

Minutes of the January 11, 2022 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on January 11, 2022.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Janine Erickson, Committeeman Steve Cohen, Committeeman Frank DelCore and Committeeman Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, January 11, 2022.

APPROVAL OF MINUTES

1. MINUTES OF THE OCTOBER 26, 2021 EXECUTIVE SESSION

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Janine Erickson, the minutes of the October 26, 2021 Executive Session were approved upon the call of the roll. Committeeman Steve Cohen abstained.

2. MINUTES OF THE NOVEMBER 9, 2021 EXECUTIVE SESSION

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Janine Erickson, the minutes of the November 9, 2021 Executive Session were approved upon the call of the roll. Committeeman Steve Cohen abstained.

3. MINUTES OF THE NOVEMBER 9, 2021 REGULAR MEETING

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Frank DelCore, the minutes of the November 9, 2021 Regular Meeting were approved upon the call of the roll. Committeeman Steve Cohen abstained.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Cohen

Committeeman Cohen stated that in November, Hillsborough Township was selected as a recipient of the SNY Playball Grant presented by Chick-fil-A receiving new equipment and gift cards for the youth volunteers.

Committeeman Cohen reported that the Recreation Department held the 2nd Annual "Home for the Holidays" House Decorating Contest and 4 Yost Drive won. He thanked Norz Hill Farm & Market, Bella Pizza, Flounder Brewing, Code Ninjas, Caffè Piazza, Primrose School of Hillsborough and The Ice House for their support and sponsorship. Recreation received over 400 letters for Santa's mailbox and thanked Girl Scout Service Unit 72 for their help and also collected 100 pairs of pajamas to donate to the Pajama Program and local families in need.

Committeeman Cohen announced that registration is now open for Co-Ed Spring Soccer Leagues and Girls Softball Leagues.

Committeeman Cohen advised that the Hillsborough High School's Robotics Team 75 held another successful community drive to benefit the Township's Community Assistance Network, collecting 60 pairs of mittens and gloves.

Committeeman DelCore

Committeeman DelCore reported that exterior reassessment inspections are still being performed by the Tax Assessor's Department. Interior inspections will be scheduled for a later date.

Committeeman DelCore advised that the 2022 dog license renewals are being mailed this week and online payments via the Township website may be made beginning on January 10th. A valid rabies vaccine is necessary and there will be a free rabies clinic at the Public Works facility on East Mountain Road on January 15th.

Committeeman DelCore reported that the Hillsborough Business Association is a Township initiative to support local businesses with promotion and development programs.

Committeeman DelCore stated articles about his comments at the Reorganization meeting were significantly misrepresented, no one's ability to speak was impeded and his comments made under his breath were not directed at anyone but rather reflected fatigue and frustration with the ongoing pandemic and mask mandate debate.

Township Clerk Borek clarified that rabies vaccine registration can be found on the Township website and not the DPW website.

Committeeman Tomson

Committeeman Tomson reminded residents to include their email addresses on permit applications.

Committeeman Tomson advised that the flashing overhead red light at the 4-way stop intersection of New Centre Road and Beekman Lane will be removed and replaced with flashing stop signs at all 4 corners.

Committeeman Tomson reported that the Public Works department would like to thank all Hillsborough residents for taking the time to move their vehicles and trash bins out of the roadway before the recent snow storm. Residents should be aware that when the roads are treated with de-icing agents such as salt, the results aren't always perfect.

Deputy Mayor Erickson

Deputy Mayor Erickson stated that PBA 205 donated the proceeds from "Pink-tober and No shave November" to honorary Chief Adeline Eick and the Capital Health Cancer Center.

Deputy Mayor Erickson advised that the library will be open on Monday, January 17th, from 10 am to 6 pm.

Mayor Lipani

Mayor Lipani advised that there was a critical incident the evening of January 9th and it is currently being investigated by the Attorney General's Office. Any inquiries should be directed to them.

Township Attorney Willard stated that there is a state law mandating all such investigations are handled by the Attorney General's office and that the township is not allowed to provide any comments.

Mayor Lipani announced that Hillsborough Township is once again taking part in the New Jersey League of Municipalities' Louis Bay II, Future Municipal Leaders Scholarship Competition. Hillsborough juniors and seniors have the opportunity to participate in this scholarship competition.

Mayor Lipani reported that a recent study showed that the average annual cost of diabetic foot care is \$8,659 per person. On Tuesday, January 18th, the Wound Care Team from Penn Medicine will be on hand to provide information and answer questions from 11:00 to 2:00 pm, at the Hillsborough Municipal Complex.

