

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on March 9, 2021.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Shawn Lipani, Deputy Mayor Frank DelCore, Committeewoman Janine Erickson, Committeeman Doug Tomson, and Committeeman Jeffrey Wright, Sr. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Mayor Lipani advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, March 9, 2021.

APPROVAL OF MINUTES

1. JANUARY 12, 2021 REGULAR MEETING MINUTES

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, the January 12, 2021 Regular Meeting Minutes were approved upon the call of the roll. Committeeman Wright abstained.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeewoman Erickson

Committeewoman Erickson advised the Construction Department is offering Electrical Inspections on Saturday's again for residential projects. The inspection window is between 8am-2pm and is only available for Electrical.

Committeewoman Erickson stated the Engineering Department would like to inform the residents about final Engineering inspections/permit close-outs during the winter months. If a property owner is looking to obtain a certificate of occupancy for a new home, home addition, garage, pole barn, etc., and the lot is snow covered, a final Engineering inspection cannot be properly evaluated. However, a temporary occupancy certificate could be recommended to the Building Department if requested.

Committeewoman Erickson announced the Hillsborough Township Community Assistance Network, or C.A.N. is preparing for the upcoming Spring Easter and Passover holiday season. Anyone interested in helping please consider donating holiday items or small or medium size baskets that could be used to create holiday baskets for the food pantry clients. Also needed are items for "Spring Cleaning" such as sponges, dish cloths, spray cleaners, bleach and handi-wipes. Donations may be dropped off at the Social Services office Monday through Friday from 8 a.m. to 4:30 p.m.

Committeewoman Erickson reported registration for Summer Camp 2021 is open. There is limited space for Summer Camp this year and it will be held at Amsterdam Elementary School from June 28th - August 6th.

Committeewoman Erickson stated this is a great time of the year to log on to the township DPW website and learn about the annual clean up and senior curbside pick up programs.

Committeeman Tomson

Committeeman Tomson thanked Gigi's Playhouse for having him be the emcee for the annual gala. Gigi's is a wonderful partner and resource for those with Down's Syndrome.

Committeeman Tomson reported for certain offenses, one can access njmcdirect.com and have the option to dispute tickets via the new Online Dispute Resolution System. This allows individuals to discuss different plea agreements with the Prosecutor in lieu of making a virtual court appearance. Once an agreement is made, it is put on the record during a court day and the individual is contacted regarding payment.

Committeeman Tomson announced the Hillsborough Township Police Department, in conjunction with Hillsborough PBA 205 and other municipal employees raised a total of \$4,860.00 during the 2020 No Shave November event. No-Shave November raises awareness for various men's health initiatives. The police department had full participation by its officers and was able to raise \$2,720.00 of the total collected. The \$4,860.00 will be donated equally to two local charities. Steps Together, a Hillsborough based charity organization helping families facing medical crisis, and the Nick Magos Cancer Call Out, helping families in need due to their battle with cancer and other life-threatening illnesses.

Committeeman Tomson stated Hillsborough is looking to co-host a Blood drive with RWJ on March 25th.

Committeeman Tomson advised Hillsborough Township will once again be joining mayors across the country in encouraging residents to take the Wyland Foundation's National Mayor's Challenge for Water Conservation, April 1-30. Make your pledge throughout the month of April at mywaterpledge.com.

Committeeman Tomson reported "We're All in This Together: Hillsborough's Hidden Talents" Livestreamed Fundraising Event will be held on Friday, April 23 and Saturday, April 24, 2021 and is open to the entire Hillsborough Community. Anyone can participate by submitting a video of their hidden talent, such as singers, bands, jugglers, comedians, plate spinner, poets and silly human tricks. Videos (maximum 5 minutes) will be accepted until March 26, 2021 and tickets will be \$5 with proceeds benefiting the Hillsborough/Millstone Municipal Alliance and BoroSAFE.

Committeeman Wright

Committeeman Wright thanked Mayor Lipani and the Township Committee for the nod to fill the vacancy of Committeewoman Olivia Holmes and stated he looks forward to working with everyone over the coming months.

Committeeman Wright stated he is in the process of meeting with all of the department heads and have spent some time already with Administrator Ferrera.

