexual, Transgender, Queer, Plus (LGBTQ+) Rights movement; and

WHEREAS, the nation was founded upon and is guided by a set of principles that includes every person has been created equal, that each has rights to their life, liberty, and the pursuit of happiness and that each shall be accorded the full recognition and protection of the law; and

WHEREAS, the Centers for Disease Control (CDC) recognizes that LGBTQ+ teens are at higher risk to be the victims of violence and have increased suicide rates. It is imperative that young people in the community, regardless of sexual orientation or gender identity, feel valued, safe, empowered, and supported by their peers, educators, and community leaders; and

WHEREAS, Hillsborough Township is dedicated to fostering acceptance of all its citizens and preventing discrimination and bullying based on sexual orientation and gender identity. Our community is strengthened by and thrives upon the rich diversity of ethnic, cultural, racial, gender, and sexual identities of its residents, all of which contribute to the vibrant character of our Township.

WHEREAS, the Township of Hillsborough is a welcoming community and an exceptional place to live, learn, work, play, and raise a family; and

WHEREAS, the Hillsborough Township LGBTQ+ community is a vital part of all fields and professions and contributes to a stronger community; and

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and the Hillsborough Township Committee, do hereby recognize June as Pride Month.

BE IT FURTHER PROCLAIMED, that we, the Mayor and the Hillsborough Township Committee urge all residents to recognize the contributions made by members of the LGBTQ+ community and to actively promote the principles of equality and liberty.

8. CREDIT CARD GRANT AWARDS

9. WILDLIFE MANAGEMENT COMMISSION

Chair Bob Matros reported that the 2021 hunting season closed out with a 100% safety record. Car accidents from deer were again down from the prior year. The Wildlife program donated over 900 pounds of meat to the Hunters Helping the Hungry program. The Mindel property on Hamilton Road was added to the program and 15 hunters will be assigned to that area.

Meryl Bisberg asked if there was another reason for the decrease in deer motor vehicle accidents besides hunting.

Dr. Matros speculated that perhaps the disease that ran through the deer population last fall could have contributed.

NEW BUSINESS

none

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Pamela Borek stated the following: The Township Committee welcomes input from the public.

Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Bill Martin, 237 Hillsborough Road spoke about the discrepancies in 2 ordinances and was advised the Township Clerk would get back to him upon hearing from the Township attorney.

Maria Janucik, 720 E. Frech Ave, Manville, asked why an elected official did not sign the contract for the Planning Board attorney, Eric Bernstein. Mayor Lipani stated as previously explained, the Planning Board appoints its attorney, not the Township Committee. Committeeman DelCore stated that state law dictates who can appoint the Planning Board attorney. Mrs. Janucik further asked where is the resolution regarding Campus Associates. Township Attorney Bernstein stated a resolution was drafted and sent to Judge Shanihan denying the Campus application. However, Campus then appealed and the resolution was never formally approved by the Planning Board. The Judge then denied the action of the board and sent it back to be corrected.

Mery Bisberg, Hickory Hill Road expressed concerns over not being able to discuss the subject of an ordinance being introduced, as well as the affordable housing units getting built in a development in accordance with the settlement agreement. Mayor Lipani stated the Committee must follow Roberts Rules of Orders regarding no public comment on the introduction of an ordinance. Township Attorney Bernstein stated the Committee should not comment on pending Planning Board applications and that there have been ongoing conversations with the special master regarding issues of getting the affordable housing units built ahead of the market rate units and in accordance with the settlement agreements.

Rich Gahrman, 53 Winding Way asked for an update on the stormwater assessments. Mayor Lipani advised the first phase as to what needs to be done is completed. The second phase of how it can be done is now occurring.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

1. 2022-10 AN ORDINANCE AMENDING THE ZONING MAP OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY, TO CHANGE THE ZONE DESIGNATION FOR CERTAIN LOTS FROM CDZ CORPORATE DEVELOPMENT AND O-5 OFFICE/RESEARCH TO RA RESIDENTIAL/AGRICULTURAL. FURTHER CONSIDERATION AND A PUBLIC HEARING WILL BE HELD ON JULY 12, 2022.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Purpose.

An analysis of the CDZ Corporate Development and O-5 Office/Research zoning districts conducted by the

Planning and Zoning Department illustrated that both districts have been systematically reduced in size and geometry over the years resulting in several disconnected parcels that are no longer reflective of the surrounding land uses or the Township Master Plan. The purpose of this ordinance is to rezone those properties to be consistent with the surrounding land uses and incorporate them into the adjoining zones.

Section 2. Zoning Map Amendment.

The Zoning Map of the Township of Hillsborough, Somerset County, New Jersey, is hereby amended to change the zone designations for the following tax lots to RA Residential/ Agricultural as illustrated on the attached map:

In Block 183 – Rezone Lots 27 and 29.01 from CDZ Corporate Development to RA Residential/Agricultural.

In Block 183.01 – Rezone Lots 1.01, 39 and 40 from O-5 Office/Research to RA Residential/Agricultural.

In Block 183.05 – Rezone Lot 35 from O-5 Office/Research to RA Residential/Agricultural.

In Block 183.06 – Rezone Lot 1 from O-5 Office/Research to RA Residential/Agricultural.

In Block 200.10 – Rezone Lot 17 from CDZ Corporate Development to RA Residential/Agricultural.

Section 3. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable zoning, planning, and land use regulations. In the event of any inconsistencies or conflicts between this Ordinance and existing ordinances of the Township, the provisions of this Ordinance shall apply.

Section 4. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 5. After introduction, the Township Clerk is hereby directed to provide a copy of the within Ordinance to the Planning Board for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A.40:55D-64. The Planning Board is directed to make and transmit to the Township Committee within 35 days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 6. After introduction, the Township Clerk is hereby directed to provide by personal service or certified and regular mail, at least 10 days prior to the scheduled hearing, a copy of this Ordinance and a Notice of Hearing in accordance with N.J.S.A. 40:55D-62.1 to: (1) the owners of the properties affected by this Ordinance; (2) the owners of all properties within 200 feet of the boundaries of the affected properties; (3) the Office of Planning Advocacy; and (4) any military facility commander who has registered with the municipality.

Section 7. After introduction, the Township Clerk is hereby directed to provide by personal service, certified mail or email with confirmation that the email was delivered, at least 10 days prior to the scheduled hearing, a copy of this Ordinance and a Notice of Hearing in accordance with N.J.S.A. 40:55D-15 to: (1) the clerk of any adjoining municipalities located within 200 feet of the boundaries of the affected properties; and (2) the County Planning Board.

