

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on August 10, 2021.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Frank DelCore, Committeewoman Janine Erickson, Committeeman Doug Tomson and Committeeman Jeffrey Wright. Also in attendance were Township Clerk Pamela Borek, Deputy Clerk Sarah Brake and Township Attorney William Willard. Township Administrator Anthony Ferrera was absent.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, August 10, 2021.

Mayor Lipani stated that on July 14, 2021, Hillsborough Township suffered a great loss when Assistant Fire Chief William "Billy" Shaffer passed away. This was the first in the line of duty death for Hillsborough and we pray it will be our last. Mayor Lipani thanked Billy for his dedication to the community. Mayor Lipani asked everyone to please join in a moment of silence in honor of Billy and his selfless service to the Hillsborough community.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeewoman Erickson

Committeewoman Erickson reported that if residents have a construction permit for an inground pool, the permit will remain open until receipt of all final approvals, including a final engineering inspection.

Committeewoman Erickson advised that the Engineering Department would like to report that the 2021 Repaving Project has started. The following roadways are now under construction: Williamsburg Drive, Weybridge Drive, Bywater Way, Bywater Court, Rivendell Road, Silverlode Court, Dunedain Street, Snowbourn Place, and Lorien Place. During the milling and repaving, no vehicles can be parked on those roadways and the contractor will place temporary "no parking" signs. Signs will be placed by the contractor, Top Line Construction, the night before a street is worked on to alert residents so that vehicles can be parked on adjoining streets that are not under construction or are already completed.

Committeewoman Erickson stated that Super Sundaes made a "Sweet" donation. Super Sundaes owner, Jayne Mochnacz, delivered pantry items to the Hillsborough Community Assistance Network, donated by loyal customers as part of their participation in Super Sundae's National Ice Cream Day celebration. Patrons were treated to a "cool" discount when they brought a much needed food pantry item to Super Sundaes.

Committeewoman Erickson noted that Mr. Bernhard's Hillsborough High School Extended School Year class ran a supply drive during the summer education session. The class helped collect and organize school supplies that were delivered to the Hillsborough Food Bank for distribution to families in need.

Committeewoman Erickson announced that the fall soccer and softball registration deadline is August 14th. The Parks and Recreation Department is currently taking registrations for co-ed fall soccer for boys and girls ages 3 through grade 12. All games are held on Saturdays at various soccer fields in town with the older divisions at the Iron Peak turf fields. Registration is also open for fall girls softball leagues.

Committeewoman Erickson reported that the mandatory cat vaccination ordinance was developed when rabies entered the community. It is written to prevent people from feeding strays and increasing the population of stray, uncared for cats and cats that are not vaccinated against rabies. Nobody should be feeding animals outside and leaving food. Any food, even pet food should be removed from the area immediately after feeding. If Animal Control Solutions (ACS) is called to assess a cat situation, it is important to note that if a person has been feeding a cat outside, and the cat is used to being fed there, then it is considered to be the caller's cat, in accordance with the Mandatory Cat Vaccination Ordinance.

Committeeman Tomson

Committeeman Tomson stated the Municipal Court has a Spanish Interpreter available either by phone or in the office. Also, for personal appearances in court, there is the availability to offer interpreting for many different languages. Please let the court office know in advance so that they can make proper arrangements.

Committeeman Tomson announced that recently there has been a rise in the number of frauds reported to the police department. The Police Department has several safeguarding suggestions including: Never give out bank account information to an unknown caller, including credit card numbers, the Hillsborough Police Department and Chief McMahon do not solicit donations by phone, gift cards of any kind are valueless once the activation code is shared, a reputable company or government agency would not require a payment through a gift card, don't give an unknown caller access codes to your computer. Warning signs of fraud include: the misuse of the English language through emails or verbal communication, a requirement to pay a small sum now for a larger future prize, unknown callers requesting large sums of immediate cash, calls stating a loved one has been arrested or involved in an accident and needs money, and false website links sent through fraudulent emails.

Committeeman Tomson reminded residents to keep their pets up to date with rabies vaccinations, do not leave pets unattended outdoors, do not feed pets outdoors. Please call the Hillsborough Police or Animal Control Solutions at (908)-722-1271 if you see an animal that appears sick, stumbling, acting strange, is unafraid of people, or is unafraid of humans.

Committeeman Tomson reported Hillsborough is experiencing more trees dying due to invasive species. The Hillsborough Township Property Maintenance Code requires that standing dead trees are required to be removed, especially when they are in danger of falling onto roads, sidewalks, and/or power lines.

Committeeman Tomson encouraged residents to cast their votes for Dukes Farmers Market by September 20th. American Farmland Trust is conducting their 12th annual Farmers Market Celebration and Dukes Farms' ranking is currently 11th nationwide 2nd in New Jersey, and 4th in the northeast.

Committeeman Wright

Committeeman Wright announced the Public Works Department is busy with the necessary repairs on drainage basins and other items relevant to the operation for the upcoming paving projects that will be taking place in the upcoming months.

Committeeman Wright stated that there are a few remaining dates that are available for the Town Clean Up Program which ends the last week in October.

Committeeman Wright encouraged residents to evaluate the health of trees on residents' property before the fall season. The New Jersey Forest Service website provides the necessary information for homeowners to help take action in maintaining trees.

Committeeman Wright reported that the first annual Larry Smith, Sr, 3 on 3 Basketball Tournament will be held on August 14, 2021 from 4:00 pm to 10:00 pm at Ann Van Middlesworth Park. The tournament will feature several divisions including middle school, high school, and 18 and over.

Committeeman Wright advised that County Bridge B0301 on Zion-Wertsville Road, will be closed for rehabilitation. The bridge closure will be in effect for approximately 113 days.

Deputy Mayor DelCore

Deputy Mayor DelCore thanked the Military Order of the Purple Heart for being included in their recognition day and ceremony along with Committeewoman Erickson. Hillsborough was the first purple heart community in Somerset County.

Deputy Mayor DelCore stated that the final tax bills will be mailed in the 3rd week of September. The billing will include the November 2021 taxes, as well as February and May of 2022.

Deputy Mayor DelCore announced that the Hillsborough Business Association's 4th Annual Restaurant Week Registration for Hillsborough Restaurateurs is now open to participate in the 4th annual Hillsborough Restaurant Week beginning on Tuesday, September 28th, running through Sunday, October 3rd. Participating Hillsborough restaurants will have an opportunity to promote their own creative masterpieces to be enjoyed by foodies from Hillsborough and beyond.

Deputy Mayor DelCore reported that the Hillsborough Municipal Alliance, Empower Somerset, and the Hillsborough Millstone Municipal Alliance are presenting Bridge for Success, an eight week virtual program focusing on stress reduction and management for young adults 18-24 years of age. Participants will gain an understanding of stress and its root causes. They will walk away with a personal stress management plan. The program offers community service hours, class credits and a \$25 gift card for those who complete the program.

Deputy Mayor DelCore advised that on Wednesday, August 4th Hillsborough Township Emergency Services participated in a helicopter hoist drill with the NJ State Police Aviation Unit at the Sourland Mountain Preserve. Participating agencies included: Hillsborough OEM, Hillsborough Police Department, Hillsborough Fire District, Hillsborough CERT, Somerset County OEM and Somerset County Search and Rescue. The drill involved the extraction of simulated victims from the preserve.

Mayor Lipani

Mayor Lipani stated that on Sunday, June 27th, he attended the ribbon cutting for Flounder Brewing for the grand opening of their new location. They have been located in Hillsborough since 2010 and have moved to Carriage Farm at 2 Clerico Lane, in one of the beautifully renovated 250-year-old barns. Flounder is Hillsborough's first and only brewery and Somerset County's oldest.

Mayor Lipani reported that on July 16th, he, along with several other Township representatives and officials, attended an employee appreciation event at Reckitt Benkiser in honor of their 50th anniversary.

Mayor Lipani stated it is a bittersweet goodbye to Canine Officer Freddy who will be retiring from the Hillsborough Police Department due to health related issues. Mayor Lipani thanked him for his service.

Mayor Lipani reported he and Chief McMahon had the pleasure of spending the day with Adeline Eick, as she was sworn in as Mayor and Police Chief for the day. Adeline is battling brain cancer. Mayor Lipani thanked all the Township employees for all the letters of encouragement to Adeline and her family. She enjoyed the day banging her mayor's gavel, petting canine Freddy and playing in the police cruiser.

Mayor Lipani advised that the family campout and fishing derby took place on August 7-8th. Mayor Lipani thanked

all of the residents who participated in the camp out and fishing derby and congratulated the derby winners.

Mayor Lipani announced that on Saturday, September 18th, Hillsborough will be hosting its 250th anniversary celebration parade, which will kick off at 10am sharp. All interested Veterans will be provided a shuttle on the morning of the 18th, leaving from the main entrance of the Municipal Building at 9:30am.