Committeeman Wright asked if the Committee would entertain erecting a physical memorial to the lives lost to Covid19.

Deputy Mayor DelCore

Deputy Mayor DelCore advised the 2021 tax list was filed on Monday March 1st. The annual assessment cards were mailed by the vendor on Wednesday March 3rd. Residents have the option to view the annual assessment online through the Assessor's web page. Please keep in mind the 2021 tax rate will be calculated sometime in June/July by the Somerset County Board of Taxation as it is every year.

Deputy Mayor DelCore stated the last day to license dogs without a late fee was March 1st. Dog owners are reminded that it is important to license dogs annually.

Deputy Mayor DelCore warned residents that during tax season, threat actors target taxpayers and their data in order to file fraudulent tax returns, collect refunds, and engage in other identity theft schemes. Threat actors seek out tax information, including W-2 information and personally identifiable information (PII), such as Social Security

numbers (SSNs), dates of birth, bank account or credit card numbers, and drivers' license numbers. They heavily rely on social engineering tactics conducted through email, phone, and text messages.

Deputy Mayor DelCore reported last June the Township Committee implemented a streamlined process to issue temporary outdoor dining permits. As the pandemic continues to bring challenges to Hillsborough's restaurant community and pleasant weather is around the corner, all temporary outdoor dining permits issued remain in effect. If any permit holders intend to make changes, a permit update may be required.

Deputy Mayor DelCore stated the Youth Services Commission along with the Project Graduation Committee are hosting a few fundraisers, including a plant sale and a Krispy Kreme Donut Sale.

Mayor Lipani

Mayor Lipani stated Girl Scout cookies are being sold throughout Hillsborough, on weekends through Sunday, March 28th.

Mayor Lipani advised the Hillsborough Township Community Assistance Network food bank would like to take this opportunity to thank the individuals, area businesses, churches, schools and organizations that have made donations to the Township's food bank. Over the course of the pandemic many people, groups and businesses helped the Township's food bank, known as the Hillsborough Township Community Assistance Network, or C.A.N., meet the rising needs of those in our town experiencing food insecurity, some for the first time in their lives.

Mayor Lipani reminded residents that grant applications are currently being accepted through the Hillsborough Township Credit Card Advisory Committee for grants through the Hillsborough Rewards credit card.

Mayor Lipani stated the Township is always updating information on registering and obtaining the COVID vaccine. There are various hotlines posted on the website and special bulletins have also been sent out. Residents that do not have a computer or need further assistance, please contact the Social services Department at 908-369-3880 for more information and assistance.

Mayor Lipani announced the Township is looking for fun facts or trivia about Hillsborough in furtherance of the 250th year celebration.

Mayor Lipani stated that earlier today he and Chief of Police Mike McMahon issued a statement regarding the new laws signed by Governor Murphy, which essentially decriminalized marijuana and set out orders to have previous convictions and/or pending cases dismissed. This was expected as a majority of New Jersey residents voted to have marijuana legalized in the state, however, what was not expected was for parents to be denied access to information regarding their child's marijuana or alcohol use. The law establishes a new framework for individuals under the age of 21 who possess or consume any amount of marijuana, cannabis or alcohol in any public place, including schools.

Chief McMahon stated he shares concerns with parents and feels the litigation is problematic for police, parents and juveniles. It hinders the police's ability to communicate and the parents ability to get help for their children. The State Chiefs of Police Association and other groups are actively engaged in trying to amend the legislation.

Mayor Lipani stated that Governor Murphy is now reconsidering the parent notification aspect of the legislation.

Committeeman Wright stated the newspaper clearly states Governor Murphy backs parent notification with regard to marijuana based offenses.

Deputy Mayor DelCore stated he thinks its outrageous that parents would be taken out of the process and its a shame it even got to the point where reconsideration was necessary.