Section 8. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Janine Erickson, to introduce Ordinance 2022-10, the motion was unanimously approved upon the call of the roll.

2. 2022-11 AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED “SALARY RANGE

ORDINANCE” SETTING FORTH THE SALARY RANGES FOR THE CLASSIFICATIONS SET FORTH IN SAID ORDINANCE. FURTHER CONSIDERATION AND A PUBLIC HEARING WILL BE HELD ON JULY 12, 2022.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. The Salary Ordinance of the Township of Hillsborough shall be amended as follows:

CLASSIFICATION	MIN	MAX	DEPT	TYPE
Committeepersons	3,500	10,000	Administration	Non-Union
Township Administrator	50,000	200,000	Administration	Non-Union
IT Systems Director	41,000	110,000	Administration	Non-Union
Assistant IT Systems Director	35,000	65,000	Administration	Non-Union
Executive Assistant	35,000	65,000	Administration	Non-Union
Secretary to Administrator	35,000	65,000	Administration	Non-Union
Economic and Business Development Director	15,000	90,000	Administration	Non-Union
Special Projects Coordinator	1,000	5,000	Administration	Non-Union
IT Part-Time Assistant	\$15.00/Hr.	\$28.00/Hr.	Administration	Part-Time
Secretary/ Clerk Part-Time	\$12.00/Hr.	\$22.00/Hr.	Administration	Part-Time
Communications/Social Media Coordinator	\$15.00/Hr.	\$28.00/Hr.	Administration	Part-Time
Director Building Department	48,000	150,000	Building	Non-Union
Construction Official	48,000	150,000	Building	Non-Union
Building Sub Code Official / Supervisor	48,000	122,337	Building	Non-Union
Part-Time Inspector	\$25.00/Hr.	\$40.00/Hr.	Building	Part-Time
Part-Time Technical Assistant	\$12.00/Hr.	\$22.00/Hr.	Building	Part-Time
Use of License in 2 nd Discipline	2,500	5,000	Building	Stipend
Acting Construction Official	1,500	5,000	Building	Stipend
Township Engineer	10,000	125,000	Engineering	Non-Union
Health Officer	47,000	112,604	Health	Non-Union
Deputy Health Officer	45,000	93,461	Health	Non-Union
Director of Environmental Programs	45,000	93,461	Health	Non-Union
Registered Environmental Health Specialist	45,000	93,461	Health	Non-Union
Deputy Director Envir. & Public Health Programs	38,000	75,000	Health	Non-Union
Part-Time Property Maint/Code Enforcement	\$15.00/Hr.	\$28.00/Hr.	Health	Part-Time
Millstone Health Liaison	2,000	6,000	Health	Stipend
Recycling Coordinator	2,000	6,000	Health	Stipend
Assistant Recycling Coordinator	1,000	5,000	Health	Stipend
Registrar	1,000	4,000	Health	Stipend
Court Administrator	45,000	105,000	Municipal Court	Non-Union
Deputy Court Administrator	38,000	80,000	Municipal Court	Non-Union
Municipal Judge	15,000	75,000	Municipal Court	Non-Union
After Hours ECDR Processing	2,000	5,000	Municipal Court	Stipend
Public Defender	1,000	25,000	Municipal Court	Stipend
Shared Court Stipend	2,000	50,000	Municipal Court	Stipend

Township Planner	47,000	125,000	Planning & Zoning	Non-Union
Zoning Officer	45,000	95,000	Planning & Zoning	Non-Union
GIS Specialist/Assistant Planner	45,000	95,000	Planning & Zoning	Non-Union
Police Chief	125,000	195,000	Police	Non-Union
Police Captain	120,000	185,000	Police	Non-Union
Police Lieutenant	115,000	175,000	Police	Non-Union
Police Sergeant	114,006	154,599	Police	PBA Local 205
Police Corporal	106,881	140,546	Police	PBA Local 205
Police Officer	46,508	133,854	Police	PBA Local 205
IT Manager	40,000	125,000	Police	PBA Local 205
Police Chief Secretary	35,000	80,000	Police	Non-Union
Police Operations Assistant	35,000	65,000	Police	Non-Union
Municipal Prosecutor	10,000	70,000	Police	Non-Union
OEM Director/Police Property Director	45,000	95,000	Police	Non-Union
Special Officers	\$12.00/Hr.	\$28.00/Hr.	Police	Part-Time
Crossing Guards	\$10.00/Hr.	\$22.00/Hr.	Police	Part-Time
Police Property Manager	\$20.00/Hr.	\$28.00/Hr.	Police	Part-Time
Director Public Works	47,000	130,000	Public Works/Parks	Non-Union
P/T Administrative Assistant	\$12.00/Hr.	\$22.00/Hr.	Public Works/Parks	Part-Time
P/T Building Maintenance	\$15.00/Hr.	\$28.00/Hr.	Public Works/Parks	Part-Time
Supervisor of Public Works	45,000	110,000	Public Works/Parks	Non-Union
Supervisor of Parks	45,000	110,000	Public Works/Parks	Non-Union
Assistant Supervisor of Public Works	38,000	95,000	Public Works/Parks	Non-Union
DPW Working Foreman	62,000	80,000	Public Works/Parks	Non-Union
Arborist	59,012	75,000	Public Works/Parks	Teamsters Local 469
Sign Shop Operator	59,012	75,000	Public Works/Parks	Teamsters Local 469
Equipment Operator/Mechanic/Journeyman/Welder (I)	63,253	80,000	Public Works/Parks	Teamsters Local 469
Equipment Operator/Mechanic/Journeyman/Welder (II)	69,417	85,000	Public Works/Parks	Teamsters Local 469
Public Works Worker 1-4	36,326	75,000	Public Works/Parks	Teamsters Local 469
Director Parks and Recreation	55,000	105,000	Recreation	Non-Union
Assistant Director of Recreation	38,000	80,000	Recreation	Non-Union
Director Social Services	55,000	120,000	Social Services	Non-Union
Assistant Director of Social Services	38,000	75,000	Social Services	Non-Union
Senior Dance Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.	Social Services	Part-Time
Senior Wellness Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.	Social Services	Part-Time
Part-Time Bus Driver	\$ 12.00/Hr.	\$ 22.00/Hr.	Social Services	Part-Time
Part-Time Mr. Fix-It	\$ 12.00/Hr.	\$ 22.00/Hr.	Social Services	Part-Time
Tax Assessor	47,000	145,000	Tax Assessor	Non-Union
Deputy Assessor	45,000	95,000	Tax Assessor	Non-Union
CFO/Treasurer/Tax Collector	10,000	160,000	Tax Collection/Treasurer	Non-Union
Tax Collector	10,000	100,000	Tax Collection/Treasurer	Non-Union
Treasurer/CFO	10,000	100,000	Tax Collection/Treasurer	Non-Union

