

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on September 14, 2021.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Frank DelCore, Committeewoman Janine Erickson, and Committeeman Jeffrey Wright. Also in attendance were Township Clerk Pamela Borek, Deputy Clerk Sarah Brake, and Township Attorney William Willard. Committeeman Doug Tomson and Township Administrator Anthony Ferrera were absent.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, September 14, 2021.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Lipani

Mayor Lipani called for a moment of silent remembrance for the 13 military men and women who were killed on Thursday, August 26th in Kabul, Afghanistan, who were assisting members supporting Operation Freedom's Sentinel. Mayor Lipani stated the Committee would also include the New Jersey residents who perished amid Tropical Storm Ida. Just yesterday, Governor Murphy increased the number from 27 to 30 related deaths.

Mayor Lipani thanked and expressed his gratitude to the many people who have selflessly donated their time, funds, and items to those who were impacted by Tropical Storm Ida. The Mayor thanked all the first responders who braved the storm and perilous conditions to rescue Hillsborough residents and travelers throughout the community from flooded areas. He stated the Township is grateful for their heroism and dedication. The volunteer firefighters and police officers were on countless calls even days after the rain stopped, rescuing folks from high water. There were approximately 115-120 water rescues. Mayor Lipani advised if you cannot see the line in the roadway, turn around, it is not safe. Mayor Lipani also thanked all the residents who came out in record numbers to donate clothes, cleaning supplies, school supplies, food, personal items, toys, and other necessities to residents in need, as well as the Franklin Fire District for their generous donations.

Mayor Lipani stated he would be remiss if he also didn't thank the team at Pinnacle Fitness for opening their shower facilities to any residents in need and to Ed Torres, Manager of Lowes, for being a community partner and setting up a donation collection bin at Lowe's and organizing the bucket brigade.

Mayor Lipani announced the Township is also grateful to the many volunteers, including members of the Hillsborough Rotary Club and C.A.N volunteers, who not only spent hours sorting through and organizing the overwhelming amount of donations that were dropped off at the Municipal Building but who also assisted Hillsborough residents in need to help them find the necessary items.

Mayor Lipani reported it is also important to recognize all the Hillsborough Township employees who worked above

and beyond the call of duty over the long holiday weekend to ensure that residents were informed and well taken care of.

Mayor Lipani advised that Governor Phil Murphy was in Hillsborough on September 2nd to assess the damage from Tropical Storm Ida and to hold a press conference.

Mayor Lipani announced that in addition to meeting with the Governor, he also had the honor of meeting with President Joe Biden as he gave a press conference in Hillsborough. The Mayor was able to discuss Hillsborough's flooding issues with the President and its willingness to participate in the Blue Acres Buyout Program.

Mayor Lipani announced that following his visit with President Biden, he was invited to interview with Jim Acosta on CNN. The Mayor discussed the recent floods in Hillsborough and his visit with the President. The video of the interview can be seen on the Hillsborough Township Facebook page and also on the township YouTube channel.

Mayor Lipani advised that Hillsborough Township now has a Tropical Storm Ida resource page that shares important news and updates including information on repairing your home, insurance claims, government relief, and more. The Tropical Storm Ida Resource page can be located at hillsborough-nj.org/ida.

Mayor Lipani reminded residents that there are three ways to apply for disaster relief with FEMA: online at DisasterAssistance.org, through the FEMA app, or via phone at 800-621-3362.

Committeewoman Erickson

Committeewoman Erickson thanked Hillsborough first responders, employees and volunteers involved in Ida recovery efforts.

Committeewoman Erickson stated she was honored to attend the Wood Road Fire House 9/11 ceremony.

Committeewoman Erickson stated that in light of the aftermath of Tropical Storm Ida, the Building Department is expediting the applications for restoration permits due to storm/flooding damage.

Committeewoman Erickson advised of a new traffic pattern at the front of the Municipal Building. Veterans Way is now a (1) one-way aisle with some parallel parking and a loading zone for delivery trucks.

Committeewoman Erickson reported that Hillsborough High School teacher, Ms. Melissa Juhasz and students from her summer class created Boro Blooms, a small business to help her students learn about growing and selling vegetables while practicing business skills. After selling their produce to other students and staff during the summer program, they decided to "pay it forward" by donating their remaining bounty crop of tomatoes, zucchini, green bell peppers, and a few cucumbers to the Community Assistance Network. Local gardeners and gardening groups have also been sharing their summer "bumper crops" with the Hillsborough Township Community Assistance Network. This week's produce was provided by Hillsborough High School's Boro Blooms, Hillsborough Presbyterian Church's Community Garden, Somerset County 4-H Garden and Bee Club, Duke's Farms Community Garden, and individual residents with "green thumbs".

Committeewoman Erickson advised that senior members of the Hillsborough High School Girls Soccer Team and other Hillsborough teens volunteered to serve attendees at the Township's second outdoor wellness fair focused on senior health and wellness. The athletes and other volunteers guided seniors, assisted with parking, and served complimentary boxed lunches at the Drive-Through Wellness Fair held at the former Willow Road Baseball Complex on July 15th. Pre-registered senior residents aged 60 and over were provided a grilled lunch and an opportunity to meet area organizations serving senior interests.

Committeewoman Erickson announced that there's still time to register for 2021 Fall Activities.

Committeewoman Erickson reported that the Hillsborough Parks & Recreation is excited to announce it has partnered with GLeagues to bring video game leagues to the community for players aged 8 - 18. Each league will run for 6 weeks culminating with the playoffs, where prizes are offered to the winning team. The cost is \$50 and includes access to as many leagues as you like. Registration closes on September 22nd.

Committeewoman Erickson stated that there will be one more free Movie Under the Stars. The Lion King will be featured on a massive 40 foot screen at Singley Park on Friday, September 24th. Online registration is required.

Committeewoman Erickson announced that there will be a free Covid vaccination clinic on Sunday, September 19th, from 10:00 am to 1:00 pm at Iron Peak Sports & Events, 137 Mountain View Road. Vaccines are available for residents ages 12 and up.

Committeewoman Erickson reported that there will be a Flu Vaccination Clinic September 23rd, 3:30-6pm at the Hillsborough Municipal Building. Children and adults are welcome, please bring Medicare Cards and Insurance Cards.

Committeewoman Erickson stated that the health department has been working with Garden State Labs to offer free well water sampling for wells impacted by Ida. Well testing will continue until Thursday, Sept. 16th.

Committeeman Wright

Committeeman Wright stated that there's still time to register for Hillsborough's first-ever Scarecrow Festival. Interested parties can create scarecrows that depict historical people and famous characters, or they can go the traditional route.

Committeeman Wright reported that the public works department is currently inviting residents to visit the township website under the Public Works link for more information on the management of storm debris generated from Tropical Storm Ida. After opening the Auten Road site for two weeks, the public works department is now in the senior citizen curbside pick-up phase, which will start on September 16th for residents 65 and older.

Committeeman Wright advised major road repairs from the flood are another issue that is being addressed. Please pay attention to any traffic control devices such as road cones or barriers as they are placed there for everyone's safety.

Committeeman Wright announced that if the electric panel in a home was submerged or sustained water damage in flooding and there is still power, it is strongly encouraged to consult an electrician. If there is no power, please contact PSE&G. PSE&G is responsible for replacing or repairing the service wire coming from the street to the point of connection on the customer's home along with the electric meter if it was damaged. If there is any damage to the electrical panels and/or the wiring inside the home, please contact an electrician as this is the homeowner's responsibility. Once the work is complete, contact the municipality for an inspection before power can be restored.

Committeeman Wright shared his comments regarding Hurricane Ida and the rescue and recovery efforts made. As a newcomer, Committeeman Wright stated he was impressed by the employees that worked the day after the storm and witnessed them rise to the occasion and assist residents while dealing with personal damage to the storm as well.

Deputy Mayor DelCore

Deputy Mayor DelCore assured residents that Ida cleanup and recovery efforts will continue to be provided to all citizens impacted by the storm. The Township is committed to those who were devastated by the storm.

Deputy Mayor DelCore thanked all the people that responded to the call for donations, as well as all the residents and employees that helped out with the sorting and distribution of items.

Deputy Mayor DelCore also thanked Pamela Borek, the Public Information Officer for all the announcements over

the weekend.

Deputy Mayor DelCore thanked the Mayor for leading the town through the storm.

Deputy Mayor DelCore reminded residents that the Hillsborough Township Police Department is asking residents to lock their vehicles at night due to an increase in vehicle burglaries and thefts throughout the Township and State.

Deputy Mayor DelCore asked residents to not drive around or move “Road Closed” signs, barricades, or cones that are in the roadway. They are used to stop motorists from entering situations that could be potentially dangerous.

Deputy Mayor DelCore advised residents that the police department is getting fraud and scam reports frequently. Be on alert for suspicious phone calls, emails, and requests for money. If there are any questions or concerns, contact the Hillsborough Township Police for assistance.