Mayor Lipani stated that as Hillsborough continues to celebrate its 250th Anniversary, residents, businesses, and organizations are invited to participate in the Township's first-ever Scarecrow Festival. Participants can create scarecrows that depict historical people and famous characters or they can go the traditional route. All entries are welcome as long as they are family-friendly and homemade. Scarecrows will grace the grassy knoll and winding pathway beside the Rain Garden at the Municipal Complex.

Mayor Lipani reported that the Rotary Fair is finally here after a year's hiatus due to COVID restrictions. The Rotary Fair will open for five days beginning Tuesday, August 17. Fair hours are 6 – 10 PM on Tuesday through Thursday, and 6 – 11 PM on Friday and Saturday. In addition to the Fair's classic thrill rides, food vendors, games of chance and an exposition of local businesses, a spectacular firework display by Interstate Fireworks and sponsored by Petrock's Bar & Grille and Petrock's Liquors, will light up Hillsborough skies on Friday evening, August 20, at approximately 10 PM. Rain date is Saturday August 21, 10 PM.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION HONORING JENNIFER AMPONIN TEACHER OF THE YEAR

WHEREAS, Jennifer Amponin, a registered nurse, has the honor of being named as Hillsborough High School's Governor's Educational Services Professional of the Year for 2021 because of her dedication and service to the Hillsborough School District; and

WHEREAS, Jennifer Amponin has been a member of the Hillsborough School District faculty for four years; and

WHEREAS, Jennifer Amponin, a registered nurse, was the last nurse standing at Hillsborough High School last year in an office normally staffed by three nurses. Jennifer handled all calls and concerns from students, parents, and staff facing infection or exposure to COVID 19, and was the point person for contact tracing; and

WHEREAS, Jennifer Amponin has focused on educating students and families about healthy relationships and teen dating violence. She initiated new wellness programs and activities such as a virtual scavenger hunt, a healthy recipe exchange, and creating de-stress stations during midterm and final exams. Jennifer created a comfortable private lactation room in the health office for those returning from maternity leave; and

WHEREAS, Jennifer Amponin coordinated with St. Peter's University Hospital to administer flu vaccinations to the staff in the district. She is the President Elect for the Somerset County School Nurses Association, an active member of the NJ State School Nurses Association, and the Special Events Committee lead for BoroSafe; and

WHEREAS, Hillsborough High School is proud to name Jennifer Amponin as their Educational Services Professional of the Year.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, further commend Jennifer Amponin for being recognized as Hillsborough High School's Governor's Educational Services Professional of the Year and we thank her for all her work and dedication to Hillsborough's youth.

2. PROCLAMATION HONORING KATHLEEN DIGIROLAMO TEACHER OF THE YEAR

WHEREAS, Kathleen DiGirolamo, a second grade teacher, has the honor of being named as Triangle Elementary

School's Governor's Educator of the Year for 2021 because of her dedication and service to the Hillsborough School District; and

WHEREAS, Kathleen DiGirolamo has been a member of the Hillsborough School District faculty for 17 years, with 15 years in her current position; and

WHEREAS, Kathleen DiGirolamo has written district curriculum in every subject for second grade including math, English language arts, social studies, and science; and

WHEREAS, Kathleen DiGirolamo has served as a Hillsborough Education Association building representative and on the scholarship committee; and

WHEREAS, Kathleen DiGirolamo has volunteered as Team Mom for Immaculata Football, Secretary for the Hillsborough Raider Takedown Club, and Apparel Chair for the Hillsborough Raider Touchdown Club; and

WHEREAS, Triangle Elementary School is proud to name Kathleen DiGirolamo as their Educator of the Year.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, further commend Kathleen DiGirolamo for being recognized as Triangle Elementary School's Governor's Educator of the Year and we thank her for all her work and dedication to Hillsborough's youth.

3. PROCLAMATION HONORING GIRL SCOUT CARLY WOLF GOLD AWARD RECIPIENT

WHEREAS, Carly Wolf, a Hillsborough resident, Newmark Education graduate, future freshman at Union County College, and a member of Girl Scout Troop 60304 has earned her Gold Award; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Carly devoted towards earning her Girl Scout Gold Award, working with diligence in order to achieve this highly coveted recognition; and

WHEREAS, Carly's Gold Award project involved constructing a dog waste station at the Plainfield Humane Society by converting a mailbox and filling it with recycled bags. Carly also made over 200 cat toys for the Humane Society and Tabby's Place, Cat Sanctuary. She held two bake sales to raise the necessary funds. The project took over 80 hours to complete; and

WHEREAS, Carly was an honor roll student and a member of the cooking club and Minecraft club. Carly also participates in horseback riding and volunteers at the Plainfield Humane Society; and

WHEREAS, Carly serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service, and we are very proud that Carly is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Carly Wolf for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her, and we wish Carly all the best in her future endeavors.

4. PROCLAMATION HONORING KAYLA PARLATO GOLD AWARD RECIPIENT

WHEREAS, Kayla Parlato, a Hillsborough High School graduate, incoming freshman at Northeastern University, and a member of Girl Scout Troop 60304 has earned her Gold Award; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Kayla devoted towards earning her Girl Scout Gold Award, working with diligence in order to achieve this highly coveted recognition; and

WHEREAS, Kayla's Gold Award project involved constructing a metal bike repair station at the Municipal Building. A prototype was built using a 3D printer. The repair station was built using a MIG welding machine, metal grinder, drills and power saws, and required a poured concrete foundation. A QR code was attached and linked to maintenance and repair instructions. The project took 153 hours to complete with the help of 19 people; and

WHEREAS, Kayla was a member of the Hillsborough High School National Honor Society and the Chinese Honor Society. Kayla was on the Hillsborough High School FIRST Robotics Roboraiders Team, a W.I.S.E. leader, co-founded the new FIRST LEGO League Club for 6th graders at Auten Road Intermediate School, and ran Varsity Cross Country at the high school; and

WHEREAS, Kayla serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service, and we are very proud that Kayla is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Kayla Parlato for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her, and we wish Kayla all the best in her future endeavors.

5. PROCLAMATION HONORING MANASI CHILUKA GOLD AWARD RECIPIENT

PRESENTATIONS

1. PRESENTATION BY THE VULNERABLE POPULATIONS OUTREACH TEAM ON THE STRENGTHENING LOCAL PUBLIC HEALTH GRANT

Tiffany Neal, Health Educator and Siobhan Spano, Director of Health gave a presentation on the vulnerable populations in Hillsborough and their outreach plans. Ms. Neal stated they received funding from 2 different grants which is used for connecting the vulnerable population with services, education initiatives and vaccine clinics. An action plan was devised to increase vaccination clinics, promote education with regard to the vaccine throughout the community and created a community resource directory.

Siobhan Spano, Director of Health thanked the Social Services Department, all the township employees, and the pharmacies in town for their help with the homebound seniors in the community .

Mayor Lipani thanked the health department, Ms. Neal, and Ms. Spano for their tireless efforts these past 18 months.

NEW BUSINESS

None.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

1. Meryl Bisberg, 4 Hickory Hill Road asked if there was a mask mandate handed down by the Governor for indoor meetings. Township Clerk Pamela Borek clarified that the state issued a recommendation and not a mandate. Mayor Lipani advised Hillsborough has not adopted a mask mandate yet and is in constant contact with the health department regarding the issue. Ms. Bisberg requested non general resolutions be taken separately at the meetings and explained to the public.

2. Maria Janucik, 720 E. Frech Ave, Manville asked about her letter regarding the clearing of land on the Sherman property. Mayor Lipani advised the contractor made an error in clearing a portion of the property. A letter was mailed to Ms. Janucik and she probably has not received it yet. Ms. Janucik asked which department would have the

DEP permits for both the Campus Associates and Sherman property projects. Mayor Lipani advised they will find out and let her know. Committeeman Tomson stated that ultimately the Engineering Department would receive the permits. Ms. Janucik then asked why the traffic study involved Manville streets. Mayor Lipani stated that the subject was a matter to be brought up at the planning board and she failed to do so at that time. Ms. Janucik returned to the topic of the sale of the Sherman property for one dollar. Mayor Lipani advised the matter has been asked and answered several times before.

Deputy Mayor DelCore explained the reason the property was provided to the developer was because that developer could develop 100% affordable housing and saved market rate housing from being built.

Township Attorney Willard stated many municipalities are utilizing affordable housing trust fund monies to buy property and sponsor developers that will build 100% affordable housing sites.

3. Patricia Dunn, 19 Wallace Boulevard asked about affordable housing in Hillsborough. Committeeman Tomson gave a brief history of affordable housing at the state and local level emphasizing that in 30 years after a developer has built affordable housing units they can take them back and sell them as market value homes. He encouraged residents to reach out to their state legislators regarding the issue.