Director of Finance	10,000	100,000	Tax Collection/Treasurer	Non-Union
Qualified Purchasing Agent	10,000	100,000	Tax Collection/Treasurer	Non-Union
Deputy Collector/Treasurer	45,000	95,000	Tax Collection/Treasurer	Non-Union
Deputy Finance Officer	45,000	95,000	Tax Collection/Treasurer	Non-Union
Township Clerk	20,000	120,000	Township Clerk	Non-Union
Township Clerk/PIO/Communications Director	20,000	120,000	Township Clerk	Non-Union
Deputy Clerk	20,000	75,000	Township Clerk	Non-Union
Deputy Clerk/Digital Technology Specialist	20,000	75,000	Township Clerk	Non-Union
Asst. to Municipal Clerk	35,000	65,000	Township Clerk	Non-Union
Part-Time Receptionist	\$15.00/Hr.	\$22.00/Hr.	Township Clerk	Part-Time
Part-Time Floater	\$15.00/Hr.	\$22.00/Hr.	Township Clerk	Part-Time
Class I	35,000	79,689	All Departments	AFSCME Union
Grade 12	41,333	105,625	All Departments	AFSCME Union
Grade 11	44,338	113,278	All Departments	AFSCME Union
Grade 10	47,831	122,237	All Departments	AFSCME Union

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Doug Tomson, to introduce Ordinance 2022-11, the motion was unanimously approved upon the call of the roll.

3. 2022-12 ORDINANCE TO EXCEED THE 2022 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK. FURTHER CONSIDERATION AND A PUBLIC HEARING WILL BE HELD ON JULY 26, 2022.

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriations and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$284,409.86 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as a cap exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, a majority of the full authorized membership of the Township Committee affirmatively concurring, that in the CY 2022 budget year, the final appropriations of the Township of Hillsborough shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$284,409.86 and that the CY 2022 municipal budget for the Township of Hillsborough be approved and adopted

in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Upon a motion by Committeeman Frank DelCore, seconded by Committeeman Doug Tomson, to introduce Ordinance 2022-12, the motion was unanimously approved upon the call of the roll.

CONSENT

1. RESOLUTION TO RENEW TOWNSHIP LIQUOR LICENSES FOR THE 2022-2023 LICENSE TERM

WHEREAS, the Hillsborough Township Police Department has conducted an investigation of each retail licensee and club licensee to ensure that criminally disqualified and other unfit persons do not acquire or hold direct interests in the retail alcoholic beverage industry; and

WHEREAS, as a result of the aforementioned investigations, a report by the Hillsborough Police Department has been submitted confirming that the applicants are not subject to any of the disabilities set forth in Title 33 of New Jersey Statutes; and

WHEREAS, the Township Clerk has certified that each licensee has posted the required municipal fee of \$2,500 for a Plenary License and \$188 for the Club License; and

WHEREAS, the Township Clerk has further certified that each licensee has been granted a New Jersey State Tax Clearance Certificate as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Plenary Retail Consumption Licenses are hereby renewed to the following license holders for the year 2022-2023 effective July 01, 2022:

License No	Establishment	Licensee
1810-31-012-001	Manville-Hillsborough BPOE Lodge 2119 1500 Brooks Boulevard	Manville BPOE Lodge No 2119 1500 Brooks Boulevard Hillsborough, NJ 8844
1810-32-002-009	ABC Pocket License	Hillsborough Group LLC 8 Independence Way Jersey City, NJ 07305
1810-32-003-009	The Landing 311 Amwell Road Suite 1	C&J Operating LLC 438 North Avenue Garwood, NJ 7027
1810-32-010-005	Petrock's Bar & Grill 419 Amwell Road	Woods Tavern LLC 419 Amwell Road Hillsborough, NJ 8844

1810-32-011-004	Polish Falcons 140 Falcon Road	Polish Falcons of America Corp 140 Falcon Road Hillsborough, NJ 8844
1810-33-001-004	Royce Brook 201 Hamilton Road	Royce Brook Golf, LLC Casper Golf 12700 Sunrise Valley S300 Reston, VA 20191
1810-33-005-004	Applebee's 315 Route 206	Apple Food Service of Hillsborough LLC 7 Pearl Court Allendale, NJ 7401
1810-33-006-009	Favorites 150 Route 206 South	Monmouth Park Spirits LLC 595 Shrewsbury Ave Suite 200 Shrewsbury, NJ 7702
1810-33-007-011	ABC Pocket License	Hillsborough 1 LLC 1260 Stelton Rd Piscataway, NJ 08854
1810-33-008-008	Old Man Rafferty's 284 Route 206 South	Hillsborough Hospitality Inc. 284 Route 206 South Hillsborough, NJ 8844
1810-33-009-007	Hillsborough Golf Club 146 Wertsville Road	Hillsborough Golf Club Inc PO Box 365 Neshanic Station, NJ 8853
1810-33-015-003	ABC Pocket License	JSM Investments at Hillsborough 1260 Stelton Rd Piscataway, NJ 08854
1810-36-016-002	Manhattan Drive Bar & Restaurant (Days Inn) 118 Route 206 South	Prime American Inns Inc. 118 Route 206 South Hillsborough, NJ 8844
1810-44-013-006	Petrock's Liquors 419 Amwell Road	419 Amwell Road LLC 419 Amwell Road Hillsborough, NJ 8844
1810-44-014-001	Bottle King 626 Route 206	Hillsborough Bottle King 626 Route 206 Hillsborough, NJ 8844
1810-44-017-005	Home Wines & Marketplace 601 Route 206	Hillsborough Spirits, LLC 601 Route 206 Hillsborough, NJ 8844

2. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Kelly Stankiewicz \$100.00

Priti Trivedi \$2,598.00

3. RESOLUTION AMENDING THE 2022 TOWNSHIP COMMITTEE MEETING SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the schedule of regular public meetings of the Township Committee to be held during 2022 is amended as follows:

2022 TOWNSHIP COMMITTEE MEETINGS AMENDMENT

**7:30 P.M. – Regular Meetings at the Hillsborough Municipal Complex
(TUESDAYS)**

JULY

Adding Regular Public Meeting to be held on Tuesday, July 26, 2022, at 7:30 pm

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law with notice that official action may be taken.