Deputy Mayor DelCore announced that the final 2021/preliminary 2022 tax bills will be mailed the week of September 20th. Those property owners whose taxes are paid by a mortgage company will receive a tax bill that says "Advice Only" which allows a comparison of the escrow payments being taken to the actual tax being billed. The mortgage company will also receive the tax information.

Deputy Mayor DelCore stated that Restaurant Week 2021 registration is open, with this year's event taking place from September 28th through October 3rd. Due to Tropical Storm Ida, the Mayor's Tour was paused last week but will start again this week. There's still time to register and sign up for the tour. Go to hillsboroughbusiness.org to register.

Deputy Mayor DelCore advised that to raise money for the Community Assistance Network's work in helping residents affected by the storm, the Township will be asking for monetary donations through QR codes on flyers posted at each participating restaurant. The code will lead you to C.A.N.'s donation page, where you can contribute to funds that will be used to purchase gift cards to Hillsborough restaurants for our residents in need. You can also purchase gift cards directly at an establishment and drop them off at the Social Services department in the municipal building.

Deputy Mayor DelCore reported that Hillsborough Township is not affiliated with any local Facebook groups. Official Township news and announcements are made via the Mayor's e-newsletter, Swiftreach, and the Hillsborough Township website and Facebook page, and not through unaffiliated Facebook groups. It's important to note that Township officials do not monitor Facebook groups. To report a situation to Hillsborough Township or to ask questions or voice concerns, please call 908-369-4313 or visit the Township website at hillsborough-nj.org for contact information for each individual department.

Deputy Mayor DelCore announced that Hillsborough is celebrating its 250th anniversary with a parade on September 18th. The parade will take place at 10:00 am and will follow the usual parade route, beginning at the corner of Auten and New Amwell Road and concluding at the Municipal Complex.

Deputy Mayor DelCore stated that in honor of National Suicide Prevention Week, BoroSafe is running a T-shirt contest. The design should focus on suicide prevention and awareness in our community, using the theme of “BETHE1TO” (Be the one to:).

Deputy Mayor DelCore reminded residents that since September 12, Duke Farmers Market moved up to 8th place nationally from 14th, and to 1st in the Northeast. Duke Farmers Market also expanded its lead to 1st place in New Jersey. Voting closes this Sunday (September 19) at midnight.

Mayor Shawn Lipani

Mayor Lipani stated that on Tuesday, August 24th, he attended the inauguration of the recently refurbished fire pit at

Ann Van Middlesworth Park in order to congratulate prospective Eagle Scout, Kyle Toland, for his fantastic work in refreshing the fire pit area.

Mayor Lipani thanked Joanie Pucciarello for planting a tree 20 years ago as a 9/11 Memorial tree. The Mayor dedicated the newly placed reflecting bench that she placed in this memorial.

Mayor Lipani thanked the Woods Road Fire Company for the invitation to their annual 9/11 Ceremony.

Mayor Lipani asked residents to please support the Norz family by attending their Fall Festival and corn maze as they lost most of their fall crops in Tropical Storm Ida.

PROCLAMATIONS / APPOINTMENTS

1. LIEUTENANT JAMES OMERT - 25 YEARS OF SERVICE

WHEREAS, Lieutenant James Omert has diligently worked for Hillsborough Township for 25 years; and

WHEREAS, Lieutenant James Omert graduated from the Police Academy and was appointed a Police Officer in Hillsborough Township on April 15, 1996. Lieutenant Omert obtained his Associate's degree in Criminal Justice and has completed numerous supervision trainings including Contemporary Supervision School in 2007, Command and Leadership in 2017, FBI NAA seminars in 2018, and a leadership and management seminar in 2019; and

WHEREAS, Lieutenant James Omert began in the Patrol Division upon his appointment to the Hillsborough Township Police Department. On February 1, 2007, Lieutenant Omert was appointed Corporal to the Patrol Division and promoted to Sergeant on April 23, 2013. Lieutenant Omert was then promoted to Lieutenant and Patrol Division Commander on September 9, 2019; and

WHEREAS, Lieutenant James Omert has received numerous awards and commendations during his tenure at the Hillsborough Police Department, including command citations for a job-well-done with the arrest of homicide suspects, with suicidal individuals, a Nor'easter in March 2010, and an aircraft crash in town; and

WHEREAS, Lieutenant James Omert was further recognized with commendations for good work with burglary investigations, a drug arrest, and a smoke condition in a residence. He received the Top Cop award in 2000 and 2002; and

WHEREAS, Lieutenant James Omert has received 20 letters of appreciation.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize Lieutenant James Omert for his outstanding service to Hillsborough Township for the past 25 years.

BE IT FURTHER PROCLAIMED that the fellow members of the Hillsborough Township Committee and all the municipal employees thank Lieutenant James Omert for his service to the Township of Hillsborough and wish him well in all of his future endeavors.

2. DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, Domestic Violence Awareness Month was first recognized in 1981 by the National Coalition Against Domestic Violence as a Day of Unity to connect battered women advocates across the country; and

WHEREAS, domestic violence affects millions, both women and men, of every race, religion, culture, and status. Domestic violence is not only physical abuse, it is also yelling, humiliation, stalking, manipulation, coercion, threats and isolation; and

WHEREAS, the Violence Against Women Act, passed in 1994, combined new provisions that hold offenders accountable and provides programs and services for victims; and

WHEREAS, nearly three out of four Americans personally know someone who is or has been a victim of domestic violence; and

WHEREAS, Safe+Sound Somerset, a local domestic violence resource, services include a 24-hour call and text crisis hotline, emergency safe house, transitional housing, legal advocacy, individual and group counseling for adults and children, financial empowerment, volunteer Domestic Violence Response Teams, Family Advocacy, and SPEAK Community Outreach and Education; and

WHEREAS, in 2020 Safe+Sound Somerset provided 4,040 adult and children survivors with 2,805 counseling sessions, 1,990 legal advocacy sessions, 5,506 nights of refuge, meals and other necessities, responded to 2,272 calls and texts to the Hotline, and provided 119 outreach and violence prevention programs to 4,087 students and community members; and

WHEREAS, Safe+Sound Somerset served 21% more survivors in 2020 and provided 40% more services overall, highlighting the urgency of domestic abuse during the ongoing COVID-19 pandemic.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby proclaim October as Domestic Violence Awareness Month and encourage all to support victims and survivors and speak out against domestic violence.

3. SUICIDE AWARENESS MONTH

4. OVARIAN CANCER AWARENESS MONTH

WHEREAS, by proclaiming September 2021 as Ovarian Cancer Awareness Month, we call attention to a disease that affects women across our county, state and country; and

WHEREAS, the American Cancer Society is estimating that 13,770 American women are projected to lose their lives to ovarian cancer this year; and

WHEREAS, these women are mothers, daughters, sisters, grandmothers, community members and cherished friends, and the absence they leave in our hearts will be deeply felt forever; and

WHEREAS, women who are middle aged and older, who have a family history of ovarian or breast cancer, or have had certain cancers in the past are at increased risk of developing ovarian cancer; and

WHEREAS, ovarian cancer knows no boundaries, the disease can strike anyone, across lines of age, ethnicity, and race; and

WHEREAS, because ovarian cancer often goes undetected until advanced stages, increasing the awareness of risk factors is critical to fighting this disease, as it is estimated that about 22,410 new cases of ovarian cancer will be diagnosed in the United States this year; and

WHEREAS, this public awareness campaign strives to increase knowledge about this disease and recognizes the best defense against ovarian cancer is early detection. Therefore, it is essential that women know the risk factors associated with the disease, and that men are educated so they can help their wives, mothers, grandmothers, aunts, sisters and girlfriends; and

WHEREAS, this month is dedicated to the prevention and awareness of ovarian cancer. It is also to honor those we have lost, show our support for women who bravely carry on the fight, and take action to lessen the tragic toll ovarian cancer takes on families across our country.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee do hereby recognize September 2021, as Ovarian Cancer Awareness Month, and call upon citizens, government agencies, organizations, health care providers, and research institutions to raise ovarian cancer awareness and continue helping women live longer, healthier lives and urge women to talk to their health care providers to learn more about this disease.

PRESENTATIONS

1. NESHANIC GARDEN CLUB - BLUE STAR MEMORIAL

NEW BUSINESS

None.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

John Tutunjain, 150 Johanson Ave. stated that his house took on 2 feet of water from Tropical Storm Ida. Mr. Tutunjain explained that the bottom part of Johansen can be rectified by enhancing the drainage system, this could have been prevented as it was a clogged drain. He asked the Township to make a commitment to fix the problem and stated there has been no enhancement to the drain system since 1950. The bottom part of Johansen is not in a flood zone and should not have flooded.

Richard Mahon, 120 Johanson Ave. stated that the river came into his house for the first time ever. He asked if the results of the study came back from the storm water study.

Mayor Lipani stated the study is partially complete.

