

Minutes of the January 25, 2022 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on January 25, 2022.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Janine Erickson, Committeeman Steve Cohen, Committeeman Frank DelCore and Committeeman Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, January 25, 2022.

APPROVAL OF MINUTES

1. DECEMBER 14, 2021 REGULAR MEETING MINUTES

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Janine Erickson, the December 14th, 2021 Regular Meeting Minutes were approved upon the call of the roll. Committeemen DelCore and Cohen abstained.

2. DECEMBER 20, 2021 SPECIAL MEETING MINUTES

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Doug Tomson, the December 20th, 2021 Special Meeting Minutes were approved upon the call of the roll. Committeeman Cohen abstained.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Cohen

Committeeman Cohen reported that the Hillsborough Health Department and Dr. Charles Schwirck, Veterinarian, sponsored a free rabies vaccination clinic on Saturday, January 15th.

Committeeman Cohen advised that the Health Department and Green Brook Family Medicine will sponsor another Covid 19 vaccination clinic on Thursday, January 27th from 2:30 pm to 6:00 pm at the municipal building.

Committeeman Cohen stated that registration for the Parks and Recreation spring programs is now open.

Committeeman DelCore

Committeeman DelCore reminded residents that first quarter 2022 taxes are due on February 1st.

Committeeman DelCore stated that the Hillsborough Business & Investment Assistant provides businesses, entrepreneurs and investors with online information and advice in an easy to use format which can be found at hillsboroughbusiness.org.

Committeeman Tomson

Committeeman Tomson advised that while scheduling outdoor inspections during the winter months, the area cannot be covered in snow.

Committeeman Tomson reported that a traffic signal is being installed at the intersection of Falcon and Sunnymead Roads.

Committeeman Tomson stated that the Rock Brook Bridge near the Longhill / Wertsville Roads is on hold because during Hurricane IDA there was substantial damage to the bridge that was under construction.

Committeeman Tomson reported that the Public Works department is focused on planning for projects including damage repairs caused from Hurricane Ida, various municipal building maintenance projects, and additional planning.

Committeeman Tomson announced that registration for the Annual Clean Up Drop off Program will begin March 1st.

Committeeman Tomson advised that the Project Graduation Committee is looking for gently used formal wear to be donated for their annual prom dress sale.

Deputy Mayor Erickson

Deputy Mayor Erickson stated that the Hillsborough Township Police Department would like to remind residents to remove snow and ice from their vehicles' hoods, windows, roofs, etc. before driving. Deputy Mayor Erickson reminded residents that Township Code Chapter 143-21 prohibits parking on snow-covered roads.

Deputy Mayor Erickson reported that the Hillsborough Township Life Skills Committee and the Hillsborough/Millstone Municipal Alliance recognize Red Ribbon Week every October and announced the poster contest winners.

Deputy Mayor Erickson wished everyone a Happy Lunar New Year which begins on Tuesday, February 1st.

Deputy Mayor Erickson wished everyone a “Gung Hay Fat Choy”, Happy Year of the Tiger to all Hillsborough families who celebrate.

Mayor Lipani

Mayor Lipani stated that he had the pleasure of attending the ribbon cutting for the opening of Somerset County’s first distillery, Bellemara, on January 21st. The Mayor was joined by Committeeman Steve Cohen, Business Advocate David Kois, members of the Economic & Business Development Commission, Bellemara co-owners Camden Winklestein and Christina Lee, and others.

Mayor Lipani announced that students and staff at Hillsborough Middle School sported blue hats to symbolize their commitment to anti-bullying in the #HATNOTHATE campaign. Late in 2020, the Township and the School District passed resolutions designating Hillsborough Township a Stigma Free Community.