With the consent of his colleagues, Mayor Lipani moved on the following Resolutions:

5. RESOLUTION RATIFYING AND CONFIRMING THE TRANSFER OF HARRIET FENSTER-GUDE FROM THE POSITION OF EXECUTIVE ASSISTANT TO THE POSITION OF CLERK TO THE TREASURER/TAX COLLECTOR IN THE HILLSBOROUGH FINANCE DEPARTMENT

WHEREAS, there exists a vacancy in the position of Clerk to the Treasurer/Tax Collector in the Hillsborough Township Finance Department; and

WHEREAS, Harriet Fenster-Gude, who is currently Executive Assistant, expressed interest in and was interviewed for the open position; and

WHEREAS, the Chief Finance Officer and Township Administrator recommend the Township Committee authorize the transfer of Harriet Fenster-Gude from the position of Executive Assistant to the position of Clerk to the Treasurer/Tax Collector in the Hillsborough Finance Department with no change in salary, effective August 1, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Harriet Fenster-Gude is hereby transferred from the position of Executive Assistant to the position of Clerk to the Treasurer/Tax Collector in the Hillsborough Finance Department at her current salary, effective August 1, 2021.

6. RESOLUTION AUTHORIZING THE HIRING OF YASMIN BARRANTES-GAMBOA TO THE POSITION OF EXECUTIVE ASSISTANT TO THE MAYOR, ADMINISTRATOR & TOWNSHIP COMMITTEE

WHEREAS, there exists a vacancy in the position of Executive Assistant to the Mayor, Administrator and Township Committee; and

WHEREAS, Yasmin Barrantes-Gamboa, who is currently a Part Time Floater in the Administration/Clerk's Office expressed interest in and interviewed for the open position; and

WHEREAS, the Township Administrator recommends the hiring of Yasmin Barrantes-Gamboa at an annual salary of \$38,000.00, effective September 1, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator is hereby be accepted and approved.

18. RESOLUTION AUTHORIZING THE HIRING OF JOCELYN BELLO TO THE POSITION OF ASSISTANT PLANNER/ GIS SPECIALIST IN THE PLANNING AND ZONING DEPARTMENT OF HILLSBOROUGH TOWNSHIP

WHEREAS, there exists a vacancy in the position of Assistant Planner/GIS Specialist in the Planning and Zoning Department; and

WHEREAS, the Township Planner, the Deputy Zoning Official and the Township Administrator recommend the hiring of Jocelyn Bello as Assistant Planner/GIS Specialist in the Planning and Zoning Department at an annual salary of \$55,000.00, effective September 1, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Planner, the Deputy Zoning Official and the Township Administrator is hereby be accepted and approved.

19. RESOLUTION AUTHORIZING THE HIRING OF ZUZANA KARAS TO THE POSITION OF PART-TIME PROPERTY MAINTENANCE/CODE ENFORCEMENT OFFICER

WHEREAS, there exists a vacancy in the position of Property Maintenance/Code Enforcement Officer; and

WHEREAS, the Director of Environmental Programs, Township Planner, the Deputy Zoning Official and the Township Administrator recommend the hiring of Zuzana Karas as Property Maintenance/Code Enforcement Officer working in the Health Department but working also with the Zoning Officer and the Engineering Department on a part time basis, not to exceed 116 hours per month at an hourly rate of \$28 per hour, effective August 16, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Planner, the Deputy Zoning Official and the Township Administrator is hereby accepted and approved.

22. RESOLUTION AUTHORIZING THE HIRING OF FRANK MATTEI TO THE POSITION OF PART TIME TECHNOLOGY SUPPORT PERSON

WHEREAS, there exists a vacancy in the position of Part-Time Technology Support Person; and

WHEREAS, the Director of Information Technology and the Township Administrator recommend the hiring of Frank Mattei as a Part-Time Technology Support Person, not to exceed 116 hours per month, at an hourly rate of \$20 per hour, effective August 11, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Information Technology and the Township Administrator is hereby be accepted and approved.

Upon a motion by Committeeman Doug Tomson, seconded by Committeeman Jeffrey Wright, to take resolutions 5,6,18, 19, and 22 separately and adopt, was unanimously approved upon the call of the roll.

Township Clerk Pamela Borek read the following message into the record: Administrator Ferrera apologizes for not being here tonight as he is under the weather. He welcomes Yazmin as Executive Assistant to the Administrator/Township Committee. The Hillsborough Township Floater Program is extremely important in

allowing employees to be trained and through career development, placed in the appropriate position. We are excited for her to join the Administration team full-time. The administration wanted to welcome Jocelyn and Zuzana to newly created positions to better serve the community. Zuzana brings a wealth of knowledge of code enforcement, while Jocelyn's experience in GIS and Planning will help expand the breadth of services in the Planning Department. Administrator Ferrera wanted to thank Harriet for all of her hard work and contributions to the Administration Office for the past almost 3 years. Through career development, Harriet is moving to Finance, where she can use her previous experiences in billing to hit the ground running and be an immediate asset to the team. And finally, Administrator Ferrera welcomes Frank Mattaei to our IT team. He brings over 20 plus years of experience and will be an asset to the department and the Township.

Committeeman Tomson thanked Harriet Fenster-Gude and stated he was sorry to see her go. Deputy Mayor DelCore and Committeewoman Ericson expressed the same.

Committeewoman Erickson welcomed all the new hires and stated she started her path to the Township Committee as an employee in the Administration office and further stated it is a great place to work and you never know where it will take you.

Mayor Lipani stated it is bittersweet to say goodbye to Harriet but is happy that she is staying within the township. He welcomed Yazmin to the role as well as welcomed the other new employees.

Maria Janucik, 720 E. Frech Ave, Manville asked why Harriett was being transferred and why her salary was the same. Mayor Lipani explained she requested the transfer and the policy is to keep the same salary if it is a lateral move. Ms. Janucik asked if there was a new zoning officer. Mayor Lipani stated David Kois is the acting zoning officer while the search for the position remains open. Ms. Janucik asked about the new code enforcement position. Mayor Lipani explained it is a new part time position.

PUBLIC HEARINGS

1. 2021-14 ORDINANCE AMENDING CHAPTER 1 “GENERAL PROVISIONS”, ARTICLE II “PENALTIES” AND CHAPTER 224 “PEACE AND GOOD ORDER”, ARTICLE I “PRESERVATION OF PUBLIC PEACE AND GOOD ORDER” AND ARTICLE II “DISORDERLY PERSONS” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Code of the Township of Hillsborough be amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

Section 1. Chapter 1 “General Provisions”, Article II “Penalties”, Section § 1-15 “Violations and Penalties” is hereby amended as follows:

§ 1-15 Violations and Penalties.

A. Unless a specific penalty is provided elsewhere in the Code of the Township of Hillsborough, any person, firm or corporation who shall violate this Code shall, upon conviction thereof, be punishable by one or more of the following: a fine not exceeding \$2,000; or imprisonment for a period not exceeding 90 days; or a period of community service not exceeding 90 days at the discretion of the Municipal Court.

B. Any property owner may be fined in excess of ~~\$1,200~~ \$1,250 for a housing or zoning violation, provided that prior to the imposition of a fine in excess of ~~\$1,200~~ \$1,250, the property owner is afforded a thirty-day period to cure or abate the condition and is entitled to an opportunity for a hearing before the Municipal Court for an independent determination concerning the violation. Subsequent to the expiration of the thirty-day period, a fine

greater than \$1,250 may be imposed if the Municipal Court has not determined otherwise or, upon reinspection of the property, it is determined that the abatement has not been substantially completed. Each day during which there is a violation shall constitute a separate and continuing violation without the necessity of an additional summons being issued.

C. Wherever in the Code of the Township of Hillsborough there is a reference to a Class A, B or C violation, the penalty for that violation shall be assessed pursuant to § 1-15A of this article.

Section 2. Chapter 224 “Peace and Good Order”, Article I “Preservation of Public Peace and Good Order”, Section § 224-5 “Nudity and Indecency” is hereby amended as follows:

§ 224-5 Nudity and Indecency.

No person shall appear in any street or public place in a state of nudity ~~or in a dress not belonging to his or her sex or in any indecent or lewd dress~~, or shall make any indecent exposure of his or her person or be guilty of any lewd or indecent act or behavior, or shall exhibit, sell or offer to sell any indecent or lewd book, picture or thing, or shall exhibit or perform any indecent, immoral or lewd play or other representation.

Section 3. Chapter 224 “Peace and Good Order”, Article II “Disorderly Persons”, Section § 224-11 “Prohibited Conduct” is hereby amended as follows:

§ 224-11 Prohibited Conduct.

F. Washing, bathing or swimming ~~in the daytime~~ when nude or insufficiently clothed in any lake, river, pond or brook within said Township, or at any other time and place in said Township when the same is contrary to the morals and public decency of the community wherein such acts are undertaken.

Section 4. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. In the event of any inconsistencies or conflicts between this Ordinance and existing ordinances of the Township, the provisions of this Ordinance shall apply.

Section 5. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable therefrom.

Section 6. This Ordinance shall be effective upon adoption and publication accordingly to law.

Mayor Lipani stated this ordinance is the amendment to bring in line various provisions that were outdated in this chapter of the code.

