

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on October 26, 2021.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Frank DelCore, Committeewoman Janine Erickson, Committeeman Doug Tomson and Committeeman Jeffrey Wright. Also in attendance were Township Clerk Pamela Borek, Deputy Clerk Sarah Brake, and Township Attorney William Willard. Township Administrator Anthony Ferrera was absent.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance with section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, October 26, 2021.

APPROVAL OF MINUTES

1. FEBRUARY 9, 2021 EXECUTIVE SESSION MINUTES

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, the February 9, 2021 Executive Session Minutes were approved upon the call of the roll. Committeeman Jeffrey Wright abstained.

2. FEBRUARY 23, 2021 EXECUTIVE SESSION MINUTES

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, the February 23, 2021 Executive Session Minutes were approved upon the call of the roll. Committeeman Jeffrey Wright abstained.

3. MARCH 9, 2021 EXECUTIVE MINUTES

Upon a motion by Deputy Mayor Frank DelCore, seconded by Committeeman Doug Tomson, the March 9, 2021 Executive Minutes were approved upon the call of the roll. Committeeman Jeffrey Wright abstained.

4. SEPTEMBER 14, 2021 REGULAR MEETING MINUTES

Upon a motion by Committeewoman Janine Erickson, seconded by Deputy Mayor Frank DelCore, the September 14, 2021 Regular Meeting Minutes were approved upon the call of the roll. Committeeman Doug Tomson abstained.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeewoman Erickson

Committeewoman Erickson reminded residents that the Building Department offers Saturday electrical inspections for residential properties and that a certificate of occupancy (CO) is not needed for the resale of a residential property but a smoke detector certification inspection from the Fire Safety Department is required.

Committeewoman Erickson announced that Top Line will be awarded the contract to pave phase 1 of Amsterdam Drive preferably by the end of the year weather permitting. The delay with this project is due to approval by NJDOT.

Committeewoman Erickson stated that after another successful food distribution on September 30, 2021, the Hillsborough Social Services Department announced that they will again partner with Derstine's Foodservice distributors, an independent, family-owned foodservice distributor that has made it part of their mission to work with hunger relief organizations and food banks. The next food distribution event will take place at the Willow Road Complex, 530 Willow Road, Hillsborough, from 5:30 to 7:00 p.m. on Friday, November 12th.

Committeewoman Erickson reported that recently, Hillsborough residents were polled about their plastic bag usage, specifically if they used reusable shopping bags when shopping. 59% of those polled said they used plastic bags every time they went shopping. 28% of those who responded said they used plastic bags sometimes, and a little over 12% of respondents said they didn't use plastic bags for their shopping at all.

Committeewoman Erickson advised that in 2020, only 10% of the 4.20 million tons of plastic bags, wraps, and sacks produced were recycled. Committeewoman Erickson thanked all those who have donated their plastic bags. The Township is no longer accepting them, but stay tuned for future initiatives.

Committeewoman Erickson invited all seniors to join the Hillsborough Township Social Services Department in partnership with Foothill Acres Rehabilitation and Nursing Center for some (not so) scary fun at the Boo Bash in The Park event on Wednesday, October 27, 2021 from 10 a.m. to 1 p.m.

Committeewoman Erickson announced that it's time to register for the 2021-2022 Winter Basketball Season and the Girls Winter Cross-Town Basketball for grades 3-6.

Committeewoman Erickson announced that Hillsborough Recreation's 2021 Bocce season began on September 11th. After 5 weeks of regular season participation, the playoffs took place last Saturday and Team 5 was the first place winner. Congratulations to Anthony Ferrera, Mary Ann Ferrera, and Nathan Santaromita for their win and to all players for a great season.

Committeeman Tomson

Committeeman Tomson reported Chief Michael McMahon would like to remind residents of safety precautions for those participating in various Halloween festivities, in addition to offering suggestions to parents of young children who "Trick or Treat" from door to door at this time of year including: 1) wear light colored clothing that's short enough to prevent tripping and add reflective tape to the sides, front and back of the costume, 2) make sure children can see well through face masks or cosmetics, 3) adults should accompany young children, 4) go out in daylight and carry a flashlight after nightfall, 5) stay within family neighborhoods and/or visit homes that you know, 6) watch for traffic, 7) only give and accept wrapped or packaged candy, 8) examine all candy before allowing children to eat it, 9) keep control of pets as they may react unexpectedly to children in costumes.

Committeeman Tomson reminded residents to adhere to Township Halloween Curfew regulations for October 28th to November 1st, between the hours of 10 pm and 6 am, in which no person under the age of 18 years shall be permitted on any public place, public street or public property in the Township of Hillsborough unless such person is in attendance at a program or function sponsored by the municipality, a church or school. This section shall not apply to persons under the age of 18 years while they are returning home from a place of employment, school, fraternal or religious meeting or going to and from a doctor's or dentist's office, where treatment has been rendered, or is to be rendered, or to persons under the age of 18 years who are accompanied by a parent or guardian over the age of 21 years.

Committeeman Tomson advised that this Friday, Oct. 29th, the Health Department will be offering the Johnson & Johnson COVID first vaccine or booster at the Hillsborough High School football game from 5:30-7:30 PM. On November 4th, Pfizer or Moderna COVID first vaccine and boosters will be available at the Municipal Building.