Mayor Lipani congratulated the newly-elected officers for Senior Chapters A & B.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION DECLARING JANUARY AS RADON ACTION MONTH

WHEREAS, radon is a colorless, odorless, naturally occurring radioactive gas which is a Class A carcinogen proven to cause cancer in humans; and

WHEREAS, radon is a leading cause of lung cancer in New Jersey and the number one cause among non-smokers; and

WHEREAS, if radon is in nearby soils it can seep into homes through cracks in foundations and slabs upon which the structure is constructed; and

WHEREAS, due to the COVID 19 Pandemic, residents are spending more time in their homes and exposure to radon may be increased as a result; and

WHEREAS, radon testing is easy and inexpensive; elevated levels of radon can be effectively reduced, thus protecting health; and

WHEREAS, the United States Environmental Protection Agency has established Radon Action Month nationally to encourage citizens to test for and remediate radon and urges states and municipalities to do the same.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee do hereby recognize the month of January 2022 as Radon Action Month and call upon residents who have not yet tested their homes for radon to do so, and to take steps to reduce radon levels if necessary.

2. PROCLAMATION HONORING DUKES PEE WEE CHEER TEAM

WHEREAS, the 2021 Hillsborough Dukes Pee Wee Cheerleaders had a very successful season because of their hard work and dedication; and

WHEREAS, the 2021 Hillsborough Dukes Pee Wee Cheerleaders with an undefeated season were Central Jersey Conference Champions, NJ State Pop Warner Champions, Eastern Region Pop Warner Champions and Pop Warner National Champions at the Orange County Convention Center, Florida; and

WHEREAS, the 2021 Hillsborough Dukes Pee Wee Cheerleaders consisted of the following young athletes: Isabelle Antonelli, Grace Aull, Jayla Chaparro, Samantha Churco, Ava Colombaroni, Chloe Cuevas, Lilliana Desrosiers, Daniella Ercolino, Summer Fields, Heather Finnagan, Addison Garrard, Samantha Grohe, Lucia Heiser, Gianna Lomelo, Bailey McCarthy, Demitria Rott, Emma Skobo, and Michelle Smutek; and

WHEREAS, the squad was led by Head Coach Catherine Grohe, Assistant Coaches Kelly Black, Stephanie Zarrillo, and Jenn Glazewski, Junior Coaches Keyonie Black, Abigail Glazewski, and Makaylah Williams.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend the Hillsborough Dukes Pee Wee Cheerleaders, the coaches and parents, not only for their successful season, but for their hard work, dedication and commitment to the sport and to those principles of good sportsmanship, teamwork and academic achievement which the organization endorses.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Dukes Pee Wee Cheerleaders for the honor they have brought to themselves, their organization and our community.

3. PROCLAMATION HONORING DUKES VARSITY CHEER TEAM

WHEREAS, the 2021 Hillsborough Dukes Varsity Cheerleaders had a very successful season because of their hard work and dedication; and

WHEREAS, the 2021 Hillsborough Dukes Varsity Cheerleaders with an undefeated season were Central Jersey Conference Champions, Garden State Cheerleading Competition Champions, Eastern Region Pop Warner Champions, and Pop Warner National Champions at the Orange County Convention Center, Florida; and

WHEREAS, the 2021 Hillsborough Dukes Varsity Cheerleaders consisted of the following young athletes: Jaylanis Alvarado, Jayleen Alvarado, Keyonie Black, Anna Fiedler, Hannah Fields, Abigail Glazewski, Olivia McCarthy,

Isabella Potts, and Lexi Scott; and

WHEREAS, the squad was led by Coaches Kelly Black, Noelle Fonzetti-Creekmur, Jennifer Glazewski, and Danielle Scott.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend the Hillsborough Dukes Varsity Cheerleaders, the coaches and parents, not only for their successful season, but for their hard work, dedication and commitment to the sport and to those principles of good sportsmanship, teamwork and academic achievement which the organization endorses.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Dukes Varsity Cheerleaders for the honor they have brought to themselves, their organization, and our community.

PRESENTATIONS

NEW BUSINESS

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Doug Tomson, to move on resolutions 4 and 5, was approved upon the call of the roll.

Township Administrator Anthony Ferrera welcomed Alexa Knox to the full time position in the Court and welcomed Michelle DeBello as a full time DPW administrative assistant.

Upon a motion by Committeeman DelCore, seconded by Committeeman Doug Tomson, the consent agenda resolutions 4 and 5 were unanimously approved upon the call of the roll.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Pamela Borek stated the Township Committee welcomes input from the public. Please state your name and address and spell you name for the record. There will be a 3 minute time allotment per member from the public. Please understand that this public forum is not structured as a question and answer session and comments should be addressed directly to the Mayor.