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, to open the public hearing on Ordinance 2021-14, the motion was unanimously approved upon the call of the roll.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor DelCore, to close the public hearing and adopt Ordinance 2021-14, the motion was approved upon the call of the roll.

2. 2021-15 BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF PROPERTY IN AND BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, APPROPRIATING \$14,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$13,395,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1.

The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Township of Hillsborough, in the County of Somerset, New Jersey (the "Township") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$14,100,000 which includes the sum of \$705,000 as the down payment required by the Local Bond Law. The down payment is hereby appropriated from the Capital Improvement Fund and is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2.

In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$13,395,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3.

- a. The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the acquisition of property located at Hamilton Road and Amwell Road, as more specifically known as Block 198, Lot 2, Block 198.02, Lot 1.01, Block 199.02, Lot 1 and Block 198.01, Lot 1 on the Tax Maps of the Township, including all related costs and expenditures incidental thereto.
- b. The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.
- c. The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4.

All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5.

The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6.

The following additional matters are hereby determined, declared, recited and stated:

- a. The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.
- b. The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.
- c. The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$13,395,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.
- d. An aggregate amount not exceeding \$100,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7.

The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8.

Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9.

The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10.

The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11.

This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Frank DelCore, to open the public hearing on Ordinance 2021-15, the motion was unanimously approved upon the call of the roll.

Susan Gulliford, Hunt Club Road asked if this was the Mindel property and what will be the purpose of the

purchased property.

Mayor Lipani replied it is the Mindel property and the purpose is to take the 450 acres off the rolls for potential affordable housing development.

Committeeman Tomson stated at the end of 2015 a power plant proposed development on the property and it was successfully prevented by the Township Committee at the time. The property remains an advantageous area due to its proximity to gas lines. The Township Committee wants to prevent any development on the property and, fortunately, the owners have agreed to sell it to the town.

Mayor Lipani stated this ordinance is the first step in preserving the land by getting the bond in place should the purchase go through.

Township Attorney Willard explained there is a contingency on the sale of an environmental assessment.

Meryl Bisberg, 4 Hickory Hill Road asked about the specific purpose of the purchase and asked where the money came from for the down payment of \$750,000.

Committeeman Tomson stated the purpose is to protect the land from developers and that the town has been trying to purchase the land since at least 2012.

Deputy Mayor DelCore stated it will get the 450 acres off the rolls for the next round of affordable housing beginning in 2025.

Mayor Lipani stated the plan is to buy the property and then assess the use of it. The township is using capital improvement fund monies for the \$750,000 down payment of the bond.

No projects were set aside or abandoned for this down payment.

Maria Janucik, 720 E. Frech Ave, Manville stated the ordinance doesn't say anything regarding the anticipated purpose of the property. She also asked about the amount of bonds outstanding. Ms. Janucik further stated the down payment on the agenda states \$705,000 and not \$750,000.

Mayor Lipani explained this specific ordinance is only about permitting the bond. The Mayor stated there is an 8 million road bond and an approximately 20 million GSA bond.

Upon a motion by Deputy Mayor DelCore, seconded by Committeeman Tomson, to close the public hearing and adopt Ordinance 2021-15, the motion was approved upon the call of the roll.

3. 2021-16 AN ORDINANCE AUTHORIZING THE TOWNSHIP OF HILLSBOROUGH TO PURCHASE THE PROPERTY IDENTIFIED ON THE HILLSBOROUGH TAX MAPS AS BLOCK 198, LOT 2, BLOCK 198.02, LOT 1.01, BLOCK 199.02, LOT 1 AND BLOCK 198.01, LOT 1, LOCATED AT HAMILTON ROAD AND AMWELL ROAD, HILLSBOROUGH, NEW JERSEY.

WHEREAS, Lee F. Mindel Declaration of Trust Under Agreement of December 14, 2015, Sunny J. Mindel Declaration of Trust Under Agreement of December 14, 2015 Helaine L. Menkin Declaration of Trust Under Agreement of December 14, 2015, Meg J. Marchese Declaration of Trust Under Agreement of December 14, 2015 ("Property Owners") are the owners of the property identified on the Hillsborough Tax Maps as Block 198, Lot 2, Block 198.02, Lot 1.01, Block 199.02, Lot 1 and Block 198.01, Lot 1, located at Hamilton Road and Amwell Road, Hillsborough, New Jersey ("Property"); and

WHEREAS, Property Owners and representatives of the Township engaged in negotiations pertaining to the Township's purchase of the Property from Property Owners for Fourteen Million (\$14,000,000) Dollars; and

WHEREAS, N.J.S.A. 40A:12-4 and N.J.S.A. 40A:12-5 of the Local Lands and Buildings Law authorizes municipalities to purchase real property for public purposes; and

WHEREAS, the Township Committee believes it is in the public interest to acquire the Property.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. This Ordinance, upon final adoption, shall authorize the Township to: (a) acquire the Property for Fourteen Million (\$14,000,000) Dollars; (b) take all actions and execute any and all documents deemed necessary by the Township Attorney to purchase the Property and close title thereon; and (c) if deemed necessary, subdivide the Property and take all actions and execute any and all documents deemed necessary by the Township Attorney to subdivide the Property.
2. The Township Mayor and Clerk are authorized to execute any and all documents as may be required for the subdivision (if deemed necessary) and acquisition of the Property.
3. The Township Administrator and Attorney are directed and authorized to take all actions required to subdivide (if deemed necessary) and acquire the Property, including but not limited to, obtaining of all necessary title searches, surveys and inspections of the Property.
4. The purchase of the Property shall be contingent upon adoption of a Bond Ordinance and securing financing in connection therewith in an amount up to \$13,395,000 with an additional appropriation from the Capital Improvement Fund in the amount of \$705,000 for the down payment. The amounts derived therefrom shall be appropriated for the purchase of the Property and the expenses for title searches, title insurance, surveys, inspections and any other costs associated with the subdivision (if deemed necessary) and acquisition of the Property.
5. This Ordinance shall take effect upon final adoption and publication according to law.

Upon a motion by Committeewoman Janine Erickson, seconded by Committeeman Doug Tomson, to open the public hearing on Ordinance 2021-16, the motion was unanimously approved upon the call of the roll.

Meryl Bisberg, 4 Hickory Hill Rd again asked how by purchasing property does it protect it from affordable housing development. Ms. Bisberg also raised the issue of whether a school might be built there.

Committeeman Tomson explained typically Township owned land does not factor into the calculation of an affordable housing obligation. The state can attempt to include it but the Township will fight it.

Committeeman Tomson and Deputy Mayor DelCore went on record stating they will not support any residential development on this subject property.

Township Attorney Willard stated the purpose of the purchase is to retain control of what gets developed on the property.

Mayor Lipani stated in order for the Board of Education to build a school on the property, it would have to purchase the property from the township. In order to do so the Board of Education would need a bond that would have to be approved by the residents.

Steve Cohen, 6 Oak Terrace stated he thinks this purchase is a no brainer and wished the committee good luck.

Maria Janucik, 720 E. Frech Ave, Manville asked how did Fair Share Housing Center get so much power and what the public purpose of the property will be.

Committeeman Tomson gave a history on the NJ Supreme Court and it's role in appointing FSHC.

Township Attorney Willard stated the committee wants to make sure the property is controlled by the town and not the developers. The appraisal was around 16 million and is assessed farmland right now.

Upon a motion by Committeeman Tomson, seconded by Deputy Mayor DelCore, to close the public hearing and adopt Ordinance 2021-16, the motion was approved upon the call of the roll.

4. 2021-17 ORDINANCE AUTHORIZING ACCEPTANCE OF DEEDS OF DEDICATION FOR WIDENING AND IMPROVEMENT OF FALCON ROAD, HILLSBOROUGH TOWNSHIP, SOMERSET COUNTY, NEW JERSEY.

WHEREAS, Application No.: 03-PB-12-GDP was filed with the Township of Hillsborough Planning Board

seeking general development plan approval for the construction of up to 698 residential units on approximately 190 acres of land identified on the Hillsborough Tax Maps at the time of Application as Block 140, Lot 1 and Block 141, Lots 2.01, 7.01 and 31.02;

WHEREAS, on April 1, 2004, the Board adopted a memorializing Resolution approving the Application; and

WHEREAS, the approval of the Board requires the developer to widen and improve Falcon Road; and

WHEREAS, the widening and improvement of Falcon Road requires the acquisition of various portions of property situated along Falcon Road; and

WHEREAS, the developer of the project has acquired the following Deeds of Dedication necessary for the widening and improvement of Falcon Road: (a) portion of Block 141, Lot 8 (0.299 acres); (b) portion of Block 141, Lot 10 (0.07 acres); (c) portion of Block 141, Lot 11 (0.08 acres); (d) portion of Block 141, Lot 12 (0.08 acres); (e) portion of Block 141, Lot 13 (0.08 acres); and (f) portion of Block 182, Lot 47.01 (0.165 acres).