Mr. Mahon asked to have someone from the Township Building Department to look at the level the water reached and determine if the proposed apartments would have been underwater.

Maria Janucik, 720 E Frech Ave. Manville asked if the Mayor and Committee received her letter in regard to the excavation next to her property.

Mayor Lipani asked if she was talking about the developer that was clearing trees and stated yes he received the letter.

Ms. Janucik asked how are they clearing a path on Concord Street.

Deputy Mayor DelCore stated he does not know the particulars but that Concord Street has been part of the planning process for the Sherman property.

Mayor Lipani stated that these questions have been asked and answered before and directed her to go to the Planning Dept to ask specific questions.

Ms. Janucik expressed concerns over flooding issues and additional development.

PUBLIC HEARINGS

1. 2021-18 AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "SALARY RANGE ORDINANCE" SETTING FORTH THE SALARY RANGES FOR THE CLASSIFICATIONS SET FORTH IN SAID ORDINANCE.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. The Salary Ordinance of the Township of Hillsborough shall be amended as follows:

<u>CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
<u>Administrators Office</u>		
Committeepersons	3,500	10,000
Township Administrator	50,000	190,000
IT Systems Administrator	41,000	108,000
IT Part-Time Assistant	\$15.00/Hr.	\$28.00/Hr.
Executive Assistant	35,000	65,000
Secretary to Administrator	35,000	65,000
Secretary/ Clerk Part-Time	\$12.00/Hr.	\$22.00/Hr.
Business Advocate	15,000	85,000
Special Projects Coordinator	1,000	2,000
Communications/Social Media Coordinator	\$15.00/Hr.	\$28.00/Hr.
<u>Building Department</u>		
Director Building Department	48,000	132,000
Construction Official	48,000	132,000
Building Sub Code Official	47,831	106,964
Fire Sub Code Official	44,339	99,124
Assistant Sub Code Official	44,339	99,124
Plumbing Sub Code Official	44,339	99,124
Electric Sub Code Official	44,339	99,124
Building Inspector	40,622	92,428
Electrical Inspector	40,622	92,428
Fire Inspector	40,622	92,428
Plumbing Inspector	40,622	92,428
Technical Assistant	35,000	69,733
Technical Assistant/UCC Trainee	35,000	69,733
Part-Time Inspector	\$25.00/Hr.	\$40.00/Hr.
Part-Time Technical Assistant	\$12.00/Hr.	\$22.00/Hr.
Use of License in 2 nd Discipline	\$2,500	\$2,500
Acting Construction Official	\$1,500	\$1,500
<u>Municipal Court</u>		
Court Administrator	45,000	100,000
After Hours ECDR Processing	2,000	5,000
Deputy Court Administrator	38,000	75,000
Violations Clerk	35,000	69,733
Municipal Judge	15,000	75,000

Public Defender	1,000	25,000
-----------------	-------	--------

Township Clerk

Township Clerk	20,000	115,000
Deputy Clerk	20,000	75,000
Deputy Clerk/Technology Implement. Specialist	20,000	75,000
Asst. to Municipal Clerk	35,000	65,000
Part-Time Receptionist	\$15.00/Hr.	\$22.00/Hr.
Part-Time Floater	\$15.00/Hr.	\$22.00/Hr.

Engineering Department

Township Engineer	10,000	125,000
Assistant Engineer/Survey	47,831	106,964
Assistant Engineer	47,831	106,964
Assistant to Township Engineer	44,339	99,124
Sr. Engineering Aide/Inspector	44,339	99,124
Engineering Aide	41,333	92,428
Secretary/Clerk	35,000	69,733

Health Department

Health Officer	47,000	150,000
Deputy Health Officer	45,000	100,000
Director of Environmental Programs	45,000	100,000
Registered Environmental Health Specialist	45,000	100,000
Deputy Director Envir. & Public Health Programs	38,000	75,000
Environmental Health Aid	35,000	69,733
Secretary/Clerk	35,000	69,733
Millstone Health Liaison	2,000	6,000
Recycling Coordinator	2,000	6,000
Assistant Recycling Coordinator	1,000	5,000
Registrar	1,000	4,000
Part-Time Property Maint/Code Enforcement	\$15.00/Hr.	\$28.00/Hr.

Police Department

Police Chief	125,000	192,000
Police Captain	120,000	182,000
Police Lieutenant	115,000	172,000
Police Sergeant	114,006	131,595
Police Corporal	106,881	123,320
Police Officer	46,508	117,496

IT Manager	40,000	122,000
Police Chief Secretary	35,000	75,000
Civilian Police Specialist	35,000	69,733
Secretary/Clerk	35,000	69,733
Police Operations Assistant	35,000	69,733
Municipal Prosecutor	10,000	70,000
Special Officers	\$12.00/Hr.	\$28.00/Hr.
Crossing Guards	\$10.00/Hr.	\$22.00/Hr.
Police Property Manager	\$20.00/Hr.	\$28.00/Hr.
OEM Director/Police Property Director	45,000	95,000

Public Works Department

Director Public Works	47,000	125,000
Supervisor of Public Works	45,000	98,000
Supervisor of Parks	45,000	98,000
Assistant Supervisor of Public Works	38,000	85,000
DPW Working Foreman	62,000	70,000
Arborist	57,573	76,000
Sign Shop Operator	57,573	76,000
Equipment Operator/Mechanic/Journeyman/Welder (I)	60,649	68,000
Equipment Operator/Mechanic/Journeyman/Welder (II)	66,559	74,000
Public Works Worker 1-4	34,830	65,000
Secretary/Clerk	35,000	69,733
P/T Administrative Assistant	\$12.00/Hr.	\$22.00/Hr.
P/T Building Maintenance	\$15.00/Hr.	\$28.00/Hr.

Tax Assessor Department

Tax Assessor	47,000	135,000
Deputy Assessor	45,000	95,000
Assessment Clerk/Field Representative	41,333	92,428
Secretary/Clerk	35,000	69,733

Tax Collection/Treasurer Department

CFO/Treasurer/Tax Collector	10,000	160,000
Tax Collector	10,000	90,000
Treasurer/CFO	10,000	90,000
Director of Finance	10,000	90,000
Qualified Purchasing Agent	10,000	90,000
Deputy Collector/Treasurer	45,000	95,000
Deputy Finance Officer	45,000	95,000
Deputy Tax Collector	45,000	95,000

Clerk	35,000	69,733
-------	--------	--------

Planning Department

Township Planner	47,000	125,000
Zoning Officer	45,000	95,000
GIS Specialist/Assistant Planner	45,000	95,000
Secretary/Clerk	35,000	69,733

Recreation Commission

Director Parks and Recreation	55,000	105,000
Assistant Director of Recreation	38,000	75,000
Recreation Program Coordinator	35,000	69,733
Recreation Assistant	35,000	69,733
Secretary/Clerk	35,000	69,733

Social Services

Director Social Services	55,000	105,000
Assistant Director of Social Services	38,000	75,000
Bus Driver	35,000	69,733
Secretary/Clerk	35,000	69,733
Senior Dance Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.
Senior Wellness Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.
Part-Time Bus Driver	\$ 12.00/Hr.	\$ 22.00/Hr.
Part-Time Mr. Fix-It	\$ 12.00/Hr.	\$ 22.00/Hr.

Mayor Lipani stated that this ordinance was introduced on August 14, 2021 and was set for a public hearing this evening. After the introduction but before this public hearing it was determined that a new title needed to be included: Building Sub Code Official/Supervisor and setting the salary range of \$48,000 to \$112,000. This is a substantial change and therefore will not have the public hearing and adoption. This ordinance will be scheduled for a public hearing for the October 12, 2021 Township Committee meeting.

Upon a motion by Deputy Mayor Frank DelCore, seconded by Committeewoman Janine Erickson, to modify this ordinance to include the title of Building Sub Code Official/Supervisor and setting the salary range of \$48,000 to \$112,000 and introduce as such, the motion was unanimously approved upon the call of the roll.

2. 2021-19 AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT ORDINANCE NO. 2020-08, WHICH WAS AN ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH AMENDING CHAPTER 188, "LAND USE AND DEVELOPMENT" ARTICLE V, "DISTRICTS AND STANDARDS" SECTION 188-98, RA, RS, R, R1, R2, CR, AH, RCA, PD, RESIDENTIAL DISTRICTS, BY ADDING R8A ZONE TO APPLY TO BLOCK 182, LOTS 9, 11.01 AND 46.01 AND BLOCK 183, LOT 38.02 BY FURTHER AMENDING, REVISING AND SUPPLEMENTING SCHEDULE FOR RESIDENTIAL ZONES, §188, ATTACHMENT 2 AS TO MAXIMUM IMPERVIOUS SURFACE

(PERCENT) IN THE R8A ZONE.

