

Minutes of the February 22, 2022 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on February 22, 2022.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Deputy Mayor Janine Erickson, Committeeman Steve Cohen, and Committeeman Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard. Mayor Shawn Lipani and Committeeman Frank DelCore were absent.

SALUTE TO THE FLAG

MAYOR STATES

Deputy Mayor Erickson advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, February 22, 2022.

APPROVAL OF MINUTES

1. JANUARY 11, 2022 REGULAR MEETING MINUTES

Upon a motion by Committeeman Steve Cohen, seconded by Committeeman Doug Tomson, the January 11, 2022 Regular Meeting Minutes were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Cohen

Committeeman Cohen stated tax preparation services are available for low to moderate income individuals, people with disabilities, and seniors through the United Way of Northern New Jersey and Somerset County Volunteer Services.

Committeeman Cohen reported that utility assistance is also available via PSEG.com/Help Now and the Emergency Rental Assistance Program.

Committeeman Cohen advised that Penn Medicine partnered with the Hillsborough Mayors Wellness program to provide diabetic foot screenings and daily foot care information to Hillsborough residents in January.

Committeeman Cohen explained that the office of the Business Advocate helps businesses navigate through commercial regulatory guidelines and has created a commercial overview page to assist businesses in their permit application processes.

Committeeman Cohen announced that the Recreation Department is in need of volunteers, high school age and above, to assist with various programs including youth sport coaches, youth program assistants, behind the scenes operations and Township special events.

Committeeman Cohen reported that summer camp registration is now open. Summer Fun Zone camp is open for children ages 5-11 and is available from 9:00 - 3:00pm or 8:00 - 5:00pm and Club Teen camp for children ages 12-13 and is available from 8:00 - 4:00pm.

Committeeman Cohen stated that the Rotary Club would like to thank the overwhelming generosity of Hillsborough residents for donating to the used book donation program, which has expanded to include a second book donation bin at the Iron Peak sports facility.

Committeeman Tomson

Committeeman Tomson reminded resident dog owners that license renewals are due by March 1st.

Committeeman Tomson announced that it is with sadness that the Township Committee reports the passing of K9 Officer Marco. K9 Marco (Kondro) was obtained by a donation from Dr. Caesar DePaço and Deanna Padovani-DePaço and was subsequently trained and certified in Patrol/Narcotics in 2015. During his tenure, Marco seized approximately \$75,000 in multiple drug operations with the DEA and FBI and retired in October of 2021.

Committeeman Tomson advised that if residents are experiencing electrical problems, it is suggested to call a licensed electrician.

Committeeman Tomson stated that all PSE&G gas work is complete on Township roads, but there is still work being done on Route 206. All roadways affected were repaved by PSE&G. The benefit to the Township was the Meadowbrook Drive area, Camplain Road, part of Old Camplain Road, and Lynn Court were all fully repaved at no cost to the Township. Triangle Road and New Amwell Road were repaved by PSE&G in the winter despite a warning from the Hillsborough Engineering Department. The pavement is now failing due to the cold weather and PSEG will need to repave Triangle Road and New Amwell Road in the spring.

Committeeman Tomson reported that the Public Works Department's Clean Communities Program urges everyone to devote a few minutes a week to picking up litter.

Committeeman Tomson advised that registration begins on March 1st for the Annual Township Clean Up program held at the Auten Road site.

Deputy Mayor Erickson

Deputy Mayor Erickson announced Hillsborough is one of the safest cities in the United States according to MoneyGeek, coming in at number 45.

Deputy Mayor Erickson announced that Girl Scout cookies will be sold throughout Hillsborough, on weekends starting Saturday, February 26th through Sunday, March 27th.

PROCLAMATIONS / APPOINTMENTS

1. BARBARA GOLDEN - TEACHER OF THE YEAR

WHEREAS, Barbara Golden, a Teacher of Math, has the honor of being named as Triangle Elementary School's Governor's Educator of the Year for the 2021-2022 school year because of her dedication and service to the Hillsborough School District; and

WHEREAS, Barbara Golden has been a member of the Hillsborough School District faculty for 18 years, 11 years as a classroom teacher and seven years as a Teacher of Math; and

WHEREAS, Barbara Golden served as the Acting Principal of Triangle Elementary School twice and is the Coordinator of the Hillsborough Summer Enrichment Program; and

WHEREAS, Barbara Golden has focused on building a strong Response to Intervention program within the elementary schools and has organized 100th Day Food Drives and One Book One School reading events; and

WHEREAS, Triangle Elementary School is proud to name Barbara Golden as their Teacher of the Year.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, further commend Barbara Golden for being recognized as Triangle Elementary School's Teacher of the Year and we thank her for all her work and dedication to Hillsborough's youth.