1. Lisa Dixon, 34 N. River Street, Sharon Michinard and Denise Volpe, 16 White Meadow thanked the Township Committee for their support of the football team with the parade and also thanked Dennis Valcheck for donating the buses.
2. Stefania Olochwoszcz, Millstone River Road expressed concerns over the Township Committee's involvement in the celebration for the Hillsborough High School Football Team.
3. Didier Jimenez, 348 Gemini Drive thanked Committeeman DelCore for his apology and asked if there is a designated number of Covid cases that will trigger a mask mandate in Hillsborough.
4. Tiffany Fowler 32-10 Farm Road, thanked Committeeman DelCore for his apology and suggested conversations with individuals and groups rather than the public comment setting would be more beneficial in the future.
5. Erin Norbury, 201 Columbia Common stated she thinks the mask mandate was lifted too soon and Hillsborough should follow the various neighboring towns in instituting a town wide mask mandate.
6. Stefania Olochwoszcz, weighed in on the mask mandate and the continued operation of the town during the pandemic.
7. Kim Fowler, 32-10 Farm Road stated respect should be given to every person regardless of opinions and encouraged all to find common ground.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CONSENT**1. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT**

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Amwell Terrace	Amwelltein	\$83.91
Carriage Farm LLC	Carriagein	\$10.48
Gateway Phase 7	Gateway7in	\$591.63
Gateway Phase 6	Gateway6in	\$183.48
Hillsborough 206 Holdings	Hills206in	\$1,249.51
Hillsborough Business Campus	Hillsbusin	\$91.02
Hillsbrough Ind Park 19-PB-24	Hilind19in	\$2,305.17
Hillsborough Village	Hillvillin	\$391.74
Pilgrim River 2021	Pilgrimin	\$986.01
Ramaswamy	Ramaswamin	\$143.44
Rd Opening 2021-39	PSEG2139in	\$91.02
Sherman Track	Shermanin	\$2,136.56
Village Point (3 Ronson)	Villagptin	\$311.27
Grand Total		(\$8,575.24)

2. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO JOCELYNE BELLO AS ASSISTANT PLANNER/GIS SPECIALIST AND MARCELLA MCLAUGHLIN AS ZONING OFFICER

WHEREAS, Jocelyne Bello was hired as Assistant Planner/GIS Specialist on September 1, 2021; and

WHEREAS, Marcella McLaughlin was hired as Zoning Officer on September 16, 2021; and

WHEREAS, the Planning Director certifies that both Ms. Bello and Ms. McLaughlin have performed their duties and assignments in a capable and competent manner; and

WHEREAS, having completed the three-month probationary period, the Planning Director recommends that regular employee status be conferred upon Ms. Bello effective December 1, 2021, and Ms. McLaughlin effective December 16, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Planning Director is accepted and approved.

3. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Stephanie Karsay	\$126.00
Jin Hee Park	\$150.00
Brian Wheeler	\$60.00

4. RESOLUTION AUTHORIZING THE HIRING OF ALEXA KNOX AS VIOLATIONS CLERK IN THE MUNICIPAL COURT OFFICE

WHEREAS, there exists a vacancy in the Municipal Court for a Violations Clerk; and

WHEREAS, the Township Administrator and the Municipal Court Administrator recommend the hiring of Alexa Knox as Violations Clerk in the Municipal Court effective January 17, 2022, at an annual salary of \$35,000; and

WHEREAS, it is further recommended that the probationary period for Ms. Knox be waived.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendations of the Township Administrator and Municipal Court Administrator are hereby accepted and approved.

5. RESOLUTION AUTHORIZING THE HIRING OF MICHELE DIBELLO AS OFFICE ADMINISTRATOR IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, there exists a vacancy in the position of Office Administrator in the Department of Public Works; and

WHEREAS, the Township Administrator and the Director of Public Works recommend the hiring of Michele DiBello as Office Administrator in the Department of Public Works effective January 12, 2022, at an annual salary of \$41,333.29; and

WHEREAS, it is further recommended that the probationary period for Ms. DiBello be waived.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendations of the Township Administrator and the Director of Public Works are hereby accepted and approved.