WHEREAS, the Hillsborough Township Committee adopted on April 28, 2020, Ordinance No. 2020-08, which created zoning standards for a new R8A zone which was created to rezone the former Glen Gery quarry site from M – Mining and CDZ – Corporate Development Zone to the R8A zone and established various standards for building within the R8A Zone; and,

WHEREAS, it has been determined that there needs to be an amendment to said standards to take into account the settlement agreement between M&M Realty and the Township of Hillsborough as part of its affordable housing litigation by changing the maximum impervious surface (percent) based on the size of the lots within the R8A Zoning District.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Ordinance No. 2020-08 is hereby amended, revised and supplemented by amending, revising and supplementing the R8A maximum impervious surface (percent) within the R8A Zone as follows:

~~Strikethroughs~~ means deletions; Underlines means additions.

~~Maximum Impervious Surface: 30%~~

Maximum Impervious Surface for Lot Sizes Less Than Ten Thousand (10,000) Square Feet, But Not to Exceed Three Thousand Two Hundred (3,200) Square Feet of Impervious Coverage: 40%

Maximum Impervious Surface for Lot Sizes Equal to or Greater Than Ten Thousand (10,000) Square Feet: 35%

All other provisions of the R8A Zone and the zoning standards shall remain as previously created under Ordinance 2020-08.

NOW, THEREFORE, BE IT FURTHER ORDAINEDthat:

1. Any article, section, paragraph, subsection, clause and/or any other provision of the Township Code of the Township of Hillsborough inconsistent with the provisions of this Ordinance is hereby repealed to the extent of such inconsistency.
2. Any article, section, paragraph, subsection, clause and/or any other provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the article, section, paragraph, subsection, clause and/or any other provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

Mayor Lipani stated this ordinance was introduced at the August 14th meeting and pursuant to Municipal Land Use Law was referred to the Planning Board for review. The Planning Board did not have the opportunity to review and therefore this public hearing is being carried until the September 28th Township Committee meeting without further notice.

INTRODUCTION OF NEW ORDINANCES

1. 2021-20 AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, BY ADDING CHAPTER 234 TO REGULATE THE USE OF THE MUNICIPAL COMPLEX MULTI-PURPOSE/CONFERENCE ROOMS AND APPROVE DESIGNATED EXTERIOR SPACE LOCATED AT 379 SOUTH BRANCH ROAD, IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY. FURTHER CONSIDERATION AND PUBLIC HEARING WILL BE HELD ON OCTOBER 12, 2021.

Whereas, it has become necessary to formalize control of the use of the Municipal Complex Multi-Purpose / Conference Rooms at the Municipal Building; and

Whereas, as a result of increased requests for use, it has become necessary to establish additional guidelines for said rooms.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. The Code of the Township of Hillsborough, County of Somerset, State of New Jersey, is hereby amended by adding Chapter 234 titled "Municipal Complex Multi-Purpose / Conference Room Use" as follows:

Chapter 234 Municipal Complex Multi-Purpose / Conference Room Use

§ 234-1 Scope.

This ordinance shall pertain to the multi-purpose/conference room(s) in the municipal complex and approved designated exterior space surrounding the Municipal Building.

§ 234-2 Use.

The multi-purpose/conference room(s) in the Municipal Complex and approved designated exterior space surrounding the Municipal Building shall be made available for meetings and events, with priority given to Hillsborough based organizations that are charitable or non-profit in their purpose and/or whose activities benefit the residents of Hillsborough Township.

§ 234-3 Use Fee; Waiver.

The cost of using the multi-purpose/conference room(s) in the Municipal Complex and approved designated exterior space surrounding the Municipal Building shall be set annually by Resolution of the Township Committee. The cost of using the kitchen facilities in the multi-purpose room shall also be set annually by Resolution of the Township Committee. The Township Committee, or their designee, may, at their sole discretion, approve or disapprove fee waiver requests. All requests for fee waivers must be in writing.

§ 234-4 Application Procedure.

Any group or organization requesting use of the multi-purpose/conference room(s) shall make an application in writing, through e-mail, to the Department of Social Services, no later than fifteen (15) business days in advance of intended use. The application shall require the following information and documentation:

1. Name of the group/organization requesting use of the facility.
2. Name, address and phone number of the contact person for the group/organization who will respond on behalf of the group/organization.
3. Date(s) of the intended use.
4. Time of use, including set up and clean up.
5. Estimated attendance for the event. (if the event is for multiple days, provide the estimated attendance for each day)
6. The specific purpose of use.
7. A list of all activities that will be taking place.
8. A list of all-third party vendors who will be attending.
9. A list of any signs posted to advertise your event.
10. A certificate of insurance with minimum general liability coverage of 1,000,000. Such certificate shall reflect the name of Hillsborough Township as an additional insured or loss payee.
11. Copy of the IRS 501 status letter or NJ Department of Treasury Certificate of Incorporation as a non-profit entity, if applicable.

§ 234-5 Review and Action.

The Department of Social Services upon receipt of a completed application, which includes the Certificate of Insurance, will cause such application to be reviewed by the appropriate scheduling staff members for approval or disapproval. It is the organization's responsibility to provide the necessary proof of non-profit status. Any and all approvals shall be issued upon the following terms and conditions:

1. Permission to use the multi-purpose/conference room(s) and approved designated exterior space surrounding the Municipal Building shall be valid only for the date(s) and hours specified in the application and for the purposes specified therein.
2. The applicant shall fully and honestly complete the use application and shall strictly adhere to all applicable rules and regulations to be developed with respect to the utilization of the premises.

§ 234-6 Administrative Agency Designation.

The Director of Social Services, or their designee, shall be responsible for reviewing the applications for use and providing approval or disapproval and for the purpose of developing rules and regulations and for the administration of those rules and regulations.

§ 234-7 Compliance with Rules and Regulations.

All applicants and the groups and organizations that they represent must read and abide by the rules and regulations put into place. The Director of Social Services, or their designee, shall have the authority to suspend and/or prohibit those organizations or groups from utilizing the multi-purpose/conference room(s) and approved designated exterior space surrounding the Municipal Building based on violations of these rules and regulations. Such organizations or groups suspended or prohibited from using the multi-purpose/conference room(s) and approved designated exterior space surrounding the Municipal Building may appeal the Director of Social Services determination to the Township Administrator.

§ 234-8 Prioritization.

Municipal purposes such as elections, commission meetings or township sponsored events shall have priority in the use of the Multi-purpose/conference room(s) and approved designated exterior space surrounding the Municipal Building. In the event that a Township officer has a need for a reserved space, the organization affected will be contacted as soon as possible to reschedule their event. Prioritization between organizations shall be on a first come first serve basis with the approval dates creating the prioritization status.

§ 234-9 Indemnification.

The applicant shall sign the following Hold Harmless and indemnification statements:

1. The applicant hereby agrees to fully and completely defend, indemnify and hold harmless the Township of Hillsborough, its agents, servants, and employees from and against any and all claims, suits, liabilities, injuries, damages, losses, or expenses by or to any person or entity which in any way arises out of the applicant's use of the facility.
2. The applicant specifically waives any right or cause of action against the Township of Hillsborough, its agents, servants, and employees for any special, incidental, direct, indirect, or consequential loss or damage whatsoever arising out of the utilization of the facility.

Section 2. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. In the event of any inconsistencies or conflicts between this Ordinance and existing ordinances of the Township, the provisions of this Ordinance shall apply.

Section 3. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the

validity of the remaining provisions, which shall be deemed severable therefrom.

Section 4. This Ordinance shall take effect upon adoption and publication in accordance with New Jersey law.

Upon a motion by Deputy Mayor Frank DelCore, seconded by Committeewoman Janine Erickson, to introduce Ordinance 2021-20, the motion was unanimously approved upon the call of the roll.

CONSENT

1. RESOLUTION AUTHORIZING THE PROMOTION OF SERGEANTS PETER SCHOLZ AND STEPHEN NOWACKI TO LIEUTENANT IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT EFFECTIVE SEPTEMBER 14, 2021

WHEREAS, there exist vacancies in the position of Police Lieutenant; and

WHEREAS, the promotional process conducted in accordance with Hillsborough Township Code, Chapter 92, entitled "Police Department" Section 92-8, entitled "Appointments and Promotions", to select the most suitable candidates for promotion to the position of Lieutenant in the Hillsborough Police Department has been completed; and

WHEREAS, the highest rated candidates for the vacant positions of Lieutenant were determined to be Sergeant Scholz and Sergeant Nowacki; and

WHEREAS, the Police Committee recommends the appointment of Sergeant Peter Scholz and Sergeant Stephen Nowacki to the position of Lieutenant effective September 14, 2021 at an annual base salary of \$159,540.00.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Police Committee is hereby accepted and approved, and Sergeant Peter Scholz and Sergeant Stephen Nowacki are hereby promoted to the position of Lieutenant in the Hillsborough Police Department effective September 14, 2021 at an annual salary of \$159,540.00.