PROCLAMATIONS / PRESENTATIONS

1. PROCLAMATION HONORING BEN STEINHAUSER

***WHEREAS**, Ben Steinhauser, a Hillsborough resident and third grade student at Woodfern Elementary School, was selected to compete on the Food Network’s Kid Baking Championship; and*

***WHEREAS**, Ben competed against 12 other kid contestants, ages 8-11 and is the youngest child ever to compete on the show; and*

***WHEREAS**, the 10 week competition included challenges such as “Float Like a Butterfly” and “Everything but the*

Kitchen Sink.” Ben was eliminated in the third round “Dessert Rivals;” and

***WHEREAS**, Ben Steinhauser began baking at two years old, learning from his dad and cooking shows and aspires to study at culinary school and open up his own bakery; and*

***WHEREAS**, in his spare time Ben participates in TaekwonDo, Jr. Raiders Football, baseball and wrestling and volunteered for a card writing campaign for the victims of the Paradise, California fire.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and congratulate Ben Steinhauser for being selected and competing on the Kid Baking Championship.*

2. PROCLAMATION HONORING HILLSBOROUGH TOWNSHIP TOP 10 RESPONDERS FOR EACH FIRE COMPANY

***WHEREAS**, the Hillsborough Township Committee, along with the Board of Fire Commissioners, would like to recognize the Top 10 Responders from each Fire Company for 2021; and*

***WHEREAS**, the Hillsborough Township Fire Companies are volunteer based fire companies; and*

***WHEREAS**, the Top Responders serve as examples of the highest standards of the Hillsborough Township Fire Companies through their heroism and willingness to help others; and*

***WHEREAS**, the Top 10 Responders of Fire Company #1, Flagtown are Bill Riordan, Greg Kane, Josiah Harmon, Ron Vladyka, Logan Teeple, Mike Guzy, Matt DeCicco, Tyler Riordan, Joe Shreve, and Nick Perfette; and*

***WHEREAS**, the Top 10 Responders of Fire Company #2, Route 206 are Robert Gildea, Jim Paterno, Thomas Shaffer, Bill Shaffer (posthumous), Ameer Abugosh, Kevin Danberry, Ryan Crater, Conner Budd, Rich Crater, and Isabella Calabrese; and*

***WHEREAS**, the Top 10 Responders of Fire Company #3, Woods Road are Kenneth Wetzel, Ken Johnson, Brendon Harding, Rick Artz, Tom Marvits, Timothy Coyle, Vince Lai, Shawn Hauss, Charles Nuara, and Robert Hodossy.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, do hereby recognize the Top 10 Responders of each Fire Company for their outstanding service to the residents of Hillsborough.*

***BE IT FURTHER PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee do hereby extend our sincere congratulations and appreciation to the 2021 Top 10 Responders for their continued heroism, commitment to the residents of Hillsborough and for being shining members of our community.*

3. CERTIFICATE PRESENTATION FOR THE 2022 CALENDAR PHOTOGRAPHERS

NEW BUSINESS

None.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Borek stated the Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment. Please understand that this public forum isn't structured as a question and answer session. Comments are to be addressed to the Mayor. Again please keep your comments to three minutes. Thank you.

No public comment.

PUBLIC HEARINGS

None.

INTRODUCTION OF NEW ORDINANCES

None.

CONSENT

1. RESOLUTION AUTHORIZING THE TOWNSHIP OF HILLSBOROUGH THROUGH THE HILLSBOROUGH POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE HILLSBOROUGH POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 program.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Hillsborough Police Department is hereby authorized to enroll in the 1033 program for the period of January 26, 2022 to December 31, 2022; and

BE IT FURTHER RESOLVED that the Hillsborough Police Department is hereby authorized to acquire items on non-controlled property designated “DEMIL A”, which may include: office supplies, office furniture, computers, electronic equipment, generators, field packs, nonmilitary vehicles, off-road vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, excavation equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, respirators, binoculars, and any other supplies and equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Hillsborough Police Department, without restriction; and

BE IT FURTHER RESOLVED that the Hillsborough Police Department is hereby authorized to acquire “DEMIL B through Q” property, if it shall become available in the period of time for which this resolution authorizes; and

BE IT FURTHER RESOLVED that the Chief of Police for the Hillsborough Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Hillsborough Police Department shall provide a quarterly accounting of all property obtained through the 1033 program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorized requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 program during the period of time for which this resolution authorizes.

BE IT FURTHER RESOLVED that this authorizing resolution will expire on December 31, 2022 and continued participation in this program will require annual authorization by the governing body.