6. RESOLUTION SETTING THE LOCAL EMERGENCY PLANNING COMMITTEE FOR 2022

WHEREAS, the Township Office of Emergency Management Coordinator recommends the appointment of the following individuals to one (1) year terms to the Local Emergency Planning Committee effective January 1, 2022 through December 31, 2022:

OEM Coordinator	John Sheridan
Deputy Coordinator	Steven Eckert
Chief of Police	Michael McMahon
Township Fire Marshal	Christopher Weniger
Robert Wood Johnson	Lafe Bush
Fire Chief Unit 36	Thomas Lachowski
Fire Chief Unit 37	Richard Crater
Fire Chief Unit 38	Daniel Kazar
Fire Chief Unit 48	Kit Crisafulli
Township Fire Commissioner	Jeffrey Mitchell
Township Engineer	Tom Belanger
Social Services	Bob Wagner
Health Department	Siobhan Spano
Environmental/SARA III Liaison	Pat Caulfield
Township Administrator	Anthony Ferrera
Deputy Coordinator/PIO	Pamela Borek

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned individuals are appointed to one (1) year terms to the Local Emergency Planning Committee effective January 1, 2022 through December 31, 2022.

7. RESOLUTION APPOINTING STEVEN ECKERT, PAMELA BOREK, CHRISTOPHER MCMINN, JOSEPH PASCHALL AND NICHOLAS SPECIALE TO ONE (1) YEAR TERMS AS EMERGENCY MANAGEMENT DEPUTY COORDINATORS AND APPOINTING LUCY BUSH TO A ONE (1) YEAR TERM AS THE EMERGENCY MANAGEMENT ADMINISTRATIVE ASSISTANT EFFECTIVE JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 AND AUTHORIZING ANNUAL STIPENDS

WHEREAS, the Township Office of Emergency Management Coordinator recommends the appointments of Steven Eckert, Pamela Borek, Christopher McMinn, Joseph Paschall and Nicholas Speciale to one (1) year terms as Deputy Emergency Management Coordinators effective January 1, 2022 through December 31, 2022 with annual stipends in the amount of \$700.00 for each individual for such service; and

WHEREAS, the Township Office of Emergency Management Coordinator recommends the appointment of Lucy Bush to a one (1) year term as Office of Emergency Management Administrative Assistant effective January 1, 2022 through December 31, 2022 with an annual stipend in the amount of \$700.00 for such service.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Steven Eckert, Pamela Borek, Christopher McMinn, Joseph Paschall and Nicholas Speciale are appointed to one (1) year terms as Emergency Management Deputy Coordinators effective January 1, 2022 through December 31, 2022 with an annual stipend in the amount of \$700.00 to be paid to each individual for such service; and (2) Lucy Bush is appointed to a one (1) year term as Office of Emergency Management Administrative Assistant effective January 1, 2022 through December 31, 2022 with an annual stipend in the amount of \$700.00 to be paid to her for such service.

8. RESOLUTION AMENDING THE BOARD OF ADJUSTMENT APPOINTMENTS FOR 2022

WHEREAS, on January 5, 2022, Scott Scherer was appointed to Seat #4 and Dr. Robert Britting was appointed to Alternate Seat #1 on the Board of Adjustment; and

WHEREAS, these appointments are amended as follows: Dr. Robert Britting is hereby appointed to Seat #4 for a term ending 12/31/2025; Kelly Compher is hereby appointed to Alternate Seat #1 for a term ending 12/31/2023; and Scott Scherer is hereby appointed to Alternate Seat #2 for an unexpired term 12/31/2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the above mentioned amended appointments are hereby approved.

9. RESOLUTION ESTABLISHING THE ANNUAL SALARIES & WAGES OF MUNICIPAL EMPLOYEES

BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the annual salaries and wages of the following employees are to be adjusted as listed below effective January 1, 2022:

Name	Position	Base Salary
Barrantes-Gamboa, Yazmin	Executive Assistant Special Projects Stipend	\$39,045 \$1,500
Bateman, Christopher	Municipal Prosecutor	\$64,260
Belanger, Thomas	Assistant Township Engineer	\$111,267
Bello, Jocelyne	Assistant Planner/GIS Specialist Special Projects Stipend	\$56,513 \$1,500
Bertolini, Joanne	Police Clerk	\$43,057
Blaney, Debra	Tax Assessor	\$136,512
Borek, Pamela	Township Clerk/PIO/Comm Dir Special Projects Stipend	\$109,258 \$2,000
Brake, Sarah	Deputy Clerk/Technology Implementation Specialist	\$65,121
Brandt, Gregory	Asst. Public Works Supervisor	\$75,592
Bush, Lucy	Admin. Secretary to Police Chief	\$71,246
Capell, Shelly	Engineering Office Administrator	\$77,123
Carolan, Sean	Police Lieutenant	\$163,529
Carr, Michael	Director Environmental Programs Special Projects Stipend	\$93,461 \$2,000