4. RESOLUTION AUTHORIZING THE TRANSFER OF ANNETTE HENDERSON FROM THE POSITION OF ADMINISTRATIVE ASSISTANT TO THE RECREATION DEPARTMENT TO OFFICE ADMINISTRATOR TO THE RECREATION DEPARTMENT WITH A CHANGE IN SALARY EFFECTIVE JUNE 16TH

WHEREAS, the Director of Parks, Recreation, and Social Services has recommended a change in Annette Henderson's titled position from Administrative Assistant to the Recreation Department to Office Administrator in the Recreation Department with a salary change to \$42,223.00 effective June 16, 2022; and

WHEREAS, Ms. Henderson has agreed to the title position change.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that effective June 16, 2022, Annette Henderson's titled position shall be changed from Administrative Assistant to the Recreation Department to Office Administrator to the Recreation Department with an annual salary of \$42,223.00.

5. RESOLUTION AWARDED A CONTRACT FOR THE "2022 CAPITAL ROADWAY RESURFACING" TO TOP LINE CONSTRUCTION CORPORATION IN AN AMOUNT NOT TO EXCEED \$852,783.78

WHEREAS, there is a need for roadway resurfacing; and

WHEREAS, sealed bids were opened and read on May 18, 2022 at 10:30 a.m., which was the time and place provided for in the Notice to Bidders entitled "2022 Capital Paving Project"; and

WHEREAS, the Township received nine (9) bids with the lowest bid from Top Line Construction Corporation

located in Somerville, New Jersey; and

WHEREAS, the Assistant Township Engineer and Qualified Purchasing Agent have determined that the lowest responsible bidder is Top Line Construction Corporation and recommend the award of a contract to Top Line Construction Corporation in an amount not to exceed \$852,783.78; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #C-04-55-814-900.

WHEREAS, the following streets are included in the roadway resurfacing program in their entirety unless otherwise noted: Wescott Road, Saxon Street, DeCamp Drive, Thatcher Terrace, Sutphen Lane, Sheppard Court, Bigley Road, Danley Lane, Ernest Drive (partial), and if funding allows, Ilene Court and/or Stryker Lane (partial).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) an award of contract for the "2022 Capital Paving Project" is made to Top Line Construction Corporation in an amount not to exceed \$852,783.78; and (2) the Mayor and Township Clerk are hereby authorized to execute a contract with Top Line Construction Corporation in accordance with the terms of this Resolution, the Bid Specifications and Bid Proposal submitted.

6. RESOLUTION APPROVING CONTINUATION CERTIFICATE FOR ROAD OPENING BOND NO. 104703734 FOR JERSEY CENTRAL POWER AND LIGHT

WHEREAS, in accordance with the terms of the Code of the Township of Hillsborough Chapter 259 "Street and Sidewalks", subsection 4G, the utility company Jersey Central Power & Light has submitted a Continuation Certificate for Road Opening Bond No. 104703734, in the required amount of \$5,000.00; and

WHEREAS, this is a general performance guarantee for the continuous stream of road opening permits that are processed each year; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee accept the Continuation Certificate for the above referenced Road Opening Bond; and

WHEREAS, the Township Attorney has reviewed the Bond Continuation Certificate and finds it acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer is hereby accepted and approved.

7. RESOLUTION RATIFYING, CONFIRMING AND AUTHORIZING THE TOWNSHIP HEALTH OFFICER TO APPLY FOR GRANT FUNDING AND THE HIRING OF PERSONNEL IN ACCORDANCE WITH GRANT REQUIREMENTS

WHEREAS the Township of Hillsborough wishes to ensure the health and safety of all residents as a result of the COVID-19 pandemic; and

WHEREAS, the Health Officer applied for and received a "Strengthening Local Public Health Capacity 2021" grant for \$142,000 and a "Strengthening Local Public Health Capacity 2022" grant for \$291,000 available through the State of NJ Department of Health; and

WHEREAS, the Health Officer applied for and received a "Vaccination Supplemental Funding" grant for 2021-2022 for \$50,000 available through the State of NJ Department of Health; and

WHEREAS, the Hillsborough Health Department has used this funding to provide communication, contact tracing

and vaccination support for Covid 19 to Hillsborough Township residents;

WHEREAS, the Hillsborough Health Department recommends that the Township apply for the “Strengthening Local Public Health Grant 2023” for \$274,735 and the “Vaccination Supplemental Funding Grant 2023” for \$50,000 for vaccination clinic support, available through the NJ Department of Health.

NOW, THEREFORE, BE IT RESOLVED by the Hillsborough Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Health Officer’s application for the “Strengthening Local Public Health Capacity 2023” grant in the amount of \$274,735 is hereby ratified and confirmed; (2) the Health Officer’s application for the “Vaccination Supplemental Funding Grant 2023” in the amount of \$50,000 is hereby ratified and confirmed.

8. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A PROPERTY OWNER CERTIFICATION FOR AN NJDEP APPLICATION FOR FLOOD HAZARD AREA VERIFICATION AND INDIVIDUAL PERMIT TO BE FILED BY CAMPUS ASSOCIATES, LLC, FOR THE PROPERTY IDENTIFIED ON THE HILLSBOROUGH TAX MAPS AS BLOCK 58, LOT 1.05

WHEREAS, Campus Associates, LLC’s, application to construct an inclusionary housing development (market rate and affordable housing) on the property identified on the Hillsborough Tax Maps as Block 58, Lot 1.05, was approved by Hillsborough Township Planning Board as mandated by the Court; and

WHEREAS, part of the development plan calls for Campus Associates to connect their underground detention basin to the existing storm pipe system along Johanson Avenue and said connection is within an NJDEP regulated area, thereby requiring an NJDEP permit and approval; and

WHEREAS, since the area of disturbance is within a Township storm easement, as well as a Hillsborough Township Municipal Utilities Authority (HTMUA) sanitary easement, Campus Associates need easement holder signatures as owner(s) of the easement as per State law, rules and regulations to show that the easement owners, including the Township, are aware of the activities within their easement area, which are subject to NJDEP review and approval before anything can occur.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute the Property Owner Certification for an NJDEP Application For Flood Hazard Area Verification and Individual Permit to be Filed by Campus Associates, LLC, for the Property Identified on the Hillsborough Tax Maps as Block 58, Lot 1.05.