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township hereby accepts the following Deeds of Dedication: (a) portion of Block 141, Lot 8 (0.299 acres); (b) portion of Block 141, Lot 10 (0.07 acres); (c) portion of Block 141, Lot 11 (0.08 acres); (d) portion of Block 141, Lot 12 (0.08 acres); (e) portion of Block 141, Lot 13 (0.08 acres); and (f) portion of Block 182, Lot 47.01 (0.165 acres); (2) the Township Attorney is authorized to record the Deeds of Dedication with the Somerset County Clerk; and (3) this Ordinance shall take effect upon adoption and publication according to law.

Upon a motion by Committeeman Jeffrey Wright, seconded by Committeeman Doug Tomson, to open the public hearing on Ordinance 2021-17 Ordinance, the motion was unanimously approved upon the call of the roll. Mayor Lipani stated the purpose is to widen the road to make it safer. The developer is making the improvements.

Maria Janucik, 720 E. Frech Ave, Manville asked who the developer is and why has it taken so long to widen the road.

Township Attorney Willard stated the developer is Gateway at Sunnymead.

Committeeman Tomson stated the state allowed the development to change from the approved age restricted development to non restricted years later.

Susan Gulliford, Hunt Club Road asked if there were plans to install a traffic light on the road.

Mayor Lipani stated it was still a requirement but not part of this ordinance.

Upon a motion by Committeeman Jeffrey Wright, seconded by Committeeman Doug Tomson, to close the public hearing and adopt Ordinance 2021-17, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

1. 2021-18 AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "SALARY RANGE ORDINANCE" SETTING FORTH THE SALARY RANGES FOR THE CLASSIFICATIONS SET FORTH IN SAID ORDINANCE. FURTHER CONSIDERATION OF THIS ORDINANCE AND PUBLIC HEARING WILL BE HELD ON SEPTEMBER 14, 2021.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. The Salary Ordinance of the Township of Hillsborough shall be amended as follows:

<u>CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
<u>Administrators Office</u>		
Committeepersons	3,500	10,000
Township Administrator	50,000	190,000
IT Systems Administrator	41,000	108,000
IT Part-Time Assistant	\$15.00/Hr.	\$28.00/Hr.
Executive Assistant	35,000	65,000
Secretary to Administrator	35,000	65,000
Secretary/ Clerk Part-Time	\$12.00/Hr.	\$22.00/Hr.
Business Advocate	15,000	85,000
Special Projects Coordinator	1,000	2,000
Communications/Social Media Coordinator	\$15.00/Hr.	\$28.00/Hr.
<u>Building Department</u>		
Director Building Department	48,000	132,000
Construction Official	48,000	132,000
Building Sub Code Official	47,831	106,964
Fire Sub Code Official	44,339	99,124
Assistant Sub Code Official	44,339	99,124
Plumbing Sub Code Official	44,339	99,124
Electric Sub Code Official	44,339	99,124
Building Inspector	40,622	92,428
Electrical Inspector	40,622	92,428
Fire Inspector	40,622	92,428
Plumbing Inspector	40,622	92,428
Technical Assistant	35,000	69,733
Technical Assistant/UCC Trainee	35,000	69,733
Part-Time Inspector	\$25.00/Hr.	\$40.00/Hr.
Part-Time Technical Assistant	\$12.00/Hr.	\$22.00/Hr.
Use of License in 2 nd Discipline	\$2,500	\$2,500
Acting Construction Official	\$1,500	\$1,500
<u>Municipal Court</u>		
Court Administrator	45,000	100,000
After Hours ECDR Processing	2,000	5,000
Deputy Court Administrator	38,000	75,000
Violations Clerk	35,000	69,733
Municipal Judge	15,000	75,000
Public Defender	1,000	25,000

Township Clerk

Township Clerk	20,000	115,000
Deputy Clerk	20,000	75,000
Deputy Clerk/Technology Implement. Specialist	20,000	75,000
Asst. to Municipal Clerk	35,000	65,000
Part-Time Receptionist	\$15.00/Hr.	\$22.00/Hr.
Part-Time Floater	\$15.00/Hr.	\$22.00/Hr.

Engineering Department

Township Engineer	10,000	125,000
Assistant Engineer/Survey	47,831	106,964
Assistant Engineer	47,831	106,964
Assistant to Township Engineer	44,339	99,124
Sr. Engineering Aide/Inspector	44,339	99,124
Engineering Aide	41,333	92,428
Secretary/Clerk	35,000	69,733

Health Department

Health Officer	47,000	150,000
Deputy Health Officer	45,000	100,000
Director of Environmental Programs	45,000	100,000
Registered Environmental Health Specialist	45,000	100,000
Deputy Director Envir. & Public Health Programs	38,000	75,000
Environmental Health Aid	35,000	69,733
Secretary/Clerk	35,000	69,733
Millstone Health Liaison	2,000	6,000
Recycling Coordinator	2,000	6,000
Assistant Recycling Coordinator	1,000	5,000
Registrar	1,000	4,000
Part-Time Property Maint/Code Enforcement	\$15.00/Hr.	\$28.00/Hr.

Police Department

Police Chief	125,000	192,000
Police Captain	120,000	182,000
Police Lieutenant	115,000	172,000
Police Sergeant	114,006	131,595
Police Corporal	106,881	123,320
Police Officer	46,508	117,496
IT Manager	40,000	122,000
Police Chief Secretary	35,000	75,000

Civilian Police Specialist	35,000	69,733
Secretary/Clerk	35,000	69,733
Police Operations Assistant	35,000	69,733
Municipal Prosecutor	10,000	70,000
Special Officers	\$12.00/Hr.	\$28.00/Hr.
Crossing Guards	\$10.00/Hr.	\$22.00/Hr.
Police Property Manager	\$20.00/Hr.	\$28.00/Hr.
OEM Director/Police Property Director	45,000	95,000

Public Works Department

Director Public Works	47,000	125,000
Supervisor of Public Works	45,000	98,000
Assistant Supervisor of Public Works	38,000	85,000
DPW Working Foreman	62,000	70,000
Arborist	57,573	76,000
Sign Shop Operator	57,573	76,000
Equipment Operator/Mechanic/Journeyman/Welder (I)	60,649	68,000
Equipment Operator/Mechanic/Journeyman/Welder (II)	66,559	74,000
Public Works Worker 1-4	34,830	65,000
Secretary/Clerk	35,000	69,733
P/T Administrative Assistant	\$12.00/Hr.	\$22.00/Hr.
P/T Building Maintenance	\$15.00/Hr.	\$28.00/Hr.

Tax Assessor Department

Tax Assessor	47,000	135,000
Deputy Assessor	45,000	95,000
Assessment Clerk/Field Representative	41,333	92,428
Secretary/Clerk	35,000	69,733

Tax Collection/Treasurer Department

CFO/Treasurer/Tax Collector	10,000	160,000
Tax Collector	10,000	90,000
Treasurer/CFO	10,000	90,000
Director of Finance	10,000	90,000
Qualified Purchasing Agent	10,000	90,000
Deputy Collector/Treasurer	45,000	95,000
Deputy Finance Officer	45,000	95,000
Deputy Tax Collector	45,000	95,000
Clerk	35,000	69,733

Planning Department

Township Planner	47,000	125,000
Zoning Officer	45,000	95,000
GIS Specialist/Assistant Planner	45,000	95,000
Secretary/Clerk	35,000	69,733

Recreation Commission

Director Parks and Recreation	55,000	105,000
Assistant Director of Recreation	38,000	75,000
Recreation Program Coordinator	35,000	69,733
Recreation Assistant	35,000	69,733
Secretary/Clerk	35,000	69,733

Social Services

Director Social Services	55,000	105,000
Assistant Director of Social Services	38,000	75,000
Bus Driver	35,000	69,733
Secretary/Clerk	35,000	69,733
Senior Dance Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.
Senior Wellness Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.
Part-Time Bus Driver	\$ 12.00/Hr.	\$ 22.00/Hr.
Part-Time Mr. Fix-It	\$ 12.00/Hr.	\$ 22.00/Hr.

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, to introduce Ordinance 2021-18, the motion was unanimously approved upon the call of the roll.