Committeeman Tomson announced that Iron Peak Sports & Events will be hosting Fall Fest on Saturday, October 30th, between the hours of 10 am and 4 pm. Please visit the Iron Peak website for all the details.

Committeeman Wright

Committeeman Wright stated that the best time to check mailboxes is when the weather is cooperative, and especially before snow begins to fall. The weather is conducive to shaking it out to see what repairs are needed.

Committeeman Wright announced that the Hillsborough Township Leaf Collection Program is approaching next week. Please be sure to visit the Public Works link on the Township website regarding how to place leaves on the property so that they are picked up efficiently by the DPW crews. The leaf drop off program at the Auten Road site will also be available on Saturdays starting November 6th.

Committeeman Wright reported that registration for Littercon 2021 is open. Littercon is a litter cleanup that is held in preparation for the Holidays wherein volunteers can dress in Santa, Elf, Grinch or other holiday attire costumes and pick up litter around the community.

Committeeman Wright advised that on November 11th 6-7:30 pm Somerset County EMPower is hosting a virtual vape and tobacco prevention event.

Deputy Mayor DelCore

Deputy Mayor DelCore reported that the 2021/2022 Added/Omitted tax bills, which are the additional billings for new construction and other property improvements, have been mailed. These bills are due on November 1st, along with the initial tax bill that was mailed in September.

Deputy Mayor DelCore announced that in-person early voting has begun in Hillsborough. Anyone who is registered to vote can participate in early voting at the Municipal Building, Monday through Saturday from 10 am until 8 pm and Sunday from 10 am to 6 pm. The last day of in-person early voting is October 31st. Registered voters can also vote at their designated polling location on Election Day, Tuesday November 2nd.

Deputy Mayor DelCore announced in observance of National Suicide Prevention Week, BoroSafe is running a T-shirt contest. The design should focus on suicide prevention and awareness in the community, using the theme of "BETHE1TO" (Be the one to:).

Mayor Lipani

Mayor Lipani stated that over the years, Hillsborough Township has prided itself as being ranked one of the best places in America and one of the safest places in New Jersey to live. That being said, the Mayor stated he is disappointed by reports of individuals tampering with political lawn signs.

Mayor Lipani stated as a public service reminder, tampering with (including stealing or vandalizing) political signs is a violation of other people's freedom of speech. Citizens also need to know that, according to the law, those who tamper with political signs can be charged with theft, criminal mischief and/or trespassing. Simply put, no one should touch a candidate's sign for any reason. If you believe a political sign is illegally placed, please contact Hillsborough Township's Zoning Official, Ms. Marcy McLaughlin 908-369-8382. Mayor Lipani stated there will be zero tolerance for political incivility.

Mayor Lipani stated he and the Township Committee will do its very best to continue to set the right example for civility in politics, throughout the year and especially during the campaign season.

Mayor Lipani announced that Ted Dima, a Vietnam Veteran who serves as Senior Vice Commander of Chapter 27 of the Military Order of the Purple Heart, will lead Hillsborough's Annual Veterans Day Ceremony on Thursday, November 11, 2021 at 6 pm at the Garden of Honor. Hillsborough is honored to have Ted Dima, an Army combat veteran who was wounded in action and served our nation during one of the most difficult periods of the war in Vietnam, be the guest speaker this year. Additionally, it was Veteran and Purple Heart Recipient Ted Dima who was instrumental in having Hillsborough become a Purple Heart Community. All veterans, spouses and widows are

invited to attend the evening ceremony, on Thursday, November 11, 2021 at 6 pm at the Garden of Honor. It will be followed by pizza and friendship in the Senior Activity Room.

Mayor Lipani advised that Hillsborough Township will participate in the 7th Hillsborough Township Day at the Prudential Center on Saturday, November 13th, the Devils game against the Boston Bruins. Hillsborough Township will be recognized throughout the evening including the Hillsborough Police Department's Honor Guard presenting the colors, a pre-game social with special guest Mayor Shawn Lipani, a special in-game raffle ticket to win a pair of club seats to another game, and a Hillsborough Township post-game group photo on the Devils' main ice.

Mayor Lipani thanked the Hillsborough Millstone Municipal Alliance for inviting him to participate in their annual red ribbon football game on Friday, October 15th. The Township Committee appreciates all of the volunteers of the alliance in their ongoing drug awareness, education and prevention efforts.

Mayor Lipani stated that Hillsborough Township will be transforming the front lawn of the Municipal Complex into a Field of Honor in time for Veteran's Day. The Rotary Club of Hillsborough is offering Township residents the opportunity to honor their favorite vets with flags as a way to commemorate their sacrifice and heroism, through the Flags for Heroes initiative. Residents who wish to sponsor flags for the veterans in their lives, can do so for fifty dollars each. The Flags for Heroes initiative is a fundraiser with a portion of the proceeds being donated to Hillsborough Township veterans.