2. ANJANA IYER - TEACHER OF THE YEAR

WHEREAS, Anjana Iyer, a Special Education Chemistry teacher, has the honor of being named as Hillsborough High School's Governor's Educator of the Year for the 2021-2022 school year because of her dedication and service to the Hillsborough School District; and

WHEREAS, Anjana Iyer has been a member of the Hillsborough School District faculty for 11 years; and

WHEREAS, Anjana Iyer has also been a co-advisor for Peer Assisted Life Skills (P.A.L.S.) and is a special consultant for Diversity and Inclusion, Governing Board for the American Association of Chemistry Teachers; and

WHEREAS, Anjana Iyer was honored along with another colleague as best inclusion teachers in 2019 by New Jersey Coalition of Inclusive Education and has been involved in various initiatives by the American Chemical Society in the area of Diversity, Inclusion, Equity and Respect; and

WHEREAS, Hillsborough High School is proud to name Anjana Iyer as their Teacher of the Year.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, further commend Anjana Iyer for being recognized as Hillsborough High School's Teacher of the Year and we thank her for all her work and dedication to Hillsborough's youth.

3. GRACE VERANO - TEACHER OF THE YEAR

WHEREAS, Grace Verano, a Fourth Grade teacher, has the honor of being named as Triangle Elementary School's Governor's Educator of the Year for the 2021-2022 school year because of her dedication and service to the Hillsborough School District; and

WHEREAS, Grace Verano has been a member of the Hillsborough School District faculty for 27 years, 15 years at Woods Road Elementary School and 12 years at Triangle Elementary School; and

WHEREAS, Grace Verano was a writing specialist for grades one through four for 10 years, and a classroom teacher of grades TP, First, Second and Fourth grades for 17 years; and

WHEREAS, Grace Verano has organized events including Young Author's Day and The Vocabulary Day Parade. She also organized a segment for NJEA Classroom Close Up television featuring Triangle Elementary School staff and students during READ ACROSS AMERICA. Grace Verano volunteers on the HEA Pride Committee and organized a food bank collection at school; and

WHEREAS, Triangle Elementary School is proud to name Grace Verano as their Teacher of the Year.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, further commend Grace Verano for being recognized as Triangle Elementary School's Teacher of the Year and we thank her for all her work and dedication to Hillsborough's youth.

PRESENTATIONS

None at this time.

NEW BUSINESS

None at this time.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Borek made the following statement: The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

1. Didier Jiminez, 348 Gemini Drive thanked the Mayor for the email option for meeting participation but urged virtual participation as well.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CONSENT

1. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Priyambada Singh

\$110.00

2. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Amwell Terrace	Amwelltein	-\$115.40
Gateway Phase 7	Gateway5in	-\$457.99
Gateway Phase 6	Gateway5in	-\$692.40
Hillsborough 206 Holdings	Hills206in	-\$182.04
Hillsborough Crossings	Hilcrossin	-\$167.82
Hillsborough Village	Hillvillin	-\$559.95
PSE&G 2020 Gas Project	PSEG2020in	-\$57.70
Pilgrim River 2021	Pilgrimin	-\$1,326.93
Pilgrim River 2021	Primrosein	-\$272.67
Sherman Tract	Shermanin	\$0.00
YMCA/Sunstream Partners	YMCAin	-\$104.85
	GrandTotal	-\$3,937.75

3. RESOLUTION AUTHORIZING THE DIRECTOR OF PARKS AND RECREATION TO FILL OPEN POSITION FOR RECREATION PROGRAMS

WHEREAS, there is a need to hire part-time staff to support the Hillsborough Township Recreation programs; and

WHEREAS, the Director of Parks and Recreation authorizes the hiring of the following individual(s).

Name	Program	Position	Hourly Rate	Effective Date
Damian Amato	Winter Basketball	Scorekeeper	\$13/hr	2/23/2022

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the authorization of the Director of Parks and Recreation to hire part time staff to support Hillsborough Township Recreation Programs is hereby accepted and approved.

4. RESOLUTION AUTHORIZING RELEASE OF ENGINEERING INSPECTION FEE ESCROW FOR THE IRON PEAK SPORTS AND EVENTS COMPLEX

WHEREAS, an engineering inspection fee escrow was posted by Apex Land Associates n/k/a Iron Peak Land Associates for the Iron Peak Sports and Events Complex; and

WHEREAS, the Assistant Township Engineer certifies all work has been satisfactorily completed and recommends the release of the engineering inspection fee escrow in the amount of \$21,339.07 and the account be closed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer is hereby accepted and approved.

5. RESOLUTION AUTHORIZING CONTRACT WITH BLACK LAGOON FOR POND MANAGEMENT AT AVM PARK

WHEREAS, the Township of Hillsborough solicited quotes for pond maintenance at AVM Park and three (3)

responses were received as follows; and

Black Lagoon	\$6,350.00 per year plus \$250.00 for NJDEP 2 year permit
Great Blue	Does not wish to respond at this time
Nature Works	No response

WHEREAS, the Director of Parks & Recreation and the Township Qualified Purchasing Agent recommend the award of a 2-year contract with Black Lagoon in an amount not to exceed \$6,350.00 per year plus \$250.00 for the NJDEP 2 year permit for pond management at AVM Park for the period April 1, 2022 through March 31, 2024; and

WHEREAS, funds are available in the 2022 budget through account #2-01-28-796-150, and funds will be available in future budgets and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes a 2-year contract with Black Lagoon in an amount not to exceed \$6,350.00 per year plus \$250.00 for the NJDEP 2 year permit for pond management at AVM Park for the period April 1, 2022 to March 31, 2024.