PROCLAMATIONS / APPOINTMENTS

1. FIRST ANNIVERSARY OF COVID PANDEMIC

WHEREAS, COVID-19 (Coronavirus, SARS-CoV-2) is a virus that has spread all over the world, creating a global pandemic that will be commemorated on the date of March 11, 2021, one year after the World Health Organization (WHO) declared COVID-19 a pandemic honoring the catastrophic amounts of lives lost and detrimental effects this pandemic has had on our community and economy; and

WHEREAS, the Township of Hillsborough confirmed the first local case on March 18, 2020; and

WHEREAS, we understand and recognize that there has been a severe impact to the population, local economy, and community from this pandemic and we all must acknowledge the losses to heal the wounds created by the past year of this pandemic; and

WHEREAS, Hillsborough Township continued to be committed to our residents and businesses from the onset of this pandemic by remaining open and serving the community; and

WHEREAS, Hillsborough Township thanks and honors our courageous healthcare providers, front line workers and essential personnel who remained committed throughout this pandemic; and

WHEREAS, our Hillsborough Community was very generous in monetary donations as well as donations of PPE and necessities for the Township's Community Access Network; and

WHEREAS, we send our deepest condolences to the families of those who lost their lives to the virus.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby honor and thank our healthcare workers, first responders, essential personnel, municipal employees, and the Hillsborough community as we come upon the first anniversary of the COVID-19 pandemic and public health crisis.

2. GIRL SCOUT WEEK

WHEREAS, Girl Scout Week is celebrated each year during the month of March, starting with Girl Scout Sunday, ending with the Girl Scout Sabbath on Saturday, and always includes the Girl Scout Birthday, March 12th, which commemorates the day the organization was founded in 1912 by Juliette Gordon Low in Savannah, Georgia; and

WHEREAS, throughout its long and distinguished history, Girl Scouting has inspired more than 50 million girls and women to strive for the highest ideals of courage, confidence and character; and

WHEREAS, through the Girl Scout leadership, girls grow strong, gain self-confidence, develop leadership skills and learn the lifelong lesson of contributing back to their communities; and

WHEREAS, Girl Scouting takes an active role in increasing girls' awareness of opportunities available to them today in the fields of math, science, sports, technology and other professional fields that can expand their horizons; and

WHEREAS, the Girl Scouts Heart of New Jersey was formed in 2008 and capably delivers the optimal Girl Scout experience to over 28,000 young women and adults in Essex, Hudson, Hunterdon, Middlesex, Somerset, Union and Warren counties; and

WHEREAS, more than 2.7 million Girl Scouts nationwide, including in excess of 100,000 in the State of New

Jersey, join in celebrating and rejoicing in this great American tradition with nearly 59 million who are former Girl Scouts and living proof of the impact of this amazing Movement.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby applaud the commitment Girl Scouting has made to support the leadership development of America's girls and proudly proclaim the week of March 7-13, 2021 as Girl Scout Week.

3. JULIA HOPSON- GOLD AWARD

WHEREAS, Julia Hopson, a senior at Hillsborough High School, is a member of Girl Scout Troop 60304 and has earned her Gold Award; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Julia devoted towards earning her Girl Scout Gold Award, working with diligence in order to achieve this highly coveted recognition; and

WHEREAS, Julia's Gold Award project consisted of creating a series of games for students, ages 6 through 12, with English as their second language, to receive outside aid in practicing their English. She met with education specialists, personally tutored students, and donated games to the Literacy Society of Somerset County. The project took over 90 hours to complete; and

WHEREAS, Julia is a member of the National Honor Society, the Spanish Honor Society, and the Class Cabinet. Julia volunteers as a teacher's assistant at Temple Beth-El and as a dance teacher's assistant at Lynn Academy; and

WHEREAS, Julia serves as an example to the youth of Hillsborough Township through her achievements, leadership and community service, and we are very proud that Julia is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Julia Hopson for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her, and we wish Julia all the best in her future endeavors.

4. JOSEPH CINCOTTA- EAGLE SCOUT

WHEREAS, Joseph Cincotta, a Sophomore at The Cambridge School, and a member of Boy Scout Troop 489, has earned the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Joseph devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices in order to reach this highly coveted position; and

WHEREAS, Joseph has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Joseph's Eagle Scout project consisted of building a self-watering irrigation system for the Cambridge School's learning garden. The system consists of a gutter system that collects water into a rain barrel delivering the water via underground hoses to soaker hoses in the garden beds. Joseph also built a tool shed. The project required 16 volunteers and 174 hours to complete; and

WHEREAS, Joseph served as Senior Patrol Leader, Quartermaster, Patrol Leader, and Historian; and

WHEREAS, Joseph is a member of the Hillsborough High School Marching Band and volunteers at Sourland Conservancy planting trees, as well as, participates in beach clean-ups and road clean-ups in Hillsborough; and

WHEREAS, Joseph serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Joseph Cincotta for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

PRESENTATIONS

NEW BUSINESS

None.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

None.