9. RESOLUTION RATIFYING AND CONFIRMING THE HIRING OF FRED KINZLER TO THE POSITION OF FULL TIME ASSISTANT IT DIRECTOR FOR THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, there exists a need for a full-time Assistant IT Director for the Township of Hillsborough; and

WHEREAS, the Township Administrator recommends the hiring of Fred Kinzler as a full-time Assistant IT Director, effective July 1, 2022, at the rate of \$55,000 per year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendation of the Township Administrator is hereby authorized and approved.

10. RESOLUTION APPROVING REQUEST FROM DREAM DEVELOPERS, LLC, FOR RELEASE

OF CASH ESCROW FOR WINTER CERTIFICATES OF OCCUPANCY FOR BLOCK 204.06, LOTS 81 AND 82 AND BLOCK 205.05, LOT 45.02

WHEREAS, Dream Developers, LLC, provided a cash escrow in the amount of \$6,275.00 for Winter Certificates of Occupancy for Block 204.06, Lots 81 and 82 and Block 205.05, Lot 45.02; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed and recommends the Township Committee authorize the release of the \$6,275.00 cash escrow to Dream Developers, LLC.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer is hereby accepted and approved.

11. RESOLUTION AUTHORIZING THE PROMOTION OF SERGEANT JEREMY CUOMO TO LIEUTENANT AND CORPORAL JACK HOWARD, CORPORAL JASON BEVERETT, CORPORAL CHRIS ENGELHARDT AND CORPORAL PHILIP WOLFF TO SERGEANT EFFECTIVE JUNE 15, 2022

WHEREAS, the promotional process conducted to select the most suitable candidates for promotion to the positions of Lieutenant and Sergeant in the Hillsborough Police Department has been completed; and

WHEREAS, the highest rated candidates for the positions were determined to be Sergeant Jeremy Cuomo and Corporal Jack Howard, Corporal Jason Beverett, Corporal Chris Engelhardt and Corporal Philip Wolff; and

WHEREAS, Chief of Police Michael McMahon has recommended the appointment of Sergeant Jeremy Cuomo to the position of Lieutenant effective June 15, 2022, at an annual salary of \$163,529, pursuant to the current P.B.A. Contract; and

WHEREAS, Chief of Police Michael McMahon has recommended the appointment of Corporal Jack Howard, Corporal Jason Beverett, Corporal Chris Engelhardt and Corporal Philip Wolff to the position of Sergeant effective June 15, 2022, at an annual salary of \$135,706, pursuant to the current P.B.A. Contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of Chief of Police Michael McMahon are hereby accepted and approved and Sergeant Jeremy Cuomo is hereby promoted to the position of Lieutenant in the Hillsborough Police Department effective June 15, 2022, at an annual salary of \$163,529 and Corporal Jack Howard, Corporal Jason Beverett, Corporal Chris Engelhardt and Corporal Philip Wolff are hereby promoted to the position of Sergeant in the Hillsborough Police Department effective June 15, 2022, at an annual salary of \$135,706.

12. RESOLUTION AUTHORIZING THE EXECUTION BY THE MAYOR AND TOWNSHIP CLERK OF AN AMENDMENT TO THE FINANCIAL AGREEMENT AND A GRANT AGREEMENT WITH CONCORD STREET URBAN RENEWAL ASSOCIATES, L.P.

WHEREAS, the Township of Hillsborough (the "Township") appointed Concord Street Urban Renewal Associates, L.P. as the redeveloper (the "Redeveloper") of certain real property designated as Block 86, Lot 21.01 on the official tax map of the Township (the "Property"), pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq.; and,

WHEREAS, the Township and the Redeveloper have entered into a Redevelopment Agreement, dated June 27, 2019 (the "Redevelopment Agreement"), with respect to the redevelopment of the Property with an affordable housing project consisting of eighty-seven (87) affordable housing units and one (1) market rate unit to be occupied

by the on-site property manager and certain amenities (the “Project”); and,

WHEREAS, the Township and the Redeveloper have also entered into a Financial Agreement, dated August 20, 2019, providing for a long-term tax exemption for the Project (the “Financial Agreement”); and,

WHEREAS, the Township and the Redeveloper wish to amend the Financial Agreement to satisfy certain requirements of the Redeveloper’s lender by entering into an Amendment to Financial Agreement, a copy of which is annexed hereto and incorporated herein as Exhibit “A”; and,

WHEREAS, the Township has affordable housing trust funds which, under applicable law, may be used to provide financial assistance to developers constructing affordable housing projects; and,

WHEREAS, the Township is willing to help the Project’s funding with a grant funded by affordable housing trust funds to assist the Redeveloper in the construction of the Project; and,

WHEREAS, Life Management, Inc. (“Life Management”) is the minority general partner of the Redeveloper; and,

WHEREAS, the Redeveloper has requested, and the Township has agreed, to issue the affordable housing trust funds grant to Life Management; and,

WHEREAS, the Township, Redeveloper and Life Management wish to enter into a Grant Agreement, a copy of which is annexed hereto and incorporated herein as Exhibit “B”, in order to memorialize the terms and conditions of the Township’s grant of One Million Three Hundred Five Thousand Dollars and No Cents (\$1,305,000.00) in affordable housing trust funds to Life Management for financial assistance for the Project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the Mayor and Township Clerk are hereby authorized to execute the Amendment to Financial Agreement, a copy of which is annexed hereto and incorporated herein as Exhibit “A”.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to execute the Grant Agreement, a copy of which is annexed hereto and incorporated herein as Exhibit “B”.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to execute any and all other documents and/or agreements necessary to effectuate this Resolution on behalf of the Township, subject to review and approval of the Township Special Attorney/Affordable Housing Attorney.

13. RESOLUTION AUTHORIZING SPECIAL OLYMPICS NEW JERSEY TO HOLD A 50 MILE RIDE FOR INCLUSION ON OCTOBER 22, 2022

WHEREAS, Special Olympics New Jersey has requested permission to hold their annual 50 mile Ride for Inclusion in Hillsborough on October 22, 2022; and

WHEREAS, the planned route, Certificate of Liability Insurance and Indemnification and Hold Harmless Agreement have been provided for this event; and

WHEREAS, the Hillsborough Police Department has reviewed the request and the Chief of Police recommends approval of the event.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Special Olympics New Jersey is hereby granted permission to hold their annual 50 mile Ride for Inclusion in Hillsborough on October 22, 2022.