2. RESOLUTION AUTHORIZING THE PROMOTION OF CORPORAL SCOTT MCCARTHY AND CORPORAL CRAIG HEINDRICHS TO SERGEANT IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT, EFFECTIVE SEPTEMBER 14, 2021

WHEREAS, the promotional process conducted to select the most suitable candidates for promotion to the position of Sergeant in the Hillsborough Police Department has been completed; and

WHEREAS, the highest rated candidates for the positions were determined to be Corporal Scott McCarthy and Corporal Craig Heindrichs; and

WHEREAS, the Chief of Police has recommended the appointment of Corporal Scott McCarthy and Corporal Craig Heindrichs to the position of Sergeant effective September 14, 2021, at an annual salary of \$132,396 pursuant to the current P.B.A. Contract.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of Chief of Police be and hereby are accepted and approved and Corporal Scott McCarthy and Corporal Craig Heindrichs shall be promoted to the position of Sergeant in the Hillsborough Police Department effective September 14, 2021, at an annual salary of \$132,396.

3. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Karen Novak	\$175.00
Amy Borer	\$140.00
Mildred Estevez-Smith	\$10.00
Jeffrey Perley	\$140.00
Jacqueline Arrieta	\$220.00
Renee Soares	\$140.00
Kelly Stankiewicz	\$152.00
Deanna Housel	\$160.00
Katie Aoun	\$120.00

4. RESOLUTION ADOPTING THE REVISED HILLSBOROUGH TOWNSHIP EMPLOYEE HANDBOOK OF PERSONNEL POLICIES AND PROCEDURES

WHEREAS, it is the policy of the Township of Hillsborough to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act and the Open Public Meetings Act; and

WHEREAS, the Township of Hillsborough has determined that there is a need to revise the personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the revised Personnel Policies and Procedures Manual is hereby adopted; (2) these personnel policies and procedures shall apply to all Township of Hillsborough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract, federal or state law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail; (3) this manual is intended to provide guidelines covering public service by Township of Hillsborough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Township of Hillsborough; (4) to the maximum extent permitted by law, employment practices for the Township of Hillsborough shall operate under the legal doctrine known as "employment at will"; and (5) the Township Administrator and all department heads are responsible for these employment practices. The Township Administrator and Township and/or Labor Attorney shall assist the Township Administrator in the implementation of the policies and procedures in this manual.

5. RESOLUTION AUTHORIZING PURCHASE OF THREE (3) FORD PATROL INTERCEPTOR SUVS

WHEREAS, the Hillsborough Police Chief recommends continuation of the Township's vehicle replacement

program, through the replacement of three police vehicles in order to maximize the effectiveness of the Patrol Division for the protection of the community; and

WHEREAS, the Police Chief and Qualified Purchasing Agent recommend the purchase of three (3) Ford Patrol Interceptor SUVs from Winner Ford under NJ State Contract #20-Fleet-01189 at a total cost not to exceed \$157,638.00; and

WHEREAS, the vehicles will be used to replace three (3) aging patrol vehicles and these aging administrative vehicles will be turned over to the Director of Public Works or placed on auction by the Township; and

WHEREAS, these funds are available and have been certified as such by the Chief Financial Officer with account 0-01-25-745-260 \$50,000.00, G-02-40-347-347 \$42,863.00, G-02-40-421-506 \$9,000.00, and G-02-40-421-507 \$55,775.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of three (3) Ford Patrol Interceptor SUVs from Winner Ford under NJ State Contract #20-Fleet-01189 at a total cost not to exceed \$157,638.00.

6. RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, in 2020 the New Jersey Legislature adopted N.J.S.A. 40A:14-118.5 pertaining to the use of body worn cameras by uniformed patrol officers in the course of their duties; and

WHEREAS, Hillsborough Township seeks to participate in the State Grant Program SFY21 Body Worn Camera Grant Program offered by the New Jersey Department of Law and Public Safety; and

WHEREAS, the grant award number is 21-BWC-195 in the amount of \$114,128 for the award period 01/01/2021 to 12/31/2025; and

WHEREAS, Hillsborough Township is authorized to accept and does accept the grant award for the purposes described in the Application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Hillsborough Township is authorized to participate in State Grant Program SFY21 Body Worn Camera Grant Program offered by the New Jersey Department of Law and Public Safety; (2) Hillsborough Township is authorized to accept and does accept for the purposes described in the Application grant award number 21-BWC-195 in the amount of \$114,128 for the award period 01/01/2021 to 12/31/2025; (3) Hillsborough Township agrees to comply the requirements of the grant and grant program; and (4) the Mayor and Township Clerk are authorized to execute all documents pertaining to said grant application and award.

7. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE PROPERTY TAXES PAID FROM 8/18/21 THROUGH 9/30/21 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the

property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property effective August 18, 2021:

Geise, James William

Block 5 Lot 43

\$997.04

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 8/18/21 to 9/30/21 to the above referenced property owner.

8. RESOLUTION AUTHORIZING A ONE TIME STIPEND PAYMENT TO DANA MARGELIS FOR RECEIVING A QUALIFIED PURCHASING AGENT CERTIFICATION

WHEREAS, Finance Clerk Dana Margelis has successfully completed the examination for a Qualified Purchasing Agent certification administered on June 23, 2021 and has received a passing score; and

WHEREAS, the Chief Financial Officer has recommended a stipend payment of \$1,000.00 to Dana Margelis for passing the Qualified Purchasing Agent examination and earning her certification.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief Financial Officer is hereby accepted and approved.

9. RESOLUTION AUTHORIZING PROGRAM YEAR 2019 COMMUNITY DEVELOPMENT BLOCK GRANT CV3 PROJECT INCREASE IN THE AMOUNT OF \$25,163.75

WHEREAS, the Township of Hillsborough was notified by Somerset County on December 21, 2020 that it will receive a special allocation of Community Development Block Grant-CV funds in the amount of \$161,592.11 that must be used to prevent, prepare for or respond to the coronavirus through the CARES Act; and

WHEREAS, the Township of Hillsborough was further notified by Somerset County that the Township would receive an additional \$25,163.75, increasing the total grant amount from \$161,592.11 to \$186,755.86; and

WHEREAS, the Township of Hillsborough plans to use \$186,755.86 in funds to support a Food Security and Wellness Program; and

WHEREAS, it may be necessary to execute a sub-grant agreement, and other such documents as required in order to satisfy conditions and requirements associated with the receipt of said funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) it hereby authorizes submission of this/these project(s) for inclusion in Somerset County's Program Year 2019 Community Development Block Grant CV3 Action Plan Amendment; and (2) the Mayor and Township Clerk are authorized to execute a sub-grant agreement and any other documents related to said project(s).

10. RESOLUTION RATIFYING AND CONFIRMING THE WILDLIFE MANAGEMENT PLAN FOR THE 2021-2022 SEASON

WHEREAS, Ordinance 2004-24 which established the Hillsborough Wildlife Management Commission, requires the Commission to report annually to the Township Committee and recommend a Wildlife Management Plan for the upcoming year; and

WHEREAS, the Commission reports that the last deer hunting season on public properties in Hillsborough was again safe and successful; and

WHEREAS, Ordinance 2004-24 and Ordinance 2008-50 provides that the hunting, shooting, killing and removal of white-tailed deer and other wildlife, as approved by the State of New Jersey, on municipally-owned land shall be allowed for the purpose of reducing and managing the Township's deer and other wildlife population, but only with the possession of and under the provisions of a municipal game management permit for such activity; and

WHEREAS, the number of municipal game management permits issued each year for the culling of white-tailed deer and other wildlife and the properties for which such permits shall be issued, shall be determined annually by resolution of the Township Committee; and

WHEREAS, the Wildlife Management Commission has recommended, in its proposed Wildlife Management Plan for the upcoming hunting season, and the Police Chief has concurred, that nineteen (19) properties be made available for permitted hunting; and

WHEREAS, based upon the recommendation of the Township Health Department, the culling of coyote shall be permitted again in this year's wildlife management program, as part of a pilot program designed to reduce the spread of mange and rabies throughout the Township; and

WHEREAS, the Wildlife Management Commission also recommends that in the lottery of available permits, preference be granted first to Hillsborough residents, next to Somerset County residents and finally to New Jersey residents and that three (3) alternate permits be allowed to create a substitute list if an original permit holder is unable to hunt; and

WHEREAS, the Commission further recommends that it be mandatory for all hunters to wear a safety harness while in their tree stands, that all hunters be limited to one (1) fixed style tree stand, that all hunters are to sign a consent form for a NJ Fish and Wildlife license check and that the program for processing and donating harvested deer be continued; and

WHEREAS, the Wildlife Management Commission also recommends that the limited number of days available to hunt with a firearm in Areas 1, 2, 3, 6, 7, 8 (Buckshot only), and 16 coincide with all season dates set forth by the NJ Division of Fish and Wildlife; and