2. RESOLUTION AUTHORIZING THE REDUCTION IN THE AMOUNT OF PERFORMANCE BONDS FOR MAAC DEVELOPMENT GROUP, SHELBURNE ESTATES PHASE II

WHEREAS, MAAC Development Group provided the Township with Performance Bond No. CT024835 in the amount of \$337,460.00 and a cash bond in the amount of \$37,495.00 for Shelburne Estates Phase II; and

WHEREAS, the Assistant Township Engineer certifies that sufficient progress in the work for Shelburne Estates Phase II has been made warranting a reduction in the posted Performance Bond and Cash Bond; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee authorize a reduction in the current amount of Performance Bond No. CT024835 from \$337,460.00 to \$182,899.00 and a reduction in the current amount of the Cash Bond from \$37,495.00 to \$18,289.00 for Shelburne Estates Phase II.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer be and hereby are accepted and approved.

3. RESOLUTION AUTHORIZING AN AMENDMENT TO THE LEASE AGREEMENT BETWEEN HILLSBOROUGH TOWNSHIP AND APEX LAND ASSOCIATES, LLC, NOW KNOWN AS IRON PEAK ASSOCIATES, LLC

WHEREAS, a lease agreement between Apex Land Associates, LLC, (now known as Iron Peak Associates, LLC) and Hillsborough Township was entered into in March of 2018; and

WHEREAS, the parties wish to amend the provisions of the lease agreement pertaining to the use of the Township Turf Field and compensation and payments associated therewith; and

WHEREAS, the Director of Parks and Recreation has reviewed and recommends the Township Committee authorize the lease amendment.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Clerk are authorized to execute an Amendment to Lease Agreement between Hillsborough Township and Apex Land Associates, LLC, now known as Iron Peak Associates, LLC.

4. RESOLUTION ESTABLISHING THE ANNUAL SALARIES & WAGES OF ELECTED OFFICIALS

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the annual salaries and wages of the following elected officials are to be adjusted as listed below effective January 1, 2022:

Mayor	\$8,500.00
Councilpersons	\$7,500.00

5. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR EMERGENCY MEDICAL SERVICES, CUSTODIAL SERVICES, BANKING SERVICES AND SENIOR EXERCISE PROGRAM

WHEREAS, there are several contracts that will expire in calendar year 2022; and

WHEREAS, the Township's Qualified Purchasing Agent requests authorization to solicit bids for the following: (1) Emergency Medical Services; (2) Custodial Services; (3) Banking Services; and (4) Senior Exercise Program.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to advertise and solicit bids for Emergency Medical Services, Custodial Services, Banking Services and a Senior Exercise Program.

6. RESOLUTION AUTHORIZING THE PURCHASE OF A 2022 FORD EXPLORER THROUGH THE MORRIS COUNTY COOPERATIVE

WHEREAS, the Construction Code Official has requested authorization to purchase a 2022 Ford Explorer; and

WHEREAS, the 2022 Ford Explorer is available for purchase from Route 23 Ford Automall through the Morris County Cooperative Contract #MC15E1-15C; and

WHEREAS, the Township is a member of the Morris County Cooperative and as such is eligible to purchase through contracts awarded by them; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #T-12-56-860-012.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of a 2022 Ford Explorer from Route 23 Ford Automall in an amount not to exceed \$29,986 through the Morris County Cooperative Contract #MC-15E1-15C.

7. RESOLUTION AUTHORIZING THE OUTFITTING OF TWO (2) POLICE VEHICLES

WHEREAS, the Chief of Police has requested authorization for lighting and electrical outfitting of two (2) unmarked vehicles; and

WHEREAS, the services are available from Elite Vehicle Solutions through New Jersey State Contract #17-FLEET-00749 in an amount not to exceed \$7,846.22; and

WHEREAS, funds will be available in the 2022 municipal budget and have been certified as such by the Chief Finance Officer through Account #2-01-25-745-268.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the lighting and electrical outfitting of two (2) unmarked vehicles by Elite Vehicle Solutions in an amount not to exceed \$7,846.22.

8. RESOLUTION RATIFYING AND CONFIRMING THE PURCHASE AND INSTALLATION OF A NEW VOICE RECORDER SYSTEM FOR THE POLICE DEPARTMENT

WHEREAS, the Chief of Police has requested authorization for the purchase and installation of a new voice recorder system; and

WHEREAS, the services are available from Micro Strategies through New Jersey State Contract #A83921-T-0109 in an amount not to exceed \$18,516.48; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #1-01-25-745-101.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County

of Somerset, State of New Jersey, that it hereby ratifies and confirms the purchase and installation of a new voice recorder system for the Police Department from Micro Strategies in an amount not to exceed \$18,516.48.