14. RESOLUTION AUTHORIZING HIRING OF MIKE CORCORAN FOR TEMPORARY SUMMER POSITION IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, there is a need for temporary summer help in the Department of Public Works; and

WHEREAS, the Director of Public Works recommends the hiring of Mike Corcoran for this temporary summer help position effective June 15, 2022, at an hourly rate of \$17.00, not to exceed 40 hours per week, to be funded through the NJ Clean Communities Grant.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Director of Public Works is authorized to hire Mike Corcoran for the temporary summer help position in the Department of Public Works effective June 15, 2022, at an hourly rate of \$17.00, not to exceed 40 hours per week, to be funded through the NJ Clean Communities Grant.

15. RESOLUTION AUTHORIZING THE HILLSBOROUGH TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS

WHEREAS, the Hillsborough Township Finance Office may be unable to mail the Township's 2022 tax bills on a timely basis, if the Somerset County Tax Board cannot issue a timely certified tax rate; and

WHEREAS, the Hillsborough Township Chief Finance Officer/Tax Collector has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and has signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Hillsborough Township Tax Collector is hereby authorized to prepare and issue estimated tax bills, if deemed necessary by the Tax Collector, for the Township for the third installment of 2022 taxes; (2) the Tax Collector shall proceed upon approval, if required, from the Director Division of Local Government Services, and take such actions as are permitted and required by N.J.S.A. 54:4-66.2 and 54:4-66.3; and (3) the entire estimated tax levy for 2022 is hereby set at \$159,479,751.13; and (4) in accordance with law the third installment of 2022 taxes shall not be subject to interest until the later of August 10th or the twenty-fifth calendar day after the date the estimated tax bills are mailed and the estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

16. RESOLUTION AUTHORIZING THE TRANSFER OF DANIELA CEVALLOS-REINOSO FROM THE POSITION OF VIOLATIONS CLERK IN THE MUNICIPAL COURT TO OFFICE ADMINISTRATOR IN THE MUNICIPAL COURT WITH A CHANGE IN SALARY EFFECTIVE JUNE 16, 2022

WHEREAS, the Municipal Court Administrator recommends a change in the title position of Daniela Cevallos-Reinoso from Violations Clerk for the Municipal Court to Office Administrator for the Municipal Court with a change in salary to \$44,761.00 effective June 16, 2022; and

WHEREAS, Ms. Cevallos-Reinoso has agreed to the change in title.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that effective June 16, 2022, the title position of Daniela Cevallos-Reinoso shall be changed from Violations Clerk for the Municipal Court to Office Administrator for the Municipal Court with change in annual salary to \$44,761.00.

17. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RTG 2, LLC, FOR BRUSH GRINDING AND CLEARING OF DEBRIS AT THE AUTEN ROAD SITE

WHEREAS, the Director of Public Works has determined there is a need for brush grinding and clearing of debris at the Auten Road Site; and

WHEREAS, a solicitation for quotes was prepared and distributed for said services; and

WHEREAS, three (3) quotes were received as follows:

VC Land	\$18,450.00
RTG 2, LLC	\$16,000.00
Wildheart Industries	\$19,800.00

WHEREAS, the Director of Public Works and Qualified Purchasing Agent recommend the award of a contract to RTG 2, LLC, in an amount not to exceed \$16,000.00, for brush grinding and clearing of debris at the Auten Road site; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #2-01-26-775-025 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to RTG 2, LLC, in an amount not to exceed \$16,000.00, for brush grinding and clearing of debris at the Auten Road site.

18. RESOLUTION AUTHORIZING THE 2022 MUNICIPAL BUDGET TO BE READ BY TITLE ONLY

WHEREAS, pursuant to N.J.S.A. 40A:4-8, the municipal budget may be read by its title if (1) at least one week prior to the date of the hearing and at the hearing, a complete copy of the approved budget is made available for public inspection and to each person upon request and (2) the governing body by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by its title and declare the conditions set forth in the statute have been met.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby finds and declares that a complete copy of the approved budget has been made available for public inspection and to each person upon request and a majority of the full membership of the governing body determine the budget shall be read by title only.

19. RESOLUTION AUTHORIZING THE INTRODUCTION OF THE 2022 MUNICIPAL BUDGET AND SETTING THE PUBLIC HEARING FOR JULY 26, 2022

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it does hereby authorize the introduction of the 2022 Municipal Budget and sets the public hearing for July 26, 2022.

20. RESOLUTION AUTHORIZING A FOUR (4) YEAR AGREEMENT WITH TD BANK FOR BANKING SERVICES EFFECTIVE JULY 1, 2022

WHEREAS, the Township issued a Request for Proposals for Banking Services and the following financial institutions responded:

Peapack-Gladstone Bank
Lakeland Bank
TD Bank

WHEREAS, the Township Chief Finance Officer and Qualified Purchasing Agent, after reviewing all responses, recommends the Township Committee authorize a four (4) year agreement with TD Bank based on the interest rates and services offered in their proposal, dated June 9, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a four (4) year banking agreement with TD Bank is hereby authorized pursuant to their proposal dated June 9, 2022.

21. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO GOGREEN MDS FOR THE REMOVAL OF GRAFFITI ON VARIOUS STRUCTURES AT AVM PARK

WHEREAS, the Director of Parks has determined there is graffiti on various concrete structures at AVM Park which need to be professionally removed; and

WHEREAS, a solicitation for quotes was prepared and distributed for said services; and

WHEREAS, three (3) quotes were received as follows:

GoGreen MDS	\$6,100.00
Vespa Paver Restoration LLC	\$6,500.00
Tri-State	\$7,357.13

WHEREAS, the Director of Parks and the Qualified Purchasing Agent recommend the award of a contract to GoGreen MDS in an amount not to exceed \$6,100.00 for the removal of graffiti on various concrete structures at AVM Park; and

WHEREAS, the Chief Financial Officer certifies there will be sufficient funds in the 2022 budget in account #2-01-28-796-185 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to GoGreen MDS in an amount not to exceed \$6,100.00 for the removal of graffiti on various concrete structures at AVM Park

22. RESOLUTION AUTHORIZING THE PURCHASE OF STREET SIGN MATERIALS FROM GARDEN STATE HIGHWAY PRODUCTS

WHEREAS, the Director of Public Works has requested authorization to purchase materials needed for new street signage in areas being paved; and

WHEREAS, the materials are available through the Somerset County Cooperative Contract #CC-0099-21 at a cost of \$15,191.75; and

WHEREAS, the Township is a member of the Somerset County Cooperative and as such is eligible to purchase through contracts awarded by them; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through account #C-04-55-814-900 in an amount not to exceed \$15,191.75.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of materials needed for new street signage in an amount not to exceed \$15,191.75 through the Somerset County Cooperative Contract

#CC-0099-21.