Mayor Lipani advised that each of the four railroad crossings of the Norfolk Southern line in Hillsborough Township have been re-certified by a licensed engineer and the Federal Railroad Administration. The initial project required the construction of 4' wide, 100' long, raised islands at both approaches to the crossing and the installation of a Power-Out indicator at the Beekman Lane, Auten Road, and Roycefield Road, as well as the construction of two new gates at the Valley Road crossing. The project cost less than originally expected and benefited from a \$250,000 donation from Beazer Homes, the developer of the Pleasant View Estates.

Mayor Lipani reminded residents that the deadline to apply for disaster loans for physical damage from Hurricane Ida is November 4th. Anyone who was referred to SBA by FEMA is encouraged to complete their application as soon as possible. The disaster loan application is part of the eligibility process for FEMA's other needs assistance program.

Mayor Lipani announced that the results of the 2021 Scarecrow Festival are in and the mayor thanked all the Hillsborough residents and visitors for making the first Scarecrow Festival a success. Mayor Lipani also thanked all the creative groups, individuals and Township employees who created fun and festive crows to share with the community, as well as, the local businesses that have donated prizes for this event; The Provident Bank, Petrocks Liquors, Catered Affair & Central Jersey Nurseries. The winners are as follows:

Thrills & Chills Crow- "Harold" a resident entry by Ben Androwski

Character Crow - "Rapunzel" a local business entry by The Day Spa at Hair Plus

Upcycled Crow- "Scaredy Cow" a local youth organization entry by The New Centre Dairy 4-H club

Traditional Crow - "Newman" a resident entry by Courtney Newman

4 additional runner-up winners have been chosen at random:

Thrills & Chills Crow - resident entry "Guy FEARari by Scott, Abbi & Mia Merry

Character Crow - resident entry "Arr...you scared" by the Schafer family

Upcycled Crow - local business entry "Who Runs the World" by the Tippet Street School

Traditional Crow - resident entry "Spooky Sparkle" by Madison & Kerry Svec

Prizes will be mailed to the winners and plans for Scarecrow Festival '22 are already underway.

PROCLAMATIONS / APPOINTMENTS

1. RED RIBBON WEEK

WHEREAS, New Jersey has the 6th highest rate of fatal youth drug overdoses in the country due to inexpensive and highly pure heroin in New Jersey; and

WHEREAS, opioid dependency can begin in just five days; and

WHEREAS, 15 percent of New Jersey teens admit to drinking alcohol for the first time before age 13 and 39 percent of New Jersey teens admit to smoking marijuana at least once daily; and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members be launched to reduce the demand for drugs; and

WHEREAS, the National Family Partnership for Drug Free Youth, the Hillsborough School District, and the Hillsborough/Millstone Municipal Alliance are sponsoring the National Red Ribbon Campaign which will be celebrated October 23rd-31st, offering citizens the opportunity to demonstrate their commitment to drug free lifestyles; and

WHEREAS, the Township of Hillsborough further commits its resources to ensure the success of the Red Ribbon Campaign and its theme, "Drug Free Looks Like Me"; and

WHEREAS, business, government, law enforcement, schools, religious institutions, service organizations, youth, physicians, senior citizens, military, sports teams and individuals will demonstrate their commitment to drug free, healthy lifestyles by wearing and displaying red ribbons during this week long campaign.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Township Committee, do hereby recognize October 23rd-31st, 2021 as Red Ribbon Week, and encourage the citizens of Hillsborough Township to participate in drug prevention activities, making a visible statement that we are strongly committed to a drug free community. We further encourage all citizens to pledge: "Drug Free Looks Like Me".

2. OCTOBER AS NATIONAL WOMEN'S SMALL BUSINESS MONTH

WHEREAS, the National Women's Business Council established the Women's Small Business Month several years ago to celebrate the growth and accomplishments of female entrepreneurs, to recognize the vital role they play in our economy, and to spotlight successful women business owners who have been the trailblazers for future generations of women; and

WHEREAS, the 2020 American Express State of Women-Owned Businesses Report estimates that the national share of women-owned businesses has increased from 4.6 percent in 1972 to 42 percent today, and that there are now nearly 13 million women-owned businesses, which employ nearly 9.4 million people and generate more than \$1.9 trillion in revenue; and

WHEREAS, the Economic and Business Development Commission (EBDC) is composed of volunteers from the community, appointed by the Township Committee, who act as a liaison between the business community and Township officials; and

WHEREAS, the Office of the Business Advocate acts as the catalyst for the Economic and Business Development Commission's mission to encourage development by attracting, retaining, and assisting businesses to expand and grow in the Township; and

WHEREAS, this month is recognized to shine a light on women-owned businesses and to continue to raise awareness and encourage support for them.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Township Committee, do hereby proclaim October as National Women's Small Business Month and celebrate the rich contributions made by Hillsborough

Township's women-owned businesses and acknowledge the growth and accomplishments of female entrepreneurs and the vital roles they play in our economy.