PUBLIC HEARINGS

None.

INTRODUCTION OF NEW ORDINANCES

None.

CONSENT

1. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

WHEREAS, the Tax Collector indicates tax overpayments have been received as indicated below and recommends refunds be issued for such overpayments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amounts set forth below for tax overpayments.

Block	Lot	Qualifier	Name	Amount	Qtr	Year
151.2	1	C2310	Lereta	\$1,585.96	1	2021
163.1	101.28		Wells Fargo	\$2,787.50	1	2021
175.1	20		Wells Fargo	\$2,653.40	1	2021
203.2	11		Wells Fargo	\$3,273.24	1	2021
204	24.01		Wells Fargo	\$3,757.78	1	2021
58	72.46		CoreLogic	\$2,585.45	1	2021
58	72.6		CoreLogic	\$2,691.54	1	2021
60	12		CoreLogic	\$2,251.69	1	2021
93	1		CoreLogic	\$1,547.22	1	2021
149.1	44		CoreLogic	\$2,869.15	1	2021
150.1	4		CoreLogic	\$2,649.22	1	2021
150.1	30		CoreLogic	\$2,839.94	1	2021

151.1	97	C0052	CoreLogic	\$1,849.991	2021
151.1	97	C0068	CoreLogic	\$1,776.681	2021
151.1	185		CoreLogic	\$3,384.691	2021
151.1	14		CoreLogic	\$2,872.721	2021
151.1	5		CoreLogic	\$3,778.051	2021
151.2	1	C0506	CoreLogic	\$1,603.841	2021
153.1	22187		CoreLogic	\$1,460.201	2021
153.1	1.01	C3102	CoreLogic	\$1,350.541	2021
153.1	1	C0812	CoreLogic	\$1,262.931	2021
153.2	1	C0328	CoreLogic	\$1,380.941	2021
163	1		CoreLogic	\$1,597.881	2021
163	12		CoreLogic	\$3,877.581	2021
163	100	C1105	CoreLogic	\$1,333.851	2021
163.5	1.01	C2102	CoreLogic	\$1,228.361	2021
163.1	2	C1433	CoreLogic	\$1,428.621	2021
163.1	2	C1713	CoreLogic	\$1,441.731	2021
163.1	1	C2404	CoreLogic	\$966.721	2021
163.2	6	C1014	CoreLogic	\$1,459.011	2021
163.2	7	C3614	CoreLogic	\$1,571.661	2021
163.2	4	C4322	CoreLogic	\$1,463.181	2021
163.2	5	C3943	CoreLogic	\$1,451.851	2021
16.22	45	C3710	CoreLogic	\$1,097.241	2021
175.1	18		CoreLogic	\$3,122.451	2021
175.1	117		CoreLogic	\$3,003.841	2021
176	12.02		CoreLogic	\$3,424.621	2021
177	45		CoreLogic	\$3,181.531	2021
180.1	17		CoreLogic	\$4,074.261	2021
183	10		CoreLogic	\$2,107.461	2021
199	17		CoreLogic	\$1,793.371	2021
200.1	2	C0242	CoreLogic	\$1,754.631	2021
200.1	9		CoreLogic	\$4,323.981	2021
203.2	21		CoreLogic	\$2,937.171	2021
203.2	8		CoreLogic	\$3,083.111	2021
204.1	16		CoreLogic	\$2,786.301	2021
204.1	9		CoreLogic	\$3,018.151	2021
205	82		CoreLogic	\$4,543.311	2021
205.1	32		CoreLogic	\$3,497.331	2021
205.2	15		CoreLogic	\$4,089.841	2021
205.3	5		CoreLogic	\$4,456.861	2021
207	60		CoreLogic	\$3,360.851	2021

2. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Maha Hadi	\$440.00
Bankim Patel	\$140.00
Kirsten Clark-Batkowski	\$100.00
Jacqueline Seelig	\$60.00

3. RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS FOR SNOW REMOVAL

WHEREAS, pursuant to N.J.S.A. 40A:4-20 the governing body may by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year; and

WHEREAS, the Chief Financial Officer indicates such an emergency temporary appropriation in an amount not to exceed \$40,000 for snow removal is necessary due to the unanticipated extent of the recent winter storms.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the following emergency temporary appropriations be made for snow removal and be included under the correct headings in the budget as adopted and that a certified copy of this Resolution be provided to the Chief Finance Officer and director:

Snow Removal	
Salaries & Wages	40,000.00
SUBTOTAL APPROPRIATIONS:	40,000.00
INSIDE CAP	
TOTAL APPROPRIATIONS	<u>40,000.00</u>

4. RESOLUTION AUTHORIZING PENNONI ENGINEERING TO PROVIDE ENGINEERING DESIGN AND SURVEY SERVICES FOR AMSTERDAM DRIVE PHASE I ROADWAY IMPROVEMENTS

WHEREAS, as part of the DOT Grant Requirements for Amsterdam Drive Phase I Roadway Improvements the Township of Hillsborough must provide plans and specifications to the NJDOT Local Aid Office; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Pennoni Engineering through the Fair and Open procurement process (N.J.S.A. 19:44A-20.4-5 et seq.) appointing them as the Township Engineer, Pennoni Engineering has prepared a proposal, dated February 18, 2021, to provide these services in an amount not to exceed \$28,300.00; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer through account #C-04-55-814-900.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Pennoni Engineering is hereby authorized to provide Engineering Design and Survey Services for the Amsterdam Drive Phase I Roadway Improvements in accordance with the proposal submitted in an amount not to exceed \$28,300.00.

5. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Amwell Terrace	Amwelltein	\$173.10
Gateway Phase 7	Gateway7in	\$512.80
Green Village	Greenvilin	\$57.70
Hillsborough 206 Holdings	Hills206in	\$332.40
Hillsborough Village	Hillvillin	\$91.02
NJAW/Primrose2021-01	Amerw211in	\$317.35
PSE&G 2020 gas project	PSEG2020in	\$2,590.42
Pat Richards LLC	Patrichin	\$364.50
Primrose School	Primrosein	\$923.20
RRSS Holding, LLC	RRSSin	\$115.40
Ramaswamy	Ramaswamin	\$519.52
Grand Total		(\$5,997.41)

6. RESOLUTION SUPPORTING THE SUBMISSION OF THE HILLSBOROUGH TOWNSHIP FARMLAND PRESERVATION PROGRAM MUNICIPAL PLANNING INCENTIVE GRANT PROGRAM 2022 PLANNING ROUND APPLICATION

WHEREAS, the Agricultural Retention and Development Act establishes the State Agricultural Development Committee (SADC) to implement the preservation of farmland through the retirement of development rights and the acquisition of agricultural easements; and

WHEREAS, the SADC enacted the Planning Incentive Grant (PIG) Program in 1999 to enhance farmland preservation by providing grants to eligible counties and municipalities for easement acquisition; and

WHEREAS, N.J.S.A. 2:76-17A.6 requires municipalities to submit annual Farmland Preservation Program Municipal Planning Incentive Grant application for each year's funding round to be eligible to receive funding for

that round; and

WHEREAS, NJSA 2:76-17A.6(a)3 requires Municipal Planning Incentive Grant Applications be accompanied by a resolution of support from the Governing Body; and

WHEREAS, the Hillsborough Township Farmland Preservation Municipal Planning Incentive Grant Program 2022 Planning Round has been prepared by the Hillsborough Township Agricultural Advisory Committee and David Kois, PIG Administrator; and

WHEREAS, the Township Committee has reviewed the Farmland Preservation Municipal Planning Incentive Grant Program 2022 Planning Round Application and supports its submission to the SADC.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it endorses and supports the submission of the Township of Hillsborough Farmland Preservation Municipal Planning Incentive Grant Program 2022 Planning Round Application to the SADC.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the following:

1. Mr. Stephen Bruder, SADC
2. Township of Hillsborough Agricultural Advisory Committee

7. RESOLUTION AUTHORIZING RELEASE OF APPLICATION FEE, GIS FEE AND DEVELOPMENT REVIEW ESCROW TO ALFRED AND EILEEN GENNUSA FOR BA-20-16