2. 2021-19 AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT ORDINANCE NO. 2020-08, WHICH WAS AN ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH AMENDING CHAPTER 188, “LAND USE AND DEVELOPMENT” ARTICLE V, “DISTRICTS AND STANDARDS” SECTION 188-98, RA, RS, R, R1, R2, CR, AH, RCA, PD, RESIDENTIAL DISTRICTS, BY ADDING R8A ZONE TO APPLY TO BLOCK 182, LOTS 9, 11.01 AND 46.01 AND BLOCK 183, LOT 38.02 BY FURTHER AMENDING, REVISING AND SUPPLEMENTING SCHEDULE FOR RESIDENTIAL ZONES, §188, ATTACHMENT 2 AS TO MAXIMUM IMPERVIOUS SURFACE (PERCENT) IN THE R8A ZONE. FURTHER CONSIDERATION OF THIS ORDINANCE AND PUBLIC HEARING WILL BE HELD ON SEPTEMBER 14, 2021

WHEREAS, the Hillsborough Township Committee adopted on April 28, 2020, Ordinance No. 2020-08, which created zoning standards for a new R8A zone which was created to rezone the former Glen Gery quarry site from M – Mining and CDZ – Corporate Development Zone to the R8A zone and established various standards for building within the R8A Zone; and,

WHEREAS, it has been determined that there needs to be an amendment to said standards to take into account the settlement agreement between M&M Realty and the Township of Hillsborough as part of its affordable housing litigation by changing the maximum impervious surface (percent) based on the size of the lots within the R8A Zoning District.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Ordinance No. 2020-08 is hereby amended, revised and supplemented by amending, revising and supplementing the R8A maximum impervious surface (percent) within the R8A Zone as follows:

~~Strikethroughs~~ means deletions; Underlines means additions.

~~Maximum Impervious Surface: 30%~~

Maximum Impervious Surface for Lot Sizes Less Than Ten Thousand (10,000) Square Feet, But Not to Exceed Three Thousand Two Hundred (3,200) Square Feet of Impervious Coverage: 40%

Maximum Impervious Surface for Lot Sizes Equal to or Greater Than Ten Thousand (10,000) Square Feet: 35%

All other provisions of the R8A Zone and the zoning standards shall remain as previously created under Ordinance 2020-08.

NOW, THEREFORE, BE IT FURTHER ORDAINED THAT:

1. Any article, section, paragraph, subsection, clause and/or any other provision of the Township Code of the Township of Hillsborough inconsistent with the provisions of this Ordinance is hereby repealed to the extent of such inconsistency.
2. Any article, section, paragraph, subsection, clause and/or any other provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the article, section, paragraph, subsection, clause and/or any other provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

Upon a motion by Committeewoman Janine Erickson, seconded by Deputy Mayor Frank DelCore, to introduce Ordinance 2021-19, the motion was unanimously approved upon the call of the roll.

CONSENT

1. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below:

Jinhee Park	\$80.00
Candace Reigrod	\$120.00
Rupali Gupte	\$300.00
Jamie Foley	\$26.00
Lindsey John	\$144.00
Rupali Gupte	\$300.00
Yuan-Hung Yu	\$100.00
Nirav Vora	\$80.00

Vikash Singh	\$200.00
Arindam Paul	\$120.00
Anetta Marticek	\$10.00

2. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account:

Name	ID	Balance
Amwell Terrace	Amwelltein	\$83.91
Carriage Farms 2021	Carriagein	\$461.60
Gateway Phase 7	Gateway7in	\$767.98
Hillsborough 206 Holdings	Hills206in	\$244.95
Hillsborough Village	Hillvillin	\$143.44
PSE&G 2020 Gas Project	PSEG2020in	\$3,287.12
Primrose School	Primrosein	\$451.05
Ramaswamy	Ramaswamy	\$430.40
Rd 2019-32 Doshi	Doshiin	\$503.47
Richmond Properties	Richmondin	\$83.91
Grand Total		-\$6,573.23

3. RESOLUTION AWARDING CONTRACT FOR 2021 SIDEWALK AND CURBING REPLACEMENT TO FDM CONSTRUCTION IN AN AMOUNT NOT TO EXCEED \$75,000.00

WHEREAS, the Assistant Township Engineer has determined that there is a need for sidewalk and curb replacement; and

WHEREAS, the Township solicited bids for "2021 Sidewalk and Curbing Replacement" in accordance with the Local Public Contracts Law and Fair and Open Process; and

WHEREAS, the Township received four (4) bids with the lowest bid from FDM Construction; and

WHEREAS, the Assistant Township Engineer and Qualified Purchasing Agent recommend the award of a contract to FDM Construction in an amount not to exceed \$75,000.00 for the "2021 Sidewalk and Curbing Replacement" in accordance with the bid specifications and bid submitted; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available in account #C-04-55-919-890 for this contract award.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County

of Somerset, State of New Jersey, that (1) a contract be awarded to FDM Construction in an amount not to exceed \$75,000.00 for the "2021 Sidewalk and Curbing Replacement" in accordance with the bid specifications and bid submitted; and (2) the Mayor and Township Clerk are hereby authorized to execute a contract with FDM Construction consistent with the terms of this resolution.

4. RESOLUTION ESTABLISHING THE ANNUAL SALARY AND WAGES OF DEBRA BLANEY, TAX ASSESSOR

BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the annual salary and wages of the following employee be adjusted as listed below effective September 1 , 2021:

Debra Blaney, Tax Assessor: \$132,858 Base Salary
and \$16,666.00 Commercial Stipend is eliminated

7. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD AN ELECTRONIC TAX SALE OF UNPAID 2021 TAXES AND OTHER MUNICIPAL CHARGES THROUGH NJ TAX LIEN INVESTORS/REAL AUCTION.COM

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, based on the recommendation of the Qualified Purchasing Agent and Tax Collector, the Township of Hillsborough wishes to hold an electronic tax sale for unpaid taxes and other municipal charges.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is authorized to hold an electronic tax sale for unpaid 2021 taxes and other municipal charges through NJ Tax Lien Investors/Real Auction.com.

8. RESOLUTION AWARDING A ONE YEAR CONTRACT FOR PROFESSIONAL GRANT SERVICES TO BRUNO ASSOCIATES, INC.

WHEREAS, the Township solicited proposals for Professional Grant Services for the period September 1, 2021 to August 31, 2022 in accordance with the Local Public Contracts Law and Fair and Open Process; and

WHEREAS, the Township received one (1) bid in response to the public advertisement as follows:

Bruno Associates, Inc.

\$30,000.00 for a 1-year contract

WHEREAS, the Township Administrator and the Township Qualified Purchasing Agent recommend the award of a one (1) year contract to Bruno Associates, Inc., in a total amount not to exceed \$30,000.00 for the provision of

Professional Grant Services for the period September 1, 2021 to August 31, 2022; and

WHEREAS, funds are available in account #1-01-20-713-025 in the amount of \$30,000.00 and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a one (1) year contract is hereby awarded to Bruno Associates, Inc., in a total amount not to exceed \$30,000.00 for the provision of Professional Grant Services for the period September 1, 2021 to August 31, 2022.

9. RESOLUTION AUTHORIZING ABATEMENT OF VIOLATIONS AT VACANT AND ABANDONED PROPERTIES AND THE PLACEMENT OF LIENS AGAINST SAID PROPERTIES FOR THE COSTS AND EXPENSES THEREOF IN ACCORDANCE WITH TOWNSHIP ORDINANCE 232-9

WHEREAS, Chapter 232 "Property Maintenance", Article II "Vacant and Abandoned Residential Properties" of the Code of the Township of Hillsborough requires minimum property maintenance standards for vacant and abandoned residential properties within the Township for the protection and promotion of the public health, safety and welfare of the Township and its residents; and

WHEREAS, in accordance with the Township Ordinance 232-15, the enforcement officer issued Notice of Violations to the responsible parties to abate the property maintenance violations at the following properties: (1) 366 Three Bridges Road, Block 5, Lot 16; (2) 123 Valley Road, Block 142, Lot 49; (3) 138 Mountain View Road, Block 179, Lot 34.09 (2 Notices of Violation); (4) 34 Arthur Road, Block 180.01, Lot 24; and (5) 17 Old Somerville Road, Block 182.03, Lot 11.

WHEREAS, the responsible parties for the identified properties failed to abate the violations in accordance with the Notices of Violation issued by the enforcement officer; and

WHEREAS, the enforcement officer issued a summons to the responsible parties for the identified properties for failure to abate the violations in accordance with the Notice of Violations issued; and

WHEREAS, the enforcement officer requests the Township Committee adopt a Resolution in accordance with Township Ordinance 232-15 and 232-16 authorizing the Township to abate the violations at the identified properties, at the sole cost and expense of the responsible parties, and place a lien on the properties for the costs and expenses associated therewith in the following amounts: (1) 366 Three Bridges Road, Block 5, Lot 16 (\$500); (2) 123 Valley Road, Block 142, Lot 49 (\$500); (3) 138 Mountain View Road, Block 179, Lot 34.09 (\$1,000); (4) 34 Arthur Road, Block 180.01, Lot 24 (\$500); and (5) 17 Old Somerville Road, Block 182.03, Lot 11 (\$500).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township is authorized to abate the violations at the identified properties at the sole cost and expense of the responsible parties and the Tax Collector is directed and authorized to place a lien on the properties for the costs and expenses associated therewith.