9. RESOLUTION APPOINTING ROBERT MCCRAY TO THE HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

Appointment

Seat	Board Name	Board Member	Seat Expiration
Seat 5	Municipal Utilities Authority	Robert McCray	1/31/2027

10. RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT FOR A SHARED MUNICIPAL COURT BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND BOROUGH OF MANVILLE

WHEREAS, on November 23, 2015, the Township Committee adopted a Resolution authorizing the execution of a Shared Services Agreement for a Shared Municipal Court between the Township of Hillsborough and Borough of Manville; and

WHEREAS this Agreement for a Shared Municipal Court was renewed on January 14, 2019 for the period January 1, 2019 to December 31, 2021; and

WHEREAS, the Township of Hillsborough now wishes to enter into the attached Shared Services Agreement for a Shared Municipal Court between the Township of Hillsborough and Borough of Manville for the period January 1, 2022 to December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Mayor and Township Clerk are hereby authorized to execute the attached Shared Services Agreement for a Shared Municipal Court between the Township of Hillsborough and Borough of Manville for the period January 1, 2022 to December 31, 2024; and (2) the Township Clerk is directed to forward a copy of this Resolution and the fully executed Shared Services Agreement to the Borough of Manville Clerk and Municipal Court Administrator.

11. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Amwell Terrace	Amwelltein	\$225.52

Gateway Phase 7	Gateway6in	\$372.41
Hillsborough 206 Holdings	Hills206in	\$455.10
Hillsborough Village	Hillvillin	\$619.29
MAAC 18-PB-12	MAACdevin	\$57.70
PSE&G 2020 gas project	PSEG2020in	\$8,655.16
Pilgrim River 2021	Pilgrimin	\$1,505.31
Primrose School	Primrosein	\$309.43
Ramaswamy	Ramaswamin	\$143.44
Rd 2019-32 Doshi	Doshiin	\$26.21
Sherman Track	Shermanin	\$1,810.46
Village Point (3 Ronson)	Villagptin	\$91.02
	Grand Total	(\$14,271.05)

12. RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF SOMERSET AND TOWNSHIP OF HILLSBOROUGH FOR RECYCLING PICK-UP FOR THE PERIOD JANUARY 1, 2022 TO DECEMBER 31, 2022

WHEREAS, the County of Somerset entered into negotiations regarding an Agreement between the County of Somerset and the municipalities located within Somerset County for recycling pick-up; and

WHEREAS, the County of Somerset has agreed that the County fee shall be based upon the number of households within the Municipality as determined by the County Planning Board at the rate of \$26.70 per household per year; and

WHEREAS, the County of Somerset and the Township of Hillsborough have determined that it is in the best interest of the parties to execute an Agreement with each of the nineteen municipalities formulated as a result of negotiations; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Mayor and Township Clerk to execute an Agreement for recycling pick up with the County of Somerset for the period January 1, 2022 to December 31, 2022.

13. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Jennifer Loria \$142.00

14. RESOLUTION AUTHORIZING REFUND OF PERMIT FEE

WHEREAS, there are refunds due from Permit fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts detailed below:

Mega Bite Events	\$100.00
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15. RESOLUTION EXTENDING THE WAIVER OF CONSTRUCTION PERMIT FEES RELATED TO TROPICAL STORM IDA REPAIRS

WHEREAS, Tropical Storm Ida caused damage to many homes and businesses within Hillsborough Township and;

WHEREAS; this damage will have to be repaired and will require construction permits; and

WHEREAS, the Township Committee does not want to burden those residents and business owners impacted by the storm with the costs of those construction permits; and

WHEREAS, construction permit fees associated with only the repairs resulting from damage caused by Tropical Storm Ida shall be waived through April 30, 2022; and

WHEREAS, the fees waived shall only be Hillsborough Township fees not any surcharges or fees from third parties.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the construction permit fees associated with repairs necessitated by the damage caused by Tropical Storm Ida are hereby waived for the period through April 30, 2022, excluding any surcharges and/or third party fees.