WHEREAS, on November 13, 2020 Alfred and Eileen Gennusa submitted an application (BA-20-16) to the Board of Adjustment for his property at 106 Hammler Rd; and

WHEREAS, in connection with the Application Alfred and Eileen Gennusa provided the Township with the following funds: (a) Application Fee \$250.00; (b) GIS Fee \$25.00; and (c) Development Review Escrow Escrow Deposit \$1,000.00; and

WHEREAS, on February 10, 2021 Alfred and Eileen Gennusa withdrew the application; and

WHEREAS, the Hillsborough Township Planning Director certifies all work related to the review of the above has been completed and recommends the release of the (a) Application Fee \$250.00; (b) GIS Fee \$25.00; and (c) Development Review Escrow Escrow Deposit \$1,000.00 funds plus accrued interest to Alfred and Eileen Gennusa and the account be closed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director is hereby accepted and approved.

8. RESOLUTION REQUESTING SOMERSET COUNTY, THE STATE OF NEW JERSEY AND THE CONGRESS AND EXECUTIVE BRANCHES OF THE UNITED STATES PROVIDE COVID-19 RELATED FINANCIAL SUPPORT TO NONPROFIT VETERAN AND COMMUNITY SERVICE ORGANIZATIONS

WHEREAS, the Township of Hillsborough strongly supports and appreciates the charitable efforts of the nonprofit Veteran Organizations and the sacrifices made by all men and women of the armed forces--active duty, reserve and National Guard; and

WHEREAS, the Township of Hillsborough strongly supports and appreciates the Hillsborough nonprofit Service Clubs that provide charitable work for the community; and

WHEREAS, nonprofit Veteran Organizations and Community Service Organizations have been severely affected by the COVID-19 Pandemic with a reduction in administration and social gathering opportunities and the inability to conduct fundraising events; and

WHEREAS, the twin crisis of the pandemic and the recession are straining service organizations and could force as many as a third of them to dissolve, with donors facing financial problems and turning cautious because of political gridlock; and

WHEREAS, Somerset County, the State of New Jersey and the Congress and Executive Branches of the United States have not prioritized needed financial assistance to these organizations during this Pandemic crisis.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it formally requests Somerset County, the State of New Jersey and the Congress and the Executive Branch of the United States work to promote the charitable activities of service organizations and provide COVID-19 related financial assistance grants to nonprofit Veteran and Community Service Organizations such as the Elks, Rotary, and VFW.

9. RESOLUTION AUTHORIZING THE HIRING OF DORIS MILLER FOR THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE TAX ASSESSOR'S OFFICE

WHEREAS, there exists a vacancy in the position of Administrative Assistant in the Tax Assessor Department; and

WHEREAS, the Tax Assessor and the Township Administrator recommend the hiring of Doris Miller as Administrative Assistant to the Assessor in the Tax Assessor Department at an annual salary of \$35,000.00, effective March 10, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Tax Assessor and the Township Administrator is hereby be accepted and approved.

10. RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT TO MILLS & SCHNOERING ARCHITECTS FOR THE PROVISION OF ARCHITECTURAL SERVICES RELATED TO PHASE 4 OF THE PRESERVATION AND RESTORATION OF THE VANDERVEER HARRIS HOUSE PURSUANT TO THEIR PROPOSAL DATED MARCH 2, 2021 IN AN AMOUNT NOT TO EXCEED \$42,150.00

WHEREAS, there is a need for professional architectural services pertaining to Phase 4 of the restoration of the Vanderveer Harris House; and

WHEREAS, Mills & Schnoering submitted a proposal to provide professional architectural services pertaining to the Phase 4 restoration of the Vanderveer Harris House dated March 2, 2021; and

WHEREAS, the Township Planner and Qualified Purchasing Agent recommend the award of a non fair and open professional services contract to Mills & Schnoering Architects in an amount not to exceed \$42,150.00 in accordance with the proposal submitted; and

WHEREAS, funds are available through G-02-40-344-000 (SC Historic Preservation Grants) and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a non fair and open professional services contract is hereby awarded to Mills & Schnoering Architects to provide architectural services related to the Phase 4 restoration of the Vanderveer Harris

House pursuant to their proposal dated March 2, 2021, in an amount not to exceed \$42,150.00.