Cassidy, Lisa	Technical Asst./Secy. to CO	\$55,763
Castellano, Sheila	DPW Office Administrator	\$46,574
Cevallos-Reinoso,Daniella	Violations Clerk	\$40,761
Cipparulo, Peter	Public Defender	\$15,300
Costa, Nancy	CFO/Tax Collector/QPA Special Projects Stipend	\$151,711 \$2,000
Crossen, April	Deputy Treasurer/Tax Collector	\$79,326
Crossen, John	Parks Supervisor	\$96,125
Daugherty, Donna	Technical Asst.	\$55,929
Davenport, Daniel	Asst. Public Works Supervisor	\$88,402
DeAngelis, Glenn	Public Works	\$80,336
Delisi, Nicholas	Health Dept EHS	\$57,068
DiFabrizio, Anthony	Public Works	\$36,326
Dowches, Robert	Parks Dept.	\$62,842
Dunne, Griffin	Assistant Director of Recreation	\$73,983
Faerber, Cathy-Jean	Assistant Director of Social Services	\$69,660
Ferrera, Anthony	Administrator/Deputy Clerk Special Projects Stipend	\$186,930 \$2,000
Fiedler, John	Construction Official	\$135,169
Fisher, David	Police Captain	\$172,498
Fox, William	Special DUI Prosecutor	\$45,900
Gonzalez, Ernesto	Parks Dept.	\$70,484
Gonzalez, Jessica	Recreation Program Coordinator	\$42,535
Haurey, James	Systems Administrator	\$105,168
Henderson, Annette	Recreation Admin Assistant	\$38,223
Hollenbach, Elizabeth	Deputy Tax Assessor	\$79,468
Horvath, Nancy	Deputy Court Administrator	\$73,542
Huxley, Jeffrey	Public Works Supervisor	\$102,283
Jandoli, Mark	Building Inspector	\$72,894
Keeth, Susan	Municipal Court Administrator Special Projects Stipend	\$95,973 \$2,000
Kinzler, Fred	P/T Information Technology Special Projects Stipend	\$22.50/hr \$1,000
Kois, David	Business Advocate	\$85,309
Lemeiux, Ron	DPW Working Foreman	\$71,925
Lenzo, Erica	Records Clerk	\$42,938
Margelis, Dana	Finance/Tax Clerk	\$48,719
Maski, David	Director of Planning	\$114,683
Matros, Judy	Technical Asst.	\$73,761
Maturin, Joseph	Parks Dept	\$67,689
McLarnon, Sara	Technical Asst.	\$42,547

McLaughlin, Marcella	Zoning Officer	\$56,513
McMahon, Michael	Police Chief	\$187,683
Mitzner, Scott	DUI Public Defender	\$10,200
Ng, Deborah	Office Assistant - Clerk's Office	\$39,062
Nisenson, Debbie	Floater - Administration	\$17.50/hr
Nowacki, Stephen	Police Lieutenant	\$163,529
Padgett, Debora	Admin. Asst.	\$63,516
Palinkas, Marcella	P/T Social Services	\$17.50/hr
Perlman, Richard	Subcode Official/Supervisor	\$113,487
Pineno, Michael	IT Manager	\$117,283
Resavy, Richard	Director of Public Works	\$121,772
Riga, Anthony	Parks	\$62,117
Rodriguez, Jorge	Public Works	\$51,186
Santaromita, Lee	Admin Assistant - Social Services	\$42,787
Scholz, Peter	Police Lieutenant	\$163,529
Sheridan, John	Director of OEM	\$67,876
	Special Projects Stipend	\$2,000
Smith, Everett	Asst. to Township Engineer	\$96,173
Spano-Klimko, Siobhan	Health Officer/Educator	\$112,604
	Special Projects Stipend	\$2,000
Spinelli, Dawn	Bus Driver	\$42,012
Struzienski, Christine	Police Operations Assistant	\$56,576
Symanski, Mark	Police Lieutenant	\$163,529
Taddeo, Francesco	Municipal Judge	\$68,250
Todd, Theresa	P/T Bus Driver	\$20.00/hr
Trimmer, Kyle	Public Works	\$71,045
Vaz, Caitlin	Admin Assistant - Engineering	\$43,051
Wagner, Robert	Director Parks/Rec/Social Services	\$111,380
Walakonis, Louis	Civilian Police Specialist	\$51,006
Winters, Jay	DPW	\$63,657

10. RESOLUTION OF SUPPORT FOR THE 2023 MUNICIPAL PLANNING INCENTIVE GRANT PROGRAM

WHEREAS, the Agricultural Retention and Development Act establishes the State Agricultural Development Committee (SADC) to implement the preservation of farmland through the retirement of development rights and the acquisition of agricultural easements; and

WHEREAS, the SADC enacted the Planning Incentive Grant (PIG) Program in 1999 to enhance farmland preservation by providing grants to eligible counties and municipalities for easement acquisition; and