3. DEVIN ARRIAGA HONORING HIS HEROISM DURING TROPICAL STORM IDA

WHEREAS, Hillsborough High School graduate and Hillsborough resident, Devin Arriaga acted in a heroic manner during Tropical Storm Ida; and

WHEREAS, on September 1, 2021 Tropical Storm Ida brought severe rain to Hillsborough causing extreme flooding; and

WHEREAS, Jessi Andruzzi was leaving work and attempting to get home via Gemini Drive when her car started filling up with water. The water picked up her car and began pulling it into the creek causing the electrical panel to short out. Ms. Andruzzi climbed through her sunroof and screamed for help as the waters rose to dangerous levels and the current increased in intensity; and

WHEREAS, 19 year old Devin Arriaga was home helping his mother in their flooded basement close by; and

WHEREAS, Devin Arriaga heard Ms. Andruzzi's screams and ran to help; he jumped into the raging waters and pulled Ms. Andruzzi from the car and carried her to a nearby fence where they both held on to avoid getting pulled into the current. Several times Ms. Andruzzi let go of the fence and Mr. Arriaga grabbed hold of her; and

WHEREAS, as a result of Devin Arriaga's extreme courage and bravery Jessi Andruzzi was rescued from her car and then saved again as she was pulled away from the fence into the rushing waters.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize the profound courage and bravery exhibited by Devin Arriaga as he saved the life of a stranger in need.

4. HILLSBOROUGH TOWNSHIP POLICE OFFICERS CPR LIFESAVING

WHEREAS, Hillsborough Police Officer, Dillon Kelly, has been awarded the Department CPR Lifesaving Award; and

WHEREAS, on June 6, 2020, at approximately 6:46 am Officer Kelly was dispatched to the Royce Brook Golf Club on the report of an unconscious male; and

WHEREAS, Officer Kelly responded to the golf club and ascertained the individual was not breathing and had no pulse; and

WHEREAS, Officer Kelly began lifesaving measures by performing CPR and continued until he was relieved by members of Robert Wood Johnson EMS. Prior to leaving the scene the victim had regained a pulse and was breathing on his own; and

WHEREAS, the valiant actions of Officer Kelly serves as an example of the highest standards of the Hillsborough Township Police Department through his heroism and willingness to help others; and

WHEREAS, Hillsborough Township Police Chief Michael McMahon has recognized Officer Dillon Kelly with the Department Lifesaving Award for being instrumental in reviving the victim.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby extend our sincere congratulations and appreciation to Hillsborough Township Police Officer Dillon Kelly for saving the life of this individual and for being a shining member of our community.

BE IT FURTHER PROCLAIMED that the Mayor and the Hillsborough Township Committee thank Hillsborough Township Police Officer Dillon Kelly for his service to the residents of Hillsborough.

5. HILLSBOROUGH TOWNSHIP POLICE OFFICERS CPR LIFESAVING

WHEREAS, Hillsborough Police Officers, Joseph Desmond and Dennis Rivera, have been awarded the Department CPR Lifesaving Award; and

WHEREAS, on February 27, 2020 Officers Desmond and Rivera were dispatched to a residence on a report of an unresponsive person with CPR in progress by a family member; and

WHEREAS, Officers Desmond and Rivera responded to the residence and immediately took over CPR as no pulse was detected. Lifesaving measures including attaching a defibrillator commenced; and

WHEREAS, the officers performed rescue breathing and administered rounds of compressions. The victim then began to move and breathe on his own. During this time, EMS arrived on the scene and the victim was transported to the hospital; and

WHEREAS, the valiant actions of Officers Desmond and Rivera serve as an example of the highest standards of the Hillsborough Township Police Department through their heroism and willingness to help others; and

WHEREAS, Hillsborough Township Police Chief Michael McMahon has recognized Officer Joseph Desmond and Officer Dennis Rivera with the Department CPR Lifesaving Award for being instrumental in reviving the victim.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby extend our sincere congratulations and appreciation to Hillsborough Township Police Officers Desmond and Rivera for saving the life of this individual and for being shining members of our community.

BE IT FURTHER PROCLAIMED that the Mayor and the Hillsborough Township Committee thank Hillsborough Township Police Officers Joseph Desmond and Dennis Rivera for their service to the residents of Hillsborough.

6. HILLSBOROUGH TOWNSHIP POLICE OFFICERS CPR LIFESAVING

WHEREAS, Hillsborough Police Officers, Christopher Michaels, John A. Johnson, and Tyler Ott, have been awarded the Department CPR Lifesaving Award; and

WHEREAS, on February 1, 2020 Officers Michaels, Johnson, and Ott were dispatched to a residence on a report of a 76 year old unresponsive female with CPR in progress; and

WHEREAS, Officers Michaels, Johnson, and Ott responded to the residence and immediately took over CPR and lifesaving measures including attaching a defibrillator; and

WHEREAS, the officers continued with life saving measures for 14 minutes until EMS arrived at which time it was discovered that the victim had regained a pulse. The victim was transported to the hospital and has since been discharged; and

WHEREAS, the valiant actions of Officers Michaels, Johnson, and Ott, serve as an example of the highest standards of the Hillsborough Township Police Department through their heroism and willingness to help others; and

WHEREAS, Hillsborough Township Police Chief Michael McMahon has recognized Officer Christopher Michaels, Officer John A. Johnson and Officer Tyler Ott with the Department CPR Lifesaving Award for being instrumental in reviving the victim.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby extend our sincere congratulations and appreciation to Hillsborough Township Police Officers Christopher Michaels, John A. Johnson, and Tyler Ott for saving the life of this individual and for being shining members of our community.