11. RESOLUTION AUTHORIZING THE EXECUTION OF MUNICIPAL CERTIFICATION OF A 2021 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR MIDLAND ADULT SERVICES

WHEREAS, Midland Adult Services operates a group home at 234 Hockenbury Road in Hillsborough; and

WHEREAS, Midland Adult Services wishes to submit an application to the Somerset County Community Development Committee to receive grant funding under the 2021 Community Development Block Grant Program for installation of handrails for residents with mobility and stability issues and a generator at the Hockenbury Road group home; and

WHEREAS, the application requires submission of a Municipal Certification acknowledging the governing body has been notified of the application and the application was discussed at a local public meeting held in full compliance with all state and local public notice requirements; and

WHEREAS, the Township Committee wishes to endorse the submission of Midland Adult Services' application for grant funding.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Committee endorses the submission of Midland Adult Services' application for grant funding for the Hockenbury Road group home renovations and the Mayor and Clerk are authorized to execute the Municipal Certification for the application.

12. RESOLUTION AUTHORIZING STORMWATER MANAGEMENT MAINTENANCE EASEMENT FOR THE PROPERTY IDENTIFIED ON THE HILLSBOROUGH TOWNSHIP TAX MAP AS BLOCK 178, LOTS 17.01 AND 18 FOLLOWING CONSOLIDATION BLOCK 178, LOT 18.01

WHEREAS, Hillsborough Crossings is the fee-simple owner of the property identified on the Tax Map of the Township of Hillsborough as Block 178, Lots 17.01 and 18 following consolidation Block 178, Lot 18.01 ("Property"); and

WHEREAS, Application No.: BA-18-13 was filed with the Township of Hillsborough Board of Adjustment for preliminary and final major site plan approval to consolidate Lots 17.01 and 18, demolish the existing structures and construct a two story mixed use building and parking lot on the Property the first floor for retail use and the second floor for residential apartments; and

WHEREAS, on March 6, 2019, the Board adopted a memorializing Resolution approving the Application; and

WHEREAS, the approval of the Board requires the property owner to provide the Township with a Stormwater Management Maintenance Easement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Township Clerk are hereby authorized to execute a Stormwater Management Maintenance Easement for the Property in a form approved by the Township Attorney; and (2) the Township Attorney is authorized to have the Stormwater Management Maintenance Easement recorded with the Somerset County Clerk.

13. RESOLUTION AUTHORIZING STORMWATER MANAGEMENT MAINTENANCE EASEMENT FOR THE PROPERTY IDENTIFIED ON THE HILLSBOROUGH TOWNSHIP TAX

MAP AS BLOCK 200.10, LOTS 5.01 AND 5.02

WHEREAS, 3 Ronson, LLC, is the fee-simple owner of the property identified on the Tax Map of the Township of Hillsborough as Block 200.10, Lots 5.01 and 5.02 (“Property”); and

WHEREAS, Application No.: 19-PB-07-MSPV (Village Point Hillsborough Centre) was filed with the Township of Hillsborough Planning Board for preliminary and final site plan approval to construct a forty four (44) unit multifamily inclusionary building with related improvements on the Property; and

WHEREAS, on July 25, 2019, the Board adopted a memorializing Resolution approving the Application; and

WHEREAS, the approval of the Board requires the property owner to provide the Township with a Stormwater Management Maintenance Easement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Township Clerk are hereby authorized to execute a Stormwater Management Maintenance Easement for the Property in a form approved by the Township Attorney; and (2) the Township Attorney is authorized to have the Stormwater Management Maintenance Easement recorded with the Somerset County Clerk.

14. RESOLUTION AUTHORIZING HIRING OF KYLE SMITH FOR THE POSITION OF FULL-TIME BUILDING INSPECTOR IN HILLSBOROUGH BUILDING DEPARTMENT

WHEREAS, there exists a need for a full-time Building Inspector in the Township of Hillsborough Building Department; and

WHEREAS, the Construction Official recommends the hiring of Kyle Smith as a full-time Building Inspector in the Township of Hillsborough Building Department effective March 10, 2021 at an annual salary of \$67,000.00; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Construction Official is authorized to hire Kyle Smith as a full-time Building Inspector effective March 10, 2021 at an annual salary of \$67,000.00.