WHEREAS, the Commission further recommends that licensed hunters who were permitted to hunt on public properties last season be able to have, if desired, that permit extended on the same terms and conditions for the upcoming season on the same property, without submitting to a lottery; and

WHEREAS, the Commission believes the permit extension privilege provides an added safety feature because continuity of hunters in hunting areas allows those hunters to become more familiar with the property and its boundaries, with deer habits, and with each other's habits, thereby increasing safety; and

WHEREAS, the Commission also recommends that additional steps be taken to provide non-lethal means of deer damage control.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that deer hunting, in accordance with New Jersey Laws, rules and regulations,

Township rules and regulations, the provisions of Ordinance 2004-24, and as recommended by the Wildlife Management Commission in their proposed Wildlife Management Plan for the 2021-2022 season, is hereby authorized on the following public properties:

AREA 1-- MONTGOMERY RD. AND PSHORN LN
Block 169, Lots 27 & 30

AREA 2-- DAVIDS LANE
Block 171, Lots 14C, 14L, 14Z, & 112.01

AREA 3-- WERTSVILLE RD.
Block 171, Lot 6

AREA 4-- AUTEN RD. (BOW HUNTING ONLY)
Block 151, Lot 1

AREA 5-- MONTGOMERY RD & AMWELL RD. (BOW HUNTING ONLY)
Block 166, Lots 1 & 3.01

Block 167, Lot 8

AREA 6-- DUTCHTOWN ZION RD.
Block 174, Lot 200

AREA 7-- PID
Block 12, Lots 26.01, 33 & 47
10 permits

AREA 8-- BEEKMAN LANE (BOW HUNTING AND SHOTGUN
HUNTING – ONLY WITH BUCKSHOT)
Block 203, Lot 8; Block 150.04, Lot 6

AREA 9-- SCOTT DR. (BOW HUNTING ONLY)
Block 203, Lot 22 Block 203.05, Lot 1

AREA 10-- RIVER ROAD (OLD MAIN ROAD)
(BOW HUNTING ONLY)
Block 8, Lot 9

AREA 11-- SURREY DRIVE AND MULFORD LANE (BOW HUNTING ONLY)
Block 13.01, Lot 36

AREA 12-- RIVER ROAD AND NORZ DRIVE (BOW HUNTING ONLY)
Block 13.01, Lot 14.18

AREA 13-- HORSESHOE DRIVE (BOW HUNTING ONLY)
Block 205.11, Lots 41 & 58

AREA 14-- RADDEL COURT (BOW HUNTING ONLY)
Block 205.15, Lot 38

AREA 15-- ELIMINATED DUE TO LACK OF INTEREST AND
DIFFICULTY HUNTING

AREA 16-- MONTGOMERY RD. (BETWEEN WERTSVILLE RD & AMWELL RD)

Block 167, Lots 9, 12.04, 13.01, 13.02, and 13.03

AREA 17-- SOUTH BRANCH ROAD (BOW HUNTING ONLY)

Block 149.08, Lots 81, 82, 83

AREA 18-- BROOKS BLVD. (BOW HUNTING ONLY)

Block 65.04, Lot 6

AREA 19-- DAVAL ROAD (BOW HUNTING ONLY)

Block 174.04, Lots 48 and 84

AREA 20-- RIVER ROAD EAST (BOW HUNTING ONLY)

Block 11, Lot 13.02

BE IT FURTHER RESOLVED that, pursuant to the recommendation of the Wildlife Management Commission in its proposed 2020-2021 Wildlife Management Plan, the following steps be taken to provide non-lethal means of deer damage control: Continue to plot all road killed deer from motor vehicle accidents on a map of the Township to locate where additional signage may be needed. Continue the replacement of worn deer crossing road signs and/or an increase of signs at key points around the Township; Continue the trimming of brush on public properties further back from the road to allow motorists improved vision of deer at the roadside; Provide "Wildlife Tips" throughout year on the Township's website on such topics relating to deer such as deer resistant plants, leaving wildlife alone in the wild, driving tips during peak times when deer are most active and the negative issues of feeding deer and other wildlife issues; Make available a detailed list that can be obtained at the Townships Clerk's office on landscape plants rated by deer resistance.

11. RESOLUTION AUTHORIZING THE SALE OF EQUIPMENT AT THE 2021 SOMERSET COUNTY ONLINE AUCTION TO BE HELD FROM OCTOBER 8, 2021 TO OCTOBER 15, 2021

WHEREAS, the Township Committee of the Township of Hillsborough hereby declares that the following items identified in this resolution are no longer needed for a public purpose and are surplus property which may be sold at public auction.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, Count of Somerset, State of New Jersey, that the following unneeded items are authorized to be sold at the 2021 Somerset County Online Auction, set to be held from October 8, 2021 to October 15, 2021:

Hillsborough Township 2021 Fall County Coop Auction List

UNIT	YEAR	MAKE	MODEL	VIN NUMBER
M6	1995	FORD TRACTOR	4630	000536B
M9	1988	CASE I/H	485	B022916
61	1999	GMC	8500 Top Kick	1GDP7H1COXJ:
	2006	VW	JETTA	3VWCT71K96M
319	2006	JEEP	LIBERTY	1J4GL48K06W2
317	2007	JEEP	LIBERTY	1J4GL48K17W6
T-2	2009	FORD	CR VIC	2FAHP71V79X1
339/636	2009	FORD	CR VIC	2FAHP71V59X1

304	2009	FORD	CR VIC	2FAHP71V49X1
	2010	VOLKSWAGON	JETTA	3VWCT71K96M
609	2010	FORD	CR VIC	2FABP7BVXAX
628	2010	FORD	CR VIC	2FABP7BV6AX
637	2011	FORD	CR VIC	2FABP7BV3BX
303	2011	FORD	CR VIC	2FABP7BV9BX
	2004	CIM	230 TAR KETTLE	04230 201
		6- Sprayer Specialties	V Box Saddle tanks	VB100S
		Bomford Mower	90 184 24	2177L / 00
		Bomford Mower	90 282 00	2064 H 97
		6-Chip stone tailgates		
		Carolina Fabrication	Band Saw	CF18525
		2 -600 Gal Salt Brine Maker Tanks	Home Made	
		Snap On Tire Balancer	EEWB304A	G61KV036
		Century Anti-Freeze/Coolant Recycling System		
	2007	4 - Goodyear Loader Tires w/Rims	20.5 R25 GP-28	

Estimated 800-1000 yards of leaf mulch located at 280 Auten Rd in Hillsborough Nj 08844.

Bidder responsible to remove material 14 days after award of bid. Contact HTDPW @ 908-369-3950

12. RESOLUTION AUTHORIZING THE PURCHASE OF A 2021 FORD EXPLORER THROUGH THE MORRIS COUNTY CO-OP

WHEREAS, the Construction Code Official has requested authorization for the purchase of a 2021 Ford Explorer; and

WHEREAS, the 2021 Ford Explorer is available for purchase from Route 23 Ford Automall through the MCCPC Contract #6MOCCP of which the Township is a member; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #T-12-56-860-012.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of a 2021 Ford Explorer from Route 23 Ford Automall through the MCCPC Contract #6MOCCP in an amount not to exceed \$29,607.00.

13. RESOLUTION AUTHORIZING ABATEMENT OF VIOLATIONS AT VACANT AND ABANDONED PROPERTIES AND THE PLACEMENT OF LIENS AGAINST SAID PROPERTIES FOR THE COSTS AND EXPENSES THEREOF IN ACCORDANCE WITH TOWNSHIP ORDINANCE 232-9

WHEREAS, Chapter 232 "Property Maintenance", Article II "Vacant and Abandoned Residential Properties" of the Code of the Township of Hillsborough requires minimum property maintenance standards for vacant and abandoned residential properties within the Township for the protection and promotion of the public health, safety and welfare of the Township and its residents; and

WHEREAS, in accordance with the Township Ordinance 232-15, the enforcement officer issued Notice of Violations to the responsible parties to abate the property maintenance violations at the following properties: (1) 188

Dukes Parkway East, Block 60, Lot 5; and (2) 9 Woods Road, Block 204, Lot 21.

WHEREAS, the responsible parties for the identified properties failed to abate the violations in accordance with the Notices of Violation issued by the enforcement officer; and

WHEREAS, the enforcement officer issued a summons to the responsible parties for the identified properties for failure to abate the violations in accordance with the Notice of Violations issued; and

WHEREAS, the enforcement officer requests the Township Committee adopt a Resolution in accordance with Township Ordinance 232-15 and 232-16 authorizing the Township to abate the violations at the identified properties, at the sole cost and expense of the responsible parties, and place a lien on the properties for the costs and expenses associated therewith in the following amounts: (1) 188 Dukes Parkway East, Block 60, Lot 5 (\$500); and (2) 9 Woods Road, Block 204, Lot 21 (\$500);

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township is authorized to abate the violations at the identified properties at the sole cost and expense of the responsible parties and the Tax Collector is directed and authorized to place a lien on the properties for the costs and expenses associated therewith.

14. RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$186,755.86 for the year 2021 and wishes to amend its 2021 Budget to include this grant.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township of Hillsborough hereby requests the Director of the Division of Local Government Services to approve the insertion of the item of revenue in the Budget of the year 2021 in the amount listed and detailed below, which said item is now available as revenue from:

SOMERSET COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT	\$186,755.86
---	--------------

BE IT FURTHER RESOLVED that a like sum be and the same hereby is appropriated under the above appropriation title.

15. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN AGREEMENT WITH THE CJJIF

WHEREAS, the Township of Hillsborough has been a member of the Central Jersey Joint Insurance Fund (CJJIF) since 2000 and the latest three (3) year membership term will expire on November 30, 2021; and

WHEREAS, the Township's membership with the CJJIF has been positive throughout the twenty-one years and the Township's Risk Management Consultant Connor Strong Buckalew recommends the Township Committee elect to continue its membership with the CJJIF for an additional three (3) year term; and

WHEREAS, the Township's Chief Finance Officer, who serves as the Township's Insurance Fund Commissioner to the CJJIF has analyzed the cost and coverage and recommends renewal with the CJJIF as most effective for the

Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Mayor and Township Clerk to execute an agreement to continue participation in the CJJIF and agrees to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

16. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

WHEREAS, the Tax Collector indicates tax overpayments have been received as indicated below and recommends refunds be issued for such overpayments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amounts set forth below for tax overpayments.

Block	Lot	Qualifier	Name	Amount	Qtr	Year
178.02	145		DeSantos, Chris & Erin	138.84	3	2021
141	2.04		Gateway Assoc of Hillsborough	7,321.14	3	2021
141	2.04		Gateway Assoc of Hillsborough	7,366.67	4	2021
167	6	Q0070	Kaylin Beck	13.19	3	2021
174	202		County of Somerset	2,429.30	3	2021
174	202		County of Somerset	2,429.29	4	2021
179	25.01		Wells Fargo	2,278.72	3	2021
203.12	14		Christopher Berry	2,511.00	3	2021
141.1	1		Gateway Assoc of Hillsborough	502.95	3	2021
177.13	46		Parth & Radha Shah	4,355.74	3	2021
205.35	15		Krishan Kumar & Sapna Trivedi	4,727.38	3	2021
143	10		Dog Days Daycare Center	164.9	3	2021
10	9		CoreLogic	2,340.33	3	2021
145.08	3		CoreLogic	5,994.60	3	2021
149.16	28		CoreLogic	2,911.15	3	2021
150.06	11		CoreLogic	3,182.02	3	2021
150.12	58		CoreLogic	112.77	3	2021
151.08	15		CoreLogic	2,728.02	3	2021
151.09	97	C0021	CoreLogic	2,188.29	3	2021
151.09	97	C0089	CoreLogic	2,092.37	3	2021
153.09	1.01	C3408	CoreLogic	1,447.46	3	2021
153.13	1	C0914	CoreLogic	1,529.36	3	2021
163.04	100	C3105	CoreLogic	945.43	3	2021
163.06	2	C1643	CoreLogic	1,482.94	3	2021

163.06	2	C1713	CoreLogic	59.88	3	2021
163.06	3	C2311	CoreLogic	1,499.20	3	2021
163.21	6	C1111	CoreLogic	1,472.22	3	2021
163.21	7	C3223	CoreLogic	1,641.11	3	2021
174.05	2		CoreLogic	2,974.43	3	2021
178.02	185		CoreLogic	110.04	3	2012
183	1		CoreLogic	1,869.65	3	2021
203.1	3		CoreLogic	3,139.89	3	2021
204	44.1		CoreLogic	68.98	3	2021

17. SPECIAL EMERGENCY RESOLUTION TO COVER THE COSTS OF EXTRAORDINARY EXPENSES RELATED TO TROPICAL STORM IDA

WHEREAS, an emergency has arisen with respect to Tropical Storm Ida and no adequate provision was made in the 2021 budget for the aforesaid purpose and N.J.S.A. 40A:4-54 provides for the creation of a special emergency appropriation for the purpose mentioned above; and

WHEREAS, the total amount of the emergency appropriations created, including the special emergency appropriation to be created by this resolution is \$300,000.00, and three (3) percent of the total operating appropriations in the budget for 2021 is \$874,663.47; and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations in the budget for 2021.

NOW, THEREFORE, BE IT RESOLVED by not less than 2/3 of the members of the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in accordance with N.J.S.A. 40A:4-54:

1. The Township Committee hereby declares that an emergency exists as the result of Tropical Storm Ida which requires a Special Emergency Resolution.
2. An emergency appropriation is hereby made for Tropical Storm Ida in the amount of \$300,000.00.
3. That the emergency appropriation shall be provided for in the budgets of the next succeeding years by inclusion of not less than \$60,000 in each of the next five (5) years succeeding annual budgets pursuant to N.J.S.A. 40A:4-55.
4. That the Chief Financial Officer has provided a certification that the expenditures incurred by this Special Emergency Resolution are related to Tropical Storm Ida.
5. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

18. RESOLUTION APPROVING THE RELEASE OF ENGINEERING INSPECTION ESCROW FOR RPM DEVELOPMENT GROUP AMWELL COMMONS PROJECT

WHEREAS, engineering inspection escrow was posted by RPM Development for Amwell Commons; and

WHEREAS, the Assistant Township Engineer certifies all work has been satisfactorily completed and recommends the release of the engineering inspection fees in the amount of \$2,773.07 and the account closed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer be and hereby are accepted and approved.

19. RESOLUTION APPROVING RELEASE OF CASH ESCROW FROM WINTER CERTIFICATE OF OCCUPANCY BLOCK 199, LOT 18.03 IN THE AMOUNT OF \$7,000.00

WHEREAS, a request has been received from Skymanor Development for release of cash escrow from Winter Certificate of Occupancy for Block 199, Lot 18.03 in the total amount of \$7,000.00; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release the \$7,000.00 cash escrow that was posted for the completion of this Certificate of Occupancy.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer is and hereby is accepted and approved.

20. RESOLUTION ACKNOWLEDGING THE ANNUAL AUDIT FOR THE YEAR 2020 OF HILLSBOROUGH TOWNSHIP, SOMERSET COUNTY

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the Township of Hillsborough's Municipal Clerk pursuant to N.J.S.A. 40A:5-6 and a copy has been received by each member of the governing body; and

WHEREAS, N.J.S.A. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, the members of the governing body have been provided with the Annual Report of Audit and have reviewed, as a minimum, the sections of the Annual Audit entitled "Comments and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of N.J.S.A. 52:27BB-52, to wit:

A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to the Local Finance Board to show evidence of said compliance.

21. RESOLUTION ACCEPTING AND APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2020 TOWNSHIP AUDIT

WHEREAS, in accordance with Local Finance Notice 92-15, the Township Chief Financial Officer has prepared a Corrective Action Plan pertaining to the 2020 Township Audit for submission to the Division of Local Government Services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby accepts and approves of the Corrective Action Plan pertaining to the 2020 Township Audit and the submission of the same to the Division of Local Government Services.

22. RESOLUTION APPOINTING NICK SPECIALE AS A DEPUTY OFFICE OF EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, the Township Office of Emergency Management Coordinator recommends the appointment of Nick Speciale as a Deputy Emergency Management Coordinator effective September 15, 2021 through December 31, 2021 with prorated annual stipends in the amount of \$700.00 for such service.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Nick Speciale is appointed as a Deputy Emergency Management Coordinator effective September 15, 2021 through December 31, 2021 with a prorated annual stipend in the amount of \$700.00 to be paid for such service.

23. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE PROPERTY TAXES PAID FROM 5/20/21 THROUGH 9/30/21 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property effective September 7, 2021:

Jenkins Jr., Lonell

Block 151.15 Lot 103

\$2,895.07

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 5/20/21 to 9/30/21 to the above-referenced property owner.

24. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO PETER BAYONE IN THE

HILLSBOROUGH TOWNSHIP BUILDING DEPARTMENT

WHEREAS, Peter Bayone was hired as an Electrical Inspector in the Building Department on May 12, 2021; and

WHEREAS, the Construction Official certifies that Mr. Bayone has performed his duties and assignments in a capable and competent manner; and

WHEREAS, having completed the three-month probationary period, the Construction Official recommends that regular permanent employee status be conferred upon Mr. Bayone effective September 1, 2021 at an annual salary of \$67,000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

25. RESOLUTION RATIFYING AND CONFIRMING THE ACTION OF THE MAYOR AND TOWNSHIP ADMINISTRATOR AUTHORIZING THE CONSTRUCTION DEPARTMENT TO WAIVE CONSTRUCTION PERMIT FEES AND THE HEALTH DEPARTMENT TO WAIVE WATER TESTING FEES RELATED TO TROPICAL STORM IDA REPAIRS

WHEREAS, an emergency exists as a result of Tropical Storm Ida which caused damage to many homes and businesses within Hillsborough Township and;

WHEREAS; this damage will have to be repaired and will require construction permits and well water testing; and

WHEREAS, the Township Committee does not want to burden those residents and business owners impacted by the storm with the costs of those construction permits and water testing fees; and

WHEREAS, construction permit fees associated with the repairs resulting from damage caused by Tropical Storm Ida and water testing fees associated with Tropical Storm Ida shall be waived for the period of September 3, 2021 through December 31, 2021; and

WHEREAS, the fees waived shall only be Hillsborough Township fees, not any surcharges or fees from third parties.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the construction permit fees associated with repairs necessitated by the damage caused by Tropical Storm Ida are hereby waived and the water testing fees resulting from Tropical Storm Ida shall be waived, for the period of September 3, 2021 through December 31, 2021, excluding any surcharges and, or third party fees.

26. RESOLUTION RATIFYING AND CONFIRMING THE HIRING OF ALEXA KNOX TO THE POSITION OF FLOATER FOR THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, there exists a need for a part-time floater for the Township of Hillsborough; and

WHEREAS, the Township Administrator recommends the hiring of Alexa Knox as a part-time floater, effective August 23, 2021, at the rate of \$15/hour not to exceed 116 hours per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendation of the Township Administrator is hereby ratified and approved.

27. RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND THE TOWNSHIP OF MONTGOMERY FOR HEALTH EDUCATION SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., authorizes any local unit to enter into an agreement with another local unit for the joint provision within their various jurisdictions of any services which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Hillsborough and the Township of Montgomery desire to enter into a Shared Services Agreement for the furnishing of health education services in accordance with N.J.S.A. 40A:65-1 et. seq. and N.J.S.A. 26:3A2-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a Shared Services Agreement with the Township of Montgomery for the provision of health education services for the period September 1, 2021 through June 30, 2022.

28. RESOLUTION AUTHORIZING THE SUBMISSION OF A STRATEGIC PLAN FOR THE HILLSBOROUGH/MILLSTONE MUNICIPAL ALLIANCE FISCAL GRANT CYCLE OCTOBER 2020 - JUNE 2025

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has established a Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Somerset.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that:

1. The Township Committee does hereby authorize submission of a strategic plan for the Hillsborough/Millstone Municipal Alliance grant for the fiscal year 2021-2022 in the amount of:

DEDR	\$12,244.71
Cash Match	\$3,061.18
In-Kind	\$9,183.53
2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

29. RESOLUTION AUTHORIZING THE HIRING OF MARCELLA MCLAUGHLIN TO THE POSITION OF ZONING OFFICER IN THE PLANNING AND ZONING DEPARTMENT OF HILLSBOROUGH TOWNSHIP

WHEREAS, there exists a vacancy in the position of Zoning Officer in the Planning and Zoning Department; and

WHEREAS, the Township Planner, the Deputy Zoning Official and the Township Administrator recommend the hiring of Marcella McLaughlin as Zoning Officer in the Planning and Zoning Department at an annual salary of \$55,000.00, effective September 16, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Planner, the Deputy Zoning Official and the Township Administrator is hereby be accepted and approved.

30. RESOLUTION AUTHORIZING PENNONI ASSOCIATES TO PROVIDE DRAINAGE AND ROADWAY RECONSTRUCTION EVALUATIONS

WHEREAS, on January 4, 2021, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Pennoni Associates was awarded a professional services contract designating them as the Township of Hillsborough Engineer; and

WHEREAS, there is now the necessity for professional engineering services, namely, to provide drainage and roadway reconstruction evaluations following Tropical Storm Ida, as described in a proposal from Pennoni Associates, dated September 9, 2021, in an amount not to exceed \$8,000.00; and

WHEREAS, funding for these services will be provided through account #1-01-46-875-999 as certified by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that:

(1) Pennoni Associates is authorized to provide drainage and roadway reconstruction evaluations as outlined in its proposal, dated September 9, 2021, in an amount not to exceed \$8,000.00;

(2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Pennoni Associates for these services in an amount not to exceed \$8,000.00;

(3) this Contract is awarded, as a result of the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5(1)a of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

31. RESOLUTION APPROVING TEMPORARY HOUSING AT PROPERTIES IMPACTED BY TROPICAL STORM IDA

WHEREAS, tragedy in the form of a tropical storm occurred at various residential and commercial locations throughout Hillsborough Township and caused severe damage; and

WHEREAS, there is a need to permit temporary housing, including but not limited to a mobile home or camper until such time as repairs are made; and

WHEREAS, there is a need to permit a temporary commercial operations office, including but not limited to a construction trailer or camper until such time as repairs are made; and

WHEREAS, the Township Committee believes it is appropriate under the circumstances that such temporary

zoning and/or construction or any other applicable Township permits be issued and the fees associated therewith be waived.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the temporary usage of temporary housing and temporary commercial operations be authorized and is not to exceed eight months from occupancy, in accordance with Chapter 188-98G of the Township of Hillsborough Code.

Upon a motion by Committeewoman Janine Erickson, seconded by Committeeman Jeffrey Wright, the consent agenda was unanimously approved upon the call of the roll.

Mayor Lipani congratulated the police officers being promoted and he looks forward to swearing them in. Regarding resolution 17, a special emergency resolution is to cover the costs of extraordinary expenses related to Tropical Storm Ida, this is a necessity as there is no provision to pay for this in the municipal budget; however the Township will recover most of the funds through insurance and FEMA reimbursement, which will not be received in this calendar year, therefore the Township must appropriate and spend the funds now.

Committeeman Wright asked if there were emergency funds available now and why there is a delay.

Mayor Lipani stated the first step in the process of receiving money is to adopt the resolution.

Mayor Lipani stated with respect to resolution 19 and 20 regarding the 2021 audit, it has been completed and submitted to the State of New Jersey and is happy to report that Hillsborough Township remains fiscally sound and responsible.

Township Clerk Pamela Borek stated Administrator Ferrera apologized for not being at the meeting. He wanted to extend his congratulations to all the police officers being promoted. He welcomes Alexa Knox to the Township as a part-time floater and congratulates Marcy McLaughlin on her transition to the position of Zoning Officer in the Planning and Zoning Department.

Maria Janucik 720 E Frech Ave. Manville asked questions regarding resolutions 1, 2, 9, 12, 14, 18, and 29. Regarding resolutions 1 and 2 she asked how long the officers had been sergeants and corporals. Chief McMahon stated that Officer Sholz is close to 4 years and Officer Nowacki is 2 years. Township Clerk Borek stated a press release will be available in the next day that will provide all the details. Deputy Mayor DelCore stated each of those promotion levels goes through an extensive process both at the police level and the township committee level. Ms. Janucik had questions regarding the 2019 grant in resolution 9. Township Clerk Borek stated the Township applied for and was awarded an amount and because some municipalities did not accept the extra funds were distributed to the towns that wanted it. In regards to questions surrounding resolution 14, Ms. Borek explained it was not included in the budget when initially adopted. Deputy Mayor DelCore stated there are specific rules as to what can be included in a budget and when. In response to asking who the construction official is, Mayor Lipani responded it is John Fiedler. Ms. Janucik asked when the project was completed regarding resolution 18. Township Planner David Maski stated that the project is Westering Place and it is complete. Township Attorney Willard explained the escrow process. Ms. Janucik asked what the corrective action of the audit was. Township Attorney Willard stated it is outlined in the resolution. Regarding resolution 29, she asked if Zoning Officer will be her only function or also the assistant planner. Mayor Lipani stated an Assistant Planner has already been hired.

Deputy Mayor DelCore congratulated all the police promotions and the new position for March McLaughlin.

CLAIMS LIST

1. 2021-14

Mayor Lipani asked to approve Claims List 2021-14.

Upon a motion by Deputy Mayor Frank DelCore, seconded by Committeewoman Janine Erickson, Claims List 2021-14 was approved upon the call of the roll.

Maria Janucik, 720 E Frech Ave., Manville asked about the supplemental check for tax sale proceeds being paid to Manville.

Attorney Willard directed Miss Janucik to contact the CFO for a direct answer.

Ms. Janucik asked about the \$149,222.26 lien redemption.

Attorney Willard stated it sounds like tax sale lien.

Ms. Janucik asked how long can someone hold a tax lien.

Attorney Willard stated that that timeframe is set by statute.

She asked about social services YMCA Memberships for \$6060.00 and \$6050.00

Deputy Mayor DelCore stated that this provides for exercise programs for seniors.

EXECUTIVE SESSION

None.

ADJOURNMENT

Upon a motion by Committeeman Jeffrey Wright, seconded by Deputy Mayor Frank DelCore, the meeting duly adjourned at 9:10 pm. Said motion was unanimously carried upon voice vote.

Attested:



Pamela Borek
Township Clerk