

Minutes of the May 24, 2022 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on May 24, 2022.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Janine Erickson, Committeeman Robert Britting, Committeeman Frank DelCore and Committeeman Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, May 24, 2022.

Mayor Lipani called for a moment of silence for the victims of the Uvalde, Texas shooting that occurred earlier that day. He further stated that thoughts and prayers go to all those impacted by this heinous crime. In fact, there is a proclamation on this agenda for Gun Violence Awareness Day.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES OF APRIL 26, 2022

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Robert Britting, the Regular Meeting Minutes of April 26, 2022 were approved upon the call of the roll.

2. REGULAR MEETING MINUTES OF MAY 10, 2022

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Frank DelCore, the Regular Meeting Minutes of May 10, 2022 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Britting

Committeeman Britting welcomed Vehicle 337, the new accessible Township Senior Citizen Bus and he thanked the Rotary Club of Hillsborough for their generous contribution towards that purchase. The Social Services Department provides transportation for individuals 60 and over who do not drive or have no other means of transportation. This service provides curb to curb service for a variety of essential activities to help keep seniors independent and thriving.

Committeeman Britting reminded residents that the Summer Recreation program registration is now open.

Committeeman Britting stated that the Parks and Recreation Department needs everyone's help with their next mission as they seek recruits to join the Outer Space Task Force. The first 200 registered families will receive a free Emergency Starter Kit.

Committeeman Britting announced that the free Summer Movies Under the Stars at Ann Van Middlesworth Park

are returning on June 3rd and kicking off the summer movie series with a classic, ET.

Committeeman DelCore

Committeeman DelCore reminded residents that Hillsborough has expanded the Hillsborough Business Association's local business promotion program to feature veteran and military service owned-businesses as well as those local businesses that offer discounts to veterans and current military service members.

Committeeman DelCore advised that the June primary is set for Tuesday, June 7th. Polls open at 6 am and close at 8 pm. Similar to the last General Election, every county will provide registered voters with the Early Voting option for the 2022 Primary Election. Early voting will take place from June 3, 2022-June 5, 2022, which is the in-person early voting period. Hours will be Friday-Saturday, 10:00 a.m.-8:00 p.m. and Sunday, 10:00 a.m.-6:00 p.m. No appointment is necessary.

Committeeman Tomson

Committeeman Tomson reported that if residents are planning to install a deck or a pool, a zoning permit is required before submitting a construction application.

Committeeman Tomson advised residents that if they are planning to change the grading of their property, an engineering permit is required. Regrading of a property over 5,000 square feet requires a professionally prepared, engineered grading/topography plan and a Somerset County Soil Conservation Permit.

Committeeman Tomson encouraged residents to sign up for a virtual litter clean up that is sponsored through the NJ Clean Communities Grant.

Committeeman Tomson stated residents can still sign up for the Township Annual Cleanup program to get rid of those unwanted items around the house.

Committeeman Tomson advised that May 15th through the 21st was National Public Works Week.

Deputy Mayor Erickson

Deputy Mayor Erickson stated that the Hillsborough Township Police Department has recently undergone specialized training offered by Parents of Autistic Children (POAC) Autism Services. The Hillsborough Township Police Department has started the initial steps to implement a notification program within our community. The goal of this program is to allow parents or guardians of children with autism, or anyone involved in the care of an adult with autism, a way to communicate directly with law enforcement, prior to any emergency.

Deputy Mayor Erickson thanked Fire Marshal Dave Foelsch from the Hillsborough Township Bureau of Fire Safety for offering Stop the Bleed training for municipal employees.

Deputy Mayor Erickson reported that she heard there was a great turnout at Puppy Noses and Yoga Poses last Friday night. It was a great opportunity to continue the Township's efforts of Mindful May Mental Health Awareness and raise much needed funds for the animal shelter and BoroSafe. Deputy Mayor Erickson thanked BoroSafe Co-Chair Kristen Saleeba and the team for putting this together.

Deputy Mayor Erickson thanked the Michelson family, Officers Tomar and Polizzi, Animal Control Officer Mirin and Longhill Kennels in locating her 14-year-old puppy that wandered away. Deputy Mayor Erickson reminded residents to update their microchip information as that proved to be an invaluable resource in locating her dog.

Mayor Lipani

Mayor Lipani announced that it is last call for registration for all Military Service personnel for the breakfast on Saturday, May 28th. The breakfast will be held rain or shine. At 10 am Saturday, weather permitting, the parade will begin.