WHEREAS, N.J.S.A. 2:76-17A.6 requires municipalities to submit the annual Farmland Preservation Program Municipal Planning Incentive Grant application for each year's funding round to be eligible to receive funding for that round; and

WHEREAS, N.J.S.A. 2:76-17A.6(a)3 requires Municipal Planning Incentive Grant Applications be accompanied

by a resolution of support from the Governing Body; and

WHEREAS, the Hillsborough Township Farmland Preservation Municipal Planning Incentive Grant Program 2023 Planning Round has been prepared by the Hillsborough Township Agricultural Advisory Committee and David Kois, PIG Administrator; and

WHEREAS, the Township Committee has reviewed the Farmland Preservation Municipal Planning Incentive Grant Program 2023 Planning Round Application and supports its submission to the SADC.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it endorses and supports the submission of the Township of Hillsborough Farmland Preservation Municipal Planning Incentive Grant Program 2023 Planning Round Application to the SADC.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the following: 1. Mr. Stephen Bruder, SADC2. Township of Hillsborough Agricultural Advisory Committee

11. RESOLUTION AUTHORIZING STIPEND PAYMENTS TO SCOTT WILLIAMSON, ED ALLATT, RICH PERLMAN, JAY ALDRICH AND BARRY VAN DOREN IN ACCORDANCE WITH THE 2021 SALARY ORDINANCE

WHEREAS, the Construction Official recommends the following stipend payments be paid in accordance with the 2020 Salary Ordinance: (1) \$2,500.00 to Scott Williamson, Fire Inspector, for conducting electrical inspections; (2) \$1,500.00 each to Ed Allatt, Fire Subcode Official, and Rich Perlman, Building Subcode Official, for serving as Acting Construction Official; and (3) \$2,500 each to Jay Aldrich and Barry Van Doren, Plumbing Inspectors, for conducting mechanical inspections.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

12. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PREMIERE MEDIA, LLC, FOR VIDEO SERVICES

WHEREAS, Township is in need of video services for the period January 1, 2022 through December 31, 2022; and

WHEREAS, a solicitation for quotes was prepared and distributed for said services; and

WHEREAS, one (1) quote was received as follows:

Premiere Media, LLC	\$33,750.00
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WHEREAS, the Municipal Clerk/Public Information Officer and Qualified Purchasing Agent recommend the award of a contract to Premiere Media, LLC, in an amount not to exceed \$33,750.00 for video services for the period January 1, 2022 through December 31, 2022; and

WHEREAS, the Chief Financial Officer certifies there will be sufficient funds available in the 2022 Municipal budget through account #2-01-20-719-047.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Premiere Media, LLC, in an amount not to exceed \$33,750.00 for video services for the period January 1, 2022 through December 31, 2022.

13. RESOLUTION AUTHORIZING CONTRACT WITH OPTICOM, INC., FOR AUDIO VIDEO UPGRADES AT THE MUNICIPAL COMPLEX

WHEREAS, the Township of Hillsborough solicited quotes for Audio Visual Upgrades and received three (3) responses as follows:

Opticom Inc.	\$16,724.58
Caliciti LLC	\$18,393.89
SHI International	\$54,817.00

WHEREAS, the Technology Director and the Township Qualified Purchasing Agent recommend the contract be awarded to Opticom, Inc., in an amount not to exceed \$16,724.58 for Audio Visual Upgrades at the Municipal Complex; and

WHEREAS, funds will be available through the American Rescue Fund and have been certified as such by the Chief Finance Officer through account #G-02-40-650-000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes a contract with Opticom, Inc., for Audio Visual Upgrades at the Municipal Complex in an amount not to exceed \$16,724.58.

14. RESOLUTION AUTHORIZING A ONE TIME STIPEND PAYMENT TO ROBERT WAGNER FOR OBTAINING HIS NATIONAL CPRP CERTIFICATION

WHEREAS, Robert Wagner, Director of Parks & Recreation, has successfully completed the course requirements and received his National Certification as a Certified Parks & Recreation Professional (CPRP); and

WHEREAS, the Township Administrator has recommended a stipend payment of \$1,000.00 to Robert Wagner for earning this certification.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator is hereby accepted and approved.