BE IT FURTHER PROCLAIMED that the Mayor and the Hillsborough Township Committee thank Hillsborough Township Police Officers Christopher Michaels, John A. Johnson, and Tyler Ott for their service to the residents of Hillsborough.

PRESENTATIONS

NEW BUSINESS

None.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Daniel Kopko, 104 Kimberly Road, read a prepared statement summarizing an email previously sent to the Township Committee regarding flooding issues and requesting assistance from the township for obtaining FEMA relief.

Vivienne Larrea, 104 Kimberly Road, described her experience during Hurricane Ida and the damage her property sustained. She expressed her gratitude for the support of the Township in the days following the flooding and stated that more help is needed and asked what the next steps are to ensure that this does not happen again.

Mayor Lipani stated that consent #11 on tonight's agenda will provide for the inspection of properties and provision of FEMA Substantial Damage Estimate Reports and these will be done by the 14th. The Mayor stated that the FEMA application is in the works.

Deputy Mayor DelCore stated that OEM and other departments are working on the FEMA deadlines and are in contact with FEMA.

Amy O'Brien, 105 Kimberly, stated that she has been here for 25 years and this is her 4th claim. She thanked the Township Committee for the fast response and support. She asked for better communication from the Township, to keep all flood victims informed, and to provide much needed instruction.

Mayor Lipani stated that he would get someone to put information together and get it to the affected residents.

John and Danielle Sciarrino, 101 Kimberly and also a small business owner in town, stated that following the flooding from Irene she held meetings with her neighbors and with the Township Committee and did research to determine what could be done to fix the flooding problem. She was told they would be given help and nothing was ever approved. Ms. Sciarrino asked for action from the committee to help the affected homeowners.

Mayor Lipani stated they were working on it and asked to be given a chance to prove themselves.

Mariusz Szoja, 176 Dukes Parkway East stated his house is the lowest house and that he has 2 disabled children. The family was stuck in the attic for 2 days after the storm despite calls to 911.

Maryann Jones 102 Kimberly, a resident of 13 years was told there was minor flooding when she moved here and flood insurance would be required to obtain a mortgage. Ms. Jones stated that her house flooded in 1999, 2007, 2011, 2017, and again in 2021 with Ida. She described the damage her house sustained from Ida flooding. She stated that she cannot in good conscience rebuild the house and sell it to someone else. She stated that all the homes in the area should be purchased by the Blue Acres Program.

Committeeman Tomson stated that the township has applied to Blue Acres in the past and was denied in 2013. He further stated that the township will apply again. He also asked how many attendees were part of the NFIP program and summarized changes that are proposed for this program.

Committeeman Wright stated that he has heard the comments, is sorry for the loss, and wants to work together to resolve this.

Committeeman DelCore stated that there will never be a better opportunity than now to get the Blue Acres program approved and expressed his support.

Maria Janucik, 720 E. Frech Ave Manville, stated that she listened to the experiences flood victims have gone through and that is without any new construction. Ms. Janucik questioned why Campus Associates and other developers can move forward and why Hillsborough supports the developer and people with damaged properties are not supported.

Danielle Sciarrino 101 Kimberly Road, wanted to clarify that Blue Acres is different than FEMA grant money, and that there is another program swift current that should be looked at.

Mayor Lipani stated yes the programs are different. Mayor Lipani also stated there is a plan B to examine the entire area and drainage.

PUBLIC HEARINGS

1. 2021-21 AN ORDINANCE APPROPRIATING CERTAIN MONIES HELD BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, FOR THE PURCHASE OF VARIOUS CAPITAL IMPROVEMENTS IN THE AMOUNT OF \$741,000.00 IN AND FOR THE TOWNSHIP OF HILLSBOROUGH.

WHEREAS, there are funds available in the Hillsborough Township Capital Improvement Fund in the amount of \$741,000.00; and

WHEREAS, the Hillsborough Township Committee has determined there is a need to appropriate the aforesaid Capital funds for the following purposes and amounts:

1 Upgrade phone equipment and Cybersecurity	\$248,000.00
2 Replace Woodfield Tennis Courts	\$165,00.00
3 Sidewalk Replacements	\$75,000.00
4 Wheel Loader (DPW)	\$253,000.00
	\$741,000.00

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned sums are hereby appropriated.

This ordinance shall take effect upon final adoption and publication according to law.

Upon a motion by Deputy Mayor Frank DelCore, seconded by Committeeman Doug Tomson, to open the public hearing on Ordinance 2021-21, the motion was unanimously approved upon the call of the roll.

Maria Janucik 720 E Frech asked who did the work to calculate the amounts for each item and asked about the bid process.

CFO Nancy Costa explained the bid process and that state contracts did not require bids.

Upon a motion by Committeeman Jeffrey Wright, seconded by Committeewoman Janine Erickson, to close the public hearing and adopt Ordinance 2021-21, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

1. 2021-23 ORDINANCE AUTHORIZING THE SALE OF BLOCK 142.02, LOT 18, HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY, TO KEHAL REALTY, LLC. FURTHER CONSIDERATION OF THIS ORDINANCE AND A PUBLIC HEARING WILL BE HELD ON DECEMBER 14, 2021.