Mayor Lipani stated that any Veteran or member of the military can be honored on the Veteran / Military Honor Wall in the municipal building. Kindly visit the Township website for the form to have the tribute post created and added to the Honor Wall.

Mayor Lipani thanked Eagle Scout Candidate Sanav Sathish from Troop 89 for the invitation to inaugurate his Eagle Scout project at AVM Park. Sanav constructed bike racks for the park.

PROCLAMATIONS / APPOINTMENTS

1. JESSICA BANAS GOVERNOR'S EDUCATOR OF THE YEAR

***WHEREAS**, Jessica Banas, a Special Education teacher, has the honor of being named as Auten Road Intermediate School's Governor's Teacher of the Year for the 2021-2022 school year because of her dedication and service to the Hillsborough School District; and*

***WHEREAS**, Jessica Banas has been a member of the Hillsborough School District faculty for nine years; and*

***WHEREAS**, Jessica Banas has taught Special Education for four years as a Learning and/or Language Disability (LLD) Mild teacher and is a Drama Club advisor; and*

***WHEREAS**, Jessica Banas taught in the summer ESY program and is also a literacy tutor to local students; and*

***WHEREAS**, Auten Road Intermediate School is proud to name Jessica Banas as their Teacher of the Year.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, further commend Jessica Banas for being recognized as Auten Road Intermediate School's Teacher of the Year, and we thank her for all her work and dedication to Hillsborough's youth.*

2. D'ANNA BARBARO GOVERNOR'S EDUCATOR OF THE YEAR

***WHEREAS**, D'Anna Barbaro, a Social Worker, has the honor of being named as Hillsborough Elementary School's Governor's Educational Services Professional of the Year for the 2021-2022 school year because of her dedication and service to the Hillsborough School District; and*

***WHEREAS**, D'Anna Barbaro has been a member of the Hillsborough School District faculty for two years; and*

***WHEREAS**, D'Anna Barbaro is a case manager for the self-contained behavioral disabilities program and provides counseling/social skills groups for high need students; and*

***WHEREAS**, D'Anna Barbaro is a member of the Intervention and Referral Committee; and*

***WHEREAS**, Hillsborough Elementary School is proud to name D'Anna Barbaro as their Educational Services Professional of the Year.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, further commend D'Anna Barbaro for being recognized as Hillsborough Elementary School's Educational Services Professional of the Year, and we thank her for all her work and dedication to Hillsborough's youth.*

3. ERIN CHUNG GOVERNOR'S EDUCATOR OF THE YEAR

***WHEREAS**, Erin Chung, a Special Education teacher, has the honor of being named as Hillsborough Elementary School's Governor's Teacher of the Year for the 2021-2022 school year because of her dedication and service to the Hillsborough School District; and*

***WHEREAS**, Erin Chung has been a member of the Hillsborough School District faculty for 15 years; and*

***WHEREAS**, Erin Chung has taught Special Education for 15 years and helped start the iRun Club at Hillsborough Elementary School. She has achieved her Masters in Special Education; and*

***WHEREAS**, Erin Chung is on the Sunshine and Character Education Committee and is a CCD teacher at St. Joseph Church. Ms. Chung is also certified in yoga and brings mindfulness and yoga practices into her classroom; and*

WHEREAS, Hillsborough Elementary School is proud to name Erin Chung as their Teacher of the Year.
NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Erin Chung for being recognized as Hillsborough Elementary School's Teacher of the Year, and we thank her for all her work and dedication to Hillsborough's youth.

4. IAN EVANS GOVERNOR'S EDUCATOR OF THE YEAR

WHEREAS, Ian Evans, a seventh grade literacy teacher, has the honor of being named as Hillsborough Middle School's Governor's Teacher of the Year for the 2021-2022 school year because of his dedication and service to the Hillsborough School District; and
WHEREAS, Ian Evans has been a member of the Hillsborough School District faculty for ten years; and
WHEREAS, Ian Evans has taught seventh grade literacy for ten years and is a co-advisor for the Club for Anti-Racist and Equitable School, CARES, promoting justice, equity, diversity, and inclusion in school and the community; and
WHEREAS, Ian Evans has been the advisor for Writers House, a creative writing workshop, is active in the school mentoring program, and has trained teachers on methods of bystander intervention; and
WHEREAS, Hillsborough Middle School is proud to name Ian Evans as their Teacher of the Year.
NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Ian Evans for being recognized as Hillsborough Middle School's Teacher of the Year, and we thank him for all his work and dedication to Hillsborough's youth.