15. RESOLUTION AUTHORIZING THE DESIGNATION OF M&M AT CAMPLAIN ROAD, LLC, AS REDEVELOPER OF THOSE CERTAIN PARCELS OF PROPERTY DESIGNATED AS BLOCK 86, LOT 21.02, ON THE OFFICIAL TAX MAP, LOCATED WITHIN THE TOWNSHIP OF HILLSBOROUGH AND AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS OR AGREEMENTS TO EFFECTUATE THE TERMS AND CONDITIONS OF THIS RESOLUTION

WHEREAS, M&M Realty Partners at Hillsborough, LLC, (hereinafter referred to as "M&M"), its successor and/or assigns, is the contract purchaser of certain property located in the Township, known and designated as Block 182, Lots 9 and 11.01, Block 183, Lot 38.02 and Block 182, Lot 46.01, on the Official Tax Map of the Township of Hillsborough having frontage on Falcon Road and Hamilton Road, and consisting of approximately three hundred eighteen (318±) acres (hereinafter also referred to as the "M&M Property"); and,

WHEREAS, the Township of Hillsborough (hereinafter also referred to as the "Township") is the owner of a certain parcel of property commonly referred to as Block 86, Lot 21.02, on the Official Tax Map of the Township of Hillsborough (hereinafter referred to as the "Sherman Property, Phase Two"), which consists of approximately

thirty-one point thirty (31.30) acres and is located in an area that has been designated by the Township as an area in need of rehabilitation, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (hereinafter referred to as "LRHL"). The remainder of the Sherman Property is designated Phase One and being developed by a separate redeveloper; and,

WHEREAS, the Township has previously adopted the Sherman Redevelopment Plan (hereinafter referred to as the "Plan"), pursuant to the LRHL, to govern the redevelopment of the Sherman Property, including but not limited to the Sherman Property, Phase Two; and,

WHEREAS, the Township is seeking to appoint a redeveloper to develop a portion of the Sherman Property, Phase Two, pursuant to the LRHL and as further defined in a Redevelopment Agreement between the Township and the designated redeveloper, pursuant to Section 9 of the LRHL; and,

WHEREAS, Phase Two of the redevelopment of the Sherman Property will be in conjunction with the development of the M&M Property, pursuant to the Settlement Agreement dated October 16, 2019, entered into between the Parties with regard to the action entitled In the Matter of the Township of Hillsborough Compliance with Third Round Mount Laurel Affordable Housing Obligation, Docket No. SOM-L-900-15 ("DJ Action") (hereinafter collectively referred to as the "Properties"); and,

WHEREAS, the Township acquired the Sherman Property for the construction of all affordable housing units on the Sherman Property; and,

WHEREAS, M&M at Camplain Road, LLC (the "Redeveloper"), an affiliate of M&M, has submitted a proposal to be designated as the Redeveloper of the Sherman Property, Phase Two, a copy of which is on file with the Township Clerk, which is incorporated herein and made a part hereof as set forth in its entirety (the "Proposal"); and,

WHEREAS, M&M proposes to construct three hundred eighty (380) market rate single family homes on the M&M Property and the Redeveloper proposes to construct eighty-eight (88) affordable housing units on the Sherman Property, Phase Two, which will be transferred to the Redeveloper for a nominal amount (\$1.00) and will be developed in accordance with the phasing requirements set forth by State law/ regulations and the Settlement Agreement between M&M and the Township (hereinafter referred to as the "Project"); and,

WHEREAS, the Township Committee has reviewed the Proposal and found same to be generally consistent with the intent of and uses set forth in the Sherman Property Redevelopment Plan and the Settlement Agreement between M&M and the Township and wishes to designate M&M at Camplain Road, LLC, as the Redeveloper for Phase Two (Block 86, Lot 21.02) of the redevelopment of the Sherman Property; and,

WHEREAS, the Redeveloper shall comply with the Sherman Redevelopment Plan and the Settlement Agreement between M&M and the Township and/or shall apply to the Planning Board for all necessary variances, approvals, and/or permits as may be required under the Plan and/or may seek an amendment of the Plan by request to the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that:

The above recitations are incorporated herein as if set forth at length; and,

M&M at Camplain Road, LLC is hereby designated as the Redeveloper for the redevelopment of the Sherman Property as to Phase Two only; and,

This designation is expressly contingent upon the Redeveloper being responsible for and assuming all costs incurred by the Redeveloper as will be set forth specifically in a redevelopment agreement; and,

This designation is also expressly contingent upon the Redeveloper obtaining all funds necessary for the relocation, property maintenance and demolition, any and/or all of which, if necessary, at the Sherman and M&M Properties and the construction of the proposed Project as to Phase Two only; and,

This designation is also expressly contingent upon the Redeveloper accepting any and all of the provisions of the Settlement Agreement entered into between M&M and the Township without exception, except as may be amended by the parties.

This designation is also expressly contingent upon the Redeveloper entering into a Redevelopment Agreement between the Redeveloper and the Township as to the development of the Sherman Property, Phase Two beyond the provisions of the Settlement Agreement between M&M and the Township.