Whereas, the Township of Hillsborough is the owner of the property designated on the Hillsborough Township Tax Map as Block 142.02, Lot 18 ("Property"); and

Whereas, the Property is located at the corner of U.S. Route 206 and Park Avenue and consists of less than .145 acres; and

Whereas, by Ordinance 2005-05, the Township authorized the sale of the Property to Lorisa Realty, Inc. with certain conditions, including the transfer of a portion of the Property to the State of New Jersey Department of Transportation ("NJDOT") for right of way purposes along U.S. Route 206; and

Whereas, by Ordinance 2015-20, the Township authorized a sale of a portion of the Property to the NJDOT for right of way purposes along U.S. Route 206; and

Whereas, the transfer of a portion of the Property to the NJDOT for right of way purposes along U.S. Route 206 has since taken place; and

Whereas, due to the delay in transferring the right of way to the NJDOT the sale of the Property to Lorisa Realty never occurred; and

Whereas, Lorisa Realty has since sold the adjoining property, Block 142.02, Lot 17.01, to Kehal Realty, LLC, which adjoining property borders the Property on two sides and is the only non-government owned property contiguous to the Property; and

Whereas, Kehal Realty is interested in purchasing the balance of the Property from the Township; and

Whereas, the Property is not needed for public use, is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvement thereon and therefore may be sold to Kehal Realty as owner of the contiguous property in accordance with N.J.S.A. 40A:12-13(b)(5); and

Whereas, the Township previously obtained an appraisal of the Property that established the estimated fair market value at \$13,000; and

Whereas, Kehal Realty is willing to purchase the Property for the appraisal value; and

Whereas, the Assistant Township Engineer recommends prior to any sale or transfer of the Property, the Township retain an additional 5 Foot Wide Right of Way along Park Avenue; and

Whereas, the Township Committee of the Township of Hillsborough is of the opinion that it is in the best interests

of the Township to sell the Property to Kehal Realty for \$13,000 reserving unto the Township the additional 5 Foot Wide Right of Way along Park Avenue.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township of Hillsborough is authorized to sell the Property to Kehal Realty, LLC, for the sum of \$13,000 reserving unto the Township an additional 5 Foot Wide Right of Way along Park Avenue; (2) the sale of the Property shall be AS IS subject to all existing conditions, defects, easements, encumbrances and restrictions including aerial utility lines traversing the Property; (3) the Mayor, Township Clerk and Township Attorney are authorized to execute any and all documents and take all necessary actions required to transfer title of the Property to Kehal Realty and preserve unto the Township the additional 5 Foot Wide Right of Way along Park Avenue; and (4) this Ordinance shall take effect upon adoption and publication according to law.

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, to introduce Ordinance 2021-23, the motion was unanimously approved upon the call of the roll.

CONSENT

1. RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL, UNDER THE SAFE AND SECURE COMMUNITIES PROGRAM

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Township of Hillsborough is authorized to accept a sub award grant from the State of New Jersey, Department of Law and Public Safety, Office of the Attorney General, in the amount of \$32,400.00 under the Safe and Secure Communities Program, Grant No. 22-1810 with a Match - Fringe Benefits, for a total project cost of \$32,400.00.
2. The Mayor and Police Chief are authorized to execute and the Township Clerk to attest to a Sub grant Award in connection with this grant and any and all documents in connection with this grant.
3. The Township of Hillsborough is accepting this grant of funds for the purpose described in the application.
4. Sub award Period: February 1, 2022 to January 31, 2023
5. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
 - a. Mayor Shawn Lipani
 - b. Township Committee
 - c. Township Administrator
 - d. Township Attorney
 - e. Chief Financial Officer
 - f. Police Department, Attention: Chief Michael McMahon
 - g. Police Department, Attention: Lieutenant Peter Scholz

2. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Gateway Phase 7	Gateway7in	\$1,280.39
Green Village	Greenvilin	\$141.61
Hillsborough 206 Holdings	Hills206in	364.08
Hillsborough Business Campus	Hillsbusin	\$368.97
Hillsborough Village	Hillvillin	\$495.14
MAAC 18-PB-12	MAACdev2in	\$854.95
Primrose School	Primrosein	\$382.80
Ramaswamy	Ramaswamin	208.25
Sherman Track	Shermanin	\$173.10
Sky Manor Properties	Skymanorin	\$91.02
	Grand Total	(\$4,360.31)

3. RESOLUTION AUTHORIZING THE TOWNSHIP QUALIFIED PURCHASING AGENT TO SOLICIT REQUESTS FOR PROPOSALS THROUGH THE FAIR AND OPEN SELECTION PROCESS FOR PROFESSIONAL SERVICES FOR 2022

WHEREAS, beginning January 1, 2006, all municipalities began operating under the "New Jersey Local Unit Pay to Play" law, Public Law 2004, Chapter 19 (N.J.S.A. 19:44A-20.4-5 et seq); and

WHEREAS, each municipality was subsequently required to choose a method for selection of professionals who will be paid \$17,500 or more during the course of a year; and

WHEREAS, the Hillsborough Township Committee has chosen the Fair and Open process for the selection of professionals, which requires the public solicitation on the Township's website of a request for proposal from any interested party for the various professional services and the Township Committee intends to use the process again in 2022; and