5. JOAN MURPHY GOVERNOR'S EDUCATOR OF THE YEAR

WHEREAS, Joan Murphy, a fifth grade Learning and/or Language Disability (LLD) teacher, has the honor of being named as Auten Road Intermediate School's Governor's Teacher of the Year for the 2021-2022 school year because of her dedication and service to the Hillsborough School District; and
WHEREAS, Joan Murphy has been a member of the Hillsborough School District faculty for 22 years; and
WHEREAS, Joan Murphy has taught the fifth grade Learning and /or Language Disability (LLD) class for 14 years; and
WHEREAS, Joan Murphy is on the Pride Committee for the Hillsborough Educational Association and a union representative. Ms. Murphy is also a lector and CCD teacher at St. Joseph Church; and
WHEREAS, Auten Road Intermediate School is proud to name Joan Murphy as their Teacher of the Year.
NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Joan Murphy for being recognized as Auten Road Intermediate School's Teacher of the Year, and we thank her for all her work and dedication to Hillsborough's youth.

6. NATIONAL GUN VIOLENCE AWARENESS DAY

WHEREAS, every day, approximately 111 Americans are killed by gun violence and in 2021 there were 20,726 gun homicides, more than any other year in two decades; and
WHEREAS, Americans are 26 times more likely to be killed with guns than people in other high-income countries; and
WHEREAS, protecting public safety in the communities they serve is a mayor's highest responsibility; and
WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and **WHEREAS**, mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and
WHEREAS, in January 2013, Hadiya Pendleton, a teenager who marched in President Obama's second inaugural parade was tragically shot and killed just weeks later. Family and friends commemorated her life by wearing Orange in June, her birth month; and
WHEREAS, a national coalition of organizations has designated the first Friday in June as National Gun Violence Awareness Day. By wearing orange, a color that symbolizes the value of human life, Americans can raise awareness about gun violence and honor the lives of gun violence victims and survivors.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, hereby renew our commitment to reducing gun violence, pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

BE IT FURTHER PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, hereby declare June 3, 2022, to be National Gun Violence Awareness Day and encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

PRESENTATIONS

1. CERTIFICATE OF APPRECIATION FOR HILLSBOROUGH HIGH SCHOOL REACH INTERNS

NEW BUSINESS

None.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Pamela Borek stated the following. The Township Committee welcomes input from the public.

Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

No public comment.

PUBLIC HEARINGS

None.

INTRODUCTION OF NEW ORDINANCES

1. 2022-09 AN ORDINANCE AMENDING CHAPTER 143 "VEHICLES AND TRAFFIC", ARTICLE XXV "HILLSBOROUGH MUNICIPAL PROPERTIES" OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY. FURTHER CONSIDERATION AND PUBLIC HEARING WILL BE HELD ON JULY 12, 2022.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Code of the Township of Hillsborough be amended as follows:
New Language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.

Section 1. Chapter 143 "Vehicles and Traffic", Article XXV "Hillsborough Township Municipal Properties", Section 143-80 "Statutory authority; regulations" is hereby amended as follows.

The Township of Hillsborough has filed a written consent with the New Jersey Department of Transportation that the provisions of Subtitle 1 of Title 39 of the Revised Statutes of New Jersey be made applicable to the semipublic roads, streets, driveways and parking lots at the Hillsborough Township Municipal Complex located in the Township of Hillsborough, County of Somerset, and the following regulations shall be enforceable:

- A. All vehicles must park only in designated areas and between the lines provided.
- B. Handicapped parking. All stalls ~~shall be 12 feet wide as~~ are shown on the ~~attached site plan~~ latest striping and signage plan and signed with R7-8 ("Reserved Parking" sign and penalty plate) in the designated parking

areas for persons who have been issued the handicapped parking permits by the Division of Motor Vehicles.