This designation is also expressly contingent on a written financial agreement being entered into between the Redeveloper and the Township and agreed to in writing by the parties hereto.

This designation is also expressly contingent upon any amendment, if necessary, to the Plan and/or approvals by the Hillsborough Township Planning Board as to this Project and the M&M Project.

This designation herein shall continue until the development of Phase Two has been completed by the Redeveloper or the written cancellation of the redevelopment designation by the Township of the Redeveloper upon sixty (60) calendar days' written notice or written notice to the Township by the Redeveloper with sixty (60) calendar days' notice seeking to withdraw as Redeveloper.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to execute any and all documents and/or agreements necessary to effectuate this Resolution on behalf of the Township, subject to drafting (where applicable), review and approval of the Township Affordable Housing Attorney.

16. RESOLUTION AMENDING THE APPOINTMENTS TO THE ECONOMIC AND BUSINESS DEVELOPMENT COMMISSION

WHEREAS, there is a need to amend the appointments to the Economic and Business Development Commission; and

WHEREAS, due to a recent vacancy, the following amendments shall be made:

Jeremy Lees shall be appointed to Seat #7; and
David Wald shall be appointed to Alternate Seat #2.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the above amendments to the Economic and Business Development Commission are hereby approved.

17. RESOLUTION APPOINTING MICHAEL FOLLI AS CHAIRPERSON OF THE ENVIRONMENTAL COMMISSION

WHEREAS, the Township needs to appoint a Chairperson for the Environmental Commission; and

WHEREAS, the Township wishes to appoint Michael Folli as Chairperson of the Environmental Commission.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Michael Folli be appointed Chairperson of the Environmental Commission.

18. RESOLUTION APPOINTING DR. CHRISTOPHER OBROPTA AS CHAIRPERSON TO THE SUSTAINABLE HILLSBOROUGH STEERING COMMITTEE

WHEREAS there currently exists a vacancy for the position of Chairperson and presiding officer on the Township of Hillsborough Sustainable Hillsborough Steering Committee; and

WHEREAS the code of the Township of Hillsborough provides for the appointment to the office of Chairman and presiding officer for the Sustainable Hillsborough Steering Committee, as permitted by N.J.S.A. 40:56A-1, et seq.; and

WHEREAS Dr. Christopher Obropta of the Township of Hillsborough has served as Chairperson of the Sustainable Hillsborough Steering Committee and has indicated his willingness to serve as Chairperson of the Sustainable Hillsborough Steering Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Dr. Christopher Obropta is to serve as Chairman of the Sustainable Hillsborough Steering Committee. This appointment shall take effect immediately.

19. RESOLUTION APPOINTING MACKENZIE MCLAUGHLIN TO THE YOUTH SERVICES COMMISSION

WHEREAS, there exists a vacancy on the Youth Services Commission; and

WHEREAS, Mackenzie McLaughlin is hereby appointed to fill said vacancy.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the above mentioned appointment is authorized and effective immediately.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Janine Erickson, the consent agenda resolutions 1-3 and 6-19 were unanimously approved upon the call of the roll.

Township Attorney Anthony Ferrera welcomed Jocelyne Bello and Marcy McLaughlin to permanent status.

Committeeman Tomson thanked Dr. Obropta for all his efforts as Chairperson to the Sustainable Hillsborough Steering Committee and for ensuring the township's sustainability endeavors.

Mayor Lipani thanked the new chair of the Environmental Commission, Michael Foley.

CLAIMS LIST

1. 2021-20

Mayor Lipani asked to approve Claims List 2021-20.

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Doug Tomson, Claims List 2021-20, was approved upon the call of the roll.

EXECUTIVE SESSION

1. PERSONNEL DISCUSSION: JOURI KINIGOPOULO

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Personnel Discussion: Jouri Kinigopoulo
3. The Township Committee may take official action on those items discussed in the Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Deputy Mayor Janine Erickson, seconded by Committeeman Doug Tomson, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 8:30 pm.

Upon a motion by Committeeman Frank DelCore, seconded by Committeeman Doug Tomson, the public meeting was re-opened at 9:15 pm.

Township Labor Attorney Richard Flaum stated there was a discussion regarding an employee currently suspended without pay and the recommendation is to terminate.

Upon a motion by Committeeman Frank DelCore, seconded by Committeeman Doug Tomson, a motion to terminate the employment of Jouri Kinigopoulo was approved upon the call of the roll.

ADJOURNMENT

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Frank DelCore, the meeting duly adjourned at 9:18 pm. Said motion was unanimously carried upon voice vote.

Attested:



Pamela Borek
Township Clerk