23. RESOLUTION AWARDING TWO-YEAR CONTRACT FOR CUSTODIAL SERVICES TO VG CLEANERS, LLC

WHEREAS, the Township publicly advertised for sealed bids for Custodial Services for the period July 1, 2022 through June 30, 2024; and

WHEREAS, sealed bids were opened and read on June 9, 2020, at 10:00 a.m., which was the time and place provided for in the Notice to Bidders; and

WHEREAS, the Township received two (2) bids in response to the public advertisement as follows:

VG Cleaners, LLC
Golden Inc.

\$254,400.00 total bid for a 2-year contract
Bid Withdrawn

WHEREAS, the Director of Public Works and the Township Qualified Purchasing Agent recommend the award of a two (2) year contract to VG Cleaners, LLC, in a total amount not to exceed \$254,400.00 for the Custodial Services from July 1, 2022 through June 30, 2024; and

WHEREAS, funds are available in account #2-01-26-772-079 in the amount of \$63,600.00 and funds will be budgeted in the subsequent years in the amount of \$190,800.00 and have been certified as such by the Chief Finance Officer;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a two (2) year contract is hereby awarded to VG Cleaners, LLC, for custodial services in a total amount not to exceed \$254,400.00.

24. RESOLUTION RATIFYING AND CONFIRMING PERMANENT EMPLOYEE STATUS TO POLICE OFFICER DYLAN ELY EFFECTIVE OCTOBER 27, 2021

WHEREAS, Dylan Ely was hired as a Police Officer in the Hillsborough Township Police Department on October 27, 2020; and

WHEREAS, the Chief of Police certifies that Officer Ely has performed his duties and assignments in a capable and competent manner; and

WHEREAS, having qualified for regular employee status during the 12-month probationary period, the Chief of Police recommends that regular employee status be conferred upon Officer Dylan effective October 27, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

25. RESOLUTION AUTHORIZING HIRING OF JENNIFER E. SUITER FOR THE POSITION OF FULL-TIME BUS DRIVER IN HILLSBOROUGH SOCIAL SERVICES DEPARTMENT

WHEREAS, there exists a need for a full-time Bus Driver in the Township of Hillsborough Social Services Department; and

WHEREAS, the Director of Social Services recommends the hiring of Jennifer E. Suiter as a full-time Bus Driver in the Township of Hillsborough Social Services Department effective June 20, 2022 at an annual salary of \$45,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Director of Social Services is authorized to hire Jennifer E. Suiter as a full-time Bus Driver effective June 20, 2022, at an annual salary of \$45,000.00.

26. RESOLUTION ESTABLISHING THE ANNUAL SALARIES & WAGES OF MUNICIPAL EMPLOYEES

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the annual salaries and wages of the following employee are to be adjusted as listed below effective June 20, 2022:

Name	Position	Base Salary
Spinelli, Dawn	Full-Time Bus Driver	\$45,000.00/year

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the above stated annual salaries and wages are hereby approved.

27. RESOLUTION APPOINTING JOHN CICCARELLI TO THE VACANT POSITION OF SEAT 9 ON THE HILLSBOROUGH OPEN SPACE COMMITTEE FOR THE UNEXPIRED TERM ENDING DECEMBER 31, 2022

WHEREAS, there exists a vacancy on the Hillsborough Township Open Space Committee

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, it hereby makes the following appointment:

Name	Seat	Term
John Ciccarelli	Seat #9	12/31/2022 (Unexpired term)

28. RESOLUTION APPROVING THE WILDLIFE MANAGEMENT PLAN FOR THE 2022-2023 SEASON

WHEREAS, Ordinance 2004-24 which established the Hillsborough Wildlife Management Commission, requires the Commission to report annually to the Township Committee and recommend a Wildlife Management Plan for the upcoming year; and

WHEREAS, the Commission reports that the last deer hunting season on public properties in Hillsborough was

again safe and successful; and

WHEREAS, Ordinance 2004-24 and Ordinance 2008-50 provides that the hunting, shooting, killing and removal of white-tailed deer and other wildlife, as approved by the State of New Jersey, on municipally-owned land shall be allowed for the purpose of reducing and managing the Township's deer and other wildlife population, but only with the possession of and under the provisions of a municipal game management permit for such activity; and

WHEREAS, the number of municipal game management permits issued each year for the culling of white-tailed deer and other wildlife and the properties for which such permits shall be issued, shall be determined annually by resolution of the Township Committee; and

WHEREAS, the Wildlife Management Commission has recommended, in its proposed Wildlife Management Plan for the upcoming hunting season, and the Police Chief has concurred, that nineteen (19) properties be made available for permitted hunting; and

WHEREAS, based upon the recommendation of the Township Health Department, the culling of coyote shall be permitted again in this year's wildlife management program, as part of a pilot program designed to reduce the spread of mange and rabies throughout the Township; and

WHEREAS, the Wildlife Management Commission also recommends that in the lottery of available permits, preference be granted first to Hillsborough residents, next to Somerset County residents and finally to New Jersey residents and that three (3) alternate permits be allowed to create a substitute list if an original permit holder is unable to hunt; and

WHEREAS, the Commission further recommends that it be mandatory for all hunters to wear a safety harness while in their tree stands, that all hunters be limited to one (1) fixed style tree stand, that all hunters are to sign a consent form for a NJ Fish and Wildlife license check and that the program for processing and donating harvested deer be continued; and

WHEREAS, the Wildlife Management Commission also recommends that the limited number of days available to hunt with a firearm in Areas 1, 2, 3, 6, 7, and 16 coincide with all season dates set forth by the NJ Division of Fish and Wildlife; and

WHEREAS, the Commission further recommends that licensed hunters who were permitted to hunt on public properties last season be able to have, if desired, that permit extended on the same terms and conditions for the upcoming season on the same property, without submitting to a lottery; and