C. Through streets. The following street or parts of streets are hereby designated as through streets, and stop signs shall be installed on the near right side of each street intersecting the through street:

Name of Street	Location
Municipal Drive East	From a point 15 feet north of Municipal Drive South to a point 15 feet south of Municipal Drive North <u>Between Municipal Drive South (Veterans Way) to South Branch Road</u>
Municipal Drive South <u>(Veterans Way)</u>	From a point 15 feet west of Beekman Lane to a point 15 feet east of Municipal Drive West <u>Between Beekman Lane and east driveway of main parking lot. Also, between Municipal Drive and west main parking lot driveway.</u>
Municipal Drive West <u>East</u>	From a point 15 feet north of Amwell Road to a point 15 feet south of Municipal Drive North <u>Between Beekman Lane and Municipal Drive.</u>

D. One Way Streets/Parking lot. The following streets, parking lot or parts of streets are hereby designated as one way:

<u>Name of Street</u>	<u>Location</u>
<u>Municipal Drive</u>	<u>Between Municipal Drive East and Municipal Drive South (Veterans Way)</u>
<u>Municipal Drive South (Veterans Way)</u>	<u>Between main parking lot east driveway and main parking lot west driveway</u>
<u>East Parking Lot</u>	<u>As shown on latest Municipal Building Striping and Signage Plan</u>
<u>West Parking Lot</u>	<u>As shown on latest Municipal Building Striping and Signage Plan</u>

D-E. Speed limits.

- (1) The speed limits for both directions of traffic in the parking lots shall be 15 miles per hour.
- (2) The speed limits for both directions of travel on the following ~~roads~~ **streets** are:

Name of Street	Speed Limit (mph)	Limit
Municipal Drive	15	Entire Length
Municipal Drive East	15	Entire Length
Municipal Drive North <u>East</u>	15	Entire Length
Municipal Drive South <u>(Veterans Way)</u>	15	Entire Length
Municipal Drive West	15	Entire Length

- (3) Regulatory and warning signs shall be erected and maintained to effect the above-designated speed limits authorized by the Department of Transportation.

E- F. Tow-away zone. Any vehicle parked or standing as to obstruct or impede a normal flow of traffic, block

entrances or exitways, loading zones, oil fills, any grass area or pedestrian walkways or present in any way a safety or traffic hazard may be removed by towing the vehicle at the owner's or operator's expense.

F. G. Restricted parking. No person shall stop or stand a vehicle anytime upon any of the following described streets or parts of streets:

Name of Street	Side	Hour	Location
Municipal Drive	Both	All	Entire length - <u>except as shown on latest Municipal Building Striping and Signage Plan</u>
Municipal Drive East	Both	All	Entire length
Municipal Drive North	Both	All	Entire length
Municipal Drive South (Veterans Way)	Both	All	Entire length - <u>except as shown on latest Municipal Building Striping and Signage Plan</u>
Municipal Drive West	Both	All	Entire length

G. H. Reserved parking. The parking lot has reserved parking for various types of vehicles, which must be properly identified as per the site plan latest striping and signage plan.

H. I. Pedestrian crosswalks designated. The following locations are hereby designated as crosswalks:

Name of Street	Location
Municipal Drive South (Veterans Way)	Midblock from the north curbline to the south curbline, as indicated on the site plan

I. J. All signs, posts, bolts or other necessary materials and striping shall be installed and paid for by the applicant. Work shall be checked by the Police Department to ensure that installations meet state and federal specifications, and all signing shall conform to the current Manual on Uniform Traffic Control Devices.

J. K. Unless another penalty is expressly provided by New Jersey statute, every person convicted of a violation of this article or any supplement thereto shall be liable to a penalty of not more than \$50 or imprisonment for a term not exceeding 15 days, or both.

K. L. Effect of article. If any part of this article is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of the article.

L. M. Loading zones. Loading zones should have a fifteen-minute time restriction.

Name of Street	Side	Location
Lot B <u>West Parking Lot</u>	West side of building	Easternmost curbing by
Health Department, stopping at the Library's side driveway		
Lot D	<u>East side of building</u>	
<u>Municipal Drive South (Veterans Way)</u>	<u>South side of building</u>	<u>At front entrance</u>

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Doug Tomson, to introduce Ordinance 2022-09. Further Consideration And Public Hearing Will Be Held On July 12, 2022., the motion was unanimously approved upon the call of the roll.

CONSENT

1. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Cindy Kay	\$270.00
Kadiatu Sesay	\$135.00
Kelly Stankiewicz	\$598.00
Diane Movshin	\$649.00

2. RESOLUTION ACCEPTING PERFORMANCE SURETY BOND AND SAFETY AND STABILIZATION BOND FOR MCDONALD'S RENOVATION PROJECT

WHEREAS, McDonald's submitted Performance Surety Bond No. 404248624 from Liberty Mutual Insurance Company in the amount of \$52,449.12 for public improvements related to its renovation project; and

WHEREAS, McDonald's also submitted a Safety and Stabilization Bond No. 404248625 from Liberty Mutual Insurance Company in the amount of \$5,000.00 for the safety and stabilization of the worksite; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee authorize the acceptance of the Performance Surety Bond and Safety and Stabilization Bond for the McDonald's renovation project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be hereby accepted and approved.

3. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Amwell Terrace	Amwelltein	\$209.70
Gateway Phase 7	Gatway6in	\$1,696.29
Hillsborough 206 Holdings	hills206in	\$364.08

Hillsborough Business Campus	Hillsbusin	\$199.31
Hillsborough Village	Hillvillin	\$253.57
Village Point	villagptin	\$57.70
Pilgrim Village 2021	Pilgrimin	\$57.70
Ramaswamy	Ramaswamin	\$423.42
Sherman Tract	Shermanin	\$398.62
	Grand Total	(\$3,660.39)

4. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

WHEREAS, the Tax Collector indicates tax overpayments have been received as indicated below and recommends refunds be issued for such overpayments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amounts set forth below for tax overpayments.

Block	Lot	Qualifier	Name	Amount	Qtr	Year
183	32		Bruce Yager	\$2,549.34	2	2022
11	21		Unity Bank	\$993.79	2	2022
163.05	1.01	C1909	Majestic Title Agency, Inc.	\$1,012.58	2	2022
140.02	84		Andrew & Doreen Gold	\$763.02	2	2022
5	2.02		Robert D & April A Clarke	\$794.65	2	2022
177.06	4		Gaspar & Anh Tho Madrazo	\$845.49	2	2022
153.1	1.02	C2904	Lereta, LLC	\$1,028.39	2	2022
183.05	15		R Wayne & Denise Tuck	\$716.16	2	2022
155	13		Theodore & Barbara Lozito	\$675.36	2	2022
183	32		Ebony J Foster	\$1,203.94	2	2022
145.02	38		CoreLogic	\$2,723.09	2	2022
149.16	26		CoreLogic	\$2,874.54	2	2022
153.09	1.01	C3101	CoreLogic	\$1,389.43	2	2022
153.12	1	C0600	CoreLogic	\$1,060.99	2	2022
163.05	2	C1713	CoreLogic	\$1,554.37	2	2022
163.06	2	C1713	CoreLogic	\$1,445.19	2	2022
163.06	3	C2311	CoreLogic	\$1,442.84	2	2022
163.08	1	C2507	CoreLogic	\$937.44	2	2022
163.21	7	C3222	CoreLogic	\$1,557.90	2	2022
183	38.01		CoreLogic	\$32,641.89	2	2022
183	38.01	Cell	CoreLogic	\$1,631.27	2	2022
183.01	1		CoreLogic	\$10,581.26	2	2022
204	1.071		CoreLogic	\$5,000.00	2	2022

5. RESOLUTION APPROVING THE REQUEST FROM SOMERSET HEALTH CARE FOUNDATION TO HOLD THE STEEPLECHASE DISTANCE RUN IN HILLSBOROUGH TOWNSHIP ON SUNDAY, SEPTEMBER 25, 2022

WHEREAS, Somerset Health Care Foundation has requested permission to hold the Steeplechase Distance Run

on September 25, 2022, in Hillsborough Township; and

WHEREAS, Somerset Health Care Foundation has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, the Chief of Police and Hillsborough Township Police Department's Traffic Safety Bureau has determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Somerset Health Care Foundation is hereby authorized to hold a race in Hillsborough Township on September 25, 2022.

6. RESOLUTION APPROVING CARNIVAL LICENSE APPLICATION SUBMITTED BY ANTHONY FRANCHINI FOR AN EVENT TO BE HELD BY ROTARY CLUB OF HILLSBOROUGH FOUNDATION ON AUGUST 16, 2022 THROUGH AUGUST 20, 2022

WHEREAS, an Application for a Carnival License has been filed by Anthony Franchini for an event to be held by Rotary Club of Hillsborough Foundation from August 16, 2022 through August 20, 2022; and

WHEREAS, there will be a public fireworks display during the Rotary Fair on Friday, August 19, 2022; and

WHEREAS, the submitted Application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the Application for a Carnival License submitted by Anthony Franchini for an event to be held by Rotary Club of Hillsborough Foundation on August 16, 2022, through August 20, 2022, with a public fireworks display on Friday, August 19, 2022.