WHEREAS, the Township Committee will seek proposals for the following positions:

- Township Attorney
- Labor Attorney
- Open Space Attorney
- Planning Board Attorney
- Board of Adjustment Attorney
- Bond Counsel
- Municipal Auditor
- Consulting Township Engineer and Planning Consulting Services
- Planning Board Engineer
- Planning Board Alternate Engineer
- Board of Adjustment Engineer

Board of Adjustment Alternate Engineer
 Township Architect
 Financial Advisor
 Affordable Housing Planning Consultant
 Special Counsel for Affordable Housing Matters
 Engineering Inspection Services
 Risk Management Consultant – JIF and Employee Benefits Management
 Employee Assistance Program
 Affordable Housing Administrative Agent
 Affordable Housing Administrative Agent for Rehabilitation Program
 Employee Assistance Program

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to solicit Requests for Proposals through the Fair and Open Selection Process for the above listed positions for 2022.

4. RESOLUTION AWARDING CONTRACT TO ALL DECKED OUT FOR THE CLEANOUT OF THE VANDERVEER HARRIS HOUSE

WHEREAS, the Township of Hillsborough solicited quotes for the cleanout of the Vanderveer Harris House and three (3) responses were received as follows:

All Decked Out	\$18,000.00
Yager Lawn Maintenance LLC	\$24,500.00
NJ Abaters	No quote at this time

WHEREAS, the Director of Environmental Programs and the Township Qualified Purchasing Agent recommend the award of a contract to All Decked Out in an amount not to exceed \$18,000.00 in accordance with the project specifications and quote submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through account #G-02-40-344-352.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to All Decked Out in an amount not to exceed \$18,000.00 for the cleanup of the Vanderveer Harris House in accordance with the project specifications and quote submitted.

5. RESOLUTION AUTHORIZING A ONE TIME STIPEND PAYMENT TO SHEILA CASTELLANO FOR COMPLETING THE RECYCLING & SUSTAINABILITY RESOURCES MANAGEMENT PROFESSIONAL CERTIFICATION

WHEREAS, Office Administrator Sheila Castellano has successfully completed the certification for Recycling & Sustainability Resources Management Professional; and

WHEREAS, the Director of Public Works has recommended a stipend payment of \$1,000.00 to Sheila Castellano for earning her certification.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works is hereby accepted and approved.

6. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Samik Sarkar \$64.00

Komal Karra \$50.00

7. RESOLUTION AWARDING CONTRACT TO TOP LINE CONSTRUCTION CORPORATION FOR AMSTERDAM DRIVE PHASE 1 RESURFACING PROJECT

WHEREAS, the Township solicited bids through the fair and open procurement process for the Amsterdam Drive - Phase 1 Resurfacing Project; and

WHEREAS, the Township received seven (7) bids with the lowest bid from Top Line Construction Corporation located in Somerville, New Jersey; and

WHEREAS, the specifications provide that the award of the contract shall be made to the lowest responsible bidder; and

WHEREAS, the Assistant Township Engineer and Qualified Purchasing Agent recommend the Township Committee award a contract to Top Line Construction Corporation in an amount not to exceed \$500,942.50 for the Amsterdam Drive - Phase I Resurfacing Project; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in Grant Account # G-02-40-515-351 in the amount of \$470,000.00 and Capital Account #C-04-55-814-900 in the amount of \$30,942.50 for this project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) a contract is hereby awarded to Top Line Construction Corporation in an amount not to exceed \$500,942.50 for the Amsterdam Drive-Phase 1 Resurfacing Project; (2) the Mayor and Township Clerk are hereby authorized to execute a contract with Top Line Construction Corporation in accordance with the terms of this Resolution, the Bid Specifications and Bid Proposal Submitted; and (3) a notice of this action shall be printed in the official Township newspaper.

8. RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT WITH PENNONI ASSOCIATES TO PERFORM A TRAFFIC STUDY TO BE USED FOR A GRANT APPLICATION

WHEREAS, Hillsborough Township is applying for a Local Freight Impact Fund Grant; and

WHEREAS, the Local Freight Impact Fund Grant Program requires a traffic study for the entire length of Dukes Parkway West; and

WHEREAS, Pennoni Associates has submitted a proposal, dated October 12, 2021, in the amount of \$4,350.00 to perform the traffic study; and

WHEREAS, sufficient funds are available through account #1-01-20-715-028 and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor is authorized to enter into an agreement with Pennoni Associates, Inc., to provide a traffic study for the entire length of Dukes Parkway West in an amount not to exceed \$4,350.00.

**9. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROW FOR
AMWELL COMMONS PROJECT
15-PB-09-MSRV/SR**

WHEREAS, a development review escrow was provided to the Township for the Amwell Commons project 15-PB-09-MSRV/SR; and

WHEREAS, the Hillsborough Township Planning Director certifies all work related to the review of the project has been completed and recommends the release of the remaining \$509.07 development review escrow.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director is hereby accepted and approved.