16. RESOLUTION AUTHORIZING PENNONI ASSOCIATES TO PROVIDE A SURVEY & REPAIR PLAN FOR JOHANSON AVENUE

WHEREAS, on January 5, 2022, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Pennoni Associates was awarded a professional services contract designating them as the Township of Hillsborough Engineer; and

WHEREAS, there is now the necessity for professional engineering services, namely, to provide a survey & repair plan for the drainage swale along Johanson Avenue, as described in a proposal from Pennoni Associates, dated January 20, 2022, in an amount not to exceed \$30,000.00; and

WHEREAS, funding for these services will be provided by the American Rescue Plan Act Funding, as this meets the criteria as established by Local Finance Notice 2021-11, through account #G-02-40-650-000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Pennoni Associates is authorized to provide a survey & repair plan for the drainage swale along Johanson Avenue, as described in a proposal from Pennoni Associates, dated January 20, 2022, in an amount not to exceed \$30,000.00; (2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Pennoni Associates for these services in an amount not to exceed \$30,000.00; (3) this Contract is awarded, as a result of the Fair and Open Selection Process as "Professional

Services” in accordance with N.J.S.A. 40A:11-5(1)a of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

17. RESOLUTION AUTHORIZING PURCHASE OF AN ENCLOSED TRAILER FOR THE POLICE DEPARTMENT

WHEREAS, the Chief of Police request authorization for the purchase of an enclosed trailer to be used for transporting the department's two (2) motorcycles as needed; and

WHEREAS, the Township of Hillsborough solicited quotes and three (3) responses were received as follows; and

Performance Trailers Inc.	\$24,430.00
Bassani Power Equipment	\$25,565.00
Chatham Lawnmower Service Inc.	\$26,355.00

WHEREAS, the Chief of Police and the Township Qualified Purchasing Agent recommend the purchase of the trailer from Performance Trailers, Inc., in an amount not to exceed \$24,430.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Trust Account #T-12-56-860-052.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase of an enclosed trailer from Performance Trailers, Inc., in an amount not to exceed \$24,430.00.

18. RESOLUTION AUTHORIZING AMENDMENTS TO ENVIRONMENTAL COMMISSION APPOINTMENTS

WHEREAS, at the Annual Township Reorganization Meeting, appointments were made to the Environmental Commission; and

WHEREAS, the following amendments are necessary: (1) Dr. Bob Britting is appointed to Seat 6 for an unexpired term ending on 12/31/2022; and (2) Deena Centofanti is appointed to Alternate Seat #1 for the term beginning on 12/1/2021 and ending on 12/31/2022.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough, County of Somerset, State of New Jersey that the above mentioned amendments are hereby approved.

19. RESOLUTION RATIFYING AND CONFIRMING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Derrith Spitzer	\$125.00
John Jeney	\$125.00
Rebeca Kost	\$160.00
SeethaRam Kumar Surubhotla	\$160.00
Ingrid Lozano	\$160.00
Nicasio Soto	\$160.00
Danny Gleeson	\$140.00
Jamie Feltre	\$280.00
Alina Yang	\$162.00
Akshay Patel	\$160.00

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Doug Tomson, the consent agenda was unanimously approved upon the call of the roll.

CLAIMS LIST

1. CLAIMS LIST 2022-01

Mayor Lipani asked to approve Claims List 2022-01.

Upon a motion by Committeeman Frank DelCore, seconded by Committeeman Doug Tomson, Claims List 2022-01, was approved upon the call of the roll.

EXECUTIVE SESSION

1. CONTRACT NEGOTIATIONS: PBA LOCAL 205

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Contract Negotiations: PBA Local 205
3. The Township Committee may take official action on those items discussed in the Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Janine Erickson, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 8:02 pm.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Janine Erickson, the public meeting

was re-opened at 8:23 pm.

Township Attorney Willard stated there was a discussion regarding the contract negotiations. No further action is needed.

ADJOURNMENT

Upon a motion by Committeeman Steve Cohen, seconded by Deputy Mayor Janine Erickson, the meeting duly adjourned at 8:24 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in cursive script, reading "Pamela Borek".

Pamela Borek
Township Clerk