15. RESOLUTION IN SUPPORT OF THE “WYLAND NATIONAL MAYOR’S CHALLENGE FOR WATER CONSERVATION”

WHEREAS, the Township of Hillsborough, the county of Somerset and the state of New Jersey continue to explore ways to manage residential consumption of water and power, and to inspire its residents to care for our natural resources; and

WHEREAS, cities can engage in efforts to inspire their own communities, as well as their neighboring cities, to become better environmental stewards; and

WHEREAS, the 10th annual National Mayor’s Challenge for Water Conservation presented by the Wyland Foundation and Toyota, with support from the U.S EPA WaterSense, The Toro Company, National League of Cities, Hobie Surf, and Petal, is a non-profit challenge to residents to encourage pollution reduction and smart water use; and

WHEREAS, with encouragement of their Mayors, residents may register their participation in their city’s Challenge, online, by making simple pledges to decrease their water use and to reduce pollution for the period of one year, thereby assisting their cities to apply State and Federal water conservation strategies and to target mandated reductions; and

WHEREAS, from August 1-31, 2021, the Township of Hillsborough wishes to inspire its residents and its neighboring communities to take the “Wyland National Mayors’ Challenge for Water Conservation” by making a series of online pledges at mywaterpledge.com to reduce their impact on the environment and to see immediate savings in their water, trash, and electricity bills; Residents will further be provided with tools to take specific measurable actions throughout the year to improve the sustainable use of natural resources;

NOW, THEREFORE, THE MAYOR AND COMMITTEE MEMBERS OF THE TOWNSHIP OF HILLSBOROUGH, NEW JERSEY, DO HEREBY RESOLVE, DECLARE AND DETERMINE AS FOLLOWS:

1. That the Township of Hillsborough agrees and supports the “Wyland National Mayor’s Challenge for Water Conservation” emphasis.
 2. That the program is to be implemented from August 1-31, 2020, through a series of communication and outreach strategies, whether new or existing, to encourage Hillsborough residents to take the conservation “Challenge”.
 3. That this resolution shall be sent to all Somerset County municipalities to urge Mayor’s to join the “Wyland National Mayor’s Challenge for Water Conservation.”
 4. That this resolution shall be effective immediately.
-

Committeeman Wright in reference to consent 4 asked about boundaries and how many miles. He further asked when the work would actually begin.

Mayor Lipani explained the Engineering Department needs information to apply for a grant. Once the grant is approved, it goes out to bid, approved and then the work commences.

Committeeman Wright in reference to consent 10 asked how much money has been spent on this property and what will the house be used for.

Mayor Lipani stated numerous grants from the county, and often grant funded with a matching element. The house needs to get inhabitable first.

Administrator Ferrera stated an internal task force was just formed to see what type of usage will be available.

Township Administrator Ferrera in reference to consents 9 & 14 stated he is very excited to bring Kyle Smith and Doris Miller onboard.

Tax Assessor Debra Blaney thanked the Mayor and Committee for hiring Doris Miller and 2 inspectors at the last meeting.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Frank DelCore, the consent agenda was unanimously approved upon the call of the roll.

CLAIMS LIST

1. 2021-05

Mayor Lipani asked to approve Claims List 2021-05.

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, Claims List 2021-05, was approved upon the call of the roll.

EXECUTIVE SESSION

1. LITIGATION/ATTORNEY CLIENT PRIVILEGE - RANG V. HILLSBOROUGH

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Litigation/Attorney Client Privilege - Rang v. Hillsborough
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Committeeman Doug Tomson, seconded by Deputy Mayor Frank DelCore, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 8:28pm.

Upon a motion by Committeeman Doug Tomson, seconded by Committeewoman Janine Erickson, the public meeting was re-opened at 8:34 pm.

Township Attorney Willard stated a discussion about the litigation occurred. No official action is necessary at this time.

ADJOURNMENT

Upon a motion by Committeeman Jeffrey Wright, seconded by Committeewoman Janine Erickson, the meeting duly adjourned at 8:36 pm. Said motion was unanimously carried upon voice vote.

Attested:



Pamela Borek
Township Clerk