6. RESOLUTION AUTHORIZING THE EXECUTION OF MUNICIPAL CERTIFICATION OF A 2022 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR MIDLAND ADULT SERVICES

WHEREAS, Midland Adult Services operates a group home at 234 Hockenbury Road in Hillsborough; and

WHEREAS, Midland Adult Services wishes to submit an application to the Somerset County Community Development Committee to receive grant funding under the 2022 Community Development Block Grant Program for installation of ramping on the back of the house at the Hockenbury Road group home for residents with mobility and stability issues; and

WHEREAS, the application requires submission of a Municipal Certification acknowledging the governing body has been notified of the application and the application was discussed at a local public meeting held in full compliance with all state and local public notice requirements; and

WHEREAS, the Township Committee wishes to endorse the submission of Midland Adult Services' application for grant funding.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Committee endorses the submission of Midland Adult Services' application for grant funding for ramping installation at the Hockenbury Road group home and the Mayor and Clerk are authorized to execute the Municipal Certification for the application.

7. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROW FOR FOOTHILL ACRES

WHEREAS, a development review escrow was posted by Foothill Acres for file BA-04-43; and

WHEREAS, the Township Planning Director certifies all work related to the review of the project has been completed and recommends the Township Committee authorize the release of the development review escrow in the amount of \$267.16 to Foothill Acres and the account be closed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County

of Somerset, State of New Jersey, that the recommendation of the Township Planning Director is hereby accepted and approved.

8. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROWS FOR THE IRON PEAK SPORTS AND EVENTS COMPLEX

WHEREAS, the following development review escrows were provided to the Township by Apex Land Associates n/k/a Iron Peak Land Associates pertaining to the Iron Peak Sports and Events Complex: \$1,932.35 for file BA-15-26; \$2,252.49 for file 18-PB-01-MSP; and \$10,301.51 for file 18-PB-01; and

WHEREAS, the Township Planning Director certifies all work related to the review of the project has been completed and recommends the Township Committee authorize the release of the development review escrows and the accounts be closed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Planning Director is hereby accepted and approved.

9. RESOLUTION AUTHORIZING THE TOWNSHIP OF HILLSBOROUGH THROUGH THE HILLSBOROUGH POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE HILLSBOROUGH POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 program.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Hillsborough Police Department is hereby authorized to enroll in the 1033 program for the period of January 26, 2022 to December 31, 2022; and

BE IT FURTHER RESOLVED that the Hillsborough Police Department is hereby authorized to acquire items on non-controlled property designated "DEMIL A", which may include: office supplies, office furniture, computers, electronic equipment, generators, field packs, nonmilitary vehicles, off-road vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, excavation equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, respirators, binoculars, and any other supplies and equipment of a nonmilitary nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Hillsborough Police Department, without restriction; and

BE IT FURTHER RESOLVED that the Hillsborough Police Department is hereby authorized to acquire “DEMIL B through Q” property, listed in the unredacted portion of the DEMIL inventory sheet if it shall become available in the period of time for which this resolution authorizes; and

BE IT FURTHER RESOLVED that the Chief of Police for the Hillsborough Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Hillsborough Police Department shall provide a quarterly accounting of all property obtained through the 1033 program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorized requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 program during the period of time for which this resolution authorizes.

BE IT FURTHER RESOLVED that this authorizing resolution will expire on December 31, 2022 and continued participation in this program will require annual authorization by the governing body.

10. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE THE 2022-2025 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND TEAMSTERS LOCAL 469

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the 2022-2025 collective bargaining agreement between Hillsborough Township and Teamsters Local 469 is acceptable and approved; and (2) the Mayor and Township Clerk are authorized to execute the agreement.

11. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE THE 2022-2025 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND AFSCME AFL-CIO LOCAL 3697

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the 2022-2025 collective bargaining agreement between Hillsborough Township and AFSCME AFL-CIO Local 3697 is acceptable and approved; and (2) the Mayor and Township Clerk are authorized to execute the agreement.

12. RESOLUTION AMENDING APPOINTMENTS TO THE CREDIT CARD ADVISORY COMMITTEE

Township Committee Appointment

Credit Card Advisory Committee

Position	Name	Exp Date
Seat #1;	Leon Jasina	12/31/2022

Upon a motion by Committeeman Steve Cohen, seconded by Committeeman Doug Tomson, the consent agenda was unanimously approved upon the call of the roll.

CLAIMS LIST

1. 2022-03

Deputy Mayor Erickson asked to approve Claims List 2022-03.

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Steve Cohen, Claims List 2022-03, was approved upon the call of the roll.

EXECUTIVE SESSION

None

ADJOURNMENT

Upon a motion by Committeeman Steve Cohen, seconded by Committeeman Doug Tomson, the meeting duly adjourned at 7:54 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in cursive script that reads "Pamela Borek".

Pamela Borek
Township Clerk