**10. RESOLUTION APPOINTING BOB BRITTING TO THE VACANT POSITION OF ALTERNATE
1 ON THE HILLSBOROUGH BOARD OF ADJUSTMENT FOR THE UNEXPIRED TERM ENDING
DECEMBER 31, 2021**

WHEREAS, there exists a vacancy on the Hillsborough Township Board of Adjustment.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby makes the following appointment :

Name	Seat	Term
Bob Britting	Alt #1	12/31/2021 (Unexpired term)

**11. RESOLUTION AWARDING CONTRACT TO TAYLOR WISEMAN & TAYLOR FOR THE
INSPECTION OF PROPERTIES AND PROVISION OF FEMA SUBSTANTIAL DAMAGE
ESTIMATE REPORTS**

WHEREAS, the Township of Hillsborough solicited quotes for the inspection of residential properties and the preparation of FEMA Substantial Damage Estimate Reports, as directed by the Township, for flood prone properties sustaining damage attributable to Tropical Storm Ida and two (2) responses were received as follows:

Taylor Wiseman & Taylor	\$600 per structure
Pennoni Associates Inc.	\$750 per structure

WHEREAS, the Assistant Township Engineer and the Township Qualified Purchasing Agent recommend the award of a professional services contract to Taylor Wiseman & Taylor in the amount of \$600 per structure in an amount not to exceed \$18,000.00 for said services in accordance with the project specifications and quote submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through account #1-01-20-714-200.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a professional service contract is hereby awarded to Taylor Wiseman & Taylor in the amount of \$600 per structure in an amount not to exceed \$18,000 for the inspection of residential properties and the preparation of FEMA Substantial Damage Estimate Reports, as directed by the Township, for flood prone properties sustaining damage attributable to Tropical Storm Ida in accordance with the project specifications and quote submitted.

12. RESOLUTION ACKNOWLEDGING RECEIPT OF RESOLUTION 21-033 ADOPTED BY THE HILLSBOROUGH BOARD OF FIRE COMMISSIONERS ESTABLISHING THE COMPENSATION FOR THE MEMBERS OF THE BOARD OF FIRE COMMISSIONERS

WHEREAS, pursuant to N.J.S.A. 40A14-88, each member of the board of fire commissioners shall receive as compensation such amounts as the board shall fix subject to review by the governing body wherein the fire district is located; and

WHEREAS, on October 12, 2021, the Commissioners of Fire District No. 1, in the Township of Hillsborough, County of Somerset, adopted Resolution 21-033 establishing the compensation for the members of the Board of Fire Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Committee acknowledges receipt of Resolution 21-033, adopted on October 12, 2021, by the Commissioners of Fire District No. 1, in the Township of Hillsborough, County of Somerset, establishing the compensation for the members of the Board of Fire Commissioners.

Upon a motion by Deputy Mayor Frank DelCore, seconded by Committeeman Doug Tomson, to take consent # 11 separately, was unanimously approved upon the call of the roll.

Deputy Mayor DelCore stated this will award a contract to allow property inspections.

Committeeman Wright asked how other houses would be notified.

Deputy Mayor DelCore stated that the houses with significant damage have been identified and will get inspected.

Committeeman Wright asked if this will help with Blue Acres. Deputy Mayor DelCore stated it can't hurt.

Maria Janucik 720 East Frech Ave, Manville, NJ asked why this consent is being taken separately.

The Committee stated nothing was being changed and just highlighting that it was being decided.

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, consent #11 was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, the consent agenda #s 1-10, and 12 was unanimously approved upon the call of the roll.

Maria Janucik asked 1) where money from grant in consent 1 would be applied, 2) about engineering transfers in consent #2 and a typo, 3) what is the timeframe for bids in consent #3, 4) about the grant award to pave Amsterdam, 5) about the reason for a traffic study in consent #8, 6) about the location of the release of escrow in consent #9, 7) consent #10 appointment of alternate to BOA.

Mayor Lipani stated this is money for the police department.

Attorney Willard explained that some work has been completed and is submitting a bill and stated that the Engineering Department has assured him that all NJDEP permits that are required have been obtained.

Deputy Mayor DelCore stated the bid process occurs between now and mid-december.

Mayor Lipani explained again about the 3 part grant awarded to pave Amsterdam Drive and stated a grant requires a

traffic study with regard to consent #8.

CLAIMS LIST

1. 2021-17

Mayor Lipani asked to approve Claims List 2021-17.

Upon a motion by Committeewoman Janine Erickson, seconded by Committeeman Doug Tomson, Claims List 2021-17, was approved upon the call of the roll.

Maria Janucik, 720 E. Frech Ave, Manville asked about a supplemental check.

Nancy Costa explained she paid the bill in a timely fashion to avoid interest charges.

EXECUTIVE SESSION

1. NEGOTIATIONS: TEAMSTERS & AFSCME

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Negotiations: Teamsters & AFSCME
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, the aforesaid resolution was unanimously approved upon call of the roll. The Township Committee went into Executive Session at 9:50 pm.

Upon a motion by Deputy Mayor DelCore, seconded by Committeeman Doug Tomson, the public meeting was re-opened at 10:06 pm.

Township Attorney Bill Willard stated there was a discussion about the union contracts. No further action is necessary.

ADJOURNMENT

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Jeffrey Wright, the meeting duly adjourned at 10:08 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in cursive script that reads "Pamela Borek".

Pamela Borek
Township Clerk