10. RESOLUTION AUTHORIZING ADJUSTMENT IN THE NOT TO EXCEED AMOUNT FOR PROFESSIONAL SERVICES CONTRACT FOR THE YEAR 2021

WHEREAS, on January 2, 2020, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., a contract for "Professional Services" was awarded to DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., as Township Attorney, in an amount not to exceed \$50,000.00 for the year 2021; and

WHEREAS, there is now the necessity for authorization to increase this amount by an additional \$50,000 for legal services provided by the Township Attorney for 2021; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through account 1-01-20-712-027 which will fund this service.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., is authorized to perform professional services as Township Attorney through December 31, 2021, in an additional amount not to exceed \$50,000.00.

11. RESOLUTION AUTHORIZING THE INCREASE IN THE HEALTH DEPARTMENT CHANGE FUND

WHEREAS, in the course of daily business it is necessary for the Health Department to make change for the residents and general public when collecting fees; and

WHEREAS, the current change fund for the Health Department is \$25.00; and

WHEREAS, the Chief Financial Officer, based on the request of the Health Officer, recommends an increase to this change fund from \$25.00 to \$100.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief Financial Officer is hereby be accepted and approved and the Health Department change fund is increased to \$100.00.

12. RESOLUTION AUTHORIZING THE TEMPORARY USAGE OF A TRAILER AT 330 THREE BRIDGES ROAD

WHEREAS, a fire occurred at a home located at 330 Three Bridges Road and caused severe damage; and

WHEREAS, the Township received a request for a temporary zoning permit for use of a mobile home trailer on the property until such time as repairs are made to the home; and

WHEREAS, the Township Committee believes it appropriate under the circumstances for the Zoning Officer to issue a temporary zoning permit for use of a mobile home trailer on the property in accordance with Township Ordinance 188-98G and to waive the fees associated therewith.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Zoning Officer is authorized to issue a temporary zoning permit and waive the fees associated therewith for use of a mobile home trailer on the 330 Three Bridges Road property for a period of up to eight months in accordance with Township Ordinance 188-98G or repair of the home and issuance of a Certificate of Occupancy, which event occurs first.

13. RESOLUTION AUTHORIZING THE HIRING POLICE OFFICERS IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, there are vacancies in the position of Police Officer in the Hillsborough Township Police Department; and

WHEREAS, the Chief of Police and Police Committee conducted a detailed examination of the top candidates; and

WHEREAS, the Chief of Police recommends the following individuals be hired as Police Officers in the Hillsborough Township Police Department at an annual salary of \$51,801.00, effective August 11, 2021:

Patrick Barry
 Kyle Edmonds
 Geroqe Kokinakos
 Timothy Leitstein
 Carmelo Sorce
 Aman Tomar

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Police Chief are hereby accepted and approved.

14. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO HILLSBOROUGH TOWNSHIP POLICE OFFICERS FRANK POLIZZI, JUSTIN TESORIO AND ERIC LISANTI EFFECTIVE AUGUST 3, 2021

WHEREAS, Frank Polizzi, Juistin Tesorio and Eric Lisanti were hired as Police Officers in the Hillsborough Township Police Department effective August 3, 2020; and

WHEREAS, the Chief of Police indicates these Officers have performed their duties and assignments in a capable and competent manner during the 12 month probationary period and recommends regular employee status be conferred upon them.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police be and hereby is accepted and approved.

15. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE PLANNING/BOARD OF ADJUSTMENT ESCROW ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Township Planner indicates review work has been completed for the indicated projects and recommends funds be transferred from the Planning/Board of Adjustment Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurer's Account.

Planning Board & Board of Adjustment Quarterly Transfers January - March, 2021

Application Name	Application #	Escrow Name	Amount
Green-Van Hook	BA-21-12		\$112.72
Harvesters Gospel Center, Inc.	BA-19-22		\$386.13
Hillsborough 206 Holdings, LLC	18-PB-07-MSPV		\$13.31
Johnson, Niles and Leigh	BA-21-08		\$192.61
JSM at Hillsborough, LLC	20-PB-09-MSPV		\$53.66
McDonald's USA,, LLC	BA-20-13		\$898.70
SunPower Corp (Comcast Cable)	20-PB-02-SPV		\$79.89

Volosov, Tzvi & Rochelle

BA-20-06

\$234.98

Total Transfer:

\$1,972.00

16. RESOLUTION APPROVING PLACE-TO-PLACE TRANSFER OF LIQUOR LICENSE #1810-32-002-008 FROM HILLSBOROUGH GROUP'S POCKET LICENSE TO THE LOCATION OF 315 ROUTE 206 UNIT 12, HILLSBOROUGH TOWNSHIP

WHEREAS, an application has been filed for a place to place transfer of Plenary Retail Consumption License No. 1810-32-002-008, heretofore issued to Hillsborough Group's Pocket License to premises located at 315 Route 206 Unit 12, Hillsborough Township, New Jersey; and

WHEREAS, the submitted application is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed accordingly to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves, effective August 10, 2021, the place to place transfer of the aforesaid Plenary Retail Consumption License to Hillsborough Group Pocket License to the premises located at 315 Route 206, Unit 12 , provided all notifications and publications are satisfied.

17. RESOLUTION APPROVING THE REQUEST FROM SOMERSET HEALTH CARE FOUNDATION TO HOLD THE STEEPLECHASE DISTANCE RUN IN HILLSBOROUGH TOWNSHIP ON SUNDAY, SEPTEMBER 26, 2021, PURSUANT TO THE REQUIREMENTS OUTLINED BY THE CHIEF OF POLICE

WHEREAS, Somerset Health Care Foundation has requested permission to hold the Steeplechase Distance Run on September 26, 2021, in Hillsborough Township; and

WHEREAS, Somerset Health Care Foundation has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, the Chief of Police and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Somerset Health Care Foundation is hereby authorized to hold a race in Hillsborough Township on September 26, 2021.

20. RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, in 2020 the New Jersey Legislature adopted N.J.S.A. 40A:14-118.5 pertaining to the use of body worn

cameras by uniformed patrol officers in the course of their duties; and

WHEREAS, Hillsborough Township seeks to participate in State Grant Program SFY21 Body Worn Camera Grant Program offered by the New Jersey Department of Law and Public Safety; and

WHEREAS, the grant award number is 21-BWC-195 in the amount of \$114,128 for the award period 04/01/2021 to 06/01/2021; and

WHEREAS, Hillsborough Township is authorized to accept and does accept the grant award for the purposes described in the Application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Hillsborough Township is authorized to participate in State Grant Program SFY21 Body Worn Camera Grant Program offered by the New Jersey Department of Law and Public Safety; (2) Hillsborough Township is authorized to accept and does accept for the purposes described in the Application grant award number 21-BWC-195 in the amount of \$114,128 for the award period 04/01/2021 to 06/01/2021; (3) Hillsborough Township agrees to comply the requirements of the grant and grant program; and (4) the Mayor and Township Clerk are authorized to execute all documents pertaining to said grant application and award.

21. RESOLUTION AUTHORIZING AMENDMENT OF CARNIVAL LICENSE FOR REVIVAL BARBER SHOP FOR AN EVENT TO BE HELD ON AUGUST 28, 2021

WHEREAS, an application for a Carnival License was filed by Jennifer Korab on behalf of Revival Barber Shop for an event to be held on July 24, 2021; and

WHEREAS, the Township Committee adopted a Resolution approving said Carnival License; and

WHEREAS, the aforementioned event was not held on July 24, 2021 as planned and a new date of August 28, 2021 has been requested.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the amendment of the Carnival License for Revival Barber Shop for an event to be held on the revised date of August 28, 2021.

23. RESOLUTION APPROVING THE JASON'S MEMORIAL 5K RUN IN HILLSBOROUGH TOWNSHIP ON SUNDAY, AUGUST 29, 2021, PURSUANT TO THE REQUIREMENTS OUTLINED BY THE CHIEF OF POLICE

WHEREAS, Linda Walton has requested permission to hold the Annual Jason's Memorial 5K Run on Sunday, August 9, 2021 in Hillsborough Township; and

WHEREAS, Linda Walton has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, the Chief of Police and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Jason's Memorial 5K Run is hereby authorized to hold a race in Hillsborough Township on September 26, 2021.