WHEREAS, the Commission believes the permit extension privilege provides an added safety feature because continuity of hunters in hunting areas allows those hunters to become more familiar with the property and its boundaries, with deer habits, and with each other's habits, thereby increasing safety; and

WHEREAS, the Commission also recommends that additional steps be taken to provide non-lethal means of deer damage control.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that deer hunting, in accordance with New Jersey Laws, rules and regulations, Township rules and regulations, the provisions of Ordinance 2004-24, and as recommended by the Wildlife Management Commission in their proposed Wildlife Management Plan for the 2022-2023 season, is hereby authorized on the following public properties:

Area	Location	Block & Lot		
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Area 1	Montgomery Road and Pschorn Lane	Block 169, Lots 27 & 30	
Area 2	Davids Lane	Block 171, Lots 14C, 14L, 14Z & 112.01	
Area 3	Wertsville Road	Block 171, Lot 6	
Area 4	Auten Road	Block 151, Lot 1	Bow Hunting Only
Area 5	Montgomery Road and Amwell Road	Block 166, Lots 1 & 3.02 Block 167, Lot 8 and Block 167, lot 10.01	Bow Hunting Only
Area 6	Dutchtown Zion Road	Block 174, Lot 200	
Area 7	East Mountain Rd (PID Property)	Block 12, Lots 26.01, 33, 47	
Area 8	ELIMINATED FROM PROGRAM		
Area 9	Scott Drive	Block 203, Lot 22 Block 203-5, Lot 1	Bow Hunting Only
Area 10	River Road (Old Main Road)	Block 8, Lot 9	Bow Hunting Only
Area 11	Surrey Drive and Mulford Lane	Block 207.01, Lot 36	Bow Hunting Only
Area 12	River Road and Norz Drive	Block 13.01, Lot 14.18	Bow Hunting Only
Area 13	Horseshoe Drive	Block 205.11, Lots 41 & 58	Bow Hunting Only
Area 14	Raddel Court	Block 205.15, Lot 38	Bow Hunting Only
Area 15	ELIMINATED FROM PROGRAM		
Area 16	Montgomery Road between Wertsville and Amwell	Block 167 Lots 13.01, 13.02 & 13.03 and Block 167 Lots 9 & 12.04	
Area 17	South Branch Road	Block 149.08 Lots 81, 82 & 83	Bow Hunting Only
Area 18	Brooks Blvd.	Block 65, Lot 22	Bow Hunting Only
Area 19	Daval Road	Block 174.04 Lots 48 and 84	Bow Hunting Only
Area 20	River Road East	Block 11, Lot 13.02	Bow Hunting Only
Area 21	Hamilton Road	Block 198, Lot 2	

BE IT FURTHER RESOLVED that, pursuant to the recommendation of the Wildlife Management Commission in its proposed 2020-2021 Wildlife Management Plan, the following steps are taken to provide non-lethal means of deer damage control: Continue to plot all road-killed deer from motor vehicle accidents on a map of the Township to locate where additional signage may be needed. Continue the replacement of worn deer crossing road signs and/or an increase of signs at key points around the Township; Continue the trimming of brush on public properties further back from the road to allow motorists improved vision of deer at the roadside; Provide “Wildlife Tips” throughout the year on the Township’s website on such topics relating to deer such as deer-resistant plants, leaving wildlife alone in the wild, driving tips during peak times when deer are most active and the negative issues of feeding deer and other wildlife issues; Make available a detailed list that can be obtained at the Townships Clerk’s office on landscape plants rated by deer resistance.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Janine Erickson, the consent agenda resolutions 1-10, 12-28 was unanimously approved upon the call of the roll.

Committeeman DelCore stated they are in the process of initiating the new process and thanked CFO Costa, Administrator Ferrera, and the Mayor.

Committeeman Tomson stated it is disappointing to have to spend \$6,100 to remove graffiti from the township parks.

Administrator Ferrera stated additional patrols are being added to Ann Van Middlesworth Park and surveillance cameras to increase safety and vandalism in the park. Administrator Ferrera also welcomed Fred Kinzler to the permanent IT position.

Mayor Lipani thanked Committeeman DelCore for his wisdom and CFO Costa for her patience with regard to the budget. The Township saved \$190,000 from a light winter which helped with the expenditure of emergency funds of \$300,000 due to Covid19 and Tropical Storm Ida.

Meryl Bisberg, 43 Hickory Hill Road asked in regards to resolution #12 why Concord Street Urban Renewal was being given so much money. Township Attorney Bernstein explained such payments are always a consideration when there is a 100% affordable housing development project. The Trust Fund exists for this very purpose and the pilot program is not affected. Ms. Bisberg then asked in regards to resolutions 18 and 19 when the budget will be on the website and if the pilot programs could be a separate line item since they are different from taxes. CFO Costa advised the budget will be posted to the website within a week.

Maria Janucik, 720 E. Frech Ave, Manville asked questions regarding resolutions 1, 3, 5, 7, 16, 18, 19, and 24. Township Clerk Borek stated the Police Department conducted investigations and does not know if there is a separate report for each license holder.

Committeeman DelCore advised an additional meeting was added in July because the budget needs 4 committee members present to vote.

Mayor Lipani advised all bids for the capital roadway resurfacing project can be found on the Township website. Township Administrator Ferrera explained the public health grant is the second grant to continue providing vaccine clinics, education, staff and contact tracing.

Township Administrator Ferrera stated the change in title of employment status is indicated by union contract language once certain requisite knowledge has been obtained.

Mayor Lipani stated a copy of the budget will be available on the website next week and the hearing to discuss and adopt the budget has been scheduled.

Mayor Lipani advised police officers have a probationary period for one year and then become permanent employees.

CLAIMS LIST

1. CLAIMS LIST 2022-10

Mayor Lipani asked to approve Claims List 2022-10.

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Frank DelCore, Claims List 2022-10, was approved upon the call of the roll.

Maria Janucik, 720 E. Frech Avenue, Manville asked what the \$33,720 payment to Riverview Loan was. CFO Costa replied it is the annual loan payment for the sewer project in the Riverview Terrace area.

Meryl Bisberg, Hickory Hill Road asked about money spent under the American Rescue Plan. Mayor Lipani explained the money can be used for Covid19 related expenses such as contactless soap dispensers and hand dryers and storm water repairs.

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Janine Erickson, the meeting duly adjourned at 9:44 pm. Said motion was unanimously carried upon voice vote.

Attested:



Pamela Borek
Township Clerk