7. RESOLUTION AUTHORIZING HIRING OF RICHARD NIELIWOCKI FOR THE POSITION OF FULL-TIME BUILDING INSPECTOR IN HILLSBOROUGH BUILDING DEPARTMENT

WHEREAS, there exists a need for a full-time Building Inspector in the Township of Hillsborough Building Department; and

WHEREAS, the Construction Official recommends the hiring of Richard Nieliwrocki as a full-time Building Inspector in the Township of Hillsborough Building Department effective May 26, 2022 at an annual salary of \$67,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Construction Official is authorized to hire Richard Nieliwrocki as a full-time Building Inspector effective May 25, 2022 at an annual salary of \$67,000.00.

8. RESOLUTION AUTHORIZING THE EXECUTION OF VARIOUS FARM LEASES FOR THE PERIOD JUNE 1, 2022 THROUGH DECEMBER 31, 2022

WHEREAS, a notice of advertisement for bids and an Invitation to Bid were prepared and advertised on April 27, 2022 for the lease of various farm properties owned by the Township; and

WHEREAS, sealed bids were opened and read on May 18, 2022 at 10:00 AM, which was the time and place as provided for in the Invitation to Bid entitled "Farm Lease Agreement - Supplemental Bid" in accordance with the Local Public Contracts Law; and

WHEREAS, bids were received for the following properties:

Bidder	Block/Lot	Amount
Norz Hill Farm & Market	Block 150 Lot 4	\$100.00 per year
James Abma Jr.	Block/Lot 198/2, 198.01/1, and 198.02/1.01	3,270.00 per year

WHEREAS, the specifications provide that the award of the contract shall be made to the highest bidder for each property separately; and

WHEREAS, the Qualified Purchasing Agent has determined that the highest responsible bidders are:

Bidder	Block/Lot	Amount
Norz Hill Farm & Market	Block 150 Lot 4	\$100.00 per year
James Abma Jr.	Block/Lot 198/2, 198.01/1, and 198.02/1.01	3,270.00 per year

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Township Clerk are hereby authorized to execute agreements with the successful bidders for farm leases for the period June 1, 2022 through December 31, 2022 with a potential extensions thereof for calendar years 2023 and 2024; and (2) a notice of this action shall be printed in the official Township Newspaper.

9. RESOLUTION AUTHORIZING THE HIRING OF JOHN BRUDER, SPECIAL DUI PROSECUTOR

WHEREAS, there exists a vacancy in the position of Special DUI Prosecutor; and

WHEREAS, the Court Liaisons reviewed the applicants and conducted interviews for said vacancy; and

WHEREAS, it is the recommendation of the Court Liaisons that John Bruder be hired as Special DUI Prosecutor, effective May 25, 2022, at an annual salary of \$45,000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Court Liaisons is hereby authorized and approved.

10. RESOLUTION AUTHORIZING INCREASE IN THE NOT TO EXCEED AMOUNT OF CONTRACT WITH CME ASSOCIATES FOR AFFORDABLE HOUSING ADMINISTRATIVE AGENT SERVICES FOR 2022

WHEREAS, on January 5, 2022, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., a contract for "Professional Services" was awarded to CME Associates as Affordable Housing Administrative Agent for the year 2022 in an amount not to exceed \$20,000.00; and

WHEREAS, the amount to exceed in the contract needs to be increased by \$25,000.00 for additional services to be provided for the remainder of 2022; and

WHEREAS, the Chief Financial Officer certifies sufficient funds are available in the Affordable Housing Trust Fund for these services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the not to exceed amount in the contract with CME Associates be increased by \$25,000.00 for Affordable Housing Administrative Agent services for the remainder of 2022.

11. RESOLUTION AWARDING CONTRACT TO DELL FOR LICENSE RENEWALS FOR THE POLICE DEPARTMENT

WHEREAS, the Chief of Police has determined there is a need to renew the Office 365 licenses for the Police Department; and

WHEREAS, Dell was awarded a contract through New Jersey State Contract #20-TELE-01510(T3121) for such goods and services; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the award of a contract to Dell in an amount not to exceed \$18,517.60 for Office 365 license renewals; and

WHEREAS, the Chief Financial Officer certifies there will be sufficient funds in the 2022 budget through account #2-01-25-745-112 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Dell in an amount not to exceed \$18,517.60 through New Jersey State Contract #20-TELE-01510(T3121) .