24. RESOLUTION AUTHORIZING PENNONI ASSOCIATES TO PROVIDE AN ENVIRONMENTAL SITE ASSESSMENT

WHEREAS, on January 4, 2021, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Pennoni Associates was awarded a professional services contract designating them as the Township of Hillsborough Engineer; and

WHEREAS, there is now the necessity for professional engineering services, namely, to perform an Environmental Site Assessment at the Mindel Property as described in a proposal from Pennoni Associates, dated August 5, 2021, in an amount not to exceed \$4,000.00; and

WHEREAS, funding for these services will be provided through account #1-01-20-715-028 as certified by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that:

(1) Pennoni Associates is authorized to perform an Environmental Site Assessment at the Mindel Property as outlined in its proposal, dated August 5, 2021, in an amount not to exceed \$4,000.00;

(2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Pennoni Associates for these services in an amount not to exceed \$4,000.00;

(3) this Contract is awarded, as a result of the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5(1)a of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

25. RESOLUTION AUTHORIZING EXECUTION OF CONSERVATION EASEMENT AND STORMWATER FACILITIES AND POROUS PAVEMENT MAINTENANCE AGREEMENT FOR THE PROPERTY IDENTIFIED ON THE HILLSBOROUGH TOWNSHIP TAX MAP AS BLOCK 199, LOTS 44.01, 45, 46, 47, 48, 49, 50.01, 51, 52, HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY

WHEREAS, Application BA-20-03 was filed with the Hillsborough Board of Adjustment for preliminary and final major site plan approval for the construction of a three (3) story 23,356 square foot addition at the rear of the Avalon at Hillsborough Assisted Living Facility with associated stormwater management and other improvements at the property and the consolidation of Lots 47, 48 and 49 to create a new Lot 47.01; and

WHEREAS, on January 20, 2021, the Board adopted a memorializing Resolution approving Application BA-20-03; and

WHEREAS, the approval of the Board requires the property owner to provide the Township with a Conservation Easement for the preservation of certain portions of the property in their natural state and a Stormwater Facilities and Porous Pavement Maintenance Agreement setting forth the property owners’ responsibility for the construction, inspection, maintenance, repair and replacement of all stormwater management facilities and porous pavement on the property and the record keeping and reporting associated therewith.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Township Clerk are hereby authorized to execute a Conservation Easement and Stormwater Facilities and Porous Pavement Maintenance Easement for the property in a

form approved by the Township Attorney; and (2) the Township Attorney is authorized to record the Conservation Easement and Stormwater Facilities and Porous Pavement Maintenance Agreement with the Somerset County Clerk.

26. RESOLUTION AUTHORIZING THE PURCHASE OF A 2021 FORD EXPEDITION THROUGH THE MORRIS COUNTY COOPERATIVE

WHEREAS, the Director of Social Services has requested authorization for the purchase of a 2021 Ford Expedition to help in the transportation and distribution of services, supplies and food to residents; and

WHEREAS, the 2021 Ford Expedition is available for purchase from Beyer Ford through the MCCPC Contract #16-C Item 3 of which the Township is a member at an amount not to exceed \$43,359.10; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #T-16-56-854-003.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of a 2021 Ford Expedition from Beyer Ford through the MCCPC Contract #6MOCCP in an amount not to exceed \$43,359.10

27. RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL AND TOWNSHIP OF HILLSBOROUGH TO RENEW MEMBERSHIP FOR THE PERIOD OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2026

WHEREAS, the Morris County Cooperative Pricing Council ("MCCOC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of education and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, the Township of Hillsborough desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as lead agency, to renew its membership in the MCCPC for the period October 1, 2021 through September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Township Committee of the Township of Hillsborough hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2021, pursuant to N.J.S.A. 40A:11-11(5). Said renewal is for membership in the MCCPC for a five (5) year period from October 1, 2021 through September 30, 2026.
2. The Township Clerk is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.
3. All appropriate Hillsborough Township officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

EFFECTIVE DATE:

This resolution shall take effect immediately upon passage.

28. RESOLUTION AUTHORIZING INCREASE IN THE NOT TO EXCEED AMOUNT OF CONTRACT WITH CME ASSOCIATES FOR AFFORDABLE HOUSING ADMINISTRATIVE AGENT SERVICES FOR 2021

WHEREAS, on January 4, 2021, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., a contract for “Professional Services” was awarded to CME Associates as Affordable Housing Administrative Agent for the year 2021 in an amount not to exceed \$32,000.00 and was increased on May 11, 2021 by an additional \$22,000.00; and

WHEREAS, the amount not to exceed needs to be increased by \$20,000 for additional services to be provided for the remainder of 2021; and

WHEREAS, the Chief Financial Officer certifies sufficient funds are available in the Affordable Housing Trust Fund for these services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the not to exceed amount in the contract with CME Associates be increased by \$20,000.00 for Affordable Housing Administrative Agent services for the remainder of 2021.

29. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN AGREEMENT WITH GREEN BROOK FAMILY MEDICINE FOR ADMINISTRATION OF AN INFLUENZA VACCINATION CLINIC AT THE TOWNSHIP OF HILLSBOROUGH MUNICIPAL BUILDING ON SEPTEMBER 2ND AND 9TH, 2021, WITH POSSIBLE ADDITIONAL DATES IN OCTOBER 2021

WHEREAS, the Township of Hillsborough Health Department’s mission is to provide professional, competent and financially efficient public health services to the residents of the Township of Hillsborough and the Borough of Millstone; and

WHEREAS, the Township of Hillsborough Health Department, in order to promote the public health of the residents of the Township of Hillsborough of Millstone, offers yearly vaccination clinics; and

WHEREAS, Green Brook Family Medicine has agreed to administer an Influenza Vaccination Clinic at the Township of Hillsborough Municipal Building on September 2 for Senior Citizens, and on September 9 for individuals 6 months of age and older; and

WHEREAS, Green Brook Family Medicine will accept coverage provided by multiple insurance companies, without a co-pay for Influenza and Vaccinations; and

WHEREAS, for those residents not covered by the aforementioned Medicare and health insurance, Green Brook Family Medicine will provide the Influenza Vaccination at a cost of \$30.00 if requested; and

WHEREAS, the administration of the Influenza Vaccinations shall be at no cost to the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. Green Brook Family Medicine is authorized to conduct an Influenza Vaccination Clinic at the Township of Hillsborough Municipal Building on September 2 and September 9 and possibly additional clinics in October.
2. The Mayor and Township Clerk are Authorized to execute an agreement with Green Brook Family Medicine consistent with the terms of this Resolution for administration of an Influenza Vaccination Clinic at the Township of Hillsborough Municipal Building on September 2 and 9, 2021 and possibly additional clinics in

October.

Upon a motion by Deputy Mayor Frank DelCore, seconded by Committeeman Doug Tomson, the consent agenda was unanimously approved upon the call of the roll.

Upon a motion by Deputy Mayor Frank DelCore, seconded by Committeeman Doug Tomson, the consent agenda was unanimously approved upon the call of the roll.

Susan Gulliford, Hunt Club Road asked about resolution 10 and why specific properties were designated and whether a separate action needs to be brought for each vacant property.

Township Attorney Willard stated this resolution deals with liens on specific vacant properties and is required for each property on which a lien is placed.

Maria Janucik, 720 E. Frech Ave, Manville asked about resolutions 3, 4, 5, 8, 10, 11, 14, 16, 17. With regard to resolution 3 she asked which sidewalks and curbs are involved.

Mayor Lipani stated it is a bulk contract for the year to do continual repairs. With regard to resolution 4 she asked what the American Rescue Fund can be used for.

Mayor Lipani stated there are 4 specific categories and work must be approved by the state or the municipality will be held accountable for the money spent. With regard to resolution 5 she asked why Tax Assessor Blaney had a stipend to begin with. Deputy Mayor DelCore explained most municipalities have separate people in the assessors office that deal solely with commercial properties. It was determined that the stipend was not sufficient for the work being done and did away with the stipend and increased the salary to reflect the commercial property responsibilities.

It results in a cost savings to the township. With regard to resolution 8 she asked if there is a list of the properties. Committeeman Tomson stated the list will be published and posted on the doors of the municipal building. With regard to resolution 10 she asked how much time is a resident given to pay lien. Committeeman Tomson said you can pay at any time, this just puts the township ahead of others to get paid. With regard to resolution 11 she asked about services provided by the lawfirm. Mayor Lipani stated this is the first adjustment. With regard to resolution 14 she asked are these new hires or the result of vacancies in the police department. Deputy Mayor DelCore stated there will be two additional new hires and currently 4 replacements. With regard to resolution 16 she asked what is a transfer of short funds of anticipated revenues. Township Attorney Willard stated these are escrow accounts of developers. This indicates the funds are available in the escrow accounts. With regard to resolution 17 she asked where the liquor license is located. Township Clerk Borek stated there was an in pocket license that is being transferred to a property in the Kohl's shopping center to open a liquor store.

Meryl Bisberg, 4 Hickory Hill Road with regard to resolution 14 asked if there were any women on the police force and any people of color. Mayor Lipani and Deputy Mayor DelCore responded to her inquiry. With regard to resolution 25, she asked if this would be done before the purchase was made and more than scoping. Mayor Lipani stated at first it is a phase one analysis. If anything shows up then they move to phase two. With regard to resolution 4 she thought it had been done already. Township Attorney Willard stated that anytime grant funds are received, this resolution is needed. Deputy Mayor DelCore stated Meryl is correct and there was a similar resolution on the last meeting. This appears to be amending it.

CLAIMS LIST

1. 2021-13

Mayor Lipani asked to approve Claims List 2021-13.

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, Claims List 2021-13, was approved upon the call of the roll.

ADJOURNMENT

Upon a motion by Committeeman Jeffrey Wright, seconded by Committeeman Doug Tomson, the meeting duly adjourned at 10:35 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in cursive script that reads "Pamela Borek".

Pamela Borek
Township Clerk