12. RESOLUTION AWARDING CONTRACT TO EPLUS TECHNOLOGY, INC., FOR VOIP PHONE SYSTEM UPGRADES

WHEREAS, the Director of Technology has determined there is a need to provide VOIP phone system upgrades, new switching infrastructure and licensing for the current phone system; and

WHEREAS, ePlus Technology was awarded a contract through New Jersey State Contract #20-TELE-01506 for such goods and services; and

WHEREAS, the Director of Technology and Qualified Purchasing Agent recommend the award of a contract to ePlus Technology in a total amount not to exceed \$207,010.83 for the VOIP phone system upgrades, new switching infrastructure and licensing for the current phone system; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in Capital account #C-04-55-223-501 for these goods and services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to ePlus Technology, Inc., in an amount not to exceed \$207,010.83 through New Jersey State Contract #20-TELE-01506 for the VOIP phone system upgrades, new switching infrastructure and licensing for the current phone system.

13. RESOLUTION REJECTING ALL BIDS RECEIVED FOR EMERGENCY MEDICAL SERVICES AND AUTHORIZING REBID

WHEREAS, the Township publicly advertised for sealed bids for the provision of emergency medical services within the Township in accordance with the competitive contracting process of the Local Public Contracts Law, N.J.S.A. 40A:11-4.1 et seq; and

WHEREAS, sealed bids were opened and read on May 18, 2022, at 10:00 a.m., which was the time and place provided for in the Notice to Bidders; and

WHEREAS, the Township received only one (1) bid in response to its solicitation, which bid was from RWJ Barnabas Health EMS; and

WHEREAS, the bid submitted by RWJ Barnabas Health EMS substantially exceeds the Township's cost estimate

and 2022 anticipated budget appropriation for the services to be provided; and

WHEREAS, N.J.S.A. 40A:11-13.2a, authorizes a contracting unit to reject all bids where the lowest bid substantially exceeds the cost estimates for the goods or services; and

WHEREAS, N.J.S.A. 40A:11-13.2b, authorizes a contracting unit to reject all bids where the lowest bid substantially exceeds the contracting unit's appropriation for the goods or services; and

WHEREAS, the Township Administrator and Qualified Purchasing Agent recommend the Township Committee authorize rejection of the RWJ Barnabas Health EMS bid and authorize the Qualified Purchasing Agent to rebid for said emergency medical services in accordance with the competitive contracting process of the Local Public Contracts Law, **N.J.S.A. 40A:11-4.1 et seq.**

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that:

- (1) the RWJ Barnabas Health EMS bid for the provision of emergency medical services within the Township is hereby rejected as said bid substantially exceeds the Township's cost estimate and 2022 anticipated budget appropriation for said services; and
- (2) the Township Qualified Purchasing Agent is hereby authorized to rebid for said emergency medical services in accordance with the competitive contracting process of the Local Public Contracts Law, **N.J.S.A. 40A:11-4.1 et seq.**

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Janine Erickson, the consent agenda was unanimously approved upon the call of the roll.

Deputy Mayor Erickson welcomed Special Prosecutor John Bruder and wished him luck.

Township Administrator Ferrera welcomed Richard Nielowocki to the position of full time Building Inspector.

CLAIMS LIST

1. CLAIMS LIST 2022-09

Mayor Lipani asked to approve Claims List 2022-09.

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Frank DelCore, Claims List 2022-09, was approved upon the call of the roll.

EXECUTIVE SESSION

1. CONTRACT NEGOTIATIONS - SUNNYMEADE LANDFILL PROPERTY

WHEREAS, Section 8 of the Open Public Meetings Act (**N.J.S.A. 10:4-12 (b) (1-9)**), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Contract Negotiations - Sunnymeade Landfill Property

3. The Township Committee may take official action on those items discussed in the Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Committeeman Frank DelCore, seconded by Committeeman Robert Britting, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 8:12 pm.

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Robert Britting, the public meeting was re-opened at 8:30 pm.

Township Attorney Willard stated a discussion was had regarding the contract negotiations with the Sunnymeade Landfill. No further action is to be taken at this time.

ADJOURNMENT

Upon a motion by Committeeman Frank DelCore, seconded by Committeeman Robert Britting, the meeting duly adjourned at 8:31 pm. Said motion was unanimously carried upon voice vote.

Attested:



Pamela Borek
Township Clerk